

### **100: Call to Order and Determination of a Quorum**

The Linn-Mar School Board regular meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, and Weaver. Wall arrived at 5:03 PM. Administration present: Bisgard, Wear, Christian, Anderson, Ramos, and Breitfelder.

### **200: Adoption of the Agenda *Motion 07-08-24***

**MOTION** by Lausen to adopt the agenda with the walk-in personnel exhibit. Second by Morey. Voice vote, all ayes. Motion carried

### **300: Special Recognitions**

#### **301: Eastern Iowa American Heart Association**

Shelby Crist, Youth Market Director with the Eastern Iowa American Heart Association, shared a special recognition of Beau Westpfahl, Bowman Woods Physical Education Teacher, for his efforts with the 2019-20 Kids Heart Challenge.

#### **302: LIONS Awards**

Karla Christian, Chief Officer of Human Resources, debuted a video recognition of the 2019-20 LIONS Award winners:

- **L**egend: Lisa Mooney, Linn-Mar High School Counselor
- **I**nnovator: Erin Watts, District Teacher Leadership Program Coordinator/EX Spanish Teacher
- **O**ptimizer: Kelly Trier, District Autism Consultant, & Phil Miller, District HR Manager
- **N**ewcomer: Katie Smith, District Family Resource Specialist
- **S**ervice: Michael Brandt, Westfield Elementary Art Teacher
- **Lion's Pride Award:** Donna Bean, Long-time District Volunteer and Substitute Teacher
- **Shirley Pantini Equity Award:** Kristi Hicks, District Associate Director of Student Services

### **400: Audience Communications**

JT Anderson, Board Secretary/Treasurer, read aloud three audience communications. Concerns were shared about neighborhoods that will no longer receive transportation services but lack sidewalks and COVID social distancing/safety issues in the classrooms.

### **500: Informational Reports/Discussions**

#### **501: Human Resources Update**

Karla Christian, Chief Officer of Human Resources, shared an update on all things COVID-related regarding staff. The information will be shared with all staff members upon their return to work via their assigned building administrators. The district will follow CDC and Linn County/Iowa Department of Public Health guidance.

### 502: Student Services Update

Leisa Breittfelder, Executive Director of Student Services, shared an update on all things COVID-related regarding students. All families will receive phone calls from school staff as “check ins” offering support regarding COVID and the derecho issues. Students on Individualized Education Programs (IEPs) will work with their IEP team members regarding online learning needs. Community circles/morning meetings will be hosted weekly in all grade levels as informal sharing sessions for supporting students’ mental and emotional health. The district will continue to work with Covenant Family Solutions and Mercy Counseling to support students and families. Staff will receive training on developing trauma sensitive classrooms.

### 503: Technology Services Update

Jeri Ramos, Executive Director of Technology Services, shared an update on the number of newly-purchased devices around the district, the number of devices damaged around the district due to the derecho, and recent software/program updates such as Schoology and the district’s new family notification system entitled, School Messenger.

### 504: Facilities Update

JT Anderson, Chief Financial/Operating Officer, reported that all district building received damaged in some way due to the derecho. The most damage was to roofs; with Indian Creek, Wilkins, Oak Ridge, Boulder Peak, the Aquatic Center, and Transportation/buses receiving the most severe damages. All buildings will be ready to open for students by September 14<sup>th</sup>. Words of thanks were shared with the many volunteers that helped clear debris around the district. Anderson also reported that Grant Wood AEA issued an emergency repair authorization, which waives the need for the district to obtain competitive bids before moving forward with storm repairs.

### 505: Teaching & Learning Update

Nathan Wear, Associate Superintendent/Chief Academic Officer, thanked all of the administrators and staff who have shared input on the Return-to-Learn Plan and curriculum. Wear reported the following numbers for students signed up for the Family Choice Model (100% at home learning), which reflects 24% of the student body:

- Grades K-4: 850
- Grades 5-6: 297
- Grades 7-8: 314
- Grades 9-12: 439

These numbers result in the average FCM class size of 15-25 students and in-classroom average sizes of 16-18 students for K-4<sup>th</sup> grades and 19-22 students for 5<sup>th</sup>-6<sup>th</sup> grades. Wear also reported that staffing assignments will be reviewed this week, with the goal to begin notifying staff of their 2020-21 assignments later this week.

### 506: Superintendent’s Update – Exhibit 506.1

Superintendent Shannon Bisgard thanked the Cabinet, administrators, and staff for their hard work and dedication to the district as we prepare for an unusual year of learning. Bisgard reiterated that all buildings will be ready to welcome students back to school on September 14<sup>th</sup> and also shared that Bob Read, Director of Innovations, will add the responsibility of serving as the Online Learning Principal for the 2020-21 school year.

### 507: Marion City Council

Isenberg reported that during the August 8<sup>th</sup> Marion City Council meeting a rezoning of property located south of Tower Terrace Road and west of Winslow Road from single-family detached residential to neighborhood commercial was approved.

## **600: Unfinished Business**

### **601: 2020-21 School Calendar Update – Exhibit 601.1 *Motion 08-08-24***

**MOTION** by Lausen to approve the updated 2020-21 school calendar with a delayed start date of September 14th, as presented. Second by Weaver. Bisgard highlighted the changes reflected to the start and end dates due to the recent derecho. Voice vote, all ayes. Motion carried.

### **602: 2020-21 Legislative Priorities – Exhibit 602.1 *Motion 09-08-24***

Board President Nelson facilitated a discussion on the board's four legislative priorities for the 2020-21 school year. **MOTION** by Buchholz to approve the following legislative priorities for 2020-21. Second by Lausen. Voice vote, all ayes. Motion carried.

1. #19 – Supplemental State Aid
2. #18 – School Funding Policy
3. #26 – Local Accountability and Decision-Making
4. #8 – Special Education Funding – State
5. #7 – Mental Health

## **700: New Business:**

### **701: Open Enrollment Requests *Motion 10-08-24***

**MOTION** by Lausen to approve the open enrollment requests, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

### ***Approved IN***

Name	Grade	Resident District	Reason
Little, Lena	K	Cedar Rapids CSD	On time

### **800: Consent Agenda *Motion 11-08-24***

**MOTION** by Wall to approve the consent agenda with the walk-in personnel exhibit. Second by Morey. Voice vote, all ayes. Motion carried.

### **801: Personnel**

#### ***Classified Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Busenbark, Joyce	From EH to BP Custodian	8/17/20	Same
Fuller, Bayley	WE: Student Support Associate	8/31/20	LMSEAA II, Step 6
Fuller, Krysta	From IC to WE Student Support Associate	8/31/20	Same
Jimenez Raudales, Ariel	From HS to BP Student Support Associate	8/31/20	Same
Mochal, Bradley	BP: Custodian	8/20/20	SEIU C, Step 1
Perkins, Joseph	From Part-Time HS to Full-Time NE Custodian	8/6/20	Same

#### ***Classified Staff: Resignation***

Name	Assignment	Dept Action	Reason
Evans, Kaitlyn	WE: Student Support Associate	8/18/20	Other employment
Greif, Leah	WF: Part-Time Ed Assistant	8/6/20	Personal
Jellison, Michelle	BW: ELL Associate	8/3/20	Other employment
Ortiz, Sonja	NS: NE Lead Cook	8/13/20	Personal
Peter, Brandi	AC: Lead Aquatic Assistant	8/10/20	RIF
Reece, Ashley	WF: Student Support Associate	8/7/20	Personal
Schuerman, Carol	IC: Student Support Associate	8/7/20	Personal
Weber, Margaret	NS: EX General Help/Cashier	8/10/20	Personal

Name	Assignment	Dept Action	Reason
Wiley, Misty	BW: Student Support Associate	8/14/20	Other employment
Williams, Jan	BW: Student Support Associate	8/10/20	Personal

### Walk-In Personnel Exhibit

#### ***Certified Staff: Extended Leave of Absence***

Name	Assignment	Dept Action	Salary Placement
Krueger, Angie	BW: Kindergarten Teacher	8/21/20 (2020-21 School Year)	Childcare

802: Approval of August 17<sup>th</sup> Special Session Minutes – Exhibit 802.1

803: Approval of Bills – Exhibits 803.1-2

804: Approval of Contracts – Exhibits 804.1-5

1. Agreement with Renaissance for digital screenings for PK and ECBP programs
2. Commercial licensing agreement with Pel Industries
3. Independent contractor agreement with Lexi Robson
4. Change order #013 with Larson Construction for Boulder Peak Intermediate project
5. Change order #010 with Knutson Construction for Hazel Point Intermediate project

805: Financial Reports – Exhibits 805.1-2

1. School Finance Report and Cash Balance Report as of June 30, 2019
2. School Finance Report and Cash Balance Report as of June 30, 2020

### **900: Board Calendar/Communications/Committees**

#### 901: Board Communications

Several board members thanked Superintendent Bisgard, the Cabinet, and the administrators for their dedication and efforts to ensure a successful school year as they continually adjust to meet the unknowns and ever-changing guidance received related to COVID-19, as well as the recent damages resulting from the derecho.

#### 902: Board Calendar

Date	Time	Event	Location
August 27	5:30 PM	Marion City Council ( <i>Buchholz</i> )	Virtual
Date	Time	Event	Location
September 3	5:30 PM	Marion City Council ( <i>Morey</i> )	Virtual
September 10	11:30 AM	Policy Committee	LRC Room 5
September 14	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom & YouTube Live Stream
September 17	7:30 AM	Finance/Audit Committee	LRC Room 5
September 17	5:30 PM	Marion City Council ( <i>Nelson</i> )	Virtual
September 22	Noon 5:30 PM	Superintendent's Lion Learning	ZOOM Virtual Meeting
September 28	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom & YouTube Live Stream

## **Board Committees**

<b>Committee</b>	<b>2019-20 Representatives</b>
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

### **1000: Adjournment *Motion 12-08-24***

**MOTION** by Morey to adjourn the regular meeting at 7:02 PM. Second by Lausen. Voice vote, all eyes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Secretary/Treasurer