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**School Board Meeting Minutes
December 14, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion) and via YouTube. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, and Weaver. Absent: Wall. Administration present: Bisgard, Anderson, Christian, Ramos, Breitfelder, and Wear.

200: Adoption of the Agenda *Motion 076-12-14*

MOTION by Weaver to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Audience Communications

Board Secretary/Treasurer JT Anderson read the following seven audience communications that were submitted electronically:

1. Jon Krueger, LM parent, request to return to in-person learning;
2. Heather Rutan, LM parent, request to return to in-person learning;
3. Dan & Steffanie Drey, LM parents, request to remain in hybrid learning after winter break;
4. Nicole R., LM parent, student issue and request to return to in-person learning;
5. Matt & Kelsey Slay, LM parents, request to return to in-person learning;
6. Jessica Seim, LM parent, request to return to in-person learning; and
7. Alan Rutan, LM parent, request to return to in-person learning and busing for students on Oak Savannah Court.

400: Informational Reports, Discussions, and Presentations

401: Update from Linn-Mar High School – Exhibit 401.1

Dr. Jeff Gustason, Principal of LM High School, reported on the structure of learning at the high school level from 1996 forward, the learning structure in place today, and what future learning could look like at the high school level. Highlights were shared regarding the learning structure in 1996 thru 2010 and 2010 thru 2020; including some specifics on what has remained the same and what has changed. Gustason also shared information on what could happen from 2020-2030, with focus on expected learning growth for all students utilizing student-choice learning options that could include a mixture of traditional learning, blended learning, online learning, and project-based learning formats.

402: Marion City Council

Lausen reported that during the December 3rd Marion City Council meeting there were no topics presented that had a direct impact on the district.

403: Cabinet Update & Review of Return-to-Learn Plan – Exhibit 403.1

Superintendent Shannon Bisgard reported on the GWAEA superintendents' legislative meeting that included 17 Iowa legislators. The focus of the meeting was legislative priorities for the 2021 session that included topics such as internet access for all students, the supplemental state aid amount, declining school enrollment numbers and related budgetary issues, and the need to assist students in "catching up" from all things COVID.

Bisgard also reported that working with the Linn County Department of Public Health regarding COVID has been a great partnership; as well as with St. Luke's and Mercy. LCPH shared information with the metro superintendents regarding COVID vaccinations that will start on a two-tiered process with emergency health providers (including school nurses) receiving the first tier of vaccinations and the second tier to include school personnel. Additional clarification is pending on who "school personnel" covers. Bisgard also shared that districts cannot require school personnel to receive the vaccination at this time.

Bisgard then facilitated a discussion on the Return-to-Learn Plan format that will be utilized upon returning from winter break on January 4th. Bisgard made the recommendation for PreK-6th grades to utilize a "soft start" with A/B Hybrid Learning for a week (either 4 days or 6 days so the A/B days will be equitable) and then return to in-person learning. Bisgard clarified that grades 7th-12th would continue utilizing the A/B Hybrid Learning model through the end of second quarter (January 29th) as previously approved by the board. The board was in agreement with the "soft start" return for PreK-6th grades for four days; with the return to in-person learning on Friday, January 8th.

500: Unfinished Business

501: Approval of Return-to-Learn Plan *Motion 077-12-14*

MOTION by Buchholz to approve the Return-to-Learn Plan, as discussed, which includes PreK-6th grades utilizing A/B Hybrid Learning from January 4th thru 7th; and returning to in-person learning on Friday, January 8th. Second by Weaver.

Bisgard clarified, again, that 7th-12th grades will continue in A/B Hybrid Learning through the end of second quarter (January 29th) as previously approved by the board and that the board will begin discussing the learning format to be utilized for third quarter for 7th-12th grades during the January 11th board meeting. Bisgard also reported that communication on the board's decision will be distributed to families and staff tomorrow.

Voice vote, all ayes. Motion carried.

502: Second Reading of Policy Recommendations – Exhibit 502.1 *Motion 078-12-14*

MOTION by Weaver to approve the second reading of the policy recommendations, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

- 204.1 – Meetings of the Board – *To reflect recent decision to change board meeting format*
- 504.6 – Student Work Permits – *Delete as district no longer processes student work permits*
- 504.12 – Student Wellness – *To reflect IASB recommendation for required wording*

600: New Business:

601: Approval of FY2020 CAFR – Exhibit 601.1 *Motion 079-12-14*

JT Anderson, Chief Financial/Operating Officer, reported on the FY2020 Comprehensive Annual Finance Report prior to presentation to the school board for approval. Auditor recommendations included: 1) Additional monitoring of credit card compliance by employees, 2) Provision of additional oversight on activity accounts, 3) Enhancing payroll functions/distribution of duties, and 4) Additional monitoring of negative meal accounts (Currently at approximately \$30,000).

MOTION by Buchholz to approve the Comprehensive Annual Finance Report for fiscal year 2020, as presented. Second by Lausen. Suggestion shared to promote donations to cover negative meal balances. Voice vote, all ayes. Motion carried.

602: Letting of Bus Bids Motion 080-12-14

MOTION by Lausen to approve the letting of bus bids for a total cost not to exceed \$550,000. Second by Weaver. Anderson clarified the money would be used to purchase three regular buses and one lift bus; all of which are propane, for approximately \$110,000 to \$115,000 each. Voice vote, all ayes. Motion carried.

603: Approval of 2021-22 Physical Education Standards Exemption Motion 081-12-14

MOTION by Lausen to approve the 2021-22 Physical Education Standards Exemption, per CASA requirements, to teach high school physical education in a 90-minute block, quarter format instead of the traditional semester format. Second by Buchholz. Bisgard clarified this is an annual renewal required by CASA with no changes in current learning format. Voice vote, all ayes. Motion carried.

604: Approval of Fundraisers – Exhibit 604.1 Motion 082-12-14

MOTION by Lausen to approve the LM High School Lion Food Pantry fundraiser, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

605: Open Enrollment Requests Motion 083-12-14

MOTION by Lausen to approve the open enrollment requests, as presented. Second by Buchholz. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Gosberry, Amaya	3 rd	Cedar Rapids CSD	Good Cause

Denied OUT

Name	Grade	Requested District	Reason
Ali, Eshal	9 th	Cedar Rapids CSD	Late Submission

700: Consent Agenda Motion 084-12-14

MOTION by Lausen to approve the consent agenda, as presented. Second by Morey. Weaver congratulated the retirees and extended sympathies to the family of Christopher Rundall. Voice vote, all ayes. Motion carried.

701: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Baker, Kaitlyn	From Sub Custodian to NE Custodian	11/11/20	SEIU C, Step 1
Feldermann, Morgan	OR: Student Support Associate	11/30/20	LMSEAA II, Step 10
Galbreath, Broc	TR: From Regular Sub to Bus Driver	11/30/20	Same
Heinrich, Margaret	O&M: District Sub Custodian	11/17/20	SEIU C, Step 1
Herrig, Stephanie	From NE Custodian to Sub Custodian	11/19/20	Same
Jochimsen, Melanie	OR: Student Support Associate	12/3/20	LMSEAA II, Step 7
Johnson, Aimee	EX: From Student Support Assoc to Counselor Secretary	1/4/21	LMSEAA IV, Step 12
Krogh, David	TR: From Sub to Bus Driver	11/30/20	Same
Milbach, David	EX: Custodian	11/30/20	SEIU C, Step 1
Pedersen, Brad	TR: From Sub to Bus Driver	11/30/20	Same

Name	Assignment	Dept Action	Salary Placement
Routhe, Roman	TR: From Bus Driver to Regular Sub Driver	11/30/20	Same
VanDeHev, William	EH: Custodian	12/28/20	SEIU C, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Adcock, Alexis	IC: Student Support Associate	11/18/20	Personal
Chrissotimos, Megan	HS: Student Support Associate	12/16/20	Personal
Dalecky, Taylor	NE: Student Support Associate	12/22/20	Personal
Fee, Sheryl	EX: School Counselor Secretary	12/31/20	Retirement
Fruth, Robert	TR: Bus Driver	11/19/20	Personal
Hilton, Michael	EH: Custodian	11/20/20	Other Employment
Huber, Noel	TR: Bus Driver	11/30/20	Retirement
Richter, Diane	TR: Regular Sub Bus Driver	11/30/20	Other Employment
Rundall, Christopher	HS: Student Support Associate	11/30/20	Deceased

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Lovell, Tim	HS: Head Varsity Football Coach	12/10/20	\$8,379
Paternostro, Alex	HS: Head Varsity Girls Tennis Coach	12/1/20	\$4,372
Schminke, Audra	OR: 7 th /8 th Gr Assistant Girls Track Coach	12/8/20	\$2,914
Streicher, Alex	OR/EX: Assistant 7 th Gr Wrestling Coach	12/14/20	\$2,914

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Cushman, Rick	HS: Assistant Varsity Girls Soccer Coach	12/9/20	Personal

702: Approval of November 23rd Minutes – Exhibit 702.1

703: Approval of Bills – Exhibit 703.1

704: Approval of Contracts – Exhibits 704.1-12

1. Change order #003 with Tricon General Contractor for the Wilkins renovation project
2. Professional services agreement with Shive-Hattery Architecture & Engineering for the Indian Creek gym HVAC replacement project
3. Professional services agreement with Shive-Hattery Architecture & Engineering for the district roof improvement project
4. Commercial licensing agreement with Charles Anderson and Ohiopyle Prints, Inc.
5. Farm lease with Bryce Airy
6. Farm lease amendment with Jon Rathje
7. Farm lease with RJ Carson and Picket Fence Family Farms for 9.7 acres
8. Farm lease with RJ Carson and Picket Fence Family Farms for 15 acres
9. Independent contractor agreement with Steve Shanley
10. 28E agreement with Kirkwood Community College for onsite and concurrent enrollment partnership
11. 28E agreement with Kirkwood Community College for regional center and shared programs concurrent enrollment partnership
12. Agreement with Marzano Resources for High Reliability Schools program
13. Interagency agreements for Special Education services with Cedar Rapids CSD (1), Des Moines Independent CSD (1), and Springville CSD (2). *For student confidentiality, exhibits not provided.*

705: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and school board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: A safe, small snowblower, Boss snow blade, and 2006 Ford F250 truck.*

800: Board Communications, Calendar, and Committees

801: Board Communications: No communications received.

802: Board Calendar

Date	Time	Event	Location/Comments
December 17	11:30 AM	Board Visit	Boulder Peak Intermediate
December 17	5:30 PM	Marion City Council (<i>Wall</i>)	Virtual
<i>Dec 23-Jan 1</i>		<i>No School for All Students</i>	<i>Winter Break</i>
Date	Time	Event	Location/Comments
January 6	4:15 PM	CTE Committee	Virtual
January 7	5:30 PM	Marion City Council (<i>Buchholz</i>)	Virtual
January 11	5:00 PM	Board Meeting	LRC Boardroom/YouTube
January 14	11:30 AM	Board Visit	Westfield Elementary
January 19	Noon	Superintendent's Lion Learning	Virtual
January 19	5:30 PM	Superintendent's Lion Learning	Virtual
January 20	11:30 AM	Policy Committee	LRC Room 5 or Virtual
January 21	7:30 AM	Finance/Audit Committee	TBD
January 21	5:30 PM	Marion City Council	Virtual
January 25	5:00 PM	Board Meeting	LRC Boardroom/YouTube
January 28	11:30 AM	Board Visit	Bowman Woods Elementary

803: Committees and Advisories

Committee	2020-21 Representatives
Finance/Audit Committee	Buchholz, Isenberg, and Morey
Policy/Governance Committee	Lausen, Wall, and Weaver
Career & Technical Education Advisory (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Buchholz, Isenberg, and Wall
Facilities Advisory Committee	Morey, Nelson, and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Nelson
Linn County Conference Board	Buchholz

900: Adjournment *Motion 085-12-14*

MOTION by Lausen to adjourn the regular meeting at 6:42 PM. Second by Morey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer