

University of Dubuque
Teacher Education
School-based Experience, Practica,
and Student Teaching Agreement

An agreement between the University of Dubuque, Dubuque, Iowa and the Linn-Mar Community School District concerning the obligations of each party in the various levels of direct school-based experience for education students at the University of Dubuque.

All levels of the direct school-based experience include observation, assistance, and tutoring; and, as the student moves through school-based experience, practica, and student teaching, he/she has increasingly greater opportunity to be given sole responsibility for an education situation.

It is agreed that the following considerations shall serve as the basis for a working agreement between the two participating institutions in this program.

The University of Dubuque agrees to uphold the following responsibilities concerning the student teaching experience:

1. To assign as student teachers to a minimum sixteen-week student teaching experience only those students who have satisfactorily completed the necessary academic and professional preparation.
2. To expect all student teachers to be present at all assigned classes of the district during the regular University of Dubuque semester. Skip days and unscheduled dismissals at the University do not excuse the student teacher from the assigned responsibilities in the district. Student teachers are expected to be at the assigned school during the same hours as cooperating teachers.
3. To coordinate the assignment of student teachers to specific cooperating teachers by submitting tentative assignments to the appropriate school administrators.
4. To provide each cooperating teacher an honorarium of \$250 for supervision of a 16 week placement and \$125 for an 8 week placement.
5. To provide qualified college instructors from the University of Dubuque's Education Department to visit and observe in the cooperating schools and to hold individual and joint conferences with student teachers and cooperating teachers.
6. To assign a grade for student teaching based upon direct observation by the University supervisor and input from the cooperating teacher.
7. To provide students in school-based experience and practica for a specified number of contact hours as determined by the course description. No honorarium is paid to the cooperating teacher(s) for school-based experiences or practica.
8. To actively and promptly engage in a productive problem-solving strategy to resolve any conflicts which may occur during this agreement.

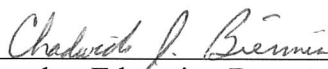
The Cooperating School agrees to the following in their acceptance of University of Dubuque students in field experience, practica, and student teaching:

1. To allow University of Dubuque education students the use of the physical resources of the school that are normally provided to classroom teachers, including buildings, equipment, essential supplies, and library facilities that are necessary and reasonable to enable the student teacher to function adequately in your school.
2. To provide approval by the principal of the educational unit involved and the cooperating teacher for all assignments of student teachers. The cooperating teachers will be fully licensed in the student teacher's content area and the grade level.
3. To provide cooperating teachers who shall recognize the importance of the attainment of the specific competencies contained in the InTASC Standards and the Iowa Teaching Standards; who shall recognize and support the value of the school-based experience; and who shall recognize and support the distinguishing differences between school-based experiences, practica, and student teaching experience.
4. To give the students sole responsibility of groups only after they have demonstrated readiness and after careful planning with the cooperating teacher and the University of Dubuque supervisor.
5. To utilize the student teacher in capacities approved by the University of Dubuque's Education Department. Any changes in the original assignment of the student must be approved by the Director of Student Teaching. The student teacher is not to be used as a substitute teacher.
6. To provide supervision of the student by certified personnel at all times during the student teaching, school-based, or practica experience.
7. To actively and promptly engage in a productive problem-solving strategy to resolve any conflicts which may occur during this agreement.
8. Pursuant to Iowa 1974 O.A.G.6., student teachers placed under a contract with a public school are entitled to the same liability protection as other employees of the school district.

The agreement effective July 1, 2020 to June 30, 2021 may be renewed or revised by mutual agreement of the administrators of the concerned institutions.

University of Dubuque

 1-5-2022
Provost/Vice-President for Academic Affairs/Date

 1-5-2022
Teacher Education Department Chair/Date

Cooperating School

Superintendent (or designee)/Date

District Name