

**Linn-Mar Community  
School District**

**Return-to-Learn Plan  
2022-23**



Inspire Learning. **Unlock Potential. Empower Achievement.**

*Initially approved by the Linn-Mar Board of Directors on August 9, 2021*

*Updated: 9/16/21, 12/13/21, 1/24/22, 3/7/22, **8/8/22***

**WE ARE  LINN-MAR®**

Linn-Mar Community School District  
2999 N 10<sup>th</sup> Street, Marion, IA 52302  
319-447-3000 / [www.Linmar.k12.ia.us](http://www.Linmar.k12.ia.us)

*The Elementary and Secondary School Emergency Relief Fund requires school districts to review and/or update their Return-to-Learn Plan every six months until September 2023. This document serves as the required update for the Linn-Mar Community School District as of August 8, 2022.*

## **Overview**

For the ~~2021-22~~ 2022-23 school year, the Linn-Mar Community School District will ~~return to~~ continue in-person, traditional learning. The district will also continue to follow guidance from the Centers for Disease Control and Prevention (CDC), Linn County Public Health (LCPH), and the Iowa Department of Public Health (IDPH) regarding COVID-19 safety protocols.

~~While we are very excited to return to a more normal school environment for the 2021-22 school year, we recognize that we are still operating in a pandemic. Additional precautions remain in place and are summarized below.~~

## **Face Masks**

~~Face masks are an important tool in mitigating the spread of the virus and will be available at all buildings for those who wish to use them. Individuals are encouraged to follow the most up-to-date guidance from the CDC regarding face mask usage.~~

## **Visitors and Volunteers**

~~We value the work of our volunteers and look forward to welcoming volunteers and visitors back into our schools beginning January 3, 2022.~~ Visitors and volunteers are welcome in all of the district facilities.

## **Social Distancing**

No social distancing measures will be implemented **at the start of the school year** but will be put in place as deemed necessary in the future.

## **Online Learning**

Students that were enrolled in the online learning program during the 2021-22 school year will be allowed to continue participating in the program during the 2022-23 school year.

For questions on Edmentum contact Bob Read, Associate Superintendent/Principal of Online Learning, at [bread@linnmar.k12.ia.us](mailto:bread@linnmar.k12.ia.us).

~~The initial deadline to sign up for Edmentum's online learning program was June 1, 2021. Due to changes in the availability of vaccinations for children, requests from families wishing to move their students from online learning to in-person learning will be considered on an individual basis. Moving to online learning will not be available at the semester for grades K-5th.~~

~~For more information on the Edmentum program visit the following link:  
<https://www.linnmar.k12.ia.us/news/linn-mar-partners-edmentum-provide-online-school-option/>~~

## **Technology**

Every student is assigned a district-owned learning device. PreK-K students are assigned an iPad. Students in grades 1-12 are assigned a laptop. Additional information regarding device pick up is provided to families by the individual schools. If a family needs support to access internet services at home, they are encouraged to contact the media specialist at their student's school to check out a hot spot.

## **Meals**

~~Meals will be free to all students this year due to special federal funding.~~

## **Transportation**

~~Due to changes in CDC guidance,~~ The district ~~will~~ no longer requires face masks to be worn on district transportation ~~effective March 1, 2022~~. Protocols include the disinfecting of buses after each route, windows and vents opened to allow for air circulation whenever possible, and the availability of hand sanitizing stations.

## **Events and Extracurricular Activities**

All extracurricular activities will ~~return to normal operations~~ **operate** with no limitations on attendance.

## **Hand Washing**

Frequent hand washing and/or hand sanitizing is encouraged. Hand sanitizer stations will be available in all district facilities.

## **Facility Cleaning**

Increased emphasis regarding cleaning and disinfecting district facilities on a daily and weekly basis will occur. Additional cleaning and sanitizing procedures will be followed

throughout the school year. Examples include, but are not limited to, hand sanitizing stations, disinfecting wipes, and increased time for student handwashing.

## **Facility Rentals**

The district will ~~resume~~ continue the practice of opening facilities to use by outside groups ~~for the 2021-22 school year~~. Visit the following link for additional information on LM facility rentals/use: <https://www.linnmar.k12.ia.us/district/departments/support-services-facilities/>

## **COVID-19 Reporting and Information**

The district will follow guidelines specified by the Iowa Department of Public Health.

Students who are exhibiting COVID symptoms, awaiting COVID test results, or are diagnosed positive should notify the school nurse and/or health assistant immediately.

Students and staff members waiting on results from a COVID-19 test should remain home until the results are received to assist in limiting exposure to healthy individuals.

COVID in PK-4<sup>th</sup> grade classrooms will be communicated through a letter to families per the same guidelines as other communicable diseases and according to the Iowa Department of Public Health.

~~The district will collect data on the number of positive COVID-19 cases for both students and staff during the 2021-22 school year. An online, district wide dashboard will be provided for informational purposes that reflects the number of positive cases in each building. To access the data dashboard, visit the following link:  
<https://www.linnmar.k12.ia.us/covid-19-information/>.~~

For questions, students/staff should contact their individual building's health office.

## **Stay Home When Feeling Ill**

Even though attendance is a priority for students and staff, we do encourage everyone to stay home if they are not feeling well:

- Fever of 100.0 degrees or above with signs and symptoms such as sore throat, rash, vomiting or diarrhea;
- The illness prevents the student from participating comfortably in activities and/or academics as observed by the school staff; and

- Exhibiting any COVID-19 symptoms:
  - High risk symptoms including fever/chills, new cough, shortness of breath, difficulty breathing or a loss of taste or smell; and
  - Other symptoms including sore throat, headache, body aches, fatigue, runny nose, congestion, rash, nausea, vomiting, and diarrhea.

*Students with COVID-19 symptoms should contact their healthcare provider for further evaluation and testing.*

Visit the following link for information on the district's COVID-19 Health Services Procedures: <https://www.linnmar.k12.ia.us/covid-19-information/health/>

## **Continuity of Services**

If school is interrupted due to challenges resulting from COVID-19, the district will continue to provide educational services to ensure that student learning continues in a safe manner. Any decisions regarding the potential interruption of school services will be made in accordance with the Iowa Department of Public Health, Linn County Public Health, and the Iowa Department of Education.

- Academics – In the event school is interrupted due to COVID-19, the district will ensure continued learning by utilizing one of the following methods:
  - If school is not able to be held on a daily basis, the district will move to an A/B hybrid model of learning. In the A/B hybrid model, students will attend school every other day with the same cohort of students. This model will allow for smaller class sizes and better social distancing. On days that students are not engaged through in-person learning, they will complete work assignments via their school-assigned devices to ensure continued learning.
  - If COVID reaches a point that school cannot be held in-person, the district will move to a fully online model of learning. Students will access learning through their school-assigned devices.
- Social/Emotional Health – Students will continue to have access to school counselors and at-risk support staff, in addition to classroom teachers. These supports will continue regardless of which learning model the district is utilizing.
- Nutrition Services – Meals will be **provided available** for students **at no charge** throughout the **2021-22 2022-23** school year. If school is not able to be held in-person, designated meal pickup locations will be available for families to access.





## CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: Indian Creek Level C Roof Replacement

CONTRACTOR: Dryspace Inc.

TO (OWNER):

Linn-Mar Community School District  
2999 N 10<sup>th</sup> Street  
Marion, Iowa 52302

CONTRACT FOR:	\$39,547
CHANGE ORDER TOTAL:	\$0.00
CONTRACT TOTAL	\$39,547

CONTRACT DATE: March 2, 2022

PROJECT OR DESIGNATED PORTION SHALL INCLUDE:


The full roof replacement of roof section C and new metal fascia on roof section C at Indian Creek Elementary School.

The work performed under this contract has been reviewed and found to be substantially complete except as stated below.

No Exceptions

The date of substantial completion shall be the date that the Linn-Mar Community School Board of Education accepts the project by formal Board action.

Contractor  
  
 Name

Project Supervisor  
  
 Name

7-28-22  
 Date

7-28-22  
 Date

Formal board action taken on \_\_\_\_\_ accepted the project.

Board of Education President \_\_\_\_\_ Date \_\_\_\_\_

Board of Education Secretary \_\_\_\_\_ Date \_\_\_\_\_

**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO OWNER: Linn Mar Community Schools PROJECT: Indian Creek Level C

APPLICATION #: Final Distribution to:  
 PERIOD TO: 07/27/22  
 PROJECT NOS:  Owner  
 CONTRACT DATE: 03/02/22  Const. Mgr  
 Architect  
 Contractor

FROM CONTRACTOR: VIA Contractor:  
 Dryspace, Inc.  
 707 66th Avenue SW  
 Cedar Rapids, Iowa 52404  
 CONTRACT FOR: \$39,547.00

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract.  
 Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:  
 By: [Signature] Date: 7/27/2022  
 Lynn D Price

State of: Iowa  
 County of: Linn

Subscribed and sworn to before me this 27<sup>th</sup> day of July, 2022

Notary Public: [Signature]  
 My Commission expires: 02/12/23

**CERTIFICATE FOR PAYMENT**

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 1977.35  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:  
 By: [Signature] Date: 7/28/22

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

1. ORIGINAL CONTRACT SUM-----	\$	39,547.00
2. Net change by Change Orders-----	\$	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	39,547.00
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)	\$	39,547.00
<b>5. RETAINAGE:</b>		
a. _____ % of Completed Work	\$	
b. _____ % of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet-----	\$	
6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total)	\$	39,547.00
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b> (Line 6 from prior Certificate)-----		
	\$	37,569.65
8. CURRENT PAYMENT DUE-----	\$	1,977.35
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

*OK to pay 31 days after Board approval*

# CONTINUATION SHEET

Pay App #1

ATTACHMENT TO PAY APPLICATION

PROJECT: Linn Mar Indidn Creek Level C

APPLICATION NUMBER: Final

APPLICATION DATE: 27-Jul-22

PERIOD TO: 27-Jul-22

ARCHITECT'S PROJECT NO:

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
1	Membrane and Accessories	\$ 9,550	\$ 9,550	\$ -	\$ -	\$ 9,550	100%	\$ -	\$ -
2	Insulation	\$ 9,354	\$ 9,354	\$ -	\$ -	\$ 9,354	100%	\$ -	\$ -
3	Sheet Metal	\$ 3,725	\$ 3,725	\$ -	\$ -	\$ 3,725	100%	\$ -	\$ -
3	Labor	\$ 14,933	\$ 14,933	\$ -	\$ -	\$ 14,933	100%	\$ -	\$ -
4	Crane	\$ 770	\$ 770	\$ -	\$ -	\$ 770	100%	\$ -	\$ -
5	Decking	\$ 580	\$ 580	\$ -	\$ -	\$ 580	100%	\$ -	\$ -
6	Wood	\$ 635	\$ 635	\$ -	\$ -	\$ 635	100%	\$ -	\$ -
7	Masonry	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
8		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
9		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
10						\$ -		\$ -	\$ -
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24						\$ -		\$ -	\$ -
SUBTOTALS PAGE 2		\$ 39,547	\$ 39,547	\$ -	\$ -	\$ 39,547	100%	\$ -	\$ -





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July 13, 2022

Ms. Brittanica Morey, School Board President  
Linn-Mar Community School District  
2999 North Tenth Street  
Marion, IA 52302

RE: Proposal for Linn-Mar Community School District Board of Education Strategic Planning Services

Dear Ms. Morey:

Collective Clarity is pleased to submit a proposal to work with the Linn-Mar Community School District Board of Education to develop a future-focused strategic plan. Linn-Mar Community School District plays a critical role in in the community, committed to the success of children and families as they learn and grow. A strategic plan forms the foundation for sustainable growth and mission delivery. The planning process will assist the district and the Board of Education to set and achieve their inspirational vision for the future – for the well-being of the children it serves, and the larger community. Collective Clarity, LLC specializes in working with organizations from all sectors on strategic decision-making, planning and goal-setting.

Leslie Wright, owner and principal consultant at Collective Clarity, will serve as the sole consultant and contact for this project.

Please let me know if you have any questions about this proposal. This is simply the first step in designing the process that will work best for Linn-Mar and the Board of Education.

Sincerely,

A handwritten signature in black ink that reads "Leslie Wright". The signature is fluid and cursive, with the first letters of "Leslie" and "Wright" being capitalized and prominent.

Leslie Wright

# Linn-Mar Community School District Board of Education Planning Proposal

Objective: Create a living strategic roadmap that provides both guard rails and guideposts, leveraging current strengths and assets. The process will be high energy and engaging throughout. The consultant will use innovative tools and activities to ensure active participation and insightful planning. The resulting documents will include a comprehensive strategic action plan with timelines and accountabilities to assist the district in delivering on its core mission priorities.

## Deliverables:

- Environmental Scan
- Community Input
- Strategic Action Plan

## THE PROCESS:

### Step 1: Design Late August

Refine the design of the engagement and planning process with the core Linn Mar team.

### Step 2: Discover Late August-September

Consultant and team will collect information and insights from a variety of sources. This will include district data, prior work of the Board of Education and the DEI committee, and consideration of other plans and initiatives that impact the district. In addition, the team will review community trend data (needs assessments, trends and demographics).

### Step 3: Synthesize Late September

Work Session 1: Planning team and Board of Education will review the results of the preliminary environmental scan as well as sector resources to identify and prioritize critical drivers of change, challenges and opportunities. Team will use strategic foresight tools such as Three Horizons to map drivers and emerging issues revealed in the environmental scan. This process will be used to prepare visual and participatory activities for the next step.

### Step 4: Engage October

State of the District event will kick off stakeholder engagement activities to include at least one survey and other community conversations to collect insights and feedback. Stakeholders will include district administrators, faculty, staff, students, partners and community members. Consultant will ensure engagement of diverse voices throughout

the process. Consultant will use the survey provided by the district. Consultant will compile, analyze and prepare results of surveys and conversations. Consultant will use digital resources such as Padlets, Zoom and surveys to collect input and insights.

**Step 5: Synthesize Round 2                      November**

Work Session 2: Planning team and school board will review the results of the community input and during a facilitated work session, integrate this with the results of the environmental scan to create a district snapshot of the current state. Consultant will provide a summary of findings and other data for use during this session.

**Step 6: Prioritize                                      December**

Work Session 3: In a facilitated session, planning team and school board will review values, self-assessment, district snapshot and community input to identify strategic priorities that will move the district towards its desired future. In addition the team will assess the assets, capabilities and structures necessary to achieve their desired future in order to shape the action plan and priorities.

**Step 7: Draft    Late December**

Using all of the products described above, consultant will draft a Strategic Action Plan including near-term and long- term priorities, objectives and measures of success. The Board of Education and core planning team will have the opportunity to review and provide feedback.

**Step 8: Approve and Reveal                      January/February**

The Board of Education will review and approve the final draft of the plan and share it with the larger community.

In between each work session the planning team will receive an interim report and have the opportunity to provide input and shape the next work session.

**The Final Product**

The final product will consist of a briefing book containing the results of the environmental scan and community engagement process as well as a strategic action plan with objectives, action steps, roles and accountabilities clearly described.

## **Budget**

The fee for this project as proposed is \$15,000.

The project budget includes all consultant services (facilitation, analysis and compilation), meeting materials, supplies, handouts, and production of the final report(s), which will be provided electronically. The fee does not include graphic design or branding services. Collective Clarity can secure those services for an additional fee if desired.

- |   |         |
|---|---------|
| • Process design and plan with core team                      | \$1,500 |
| • Environmental scan, design and preparation of work sessions | \$2,500 |
| • Community Engagement – survey and conversations             | \$2,500 |
| • Work Sessions 1 – 3   | \$4,500 |
| • Action Plan development                                     | \$3,000 |
| • Final Report Production                                     | \$1,000 |

<b>Total</b>	<b>\$15,000</b>
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**Due upon completion of the contract:      \$1,000.00**

**Remainder due after completion of the additional milestones noted above.**



## Leslie Wright MA, Principal Collective Clarity



Before launching Collective Clarity, Leslie served as the Senior VP of Community Building for United Way of East Central Iowa. She was a visionary leader and successful intrapreneur. She led teams focused on designing and implementing innovative solutions to human challenges. Projects included collaborative care coordination networks, leadership development programs for underrepresented people, and disaster response and recovery coalitions.

Leslie brings a “sense-making” and data driven mindset to her work. Experience as a corporate buyer, business analyst and nonprofit community researcher resulted in highly developed skills in trend spotting and data synthesis. These essential skills contribute to powerful environmental scans and priority setting results.

Leslie is a speaker, facilitator and trainer in organizational development and performance improvement, and a strategic planning consultant.

### Relevant Training and Certifications

- Certified Targeted Small Business with the State of Iowa
- Technology of Participation, *Facilitation & Strategic Planning*
- Purdue Agile Strategy Lab, *Strategic Doing*
- Center for Creative Leadership, *Community Coalition Leadership Program – Boundary Spanning Leadership*
- Compasspoint, Institute for Nonprofit Consulting, San Francisco, CA  
*Certificate in Nonprofit Consulting*

### Recent Clients:

- Central Iowa Center for Independent Living
- Iowa Disaster Human Resource Council
- Linn County:
  - Youth Assessment Center Business Model Design
  - Community Resilience Project
- Iowa Environmental Council
- Community Health Free Clinic



## Notice of Proposed IASB Bylaws Amendment: National Membership

TO BE VOTED ON AT A SPECIAL DELEGATE ASSEMBLY ON TUESDAY, SEPTEMBER 13, 2022,  
6 P.M., VIA VIRTUAL PLATFORM (ZOOM).

The IASB Board of Directors is convening a special Delegate Assembly to consider a proposed bylaws amendment which requires timely action. The amendments recommended by the IASB Board are below. The first grants the IASB Board authority to select national membership organization(s) for affiliation in light of changing dynamics at the national level. The second is conforming language regarding representation when an Iowa leader is serving on the board of a national organization of state school boards associations.

Amendments require a two-thirds vote for passage.

### Proposed Amendments

#### Article XII—~~NSBA Affiliation~~ **National Presence**

~~**Section 1. National School Board Association.** The corporation shall be affiliated with the National School Boards Association (NSBA) and participate in the activities thereof.~~ **National Affiliations.** The Board of Directors may determine methods to advance the goals and policies of IASB by approving memberships or affiliations with other state school boards associations and participating in the activities thereof.

~~**Section 2. Ex Officio Director.** At any time an office in the National School Boards Association~~ on the board of directors of a national association of state school boards associations is held by a member of the corporation said person shall serve as an ex officio voting member of the Board of Directors of the corporation.

#### Article IV – Board of Directors

**Section 1. Directors.** The Board of Directors shall consist of one member from each of the nine districts of the state, one member from the area education agency director district, officers of the corporation, and any Iowa resident serving on the Board of ~~the National School Boards Association~~ a national association of state school boards associations. The immediate past president shall serve as an ex officio voting member of the Board of Directors; however, the past president shall not be required to be a member of a local school board to hold said office.

**More Info:** Rationale for the proposal is available [here](#). For questions or more information, contact Lisa Bartusek, IASB Executive Director, at [lbartusek@ia-sb.org](mailto:lbartusek@ia-sb.org) or (515) 247-7042. A complete copy of the IASB Bylaws is available on request.

Comments may also be addressed to the IASB Board of Directors at [IASBBoard@ia-sb.org](mailto:IASBBoard@ia-sb.org).



# Issue Backgrounder & Rationale: Proposed Bylaws Amendment on National Membership

SPECIAL DELEGATE ASSEMBLY CALLED FOR TIMELY ACTION  
SEPTEMBER 13, 2022, 6 P.M., VIA ZOOM

## Background

Iowa has been a long-standing member of the National School Boards Association (NSBA), which is a federation of state school boards associations. Iowa school boards voted many years ago to commit to IASB's participation by adopting bylaws language making membership in NSBA mandatory:

*Article XII, Section 1: The corporation shall be affiliated with the National School Boards Association (NSBA) and participate in the activities thereof.*

Networking and collaborating with other state school boards associations through NSBA has brought many values over time, from sharing resources, to organized federal advocacy, to value-added services for IASB members such as a national conference.

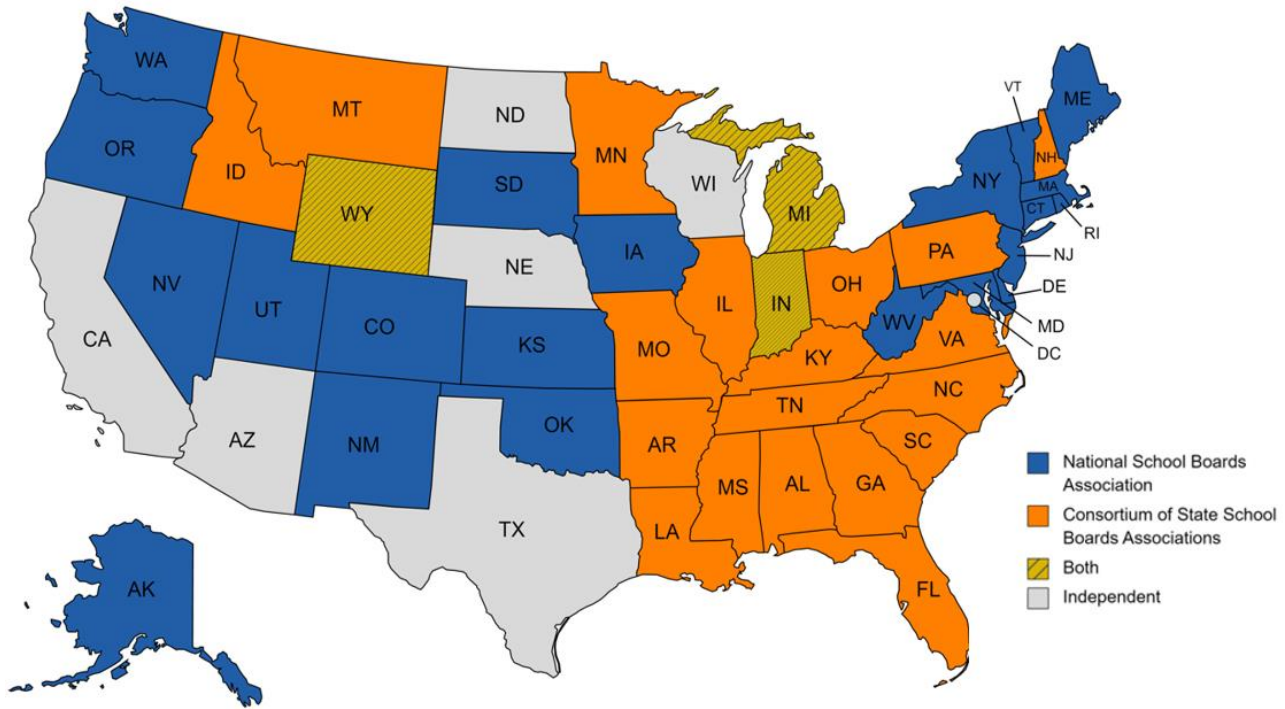
**The national context has changed significantly; the IASB Board of Directors can no longer recommend membership in NSBA for 2022–23.**

In recent years, many states have expressed concerns about return on investment, a lack of communication with and involvement of the members, and financial management of NSBA. In 2019 and 2020, 18 states formalized their concerns in written letters to NSBA. By July 2021, one state had withdrawn, and several others were delaying renewal in order to press for change. In September 2021, NSBA leaders initiated a controversial action (“Letter to Biden”) without member involvement or support, causing additional states to withdraw.

As of July 2022, 25 state school boards associations have withdrawn from NSBA. Twenty-two states have founded a new organization, the Consortium of State School Boards Associations (COSSBA). Three states are members of both. Six states are not currently part of a national organization.

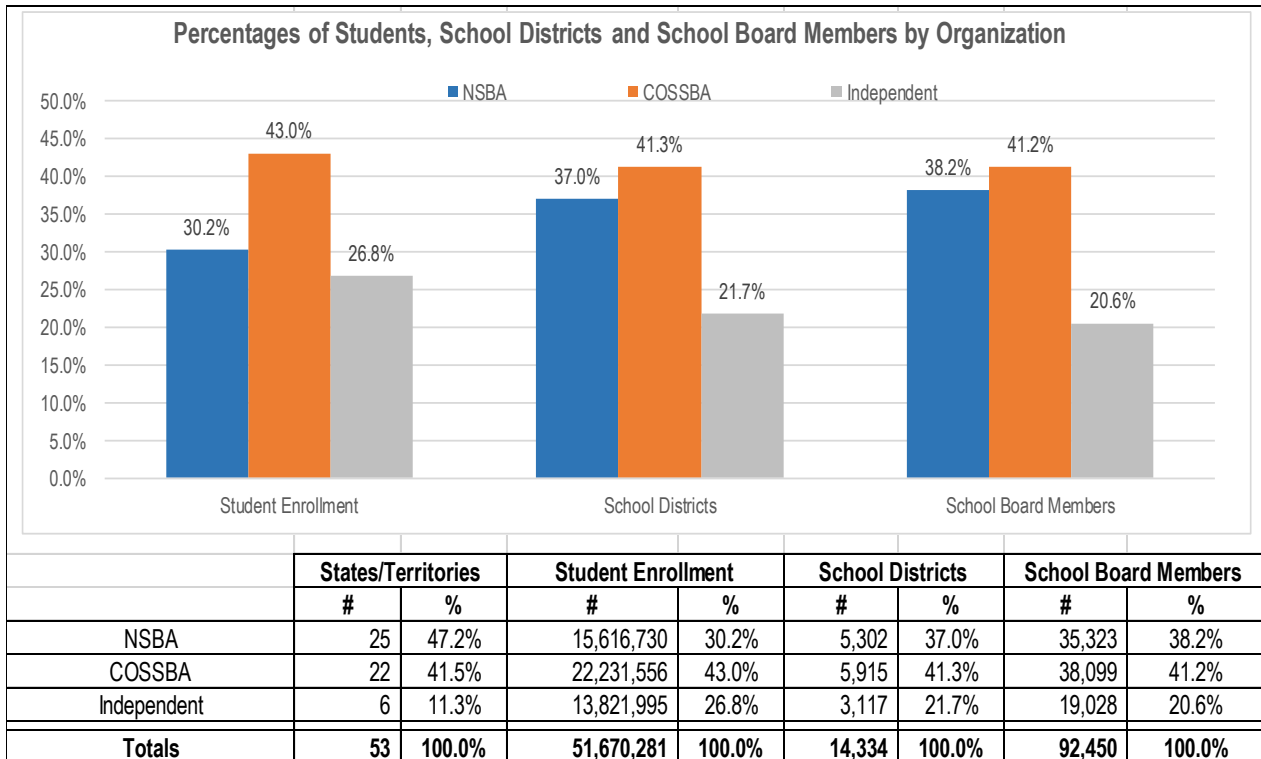
# Memberships of State School Boards Associations

AS OF JULY 2022

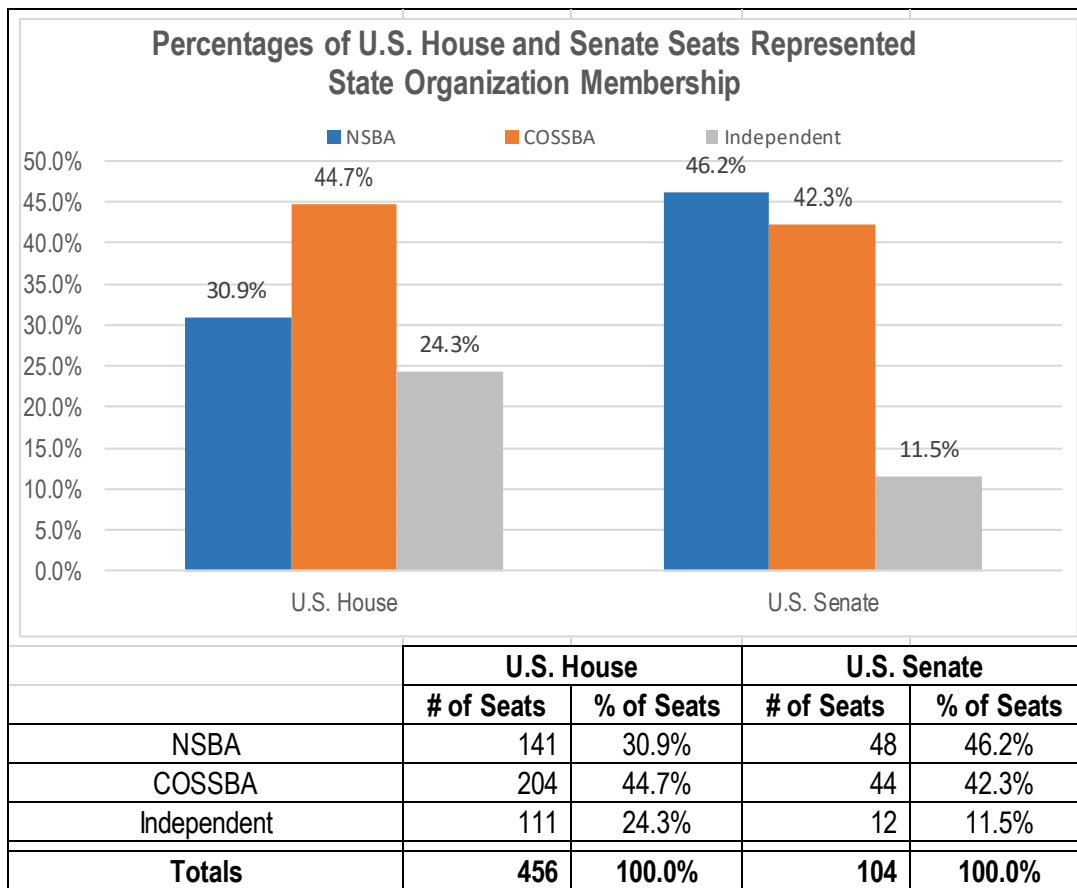


## National Association Representation

AS OF JULY 2022







**Source Notes:** IASB analysis from various data sources. Three states are members of both NSBA and COSSBA and their state amounts are included in both association totals. NSBA data includes the U.S. Virgin Islands. Data does not include Hawaii and Washington, D.C., which have not typically been members at the national level.

The IASB Board of Directors has actively monitored the national context, conducting extensive due diligence on how Iowa should respond. As the data above shows, NSBA’s representation and scope are substantially lessened. Significant staffing cuts have occurred, with no communication on the impact on services. In addition, our prior concerns on the financial condition and viability of NSBA are now elevated. An analysis of financial documents shows negative net assets, limited cash reserves, additional liabilities, a high operating cost structure, and lack of projections beyond December 2022.

In July, the IASB Board came to agreement that we cannot recommend renewal of IASB’s membership in NSBA for 2022–23, costing \$68,512, as a fiscally responsible use of member resources. This payment is due by October 1, so we must take action, or we will be committed financially to an organization that isn’t currently in the position to provide the services and support we need.

On July 21, the IASB Board voted:

- To convene a special Delegate Assembly on September 13, 2022, to propose a bylaws amendment, granting the IASB Board authority and flexibility to determine participation in national associations representing state school boards associations. *See separate handout for complete bylaws language and details on the meeting.*

- To defer action on NSBA membership renewal for 2022–23 until the IASB Board meeting on September 20–21, 2022, after the special Delegate Assembly has considered the proposed bylaws amendment.

**The IASB Executive Committee has recommended that IASB join the 22 states in the new organization, COSSBA, for 2022–23, subject to passage of the bylaws change allowing Iowa to withdraw from NSBA.**

Our Executive Committee, which led the due diligence process, found the new organization is operating in innovative ways that will allow us to better pursue IASB goals of collaboration among states, federal advocacy, and enhanced services to our members. First-year dues to COSSBA would be \$34,256.

Initial IASB Board discussions indicate high support for this direction, so we feel it's important to be transparent. We welcome your input directly or via [IASBBoard@ia-sb.org](mailto:IASBBoard@ia-sb.org).

**In unity there is strength.** IASB's objective must be to build up a single organization, even as we navigate the current fragmentation. There is greater opportunity and influence through unified effort among all states.

The recommended bylaws change would grant the IASB Board authority to make decisions annually, as we actively participate and closely monitor the situation. It also allows flexibility should the organizations merge and/or rename. We are committed to leading in efforts to reunify the states in a single network over time.

**We ask for support of Iowa school boards to approve the bylaws amendment as proposed, and your participation on September 13 so we can move forward in a timely way.**

On behalf of the IASB Board of Directors,



**Jim Green**  
IASB Board President

**Liz Brennan**  
IASB Board President-Elect

**Amy Jurens**  
Chair, Governance & Bylaws



Inspire Learning.  
Unlock Potential.  
Empower Achievement.

**School Board Minutes  
July 18, 2022**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar School Board meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10<sup>th</sup> St, Marion). Roll was taken to determine a quorum. Present: Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Absent: Buchholz. Administration present: Bisgard Nicholson, Wear, Read, Ramos, Christian, and Breitfelder.

**200: Adoption of the Agenda *Motion 001-07-18***

**MOTION** by Weaver to adopt the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

**300: Required Business**

**301: Appointment of Board Secretary/Treasurer *Motion 002-07-18***

**MOTION** by Wall to appoint David Nicholson, Chief Financial/Operating Officer, as Board Secretary/Treasurer. Second by Nelson. Voice vote, all ayes. Motion carried. *President Morey administered the oath of office.*

**400: Audience Communications**

1. Tiffany Kinzenbaw, Teacher, spoke in support of personal furniture/furnishings in classrooms
2. Laura Robertson, Teacher, spoke in support of personal furniture/furnishings in classrooms

**500: Informational Reports, Discussions, and Presentations**

**501: Marion City Council**

Board Members Morey and Weaver reported that there were no topics pertaining directly to the district discussed during the June 23<sup>rd</sup> and July 7<sup>th</sup> Marion City Council meetings.

**502: Legislative Priorities – Exhibit 502.1**

Board President Morey facilitated a discussion on the board's legislative priorities for 2022-23. The board chose to support mental health, school funding, local accountability and decision-making, and dropout/at risk. They will also continue to advocate for special education funding at the state level.

**503: Strategic Plan Update**

Board President Morey reported that several outside companies were contacted for information on their services for facilitating and evaluating stakeholder feedback on strategic planning once the information has been collected. Additional information is being collected with the goal of presenting a recommendation for hiring to the board during the August 8<sup>th</sup> meeting.

**504: Superintendent's Update – Exhibit 504.1**

Superintendent Bisgard shared updates on the summer construction projects, facilities planning, and also congratulated girls softball for making it to State!

## **600: Unfinished Business**

### **601: Second Reading of Policy Recommendations – Exhibit 601.1 *Motion 003-07-18***

**MOTION** by Walker to approve the second reading of the policy recommendations with the exception and removal of policy 1004.3 for further review by the Policy Committee. Second by Wall. Voice vote, all ayes. Motion carried.

The full 1000 policy series (School and Community Relations) was reviewed with recommendations from the Iowa Association of School Boards for the following policies:

- 1001.4 Distribution of Materials
- 1001.4-R Administrative Regulations Regarding Distribution of Materials
- 1001.8 Public Examination of District Records
- 1003.3 Public Complaints
- 1003.4 School District Volunteers
- 1003.4-R Administrative Regulations Regarding School District Volunteers
- 1003.5 Visitors to Schools
- 1004.2-R Administrative Regulations Regarding Use of District-Owned Recording Devices
- ~~1004.3 Tobacco/Nicotine-Free Environment~~
- 1005.1 Research Requests and Procedures
- 1005.4-R Administrative Regulations Regarding Fundraising and Student Solicitations
- 1005.4-E1 Fundraising Request Form

The following recommendations were also received from the Iowa Association of School Boards:

- 201.1 Responsibilities of the Board of Directors
- 702.1-R1 (New) Regulations Regarding Child Nutrition Programs Civil Rights Complaint Procedures
- 702.1-E1 (New) Child Nutrition Programs Notices of Nondiscrimination
- 702.1-E2 (New) Child Nutrition Programs Civil Rights Complaint Form

## **700: New Business**

### **701: Open Enrollments *Motion 004-07-18***

**MOTION** by Weaver to approve the open enrollment requests as presented. Second by Wall. Voice vote, all ayes. Motion carried.

#### ***Approved IN***

<b>Name</b>	<b>Grade</b>	<b>Resident District</b>
Nie, Jace	9 <sup>th</sup>	Cedar Rapids CSD
Turner, Masson	11 <sup>th</sup>	Cedar Rapids CSD
Vigil, Lucy	1 <sup>st</sup>	Cedar Rapids CSD
Ziegler, Graham	K	Cedar Rapids CSD

#### ***Denied IN***

<b>Name</b>	<b>Grade</b>	<b>Resident District</b>	<b>Reason</b>
Koffron, Daniel	8 <sup>th</sup>	Cedar Rapids CSD	Insufficient space

## **800: Consent Agenda *Motion 005-07-18***

**MOTION** by Walker to approve the consent agenda as presented. Second by Wall. Weaver congratulated Dana Lampe on her new job, Karla Terry on her retirement, and Corey Brinkmeyer on returning as boys soccer coach. Rollinger noted issues with the agreement with AgVantage FS Energy and the independent contractor agreements with Carey Bostain and Miera Kim. Voice vote. Ayes: Morey, Nelson, Walker, Wall, and Weaver. Nay: Rollinger. Motion carried.



## 801: Personnel

### ***Certified Staff: Assignment/Reassignment/Transfer***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Bunjer, Sarah	HS: Student Support Services Teacher	8/10/22	BA, Step 3
Dooley, Kimberly	HS: Student Support Services Teacher	8/10/22	BA+12, Step 14
Fontenot, Elizabeth	HP/OR: Vocal Music Teacher	8/10/22	BA, Step 2
Hagmeier, Brittney	OR: From Reading to Student Support Services Teacher	8/17/22	Same
Hantz, Matt	BW: School Counselor	8/10/22	MA, Step 12
Jenkins, Charlie	HS: Math Teacher	8/10/22	MA+15, Step 17
Rowland, Nicole	From HS Science Teacher to Student Dean	8/1/22	\$75,000/year
Steenblock, Maria	From WF to BP Intermediate Strategist	8/17/22	Same
Steva, Ashley	LG: Second Grade Teacher	8/10/22	BA, Step 6
Wieck, Lisa	EH: Student Support Services Teacher	8/10/22	BA, Step 11

### ***Certified Staff: Resignation***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Lampe, Dana	HS: Teacher Leader Innovation Coach	6/15/22	Other employment
Parker, Abbie	HS: Student Dean	6/20/22	Other employment
Woods, McKenna	BP: 5 <sup>th</sup> Grade Teacher	6/21/22	Other employment

### ***Certified Staff: Leave of Absence***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Luedeman, Wendy	HP/OR: Vocal/Music Teacher	2022-23	Childcare
Wiley, Sally	BW: School Counselor	2022-23	Childcare

### ***Classified Staff: Assignment/Reassignment/Transfer***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Bierdermann, Kristin	HS: TAG Secretary	8/17/22	LMSEAA IV, Step 1
Carolan, Lauren	HS: Student Support Associate	8/17/22	LMSEAA II, Step 1
Kane, Colleen	HP: From Counselor's Secretary to Building Secretary	7/1/22	LMSEAA IV+.50, Step 4
Leuenberger, Kristi	From NE SSA to HP Counselor's Secretary	8/1/22	LMSEAA IV, Step 9
Lewis, Abbie	From OR to HS Student Support Associate	8/17/22	Same
Lorenz, Barb	From IC Nutrition General Help to OR Health Asst	8/17/22	LMSEAA II, Step 1
Montgomery, Betty	HS: Student Support Associate	8/17/22	LMSEAA II, Step 1
Olson Chassidy	EX: Custodian	7/11/22	SEIU C, Step 1
Pietropinto, Andrew	WF: Custodian (.75)	7/12/22	SEIU C, Step 1
Schmidt, Sarah	HS: Records Secretary	8/4/22	LMSEAA IV, Step 1
Schuler, Troy	EX: From Custodian to Student Support Associate	8/17/22	LMSEAA II, Step 1
Shaheen, Michelle	HS: Student Support Associate	8/17/22	LMSEAA II, Step 1
Tatke, Deepali	HS: Student Support Associate	8/17/22	LMSEAA II, Step 1
Warren, Brenda	HS: Student Support Associate	8/17/22	LMSEAA II, Step 1
Swiefel, Mallory	HS: Student Support Associate	8/17/22	LMSEAA II, Step 1

### ***Classified Staff: Resignation***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Bradford, Amanda	BP: Student Support Associate	7/13/22	Personal
Clubb, Amy	LG: Early Childhood Paraprofessional	7/8/22	Relocation
Gates, Chris	O&M: Manager	7/30/22	Other employment
Hediger, Jody	BW: Student Support Associate	7/5/22	Personal
Knott, Dylan	HS: Student Support Associate	6/30/22	Personal
Kumoto, Rachael	NE: Student Support Associate	7/10/22	Personal
Terry, Karla	LRC: Community Relations Coordinator	8/5/22	Retirement

**Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Berger, Scott	HS: Head 9 <sup>th</sup> Gr Boys Basketball Coach	7/8/22	\$4,528
Brinkmeyer, Corey	HS: Head Varsity Boys Soccer Coach	7/7/22	\$5,660
Davis, Ceth	HS: 9 <sup>th</sup> Gr Assistant Football Coach	8/8/22	\$3,396
Evans, Tristan	HS: Assistant 10 <sup>th</sup> Gr Football Coach	8/8/22	\$3,396
Kelley, Tyler	HS: Assistant 10 <sup>th</sup> Gr Boys Basketball Coach	11/14/22	\$3,396
Starmer, Matt	HS: Assistant Varsity Football Coach	8/8/22	\$4,528

802: Approval of June 20<sup>th</sup> Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-19

1. Change order with Modern Builders regarding the Echo Hill and Novak roof improvements
2. Change order with Dryspace for the LRC roof project
3. Propane heating agreement with AgVantage FS Energy
4. Lease agreement with Culver's Corridor Storage
5. Letter of understanding with Grant Wood AEA for the VAST Center Science Program
6. Extended service agreement with Daktronics for the Aquatic Center scoreboard system
7. Partnership agreement with NextGrad for digital displays at the high school
8. Access agreement with EdPuzzle for secondary level buildings
9. Agreement with Franklin Covey for the Leader in Me program
10. Memorandum of understanding with Kirkwood Community College for the Teacher/Paraeducator Registered Apprenticeship Program
11. Memorandum of understanding with Mt Mercy University for the Teacher/Paraeducator Registered Apprenticeship Program
12. Agreement with Iowa Workforce Development for the Teacher/Paraeducator Registered Apprenticeship Program
13. 28E agreement with Linn County/Kirkwood Community College for onsite and alternative concurrent enrollment partnership
14. 28E agreement with Kirkwood Linn County Regional Center for concurrent enrollment partnership
15. Independent contractor agreement with Carey Bostain
16. Independent contractor agreement with Miera Kim
17. Independent contractor agreement with Jennifer Petsche
18. Independent contractor agreement with Megan Callahan
19. Independent contractor agreement with Lexi Robson

805: Overnight Trip Request – Exhibit 805.1

- 10<sup>th</sup> Street Edition Show Choir to attend national competition in Nashville March 23-26, 2023

**900: Board Communications, Calendar, and Committees**

901: Board Communications

902: Board Calendar

Date	Time	Event	Location
July 21	5:30 PM	Marion City Council ( <i>Rollinger</i> )	City Hall/Virtual

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
August 4	5:30 PM	Marion City Council ( <i>Buchholz</i> )	City Hall/Virtual
August 8	5:00 PM	Board Meeting	Boardroom/YouTube
<i>August 17</i>	<i>7:30 AM</i>	<i>Staff Welcome Back</i>	<i>High School Main Gym</i>
August 18	5:30 PM	Marion City Council ( <i>Wall</i> )	City Hall/Virtual
<i>August 23</i>	--	<i>First Day of School for K-9<sup>th</sup> Grades</i>	
<i>August 24</i>	--	<i>First Day of School for 10<sup>th</sup>-12<sup>th</sup> Grades</i>	
August 29	5:00 PM	Board Meeting	Boardroom/YouTube

**903: Committees and Advisories**

<b>Committee</b>	<b>2021-22 Representatives</b>
Finance/Audit Committee	Buchholz, Morey, and Weaver
Policy/Governance Committee	Morey, Nelson, and Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, and Walker
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, and Wall

**1000: Adjournment *Motion 006-07-18***

**MOTION** by Nelson to adjourn the meeting at 6:15 PM. Second by Wall. Voice vote, all ayes. Motion carried.

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Brittania Morey, Board President

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David Nicholson, Board Secretary/Treasurer

## Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 07/15/2022 - 08/04/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
<b>Fund: AQUATIC CENTER</b>		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$19,837.77
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$336.83
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$1,440.33
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$336.83
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$1,440.33
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$398.69
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$445.92
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$669.24
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$164.89
<b>Fund Total:</b>		<b>\$25,070.83</b>
<b>Fund: DEBT SERVICE</b>		
UMB BANK, N.A.	OTHER PROFESSIONAL	\$300.00
<b>Fund Total:</b>		<b>\$300.00</b>
<b>Fund: GENERAL</b>		
AFRIDI PALWASHA K.	TRANSP PARENT REIMB	\$1,363.00
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$54.00
ALBURNETT COMMUNITY SCHOOLS	TUITION IN STATE	\$26,404.52
ALLIANT ENERGY	ELECTRICITY	\$12,250.96
ALTDORFER DANA	TRANSP PARENT REIMB	\$492.74
AMERICAN FIDELITY ASSURANCE COMPANY	EE LIAB-AMERICAN FIDELITY INS	\$13,520.36
ANDERSON BRYAN	TRANSP PARENT REIMB	\$492.74
ANDERSON KIRK	TRANSP PARENT REIMB	\$246.37
APPEL ELIZABETH	TRANSP PARENT REIMB	\$492.74
BAHL KRISTY	TRANSP PARENT REIMB	\$928.55
BARTHELME LISA	TRANSP PARENT REIMB	\$492.74
BAUER JOHN OR ERYN	TRANSP PARENT REIMB	\$1,363.00
BEIER JOHNACE	TRANSP PARENT REIMB	\$246.37
BEKERIS CASSIE	TRANSP PARENT REIMB	\$492.74
BERGER LESLIE OR STEPHEN	TRANSP PARENT REIMB	\$435.81
BIOCHE GILLES OR JENNY	TRANSP PARENT REIMB	\$492.74
BLACK MARCIA OR MICHAEL	TRANSP PARENT REIMB	\$492.74
BLUE KELLI	TRANSP PARENT REIMB	\$928.55
BOREK BRANDON OR GENA	TRANSP PARENT REIMB	\$492.74
BOSTIAN CAREY	INSTRUCTIONAL SUPPLIES	\$400.00
BOSTWICK JOHN	TRANSP PARENT REIMB	\$492.74
BROWN TERRI	TRANSP PARENT REIMB	\$492.74
BUHR ANGELIA	TRANSP PARENT REIMB	\$492.74
BUNJER SARAH OR JONATHAN	TRANSP PARENT REIMB	\$492.74
CAIRNEY STEVE	TRANSP PARENT REIMB	\$928.55
CAM COMMUNITY SCHOOL DISTRICT	TUITION IN STATE	\$5,710.77
CASSILL LANDON	TRANSP PARENT REIMB	\$246.37
CEDAR VALLEY WORLD TRAVEL	TRANSP PRIVATE CONT	\$250.00
CITY OF MARION.	OTHER PROFESSIONAL	\$3,335.40
CLAYTON ANDY OR RACHEL	TRANSP PARENT REIMB	\$1,362.31



# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 07/15/2022 - 08/04/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
CLAYTON RIDGE COMMUNITY SCHOOL DISTRICT	TUITION IN STATE	\$207.06
CLESS BRYAN OR BRIANNA	TRANSP PARENT REIMB	\$928.55
COLE DENISE	TRANSP PARENT REIMB	\$246.37
COLLECTION	EE LIAB-GARNISHMENTS	\$2,069.46
COLLEGE COMMUNITY SCHOOLS	TUITION IN STATE	\$38,773.26
CONRAD SCOTT	TRANSP PARENT REIMB	\$246.37
DAVIS JACQUELINE	TRANSP PARENT REIMB	\$928.55
DAYO MIRIAM OR HENRY, MOGGA	TRANSP PARENT REIMB	\$246.37
DECKER JENNIFER OR NICHOLAS	TRANSP PARENT REIMB	\$492.74
DES MOINES PUBLIC SCHOOLS	PROF SERV: EDUCATION	\$3,613.50
DEVAULT ANN	TRANSP PARENT REIMB	\$928.55
DIETENBERGER ELIZABETH	TRANSP PARENT REIMB	\$492.74
DIETZ MATTHEW OR DEANN	TRANSP PARENT REIMB	\$928.55
DIXON ANTHONY OR MEGAN	TRANSP PARENT REIMB	\$928.55
DOLE JASON OR MICHELLE	TRANSP PARENT REIMB	\$492.74
DOSE ALLISON	TRANSP PARENT REIMB	\$492.74
DOWNEY WENDY	TRANSP PARENT REIMB	\$246.37
DOYLE KYLA	TRANSP PARENT REIMB	\$464.27
DREW JILL	TRANSP PARENT REIMB	\$492.74
DREY AMANDA OR PHIL	TRANSP PARENT REIMB	\$928.55
DUBUQUE COMMUNITY SCHOOLS	TUITION IN STATE	\$72,802.80
DUGGAN SHANNA	TRANSP PARENT REIMB	\$492.74
DYBVG KELLY OR ERIC	TRANSP PARENT REIMB	\$1,362.31
EICHENBERGER LISA	TRANSP PARENT REIMB	\$492.74
EICHHORN JED AND LIZ	TRANSP PARENT REIMB	\$928.55
EID BASSEL OR RAMONA	TRANSP PARENT REIMB	\$928.55
EILERS TRACY	TRANSP PARENT REIMB	\$246.37
EILERTSON NICHOLAS	TRANSP PARENT REIMB	\$492.74
ENGELKEN MICHELLE	TRANSP PARENT REIMB	\$492.74
ERICA KELSEY	TRANSP PARENT REIMB	\$246.37
EVERSON TIFFANY	TRANSP PARENT REIMB	\$928.55
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$2,594,315.38
FIELDS CHRISTINE	TRANSP PARENT REIMB	\$246.37
FOELSKE HEATHER	TRANSP PARENT REIMB	\$435.81
FOERSTER MARY KAY	TRANSP PARENT REIMB	\$492.74
FRANK SHELLEY	TRANSP PARENT REIMB	\$246.37
FRAZIER JEROME	TRANSP PARENT REIMB	\$217.90
FREYMARK ANDREW OR DANA	TRANSP PARENT REIMB	\$492.74
FROST CHRISTY	TRANSP PARENT REIMB	\$492.74
GARBES JOHN	TRANSP PARENT REIMB	\$1,363.00
GARDINER ANDREA	TRANSP PARENT REIMB	\$217.90
GARLISCH STACY	TRANSP PARENT REIMB	\$492.74
GASAWAY BARBARA OR GEORGE	TRANSP PARENT REIMB	\$492.74
GAUL ANN	TRANSP PARENT REIMB	\$871.62
GAVIN LAURA	TRANSP PARENT REIMB	\$928.55

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 07/15/2022 - 08/04/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$15.00
GRANT WOOD AEA	TUITION IN STATE	\$55,598.08
GUTSCHMIDT NEIL OR ASHLEY	TRANSP PARENT REIMB	\$492.74
HAMILTON EMILY	TRANSP PARENT REIMB	\$928.55
HARTOGH JOHN	TRANSP PARENT REIMB	\$928.55
HAYES KATIE	TRANSP PARENT REIMB	\$435.81
HEIBEL SCOTT	TRANSP PARENT REIMB	\$928.55
HEILMANN ANDREW OR SONYA	TRANSP PARENT REIMB	\$492.74
HEIN JOANNA	TRANSP PARENT REIMB	\$492.74
HELMLE TROY	TRANSP PARENT REIMB	\$492.74
HENLEY ANDREA	TRANSP PARENT REIMB	\$246.37
HERMOSILLO JOSE	TRANSP PARENT REIMB	\$246.37
HERMSEN RENEE	TRANSP PARENT REIMB	\$492.74
HOLUB AMBER OR BRAD	TRANSP PARENT REIMB	\$492.74
HOPPE COLLEEN	TRANSP PARENT REIMB	\$492.74
HOUSTON LINDSAY	TRANSP PARENT REIMB	\$217.90
HOWARD MICHAEL OR ERIN	TRANSP PARENT REIMB	\$492.74
HUBSORG BEAU OR DANA	TRANSP PARENT REIMB	\$246.37
HULTQUIST PAUL	TRANSP PARENT REIMB	\$492.74
HUNTINGTON CHAD	TRANSP PARENT REIMB	\$928.55
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$53,098.77
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$227,042.76
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$53,098.77
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$227,042.76
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$319,639.58
IOWA ONE CALL	OTHER TECH SER	\$20.70
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$259,928.25
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$390,099.09
IOWA SHARES	EE LIAB-CHARITY	\$23.00
JACOBSON MOLLY	TRANSP PARENT REIMB	\$435.81
JANKE JOHN OR TERRI	TRANSP PARENT REIMB	\$246.37
JEFFREY RYAN OR SHERI	TRANSP PARENT REIMB	\$492.74
JEMTRUD JAMES OR STEPHANIE	TRANSP PARENT REIMB	\$492.74
JONKER VALERIE	TRANSP PARENT REIMB	\$492.74
JUNGE JASON	TRANSP PARENT REIMB	\$246.37
KAISER JOHN OR JEN	TRANSP PARENT REIMB	\$492.74
KALIAPPAN VELUMANI	TRANSP PARENT REIMB	\$217.90
KAMIN RAY & BETH	TRANSP PARENT REIMB	\$492.74
KELLY AARON	TRANSP PARENT REIMB	\$1,363.00
KETTLEKAMP NIKKI OR DICK	TRANSP PARENT REIMB	\$492.74
KEUNE CHALISE	TRANSP PARENT REIMB	\$464.27
KILBURG REBECCA OR BILL	TRANSP PARENT REIMB	\$492.74
KINNEY JESSICA	TRANSP PARENT REIMB	\$1,363.00
KIRKWOOD COMM COLLEGE	TUITION IN STATE	\$16,315.53
KLEVER DERRICK OR JOANNA	TRANSP PARENT REIMB	\$928.55

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 07/15/2022 - 08/04/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
KLINE ERIC	TRANSP PARENT REIMB	\$246.37
KNEELAND HALEY OR GLEN	TRANSP PARENT REIMB	\$435.81
KOLLIE YARMAH	TRANSP PARENT REIMB	\$246.37
KOWALSKY KEEGAN	TRANSP PARENT REIMB	\$246.37
KRAMER ANGELA	TRANSP PARENT REIMB	\$246.37
KRIGBAUM MATT OR AMY	TRANSP PARENT REIMB	\$492.74
KROGMEIER SUSANNE	TRANSP PARENT REIMB	\$1,307.42
KRUEGER BEN	TRANSP PARENT REIMB	\$492.74
KUHLE AARON	TRANSP PARENT REIMB	\$928.55
LANGAGER CAROL	TRANSP PARENT REIMB	\$435.81
LARRIMORE DEVIN OR NICHOLAS	TRANSP PARENT REIMB	\$492.74
LARSON JAMIE	TRANSP PARENT REIMB	\$492.74
LARSON NICK OR AMANDA	TRANSP PARENT REIMB	\$435.81
LEE DEBRA	TRANSP PARENT REIMB	\$246.37
LENHART LOGAN OR APRIL	TRANSP PARENT REIMB	\$928.55
LEYMASTER JONI OR NICK	TRANSP PARENT REIMB	\$492.74
LINK AMY	TRANSP PARENT REIMB	\$928.55
LINN-MAR FOUNDATION	EE LIAB-CHARITY	\$332.00
LISBON COMMUNITY SCHOOL DISTRICT	TUITION IN STATE	\$15,565.84
LOFTUS BRYCE	TRANSP PARENT REIMB	\$928.55
LUCAS RACHEL	TRANSP PARENT REIMB	\$492.74
LUERKENS JEREMY OR LEANNE	TRANSP PARENT REIMB	\$1,362.31
LYNCH TARA	TRANSP PARENT REIMB	\$492.74
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$3,490.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$9,064.12
MAGSTADT REBECCA OR MATTHEW	TRANSP PARENT REIMB	\$1,363.00
MARCO TECHNOLOGIES, LLC	Copies	\$1,853.56
MAREK CARA OR JIM	TRANSP PARENT REIMB	\$492.74
MARION INDEPENDENT SCHOOLS	TUITION OPEN ENROLL	\$5,326.05
MARSACK MICHAEL	TRANSP PARENT REIMB	\$492.74
MASON CITY COMMUNITY SCHOOL DISTRICT	TUITION IN STATE	\$3,234.66
MASTASCUSA JILL	TRANSP PARENT REIMB	\$928.55
MATONDO JEAN PIERRE	TRANSP PARENT REIMB	\$246.37
MAZZELLA STEPHANIE	TRANSP PARENT REIMB	\$246.37
MCALDER KIM OR STEPHEN	TRANSP PARENT REIMB	\$246.37
MCALLISTER TAMMY	TRANSP PARENT REIMB	\$492.74
MCCOY LUKE OR AUDREY	TRANSP PARENT REIMB	\$1,363.00
MCCOY MARK OR ERICA	TRANSP PARENT REIMB	\$1,363.00
MCDERMOTT MICHELLE	TRANSP PARENT REIMB	\$464.27
MCDONALD AMY OR LANCE	TRANSP PARENT REIMB	\$928.55
MCDONALD CHRISTA	INSTRUCTIONAL SUPPLIES	\$125.67
MCDONALD NATALIE	TRANSP PARENT REIMB	\$928.55
MCDONALD PATRICK	TRANSP PARENT REIMB	\$928.55
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$12,739.48
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$423,120.36

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 07/15/2022 - 08/04/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$24,579.86
METRO INTERAGENCY INS PROG.	ER LIAB-MEDICAL INSURANCE	\$29,290.00
MID AMERICAN ENERGY	NATURAL GAS	\$261.19
MIDAMERICAN ENERGY SERVICES, LLC	NATURAL GAS	\$3,468.34
MIERA, KIM	INSTRUCTIONAL SUPPLIES	\$400.00
MILLER JASON OR SONIA	TRANSP PARENT REIMB	\$871.62
MOHWINKLE MALLORY	TRANSP PARENT REIMB	\$492.74
MORRIS HEATHER	TRANSP PARENT REIMB	\$492.74
MT.VERNON COMM.SCHOOL DIST	TUITION IN STATE	\$8,878.48
MUNDORF NICHOLAS	TRANSP PARENT REIMB	\$928.55
NEGRO CHELSEA	TRANSP PARENT REIMB	\$492.74
NELSON JAMIE	TRANSP PARENT REIMB	\$871.62
NELSON LEE	INSTRUCTIONAL SUPPLIES	\$400.00
NELSON STACY	TRANSP PARENT REIMB	\$492.74
NGUYEN JOSEPH	TRANSP PARENT REIMB	\$464.27
NGUYEN TUAN	TRANSP PARENT REIMB	\$464.27
NICHOLSON ANNE	TRANSP PARENT REIMB	\$492.74
NORTH-LINN CSD	TUITION IN STATE	\$5,883.94
O'BRIEN JENNIFER	TRANSP PARENT REIMB	\$492.74
O'ROURKE SHARI OR MATTHEW	TRANSP PARENT REIMB	\$492.74
OATES AUSTIN OR CALLEY	TRANSP PARENT REIMB	\$1,363.00
OBERBROECKLING JESSICA	TRANSP PARENT REIMB	\$928.55
OEHLER BRENDA OR CHRIS	TRANSP PARENT REIMB	\$928.55
OEHLER MARK	TRANSP PARENT REIMB	\$246.37
OTTING MARK & BETH	TRANSP PARENT REIMB	\$246.37
OTTUMWA COMM. SCHOOL DISTRICT	TUITION IN STATE	\$103.53
PACHA JOHN	TRANSP PARENT REIMB	\$492.74
PALERMO JOSEPH OR RENEE	TRANSP PARENT REIMB	\$492.74
PARKER KELLY	TRANSP PARENT REIMB	\$464.27
PASSOS ALEX OR JANE	TRANSP PARENT REIMB	\$492.74
PIEPER DANA	TRANSP PARENT REIMB	\$492.74
POTTER DON OR LORRAINE	TRANSP PARENT REIMB	\$246.37
PRINS MELISSA	TRANSP PARENT REIMB	\$928.55
QUILL CORPORATION	GENERAL SUPPLIES	\$188.16
RAMOS JERI	TRAVEL	\$9.67
RECTOR TOM	TRANSP PARENT REIMB	\$928.55
REIGLES SONIA	TRANSP PARENT REIMB	\$492.74
RITTER TISHA	TRANSP PARENT REIMB	\$928.55
ROCCA MATT OR SHELLEY	TRANSP PARENT REIMB	\$492.74
ROCHE THAMBIMUTHU	TRANSP PARENT REIMB	\$435.81
ROLING MAGGIE & MIKE	TRANSP PARENT REIMB	\$1,307.42
SAITO MARY	TRANSP PARENT REIMB	\$492.74
SANTEL TOD OR RENEA	TRANSP PARENT REIMB	\$492.74
SCHIMBERG LISA	TRANSP PARENT REIMB	\$928.55
SCHLUETER LAUREN OR BRANDON	TRANSP PARENT REIMB	\$492.74

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 07/15/2022 - 08/04/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
SCHMIT JASON	TRANSP PARENT REIMB	\$928.55
SCHNELLER EMILY OR COREY	TRANSP PARENT REIMB	\$1,363.00
SCHOUTEN MATT OR AMBER	TRANSP PARENT REIMB	\$1,363.00
SCOTT ADAM	TRANSP PARENT REIMB	\$435.81
SCRANTON JEREMY	TRANSP PARENT REIMB	\$492.74
SEARS KYLE OR STEPHANIE	TRANSP PARENT REIMB	\$928.55
SEELMAN BRETT OR ERICA	TRANSP PARENT REIMB	\$246.37
SEVCIK JONI	TRANSP PARENT REIMB	\$435.81
SEVERIN NATE OR JOY	TRANSP PARENT REIMB	\$492.74
SHERARD ERIK	TRANSP PARENT REIMB	\$492.74
SKINNER SARA	TRANSP PARENT REIMB	\$928.55
SKOGMAN ERICK	TRANSP PARENT REIMB	\$435.81
SMITH JESHUA OR ABBY	TRANSP PARENT REIMB	\$464.27
SPRINGVILLE COMMUNITY SCHOOLS	TUITION IN STATE	\$5,011.21
STAKER KRISTY	TRANSP PARENT REIMB	\$871.62
STATE HYGIENIC LABORATORY	GENERAL SUPPLIES	\$13.50
STEPHENS SUE	TRANSP PARENT REIMB	\$928.55
STEPHENSON LISA	TRANSP PARENT REIMB	\$464.27
STRAIT JACKIE	TRANSP PARENT REIMB	\$217.90
TALLGRASS BUSINESS RESOURCES	EQUIPMENT >\$5,000	\$992.17
TELISAK JENNIE	TRANSP PARENT REIMB	\$928.55
THOMPSON RICK	TRANSP PARENT REIMB	\$435.81
TOBIN EMILY	TRANSP PARENT REIMB	\$928.55
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$150,093.84
TROTTA MARGARET	TRANSP PARENT REIMB	\$1,362.31
TURNER SUSAN	TRANSP PARENT REIMB	\$217.90
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$249.67
VAN BERKUM JAMES OR KATE	TRANSP PARENT REIMB	\$435.81
VASQUEZ MATTHEW OR STEPHANIE	TRANSP PARENT REIMB	\$928.55
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$59,908.08
WARD CHRIS OR MARCILLE	TRANSP PARENT REIMB	\$1,363.00
WATKINS CASSIE	TRANSP PARENT REIMB	\$492.74
WEISS ANDREA	TRANSP PARENT REIMB	\$1,363.00
WEISS GREG	TRANSP PARENT REIMB	\$492.74
WESTHOFF DENNIS	TRANSP PARENT REIMB	\$246.37
WHEAT LAURA	TRANSP PARENT REIMB	\$1,363.00
WHITTAKER-SMITH CLAIRE	TRANSP PARENT REIMB	\$1,363.00
WILCOX NICOLE	TRANSP PARENT REIMB	\$492.74
WILKINSON-GRUBER MARJORIE	TRANSP PARENT REIMB	\$928.55
WILLETT KAREN	TRANSP PARENT REIMB	\$871.62
WITTNEBEL JULIA OR JIM	TRANSP PARENT REIMB	\$928.55
WOLTMAN KIRK	TRANSP PARENT REIMB	\$492.74
WOOD SARA OR JASON	TRANSP PARENT REIMB	\$928.55
WORCESTER KELSEY	TRANSP PARENT REIMB	\$246.37
WRANEK LANE OR BETSY	TRANSP PARENT REIMB	\$492.74

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 07/15/2022 - 08/04/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
		<b>Fund Total: \$5,268,534.40</b>
<b>Fund: LOCAL OPT SALES TAX</b>		
OPN ARCHITECTS, INC.	ARCHITECT	\$27,530.00
		<b>Fund Total: \$27,530.00</b>
<b>Fund: MANAGEMENT LEVY</b>		
EMC INSURANCE	BLDG/PROPERTY INS	\$2,500.00
		<b>Fund Total: \$2,500.00</b>
<b>Fund: NUTRITION SERVICES</b>		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$4,318.37
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$81.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$346.35
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$81.00
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$346.35
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$342.61
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$934.82
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$1,403.04
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$12.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$18.90
MARCO TECHNOLOGIES, LLC	Copies	\$1.55
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$451.00
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$62.27
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$162.13
		<b>Fund Total: \$8,561.89</b>
<b>Fund: PHY PLANT &amp; EQ LEVY</b>		
DRYSPACE INC	CONSTRUCTION SERV	\$104,383.14
HALL & HALL ENGINEERS INC	ARCHITECT	\$4,519.29
HAWKEYE FIRE & SAFETY COMPANY	CONSTRUCTION SERV	\$3,949.65
		<b>Fund Total: \$112,852.08</b>
<b>Fund: PUB ED &amp; REC LEVY</b>		
AMERICAN FIDELITY ASSURANCE COMPANY	EE LIAB-AMERICAN FIDELITY INS	\$20.95
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$1,909.83
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$37.04
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$158.38
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$37.04
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$158.38
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$204.08
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$169.62
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$254.56
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$2.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$5.86
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$292.00
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$20.75
OPN ARCHITECTS, INC.	ARCHITECT	\$4,187.61
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$93.20



# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 07/15/2022 - 08/04/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
		<b>Fund Total: \$7,551.80</b>
<b>Fund: SALES TAX REVENUE BOND CAP PROJECT</b>		
HALL & HALL ENGINEERS INC	ARCHITECT	\$2,200.02
RATHJE CONST	CONSTRUCTION SERV	\$309,068.44
TERRACON CONSULTANTS INC	OTHER PROFESSIONAL	\$1,792.50
		<b>Fund Total: \$313,060.96</b>
<b>Fund: STUDENT ACTIVITY</b>		
ARENSON MADYSON	OFFICIAL/JUDGE	\$400.00
AT & T MOBILTY	INSTRUCTIONAL SUPPLIES	\$123.81
CALLAHAN MEGAN	INSTRUCTIONAL SUPPLIES	\$1,697.50
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$9,402.37
INNOVATE DANCE LLC	INSTRUCTIONAL SUPPLIES	\$6,316.16
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$200.69
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$857.99
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$200.69
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$857.99
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$925.65
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$895.94
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$1,344.66
JENNIFER PETSCH	INSTRUCTIONAL SUPPLIES	\$1,659.20
MUSIC THEATRE INTERNATIONAL	INSTRUCTIONAL SUPPLIES	\$5.04
ROBSON ALEXIS	INSTRUCTIONAL SUPPLIES	\$4,030.09
RUSSELL DARBY	OFFICIAL/JUDGE	\$400.00
TEAM IOWA/IPROMOTEU	INSTRUCTIONAL SUPPLIES	\$122.46
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$446.44
		<b>Fund Total: \$29,886.68</b>
		<b>Grand Total: \$5,795,848.64</b>

End of Report

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 07/15/2022 - 08/04/2022

Fiscal Year: 2022-2023

Vendor Name	Description	Check Total
<b>Fund: AQUATIC CENTER</b>		
COE COLLEGE	GENERAL SUPPLIES	\$2,066.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,424.92
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$70.28
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$300.50
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$70.28
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$300.50
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$553.79
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$306.81
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$460.46
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$10.13
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$359.00
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$41.52
PANTHER AQUATICS CLUB LLC	additional comp.	\$1,726.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$186.47
<b>Fund Total:</b>		<b>\$9,881.66</b>
<b>Fund: GENERAL</b>		
ALLIANT ENERGY	ELECTRICITY	\$35,650.07
AMERICAN FIDELITY ASSURANCE COMPANY	EE LIAB-AMERICAN FIDELITY INS	\$953.58
CENTURYLINK	TELEPHONE	\$2,199.59
CITY OF MARION	OTHER PROFESSIONAL	\$10,940.00
DAVIES, MICHAEL	INSTRUCTIONAL SUPPLIES	\$600.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$337,152.77
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$7,234.07
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$30,931.73
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$7,234.07
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$30,931.73
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$57,704.14
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$33,529.04
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$50,320.22
IOWA PUPIL TRANSPORTATION ASSN	DUES AND FEES	\$1,500.00
LINN-MAR FOUNDATION	EE LIAB-CHARITY	\$225.83
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$2,461.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$2,132.03
MADISON NATIONAL LIFE INS. CO., INC	RETIREE INSURANCE	(\$228.00)
MEDIACOM	INTERNET- COVID RELATED	\$467.65
MEDIACOM	TELEPHONE	\$276.90
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$10,952.36
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$176,059.68
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$747.36
METRO INTERAGENCY INS PROG.	RETIREE INSURANCE	\$29,352.24
ORKIN PEST CONTROL	OTHER PROFESSIONAL	\$450.00
PAUL REVERE LIFE INS. CO.	DISTRICT LIFE INSURANCE	\$234.00
PROVIDENT LIFE/ACCIDENT INS. CO.	DISTRICT LIFE INSURANCE	\$2,618.51

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 07/15/2022 - 08/04/2022

Fiscal Year: 2022-2023

Vendor Name	Description	Check Total
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$4,361.70
THIYAGU SETTU	TUITION: STUDENT	\$90.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$23,727.70
U.S. CELLULAR	TELEPHONE	\$204.40
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$50.00
UNUM LIFE INS. CO.	ER LIAB-DISTRICT DISABILITY	\$946.95
VERIZON WIRELESS	TELEPHONE	\$466.54
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$10,050.00
<b>Fund Total:</b>		<b>\$872,528.36</b>
<b>Fund: MANAGEMENT LEVY</b>		
TRUENORTH COMPANIES, LC	BLDG/PROPERTY INS	\$3,139.00
<b>Fund Total:</b>		<b>\$3,139.00</b>
<b>Fund: NUTRITION SERVICES</b>		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$5,881.10
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$117.79
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$503.63
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$117.79
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$503.63
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$749.21
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$510.94
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$766.82
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$16.55
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$395.45
<b>Fund Total:</b>		<b>\$9,567.91</b>
<b>Fund: PHY PLANT &amp; EQ LEVY</b>		
BRIGHTLY SOFTWARE, INC	COMPUTER SOFTWARE	\$14,245.57
CULVER'S CORRIDOR STORAGE, LLC	COVID STORAGE LEASE	\$2,375.00
EMPOWERED PROPERTIES, LLC	FACILITY RENTAL	\$3,500.00
<b>Fund Total:</b>		<b>\$20,120.57</b>
<b>Fund: STUDENT ACTIVITY</b>		
ATHLETE PERFORMANCE SOLUTIONS	INSTRUCTIONAL SUPPLIES	\$3,260.00
BANACOM SIGNS LLC	INSTRUCTIONAL SUPPLIES	\$50.00
BLICK ART MATERIALS	INSTRUCTIONAL SUPPLIES	\$42.50
CEDAR VALLEY WORLD TRAVEL	TRAVEL	\$1,530.00
GRIFFITHS FRED	OFFICIAL/JUDGE	\$100.00
<b>Fund Total:</b>		<b>\$4,982.50</b>
<b>Grand Total:</b>		<b>\$920,220.00</b>

End of Report

# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> 2022 Excelsior Middle School Parking Lot Project	<b>CONTRACT INFORMATION:</b> Contract For: Excelsior Parking Lot 2022 Date: 02-2022	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: One Date: 7-25-2022
<b>OWNER:</b> <i>(Name and address)</i> Linn-Mar CSD 2999 N. Tenth Street Marion, Iowa 52302	<b>ARCHITECT:</b> <i>(Name and address)</i> Hall and Hall Engineers, Inc. 1860 Boyson Road Hiawatha, IA 52233	<b>CONTRACTOR:</b> <i>(Name and address)</i> Rathje Construction Co. 305 44th Street, Marion, IA 52302

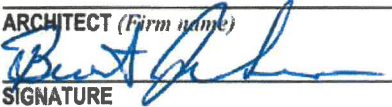
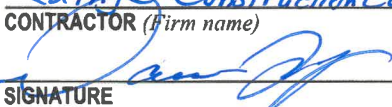
**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

The original Contract Sum was	\$ 1,368,250.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,368,250.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 40,037.26 <i>OK DF</i>
The new Contract Sum including this Change Order will be	\$ 1,408,287.26
The Contract Time will be increased by Zero (0) days.	
The new date of Substantial Completion will be NO CHANGE	

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Hall and Hall Engineers, Inc.	Rathje Construction Co.	
<b>ARCHITECT</b> <i>(Firm name)</i>	<b>CONTRACTOR</b> <i>(Firm name)</i>	<b>OWNER</b> <i>(Firm name)</i>
		
<b>SIGNATURE</b>	<b>SIGNATURE</b>	<b>SIGNATURE</b>
Brent Jackman, Project Manager	Darcey Fry - P.M.	
<b>PRINTED NAME AND TITLE</b>	<b>PRINTED NAME AND TITLE</b>	<b>PRINTED NAME AND TITLE</b>
07-25-2022	7/25/22	
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>



Date: June 16, 2022

Page 1 of 1

To: Brent Jackman - Hall & Hall Eng.  
Chris Gates - Linn-Mar

Project: **2022 Excelsior M.S. Parking Lot**  
Marion, IA

Re: COR #1

Rathje #: 7330

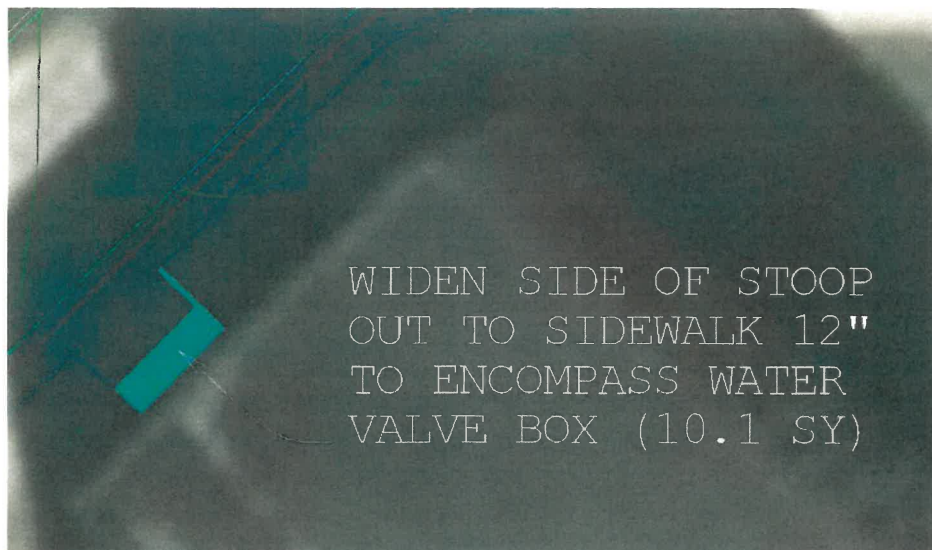
Brent and Chris,  
I am hereby submitting the following change order request to cover several items of additional work that needs done at Excelsior Middle School.

Description	Qty	Unit	Unit Price	MU	Unit w/ MU	Total
1 Larger basin (cut/fill, topsoil, seeding)	1.00	LS	\$7,750.00	0.00%	\$7,750.00	\$7,750.00
2 Additional Subdrain in bus loop	410.00	LF	\$20.00	0.00%	\$20.00	\$8,200.00
3 R&R Thickened Sidewalk by dumpsters (bad condition)	59.60	SY	\$97.50	0.00%	\$97.50	\$5,811.00
4 R&R ACC to PCC Trail for curb machine	48.10	SY	\$75.00	0.00%	\$75.00	\$3,607.50
5 Pour / widen stoop 12" around water valve to sprinkler roo	1.00	LS	\$1,500.00	0.00%	\$1,500.00	\$1,500.00
6 Core-out soft areas in bus loop per walkthrough 6/13/22	32.43	CY	\$67.50	0.00%	\$67.50	\$2,189.03
7 Repair storm intakes at each end of subdrain	2.00	EA	\$1,250.00	0.00%	\$1,250.00	\$2,500.00
						<b>\$31,557.53</b>

Please call if you have any questions.

Respectfully,

Darren Fry 319-360-1587





Date: June 16, 2022

Page 1 of 1

To: Brent Jackman - Hall & Hall Eng.  
Chris Gates - Linn-Mar

Project: **2022 Excelsior M.S. Parking Lot**  
Marion, IA

Re: COR #2

Rathje #: 7330

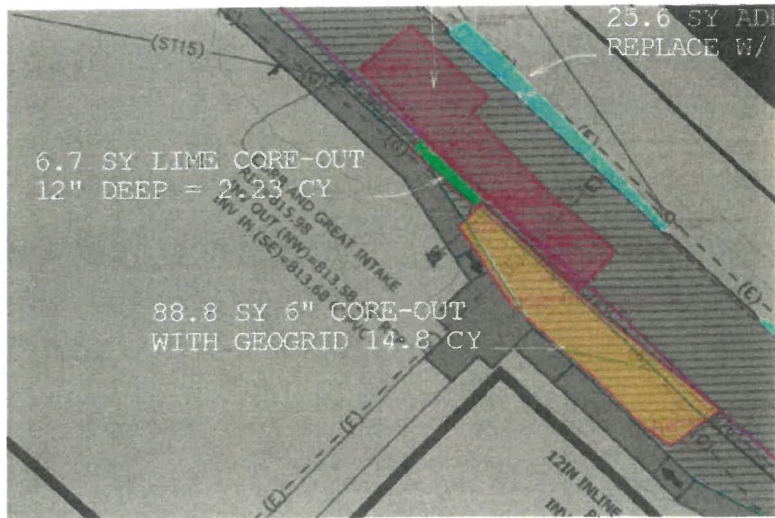
Brent and Chris,  
I am hereby submitting the following change order request to relocate the existing yard hydrant to the north side of the Alt 1 parking lot and abandon the existing line in place. Also covered is additional core-out work performed 6/16/22 associated with the drop off lane north of the building

Description	Qty	Unit	Unit Price	MU	Unit w/ MU	Total
1 Additional Core Out - Drop off area 6"	14.80	CY	\$67.50	0.00%	\$67.50	\$999.00
2 Geogrid	88.80	EA	\$2.75	0.00%	\$2.75	\$244.20
3 Additional Core Out Lime Screenings 12"	2.23	CY	\$67.50	0.00%	\$67.50	\$150.53
4 Relocate yard hydrant	1.00	LS	\$1,500.00	0.00%	\$1,500.00	\$1,500.00
						<b>\$2,893.73</b>

Please call if you have any questions.

Respectfully,

Darren Fry 319-360-1587





Date: June 24, 2022

Page 1 of 1

To: Brent Jackman - Hall & Hall Eng.  
Chris Gates - Linn-Mar

Project: **2022 Excelsior M.S. Parking Lot**  
Marion, IA

Re: COR #3

Rathje #: 7330

Brent and Chris,  
I am hereby submitting the following change order request to remove the light pole base in the parking lot and replace with a new pole base that will handle the new wiring.

Description	Qty	Unit	Unit Price	MU	Unit w/ MU	Total
1 Demo old base	1.00	LS	\$440.00	10.00%	\$440.00	\$440.00
2 New light pole base	1.00	LS	\$1,525.00	10.00%	\$1,677.50	\$1,677.50
						<u>\$2,117.50</u>

Please call if you have any questions.

Respectfully,

Darren Fry 319-360-1587

CHANGE ORDER REQUEST # 3  
REMOVED DUE TO THE ELECTRICIAN  
USING AN EXISTING POLE BASE FOR A  
DIFFERENT LIGHT POLE





Date: June 28, 2022

Page 1 of 1

To: Brent Jackman - Hall & Hall Eng.  
Chris Gates - Linn-Mar

Project: **2022 Excelsior M.S. Parking Lot**  
Marion, IA

Re: COR #4

Rathje #: 7330

Brent and Chris,

I am hereby submitting the following change order request to cover relocating storm MH1 and re-routing the 12" storm sewer to the new location. This includes modifying the pond outlet structure, cutting in and making a new connection to the back side of the SW-509 on Winslow, and modifying MH1 to make it work for the new configuration

Description	Qty	Unit	Unit Price	MU	Unit w/ MU	Total
1 Modify pond outlet structure	1.00	LS	\$900.00	0.00%	\$900.00	\$900.00
2 Modify storm manhole	1.00	LS	\$900.00	0.00%	\$900.00	\$900.00
3 Connect to existing storm intake	1.00	LS	\$2,000.00	0.00%	\$2,000.00	\$2,000.00
4 Additional 12" storm	47.00	EA	\$38.00	0.00%	\$38.00	\$1,786.00
						<b>\$5,586.00</b>

Please call if you have any questions.

Respectfully,

Darren Fry 319-360-1587



## Administrator Mentoring and Induction Program

Complete this form if you are using the SAI program to meet chapter 284A requirements

### AGREEMENT between

The Linn-Mar Community School District (the District)

and

School Administrators of Iowa (SAI)

The District provides beginning administrators with a mentoring and induction program in accordance with § chapter 284A.5 through a collaborative arrangement with SAI. SAI provides one year of programming to support the Iowa standards for school administrators adopted pursuant to 281 Iowa Administrative Code 83.10 (284A), and to support beginning administrators' professional and personal needs. The program is structured to provide support, professional development, and access to a variety of informational resources critical to a beginning administrator's success as a leader of student achievement. Program components are described in the Program Description (a copy can be found at <http://www.sai-iowa.org/mentoring-and-induction.cfm>).

The District agrees to

1. annually provide SAI with the name(s) and position(s) of the beginning administrator(s) as soon as possible;
2. pay \$500 to SAI per new administrator participating in the mentoring program;
3. require the full participation of the mentee;
4. inform SAI of any problems with such participation; and
5. provide mileage expenses for mentee's attendance at the statewide meetings

SAI agrees to

1. assign a mentor;
2. develop and facilitate programming that supports the mentor-mentee relationship;
3. provide direct supports to the mentee as requested; and
4. comply with all the program requirements as stipulated in § chapter 284A.5.

District Authorized Signature\*:

Date: August 8, 2022

SAI Authorized Signature:

A handwritten signature in blue ink, appearing to read 'Dan Swanson', is written over a horizontal line.

Date: May 1, 2022

**Send one signed copy to SAI via email - [aswanson@sai-iowa.org](mailto:aswanson@sai-iowa.org) or mail -12199 Stratford Dr., Clive, IA 50325. District business manager should also maintain a copy.**

\*By typing a name in this field, you indicate that you are an authorized representative of this district with the power to sign and deliver this agreement.

LICENSE AGREEMENT  
COMMERCIAL

This license agreement ("Agreement") is made on the Effective Date, as defined in the signature block, by Linn-Mar Community School District, and Iowa school corporation ("Licensor"), and the undersigned ("Licensee").

1. DEFINITIONS

1.1 "Trademarks" means the word and logo marks depicted in Exhibit A.

1.2 "Licensed Product" means the products bearing the Trademarks.

1.3 "Royalty Rate" means the percentage defined in Exhibit B.

1.4 "Net Sales" means Licensee's gross invoice amount billed to customers of Licensed Products, less discounts and allowances actually shown on the invoice and, further, less any bona fide returns supported by credit memoranda actually issued to the customers. No other costs incurred in the manufacturing, selling, advertising, and distribution of the Licensed Products shall be deducted, nor shall any deduction be allowed for any uncollectible accounts or allowances.

1.5 "Licensed Market" means the types of products that may be marked with the Trademarks, as defined in Exhibit B.

1.6 "Customers" means the people to whom Licensed Products may be sold, as defined in Exhibit B.

1.7 "Term" means the period of time, as defined in Exhibit B, starting from the Effective Date.

2. LICENSE

2.1 Scope of License. Licensor grants to Licensee a non-exclusive license to make, have made, and sell Licensed Products in the Licensed Market throughout the world to Customers. Licensee shall not have the right to sub-license beyond the extent necessary to manufacture the Licensed Products. Licensee shall make no other use of the Trademarks.

2.2 Royalty. Licensee shall pay Licensor a royalty equal to the Royalty Rate time Net Sales.

2.3 Code of Conduct. The grant of the license to the Licensee is contingent upon Licensee agreeing to and adhering to the Code of Conduct, attached at Exhibit C.

3. LICENSOR'S CONTROL

3.1 In order to protect and preserve Licensor's rights in the Trademarks, Licensee agrees that (i) prior to the first use of the Trademarks by Licensee, Licensee shall obtain a Licensor's approval of all aspects of such use, including quality of the Licensed Product; and (ii) once Licensee's use of the Trademarks is initially approved by Licensor, any subsequent modification in such use, including changes in quality of the licensed Product, must be reviewed and approved by Licensor prior to implementation of such modification. Licensor may terminate this Agreement if Licensee fails to abide by these quality control provisions.

4. USE OF THE TRADEMARK

4.1 Trademark Format. Licensor retains the right to specify, from time to time, the format in which Licensee shall use the Trademarks, and Licensee shall only use the Trademarks in a format approved by Licensor.

4.2 Proper Notice and Acknowledgement. Every use of the Trademark by Licensee shall incorporate a superscript TM or a circle enclosing an R, as directed by Licensor.

4.3 Impairment of Licensor's Rights. Whether during or after the term of this Agreement, Licensee shall not challenge or otherwise impair Licensor's rights in the Trademarks. Licensee shall not apply for the registration of, or cause or allow the filing of an application for the registration of, a tradename, trademark or service mark which is identical to or confusingly similar to any of the Trademarks.

4.4 Licensor's Rights and Remedies. Licensee agrees that Licensor retains, and may exercise, all rights and remedies available to Licensor as a result of Licensee's breach of this Agreement, misuse of the



Trademarks, or any other use of the Trademarks by Licensee which is not expressly permitted by this Agreement.

## 5. TERMINATION

5.1 Termination without Cause. Either party may terminate this Agreement, with or without cause, by delivering written notice of termination to the other party, and, unless a later date is specified in such notice, termination shall be effective thirty (30) days after the date such notice is given.

5.2 Termination for Cause. Notwithstanding the provisions of Section 5.1, this Agreement shall automatically terminate without notice from Licensor if: (i) Licensee violates the Code of Conduct; (ii) Licensee attempts to assign, transfer or otherwise convey, without first obtaining Licensor's written consent, any of the rights granted to Licensee; (iii) Licensee fails to obtain Licensor's approval of Licensee's use of the Trademark in accordance with Section 3 of this Agreement; (iv) Licensee uses the Trademark in a manner in violation of, or otherwise inconsistent with, the restrictions imposed by or in connection with Section 4 of this Agreement; or (v) Licensee uses the Trademark in a manner not expressly permitted by this Agreement.

5.3 Effect of Termination. All rights granted by this Agreement, shall expire upon termination of this Agreement, and upon termination Licensee shall immediately cease and desist from all further use of the Trademarks, except that Licensee may continue to sell off Licensed Products in its inventory for a period of ninety (90) days.

## 6. REPORTING AND PAYMENTS

6.1 Licensee shall provide Licensor a report within thirty (30) days of the end of each Reporting Period, as defined in Exhibit B. The report shall detail the number of Licensed Products sold, the Net Sales of Licensed Products and royalties due. The report shall be accompanied by payment of the royalties due. If no royalties are due, the report shall so state.

## 7. MISCELLANEOUS

7.1 Indemnification. Licensee agrees to indemnify and hold harmless Licensor and its board, officers, employees, and contractors from any and all claims or allegations for damage or injury to persons or property or for loss of life or limb under any product liability, tort liability or similar cause of action arising out of or in connection with (i) its activities or (ii) the use of License Products by third parties.

7.2 Assignment. Except as permitted, Licensee shall not assign, sublicense, transfer, or otherwise convey Licensee's rights or obligations without Licensor's prior written consent.

7.3 Applicable Law. This Agreement shall be interpreted, construed, and enforced pursuant to, and in accordance with, the laws of the State of Iowa. Parties agree that jurisdiction is proper in the courts of Linn County, Iowa.

7.4 Entire Agreement. This Agreement supersedes all previous agreements, understandings, and arrangements between the parties, whether oral or written, and constitutes the entire agreement between the parties.

7.5 Amendments. This Agreement may not be modified except by an agreement in writing executed by the parties hereto.

7.6 Waivers. The waiver by either party of a breach or other violation of any provision of this Agreement shall not operate as a waiver of any subsequent breach of the same or other provision of this Agreement.

7.7 Notice. All communication to be given under this Agreement shall be in writing and shall be delivered by hand, by facsimile, by registered or certified mail through the United States Postal Service, or by courier service at the addresses listed below.

7.8 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed by their duly authorized representatives as of the date first set forth above.

*Please print (except for your signature) and provide all the information requested.*

**Licensee: (Commercial)**

Full Name of Entity: Pel Industries, Inc.

Contact's Title/Position: Sales Manager

Contact's Name (print): Laura Mills

Contact's Signature: Laura Mills Date Signed: 8/2/22

Contact Information: Phone: 1-800-643-3055 X104

Email: lmills@pelindustries.com

Full Address: 2001 Town West Drive  
Rogers, AR 72756

**Licensors:**

Linn-Mar Community School District  
2999 N 10<sup>th</sup> Street, Marion, IA 52302  
District Contact: Kevin Fry, Communications/Media Coordinator  
Email: [kfry@linnmar.k12.ia.us](mailto:kfry@linnmar.k12.ia.us)  
Phone: (319) 730-3530

Board President's Name (printed): \_\_\_\_\_

Board President's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Exhibit A

a)



b)



c)



d)



e)



f) Linn-Mar Community School District

g) Linn-Mar Lions

Exhibit B

Commercial

Royalty Rate: 8%

Licensed Markets: Everything not prohibited by Code of Conduct

Customers: Everyone

Term: One (1) year

Reporting Period: Quarterly



CODE OF CONDUCT  
COMMERCIAL

**Prohibited Items.** Licensee shall not use any Trademarks in connection with the promotion of sexual activity or tobacco, alcohol or illegal drug use including refraining from using the Trademarks i) in combinations with any positive or neutral mention of sexual activity, tobacco, alcohol, or illegal drugs; and ii) on any item used during sexual activity or used for consuming tobacco, alcohol, or illegal drugs.

**Supplier Performance.** Licensee is expected to provide the highest level of ethics and service in all business facets which include categories such as products and services, delivery, administration, and customer service. Licensee shall not engage in unscrupulous business practices and misrepresentations of any type. Licensee and its representatives shall be courteous, considerate, prompt, and businesslike with those whom they deal including employers, employees, suppliers, and the general public. Licensees may be subject to formal evaluations.

**Gifts.** Licensor's officials and employees cannot accept anything of value from a Licensee, such as personal gifts or gratuities, which may be construed to have been given to influence the official or employee.

**Compensation.** Licensee shall ensure that its employees and the employees of all its subcontractors, shall earn at least the minimum wage as required by the law of the location of manufacture.

**Working Conditions.** Licensee shall provide a safe and healthy working environment and have a safety program that proactively identifies and eliminates workplace hazards. Employees shall not be required to work more than the limits on the regular hours allowed by the law of the location of manufacture.

**Workers' Rights.** Employees of Licensee and subcontractors shall have the right to speak up about working conditions without fear of retaliation. No employee may be subjected to physical, sexual, or verbal harassment. No employee may be discriminated against in employment in any way on the basis of race, creed, color, religion, gender, age, national origin, marital status, sexual orientation, gender identity, covered military veteran, disability, genetic information, familial status, physical attribute, political belief/party preference, or socio-economic status.

**Legal Compliance.** Licensee shall comply with all the laws and regulation governing the workplace and Licensee's conduct of its business affairs. Where there are differences or conflicts with this Code of Conduct and the applicable laws, the higher standard will prevail.

# Independent Contractor Agreement



Please provide all information requested and sign page two.

Exhibit 804.4

**WHEREAS**, Linn-Mar Community School District ("District"), a school corporation, intends to contract with Vanessa Terrell, Independent Contractor ("IC"), for the performance of certain services,

**THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:**

1. **SERVICES TO BE PERFORMED:** Varsity Color Guard Instructor
2. **GROUP/DEPARTMENT WORKING WITH:** Marching Band (Color Guard)
3. **AMOUNT OF PAYMENT:** \$2,000

Total fees for services performed under this agreement will be paid by the district within 30 days after receipt of invoice from the IC upon completion of all services on October 10, 2022, which is the date of completion. An invoice for services should be sent to: Linn-Mar Community School District, Attn: Accounts Payable, 2999 N 10<sup>th</sup> Street, Marion, IA 52302.

4. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this independent contractor agreement create an IC relationship between them. The district is interested only in the end results achieved by the services of the IC and that they conform to the requirements specified in this agreement. The manner of achieving these results and the right to exercise control or direction as to the details, means, and methods by which the services are completed is the responsibility of the IC. The IC is not an agent or employee of the district for any purpose. Neither party shall be considered to be an agent, master, or servant of the other party for any purpose whatsoever and neither has any authority to enter into any contract, assume any obligations, or make any warranties or representations on behalf of the other. The district is not responsible for deducting from payments to the IC any amounts for taxes, insurance, or other similar items relating to the IC. Accordingly, the IC shall be responsible for payment of all taxes arising out of the IC's activities in accordance with this independent contractor agreement, including by way of illustration but not limitation: federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees, as required. The IC shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to the IC under the terms of this independent contractor agreement.
5. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to the IC. The payroll or employment taxes that are subject to this paragraph include but are not limited to: FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax, and state unemployment insurance tax.
6. **FRINGE BENEFITS:** The IC is not eligible for and shall not participate in any employee pension, health, disability, or other fringe benefit plan of the district.

7. **INSURANCE:** No workers' compensation insurance or any other type of insurance (including but not limited to professional liability insurance) has been or will be obtained by the district on account of the IC. The IC shall comply with the workers' compensation laws (and all other applicable laws) with respect to the IC's employment.
  
8. **INDEMNIFICATION:** The IC shall indemnify and hold the district harmless from and against all liabilities, claims, debts, taxes, obligations, costs, and expenses (including reasonable attorney's fees, court costs, and costs of appeals) that the district may incur or sustain as a result of any breach of this independent contractor agreement or negligent or other wrongful conduct in the performance of this independent contractor agreement by the IC, or as a result of failure to pay any employment or income taxes arising out of the IC's performance of services for the district. If a suit, action, arbitration, or other proceeding is instituted in connection with any controversy arising out of this agreement or to interpret or enforce any rights under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney's fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.
  
9. **TERM:** This agreement shall begin on August 8, 2022 and shall continue in effect until October 10, 2022, unless earlier terminated by either party in accordance with Section 11.
  
10. **TERMINATION:** This agreement may be terminated by either party without cause upon seven (7) days written notice. Upon termination, the IC shall be compensated for all work performed prior to the date of termination.
  
11. **ASSIGNMENT:** The IC acknowledges their services are unique and personal. Accordingly, the IC may not assign IC rights or delegate IC duties or obligations under this independent contractor agreement without the prior written consent of the district.
  
12. **AMENDMENTS:** This independent contractor agreement may be supplemented, amended, or revised only in writing by mutual agreement of the parties.
  
13. **GOVERNING LAW:** This independent contractor agreement shall be governed by and construed pursuant to the laws of the State of Iowa.
  
14. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises, or agreements (oral or otherwise) shall be of any force or effect.

This agreement is signed and dated this 3rd day of August, 2022.



**Independent Contractor Signature: Linn-Mar CSD  
Representative Signature:**

\_\_\_\_\_ Title:  
Color Guard Instructor/Choreographer Title: School Board President

**Please return this form to the Linn-Mar CSD Business Office – 2999 N 10<sup>th</sup> St, Marion IA 52302**

# Independent Contractor Agreement



Please provide all information requested and sign page two.

Exhibit 804.5

**WHEREAS**, Linn-Mar Community School District ("District"), a school corporation, intends to contract with Tom Mackey, Independent Contractor ("IC"), for the performance of certain services,

**THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:**

1. **SERVICES TO BE PERFORMED:** Frontline camp instructor
2. **GROUP/DEPARTMENT WORKING WITH:** High School Band
3. **AMOUNT OF PAYMENT:** \$700.00

Total fees for services performed under this agreement will be paid by the district within 30 days after receipt of invoice from the IC upon completion of all services on August 11, 2022, which is the date of completion. *An invoice for services should be sent to: Linn-Mar Community School District, Attn: Accounts Payable, 2999 N 10<sup>th</sup> Street, Marion, IA 52302.*

4. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this independent contractor agreement create an IC relationship between them. The district is interested only in the end results achieved by the services of the IC and that they conform to the requirements specified in this agreement. The manner of achieving these results and the right to exercise control or direction as to the details, means, and methods by which the services are completed is the responsibility of the IC. The IC is not an agent or employee of the district for any purpose. Neither party shall be considered to be an agent, master, or servant of the other party for any purpose whatsoever and neither has any authority to enter into any contract, assume any obligations, or make any warranties or representations on behalf of the other. The district is not responsible for deducting from payments to the IC any amounts for taxes, insurance, or other similar items relating to the IC. Accordingly, the IC shall be responsible for payment of all taxes arising out of the IC's activities in accordance with this independent contractor agreement, including by way of illustration but not limitation: federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees, as required. The IC shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to the IC under the terms of this independent contractor agreement.
5. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to the IC. The payroll or employment taxes that are subject to this paragraph include but are not limited to: FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax, and state unemployment insurance tax.
6. **FRINGE BENEFITS:** The IC is not eligible for and shall not participate in any employee pension, health, disability, or other fringe benefit plan of the district.



7. **INSURANCE:** No workers' compensation insurance or any other type of insurance (including but not limited to professional liability insurance) has been or will be obtained by the district on account of the IC. The IC shall comply with the workers' compensation laws (and all other applicable laws) with respect to the IC's employment.
8. **INDEMNIFICATION:** The IC shall indemnify and hold the district harmless from and against all liabilities, claims, debts, taxes, obligations, costs, and expenses (including reasonable attorney's fees, court costs, and costs of appeals) that the district may incur or sustain as a result of any breach of this independent contractor agreement or negligent or other wrongful conduct in the performance of this independent contractor agreement by the IC, or as a result of failure to pay any employment or income taxes arising out of the IC's performance of services for the district. If a suit, action, arbitration, or other proceeding is instituted in connection with any controversy arising out of this agreement or to interpret or enforce any rights under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney's fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.
9. **TERM:** This agreement shall begin on August 8, 2022 and shall continue in effect until August 11, 2022, unless earlier terminated by either party in accordance with Section 11.
10. **TERMINATION:** This agreement may be terminated by either party without cause upon seven (7) days written notice. Upon termination, the IC shall be compensated for all work performed prior to the date of termination.
11. **ASSIGNMENT:** The IC acknowledges their services are unique and personal. Accordingly, the IC may not assign IC rights or delegate IC duties or obligations under this independent contractor agreement without the prior written consent of the district.
12. **AMENDMENTS:** This independent contractor agreement may be supplemented, amended, or revised only in writing by mutual agreement of the parties.
13. **GOVERNING LAW:** This independent contractor agreement shall be governed by and construed pursuant to the laws of the State of Iowa.
14. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises, or agreements (oral or otherwise) shall be of any force or effect.

This agreement is signed and dated this 3<sup>RD</sup> day of AUGUST, 2022.

**Independent Contractor Signature:**

Thomas G. Mackay

Title: PERCUSSION INSTRUCTOR

**Linn-Mar CSD Representative Signature:**

Title: School Board President

**Please return this form to the Linn-Mar CSD Business Office – 2999 N 10<sup>th</sup> St, Marion IA 52302**





Please

# Independent Contractor Agreement

provide all information requested and sign page two.

Exhibit 804.6

**WHEREAS**, Linn-Mar Community School District ("District"), a school corporation, intends to contract with Jason Maiers, Independent Contractor ("IC"), for the performance of certain services,

## THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. **SERVICES TO BE PERFORMED:** Marching Band Visual Instructor/Designer
2. **GROUP/DEPARTMENT WORKING WITH:** Marching Band
3. **AMOUNT OF PAYMENT:** \$1,900

Total fees for services performed under this agreement will be paid by the district within 30 days after receipt of invoice from the IC upon completion of all services on August 15, 2022, which is the date of completion. An invoice for services should be sent to: Linn-Mar Community School District, Attn: Accounts Payable, 2999 N 10<sup>th</sup> Street, Marion, IA 52302.

4. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this independent contractor agreement create an IC relationship between them. The district is interested only in the end results achieved by the services of the IC and that they conform to the requirements specified in this agreement. The manner of achieving these results and the right to exercise control or direction as to the details, means, and methods by which the services are completed is the responsibility of the IC. The IC is not an agent or employee of the district for any purpose. Neither party shall be considered to be an agent, master, or servant of the other party for any purpose whatsoever and neither has any authority to enter into any contract, assume any obligations, or make any warranties or representations on behalf of the other. The district is not responsible for deducting from payments to the IC any amounts for taxes, insurance, or other similar items relating to the IC. Accordingly, the IC shall be responsible for payment of all taxes arising out of the IC's activities in accordance with this independent contractor agreement, including by way of illustration but not limitation: federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees, as required. The IC shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to the IC under the terms of this independent contractor agreement.


5. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to the IC. The payroll or employment taxes that are subject to this paragraph include but are not limited to: FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax, and state unemployment insurance tax.

6. **FRINGE BENEFITS:** The IC is not eligible for and shall not participate in any employee pension, health, disability, or other fringe benefit plan of the district.

7. **INSURANCE:** No workers' compensation insurance or any other type of insurance (including but not limited to professional liability insurance) has been or will be obtained by the district on account of the IC. The IC shall comply with the workers' compensation laws (and all other applicable laws) with respect to the IC's employment.
8. **INDEMNIFICATION:** The IC shall indemnify and hold the district harmless from and against all liabilities, claims, debts, taxes, obligations, costs, and expenses (including reasonable attorney's fees, court costs, and costs of appeals) that the district may incur or sustain as a result of any breach of this independent contractor agreement or negligent or other wrongful conduct in the performance of this independent contractor agreement by the IC, or as a result of failure to pay any employment or income taxes arising out of the IC's performance of services for the district. If a suit, action, arbitration, or other proceeding is instituted in connection with any controversy arising out of this agreement or to interpret or enforce any rights under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney's fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.
9. **TERM:** This agreement shall begin on August 15, 2022 and shall continue in effect until September 20, 2022, unless earlier terminated by either party in accordance with Section 11.
10. **TERMINATION:** This agreement may be terminated by either party without cause upon seven (7) days written notice. Upon termination, the IC shall be compensated for all work performed prior to the date of termination.
11. **ASSIGNMENT:** The IC acknowledges their services are unique and personal. Accordingly, the IC may not assign IC rights or delegate IC duties or obligations under this independent contractor agreement without the prior written consent of the district.
12. **AMENDMENTS:** This independent contractor agreement may be supplemented, amended, or revised only in writing by mutual agreement of the parties.
13. **GOVERNING LAW:** This independent contractor agreement shall be governed by and construed pursuant to the laws of the State of Iowa.
14. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises, or agreements (oral or otherwise) shall be of any force or effect.

This agreement is signed and dated this 4th day of August, 2022.

**Independent Contractor Signature: Linn-Mar CSD  
Representative Signature:**

 - JASON MAIBERS

Marching Band Visual Instructor Title: School Board President

Title:

**Please return this form to the Linn-Mar CSD Business Office – 2999 N 10<sup>th</sup> St, Marion IA 52302**



# AIA<sup>®</sup> Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> 2022 Echo Hill & Novak Elementary School Roof Improvements	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: January 28, 2022	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 002  Date: August 2, 2022
Echo Hill Elementary 400 Echo Hill Rd, Marion, IA 52302 Novak Elementary 401 29th Ave, Marion, IA 52302		
<b>OWNER:</b> <i>(Name and address)</i> Linn-Mar Community School District 2999 North 10th Street Marion, IA 52302 PROJECT #1218610	<b>ARCHITECT:</b> <i>(Name and address)</i> Shive-Hattery, Inc. 222 3rd Ave SE Suite 300 Cedar Rapids, IA 52401	<b>CONTRACTOR:</b> <i>(Name and address)</i> Modern Builders, Inc. 201 Main Street PO Box 418 Janesville, IA 50647

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Novak Elementary concrete repair                      Deduction (\$9,185.00)

Echo Hill Elementary sod and asphalt repair      Deduction (\$7,342.00)



TOTAL DEDUCTION    (\$16,527.00)

The original Contract Sum was	\$	886,200.00
The net change by previously authorized Change Orders	\$	13,264.02
The Contract Sum prior to this Change Order was	\$	899,464.02
The Contract Sum will be decreased by this Change Order in the amount of	\$	16,527.00
The new Contract Sum including this Change Order will be	\$	882,937.02

The Contract Time will be increased by Zero (0) days.  
 The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Shive-Hattery, Inc. ARCHITECT <i>(Firm name)</i>  SIGNATURE  Stephen Stewart, Roofing Consultant PRINTED NAME AND TITLE 8/2/22 DATE	Modern Builders, Inc. CONTRACTOR <i>(Firm name)</i>  SIGNATURE  Rick Stenslow PRINTED NAME AND TITLE 8/4/22 DATE	Linn-Mar Community School District OWNER <i>(Firm name)</i>   SIGNATURE  PRINTED NAME AND TITLE  DATE
--	---	---

## Transmittal

PROJECT: Linn-Mar CSD 2022 Echo Hill & Novak Roof  
DATE: 8/2/2022  
SUBJECT: Change Order #2  
VIA: Email  
PURPOSE: For your approval

TO:	COMPANY / ADDRESS	PHONE
ronn.muehling@moderniowa.com		
ronn.muehling@moderniowa.com		

FROM:	COMPANY / ADDRESS	PHONE
Carla Hilton	Shive-Hattery, Inc.	319.364.0227
chilton@shive-hattery.com		

REMARKS: Ronn, Please sign and return a copy to me.

### Description of Contents

QTY	DATED	TITLE	NOTES
1	8/2/2022	Echo Hill-Novak CO 2.pdf	

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