



Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

Linn-Mar Community School District Board of Education Work Session Minutes March 7, 2016

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion) by President Tim Isenberg. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, AbouAssaly, Gadelha, Hutcheson, Nelson, and Weaver. Administration present: Shepherd, Biscard, Gustason, Buelt, Nietert, and Morrison. Board Attorney Terry Abernathy was present as well.

200: REVISION AND/OR ADOPTION OF THE AGENDA Motion 148-03-07

Motion by Patterson for the Board to adopt the agenda as presented. Second by Hutcheson. Voice vote; motion unanimously approved.

300: CLOSED SESSION

301: Motion to Move to Closed Session Motion 149-03-07

Motion by Patterson for the Board to enter into closed session as provided in Section 21.5(l)(e) of the Code of Iowa to conduct hearings to determine whether to suspend or expel two students. Second by Weaver. Roll call vote; all ayes. Motion unanimously approved. Board entered into closed session at 5:02 PM.

302: Motion to Return to Open Session Motion 150-03-07

Motion by Hutcheson for the Board to return to open session. Second by AbouAssaly. Roll call vote; all ayes. Motion unanimously approved. Board returned to open session at 6:02 PM.

400: OPEN SESSION

401: Determinations Motion 151-03-07

Motion by Patterson for the Board to recommend the expulsion of Student A until the start of the second semester of the 2016-17 school year. Second by Nelson. Roll call vote; all ayes. Motion unanimously approved.

Motion by Patterson for the Board to recommend the expulsion of Student B until the start of the fourth quarter of the 2016-17 school year. Second by Hutcheson. Roll call vote; all ayes. Motion unanimously approved. **Motion 152-03-07**

500: ADJOURNMENT **Motion 153-03-07**

Motion by Patterson for the Board to adjourn the work session at 6:04 PM. Second by Hutcheson. Voice vote; motion unanimously approved.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

*Minutes respectfully submitted by:
Angie Morrison, Board Secretary
3/7/16*

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

Linn-Mar Community School District Board Meeting Regular Session Minutes March 7, 2016

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education regular session was called to order at 7:00 PM in the boardroom of the Learning Resource Center by Board President Tim Isenberg. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, AbouAssaly, Gadelha, Hutcheson, Nelson, and Weaver. Administration present: Shepherd, Morrison, Bisgard, Breitfelder, Anderson, K. Christian, Ramos, and Ironside. Administration absent: Schumacher.

200: REVISION AND/OR ADOPTION OF THE AGENDA ***Motion 154-03-07***

Motion by Hutcheson for the Board to approve the agenda as presented. Second by Patterson. Voice vote; motion unanimously approved.

300: RECOGNITIONS/PROCLAMATIONS

Tim Isenberg, Board President, presented High School English Teachers Angie Axeen and Liz Sheka with a certificate of recognition for coordinating a trip for 50 students to attend the Urban Education Network (UEN) Lobby Day at the State Capitol on February 24th.



400: AUDIENCE COMMUNICATIONS

500: RESOLUTIONS/OPENING OF BIDS/PUBLIC HEARINGS

600: INFORMATIONAL REPORTS

601: Technology Committee

Isenberg and Ramos reported that during the February 23rd Technology Committee meeting topics discussed included the website revision, BrightBytes survey results, the Thoughtexchange Strategic Planning process, and an update on the new server hardware and storage.

602: Marion City Council

Patterson reported that during the March 3rd Marion City Council meeting she invited the Council and attendees to participate in the online Thoughtexchange survey. Patterson also reported that the Council continues to offer Saturday hours from 9:30-11:30 AM at the Marion Public Library. Patterson suggested that a plot of the proposed housing developments approved by the City be developed to assess the affect the additional population will have on the District.

603: Board Visit: Wilkins Elementary

Board members shared that they enjoyed their March 4th visit to Wilkins Elementary. Highlights of the visit included a teacher video on the PBIS process and learning that Kenneth Williams, Consultant on Education and Leadership, will present at their PLC professional development events. The Board was also excited to learn that the staff is using various avenues to review academics, behavior, and attendance data to increase reading comprehension, PBIS planning, and strategic planning. Wilkins will be welcoming a therapy dog to their staff soon.

604: Legislative/Policy Committee

Gadelha, Patterson, and Nelson reported that during the March 4th Legislative/Policy Committee meeting they reviewed several recommendations from the Iowa Association of School Boards (IASB) on policy updates. The suggested IASB policy updates will be presented for first reading at the April 4th Board meeting. Gadelha clarified that the High School academic eligibility policy will remain the same but formatting will be updated to make the policy more concise.

605: Certified Budget Update

Exhibit 605.1

Chief Financial Officer JT Anderson reviewed several tax levy scenarios that were considered in determining the figures to present for the certified budget for FY17. There were a variety of scenarios because Legislators have not settled on the rate of Supplemental State Aid. It is the Administration's recommendation to certify the FY17 budget with the proposed tax rate at \$17.42 (per \$1,000 taxable valuation). Once SSA is determined; the proposed tax rate submitted in the FY17 budget can be lowered if necessary. The proposed FY17 budget will be published in *The Marion Times* on March 24th and a public hearing and Board approval will occur on April 4th.

606: Administration Report

Exhibit 606.1

Jeri Ramos, Executive Director of Technology, reported that Juicebox Interactive has designed a rough mockup of the new District website. The mockup will be used to gather input on growing the District's website into an informational hub that is user-friendly and meets the needs of the students, families, staff, and community. The goal is to have a soft rollout of the new website over the summer; with a hard rollout in the fall.

Shannon Bisgard, Associate Superintendent, reported that for the 2017-18 school year the District will be bringing in five educational consultants from Solution Tree to present PLC professional development opportunities to the certified staff. In the past, the District has sent small groups of certified staff to various locations for these professional development opportunities; but by bringing the Solution Tree consultants into the District, not only will more staff be able to participate, the District will save money.

Superintendent Shepherd shared that because the bids for the Excelsior Middle School entrance renovation came in 70% higher than anticipated, the renovation will be postponed and will remain on the short list of projects to be considered when funds become available. Shepherd shared that even though this is not the path the Administration wanted to take, it is necessary at this time and shared that Excelsior does have a secure entrance in place even though it isn't the ideal design.

Superintendent Shepherd updated the Board on the timeline of the Thoughtexchange process. On March 3rd the District launched the "Share" stage of the online Thoughtexchange process to the community, families, and staff seeking input on what they believe is most important for the future of the District. The "Share" stage will remain open online through March 13th. The information provided from the participants will be compiled and another invitation will be sent out to invite folks to participate in the "Star" stage; wherein they will have the opportunity to

prioritize the areas of focus the District should include in the Strategic Planning process. The "Star" stage will be open from March 29th thru April 10th.

700: UNFINISHED BUSINESS

701: Approval of Bid for Westfield Classroom Addition **Motion 155-03-07** *Exhibit 701.1*

Motion by Patterson for the Board to approve the total bid from Larson Construction for the Westfield Elementary classroom addition in the amount of \$2,176,000.00. Second by Weaver. Shepherd shared that the previously discussed option of including skylights in the inner classrooms will be assessed once the contract is awarded to determine cost and feasibility. Voice vote; motion unanimously approved.

702: Approval of Combined Bid for Oak Ridge Cafeteria Expansion & High School Kitchen Expansion **Motion 156-03-07** *Exhibit 702.1*

Motion by Gadelha for the Board to approve the combined bid from Garling Construction for the Oak Ridge Middle School cafeteria expansion and High School kitchen renovation for the combined total amount of \$1,970,000.00. Second by Nelson. Voice vote; motion unanimously approved.

800: NEW BUSINESS

801: Approval of Fundraisers **Motion 157-03-07** *Exhibit 801.1*

Motion by Patterson for the Board to approve the list of fundraisers as presented. Second by Gadelha. Voice vote; motion unanimously approved.

802: Receive and File Recommendations Regarding Termination of Employment Contracts

Motion by Patterson for the Board to receive and file with Angie Morrison, Board Secretary, 32 recommendations regarding termination of employment contracts. Second by Hutcheson. Voice vote; motion unanimously approved.

Motion 158-03-07

803: Recommendation Regarding Termination of Employment Contracts **Motion 159-03-07**

This agenda item is the Board decision on the recommendation regarding termination of employment contracts. Of the 32 recommendations, the 21 listed below have not requested hearings.

	Name	Budget Reduction
1	Alexander, Melissa	6 extended days to 3 extended days
2	Bundy, Debra	4 extended days to 3 extended days
3	Buonadonna, Margaret	10 extended days to 5 extended days
4	Duncan, Cynde	6 extended days to 3 extended days
5	Goodell, Todd	10 extended days to 5 extended days
6	Haker, Rachelle	10 extended days to 5 extended days
7	Kennedy, David	10 extended days to 5 extended days
8	Knudson, Kathryn	4 extended days to 3 extended days
9	Kraus, Sue	6 extended days to 3 extended days
10	Krebsbach, Krista	6 extended days to 3 extended days
11	Merulla, Katherine	6 extended days to 3 extended days
12	Mohwinkle, Nicholas	4 extended days to 3 extended days
13	Platten, Amanda	10 extended days to 5 extended days
14	Shanahan, Katherine	4 extended days to 3 extended days
15	Southwood, Cristina	4 extended days to 3 extended days
16	Starmer, Lindsey	10 extended days to 5 extended days
17	Vaske, Laura	10 extended days to 5 extended days
18	Wanda, Victoria	10 extended days to 5 extended days
19	Ward, Kelly	4 extended days to 3 extended days
20	Wiley, Sally	4 extended days to 3 extended days
21	Woods, Kimberly	10 extended days to 5 extended days

Tim Isenberg, Board President, read the following, "This is a notice and recommendation to terminate the contracts of the 21 teachers listed above for budget reduction reasons. The contracts to be terminated are between the 21 teachers listed above and the Board of Directors, these reductions are for services rendered during the 2015-16 school year, ending June 30, 2016. This notice pertains only to the reduction of extended contract days as reported in the list above, which are part of the teachers' continuing contracts. The Superintendent's recommendation is that the 21 teachers listed above be issued continuing contracts as regular, full-time employees for the 2016-17 school year."

Isenberg requested a motion from the Board that the recommendation of the Superintendent be accepted and that the contracts of the 21 teachers listed above be terminated effective at the end of the current school year for the reasons that were set forth in the Superintendent's Notice and Recommendation to Terminate the Contracts of the 21 teachers listed above and that the additional recommendation of the Superintendent be accepted and that the 21 teachers listed above be issued continuing contracts as regular, full-time employees for the 2016-17 school year. So moved by Patterson. Second by AbouAssaly.

Superintendent Shepherd read the following statement, "Linn-Mar Community School District's general fund budget is facing pressure due to inadequate State funding over the past several years and uncertainty of funding in future years. Over the past six years, the State Supplemental Growth Rate has increased an average of only 1.875% per year, while the inflationary index of expenditures has increased on average 3%-4% per year over the same time frame. As a result, the District has overspent its general fund by approximately \$700,000 each of the last three years. For the next fiscal year (2017), Legislators from both parties have acknowledged that the Supplemental State Growth Rate will likely be close to 2.5%. Assuming this scenario, Linn-Mar is projected to have an approximate general fund deficit of \$900,000. Based on this projection, it has been determined that an overall reduction of \$500,000 in general fund recurring expenditures is necessary to mitigate a portion of this deficit."

Roll call vote; all ayes. Motion unanimously approved.

804: Approval of Termination of Non-probationary Administrator Motion 160-03-07
Motion by Gadelha that the Board approve the termination of the employment contract of Chad Schumacher, High School Renovations/Administrator, effective June 30, 2016. Second by Nelson. Board members expressed their reservations about terminating Schumacher's contract but are supportive of the Administration's decision. Roll call vote; all ayes. Motion unanimously approved.

805: Open Enrollment Request Motion 161-03-07
Motion by Patterson for the Board to approve the following open enrollment request as presented. Second by Nelson. Voice vote; motion unanimously approved.

Denied Out

Name	Grade	Receiving District	Reason
Williams, Cameron	9 th	Marion Independent	Late, no good cause

900: CONSENT AGENDA

901: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Schmidt, June	HS: Music Teacher/Show Choir Director	6/2/16	Retirement

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Christensen, Julia	OR: Student Support Associate	3/7/16	\$11.71/hour
Damodaran, Vino	EH: Part-Time Student Support Associate	3/2/16	\$11.71/hour
Hummer, Madison	NE: Student Support Associate	2/29/16	\$11.71/hour
Juergens, Barbara	NS: From 4.75 to 1.5 hours/day	3/7/16	Same
Larson, Carla	WF: Student Support Associate	2/23/16	\$11.71/hour
Manning, Anthony	LG: Student Support Associate	2/22/16	\$11.71/hour
Ohrt, Mikayla	NE: Student Support Associate	2/29/16	\$11.71/hour
Saxion, Rebecca	OR: Student Support Associate	2/18/16	\$11.71/hour
Wetrich, Joseph	O&M: Certified Maintenance/Mechanic	2/29/16	\$23.71/hour

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Callahan, Joyce	NS: NE General Help	6/2/16	Retirement
Cornthwaite, Lois	NS: BW General Help	2/25/16	Personal
Entas, Jami	AC: Pool Maintenance Technician	6/30/16	Reduction
Koppen, Pete	O&M: Skilled Maintenance	6/30/16	Reduction
Molenaar, Becky	HS: General Ed Assistant	6/30/16	Reduction
Stern, Krista	AC: Pool Maintenance Technician	6/30/16	Reduction

Extra-Curricular Positions: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Haines, Kiley	HS: Assistant 10 th Gr Volleyball Coach	3/2/16	Schedule H Category D
Lapel, Andrew	HS: Head 10 th Gr Baseball Coach	5/2/16	Schedule H Category C

Extra-Curricular Positions: Resignation

Name	Assignment	Dept Action	Reason
Hutchison, Andrea	HS: Assistant Poms Coach	2/22/16	Personal
McAndrew, Brian	EX: Head 8 th Gr Football Coach	2/17/16	Personal
Meeks, Austin	EX: Assistant 8 th Gr Football Coach	2/17/16	Personal
Wolken, Ali	HS: Assistant Poms Coach	2/29/16	Personal

902: Approval of Minutes from February 22nd

Exhibit 902.1

903: Approval of Bills

Exhibit 903.1

904: Approval of Contracts

Exhibits 904.1-9

1. Interagency agreements for Special Education programming with Burlington CSD (1) Cedar Rapids CSD (2), Dallas Center-Grimes CSD (1), Marion Independent (4), and Perry CSD (1). *(For student confidentiality, no exhibits provided.)*
2. Contract with Varsity Group Marketing to administer an advertising program at the District's athletic facilities including the High School main gym, Stadium, and Aquatic Center.

3. Retail Natural Gas Supplier Agreement with MidAmerican Gas for the 2018-19 school year.
4. Memorandum of Agreement with Junior Achievement of Eastern Iowa for the 2016-17 school year.
5. Agreement with Solution Tree, Inc., to provide ten (10) days of professional development to the District in support of our Professional Learning Communities (PLCs) for the 2017-18 school year for a total of \$69,800.00.
6. Agreement for Cooperation in a Student Teaching Program with Coe College for the 2016-17 school year.
7. Agreement for Cooperation in a Student Teaching or Field Experience Program with Mount Mercy University for the 2016-17 school year.
8. Agreement for Cooperation in a Student Teaching Program with Upper Iowa University for the 2016-17 school year.
9. Contract Change Order with Larson Construction Company for various materials and labor associated with the High School renovation project totaling \$58,180.91.

905: Fieldtrip Requests

Exhibits 905.1-4

1. Overnight fieldtrip request for the High School Speech Team to compete at the Iowa High School Speech Association State Competition at North Scott High School in Eldridge, Iowa on Friday, March 4th thru Saturday, March 5th.
2. Overnight fieldtrip request for High School Model UN to attend Spring Conference at the University of Northern Iowa in Cedar Falls on April 14-16, 2016.
3. Overnight fieldtrip request for the High School Robotics Team to compete at the Iowa FRC Regional Competition at the University of Northern Iowa in Cedar Falls on March 24-26, 2016.
4. Overnight fieldtrip request for the High School Armed Services Club to participate in a Spring Field Ops Day at Camp Wapsie in Coggon on April 22-23, 2016.

906: Board Information

907: Items Removed from the Consent Agenda for Separate Action

908: Approval of the Consent Agenda ***Motion 162-03-07***

Motion by Patterson for the Board to approve the Consent Agenda as presented. Second by AbouAssaly. Hutcheson recognized the retirement of June Schmidt, HS Music Teacher and Show Choir Director. Reservations were shared by Board members about selling outside advertising at our District facilities (Exhibit 904.2), but they understand and support the need to raise revenue to offset reductions. Question was raised as to what the contract change order (Exhibit 904.9) for the High School renovation project covered; Anderson clarified it was for various materials and labor associated with changes in the scope of the project. Anderson also clarified that the High School renovation project has a \$500,000 contingency to cover change orders and that approximately \$225,000 has already been spent from this contingency. Voice vote; motion unanimously approved.

1000: COMMUNICATIONS, ANNOUNCEMENTS, AND TRANSMITTALS

1001: Communications

Patterson shared a reminder of the High School musical performance on April 28th at 7:00 PM and the last Show Choir performance on April 2nd. The April 2nd Show Choir performance will include a special recognition of June Schmidt and Bob Anderson. Schmidt is retiring from the District at the end of the year and Anderson is stepping down as Director of the 10th Street Edition Show Choir.

Weaver shared his frustrations about the Legislature not moving more quickly on school funding and that Legislators are not listening to the voices of those directly involved in providing education to Iowa students.

Nelson congratulated all the individuals and teams listed in the Achievements/Recognitions section of the Administration Report for their hard work and successes. Nelson also extended a reminder to community, students, parents, and staff to be a part of the Thoughtexchange process to help the District determine areas of focus that should be included in the Strategic Planning process.

1002: Calendar

Date	Time	Event	Location
March 9 th	7:00 AM	Executive Committee	Superintendent's Office
March 9 th	7:30 AM	Board Visit	Oak Ridge Middle School
March 9 th	11:30 AM	MEDCO Annual Luncheon	CR Marriott
March 9 th	4:30 PM	Special Education Advisory	Boardroom
March 10 th	9:00 AM	ERMA Advisory	LRC Room 200
March 10 th	5:30 PM	Board Mixer with City & MISD	LM High School Foyer
Date	Time	Event	Location
March 14 th -18 th		Spring Break	
March 17 th	5:30 PM	Marion City Council (AbouAssaly/Weaver)	City Hall
March 23 rd	7:00 AM	Executive Committee	Superintendent's Office
Date	Time	Event	Location
April 4 th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
April 7 th	5:30 PM	Marion City Council	City Hall
April 12 th	7:30 AM	Finance/Audit Committee	Superintendent's Conference Room
April 13 th	7:00 AM	Executive Committee	Superintendent's Office
April 13 th	4:30 PM	LIONS Awards & Volunteer Recognition	Boardroom
April 16 th	8:30 AM	Coffee Conversation	Excelsior Middle School
April 18 th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
April 21 st	5:30 PM	Marion City Council	City Hall
April 27 th	7:00 AM	Executive Committee	Superintendent's Office

Additional Dates to Remember:

- March 11th – LIONS Awards Nominations Due (Jessi Pfaff: 319-447-3114)
- March 24th – Robotics FIRST Competition @ UNI McLeod Center
- March 24th – Parent University – Boardroom @ 6:30 PM
- April 8th – MANE Event @ CR Marriott – 6:00 PM
- April 10th-16th – National Volunteer Week
- April 23rd – Growl Prowl @ LM Stadium – 9:00 AM

1003: Committees

Board Committees	Participants
Executive Committee	Isenberg, Patterson, Shepherd
Finance/Audit Committee	Abouassaly, Anderson, Hutcheson, Morrison, Shepherd, Weaver
Legislative/Policy Committee	Gadelha, Nelson, Patterson, Shepherd
District Committees	Participants
Career & Technical Education	Bisgard, Nelson
Construction Advisory	Ironside, Shepherd, Weaver
ERMA Advisory	Hutcheson, Ironside
Equity Advisory	Bisgard, Christian, Patterson, Ramos

District Committees	Participants
Health & Human Development	Abouassaly, Breitfelder
School Improvement Advisory	Bisgard, Gadelha
Special Education Committee	Breitfelder, Nelson
Technology Committee	Isenberg, Ramos

1100: ADJOURNMENT ***Motion 163-03-07***

Motion by Hutcheson to adjourn the regular session at 8:00 PM. Second by Patterson. Voice vote; motion unanimously approved.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

*Minutes respectfully submitted by:
Gayla Burgess, Admin Asst to the Superintendent
3/7/16*

FY2017 LINN-MAR CERTIFIED BUDGET

TAX LEVY SCENARIOS

Scenario 1:

0% Growth		
	FY2016	FY2017
General Fund	\$13.0345	\$13.1531
Management Levy	\$0.5474	\$0.47075
Voted PPEL	\$1.34000	\$1.34000
Regular PPEL	\$0.33000	\$0.33000
PERL	\$0.13500	\$0.13500
Debt Service	\$1.9917	\$1.95965
Total Levy	\$17.3786	\$17.3885
% Change		0.06%
\$ Change		\$0.0099

Impact of tax levy on home assessed at \$200,000 is an annual decrease of approximately **\$3**.

Impact of tax levy on business assessed at \$500,000 is an annual increase of approximately **\$5**.

Scenario 2:

1.25% Growth		
	FY2016	FY2017
General Fund	\$13.0345	\$13.1143
Management Levy	\$0.5474	\$0.47075
Voted PPEL	\$1.34000	\$1.34000
Regular PPEL	\$0.33000	\$0.33000
PERL	\$0.13500	\$0.13500
Debt Service	\$1.9917	\$1.95965
Total Levy	\$17.3786	\$17.3497
% Change		-0.17%
\$ Change		-\$0.0289

Impact of tax levy on home assessed at \$200,000 is an annual decrease of approximately **\$7**.

Impact of tax levy on business assessed at \$500,000 is an annual decrease of approximately **\$13**.

Scenario 3:

2% Growth		
	FY2016	FY2017
General Fund	\$13.0345	\$13.1344
Management Levy	\$0.5474	\$0.47075
Voted PPEL	\$1.34000	\$1.34000
Regular PPEL	\$0.33000	\$0.33000
PERL	\$0.13500	\$0.13500
Debt Service	\$1.9917	\$1.95965
Total Levy	\$17.3786	\$17.3698
% Change		-0.05%
\$ Change		-\$0.0088

Impact of tax levy on home assessed at \$200,000 is an annual decrease of approximately **\$5**.

Impact of tax levy on business assessed at \$500,000 is an annual decrease of approximately **\$4**.

Scenario 4:

2.45% Growth		
	FY2016	FY2017
General Fund	\$13.0345	\$13.1449
Management Levy	\$0.5474	\$0.47075
Voted PPEL	\$1.34000	\$1.34000
Regular PPEL	\$0.33000	\$0.33000
PERL	\$0.13500	\$0.13500
Debt Service	\$1.9917	\$1.95965
Total Levy	\$17.3786	\$17.3803
% Change		0.001%
\$ Change		\$0.0017

Impact of tax levy on home assessed at \$200,000 is an annual decrease of approximately **\$4**.

Impact of tax levy on business assessed at \$500,000 is an annual increase of approximately **\$1**.

Scenario 5:

3% Growth		
	FY2016	FY2017
General Fund	\$13.0345	\$13.1545
Management Levy	\$0.5474	\$0.47075
Voted PPEL	\$1.34000	\$1.34000
Regular PPEL	\$0.33000	\$0.33000
PERL	\$0.13500	\$0.13500
Debt Service	\$1.9917	\$1.95965
Total Levy	\$17.3786	\$17.3899
% Change		0.065%
\$ Change		\$0.0113

Impact of tax levy on home assessed at \$200,000 is an annual decrease of approximately **\$2**.

Impact of tax levy on business assessed at \$500,000 is an annual increase of approximately **\$5**.

Scenario 6:

4% Growth		
	FY2016	FY2017
General Fund	\$13.0345	\$13.1830
Management Levy	\$0.5474	\$0.47075
Voted PPEL	\$1.34000	\$1.34000
Regular PPEL	\$0.33000	\$0.33000
PERL	\$0.13500	\$0.13500
Debt Service	\$1.9917	\$1.95965
Total Levy	\$17.3786	\$17.4184
% Change		0.23%
\$ Change		\$0.0398

Impact of tax levy on home assessed at \$200,000 is an annual increase of approximately **\$1**.

Impact of tax levy on business assessed at \$500,000 is an annual increase of approximately **\$18**.

NOTICE OF PUBLIC HEARING
PROPOSED LINN-MAR SCHOOL BUDGET SUMMARY
FISCAL YEAR 2016-2017

Department of Management - Form S-PB-8

		Budget 2017	Re-est. 2016	Actual 2015	Avg % 15-17
Taxes Levied on Property	1	32,827,411	31,980,267	30,764,340	3.3%
Utility Replacement Excise Tax	2	193,152	179,813	239,153	-10.1%
Income Surtaxes	3	0	0	0	
Tuition\Transportation Received	4	3,950,000	3,847,971	3,620,880	
Earnings on Investments	5	79,500	84,500	81,401	
Nutrition Program Sales	6	2,200,000	2,128,500	2,165,481	
Student Activities and Sales	7	875,000	831,421	920,583	
Other Revenues from Local Sources	8	1,831,000	1,846,550	2,091,225	
Revenue from Intermediary Sources	9	0	0	0	
State Foundation Aid	10	46,732,787	44,027,550	39,698,562	
Instructional Support State Aid	11	0	0	0	
Other State Sources	12	7,172,000	6,946,500	9,046,519	
Commercial & Industrial State Replacement	13	885,766	823,500	604,630	
Title I Grants	14	400,000	400,000	400,455	
IDEA and Other Federal Sources	15	2,900,000	2,893,562	2,966,315	
Total Revenues	16	100,046,616	95,990,134	92,599,544	
General Long-Term Debt Proceeds	17	0	20,000,000	3,665,000	
Transfers In	18	7,161,226	26,001,233	8,246,454	
Proceeds of Fixed Asset Dispositions	19	0	0	203,675	
Total Revenues & Other Sources	20	107,207,842	141,991,367	104,714,673	
Beginning Fund Balance	21	34,955,721	29,924,868	32,147,640	
Total Resources	22	142,163,563	171,916,235	136,862,313	
*Instruction	23	54,600,000	52,205,325	49,047,463	5.5%
Student Support Services	24	4,140,000	3,971,644	3,673,553	
Instructional Staff Support Services	25	5,430,000	5,274,260	5,112,761	
General Administration	26	1,060,000	988,708	893,919	
School/Building Administration	27	4,120,000	3,963,611	3,998,072	
Business & Central Administration	28	2,145,000	2,064,377	1,714,410	
Plant Operation and Maintenance	29	7,020,000	6,675,938	6,543,242	
Student Transportation	30	2,985,000	2,717,111	2,763,462	
This row is intentionally left blank	31	0	0	0	
*Total Support Services (lines 24-31)	31A	26,900,000	25,655,649	24,699,419	4.4%
*Noninstructional Programs	32	3,838,000	3,580,000	3,328,271	7.4%
Facilities Acquisition and Construction	33	11,075,000	17,750,000	8,626,662	
Debt Service	34	11,022,633	8,713,191	9,151,345	
AEA Support - Direct to AEA	35	3,355,993	3,055,116	2,923,429	
*Total Other Expenditures (lines 33-35)	35A	25,453,626	29,518,307	20,701,436	10.9%
Total Expenditures	36	110,791,626	110,959,281	97,776,589	
Transfers Out	37	7,161,226	26,001,233	9,160,856	
Total Expenditures & Other Uses	38	117,952,852	136,960,514	106,937,445	
Ending Fund Balance	39	24,210,711	34,955,721	29,924,868	
Total Requirements	40	142,163,563	171,916,235	136,862,313	
Proposed Tax Rate (per \$1,000 taxable valuation)		17.41838			

Location of Public Hearing:

Date of Hearing:

Time of Hearing:

Linn-Mar CSD Board Room
2999 N. 10th Street
Marion, IA 52302

04/04/16
xx/xx/xx

7:00 pm

The Board of Directors will conduct a public hearing on the proposed 2016/17 school budget at the above-noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. Unlock Potential. Empower Achievement.

Strategic Goal #1: Student Achievement – Performance Measures

FAST (Formative Assessment System for Teachers)

MAP/NWEA (Measures of Academic Progress)

Iowa Assessments/Smarter Balanced Assessments

ACT (American College Test)

NGSS (Next Generation Science Standards)

Graduation rates

Retention rates

Summer School Success & Attendance

Iowa School Report Card

Next Steps/Strategy – Teaching & Learning/Curriculum

1. Ensure implementation of Iowa Core is done with fidelity at all grade levels/buildings
2. Prepare for anticipated 2016-17 implementation of Smarter Balanced Assessment
3. Prepare for anticipated 2016-17 implementation of Next Generation Science Standards
4. Prepare for anticipated implementation of Iowa School Report Card

Junior Achievement: The Board agenda includes the renewal contract with Junior Achievement for the 2016-17 school year. We are excited to partner with Junior Achievement again for the 2016-17 school year. Junior Achievement has become a Linn-Mar tradition and is a wonderful program that incorporates a strong community component. As we continue progressing through the budget process beyond this school year, we will be taking a closer look at all of our programs and services for the 2017-18 school year. We hope to continue offering Junior Achievement in the future, but our funding concerns will cause us to review this decision every year moving forward until such time as Education funding is more stabilized at the State level.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. Unlock Potential. Empower Achievement.

Strategic Goal #2: Learning Environments – Performance Measures

Student well-being data points (Gallup)

Safety/security evaluation

Architect evaluation tool

Facilities Plan (1-3 years)

Facilities Plan (10 year)

Technology evaluation/planning

Next Steps/Strategy – Facilities Planning & Preventative Maintenance

1. Short-Term: Early Childhood/Preschool, Four Oaks/ATLAS, and use of current space and continued growth
2. Facilities Plan (1-3 years): establish a plan and form a boundary committee for current/future growth
3. Facilities Plan (10 years): establish a committee/funding structure for identified projects

Short-Term:

Open Enrollment Update: March 1st was the deadline for families to apply for OEs for the 2016-17 school year for all grades except Kindergarten. We received 66 new OE requests for students in grades 1-12 for the 2016-17 school year. This compares to 61 requests received for the 2015-16 school year. Open Enrollment requests will be brought as an action item to the Board in April.

Attendance Exception Request Update: March 1st is also the date for AERs for the 2016-17 school year. Families have to apply for AERs on a yearly basis. We received 147 requests for the 2016-17 school year. Of the 147 requests, only 8 are new requests; the rest are continuations from the current school year. Decisions on AERs will be made closer to April 1st.

Four Oaks/ATLAS Update: ATLAS (Achieving Transition through Learning, Advancement, and Success) is a new program for the Linn-Mar School District and is housed at Four Oaks. ATLAS serves an all-male student population ages 12-17. ATLAS is currently staffed with two full-time teachers and three associates. The Four Oaks unit is made up of two wings, one of which is open and houses 15 young men. A future second wing will open toward the end of March. The second wing will have the capacity to hold an additional 12 residents, bringing the total capacity to 27 males.

Since November 17th, ATLAS has served 23 students. Eight of these students have already discharged or moved to another setting. Of the 15 gentlemen still there, 4 have transitioned successfully to Linn-Mar High School and another has transitioned successfully to Excelsior Middle School.

Excelsior Updates: Bid opening was on Thursday, March 3rd. Three contractors submitted bids: Garling Construction \$769,000, Kleiman Construction \$731,312, and Tri-Con Construction \$824,500. Architect's estimated construction cost was approximately \$425,000, so the bids were approximately 70% greater than expected. Mechanical, demolition, and site work costs were more than expected resulting in the large discrepancy.

At this time, the administration will not be bringing a motion to the Board to approve this construction or project. This project will remain on our short-term capital projects plan.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. **Unlock Potential. Empower Achievement.**

Westfield Updates: Following is a brief timeline that led up to the bid opening held on March 3rd:

- January 25th we received 95% complete plans to review.
 - These plans were reviewed by District personnel and by Westfield staff.
- February 1st comments regarding 95% plans were given to the architect.
- February 8th Board approved the design/plans.
- February 18th pre-bid meeting was held at Westfield Elementary. The pre-bid meeting was attended by a handful of general contractors and a few subcontractors.
- Bid opening was on Thursday, March 3rd. Seven contractors submitted bids, which included a base bid and four alternates. Administration is recommending approval of the base bid plus alternate number two, which is replacing the building boiler system and updating mechanical controls. Bid results were as follows: Conlon Construction \$2,199,000, Garling Construction \$2,346,000, Kleiman Construction \$2,183,099, Larson Construction \$2,176,000, Portzen Construction \$2,336,000, Tri-Con Construction \$2,294,000, and Woodruff Construction \$2,310,000. Architect's estimate of construction costs was approximately \$2.4 million. Board will receive a bid tab and letter recommending Larson Construction as low bidder at 3/7/16 Board meeting.

Oak Ridge/HS Kitchen Updates: Bid opening was on Thursday, March 3rd. Bidders had the opportunity to bid these projects individually or to bid these two projects as a bundle. Three contractors submitted bids for the bundled projects and one contractor submitted bids for the individual projects. Bundled bid results were as follows: Garling Construction \$1,965,000, Larson Construction \$2,265,000, and Tri-Con Construction \$2,146,000. Tri-Con bid the Oak Ridge Cafeteria individually at \$816,000 and the High School kitchen individually at \$1,340,000. Architect's estimate of construction costs for the Oak Ridge Cafeteria was \$500,000 and \$900,000 for the High School kitchen (total bundle = \$1,400,000), resulting in bids that were approximately 40% greater than expected. Mechanical costs, site costs, and a very tight construction schedule for the kitchen contributed to the variance. Board will receive a bid tab and letter recommending Garling Construction as low bidder for the 3/7/16 Board meeting.

HS Updates: As of 3/1/16 - Current Work:

- South Addition - Completion scheduled for 7/31/16
 - Ceramic tile continues on vertical surfaces and stairs; painting has begun, 11-12 Offices to be finished in the next few weeks; ceiling grid this week.
- North Addition - Completion scheduled for 7/31/16
 - Roofing to be completed this week; exterior window walls to be completed by spring break; interior steel stud framed walls completed; drywall started to be hung; ceramic tile on vertical walls starts 3/7/16.
- New Wrestling and Weight Room - Completion scheduled for 4/30/16
 - Steel stud framing and sheetrock to be finished next week; painting has begun; Wrestling subfloor to be installed starting 3/21/16.
- New Fitness Room - Completion date scheduled for 8/22/16
 - Architectural demo continues; new concrete ramps and steps installed starting 3/28/16; new masonry walls to start 3/28/16.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. **Unlock Potential. Empower Achievement.**

- Business Classrooms - Completion scheduled for 3/21/16
 - Ceiling grid and lights completed; ceiling tile to be dropped 3/9 - 3/11; flooring scheduled for spring break; casework also scheduled for spring break.
- Agri-Science Classrooms - Completion scheduled for 4/30/16
 - Architectural demolition and setting I-beam completed; painting to completed this week; ceiling grid this week; casework to start spring break; flooring to begin 4/4/16.
- Social Studies Bathrooms - Completion scheduled for 3/18/16
 - Tile and grout finished; paint beginning this week; toilets and sinks installed over spring break; partitions installed over spring break.
- Corridors/Miscellaneous
 - VCT (Vinyl Composition Tile) will be installed in east end of building over spring break; VCT removed in Lower Commons and ground level hallways over spring break; asbestos abatement at Door 9 during spring break; east end of the building's corridor walls will be painted after spring break.

Next Steps/Strategy – Technology/Evaluation Planning

Technology Advisory Council (TAC): The Technology Advisory Council met on February 23rd. The discussion focused on the website revision, current Technology projects, and the hardware replacement scheduled for summer 2016. We reviewed the BrightBytes survey results and reports; positive response to the amount of technology at the homes of both staff and students. Tim Isenberg, Board President, provided updated information regarding the Board/Administration Strategic Planning session held on February 15th. A member from the committee brought in his high school Fortran Programming textbook and authentic punch card (very fun). He shared how his High School programming experience set the stage for his career. There was concern expressed that in the 2015-2016 HS Program of Studies there is no computer programming classes. Group was informed about 2 new Project Lead the Way courses for next year. Jeri Ramos, Executive Director of Technology, provided articles for the group to review: From *EDTechReview*: “Dos and Don’ts for Creating a School Culture of EdTech,” and from *The Wall Street Journal*: “Look, Mom, I’m Writing a Term paper on My Smartphone”. The next meeting is scheduled for May 3rd @ 5:30 PM.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. Unlock Potential. Empower Achievement.

Strategic Goal #3: Staff Development – Performance Measures

Workers Compensation claim history

Teacher Leadership

Current/future professional development

Teacher Quality course offerings/participation

Affirmative Action Plan

Technology Survey (BrightBytes)

Next Steps/Strategy – Staff Development

1. Create a 3-5 year professional development plan
2. Workforce strategies

Teacher/Student Competencies: Teacher/Student Competencies are being reviewed for annual update to the District Technology Plan. They will be completed by the May Board meeting for 2016-2017.

2017-2018 PLC Plans: It may seem a little early to start talking about 2017-2018, but we know that more planning now helps us to be better prepared for the future. Weeks ago, we started to lay some of the groundwork with Solution Tree (the professional development providers for Professional Learning Communities (PLC) trainings) to ascertain the feasibility of bringing PLC training to Linn-Mar for the 2017-2018 school year. This is a slight change of practice from previous years, as we have always sent large groups away for training (our cost last year was approximately \$78,000).

Bringing PLC training to Linn-Mar is a very exciting initiative for our schools. By making this change, it will be easier for some of our staff to attend the trainings who have historically been unable to travel for training during the summer. This will require an adjustment to our traditional school calendar, because we will need to have two professional development days on consecutive days. We have started looking at various options for the school calendar. This change will also realize a savings for the District, as our total costs will be reduced to \$70,000. In addition, we will be able to provide the PLC training to all of our staff, instead of just a small percentage of staff that we have been sending to PLC trainings each year. All of the funds are paid for out of categorical funding sources that can only be used to support staff development.

Finally, we see this as an investment for our future. As we begin to think forward into the 2018-2019 school year, we are already discussing the possibility of selling open seats to other districts in the area, as Solution Tree PLC training is highly sought after, and we recognize that other districts will be excited to have the opportunity for training in this area. We are excited to potentially be a regional Solution Tree/PLC destination.

Crisis Planning Committee: The Crisis Committee met for the second time on February 26th. The discussion revolved around professional development for the 16-17 and 17-18 school years. The committee is recommending that each building conduct a total of four ALICE sessions, two each year, as part of the District Crisis Plan. Also, as part of the District Crisis Plan, we are going to send three of our At-Risk counselors to ALICE training in May to become ALICE certified. This will allow us to have our own staff that will be able to facilitate ALICE professional development in the District and we would also continue partnering with the Marion Police Department on active ALICE training. In addition to discussing staff development, the committee also discussed how and when it would be appropriate to start to include ALICE training with our students. The committee is recommending curriculum be developed for grades 6-12 to start the discussion about ALICE in our buildings. This would be a very specific curriculum for each grade level developed by the

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. **Unlock Potential. Empower Achievement.**

committee and others that would join this committee. Again, having the District-trained individuals will greatly assist in development of the curriculum and implementation of instruction. Committee members are: Stacia Walker, Dan Ludwig, Mike Shipley, John Christian, Kevin McCauley, Julie Martin, and Chad Schumacher.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. Unlock Potential. Empower Achievement.

Strategic Goal #4: Community Engagement – Performance Measures

Volunteer data	School Board visits
Communication survey data	Parent Universities
Dine Around sessions	Strategic Planning
Coffee Conversations	Website Development
Lunchtime Learning sessions	Participation in community coalitions
PTO visits	

Next Steps/Strategy – Community Engagement

1. Create a strategic plan
2. Enhance two-way communication with internal and external stakeholders
3. Updated website with emphasis on communication

Strategic Plan: The first digital community engagement phase, the “Share Step”, is happening right now and will last through March 13th. This is the step when everybody (students, parents, teachers, community members, etc.) has the opportunity to provide feedback on what matters to them. We have sent numerous notifications through all of our communications outlets in an effort to get broad, community input through this process. After the close of this window on the 13th, the next step will be for the core team to begin creating/recognizing big themes from the input provided. Once the themes have been recognized, the next phase, the “Star Step”, will be when the community will begin voting on the ideas/themes that make the most sense. This window will be open from March 29th through April 10th. During the Star Step, participants will once again be invited by email to prioritize the thoughts by assigning stars.

The Board of Education will engage in a conversation as a follow-up to our February 15th Strategic Planning session during a work session in April to discuss common themes. The Table Leaders from the February 15th session are currently working on organizing the notes and comments and are excited to present these themes in April.

Coffee Conversation: Board Members Todd Hutcheson and Clark Weaver hosted a Coffee Conversation at the Aquatic Center on February 20th. The conversation was well-attended. The discussion included State testing, data dashboards, strategic planning, and the importance of reaching out to Legislators.

Board Visits: The Board of Education visited Wilkins Elementary on March 4th and will visit Oak Ridge on March 9th.

Board Policy Committee: The Board Policy Committee met on March 4th and will have several policies to bring forward for first reading by the Board on April 4th. Forthcoming recommendations will include:

- Eight policy amendments suggested by the Iowa Association of School Boards (IASB).
- A recommendation to reinstate the PE Waiver policy.
- Nutrition Services: A new meal charges policy and slight modifications to a few current policies.
- Aquatic Center: A new policy, fee schedule, and application use form.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. **Unlock Potential. Empower Achievement.**

Website Development: The discovery portion of the website development process has been completed and we are in the synchronization phase. Extensive mapping of the current District website was completed by Jeri Ramos, Executive Director of Technology, and Sandie Rohrer, Communications/Media Coordinator, and sent to Juicebox Interactive for use in crafting strategy and core design concepts for wireframe prototypes. Initial concepts were presented and Juicebox Interactive is preparing a project wireframe based on District needs discussed. Juicebox is also preparing a more comprehensive project schedule and content flow plan for the construction phase of the website project.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. Unlock Potential. Empower Achievement.

Strategic Goal #5: Resources – Performance Measures

Prepare/operate General Fund that maintains 7% solvency ratio and unspent balance ratio

Prepare annual General Fund budget that includes a contingency reserve of 0.2% of budgeted expenditures

Develop a funding model and allocation of resources that supports strategic priorities

Comprehensive Annual Financial Report (CAFR)

Monthly financial reporting package

Next Steps/Strategy – Resources

1. Internal cost control (investments)
2. Plan for the future (resource investment)
3. Build deeper community partnerships

Natural Gas Contract: As shared verbally during the Board meeting on February 22nd, since the 2013-14 school year the District has contracted natural gas services directly from MidAmerican Gas. The first year under contract with MidAmerican the District paid \$5.11 per MMBtu for natural gas from October 2013 to April 2014. Currently, the Linn-Mar natural gas contract (from October 2015 to 2017) is 100% fixed for \$5.16 per MMBtu. The District's contract from October 2017 to September 2018 is 100% fixed for \$4.64 per MMBtu. The current natural gas price has dropped significantly and, as of February 16th, the contract price is \$3.99 per MMBtu. The recommendation of the ERMA Committee is to lock in a 100% fixed contract for the period from October 2018 to September 2019, at the rate on the March refresh date.

Westfield: The 70 foot tower that was used for wireless Internet communications from the High School will be decommissioned by TriState Tower Company over spring break.

High School Advertising Contract: District and High School Administration are recommending the Board approve a contract with Varsity Group Marketing which would allow approved advertisers the opportunity to purchase advertising space on Linn-Mar scoreboards at the football Stadium, High School main gym, and the Aquatics Center. Currently, Varsity Group Marketing works with over 150 school districts statewide, including the majority of schools in The Corridor. Once fully implemented, it is expected that the District will receive net advertising revenue of \$20K - \$40K annually.

At-Risk/Drop-Out Prevention Application: We are pleased to report that our application was approved by the Department of Education.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. **Unlock Potential. Empower Achievement.**

UEN Day at the Capitol: On February 24th approximately 50 High School students from Ms. Axeen's and Ms. Sheka's Composition classes attended Urban Education Network (UEN) Lobby Day at the Des Moines State Capitol Complex. The UEN program was led by Margaret Buckton, Partner at Iowa School Finance Information Services (ISFIS), who gave an update on legislative issues such as supplemental state aid, education funding equity, and proposals regarding the penny sales tax for school infrastructure. Representatives from the Legislative Services Agency gave an overview of State revenues, budgeting practices, and the 99% expenditure limitation. Students also heard Iowa Department of Education Deputy Director David Tilly discuss the status of a statewide assessment system and the impact new Federal requirements may have on it. The program portion concluded with lobbyist panel representatives from the Iowa Association of School Boards, School Administrators of Iowa, Area Education Agencies, and the Iowa State Education Association who discussed the status of education funding and specific strategies to use when communicating with legislators.



Following the UEN program, students went to the Capitol where they had the opportunity to meet with House Representative Ken Rizer and Senator Liz Mathis. Students were able to hear more about the legislative process and ask the legislators questions related to Iowa public schools. At the conclusion of the day, students had time for a self-guided tour of the Capitol building. A big thank you to UEN Director Lew Finch for helping to organize this event!



Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. **Unlock Potential. Empower Achievement.**

Certified Budget Update (Tax Levy): Supplemental State Aid (SSA) is still undecided. The SSA conversation has taken a backseat to the Federal Tax Coupling issue. In prior years, with very little discussion, the Iowa Legislature has passed tax legislation that mirrors Federal tax legislation as it pertains to certain allowable tax deductions. However, due to pressure on the State budget for next fiscal year, some legislators are hesitant to pass the Federal Coupling Bill because it would reduce State revenues by \$96 million. This tax coupling decision will have a direct impact on the amount of funding available for education.

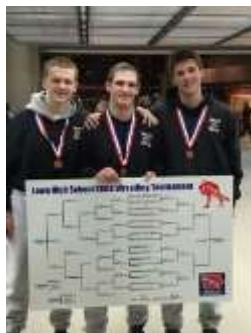
Since we do not know SSA (and likely will not know until after budget certification), our proposed certified budget must be based on the SSA% that results in the highest tax levy. The reason for this is because the law allows us to lower our tax levy after certification, but we do not have the ability to raise it. In our case, no matter the SSA%, the overall tax levy for FY2017 will be comparable to the current levy of \$17.38 per \$1,000 of valuation. A brief presentation will be provided by JT Anderson, Chief Financial Officer, during the March 7th Board meeting to show different scenarios.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. **Unlock Potential. Empower Achievement.**

Achievements and Honors:



State Wrestling: Shea Hartzler took the top spot in the 3A Class during the State Wrestling Tournament. Alex Streicher came in 4th, and Johnny Clymer finished 7th.



9th Grade Girls' Basketball Team: The Team finished the season with an overall record of 17-2 and a conference record of 12-1. They are the Conference Champions for the second year in a row. Congratulations to Coach Kris Becker and the team on a terrific season!

All-Metro Bowling: Congratulations to Mekena and Alex Dierks for making First Team for All-Metro Bowling and to Alexis Tschantz, Nathan Williams, and Ryan Wyant for making Second Team. Abbie Smith, Brittini Krause, Jacob Wheaton, and Alex Barnett received Honorable Mention.



Girls' Varsity Basketball: Congratulations to the Girls' Varsity Basketball Team for winning the Class 5A Regional-Finals to earn a spot in the State Tournament. Linn-Mar (19-4) went up against Indianola (22-1) on Wednesday, March 2nd in Des Moines and won 60 to 38. The Team competes in the next round on Friday, March 4th at 1:30 PM and, if they win, will compete in the Championship on Saturday, March 5th at 8:00 PM.



Boys' Varsity Basketball: Congratulations to the Boys' Varsity Basketball Team for competing in Sub-State on February 26th against Waterloo East and advancing to the Sub-State Finals at the US Cellular Center on March 1st. Unfortunately, the boys suffered a heartbreaking defeat in the final seconds of overtime; losing to Cedar Falls 76 to 74.



Girls' Track: Payton Wensel won the 400-meter dash and broke the meet record with a time of 56.82 seconds at the Big River meet in Columbia, Missouri on February 20th.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. Unlock Potential. Empower Achievement.

High School Show Choir: Congratulations to the Show Choir performers and Directors Bob Anderson, Trent Buglewicz, and June Schmidt for having a great year. Below are some of their achievements:

- **10th Street Edition:**
 - Third Runner Up - Ankeny Centennial Mid-Iowa Show Choir Championship
 - First Runner Up, Best Vocals, Best Choreography - Davenport North The Big Dance
 - Grand Champion, Best Vocals, Best Costumes - Cedar Rapids Washington Mo Show
 - First Runner Up - Davenport Great River Show Choir Invitational
- **In Step:**
 - Grand Champion Prep Division - Ankeny Centennial Mid-Iowa Show Choir Championship
 - Grand Champion Prep Division - Davenport North The Big Dance
 - First Runner Up Prep Division Best Costumes - Cedar Rapids Washington Mo Show
 - Second Runner Up Prep Division - Davenport Great River Show Choir Invitational
- **Hi-Style:**
 - Grand Champion Women's Division - Ankeny Centennial Mid-Iowa Show Choir Championship
 - Grand Champion Women's Division - Davenport North The Big Dance
 - Fifth Runner Up Prep Division Best Opener - Cedar Rapids Washington Mo Show



Excelsior Show Choir: Congratulations to Excelsior Show Choir Director Kelsey Brown and the Double Time Show Choir for achieving Division II in their first competition on February 12th in Urbandale. A special shout out to Olivia Holm for achieving Best Soloist! Double Time also achieved Third Runner Up at the Marion Masquerade Invitational on February 26th. Their next competition will be on Saturday, March 5th at the Xavier Xtravaganza.

Check them out: <https://www.youtube.com/watch?v=vgoyA5YRUI4>

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. Unlock Potential. Empower Achievement.

District Individual Speech Contest: Linn-Mar had 22 entries in the District Individual Speech Contest in Tipton on February 27th. Eight Varsity and three Freshman team members achieved Division I and will be advancing to the State Contest on March 12th at North Scott High School. Ten students achieved Division II. Congratulations to Coaches Ann & Kevin Fry, Darlene Johnson, and Mandy Barker and the following students on their achievements:



- Shruthi Boggarapu (Varsity-Radio Broadcasting-Division II)
- Olivia Dickson (Varsity-Acting-Division I)
- Julie DiGiacomo (Varsity-Poetry & Solo Musical Theatre-Division II)
- Riley Felton (Varsity-Poetry-Division I)
- Emily Gamble (Varsity-Solo Musical Theatre-Division I)
- Emily Gamble (Varsity-Literary Program-Division II)
- Jackson Kane (Varsity-Solo Musical Theatre-Division II)
- Kinnari Karia (Varsity-Expository Address-Division I)
- Neysa Klauer (Varsity-Radio Broadcasting-Division I)
- John Melvin (Varsity-Improvisation-Division I)
- John Melvin (Varsity-Acting-Division II)
- Sruthi Palaniappan (Varsity-Radio Broadcasting-Division I)
- Skyler Schrum (Varsity-Spontaneous Speaking-Division II)
- Grace Wenisch (Varsity-Prose-Division I)
- Shannon Beckman (Freshman-Storytelling-Division I)
- Shannon Beckman (Freshman-Solo Musical Theatre-Division II)
- Emma Geneser (Freshman-Solo Musical Theatre-Division II)
- Cheyenne Mann (Freshman-Poetry-Division I)
- Liberty Moore (Freshman-Radio Broadcasting-Division II)
- Henry Morray (Freshman-Radio Broadcasting-Division I)
- Moriah Tedrow (Freshman-Acting-Division II)

New York Playwright Congratulates Contest Speech Students: Ariadne Blayde, author of *The Other Room*, congratulates our Contest Speech students on the awards they received for their production of her play. Blayde said, "It



can be a tough play to perform and I'm sure your young actors must have been top caliber to receive this honor. Thanks for choosing to produce the play and raise awareness about autism through the arts!" The student production received All-State Honors from the Iowa High School Speech Association. *The Other Room* will be presented as part of the *Night of One Act Plays* on March 4th and 5th at 7 PM in the High School Little Theatre. Both evenings will also feature *Take Five* by Westley M. Pedersen and *Bad Auditions by Bad Actors* by Ian McWelthy.

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
<u>Student Achievement:</u> All action on teaching and learning will focus on empowering achievement at the highest level for each student.	<u>Learning Environments:</u> All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.	<u>Staff Development:</u> All staff will learn, perform and lead in such a manner as to inspire learning for students.	<u>Community Engagement:</u> The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.	<u>Resources:</u> All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.

Administration Report as of March 7, 2016

Inspire Learning. **Unlock Potential. Empower Achievement.**

Oak Ridge MATHCOUNTS: Congratulations to Sudeep Gadde, Adithya Mukundan, Ashwin Nathan, and Nicholas Weaver for finishing first out of eight teams at the MATHCOUNTS Chapter Competition on February 27th. The Team now moves onto the State Competition at Drake University on April 1st. Also advancing to State as individual competitors are David Ammons, Rohan Mudugere, Lucas Sennett, Noah Sennett, and Savannah Zhou.



Excelsior Students Recognized for Volunteer Work: Eleven 7th graders at Excelsior Middle School were recognized for their volunteer work helping other students during IExcel classes.

Date: March 4, 2016
To: Linn-Mar Staff
From: Superintendent Quintin Shepherd

RE: Reductions for 2016-2017 School Year

Linn-Mar Staff,

Several weeks ago I asked for your help in identifying recurring costs which we could potentially eliminate in the 2016-2017 school year in the amount of \$500,000. I am grateful to everyone who became an active participant in this conversation. Several recommendations came through the Principals and through the Unions. Others shared recommendations either directly with me or with the staff at the LRC. In short, we received over 200 different suggestions. Many of these are actionable and some are not, due to employment law or are simply beyond our capacity to enact at this time.

From the full list we worked to estimate potential savings for many of the recommendations. We sought input from multiple sources in order to identify items that have the least direct impact on students and classroom instruction.

We recognize school funding in Iowa will be a multi-year conversation and, by taking this approach, we have a long list of items we hope to never re-visit but which will be archived for future years should further reductions become necessary. To this end, I strongly urge you to continue advocating for full and sustainable educational funding from our legislators.

We have divided the reductions into two broad categories:

1. Recurring personnel expenses: There are several motions in the upcoming Board agenda which specifically list positions and personnel reductions. All individuals have been directly notified. Out of sensitivity to those individuals, I will not list them here. I will share the overall savings, however, as this is something I committed to share with you.

<u>RECURRING PERSONNEL EXPENSE REDUCTIONS</u>	
<u>ITEM</u>	<u>SAVINGS</u>
Certified Extended Contract(s)	\$55,000
Classified Personnel Reductions	\$187,000
Administrative Personnel Reductions	\$125,000
TOTAL	\$367,000

2. Recurring operational expenses: For the recurring expense items that can be implemented immediately, I have asked your building leadership to work with the staff directly to enact a plan for these reductions. As an example, during our meetings it has been suggested principals and staff can help explain to students why it is important to turn off the lights when we leave a room; signs, reminders, etc., will all be helpful to this end. Obviously, the age of our students factors into whatever plan we create, which is why a decentralized and building-specific plan is prone to be more effective. I am asking you all to engage in coming up with a collective plan which can be managed effectively.

For recurring expenses, I implore all of you to remain vigilant to help keep our costs down because every dollar saved now is a dollar we can keep invested in our kids and in our collective mission to *Inspire Learning. Unlock Potential. Empower Achievement.*

<u>RECURRING OPERATING EXPENSE REDUCTIONS</u>		
<u>ITEM</u>	<u>SAVINGS</u>	<u>IMPLEMENTATION TIMELINE</u>
Across the Board Building Operational Reductions (Field Trips, Color Paper, Color Copies, Copy Center usage, Supplies, etc.).	10% \$60,000	2016-2017
SAM PD & Continuing Contract	\$30,000	2016-2017
Activity/Athletic Transportation Transferred to Student Activity Fund	\$25,000	2016-2017
Energy Efficiencies	\$25,000 target	Immediate
ERMA Contract	\$12,000	2016-2017
TOTAL	\$152,000	

TOTAL ESTIMATED REDUCTION AMOUNT= \$519,000

Yours in Education,



Quintin Shepherd, Ph.D.

March 3, 2016

JT Anderson, Chief Financial Officer, Linn-Mar Community School District, 229 North Tenth Street, Marion, IA 52302

RE: Bid Recommendation for Westfield Elementary Classroom Addition (15250000)

JT: We are pleased to report the results of bidding the classroom addition to Westfield Elementary School. On Thursday, March 3, we received seven bids for the project. You can review the specifics of the bid results on the attached bid tab. Bids were below the estimated amounts for the project.

After review of the bids, and discussions with the district, consensus was to accept the base bid and Alternate 2. Based on the sum of those two numbers, Larson Construction was the low bidder. We recommend that the Linn-Mar Community School Board accept the following bid for General Contracting, including Alternate 2, as outlined below:

General Contract:

Larson Construction

Base Bid	\$ 1,841,000
Alternate 2: Replace Boiler and Control System	\$ 335,000
TOTAL	\$ 2,176,000

In addition to the bid amounts, there are two unit prices listed on the bid tab. These unit prices deal with soils on the site, and will be defined in the contract to be used if specific situations arise where they become applicable.

Upon direction from the board, OPN will prepare a letter to proceed for Larson Construction. We will also prepare contracts between the district and Larson.

Thank you for the opportunity to serve the Linn-Mar Community School District.

OPN ARCHITECTS, INC.



Steve Knierim, AIA
Principal

Attachments: Bid Tabulations

cc: Rick Ironside, Linn-Mar
file



Daniel J. Thies, AIA

Steven K. Knierim, AIA

Bradd A. Brown, AIA

Terry L. Gebard, AIA

David J. Sorg, AIA

Roger B. Worm, AIA

Richard S. Seely, AIA

Wesley T. Reynolds, AIA

Cedar Rapids

200 Fifth Ave SE, Ste. 201
Cedar Rapids, IA 52401
Phone (319) 363 6018

Des Moines

100 Court Ave, Ste. 100
Des Moines, IA 50309
Phone (515) 309 0722

Madison

301 N. Broom, Ste. 100
Madison, WI 53703
Phone (608) 819 0260

www.opnarchitects.com

Insight + Passion

OPN ARCHITECTS, INC.
200 5th Avenue SE, Suite 201
Cedar Rapids, Iowa



Architecture Engineering Planning Interiors

1430 Locust Street
Suite 200
Des Moines, Iowa 50309

o: 515/276-8097

March 3, 2016

JT Anderson, CFO
Linn-Mar Community School District
2999 N. 10th Street
Marion, IA 52302

Project Name: Linn-Mar High School – Kitchen Renovation
Oak Ridge Middle School – Cafeteria Expansion
DLR Group Project No.: 11-13105-23 / 11-12121-10

Re: Bid Summary

Dear J.T.:

On behalf of DLR Group, we have prepared this summary of bidding information for the Linn-Mar HS – Kitchen Renovation project and Oak Ridge MS – Cafeteria Expansion project. On March 3, 2016, bids were received for the renovation and expansion. A copy of the Bid Tabulation Summaries is included with this correspondence.

Bidders had the option to submit bids for the project either independently or combined. Three (3) bidders opted to submit for the combined option and only one (1) submitted for the Kitchen Renovation only. Unfortunately, all bids received were above the estimated construction value amount. We believe this resulted from three key items: Despite local bid market indicators prior to bidding, this cost benefit resulted from three key items:

- Under estimated value of some components of the work
- Local market factors regarding a construction labor shortage combined with limited construction timeframe
- Potential influence of liquidated damages for the completion of the high school kitchen renovation – a safe guard necessity due to the critical operation of the kitchen

Our Firm has reviewed the bid submittals and contacted the bidders. Depending on District priorities and final funding capability - we recommend awarding the combined Linn-Mar High School Kitchen Renovation and Oak Ridge Middle School Cafeteria Expansion construction contract to the lowest responsive, responsible bidder, Garling Construction, Cedar Rapids, Iowa.

We base this recommendation on the following information:

- Construction costs are not projected to be lower in the future
- The District can demonstrate a need for the renovations both today and in the future
- Bid received were competitively close in dollar amounts

Inclusive of the recommended bid alternate, the construction contract amount would include the following:

Lump Sum Base Bid Amount	\$ 1,965,000
Alternate No. LMHS-1	<u>\$ 5,000</u>
Total Construction Contract:	\$ 1,970,000

If total funding is not available, and the expansion to Oak Ridge Middle School is not a priority – the bidding scenario provides the opportunity to just award the Kitchen Renovation to Tricon Construction Group.

Should you have any questions or comments regarding our recommendation, please do not hesitate to contact me.

Sincerely,

DLR Group, inc. (an Iowa Corporation)



Eric M. Beron, AIA, LEED AP
Architect | Principal

Encl: Bid Tabulation

cc: Rick Ironside, LM CSD

PROJECT EXPENSE SUMMARY



Project Linn-Mar High School - Kitchen Renovation
 Project No. 11-13105-23
 Date March 3 2016
 Phase Bididng

CURRENT EXPENSE SUMMARY

Expense Item	A Budget Amount	B Current Budget	C Contract Amount	Contractor	D Contract Change	B+C+D Total Expense	Comments
SITE ACQUISITION	\$ -					\$ -	
Off-Site Development	\$ -					\$ -	
Construction Contract(s)							
Kitchen/Cafeteria Renovation	\$ 858,000		\$ 1,970,000	Garling Constr		\$ 1,970,000	combined bid + alternate no. 1
Oak Ridge MS Cafeteria Exp	\$ 490,000						
SUB TOTAL	\$ 1,348,000					\$ 1,970,000	
Professional Fees (A/E)							
Arch/Eng - Basic Services	\$ 31,450		\$ 31,450	DLR Group		\$ 31,450	
Arch/Eng - Basic Services	\$ 38,250		\$ 38,250	DLR Group		\$ 38,250	
Professional Fees (Other)							
Site Survey	\$ -		\$ -			\$ -	
Geotechnical Engineering	\$ -		\$ -			\$ -	
Ground Source Conductivity	\$ -		\$ -			\$ -	
Construction Testing/Spcl Inspections	\$ 37,375		\$ 16,338	Terracon		\$ 16,338	
Storm Water Mgmt Design	\$ -		\$ -			\$ -	
Storm Water Disharge Inspection	\$ -		\$ -			\$ -	
Food Service Consulting	\$ -		\$ -			\$ -	
Traffic Impact Study	\$ -		\$ -			\$ -	
Life Cycle Cost Analysis	\$ -		\$ -			\$ -	
Commission Services	TBD						
Miscellaneous Expenses							
Construction Document Printing	\$ 11,000		\$ 11,000			\$ 11,000	
Misc. Reimbursables	\$ 6,000		\$ 2,829			\$ 2,829	
SUB TOTAL	\$ 1,472,075					\$ 99,867	
Budget Contingencies							
Cost Escalation / Design / Planning	\$ -						
Construction Phase	\$ 91,900				\$ -	\$ 91,900	Remaining
TOTAL CONSTRUCTION EXPENSE	\$ 1,563,975					\$ 2,161,767	
FIXTURES FURNISHINGS EQUIPMENT (FFE)	\$ -	\$ -				\$ -	
TOTAL PROJECT EXPENSE	\$ 1,563,975					\$ 2,161,767	

Note

*This project includes a Liquidated Damages clause due to the operational necessity of using the Kitchen/Servery for school operations in August 2016

<div> <div> LINN-MAR HIGH SCHOOL KITCHEN RENOVATION AND OAK RIDGE MIDDLE SCHOOL CAFETERIA EXPANSION MARION, IOWA </div> </div>	<div> <div>Garling Construction</div> <div>Belle Plaine, IA</div> </div>	<div> <div>Larson Construction</div> <div>Independence, IA</div> </div>	<div> <div>Tricon Construction Group</div> <div>Dubuque, IA</div> </div>	
BID BOND	x	x	x	
BIDDERS STATUS FORM	x	x	x	
ADDENDUM CC-1	x	x	x	
ADDENDUM CC-2	x	x	x	
ADDENDUM CC-3	x	x	x	
LUMP SUM BASE BID	\$1,965,000	\$2,265,000	\$2,146,000	
ALTERNATE NO. LMHS-1: Provide material and labor to add Food Service Equipment Item No. 83-A and modify Soiled Dish Table at Warewashing area, as indicated on drawings and as specified.	\$5,000	\$4,890	\$4,890	
UNIT PRICE NO. LMHS-1: Delete equipment and installation of Food Service Equipment No. 47 according to Division 114000 “Foodservice Equipment.	\$7,000	\$7,116	\$7,116	
UNIT PRICE NO. LMHS-2: Provide and install Food Service Equipment No. 44.1 according to Division 114000 “Foodservice Equipment.”	\$1,200	\$1,140	\$1,140	
UNIT PRICE NO. ORMS-1: Over-excavate fill soils or unsuitable native soils within the building area. Dispose of these soils off-site. Import suitable general fill material for use as structural fill, backfill over-excavation and compact in accordance with specifications. Bidders shall include a quantity of 550 Cubic Yards in the base bid	\$47.00	\$21.00	\$60.00	
TOTAL				

<div> <div> LINN-MAR HIGH SCHOOL KITCHEN RENOVATION </div> <div> MARION, IOWA </div> </div>	<div> Tricon Construction Group Dubuque, IA </div>	
BID BOND	x	
BIDDERS STATUS FORM	x	
ADDENDUM CC-1	x	
ADDENDUM CC-2	x	
ADDENDUM CC-3	x	
LUMP SUM BASE BID	1,340,000	
ALTERNATE NO. LMHS-1: Provide material and labor to add Food Service Equipment Item No. 83-A and modify Soiled Dish Table at Warewashing area, as indicated on drawings and as specified.	\$4,890.00	
UNIT PRICE NO. LMHS-1: Delete equipment and installation of Food Service Equipment No. 47 according to Division 114000 “Foodservice Equipment.	\$7,116.00	
UNIT PRICE NO. LMHS-2: Provide and install Food Service Equipment No. 44.1 according to Division 114000 “Foodservice Equipment.”	\$1,140.00	
TOTAL		

<div>OAK RIDGE MIDDLE SCHOOL CAFETERIA EXPANSION</div> <div>MARION, IOWA</div>	<div>Tricon Construction Group</div> <div>Dubuque, IA</div>	
BID BOND	x	
BIDDERS STATUS FORM	x	
ADDENDUM CC-1	x	
ADDENDUM CC-2	x	
ADDENDUM CC-3	x	
LUMP SUM BASE BID	816,000	
UNIT PRICE NO. ORMS-1: Over-excavate fill soils or unsuitable native soils within the building area. Dispose of these soils off-site. Import suitable general fill material for use as structural fill, backfill over-excavation and compact in accordance with specifications. Bidders shall include a quantity of 550 Cubic Yards in the base bid	\$60.00	
TOTAL		

3/7/2016 Board Meeting - Fund Raisers for Approval

Building	Activity	Sponsor Group	Date(s) of Activity		Contact	2014-15	2013-14
			Start	End		Summary Due Date	Summary Received
Echo Hill							
	Chalk the Walk	PTO	4/22/2016	4/22/2016	Derek Jensen	n/a	n/a
Indian Creek							
	Family Fun Night	PTO	4/15/2016	4/15/2016	Stacey Kehrt	5/22/2015	5/22/2015
Linn Grove							
	Family Fun Night	PTO	4/15/2016	4/15/2016	Sheri McCormick	5/22/2015	5/29/2015
Novak							
	Family Fun Night @ Planet X	PTO	4/22/2016	4/22/2016	Kerry Smith	n/a	n/a
Westfield							
	Enjoy the City Coupon Books	PTO	Aug-16	Aug-16	Ben Young	10/26/2015	10/26/2015
Wilkins							
	Carnival	PTO	4/29/2016	4/29/2016	Shannon Hampson	5/8/2015	5/8/2015

Building	Activity	Sponsor Group	Date(s) of Activity		Contact	2014-15	2013-14
			Start	End		Summary Due Date	Summary Received
Excelsior							
	Magazine Sales	School	8/29/2016	9/14/2016	Steven Starkey	10/26/2015	10/30/2015
Oak Ridge							
	Football Camp	MS Football	8/16/2016	8/19/2016	Travis Axeen	9/26/156	9/26/2015
High School -- Fine Arts							
	Hat Sales	Marching Band	3/8/2016	8/21/2016	Steve Stickney	n/a	n/a
High School -- Girls Athletics							
	Marathon Sponsorship	Golf	3/28/2016	3/28/2016	Bill Hoefle	n/a	n/a
	T-Shirt Sales	Varsity Tennis	3/7/2016	3/31/2016	Stacie Carpenter	n/a	n/a
	Summer Camp	Varsity Tennis	6/20/2016	6/23/2016	Stacie Carpenter	8/4/2015	6/30/2015
	HyVee Coupon Books	Cheerleading	4/7/2016	4/28/2016	Erin Taylor	n/a	n/a
	Poster	Cheerleading	6/1/2016	6/30/2016	Erin Taylor	8/11/2015	8/10/2015
	Youth Camp	Basketball	6/6/2016	6/16/2016	Jaime Brandt	7/30/2015	7/30/2015
	Car Wash	JV Poms	summer 2016	summer 2016	Andrea Hutchinson	n/a	n/a
	Poster	Volleyball	7/1/2016	8/20/2016	Christy Sevensing	9/21/2015	9/3/2015
	Summer Camp	Volleyball	8/1/2016	8/4/2016	Christy Sevensing	9/17/2015	9/3/2015
	Apparel Sale	Volleyball	8/1/2016	8/21/2016	Christy Sevensing	10/7/2015	9/3/2015
	T-Shirt Sales	Track	3/21/2016	3/28/2016	Nate Hopp	n/a	n/a

Building	Activity	Sponsor Group	Date(s) of Activity		Contact	2014-15	2013-14
			Start	End		Summary Due Date	Summary Received

High School -- Girls Athletics cont'd

Poster	Varsity Poms	May-16	Jun-16	Jennifer Hammes	n/a	n/a
Summer Clinic	Varsity Poms	6/17/2016	6/18/2016	Jennifer Hammes	11/28/2015	11/7/2015

High School -- Boys Athletics

Poster	Soccer	3/1/2016	4/30/2016	Corey Brinkmeyer	5/12/2015	6/12/2015
Apparel Sales	Soccer	3/1/2016	5/30/2016	Corey Brinkmeyer	7/10/2015	6/12/2015
Tumbler/Cup Sales	Soccer	4/1/2016	5/30/2016	Corey Brinkmeyer	n/a	n/a
Summer Camp	Tennis	6/13/2016	8/15/2016	Chris Wundram	10/2/2015	9/18/2015
Poster Sponsorships	Tennis	3/8/2016	3/22/2016	Chris Wundram	5/13/2015	4/23/15
Marathon	Golf	8/11/2016	8/11/2016	Bill Hoefle	10/7/2015	10/6/2015
Play-Off T-Shirts	TD Club	10/17/2016	11/1/2016	Bob Forsyth	1/11/2016	11/17/2015
Player #'d Shirts	TD Club	8/1/2016	8/20/2016	Bob Forsyth	10/12/2015	10/9/2015
Discount Card Sales	Football	8/1/2016	8/5/2016	Bob Forsyth	10/12/2015	9/21/2015
Camp	Football	8/1/2016	8/5/2016	Bob Forsyth	10/12/2015	9/21/2015
Summer Camp	Strength Camp	6/8/2016	7/31/2016	Bob Forsyth	9/11/2015	9/21/2015
Coupon Book Sales	Track	3/19/2016	3/19/2016	Kyle Hoffman	4/3/2015	3/30/2015
T-Shirt Sales	Track	3/19/2016	4/1/2016	Kyle Hoffman	n/a	n/a

Building	Activity	Sponsor Group	Date(s) of Activity		Contact	2014-15	2013-14
			Start	End		Summary Due Date	Summary Received
High School -- Clubs							
			7/25/16 and 8/8/16	7/29/16 and 8/12/16			
	Summer Camp	Robotics			Dan Niemitalo	9/18/2015	8/27/2015
	Adopt a Squirrel	Art Club	4/18/2016	4/22/2016	Angie White	n/a	n/a
	AgVenture Camp	FFA	7/18/2016	7/22/2016	Barb Lemmer	n/a	n/a



Inspire Learning. **Unlock Potential. Empower Achievement.**

Strategic Goal 1	Strategic Goal 2	Strategic Goal 3	Strategic Goal 4	Strategic Goal 5
Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i>	Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i>	Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i>	Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i>	Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i>

**Linn-Mar Community School District Board of Education
Regular Session Minutes
February 22, 2016**

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education regular session was called to order at 5:00 PM in the boardroom of the Learning Resource Center by President Tim Isenberg. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Patterson, AbouAssaly, Gadelha, Nelson, and Weaver. Absent: Hutcheson. Administration present: Shepherd, Bisgard, Breitsfelder, Anderson, Christian, Ramos, Ironside, Schumacher, and Morrison.

200: REVISION AND/OR ADOPTION OF THE AGENDA **Motion 144-02-22**

Motion by Patterson for the Board to approve the agenda as presented. Second by AbouAssaly. Voice vote; motion approved.

300: SPECIAL PRESENTATION

301: ROAR Store Update

Exhibit 301.1

Business Education Teacher Corey Brinkmeyer and two of his students shared the following highlights regarding The ROAR Store:

- Opened in 2012 and gives students the opportunity to apply what they've learned in class, improves school spirit, offers brand name LM apparel, and contributes a marginal profit back to the District.
- Mission statement: *To provide LM students with the opportunity to experience all aspects of running a small business and, in turn, provide the community with a convenient place to purchase branded LM merchandise.*
- Currently housed in a kiosk inside Door #1 of the High School; but hope to have a brick and mortar store by August 2016.
- Since the beginning of the current school year, The ROAR Store has raised approximately \$9,000 in revenue.
- Goals: to be financially independent by the end of the year and continue to purchase new inventory.

President Tim Isenberg presented a certificate of achievement to Mr. Brinkmeyer and the students for their hard work and dedication to growing The ROAR Store.

400: AUDIENCE COMMUNICATIONS

- The following parents shared their concerns regarding the treatment of their students by the High School Football staff: Mark Henrichs, Bob Jordan, and Michelle Jones.
- The following parents and students shared words of support regarding the High School Football staff: Bill Roth, Larry Atwater, Derek Randklev, Greg Monroe, Lori Henry, Shea Hartzler, Noah Evans, Sue Atwater, Neme Siaway, Elaine Perry, Mark Phillips, and Reese Phillips.

- Derek Jensen was glad to see the 9th Grade Boys' Basketball Team recognized on the LM website and Administration Report; but was disappointed that the 9th Grade Girls' Basketball Team was not recognized. Jensen shared that the girls had a great year with 17 wins and only 2 losses.
- James Renn, Sr., shared his concerns regarding the denial of his family's request to open enroll their son out of the Linn-Mar CSD so that he could enter more appropriate programming in the Cedar Rapids CSD due to his educational needs.
- President Isenberg thanked the audience for sharing their thoughts and clarified that, due to Board Policy 204.9 *Procedures for Addressing the Board of Directors*, the Board would not respond directly at this time but valued their time and words.

500: RESOLUTIONS/OPENING OF BIDS/PUBLIC HEARINGS

600: RECOGNITIONS/PROCLAMATIONS

700: INFORMATIONAL REPORTS

701: ERMA Advisory

Rick Ironside, Executive Director of Support Services, reported that at the February 11th ERMA Advisory meeting the discussion focused on an energy audit of Wilkins Elementary as well as a customized rebate program with Alliant Energy and MidAmerican Energy that would tie into the upcoming renovation projects at Westfield, Excelsior, Oak Ridge, and the High School kitchen. Ironside also reported that if the Board approves the natural gas contract with MidAmerican Energy at the March 7th Board meeting, the District will lock in the price of \$3.99 per MMBtu for the 2018-19 school year; which is a savings of \$.65 per MMBtu and substantially lower than the contracted amount of \$5.11 per MMBtu back in 2013-14.

702: Board Visit

Board members reported that they truly enjoyed their February 17th visit with the Compass Alternative High School Program. The Board was thankful for the report Dawn Young, Compass Supervisor, presented at the February 8th Board meeting because it allowed them a deeper understanding of the program prior to visiting. One of the main concerns for the Compass program is space and serving more students. Suggestions made by the Board were: 1) to build space concerns into the District's Strategic Planning discussion, 2) upgrade the computers so they are better equipped to meet needs of student learning, and 3) begin process of recognizing student learning needs at an earlier age so students can enroll in the program before they begin struggling in school.

703: Finance/Audit Committee

JT Anderson, CFO, and Weaver reported that at the February 18th Finance/Audit Committee meeting discussion included the need to certify the District budget at a higher rate since State legislation has not set the SSA amount. Anderson shared that it is easier to certify the budget at a higher rate and then lower it once the State determines the SSA amount than it is to raise the rate after certifying the budget.

704: Marion City Council

Nelson reported that at the February 18th Marion City Council meeting it was shared there will be a new housing development near Echo Hill Elementary that will include 28 single-family homes and discussion also occurred about issues with water retention in the same area.

705: Coffee Conversation

Weaver reported that at the February 20th Coffee Conversation at the Aquatic Center discussion included issues with the Iowa Report Card grading of schools and how the data can be misleading based on various factors; such as boundary changes and change in student body.

706: Administration Report

Exhibit 706.1

Shannon Bisgard, Associate Superintendent, highlighted the FAST data that was included in the Administration Report and clarified the assessment is only in its second year so there isn't much data to evaluate progress over a long period. Students are tested three times a year (fall, winter, and spring) and Linn-Mar students were above the State average during winter testing. Bisgard reminded the Board that FAST assessment topics rotate so the assessment is always changing, which effects the data in a variety of ways.

Bisgard also clarified that due to the District reporting student attendance hours (1,080) instead of student attendance days (180); based on the new State guidelines, the February 2nd weather cancellation day will not be made up by students on Friday, April 1st...students will still have Friday, April 1st off. But, because teaching staff are under a 191 day work contract, they will have to make up the February 2nd weather cancellation day, but when they will do so has not yet been determined. Bisgard further clarified that this is a change from previous procedure and will not automatically become the new norm as each school cancellation day that may occur will need to be reviewed situationally to determine if the District continues to meet the State's requirements for number of attendance hours.

Superintendent Shepherd shared that the Thoughtexchange Strategic Planning process is fully underway and the next step will be a community-wide, online survey to gather in-depth thoughts and suggestions on what is working for the District, what needs improvement, and ideas for ways to improve. Once the data is collected and organized a process will occur to prioritize focus areas.

Superintendent Shepherd clarified that the next step on approving an agreement with the City of Marion regarding the Tower Terrace Road project will be for the Board to reflect upon the wording presented by the City Manager, Lon Pluckhahn, and then vote on acceptance of the wording. After some discussion, it was agreed that the Board will request Lon Pluckhahn, City Manager, to attend one of the Board meetings in April to update them on the Tower Terrace Project.

Shepherd also thanked Derek Jensen for raising the awareness that the 9th Grade Girls' Basketball Team had been overlooked on the website and Administration Report, apologized for the oversight, and ensured Jensen that the Administration Report is a work in progress and the recognition would definitely be included in the next report.

Gadelha thanked the Administration for including a clarification on the operation of the student activity bus in the Administration Report and asked for further clarification on its funding. Leisa Breitfelder, Executive Director of Student Services, clarified that funding is split between At-Risk money and building money. Breitfelder clarified that if anyone has questions about the use of the activity bus that they are welcome to contact her directly at lbreitfelder@Linnmar.k12.ia.us or 319-447-3003.

800: UNFINISHED BUSINESS

900: NEW BUSINESS

901: Open Enrollment Requests

Motion 145-02-22

Motion by Gadelha for the Board to approve the open enrollment requests as presented. Second by Nelson. It was clarified by Shannon Biscard, Associate Superintendent, that questions regarding the open enrollment process can be directed to him and that the District is limited by State policy on the terminology used for stating the reasons for approval/denial as well as filing deadlines/timelines. Voice vote; motion approved.

Denied In

Name	Grade	Resident District	Reason
Robertson, Star	2 nd	Cedar Rapids CSD	Late; no good cause

Denied Out

Name	Grade	Receiving District	Reason
Renn, James Jr.	9 th	Cedar Rapids CSD	Late; no good cause

Approved In

Name	Grade	Resident District	Reason
Harlan, Adelynn	2 nd	Cedar Rapids CSD	Good Cause
Harlan, Adriana	1 st	Cedar Rapids CSD	Good Cause

1000: CONSENT AGENDA

1001: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Conklin, Sarah	TR: From Sub Driver to Regular Bus Driver	2/8/16	Step 1
Cornthwaite, Lois	NS: BW General Help	2/12/16	PTNS Step 1
Kane, Joseph	O&M: Certified Maintenance	2/1/16	Increase to SEIU F+2 Step 3
Miller, Kayla	EH: Student Support Associate	2/15/16	LMSEAA II, Step 6
Stuart, Gary	TR: From Sub Driver to Regular Bus Driver	2/8/16	Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Barvinek, Margaret	OR: Student Support Associate	2/3/16	Personal
Pereyda, Danielle	NE: Student Support Associate	2/8/16	Personal

Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Redmond, Michael	HS: Heath 10 th / Asst Varsity Baseball Coach	2/9/16	Personal

1002: Approval of Minutes from February 8th

Exhibit 1002.1

1003: Approval of Minutes from February 15th

Exhibit 1003.1

1004: Approval of Bills

Exhibit 1004.1

1005: Approval of Contracts

Exhibits 1005.1-4

1. Agreement with Curriculum for Agricultural Science Education (CASE) and the High School for professional development session spearheaded by Barb Lemmer, Agri-Science Teacher.

2. Interagency agreements for Special Education programming with Cedar Rapids CSD (7), Council Bluffs CSD (1), and Mid-Prairie CSD (1). *(For student confidentiality, no exhibits provided)*
3. Agreement for provision of childcare services for before/after school care for the 2016-17 school year at Bowman Woods, Indian Creek, and Westfield with Hand in Hand, Inc.
4. Host contract with Marzano Research to provide a speaker, Tammy Heflebower, on the topic of Formative Assessment & Standards-Based Grading on August 19, 2016, and October 24, 2016, for the cost of \$13,000.00; which includes travel, lodging, and other incidental expenses.

1006: Fieldtrip Request

Exhibits 1006.1-3

1. Overnight fieldtrip request for the High School Speech students to compete at the Iowa High School Speech Association All-State Festival in Marshalltown, Iowa, from Friday, February 19th thru Saturday, February 20th.
2. Overnight fieldtrip request for the High School Future Business Leaders of America (FBLA) to attend the State Leadership Conference in Coralville, Iowa, from Thursday, March 31st thru Saturday, April 2nd.
3. Overnight fieldtrip request for the High School Robotics Team to attend the FIRST Tech Challenge State Championship event in Coralville, Iowa, from Friday, March 4th thru Saturday, March 5th.

1007: Board Information

1008: Items Removed from the Consent Agenda for Separate Action

1009: Approval of the Consent Agenda

Motion 146-02-22

Motion by Patterson for the Board to approve the consent agenda as presented. Second by AbouAssaly. Gadelha requested: 1) actual salaries be included on the personnel listing, 2) clarification on exhibit 1005.1, 3) clarification on exhibit 1005.4, and 4) clarification on exhibit 1006.1. The following clarifications were shared by the Administration:

- 1) Further thought will be given regarding including the actual salaries in the personnel listing and a decision will be made by Karla Christian, Executive Director of Human Resources, and Superintendent Shepherd.
- 2) It was clarified that Exhibit 1005.1 *Agreement with CASE* is an ongoing professional development opportunity that Barb Lemmer has to have reapproved on a yearly basis for her Agri-Science class/curriculum.
- 3) It was clarified that Exhibit 1005.4 *Host Contract with Marzano Research* is an ongoing professional development opportunity for Middle School staff.
- 4) It was clarified that Exhibit 1006.1 *Overnight Fieldtrip Request for HS Speech* was submitted for approval after the fieldtrip took place because their attendance at All-State was determined by the outcome of the previous competition. It was further shared that Board Policy states that the Superintendent can approve high school fieldtrips and the fieldtrip was approved by Superintendent Shepherd before being presented to the Board.

Voice vote; motion approved.

1100: COMMUNICATIONS, ANNOUNCEMENTS, AND TRANSMITTALS

1101: Communications

- AbouAssaly updated the Board that he reached out to the parent who had shared a concern with him via email to let them know the Board will review policy regarding their concern. AbouAssaly also encouraged them to attend a Board meeting to share their concerns in person.

- Patterson reminded the Board that Bob Anderson and June Schmidt led their last Show Choir competition over the weekend. Bob will be stepping down from Show Choir at the end of the year and June will be retiring from the District.
- Isenberg thanked JT Anderson, Chief Financial Officer, for taking 48 High School students to UEN Day at the Capitol on Wednesday, February 24th. Dr. Shepherd is encouraging parents to attend as well.
- Gadelha thanked the audience for coming to share their concerns and words of support. Gadelha also stated that the Board trusts the staff and Administration's leadership and will be curious as to what changes will take place to ensure that all voices are heard and students feel safe.
- Weaver also thanked the audience for coming and shared that he hopes healing will occur so that we can move forward with building Linn-Mar pride.
- Nelson, too, thanked the audience for coming to share their voice and stated it is important for everyone's voice to be heard. Nelson also thanked The ROAR Store for their presentation.

1102: Calendar

Date	Time	Event	Location
February 23 rd	5:30 PM	Technology Committee	Boardroom
February 24 th	9:30 AM	UEN Day at the Capitol	Wallace Auditorium
February 25 th	6:00 PM	Marion Civil Rights Commission StarPower	Lowe Park
Date	Time	Event	Location
March 3 rd	5:30 PM	Marion City Council (<i>Tina</i>)	City Hall
March 4 th	7:30 AM	Board Visit	Wilkins Elementary
March 4 th	9:00 AM	Legislative/Policy Committee	Superintendent's Conference Room
March 7 th	5:00 PM 7:00 PM	Board Work Session Board Regular Session	Boardroom
March 9 th	7:30 AM	Board Visit	Oak Ridge Middle School
March 9 th	11:30 AM	MEDCO Annual Luncheon	CR Marriott
March 9 th	4:30 PM	Special Education Advisory	Boardroom
March 10 th	9:00 AM	ERMA Advisory	LRC Room 200
March 14 th -18 th		Spring Break	
March 17 th	5:30 PM	Marion City Council (<i>AbouAssaly/Weaver</i>)	City Hall
March 23 rd	7:00 AM	Executive Committee	Superintendent's Office

Additional Dates to Remember:

- March 11th – LIONS Awards Nominations Due (Jessi Pfaff: 319-447-3114)
- March 24th – Robotics FIRST Competition @ UNI McLeod Center
- March 24th – Parent University – Boardroom @ 6:30 PM
- March 26th – Final Show Choir Concert @ HS Auditorium – 4:00 PM and 7:30 PM

1103: Committees

Board Committees	Participants
Executive Committee	Isenberg, Patterson, Shepherd
Finance/Audit Committee	Abouassaly, Anderson, Hutcheson, Morrison, Shepherd, Weaver
Legislative/Policy Committee	Gadelha, Nelson, Patterson, Shepherd
District Committees	Participants
Career & Technical Education	Bisgard, Nelson
Construction Advisory	Ironside, Shepherd, Weaver
ERMA Advisory	Hutcheson, Ironside
Equity Advisory	Bisgard, Christian, Patterson, Ramos
Health & Human Development	Abouassaly, Breitfelder

School Improvement Advisory	Bisgard, Gadelha
Special Education Committee	Breitfelder, Nelson
Technology Committee	Isenberg, Ramos

1200: ADJOURNMENT

Motion 147-02-22

Motion by Patterson for the Board to adjourn the regular session at 6:50 PM. Second by AbouAssaly. Voice vote; motion approved.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

*Minutes respectfully submitted by:
Gayla Burgess, Admin Asst to the Superintendent
February 22, 2016*

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/19/2016 - 03/03/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
Fund: Aquatic Center		
BLACK HAWK SWIMMING ASSOCIATION	GENERAL SUPPLIES	\$166.88
BMO MASTERCARD	GENERAL SUPPLIES	\$2,145.78
CEDAR RAPIDS AQUATICS ASSOCIATION	GENERAL SUPPLIES	\$1,107.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,855.29
HY-VEE FOOD STORE-8556	GENERAL SUPPLIES	\$805.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$74.02
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$316.50
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$74.02
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$316.50
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$429.47
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$317.94
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$477.20
ISI SWIMMING INC	GENERAL SUPPLIES	\$429.00
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$9.71
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$481.00
RECREONICS, INC	GENERAL SUPPLIES	\$1,385.49
SPLASH MULTISPORT	GENERAL SUPPLIES	\$716.40
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$149.58
Fund Total:		\$13,264.78
Fund: GENERAL		
ADVANTAGE	GENERAL SUPPLIES	\$118.34
AGVANTAGE FS	GASOLINE	\$1,531.42
ALL INTEGRATED SOLUTIONS	MAINTENANCE SUPPLIES	\$31.96
ALLIANT ENERGY	ELECTRICITY	\$12,154.39
ART TO REMEMBER	INSTRUCTIONAL SUPPLIES	\$617.25
ASSETWORKS INC.	DATA PROCESSING AND	\$1,560.00
BAKER & TAYLOR, INC	LIBRARY BOOKS	\$281.74
BARK'S PIZZA INC	INSTRUCTIONAL SUPPLIES	\$196.96
BARNES & NOBLE	GENERAL SUPPLIES	\$27.95
BARNES & NOBLE	LIBRARY BOOKS	\$608.98
BAUER BUILT	TIRES AND TUBES	\$1,044.04
BMO MASTERCARD	COMP/TECH HARDWARE	\$1,029.50
BMO MASTERCARD	COMPUTER SOFTWARE	\$19.99
BMO MASTERCARD	DUES AND FEES	\$917.97
BMO MASTERCARD	GENERAL SUPPLIES	\$3,003.72
BMO MASTERCARD	GROUNDS UPKEEP	\$161.89
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$16,762.63
BMO MASTERCARD	MAINTENANCE SUPPLIES	\$1,918.19
BMO MASTERCARD	PROF SERV: EDUCATION	\$149.85
BMO MASTERCARD	REF & RSRCH MATERIAL	\$100.00
BMO MASTERCARD	REPAIR/MAINT SERVICE	\$89.26
BMO MASTERCARD	STAFF WORKSH/CONF	\$12,607.92

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/19/2016 - 03/03/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
BMO MASTERCARD	TEXTBOOKS	\$46.00
BMO MASTERCARD	TRAVEL	(\$1,575.98)
BP	GASOLINE	\$280.98
C.H. McGUINNESS CO., INC	REPAIR/MAINT SERVICE	\$257.57
C.J. COOPER & ASSOCIATES	PHYSICALS	\$90.00
CAMP COURAGEOUS	INSTRUCTIONAL SUPPLIES	\$100.00
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$10,789.84
CEDAR RAPIDS COMM SCH DIST	PROF SERV: EDUCATION	\$3,254.04
CEDAR RAPIDS COMM SCH DIST	TUITION IN STATE	\$103,572.08
CEDAR RAPIDS COMM SCH DIST	TUITION OPEN ENROLL	\$1,285.86
CEDAR RAPIDS TOOL & DIE	INSTRUCTIONAL SUPPLIES	\$140.00
CENTURY CAB INC	INSTRUCTIONAL SUPPLIES	\$88.50
CENTURYLINK	TELEPHONE	\$682.41
CITY LAUNDERING COMPANY	INSTRUCTIONAL SUPPLIES	\$819.48
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$296.83
CITY OF ROBINS	WATER/SEWER	\$412.40
CITY TREASURER'S OFFICE	REPAIR/MAINT SERVICE	\$350.00
CITYWIDE CLEANERS	INSTRUCTIONAL SUPPLIES	\$1,269.68
CLEMENS CANVAS & MFG. CO.	GROUNDS UPKEEP	\$588.00
COLLECTION	EE LIAB-GARNISHMENTS	\$507.79
COMMUNITY HEALTH CHARITIES	EE LIAB-CHARITY	\$25.00
CRESCENT ELECTRIC	MAINTENANCE SUPPLIES	\$994.03
CUMMINS CENTRAL POWER LLC	TRANSP. PARTS	\$451.60
CUMMINS CENTRAL POWER LLC	VEHICLE REPAIR	\$241.11
DEMCO	GENERAL SUPPLIES	\$567.15
DEMCO	INSTRUCTIONAL SUPPLIES	\$390.16
DENNIS COMPANY	MAINTENANCE SUPPLIES	\$55.00
DUBUQUE COMMUNITY SCHOOLS	TUITION IN STATE	\$4,858.48
EMS DETERGENT SERVICES	MAINTENANCE SUPPLIES	\$45.00
ENTERPRISE	RENTALS EQUIPMENT	\$2,965.39
ERICKSON, ALISHA	MISC REVENUE	\$6.00
ETECH TRANSACTION SOLUTIONS, INC	DATA PROCESSING AND	\$74.23
FAMILY VIDEO	FACILITY RENTAL	\$3,466.13
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$2,564,644.80
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	\$2,946.56
FONTENOT JOSEPH	OFFICIAL/JUDGE	\$150.00
GASWAY CO, J P	GENERAL SUPPLIES	\$4,469.66
GRAINGER	INSTRUCTIONAL SUPPLIES	\$164.44
GRAINGER	MAINTENANCE SUPPLIES	\$198.87
GRANT WOOD AEA	GENERAL SUPPLIES	\$200.00
GRANT WOOD AEA	INSTRUCTIONAL SUPPLIES	\$351.00
GRANT WOOD AEA	PROFESSIONAL-OTHER	\$28.50
GRANT WOOD AEA	STAFF WORKSHP/CONF	\$300.00
HARGERS ACCOUSTICS INC	MAINTENANCE SUPPLIES	\$228.00
HUK RUBBER STAMP CO.	INSTRUCTIONAL SUPPLIES	\$36.95

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/19/2016 - 03/03/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
HUPP ELECTRIC MOTORS	EQUIPMENT REPAIR	\$391.43
HY-VEE FOOD STORE-8555	INSTRUCTIONAL SUPPLIES	\$109.01
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$1,382.11
INDEPENDENCE COMM SCHOOL DIST	TUITION IN STATE	\$114.60
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$53,961.81
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$230,732.69
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$53,961.81
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$230,732.69
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$396,127.54
INTERSTATE ALL BATTERY CENTER	MAINTENANCE SUPPLIES	\$425.75
INVOLTA	OTHER TECH SER	\$345.00
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$96,917.19
IOWA DEPT OF REVENUE - ADMIN WAGE LEVY	EE LIAB-GARNISHMENTS	\$566.29
IOWA DEPT. OF PUBLIC HEALTH	GENERAL SUPPLIES	\$35.00
IOWA GOLD DISTRIBUTING	GREASE,OIL,LUBE,COOL	\$110.00
IOWA PRISON INDUSTRIES	MAINTENANCE SUPPLIES	\$1,538.74
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$257,836.93
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$386,972.70
IOWA SHARES	EE LIAB-CHARITY	\$28.00
J.ROBERT HOPSON	OTHER PROFESSIONAL	\$2,200.00
JC'S TOWING LLP	GENERAL SUPPLIES	\$200.00
KAPCO	GENERAL SUPPLIES	\$62.76
KERR, BRENDA	INSTRUCTIONAL SUPPLIES	\$140.00
KIDD, LOVAR	Professional Educational Services	\$1,755.00
KIRKWOOD COMM COLLEGE	GENERAL SUPPLIES	\$100.00
L.L. PELLING CO	GROUNDS UPKEEP	\$81.60
LABELS EAST INC	INSTRUCTIONAL SUPPLIES	\$51.00
LAKESHORE	INSTRUCTIONAL SUPPLIES	\$245.18
LARUE	INSTRUCTIONAL SUPPLIES	\$493.94
LASER RESOURCES, LLC	Copies	\$8,284.67
LASER RESOURCES, LLC	INSTRUCTIONAL SUPPLIES	\$193.00
LASER RESOURCES, LLC	SERVICE AGREEMENTS	\$14.41
LIFELINE AMPLIFICATION SYSTEMS	INSTRUCTIONAL SUPPLIES	\$75.00
LIFETOUCH SCHOOL PORTRAITS	INSTRUCTIONAL SUPPLIES	\$85.00
LINN COUNTY SHERIFF	EE LIAB-GARNISHMENTS	\$110.14
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$52.40
LMEA	EE LIAB-UNION DUES	\$10,095.49
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$105.37
LYNCH FORD	VEHICLE REPAIR	\$75.86
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$0.00
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$4,492.29
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$0.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$11,762.73
MARION INDEPENDENT SCHOOLS	TUITION IN STATE	\$95,815.49
MARION IRON CO.	INSTRUCTIONAL SUPPLIES	\$150.02

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/19/2016 - 03/03/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
MARION IRON CO.	MAINTENANCE SUPPLIES	\$35.00
MARION JANITORIAL SUPPLY CO	GENERAL SUPPLIES	\$112.36
MARION POLICE	DUES AND FEES	\$1,859.75
MARION TIMES	ADVERTISING	\$395.65
MARION WATER DEPT	WATER/SEWER	\$4,320.39
MCBRIDE CHRYSANN	STAFF WORKSHP/CONF	\$5,824.47
MCGRAW-HILL SCHOOL EDUCATION	TEXTBOOKS	\$5,141.82
MCM ELECTRONICS	MAINTENANCE SUPPLIES	\$271.03
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$0.00
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$4,808.16
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$0.00
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$359,985.82
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$0.00
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$2,661.97
METRO INTERAGENCY INS PROG.	ER LIAB-MEDICAL INSURANCE	\$0.00
METRO INTERAGENCY INS PROG.	ER LIAB-MEDICAL INSURANCE	\$19,866.00
MID AMERICAN ENERGY	NATURAL GAS	\$39,958.25
MID-PRAIRIE COMMUNITY SCHOOL DISTRICT	TUITION IN STATE	\$4,429.62
MIDWAY OUTDOOR EQUIPMENT INC	MAINTENANCE SUPPLIES	\$241.80
MIDWEST COMPUTER PRODUCTS	INSTRUCTIONAL SUPPLIES	\$167.20
MIDWEST ELECTRONIC RECOVERY	OTHER PROFESSIONAL	\$37.80
MONTGOMERY DOREN	OFFICIAL/JUDGE	\$150.00
NASCO	INSTRUCTIONAL SUPPLIES	\$222.96
NEUMAN POOLS	MAINTENANCE SUPPLIES	\$886.49
NORTHSTAR AV	INSTRUCTIONAL SUPPLIES	\$508.00
OLD CREAMERY THEATRE	INSTRUCTIONAL SUPPLIES	\$1,230.00
ORIENTAL TRADING CO	INSTRUCTIONAL SUPPLIES	\$41.80
ORKIN PEST CONTROL	SERVICE AGREEMENTS	\$135.00
PAETEC	TELEPHONE	\$1,782.37
PAUL REVERE LIFE INS. CO.	DISTRICT LIFE INSURANCE	\$211.74
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$815.46
PITTSBURGH PAINTS	MAINTENANCE SUPPLIES	\$85.00
PLUMBERS SUPPLY COMPANY	MAINTENANCE SUPPLIES	\$647.57
PLUMBERS SUPPLY COMPANY	REPAIR/MAINT SERVICE	\$1,486.80
POOL TECH MIDWEST INC	MAINTENANCE SUPPLIES	\$125.00
PROVIDENT LIFE/ACCIDENT INS. CO.	DISTRICT LIFE INSURANCE	\$1,988.98
QUILL CORPORATION	INSTRUCTIONAL SUPPLIES	\$531.54
QUINN STORAGE	SERVICE AGREEMENTS	\$75.00
QUINTIN SHEPHERD	TRAVEL	\$1,234.99
RADIO ENGINEERING INDUSTRIES	OTHER TECH SER	\$361.73
READ NATURALLY	GENERAL SUPPLIES	\$2,508.00
REINHART INSTITUTIONAL FOODS INC	INSTRUCTIONAL SUPPLIES	\$178.90
REXCO EQUIPMENT	REPAIR PARTS	\$59.85
ROCHESTER ARMORED CAR CO INC	OTHER PROFESSIONAL	\$607.36
SADLER POWER TRAIN	TRANSP. PARTS	\$230.35

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/19/2016 - 03/03/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
SCHOOL OUTFITTERS	INSTRUCTIONAL SUPPLIES	\$289.88
SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES	\$987.87
SECURITY EQUIPMENT SUPPLY	REPAIR PARTS	\$308.55
SEIU LOCAL 199	EE LIAB-UNION DUES	\$714.04
SOLUTION TREE	DUES AND FEES	\$3,245.00
SOLUTION TREE	GENERAL SUPPLIES	\$649.00
SOLUTION TREE	STAFF WORKSH/CONF	\$24,013.00
SPRAY-LAND USA	GENERAL SUPPLIES	\$99.75
SPRINGVILLE COMMUNITY SCHOOLS	TUITION IN STATE	\$10,113.56
SPRINGVILLE COMMUNITY SCHOOLS	TUITION OPEN ENROLL	\$312.68
STANDARD BEARINGS	MAINTENANCE SUPPLIES	\$198.98
STAPLES	INSTRUCTIONAL SUPPLIES	\$1,074.40
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3,349.80
SYSTEMS UNLIMITED, INC.	PROF SERV: EDUCATION	\$2,560.00
TENNIS SERVICES OF IOWA	MAINTENANCE SUPPLIES	\$598.50
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$170,732.38
U.S. TOY CO	INSTRUCTIONAL SUPPLIES	\$416.87
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$1,178.87
UNITYPOINT HEALTH	STAFF WORKSH/CONF	\$1,440.00
UNUM LIFE INS. CO.	ER LIAB-DISTRICT DISABILITY	\$748.42
VAN METER CO	MAINTENANCE SUPPLIES	\$1,407.17
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$48,044.99
WAGE WORKS	EE LIAB-FLEX DEP CARE	\$16,278.05
WAGE WORKS	EE LIAB-FLEX HEALTH	\$6,536.32
WALMART	INSTRUCTIONAL SUPPLIES	\$825.58
WALSH DOOR & HARDWARE	MAINTENANCE SUPPLIES	\$1,412.00
WARD'S NATURAL SCIENCE	INSTRUCTIONAL SUPPLIES	\$291.17
WAVERLY-SHELLROCK HIGH SCHOOL	TUITION IN STATE	\$5,935.04
ZIO JOHNNO'S	INSTRUCTIONAL SUPPLIES	\$771.28
Fund Total:		\$5,385,733.26
Fund: LOCAL OPT SALES TAX		
AOSNC, LLC	COMP/TECH HARDWARE	\$1,826.19
BARRACUDA NETWORKS INC.	COMP/TECH HARDWARE	\$10,427.00
Fund Total:		\$12,253.19
Fund: NUTRITION SERVICES		
A & P FOOD EQUIPMENT	EQUIPMENT REPAIR	\$559.52
BMO MASTERCARD	GENERAL SUPPLIES	\$135.22
BMO MASTERCARD	MEETING EXP/SERVICES	\$317.36
BRADLEY, REBECCA	UNEARNED REVENUE	\$8.10
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$1,660.55
EMS DETERGENT SERVICES	CLEANING PRODUCTS	\$2,555.80
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$46,619.56
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$999.14
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$4,272.16
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$999.14

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/19/2016 - 03/03/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$4,272.16
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$5,943.14
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$7,961.76
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$11,949.32
KECK, INC.	PURCHASE FOOD	\$3,653.26
KVINDLOG BETH OR DAVID	UNEARNED REVENUE	\$80.10
LASER RESOURCES, LLC	Copies	\$4.18
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$150.21
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$208.86
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$210.05
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$11,984.37
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$839.68
PIZZA HUT OF AMERICA, INC. & AFFIL	PURCHASE FOOD	\$3,154.98
RAPIDS WHOLESALE EQUIP CO	GENERAL SUPPLIES	\$346.48
REINHART INSTITUTIONAL FOODS INC	GENERAL SUPPLIES	\$458.61
REINHART INSTITUTIONAL FOODS INC	PAPER PRODUCT SUPPLY	\$5,328.63
REINHART INSTITUTIONAL FOODS INC	PURCHASE FOOD	\$99,976.47
SUBWAY-19486	PURCHASE FOOD	\$2,226.00
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$124.70
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$2,202.01
U.S. DEPARTMENT OF TREASURY--FMS	EE LIAB-GARNISHMENTS	\$144.45
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$50.00
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$4,040.00
Fund Total:		\$223,435.97
Fund: PHY PLANT & EQ LEVY		
AIRGAS NORTH CENTRAL	BLDG. CONST SUPPLIES	\$1,929.00
APPLEBY & HORN	CONSTRUCTION SERV	\$935.22
OVERHEAD DOOR CO	BLDG. CONST SUPPLIES	\$3,762.00
PLUMBERS SUPPLY COMPANY	BLDG. CONST SUPPLIES	\$559.09
SHIVE-HATTERY INC.	ARCHITECT	\$9,788.71
Fund Total:		\$16,974.02
Fund: Pool 10 Million Issue and 2013 10M Issue		
ART CRAFT STUDIO	EQUIPMENT >\$1999	\$6,136.20
BMO MASTERCARD	BLDG. CONST SUPPLIES	\$33.95
EMS DETERGENT SERVICES	BLDG. CONST SUPPLIES	\$543.95
PODS ENTERPRISES, LLC	BLDG. CONST SUPPLIES	\$934.00
RIVERSIDE TECHNOLOGIES, INC	COMP/TECH HARDWARE	\$6,492.93
SCHOOL SPECIALTY INC	BLDG. CONST SUPPLIES	\$4,262.29
SCHOOL SPECIALTY INC	LEGAL SERVICES	\$74.56
SOIL-TEK	CONSTRUCTION SERV	\$250.00
STOREY KENWORTHY	BLDG. CONST SUPPLIES	\$79,003.57
Fund Total:		\$97,731.45
Fund: PUB ED & REC LEVY		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$1,472.38

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/19/2016 - 03/03/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$30.34
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$129.68
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$30.34
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$129.68
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$201.22
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$141.60
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$212.51
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$2.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$6.95
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$369.16
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$83.58
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$29.99

Fund Total: \$2,839.93

Fund: STUDENT ACTIVITY

AATF IOWA	INSTRUCTIONAL SUPPLIES	\$667.05
ANDYMARK, INC	INSTRUCTIONAL SUPPLIES	\$776.30
ANKENY SCHOOLS	INSTRUCTIONAL SUPPLIES	\$234.00
ASCHBRENNER MICHELE	TRAVEL	\$1,881.85
BMO MASTERCARD	DUES AND FEES	\$300.00
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$11,596.55
BMO MASTERCARD	TRAVEL	(\$494.73)
BOB ROGERS TRAVEL	TRAVEL	\$159,694.00
BOHANNON HALEY	OFFICIAL/JUDGE	\$50.00
BURRY MATT	OFFICIAL/JUDGE	\$136.00
CEDAR FALLS HIGH SCHOOL	DUES AND FEES	\$250.00
CEDAR RAPIDS ATHLETIC OFFICIALS	INSTRUCTIONAL SUPPLIES	\$125.00
CEDAR RAPIDS BOWLING CENTER	INSTRUCTIONAL SUPPLIES	\$91.00
CEDAR VALLEY WORLD TRAVEL	TRAVEL	\$10,150.00
CHAPMAN ALLEN	INSTRUCTIONAL SUPPLIES	\$391.26
CITYWIDE CLEANERS	INSTRUCTIONAL SUPPLIES	\$142.00
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$743.32
DECKER SPORTING GOODS	INSTRUCTIONAL SUPPLIES	\$2,831.50
DISTRIBUTED WEBSITE CORPORATION	INSTRUCTIONAL SUPPLIES	\$490.06
DOMINO'S PIZZA-4358	INSTRUCTIONAL SUPPLIES	\$32.31
DUNBAR STACEY	OFFICIAL/JUDGE	\$90.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$2,839.43
FRY ANN	INSTRUCTIONAL SUPPLIES	\$87.00
HOUSE OF TROPHIES	INSTRUCTIONAL SUPPLIES	\$75.00
HOYT BOB	OFFICIAL/JUDGE	\$25.00
HY-VEE FOOD STORE-8555	INSTRUCTIONAL SUPPLIES	\$1,503.92
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$1,218.91
INSTEP DANCEWEAR	INSTRUCTIONAL SUPPLIES	\$290.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$47.20
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$201.96
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$47.20

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/19/2016 - 03/03/2016

Fiscal Year: 2015-2016

Vendor Name	Description	Check Total
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$201.96
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$176.12
IOWA CHEERLEADING COACHES ASSOC.	DUES AND FEES	\$330.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	INSTRUCTIONAL SUPPLIES	\$6,238.00
IOWA HIGH SCHOOL ATHLETIC ASSOC	INSTRUCTIONAL SUPPLIES	\$4,366.30
IOWA HIGH SCHOOL SPEECH ASSOC	INSTRUCTIONAL SUPPLIES	\$121.00
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$193.85
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$290.95
KOLLEGE TOWN SPORTS	INSTRUCTIONAL SUPPLIES	\$34.84
LETTER PERFECT	INSTRUCTIONAL SUPPLIES	\$175.55
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$19.66
LITANIA SPORTS GROUP	INSTRUCTIONAL SUPPLIES	\$231.39
MAKE MUSIC INC	INSTRUCTIONAL SUPPLIES	\$140.00
MCMASTER-CARR	INSTRUCTIONAL SUPPLIES	\$103.60
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$647.93
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$1,493.75
NATHAN JOHN SEVERSON	INSTRUCTIONAL SUPPLIES	\$450.00
NATIONAL FFA ORGANIZATION	INSTRUCTIONAL SUPPLIES	\$100.38
ORIENTAL TRADING CO	INSTRUCTIONAL SUPPLIES	\$89.43
RIVAR'S CUSTOM SHOW APPAREL INC	INSTRUCTIONAL SUPPLIES	\$6,119.33
SHEBETKA JENELLE	OFFICIAL/JUDGE	\$50.00
STREICHER DOUGLAS	TRAVEL	\$70.00
STURENFELDT ROB	OFFICIAL/JUDGE	\$75.00
TAYLOR ERIN	INSTRUCTIONAL SUPPLIES	\$34.00
THUL DAVID	OFFICIAL/JUDGE	\$55.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$109.42
TURNER TERRY	OFFICIAL/JUDGE	\$55.00
UNIVERSITY OF IA ATHLETIC DEPT	INSTRUCTIONAL SUPPLIES	\$150.00
VERTZ BRIGOT	INSTRUCTIONAL SUPPLIES	\$40.00
VS ATHLETICS	INSTRUCTIONAL SUPPLIES	\$65.53
WALMART	INSTRUCTIONAL SUPPLIES	\$28.96
WENNEKAMP JOHN	MISC REVENUE	\$21.00
WILDWOOD LODGE	TRAVEL	\$7,005.60
WORSTER STEVE	OFFICIAL/JUDGE	\$90.00

Fund Total: \$225,886.64

Fund: Student Store

LIDS TEAM SPORTS	GENERAL SUPPLIES	\$540.00
------------------	------------------	----------

Fund Total: \$540.00

Grand Total: \$5,978,659.24

End of Report

Contract

It is agreed between the **Linn-Mar Community School District** and Varsity Group Marketing as follows:

WHEREAS, the Linn-Mar Community School District (*hereafter known as School District*) wishes to engage Varsity Group Marketing (*hereafter known as Varsity Group*) to administer an advertising program at its athletic facilities;

WHEREAS, the parties will share revenue collected from the sale of advertising space at the athletic facilities;

The following terms and conditions apply:

Responsibilities

1. The *School District* shall permit advertising space to be leased to businesses and other entities at its high school athletic facilities.
 2. *Varsity Group* shall be the sole vendor authorized to sell advertising space at the Linn-Mar High School athletic facilities.
 3. The advertising will be displayed on LED equipment in the main gymnasium, to be provided by *Varsity Group*; the TL Vision 20mm 136 x 224 LED above the score board at Linn-Mar Stadium; and the Daktronics 10mm 192 x 416 LED at the Linn-Mar Aquatic Center.
 4. Advertising to be displayed at the athletic facilities shall conform to *School District* policies on advertising. The athletic facilities are part of a pre-kindergarten through twelfth grade educational program and any advertising on its premises must be in keeping with the goals and objectives of the educational program. Therefore, all advertising must be tasteful, must not advertise products or services that are illegal for minors, and must not convey political or religious messages. The advertising shall not contain or display anything that is obscene, profane, vulgar, defamatory, abusive, or is otherwise not suitable for minors.
- The *School District* is not creating a public forum for messages, and the *School District* retains its authority to determine what products and services are appropriate to advertise on the premises of a public school corporation. Any advertiser and the content of its message shall be subject to the approval of the *School District*, which may be withheld at its sole discretion and for any reason.
5. *Varsity Group* shall handle all communication and other activity with advertisers, including negotiations, executing written agreements, issuing invoices, collections, and design and programming of advertising.
 6. *Varsity Group* will program the advertising to be displayed on the LED signs. The rotating advertising sold by *Varsity Group* will be “still” graphics and will not include video and/or sound.
 7. The LED signs shall be under the control of the *School District*. The *School District* agrees to operate the LED signs and display the advertising sold by Varsity Group during all school-sponsored athletic events at the gymnasium, stadium and aquatic center.

8. In the event there are changes to the *School District's* athletic facilities during the term of the contract, which require relocation of the LED signs or new equipment to display advertising, it shall be mutually agreed upon in writing by the parties.

Term

9. The term of this Contract shall commence July 1, 2016, and end June 30, 2019, with the *School District* having the option to renew for an additional three-year period. The *School District* may exercise its option to renew by providing *Varsity Group* written notice of renewal sixty (60) days prior to the end of the term. If no renewal notice is so provided, this Contract will automatically terminate at the end of its term. This Contract may be terminated by either party at anytime, with cause, upon sixty (60) days written notice to the other.

Gymnasium Advertising Equipment

10. *Varsity Group* will furnish one (1) 10mm LED (96 x 256) sign for the main gymnasium on the terms of a \$0 lease to the *School District* on or about August 1, 2016. The LED sign will have the capacity to display up to 30 advertisers, rotating on 15-second intervals.

11. *Varsity Group* shall be responsible for installing the advertising equipment in the main gymnasium. The *School District* will provide appropriate electrical service to the **LED** sign.

12. *Varsity Group* shall perform any necessary preventive maintenance and/or repair for the **LED** sign in the main gymnasium.

Allocation of Advertising Revenue

13. *Varsity Group* will deduct the cost of the gymnasium **LED** sign; shipping; and installation; and the design and production of the initial twenty (20) advertising displays for each of the gymnasium, the stadium and the aquatic center—a total of \$18,600.00—from advertising revenue collected for the first year of the Contract.

14. Advertising revenue generated and actually received by *Varsity Group* pursuant to work under this Contract shall be allocated as follows:

- (a) *Varsity Group* shall pay to the *School District* an amount equal to fifty percent (50%) of “**Net Advertising Revenue**” collected for each year of the Contract.
- (b) “**Net Advertising Revenue**” is defined as gross advertising revenue less (1) the cost described above in Paragraph 13; (2) the cost for designing and programming advertising displays after the initial twenty (20) displays have been produced for each of the gymnasium, the stadium and the aquatic center; and (3) the cost of maintenance and/or repair of the LED sign in the main gymnasium.

Payments

15. *Varsity Group* will make payments to the *School District* on or about May 1 of each year, representing the *School District's* share of revenue collected for advertising displayed during that school year. *Varsity Group* will provide to the *School District* an annual accounting of advertisers, revenue collected and costs associated with the program, as requested.

The parties sign this Contract, effective the _____ day of _____ 2016.

Varsity Group Marketing

By _____ Date _____
Scott Hale scooter@varsitygrp.com

Address P.O. Box 7853, Urbandale, IA 50323 Phone 515-967-5500

Linn-Mar Community School District

By _____ Date _____

Print Name Tim Isenberg Title School Board President

Contact Name J.T. Anderson Title Chief Financial Officer/Board Treasurer

District Office Address 2999 North Tenth Street, Marion, IA 52302 Phone 319-447-3008

Contact Name Scott Mahmens Title Associate Principal/Athletic Director

High School Address 3111 North Tenth Street, Marion, IA 52302 Phone 319-447-3061

E-mail address smahmens@linnmar.k12.ia.us

REV.030116

Customer Name: Linn-Mar Community School District

Contact: Rick Ironside Erik Miles (Advisor)
Phone Number (319) 447-3006 319.373.4139
Email Address rironside@linnmar.k12.ia.us erikmiles@mchsi.com

Watch Price \$3.99

Actual	Oct11-Apr12	\$	4.00	
Contracted	Jul-13	\$	0.6125	Index
Locked	Oct13-Apr14	\$	5.11	100%
Locked	Oct14-Apr15	\$	5.34	100%
Locked	Nov14-Apr15	\$	5.32	Aquatic Ctr
Locked	Oct15-Sep17	\$	5.16	100%
Locked	Oct17-Sep18	\$	4.64	100%

Exhibit 904.3

Pricing Option Fixed
% of Volume 100%
Offer Number 29.1.1
Refresh Date

12/31/2015	\$	4.20
1/13/2016	\$	4.17
2/2/2016	\$	4.11
2/16/2016	\$	3.99
2/22/2016	\$	3.92
3/7/2016	\$	3.99

Baseload Volumes

Date	Usage
Oct-18	1,500
Nov-18	2,340
Dec-18	4,180
Jan-19	5,490
Feb-19	4,810
Mar-19	3,790
Apr-19	2,190
May-19	1,460
Jun-19	800
Jul-19	600
Aug-19	600
Sep-19	800
Total:	28,560

SCHEDULE A
TO THE RETAIL NATURAL GAS SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND LINN-MAR COMMUNITY SCHOOL DISTRICT

DATE: March 07, 2016

These Schedules are being entered into pursuant to and in accordance with the Retail Natural Gas Supplier Agreement between Customer and MidAmerican dated May 13, 2013 (the "Retail Natural Gas Supplier Agreement"), identified as contract number 30917. The pricing contained on Schedule B will be effective only upon MidAmerican's sole discretion and signature.

These Schedules identify the list of State and/or delivery company specific terms, Customer's properties, contact information, Gas Services Prices, Term and Volumes of Gas Supply, if applicable, covered by these Schedules. Notwithstanding anything to the contrary, any conflict between these Schedules and the Retail Natural Gas Supplier Agreement will be resolved in favor of these Schedules. Customer acknowledges that any conflict between the Retail Natural Gas Supplier Agreement, and Customer's request for proposal, pricing or solicitation documents, will be resolved in favor of the Retail Natural Gas Supplier Agreement. Capitalized terms used herein but not defined will have the meanings ascribed to them in the Retail Natural Gas Supplier Agreement.

This Schedule A replaces in its entirety any prior Schedule A currently in effect between Customer and MidAmerican, relating to Customer's properties identified below, effective with Customer's October 2018 meter read date, UNLESS the term of a previously executed Schedule A extends beyond the term of this Schedule A. Both parties shall fulfill their obligations through the Term of any executed Schedule A.

Customer agrees to provide MidAmerican with timely and accurate meter reading(s), if applicable, and to designate MidAmerican as the exclusive agent for gas purchase(s) and gas management with the local gas delivery company providing service to accounts (the "Delivery Company") by executing the attached authorization form.

LIST OF CUSTOMER'S PROPERTIES

Customer Name Appearing on Bill	Account Number	Meter Number	Service Address	Delivery Company
Westfield	2541078012	TY0800586	901 E NE Main St ROBINS, IA 52328-0000	MidAmerican Energy Company
High School	4447083024	T98183168	3111 N 10th St Marion, IA 52302-5481	MidAmerican Energy Company
Linn-Mar School Aquatic Ctr	0322151008	TY1301842	3457 N 10 Street MARION, IA 52302-5957	MidAmerican Energy Company
Exelsior	4468083025	T10181021	3555 N 10th ST MARION, IA 52302-5900	MidAmerican Energy Company

PLEASE SELECT APPLICABLE BILLING OPTIONS:

☐ Individual invoices will be mailed to the Service Addresses listed above.

☒ Individual invoices will be mailed to the Billing Address listed below for all properties:

Company Name: Linn-Mar Community School District
 Attention to: J.T. Anderson
 Title: CFO
 Address: 2999 North 10th Street
 City, State, Zip: MARION, IA 52302-5478
 Phone No: (319) 447-3008
 Fax No: (319) 377-4252

SCHEDULE A
TO THE RETAIL NATURAL GAS SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND LINN-MAR COMMUNITY SCHOOL DISTRICT

DATE: March 07, 2016

NOTICES. All written notices (excepting those related to load profile changes) must be delivered in person, by confirmed telefax, overnight mail or U.S. Mail as follows:

For MidAmerican Energy Services, LLC	
Company Name:	MidAmerican Energy Services, LLC
Attention to:	Gas Contract Administration
Address:	4299 NW Urbandale Drive
City, State, Zip:	Urbandale, IA 50322
Phone No:	(800) 432-8574
Fax No:	(515) 242-4354
E-mail address:	ContractAdmin-Gas@midamericanenergyservices.com

For Customer	
Company Name:	Linn-Mar Community School District
Attention to:	J.T. Anderson
Title:	CFO
Address:	2999 North 10th Street
City, State, Zip:	MARION, IA 52302-5478
Phone No:	(319) 447-3008
Fax No:	(319) 377-4252
E-mail address:	jtanderson@linnmar.k12.ia.us

SCHEDULE B
TO THE RETAIL NATURAL GAS SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND LINN-MAR COMMUNITY SCHOOL DISTRICT

DATE: March 07, 2016

Customer will be billed an amount corresponding to the time period set forth below ("Transactions Table") applied to all the Customer's gas usage at its properties as listed on Schedule A. Customer acknowledges that actual billed volumes may vary from the baseload volumes due to changes in operations or weather.

Unit of Measure	Point of Measurement	Volumes Measured
MMBtu	Meter	Monthly/Actual Usage

ACCOUNT(S) AND MANAGEMENT FEES: (MONTHLY FEE IF APPLICABLE)

Account Number(s)	Monthly Fee	Account Number(s)	Monthly Fee
2541078012	\$0.00	4447083024	\$0.00
0322151008	\$0.00	4468083025	\$0.00

MISCELLANEOUS CHARGES

Description	Billed as Separate Line Item
Delivery Company Fuel Retention	Yes

BILLING OPTIONS:

Description	Effect on Price
Imbalance Charges	Not applicable
Daily Balancing Service	Not applicable
Group Balancing Charge	Not applicable

THIS SECTION LEFT BLANK INTENTIONALLY

SCHEDULE B
TO THE RETAIL NATURAL GAS SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND LINN-MAR COMMUNITY SCHOOL DISTRICT

DATE: March 07, 2016

TRANSACTIONS TABLE:

Transaction Date	3/7/2016	Total Baseloads
Index Type		
Index Plus		
Basis		
Nymex Price		
Fixed Price	\$3.99000	
Fuel	Included	
Transportation	Included	
Transacted Price	\$3.99000	
Swing Type	WACOG	
Swing Price	\$0.08000	
Fuel	N/A	
Transportation	N/A	
Deficiency Type	WACOG	
Deficiency Price	(\$0.08000)	
Fuel	N/A	
Transportation	N/A	
Delivery Period		
Oct 2018	1,500	1,500
Nov 2018	2,340	2,340
Dec 2018	4,180	4,180
Jan 2019	5,490	5,490
Feb 2019	4,810	4,810
Mar 2019	3,790	3,790
Apr 2019	2,190	2,190
May 2019	1,460	1,460
Jun 2019	800	800
Jul 2019	600	600
Aug 2019	600	600
Sep 2019	800	800
TOTALS	28,560	28,560

THIS SECTION LEFT BLANK INTENTIONALLY

SCHEDULE B
TO THE RETAIL NATURAL GAS SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND LINN-MAR COMMUNITY SCHOOL DISTRICT

DATE: March 07, 2016

DEFAULT PRICE: For periods of time outside of the Delivery Period shown on this Schedule B, Customer's price of gas for all volumes (measured the same as baseload volumes) under this Agreement will be as listed below.

Index Type	I/F NNG Ventura
Index Plus	\$0.63000
Fuel	Not Included
Transportation	Included
Swing Type	WACOG
Swing Price	\$0.08000
Fuel	N/A
Transportation	N/A
Deficiency Type	WACOG
Deficiency Price	(\$0.08000)
Fuel	N/A
Transportation	N/A
Delivery Period	Baseload Volumes
January	5,490
February	4,810
March	3,790
April	2,190
May	1,460
June	800
July	600
August	600
September	800
October	1,500
November	2,340
December	4,180
TOTALS	28,560

In addition to the price(s) set forth in the Transactions Table in this Schedule B, MidAmerican will include and Customer will pay the following as additional line items on the monthly invoice:

- Imbalance Charges (if applicable)
- Daily Balancing Service (if applicable)
- Group Balancing Charge (if applicable)

CHANGE IN LAWS. Costs incurred by MidAmerican after the date of this Schedule, resulting from changes in applicable federal or state law, tariffs or the regulatory interpretation that can be reasonably allocated to Customer, will be billed as an authorized charge or adjustment to prices as defined in the Schedules of this Agreement. In the event of a change in law, either Party then has the right to terminate this Agreement upon 30 days advance written notice to the other Party and any settlement amount shall be calculated according to the Events of Default; Remedies section of the Agreement. Such changes in applicable federal or state law or tariffs or regulatory interpretation will not be deemed an event of Force Majeure.

CONVERSION TO FIXED PRICING. Customer has the option to convert the Index Price, WACOG, Basis Adder, or Nymex Price above to a Fixed Price at all the properties listed on Schedule A. To exercise this option, both parties must execute a revised Schedule B or confirm the transaction according to the Transactions section of the Agreement. If the conversion to a Fixed Price is less than 100% of its firm gas supply at all of the properties listed on Schedule A, or if the conversion is only for a portion of any existing term, then the pricing and terms on any existing Schedule B shall remain in effect for all properties listed on Schedule A.

SCHEDULE B
TO THE RETAIL NATURAL GAS SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND LINN-MAR COMMUNITY SCHOOL DISTRICT

DATE: March 07, 2016

LOAD PROFILE CHANGES.

A. **Notification.** Customer agrees to provide prior written notice as soon as practicable to MidAmerican of any material changes to Customer's normal operating load profile. Customer notifications required by this provision will be communicated via e-mail to MESGasTrading@midamericanenergyservices.com detailing the expected change. If notification occurs less than twenty-six (26) hours prior to the start of the gas day, Customer will also phone MidAmerican's on-call scheduler at telephone number 800-766-2740 or fax at 515-242-3934 and report the changes in Customer's gas supply usage. MidAmerican assumes liability for any related charges imposed by the Delivery Company provided Customer notifies MidAmerican according to this provision or if the related charges are incurred as a result of MidAmerican's failure to perform in a commercially reasonable manner.

B. **Remedy.** If Customer does not provide notice to MidAmerican according to Provision A, Customer may be obligated to reimburse MidAmerican for any/all costs MidAmerican incurs as a result of Customer's load change(s). Such costs may accrue beginning with the onset of the energy usage change up to and including twenty-six (26) hours after Customer has notified MidAmerican.

This Schedule B replaces in its entirety any prior Schedule B currently in effect between Customer and MidAmerican, relating to Customer's properties identified on Schedule A, effective with Customer's October 2018 meter read date, UNLESS the term of a previously executed Schedule B extends beyond the term of this Schedule B. Both parties shall fulfill their obligations through the Term of any executed Schedule B.

Term:

Customer's Term will not begin earlier than Customer's October 2018 meter read date, and unless earlier terminated as provided in the Agreement, will end with Customer's June 2020 meter read date.

If the delivery period shown on this Schedule B extends beyond Customer's current Agreement Term, Customer agrees that the underlying Agreement will be automatically renewed per the terms of that Agreement. For fixed term agreements, when a Fixed Price or Nymex base price is agreed upon, the Customer's term will continue through the Delivery Period stated on Schedule B. If Customer terminates this Agreement prior to the end of Customer's Agreement term, MidAmerican may recover from Customer a settlement amount which shall be calculated according to the Events of Default; Remedies section of the Agreement.

RENEWAL PROVISION. At the conclusion of the Term defined in this schedule or any Schedule, Customer's Default price will be automatically renewed for successive 12-month periods unless terminated by either party by giving written notice to the other not less than forty-five (45) but no more than ninety (90) days prior to the expiration of the then current term.

GLOSSARY:

INDEX: The price of gas per unit of measure, adjusted for the measurements selected, is the Index as listed plus any fee(s) listed.

The listed Index Price list is as published below:

Index	Publication Information
I/F NNG Ventura	First-of-the-month Index Price as published by The McGraw Hill Companies, Inc. in Platts Inside FERC's Gas Market Report, under the table "Prices of Spot Gas Delivered to Pipelines", "Northern Natural Gas Co.", "Ventura, Iowa"

FIXED PRICE: The price of gas per unit of measure, adjusted for the measurements selected, for the Fixed Price baseload volumes of natural gas listed during the delivery periods specified is as listed.

SCHEDULE B
TO THE RETAIL NATURAL GAS SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND LINN-MAR COMMUNITY SCHOOL DISTRICT

DATE: March 07, 2016

WACOG: The price of gas per unit of measure, adjusted for the measurements selected, is MidAmerican's weighted average cost of gas (WACOG) for gas delivered to the Delivery Point plus MidAmerican's Management/Supplier fee as listed. The price per unit of measure includes the cost of transportation, pipeline fuel, applicable pooling charges and commodity cost of gas.

IMBALANCE CHARGES: Service provided under this agreement is subject to imbalance charges and will be assessed to Customer based on approved interstate pipeline and/or distribution company tariffs. Imbalance charges shall include but not be limited to incremental supply cost or credit based on prevailing market rates, any fees or penalties imposed by the interstate pipeline and/or distribution company resulting from critical days, warning days, system overrun limitation and/or system under run limitation.

TRANSACTIONED PRICE: Is not inclusive of any applicable taxes, delivery charges, surcharges or any increases due to delivery or transportation tariff increases.

SWING PRICE: For all volumes (measured the same as baseload volumes) above the monthly baseload volume during the applicable month, the swing price will be as listed.

DEFICIENCY CREDIT: In the event the Customer's volumes (measured the same as the baseload volumes) fall below the monthly baseload volume during any applicable month, MidAmerican will bill Customer for the baseload volumes, and a deficiency credit will be applied to the difference between Baseload Volumes and measured volumes. The amount of the deficiency credit is as listed.

Please fax signed copy to MidAmerican Energy Services, LLC at (515) 242-4354.

These Schedules, the Retail Natural Gas Supplier Agreement, together with any written supplements thereto and all other Schedules shall form a single integrated agreement (the "Agreement") between MidAmerican and Customer. The parties, by the signatures of their authorized representatives, agree to be bound by all provisions of this Agreement.

MidAmerican Energy Services, LLC

Linn-Mar Community School District

By: _____

By: _____

Name Printed: _____

Name Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____



Exhibit 904.4
**Junior
Achievement®**
of Eastern Iowa

MEMORANDUM OF AGREEMENT
LINN-MAR COMMUNITY SCHOOL
AND
JUNIOR ACHIEVEMENT OF EASTERN IOWA
2016-2017 SCHOOL YEAR

WHEREAS, the Linn-Mar Community School , hereinafter referred to as **DISTRICT**, and Junior Achievement of Eastern Iowa hereinafter referred to as **JUNIOR ACHIEVEMENT**, desire to enter into an Agreement for the purpose of enriching the DISTRICT curriculum, and

NOW THEREFORE IS AGREED:

Responsibilities of JUNIOR ACHIEVEMENT:

1. Provide economic education materials to each student. Classroom materials will be ordered and delivered directly to each participating classroom prior to the start of the Junior Achievement class as outlined in the 2016-2017 program timeline or provided the partner teachers at the District gives Junior Achievement one-month notice for new program pilots.
2. Will prospect, recruit, place, schedule, and train each volunteer as well as facilitate evaluation tools and recognition of each volunteer. Junior Achievement will serve as a liaison between the volunteer and teacher if any concerns arise during the Junior Achievement partnership.
3. Will provide an itemized cost statement of services to District's Partnership Coordinator in December 2016 and May 2017 for agreed upon 2016-2017 program services.
4. Will compile all District community volunteer hours and report them to District's Partnership Coordinator by June 30, 2017.
5. Will compile all program evaluation data and report impact and outcomes to District's Partnership Coordinator no later than July 31, 2017.
6. Will facilitate a joint District/Junior Achievement volunteer recognition program for all participating volunteers.
7. Will be available to present partnership overview including volunteer, evaluation and impact details to District School Board at an agreed upon date each year.

8. Will provide all student text books, student study guides, teacher manuals, classroom volunteer manuals, test-generating software and other software licensing, shipping charges, classroom insurance, staff time for recruitment, placement, training and oversight of classroom volunteers and teachers, as well as other materials fees due to economic module participation (varies by class).
9. Junior Achievement will provide at no cost to the District:
 - All fees associated with facilitating the *JA Ourselves*® program in Kindergarten classrooms.
 - All fees associated with facilitating the *JA Finance Park*® program.
 - All costs associated with facilitating the annual Elementary & High School Career Fairs and/or Financial Literacy Fairs.

Responsibilities of **DISTRICT**:

1. District will identify a partnership coordinator who will be the primary contact for the District-Junior Achievement partnership.
2. Will provide a list of participating classes to Junior Achievement by May 27, 2016 for the 2016-2017 school year. All lists will be by school, grade, time period (if applicable), teacher's name and how many students will be participating in each classroom. Updates to this schedule should be received by Junior Achievement no later than September 12, 2016.
3. Will allow Junior Achievement to provide a 1-hour group teacher training to all teachers new to Junior Achievement during the school year. All training will be facilitated prior to the Junior Achievement partnership experience. Junior Achievement Education staff will provide the teacher training at a designated in-service or professional development workshop coordinated by the District.
4. All District teachers will facilitate a pre-program as well as a post-program evaluation instrument for each participating student in the Junior Achievement program. All program evaluations can be accessed on the Junior Achievement website:
www.JAEasternIowa.org.
5. Will pay Junior Achievement semiannually (January and June) for services provided at the rate of \$12.23 per student participating in the following grades:

First Grade (*JA Our Families*®)
Second Grade (*JA Our Community*®)
Third Grade (*JA Our City*®)

These service fees includes all student curriculum materials, teacher materials, classroom volunteer materials, shipping charges, classroom insurance as well as Junior Achievement staff time for recruitment, placement, training, evaluation and coordination of classroom volunteers and participating school district teachers.

This Agreement shall be effective July 1, 2016 through June 30, 2017. On or before April 1st of any year, one party shall notify the other in writing of its intent to terminate this Agreement.

This Agreement may be amended at any time during its term by mutual consent of the parties. Any such amendment shall be in writing and signed by authorized representatives of both parties.

Linn-Mar Community School
Superintendent

Date

Partnership Coordinator's Name

Telephone Number

Partnership Coordinator's E-mail Address

Linn-Mar Community School
School Board President

Date

Junior Achievement of Eastern Iowa
Area President

Date

Junior Achievement of Eastern Iowa
Regional Executive Board Chairperson

Date



Solution Tree Purchasing Agreement

Effective March 1, 2016, Solution Tree, Inc. ("Solution Tree") located at 555 N. Morton St., Bloomington, IN 47404 and Linn-Mar Community School District ("Customer"), located at 2999 N. Tenth Street, Marion, IA 52302, agree as follows:

1. Product Summary

- 1.1. Products:** Customer shall purchase the following Solution Tree products and services ("Products"). Any additional Products may be added to this Agreement by a written Addendum signed by both parties.

Product	Quantity	Amount
Professional Development Services:		
Anthony Muhammad	2 days	\$16,600.00
Ken Williams	2 days	\$14,200.00
Tim Brown	2 days	\$13,000.00
Laurie Robinson-Sammons	2 days	\$13,000.00
Eric Twadell	2 days	\$13,000.00
Total	10 days	\$69,800.00

2. Professional Development Services

- 2.1. Description of Services:** Solution Tree agrees to provide the services described in Exhibit A—Description of Services.
- 2.2. Reproducibles:** Customer is responsible for the reproduction of all handouts and other print materials related to the services, and Customer will notify the Associate directly of any deadlines for reproduction.
- 2.3. Venue and Audio/Visual Equipment:** Customer will provide a venue, audio/video equipment and technical support for all sessions.
- 2.4. Recording of Presentation:** All audio, video, and digital recording of the services is prohibited.
- 2.5. Cancellation:** If Customer cancels any Professional Development Services within 90 days of the scheduled date for any reasons but Force Majeure, Customer shall reimburse Solution Tree for any reasonable business expenses incurred in anticipation of performance of this Agreement that exceed the amount of the deposit.
- 2.6. Rescheduling:** If events beyond the parties' control make performance on the scheduled dates impossible, the parties will make a good faith effort to reschedule the Professional Development Services.

3. Payment Terms

- 3.1. Invoicing and Purchase Orders:** Upon execution of this Agreement, CUSTOMER WILL PROVIDE SOLUTION TREE WITH A PURCHASE ORDER FOR THE FULL AMOUNT



DUE UNDER THIS AGREEMENT. Solution Tree will invoice Customer off of this purchase order based on the following schedule:

Description	Payment	Expected Invoice Date
20% Deposit (non-refundable)	\$13,960.00	Upon execution of contract
Professional Development Balance	\$55,840.00	October 26, 2017

3.1.1. The total includes all travel, lodging, and other incidental expenses. All payment terms are net 30 days from the actual date of invoice. All late payments are subject to a finance charge of 1.5% monthly. Please make purchase order(s) out to: Solution Tree, 555 North Morton Street, Bloomington, IN 47404.

4. General Terms

- 4.1. Intellectual Property:** Customer acknowledges that Solution Tree or Associate owns the copyrights to all tangible or electronic presentation materials, handouts, and/or program books used in conjunction with services performed under this Agreement, and that no materials will be developed specifically for Customer. Solution Tree shall retain all copyrights owned prior to entering this Agreement, and Customer may not reproduce any materials not designated reproducible without the express written permission of Solution Tree.
- 4.2. Termination:** Solution Tree may terminate this Agreement if Solution Tree has not received a purchase order within 30 days of the effective date of this Agreement.
- 4.3. Force Majeure:** If events beyond the parties' control make it impossible to perform under this Agreement, the party unable to perform shall not have any liability to the other party for the prevented performance. All obligations unaffected by such an event shall remain in place.
- 4.4. Entire Agreement:** This Agreement and any exhibits attached hereto constitute the entire agreement of the parties and supersede any prior or contemporaneous written or oral understanding or agreement. No waiver or modification of any of the terms of the Agreement shall be effective unless made in writing and signed by both parties, and the unenforceability, invalidity, or illegality of any provision of this Agreement shall not render the other provisions unenforceable, invalid, or illegal. Any waiver by either party of any default or breach hereunder shall not constitute a waiver or any provision of this Agreement or of any subsequent default of breach of the same or a different kind.
- 4.5. Offer Valid:** The pricing set forth in this Agreement shall be valid for 14 days from the effective date listed above.

This Agreement is acknowledged and accepted by Customer and Solution Tree:

Tim Isenberg
Board President
Linn-Marr Community Schools

Date

Shannon Ritz
Director of Professional Development
Solution Tree, Inc.

Date



Please fax or email this agreement to: Bruce Lammers
Fax: 812-961-4696
Email: bruce.lammers@solution-tree.com

Exhibit A

Description of Services

Solution Tree agrees to provide the following speakers, (Associates), to disseminate information for Host on the following topics on October 26-27, 2017:

Anthony Muhammad: PLC and School Culture
Ken Williams: PLC Leadership
Tim Brown: Grading
Laurie Robinson-Sammons: Assessment
Eric Twadell: Response to Intervention

CONTACT INFORMATION

Please provide the following information:

Who will be the contact person for the work?

Contact: **Jeff Frost**
Title: **Secondary Curriculum Director**
Phone: **(319) 447-3236**
E-mail: **jfrost@linnmar.k12.ia.us**
Cell #: _____
Fax: **(319) 377-9252**

Who will receive and pay the invoices?

Contact: **Tim Isenberg**
Title: **Board President**
Phone: **(319) 447-3000**
E-mail: **tisenberg@linnmar.k12.ia.us**
Fax: **(319) 377-9252**

AGREEMENT FOR COOPERATION IN A STUDENT TEACHING PROGRAM

This agreement entered into by and between **Coe College**, Cedar Rapids, Iowa, and **Linn-Mar Community School District** (hereinafter "the District") defines the mutual consideration of the parties for the Coe College program of student teaching for the 2016-2017 school year.

1.0 Scope of Agreement

- 1.1 This agreement shall set forth the procedures for placement of student teachers, any termination or change of assignment, supervision, the status and authority of student teachers, and the compensation to cooperating school systems.

2.0 Placement of Student Teachers

- 2.1 The placement of student teachers shall be accomplished on a cooperative basis involving both Coe College and the District.
- 2.2 Placement shall be initiated by the Chairperson, Department of Education, through application from each student teacher, setting out the student's background and the type of assignment appropriate for the student's needs.
- 2.3 Coe College reserves the right to decline the services of any given cooperating teacher.
- 2.4 The District reserves the right to refuse placement of any given student teacher.

3.0 Termination or Change of Assignment

- 3.1 The Chairperson, Department of Education, at any time, may terminate or change the assignment of any student teacher. Prior to doing so, the chairperson shall make reasonable efforts before such time to consult with all parties concerned regarding the reasons for termination or changes in assignment.

4.0 Supervision of Student Teaching

- 4.1 A faculty member from Coe College will serve as a supervisor of the student teaching program, in cooperation with the cooperating teachers, who guide, direct, and evaluate the student.
- 4.2 The student teacher shall be subject to the rules and regulations of the cooperating school system and to those established by the Chairperson, Department of Education, as well as the Code of Ethics of the profession.

5.0 Status and Authority of Student Teachers.

- 5.1 Student teachers shall have status and authority in accordance with Section 272.27, Code of Iowa.
- 5.2 Students actually engaged under the terms of this contract shall be entitled to the same protection under the provisions of Section 613A.8, Code of Iowa, as is afforded by said section to officers and employees of the school district, during the time they are so assigned.

6.0 Standard Student Teaching Assignment and Compensation to the District.

- 6.1 The standard student teaching assignment shall be seven weeks of consecutive full days, excepting trimester registration week in the high schools. Students may be assigned for eight through fourteen weeks upon mutual agreement of Coe College and the District. In the event that a student teacher must be scheduled for half days, the standard assignment shall be fourteen weeks of consecutive days.
- 6.2 Coe College agrees to compensate the Cooperating Teacher the amount of one-hundred-twenty-five dollars (\$125.00) for the standard student teaching assignment. The college/university shall compensate the Cooperating Teacher in the amount of twelve dollars (\$12.00) per week for each week of full day assignments thereafter and six dollars (\$6.00) for each additional week of half-day assignments. However, in no case should the minimum honorarium be less than thirty dollars (\$30.00).
- 6.3 In the case of part-time assignments, or if it is necessary for a student teaching assignment to be terminated before completion, the Cooperating Teacher will be compensated at the rate of twelve dollars (\$12.00) for each full week of eight hour days completed, and six dollars (\$6.00) for each week of four hour days completed. However, in no case should the minimum honorarium be less than thirty dollars (\$30.00).
- 6.4 Payment will be made at the termination of the student teaching period, according to the written request of the District.

COE COLLEGE

LINN-MAR COMMUNITY
SCHOOL DISTRICT

<u>Mari Brub 2-18-16</u>			
Academic Dean	Date	Superintendent/Administrator	Date
<u>Christy Helge 2/16/16</u>			
Chairperson, Education Department	Date	District address	



1330 Elmhurst Drive NE
Cedar Rapids, Iowa 52402-4797
319-363-8213 | 800-248-4504

www.mtmercy.edu

AGREEMENT FOR COOPERATION IN A STUDENT TEACHING OR FIELD EXPERIENCE PROGRAM

This agreement entered into by and between MOUNT MERCY UNIVERSITY, CEDAR RAPIDS, IOWA, and LINN-MAR COMMUNITY SCHOOL DISTRICT defines the mutual consideration of the parties for the MOUNT MERCY UNIVERSITY Student Teaching or Field Experience program for the **2016-2017** school year.

1.0 Scope of Agreement

- 1.1 This agreement shall set forth the procedures for possible placement of students for student teaching or field experience, any termination or change of assignment, supervision, the status and authority of students.

2.0 Placement of Student Teaching or Field Experience Students

- 2.1 The placement of students shall be accomplished on a cooperative basis involving MOUNT MERCY UNIVERSITY, CEDAR RAPIDS, IOWA and LINN-MAR COMMUNITY SCHOOL DISTRICT.
- 2.2 Placement shall be initiated by the Chairperson, Department of Education, through application from each student, setting out the student's background and the type of assignment appropriate for the student's needs.
- 2.3 The university reserves the right to decline the services of any given cooperating teacher.
- 2.4 LINN-MAR COMMUNITY SCHOOL DISTRICT reserves the right to refuse placement of any given student.

3.0 Termination or Change of Assignment

- 3.1 The Chairperson, Department of Education, at any time, may terminate or change the assignment of any student. Prior to doing so, the chairperson shall make reasonable efforts before such time to consult with all parties concerned regarding the reasons for termination or changes in assignment.

4.0 Supervision of the Student

- 4.1 Members of the university faculty will serve as supervisors of the students for the student teaching or field experience program, in cooperation with the cooperating teachers, who guide, direct, and evaluate the student.
- 4.2 The student shall be subject to the rules and regulations of the cooperating school system and to those established by the Chairperson, Department of Education, as well as the Code of Ethics of the profession.

5.0 Status and Authority of Students

- 5.1 Students shall have status and authority in accordance with Section 272.27, Code of Iowa.
- 5.2 Students actually engaged under the terms of this contract shall be entitled to the same protection under the provisions of Section 670.8, Code of Iowa, as is afforded by said section to officers and employees of the LINN-MAR COMMUNITY SCHOOL DISTRICT, during the time they are so assigned.

6.0 Standard Student Teaching or Field Experience Assignment to the LINN-MAR COMMUNITY SCHOOL DISTRICT.

- 6.16 The standard student teaching assignment shall be eight weeks of consecutive full days, excepting trimester registration week in the high school. Students may be assigned for one or two eight-week blocks of full day student teaching upon mutual agreement of the college and LINN-MAR COMMUNITY SCHOOL DISTRICT.
- 6.2 The standard field experience assignment shall be for approximately eleven weeks (20-70 hours). Students will arrange hours with their cooperating teacher.
- 6.3 MOUNT MERCY UNIVERSITY, CEDAR RAPIDS, IOWA, agrees to compensate the cooperating teacher(s) from LINN-MAR COMMUNITY SCHOOL DISTRICT in the amount of \$165 for the standard student teaching assignment of eight weeks of consecutive full days. **This applies to student teaching assignments only, not field experience assignments.**
- 6.4 Payment will be made at the termination of the student teaching period.

EXECUTED

MOUNT MERCY UNIVERSITY

Provost

Chairperson, Department of Education

Date

LINN-MAR COMMUNITY SCHOOL DISTRICT

Superintendent

President, Board of Education

Date



This contract is made and entered into by and between Upper Iowa University and the **Linn-Mar Community School District, Marion, Iowa.**

1. Upper Iowa University and the above district agree to cooperate in a student teaching assignment during the 2016-2017 school year.
2. The student teacher placed in your district will receive regular visits and professional support from a university student teaching supervisor.
3. The student teacher has had presentations on mandatory child abuse reporting, first aid, blood borne pathogens, chemicals in schools, conflict resolution, and sexual harassment. Each student has been accepted into the Teacher Education Program at Upper Iowa University and has met the requirements to be eligible for student teaching.
4. Upper Iowa University agrees to assign a student teacher with administrative approval from your school. An individual contract will be written specifically for the student teacher. The contract will be filed with you and with Upper Iowa University.
5. Iowa Code 2003 Supplement: Section 272.27: Students actually teaching or engaged in preservice licensure activities in a school district under the terms of such a contract are entitled to the same protection, under section 670.8, as is afforded by that section to officers and employees of the school district, during the time they are so assigned.

A student teacher may not act as a substitute teacher. The student teacher may, however, continue teaching in the absence of the cooperating teacher if a certified substitute is present. It is understood that the student teacher may conduct classes without the cooperating teacher in the classroom, however, the cooperating teacher should be readily available to the student teacher. Teachers of record with a Class B license are exceptions to this status.

6. Upper Iowa agrees to provide reimbursement to the cooperating District in one of the following options:

Option 1: The Cooperating Teacher may elect to receive the sum of \$160 for each eight week placement the student teacher is assigned; payment to be made at the conclusion of the student teaching assignment. If a student teacher withdraws before completing one-half of the assignment, the payment will be one-half of the weeks originally assigned.

Option 2: For each student accepted, a District may elect to receive an Upper Iowa University Scholarship certificate worth \$160 for each eight weeks of student teaching assigned. This will be matched by UIU with a second certificate of equal worth when the student recipient registers and attends Upper Iowa University. If a student teacher withdraws before completing one-half of the assignment, the certificate will be worth one-half the amount originally assigned.

7. Signatures indicate mutual acceptance of this contract.

Dr. Gail Moorman Behrens
Dr. Gail Moorman Behrens, Dean
Andres School of Education

Tim Isenberg, Board President
Linn-Mar School District

Date February 24, 2016

Date _____



AIA Document G701™ – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER: CC-08	OWNER: <input type="checkbox"/>
Linn-Mar High School Additions and Renovations - Phase 2	DATE: February 23, 2016	ARCHITECT: <input type="checkbox"/>
Marion, Iowa		CONTRACTOR: <input type="checkbox"/>
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 11-13105-20	FIELD: <input type="checkbox"/>
Larson Construction Co., Inc.	CONTRACT DATE: March 9, 2015	OTHER: <input type="checkbox"/>
600 17 th Street SE	CONTRACT FOR: Combined Construction	
P.O. Box 112		
Independence, IA 50644		

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Please see attachment for Change Order items and description.

The original Contract Sum was	\$	19,548,000.00
The net change by previously authorized Change Orders	\$	179,341.63
The Contract Sum prior to this Change Order was	\$	19,727,341.63
The Contract Sum will be increased by this Change Order in the amount of	\$	58,180.91
The new Contract Sum including this Change Order will be	\$	19,785,522.54

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is on or before December 16, 2016.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>DLR Group, inc.</u>	<u>Larson Construction Co., Inc.</u>	<u>Linn-Mar Community School District</u>
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
1430 Locust Street	600 17 th Street SE	2999 North Tenth Street
Suite 200	P.O. Box 112	Marion, IA 52302
Des Moines, IA 50309	Independence, IA 50644	
ADDRESS	ADDRESS	ADDRESS
		
BY (Signature)	BY (Signature)	BY (Signature)
Paul Arend	Travis Schwartz	Tim Isenberg, School Board President
(Typed name)	(Typed name)	(Typed name)
<u>2/29/16</u>	<u>2.24.16</u>	
DATE	DATE	DATE

Linn-Mar High School Additions & Renovations – Phase 2
DLR Group Project No. 11-13105-20

Attachment to Change Order CC-08

General Contractor: Larson Construction

February 23, 2016

Item No. 1:

Credit for labor and material to delete the installation of Door F126B.

DLR Group Proposal Request CC-06 dated June 3, 2015. Pricing per Larson Construction correspondence dated January 19, 2016.

Total Item No. 1: **Deduct:** **(\$2,520.00)**

Item No. 2:

Concrete foundation detail clarifications: cost for labor and material for modifications and changes based on the review of Area B rebar shop drawing.

DLR Group Proposal Request CC-10 dated June 22, 2015. Pricing per Larson Construction correspondence dated January 15, 2016.

Total Item No. 2: **No Cost Change** **Add:** **\$0.00**

Item No. 3:

Cost for labor and material to modify gym alcove infill in Area B already installed by contractor.

DLR Group Proposal Request CC-34 dated November 5, 2015. Pricing per Larson Construction correspondence dated February 3, 2016.

Total Item No. 3: **Add:** **\$1,375.55**

Item No. 4:

Cost for labor and material for Owner initiated electrical modifications in Metal Shop.

Pricing per Larson Construction correspondence COR #35R dated January 21, 2016, reviewed by DLR Group on January 22, 2016.

Total Item No. 4: **Add:** **\$14,023.10**

Item No. 5:

Per Owner's request, cost for labor and material to remove and patch existing walls in Area G near door G112B and G111B. Costs include omitting the CMU infill shown for the existing openings in the original construction documents and replacing with the new work.

DLR Group Proposal Request CC-36 dated December 3, 2015. Pricing per Larson Construction correspondence dated February 3, 2016.

Total Item No. 5: **Add:** **\$7,876.02**

Item No. 6:

Cost for labor and material to patch entry on men's side C2M1; also 2 patches on south wall.

Pricing per Larson Construction correspondence COR #40R dated January 7, 2016, reviewed by DLR Group on January 22, 2016.

Total Item No. 6: **Add:** **\$1,182.57**

Item No. 7:

Provide cost for material and labor for additional electrical outlets requested by Chad Schumacher, including numerous GFCI-protected plugmold strips added in Aqua-Culture F128B.

Item No.1: Add receptacle at 82" for a wall-mounted TV in Recept/Cashier BL012, add power connection to an illuminated sign in Commons BL092, and add electrical provisions for Owner-installed garage door in Metals Shop F126.

Total Item No. 1: \$1,861.94

Item No. 2: Add plugmold, outlets and panel in Aqua-Culture F128B.

Total Item No. 2: \$7,694.49

TOTAL: \$9,556.43

DLR Group Proposal Request CC-38R2 dated February 11, 2016. Pricing per Larson Construction correspondence dated February 18, 2016.

Total Item No. 7: **Add:** **\$9,556.43**

Item No. 8:

Cost for labor and material to modify lighting at exterior of Vestibules F190 and F195. Add a type DL2 downlight to be recessed and centered in the new soffits.

DLR Group Proposal Request CC-39 dated December 23, 2015. Pricing per Larson Construction correspondence dated February 4, 2016.

Total Item No. 8: **Add:** **521.82**

Item No. 9:

Per Owner's request, cost for labor and material to remove and replace the seven (7) existing aluminum windows along the original exterior wall at the first level in Area B. Install window type "30A" at the six (6) 4'-0" existing openings and window type "30B" at the one (1) 8'-0" existing opening.

DLR Group Proposal Request CC-41 dated December 29, 2015. Pricing per Larson Construction correspondence dated February 3, 2016.

Total Item No. 9: **Add:** **\$6,750.08**

Item No. 10:

Cost for labor and material to delete the demolition and re-installation of bulkheads above existing lockers in Corridors E190, E191 and E192.

DLR Group Proposal Request CC-42 dated January 4, 2016. Pricing per Larson Construction correspondence dated February 3, 2016.

Total Item No. 10: **Deduct:** **(\$4,468.00)**

Item No. 11:

Cost for labor and material to demo and replace necessary water closets, floor drains and floor cleanout for remodel of Men's/Women's restrooms in Area F.

Pricing per Larson Construction correspondence COR #47 dated January 15, 2016, reviewed by DLR Group on January 18, 2016.

Total Item No. 11: **Add:** **\$6,571.61**

Item No. 12:

Cost for labor and material to remove three (3) existing protruding precast concrete double tee stems (webs) at the location of the new fire-rated overhead coiling door in order to provide a flush substrate for door installation.

DLR Group Proposal Request CC-47 dated January 18, 2016. Pricing per Larson Construction correspondence dated February 4, 2016.

Total Item No. 12: **Add:** **\$1,726.64**

Item No. 13:

Cost for labor and material to add a duplex receptacle next to the wall-mounted CV outlet and connect it to branch circuit 4L10-9 in Foods Lab 152 per RFI 121.

Pricing per Larson Construction correspondence COR #49 dated January 21, 2016, reviewed by DLR Group on January 22, 2016.

Total Item No. 13: **Add:** **\$555.68**

Item No. 14:

In Corridor F193, there are six (6) abandoned bus duct cover plates/access panels in the floor. Per direction of Owner, Larson removed the coverplates, infilled with concrete to allow continuous finish.

Pricing per Larson Construction correspondence COR #50 dated February 4, 2016, reviewed by DLR Group on February 5, 2016.

Total Item No. 14:	Add:	\$425.54
---------------------------	-------------	-----------------

Item No. 15:

In lower level Wrestling Room, cost to demo and remove the wrestling mat storages along the west wall at the north end of the corridor per direction of Owner.

Pricing per Larson Construction correspondence COR #52 dated February 4, 2016, reviewed by DLR Group on February 17, 2016.

Total Item No. 15:	Add:	\$4,055.99
---------------------------	-------------	-------------------

Item No. 16:

Per RFI 132, cost to install new beam and support work in Classroom E130 to obtain open floor plan for this space.

Pricing per Larson Construction correspondence COR #54 dated February 5, 2016, reviewed by DLR Group on February 17, 2016.

Total Item No. 16:	Add:	\$9,263.37
---------------------------	-------------	-------------------

Item No. 17:

Cost for labor and material to add two (2) receptacles and CATV in Commons BL094.

Pricing per Larson Construction correspondence COR #55 dated February 8, 2016, reviewed by DLR Group on February 22, 2016.

Total Item No. 17:	Add:	\$1,284.51
---------------------------	-------------	-------------------

TOTAL AMOUNT OF CHANGE ORDER CC-08:	ADD:	\$58,180.91
--	-------------	--------------------

received
3.2.16

SPEECH

Code 603.3-R2

Exhibit 905.1

State competition
<34-35>
2016

ADMINISTRATIVE REGULATIONS REGARDING FIELD TRIPS AND EXCURSIONS

A written request for overnight trips must be submitted to the building principal not less than three (3) weeks prior to the proposed trip and prior to any travel arrangements being finalized. The request will include: objectives and purposes of the trip; the need, rationale, and justification for an overnight trip; detailed plans for student supervision on the trip; and a complete itinerary and budget of the trip. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher shall submit a written summary of the event.

Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent or designee.

Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors.

In authorizing field trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity and other factors deemed relevant by the superintendent, including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored field trips unless the event is sanctioned by the state athletic associations.

Field Trips Criteria:

The following checklist and application must be submitted for overnight trips along with the required documentation

Criteria		Description	Yes	No
Purpose	Required	The purpose of the field trip/work site visit is clearly defined and "... is a vital part of the curriculum or current activity." Reference: Board Policy 603.3	X	
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this field trip/work site visit. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this field trip/work site visit or excursion is an initial common experience or a culminating experience.	X	
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this field trip/work site visit or excursion.	X	
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.	?	
Funding	Required	A source of funding has been determined that meets Department of Education and District guidelines Reference: Board Policy 603.3	X	
Common Experience	Recommended	This field trip/work site visit is a common experience that all students at this grade level or activity group should have. → <i>could</i>	?	
Multi-disciplinary	Recommended	This field trip/work site visit, excursion addresses more than one curricular area and offers the opportunity for curriculum integration.	X	
School Administrator Approval		<i>Kim Buehler</i>		Date 3-2-16
District Administrator Approval		<i>Rick A. Sanchez</i>		Date 3/3/16
Board Approval				Date

- Students who are eligible for a fee waiver will be covered through the use of contingency or discretionary funds as appropriate.

Adopted 2/1/99 Reviewed 9/08; 7/11; 9/12; 9/13 Revised 10/08; 1/11/10

Overnight trip for Iowa High School Speech Association State Speech Competition

Location: North Scott High School Eldridge, Iowa

Objectives and Purpose: The purpose for this overnight trip is to have students at the contest well rested and ready to perform.

Justification: Transport the students to the State Speech Competition

Itinerary:

On Friday evening, around 4:30pm, we will leave Linn-Mar High School to travel to Eldridge, Iowa to stay at the Quality Inn in Eldridge. We will eat dinner at the Pizza Ranch, then return to the hotel. Students will have some free time to swim and relax. On Saturday morning, we will travel to North Scott High School for the contest. Around 5-5:30 (not sure of contest schedule, so this is an estimate), the students will load the bus and return to Linn-Mar High School. If the students are hungry, we will stop and eat along the way.

Students will only be responsible for meals at the contest and on the trip home. Speech and Boosters will fund the hotel and the meal Friday night. The rooms for the hotel will run around \$660.00 The meal at Pizza Ranch will cost approximately \$150.00.

Below is a list of students and chaperones:

Students: Names not listed for student confidentiality.

Chaperones:

Kevin and Ann Fry

Darlene Johnson

Barbara and Sydney Langguth

One student will be coming with her parents on Saturday and not riding with us.



received
3/3/16

Model UN

Code 603.3-R2

ADMINISTRATIVE REGULATIONS REGARDING FIELD TRIPS AND EXCURSIONS

Spring Conference
< 4/14 - 4/16 >
2016

A written request for overnight trips must be submitted to the building principal not less than three (3) weeks prior to the proposed trip and prior to any travel arrangements being finalized. The request will include: objectives and purposes of the trip; the need, rationale, and justification for an overnight trip; detailed plans for student supervision on the trip; and a complete itinerary and budget of the trip. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher shall submit a written summary of the event.

Exhibit 905.2

Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent or designee.

Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors.

In authorizing field trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity and other factors deemed relevant by the superintendent, including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored field trips unless the event is sanctioned by the state athletic associations.

Field Trips Criteria:

The following checklist and application must be submitted for overnight trips along with the required documentation

Criteria		Description	Yes	No
Purpose	Required	The purpose of the field trip/work site visit is clearly defined and "... is a vital part of the curriculum or current activity." Reference: Board Policy 603.3	✓	
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this field trip/work site visit. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this field trip/work site visit or excursion is an initial common experience or a culminating experience.	✓	
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this field trip/work site visit or excursion.	✓	
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.	✓	
Funding	Required	A source of funding has been determined that meets Department of Education and District guidelines Reference: Board Policy 603.3	✓	
Common Experience	Recommended	This field trip/work site visit is a common experience that all students at this grade level or activity group should have.	✓	
Multi-disciplinary	Recommended	This field trip/work site visit, excursion addresses more than one curricular area and offers the opportunity for curriculum integration.	✓	
School Administrator Approval		<i>Mark Hutchins</i>	Date	3/1/16
District Administrator Approval		<i>Rick A. Johnson</i>	Date	3/3/16
Board Approval			Date	

- Students who are eligible for a fee waiver will be covered through the use of contingency or discretionary funds as appropriate.

Adopted 2/1/99 Reviewed 9/08; 7/11; 9/12; 9/13 Revised 10/08; 1/11/10



Linn-Mar Community Schools

3/2/16
Date Received

Overnight Field Trip Request Form

Field trip requests must be submitted 3 weeks prior to the departure date. Send your completed form, with all required items included, to the **Learning Resource Center, Office of Support Services** for approval. The sponsor will be notified when the approval process is complete.

Sponsor: Hank Gehl's Date of Request: 3/2/16

Purpose of the Trip: Model UN Spring Conference
Cedar Falls, UNI

Departure Date: 4/14/16 Return Date: 4/16/15

Destination: Cedar Falls, Iowa, UNI campus

Chaperones: Hank Gehl's
Kathleen Kelly

Please attach these required items:

- o Itinerary
- o Overnight Accommodations
- o List of Participants
- o Mode of Transportation
- o Criteria Checklist—pg 2 of this form

For Office Use Only	
Building Approval: <u>Mark Hutchins</u>	Date: <u>3/2/16</u>
Principal or Assoc. Principal	
District Approval: _____	Date: _____
Executive Director-Support Services	

April 14th and 15th

- Purpose:** Students will be attending the Spring Conference for the Iowa High School Model United Nations.
- Pre-Planning:** Students will be representing the Brazil, UAE and Algeria at the conference. In preparation students have calculated the positions of their assigned countries and will represent those at the conference by offering debate on topics from the position of their country. In an effort to have students understand the positions of their country they have written position papers about their topics that correlate to the positions held by their country.
- Follow-Up:** Students will debrief the activity at our weekly Model UN meeting discussing the survey that is addressed in the Assessment portion of this document.
- Assessment:** See attached survey.
- Funding:** Funding for our delegation fees are provided by the booster club. In order to pay for our hotel rooms, our organization has sponsored two blood drives and applied for the requisite scholarship money provided by the Mississippi Valley Regional Blood Center. Due to the number of students attending, thus the number of hotel rooms needed, students will be paying \$16.40.

Cost 8 Rooms \$922.88

Paid for via Blood Drive Scholarships: \$563.00

Overage on rooms paid by students at \$16.40 per student.

Conference Cost:

Required:	\$40.00
Delegation Fee (Per Country Assigned)	
Required:	\$10.00
Delegate Fee (Per Student)	

20 students, 3 countries: \$300.00 picked up by Booster Club Request

- Common Experience:** The overall benefit of this activity is to involve the students in working to find solutions to global problems. In doing so, the students experience the activity through the lens of another country while working together with students from all over the state of Iowa.
- Multi-Disciplinary:** This activity has incorporated not only social studies content but also utilization of writing a position paper as well as debate skills. Students will also develop an understanding of parliamentary procedure. As part of this activity, college bound students will also get two days worth of exposure to a college campus.
- Transportation:** Acquired through the Linn-Mar Transportation Department.
- Itinerary:** The Itinerary has not yet been made available by the hosting organization. Typically conference begins with an opening ceremony at 10:00 AM on Friday. After that students are in their committees until 5:00. Dinner from 5:00-7:00 and students are then back in their committees until 9:00. At 9:00 the UNI secretariat hosts a festival for students. 11:00 return to hotel. Conference resumes around 9:00 Am the next morning and students are in Committee until around 2:00. Closing ceremony is at 2:00 where "Outstanding Delegates" are recognized. Here is a link to where this will be posted:
<https://sites.google.com/site/ihsmun0uni/clients/conference-schedule>
- Accommodations:** AmericInn: Cedar Falls Iowa



received
3/4/16

Robotics
IOWA FRC Competition
Code 603.3-R2

3/24-3/26
2016

ADMINISTRATIVE REGULATIONS REGARDING FIELD TRIPS AND EXCURSIONS

A written request for overnight trips must be submitted to the building principal not less than three (3) weeks prior to the proposed trip and prior to any travel arrangements being finalized. The request will include: objectives and purposes of the trip; the need, rationale, and justification for an overnight trip; detailed plans for student supervision on the trip; and a complete itinerary and budget of the trip. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher shall submit a written summary of the event.

Exhibit 905.3

Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent or designee.

Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors.

In authorizing field trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity and other factors deemed relevant by the superintendent, including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored field trips unless the event is sanctioned by the state athletic associations.

Field Trips Criteria:

The following checklist and application must be submitted for overnight trips along with the required documentation

Criteria		Description	Yes	No
Purpose	Required	The purpose of the field trip/work site visit is clearly defined and "... is a vital part of the curriculum or current activity." Reference: Board Policy 603.3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this field trip/work site visit. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this field trip/work site visit or excursion is an initial common experience or a culminating experience.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this field trip/work site visit or excursion.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Funding	Required	A source of funding has been determined that meets Department of Education and District guidelines Reference: Board Policy 603.3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Common Experience	Recommended	This field trip/work site visit is a common experience that all students at this grade level or activity group should have.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Multi-disciplinary	Recommended	This field trip/work site visit, excursion addresses more than one curricular area and offers the opportunity for curriculum integration.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School Administrator Approval		<i>[Signature]</i>	Date	3/2/16
District Administrator Approval		<i>[Signature]</i>	Date	3/4/16
Board Approval			Date	

- Students who are eligible for a fee waiver will be covered through the use of contingency or discretionary funds as appropriate.

Adopted 2/1/99 Reviewed 9/08; 7/11; 9/12; 9/13 Revised 10/08; 1/11/10



Linn-Mar Community Schools

3/2/16
Date Received

Overnight Field Trip Request Form

Field trip requests must be submitted 3 weeks prior to the departure date. Send your completed form, with all required items included, to the **Learning Resource Center, Office of Support Services** for approval. The sponsor will be notified when the approval process is complete.

Sponsor: Dan Niemitalo / LM Robotics Date of Request: 03/02/16

Purpose of the Trip: Compete in the Iowa FRC Regional Competition.

Empowering students to become technology leaders through experiential learning and mentorship.

Departure Date 03/24/16 Return Date: 03/26/16

Destination: McLeod Center / UNI Dome (Cedar Falls, IA)

Chaperones:	<u>Dan Niemitalo</u>	<u>Kevin Stucker</u>
	<u>Andy Marshall</u>	<u>Carl Gloe</u>
	<u>Robert Frederick</u>	<u>Paul Livermore</u>

Please attach these required items:

- o Itinerary
- o Overnight Accommodations
- o List of Participants
- o Mode of Transportation
- o Criteria Checklist—pg 2 of this form

For Office Use Only		
Building Approval:	<u>Mark Stucker</u> Principal or Assoc. Principal	Date: <u>3/2/16</u>
District Approval:	<u>RSI</u> Executive Director-Support Services	Date: <u>3/4/16</u>

Purpose of Field Trip

Linn-Mar Robotics Mission Statement:

Empowering students to become technology leaders through experiential learning and mentorship.

Our team's activities flow from our mission statement. This competition trip meets our goals in a variety of ways.

- Interact with our local group of teams and supporters. This will be the first event to ever feature 10+ Iowa FIRST Robotics Competition teams, and the first ever FRC event in the state of Iowa. We expect opportunities to interact with a variety of sponsors and STEM supporters who are active in Iowa. We also expect an absolutely outstanding field of teams, including both a strong group of Iowa teams and a bunch of teams from out of state that we know are good from past experience.
- Provide students with experiences that are similar in many ways to the business world; that includes communicating in a professional manner with people from other organizations, solving problems on a tight time table, using technical knowledge in a high pressure situation, looking for best practices within other organizations, marketing our team and our "product" to other organizations, and more.
- Practice leadership in a variety of settings within the competitions; that includes leading the scouting effort, leading the drive team, organization the pits, acting as a safety captain, and more.
- Practice many of the relevant technical and non-technical skills we have been working on in LM Robotics, including troubleshooting, programming, problem solving, communication, and data management.
- Attempt to advance to the FIRST World Championship in April 2016 in St. Louis. Attending this event would be a very inspiring opportunity for all students involved.

Pre-Planning

Every student will be assigned one or more roles prior to the trip. These role descriptions include preparation that is to be done prior to the trip. All of the roles include a follow-up component, such as reporting to the team on best practices learned from other teams.

Roles have been provisionally assigned (attached), but in the coming weeks we will refine these roles as the competition approaches.

Assessment

The trip will be assessed in multiple ways. The competitive success of the team is one such measure; we hope to rank highly enough to be alliance captains, then advanced through elimination rounds and win the tournament.

After we return from the event, we will have a significant debriefing meeting with the team. Students in the various roles will discuss their findings, and we will create a list of resulting tasks to be done.

One of the benefits of this event is that it can inform our future work. We will use what we learn on this trip to direct our FRC team's workload in the coming weeks and months.

Follow-Up

This is our first official FRC event of the 2016 season. After this event, we will head to the Minnesota North Star Regional (April 6-8). In the week and a half leading up to that second regional event, we will be very busy improving our practices to reach better competitive heights.

Some possible areas for improvement between competitions:

- Improve our scouting system - better data flow between scouts and drive team
- Improve mechanisms (climber, ball gatherer, drive train)
- Improve autonomous software (shape recognition, line tracking, improve timing, fix bugs)
- Adapt our match strategy to an evolving game (level of play increases each week)
- Add polish to our Chairman's Award presentation and interview
- Improve our pit setup to ensure safety and maximize productivity
- Richer student interactions with the various groups of other people at the event

Funding – Travel

Travel expenses (\$190 per students) are paid for by students' families. The trip is optional, and we will explore scholarship possibilities if students have a financial need and want to attend.

Projected expenses are as follows:

Hotel Rooms (8 rooms): \$109 + tax x 8 rooms x 2 nights	\$1900
Van rentals (5 vans x 4 days):	\$950
Van gas:	\$300
Truck gas (haul robot + tools + supplies):	\$100
Group lunch / breakfast food / stadium pizza for group	\$250
Parking:	\$50
Approximate Total:	\$3550

With approximately 19 students attending, this puts the cost per student at \$190 per student. Students will pay for the costs before the trip. Students will also be responsible for bringing money along for two supper meals (approximately \$30).

Travel is funded primarily by by students' families and paid out of the LM Robotics travel account.

Funding – Other Expenses

The registration fees (\$5,000) and materials costs related to this event are paid out of the LM Robotics general budget (approximately \$50,000).

LM Robotics' general budget (HS clubs account 21.3209.1900.950.7426) is funded in a variety of ways:

- Donations and grants from businesses and non-profit organizations
- Donations from individual families and mentors
- Student member dues
- LM Booster Club support
- Fundraising through summer robotics and Lego camps

Linn-Mar Robotics received a Rockwell Collins FRC grant in the amount of \$10,000 in 2015-2016 to pay for registration fees for two regional events (\$9,000), with the remaining \$1,000 funding either a portion of the Championship registration fee (\$5,000 if we qualify) or a portion of our robot parts expenses (approximately \$8,000 for the season).

2016 Iowa Regional Trip Itinerary
FIRST Robotics Competition (FRC)
Cedar Falls, MN

<p>Wednesday, 03/23/16 (no overnight Wednesday) (evening equipment drop off only)</p> <p>3:30 PM Load truck with robot / supplies 4:30 PM Depart for Cedar Falls (5 people) 5:30 PM Unload equipment at venue 6:30 PM Supper on the road; depart for LMHS 8:30 PM Arrive back at LMHS</p> <p>Thursday, 04/07/16</p> <p>6:45 AM Meet at LMHS Shop (Door 5B) 7:15 AM Depart from LMHS 8:30 AM Arrive at Arena Registration Maintenance Pits open Robot Inspection 9:00 AM Driver's Meeting 11:00 AM Lunch at arena 12:00 PM Practice Matches Begin 6:30 PM Practice Matches End 7:00 PM Supper near hotel (tentatively) 8:00 PM Pits close (we may leave earlier) 9:00 PM Team meeting 10:30 PM In rooms 11:00 PM Lights Out</p>	<p>Friday, 04/08/16</p> <p>6:45 AM Breakfast at hotel 7:15 AM Leave hotel 7:45 AM Arrive at Arena Pits Open 8:30 AM Opening Ceremonies 9:00 AM Seeding Matches begin 12:00 PM Lunch in arena 5:45 PM Awards ceremony, Pits Close 7:00 PM Pizza at hotel 8:00 PM Scouting meetings 10:30 PM In rooms 11:00 PM Lights out</p> <p>Saturday, 04/09/16</p> <p>6:45 AM Check Out + Breakfast at hotel 7:15 AM Leave hotel 7:45 AM Arrive at arena 8:30 AM Opening Ceremonies 9:00 AM Seeding Matches Resume 12:15 AM Alliance Selections for Finals 12:30 PM Lunch in arena 1:30 PM Final Rounds 4:30 PM Awards Ceremony 6:00 PM Bag Robot, load vans 6:30 PM Depart for home 6:45 PM Supper on the road 9:00 PM Arrive back at LMHS</p>
<p>Hotel Clarion Inn University Plaza 5826 University Ave, Cedar Falls, IA 319-277-2230</p>	<p>Arena Mariucci Arena 1901 4th Street Southeast Minneapolis, MN</p>
<p>Transportation Travel via rental vans from Enterprise</p>	<p>Coach Contact Info Dan Niemitale: 319-400-2730</p>

2016 REGIONAL SCHEDULE

IOWA REGIONAL

Competition Schedule

Wednesday, March 23, 2016	
7:00 PM-9:00PM	5 Team Reps to Load In (No pit set up)

Thursday, March 24, 2016	
7:45AM	5 Team Reps to Load In
8:30AM	Pits, Machine Shop, Registration and Inspection Open
9:00AM-11:00AM	Driver's Meeting, Field Open for Measurement and Calibration
11:00AM-12:00PM	Lunch
12:00PM-6:30 PM	Practice Matches
8:00PM	Pits and Machine Shop Close

Friday, March 25, 2016	
8:00AM	Pits and Machine Shop Open
8:30AM-9:00AM	Opening Ceremonies
9:00AM-12:00PM	Qualification Matches
12:00PM-1:00PM	Lunch
1:00PM-5:45PM	Qualification Matches
5:45PM-6:15PM	Awards Ceremony
7:00PM**	Pits and Machine Shop Close immediately following Closing Ceremonies

Saturday, March 26, 2016	
8:00AM	Pits and Machine Shop Open
8:30AM-9:00AM	Opening Ceremonies
9:00AM-12:15PM	Qualification Matches
12:15PM-12:30PM	Alliance Selections
12:30PM-1:30PM	Lunch
1:30PM-4:30PM	Final Rounds
4:30PM-6:00PM	Awards Ceremony
6:30PM	Pits Close

Activities Schedule

Thursday, March 24, 2016	
8:00AM-12:00PM	UNI/AEA 267 Regional Physics Competition
1:00PM-4:00PM	Scholarship Row

Friday, March 25, 2016	
10:00AM-4:00PM	FLL and FTC Demonstrations
10:00AM-4:00PM	Scholarship Row
11:00AM-1:00PM	VIP Event
6:15PM-9:00PM	Team Social – Wellness Recreation Center

Saturday, March 26, 2016	
9:30AM-11:30AM	FLL Jr. Expo
9:30AM-1:30PM	Scholarship Row
10:00AM-1:30PM	FLL and FTC Demonstrations

****Schedule subject to change. All times are estimated based on flow of rounds.**

See Pit Administration table for updated times.



received
3/4/16

Armed Services Club
Spring Field ops. Day
Code 603.3-R2

4/22-4/23
2016

ADMINISTRATIVE REGULATIONS REGARDING FIELD TRIPS AND EXCURSIONS

A written request for overnight trips must be submitted to the building principal not less than three (3) weeks prior to the proposed trip and prior to any travel arrangements being finalized. The request will include: objectives and purposes of the trip; the need, rationale, and justification for an overnight trip; detailed plans for student supervision on the trip; and a complete itinerary and budget of the trip. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher shall submit a written summary of the event.

Exhibit 905.4

Overnight trips involving high school students will require the prior approval of a high school administrator and the superintendent or designee.

Overnight trips for the middle and elementary school students will require the prior approval of the Board of Directors.

In authorizing field trips, the principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity and other factors deemed relevant by the superintendent, including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored field trips unless the event is sanctioned by the state athletic associations.

Field Trips Criteria:

The following checklist and application must be submitted for overnight trips along with the required documentation

Criteria		Description	Yes	No
Purpose	Required	The purpose of the field trip/work site visit is clearly defined and "... is a vital part of the curriculum or current activity." Reference: Board Policy 603.3	✓	
Pre-Planning	Required	There is evidence of pre-planning that will maximize the learning experiences of students on this field trip/work site visit. This should include a prior visit by the teachers in charge. This could include evidence that a conscious decision has been made as to whether this field trip/work site visit or excursion is an initial common experience or a culminating experience.	✓	
Follow-up	Required	There is evidence of planning for follow-up in order to maximize the learning experiences of students on this field trip/work site visit or excursion.	✓	
Assessment	Required	There is evidence that students will be required to demonstrate their understanding of the learning/s expected from this experience.	✓	
Funding	Required	A source of funding has been determined that meets Department of Education and District guidelines Reference: Board Policy 603.3	✓	
Common Experience	Recommended	This field trip/work site visit is a common experience that all students at this grade level or activity group should have.	✓	
Multi-disciplinary	Recommended	This field trip/work site visit, excursion addresses more than one curricular area and offers the opportunity for curriculum integration.	✓	
School Administrator Approval		<i>Mark H. [Signature]</i>	Date	3/2/16
District Administrator Approval		<i>Rick A. [Signature]</i>	Date	3/4/16
Board Approval			Date	

- Students who are eligible for a fee waiver will be covered through the use of contingency or discretionary funds as appropriate.

Adopted 2/1/99 Reviewed 9/08; 7/11; 9/12; 9/13 Revised 10/08; 1/11/10



Linn-Mar Community Schools

3/2/16
Date Received

Overnight Field Trip Request Form

Field trip requests must be submitted 3 weeks prior to the departure date. Send your completed form, with all required items included, to the **Learning Resource Center, Office of Support Services** for approval. The sponsor will be notified when the approval process is complete.

Sponsor: STEVE SCHUETT / SFC KAVITZ Date of Request: APRIL 22 & 23

Purpose of the Trip: THE LINN-MAR ARMED FORCES CLUB WILL USE THE TIME TO DEVELOP CLUB CO-HESSION, TEAMWORK & SELF RELIANCE

Departure Date: FRIDAY APRIL 22 Return Date: SATURDAY 1:00pm

Destination: CAMP WAPSIE 2174 WAPSIE Y RD COGGAN, IA

Chaperones: STEVE SCHUETT
SFC KAVITZ
(MEMBERS OF THE U.S Army)

Please attach these required items:

- Itinerary
- Overnight Accommodations
- List of Participants
- Mode of Transportation
- Criteria Checklist—pg 2 of this form

For Office Use Only	
Building Approval: <u>Mark White</u>	Date: <u>3/2/16</u>
Principal or Assoc. Principal	
District Approval: _____	Date: _____
Executive Director-Support Services	

Linn-Mar Community Schools

Overnight Field Trip Request Form:

Linn-Mar Armed Forces Club

Spring Field Operations Overnight Experience

Purpose:

To provide an extended “hands on opportunity” for developing group cohesion, teamwork and for the chance for the development of self-reliance through exercise, hiking, and training

Pre-Planning:

Pre-Planning for this event has been going on all year in the weekly club meetings and the Fall Field Operations day at Pinicon Ridge Park. We have trained in Ruck Marches, Recon Principles, Drill and Marching, Combat First Aid, Fire-Starting, Meal preparation, Wet Weather survival/Poncho use and how to Pack a Ruckpack for Marching. Physical Training has been incorporated within weekly activities including a Tower Run at Pinicon Ridge Park. The group has also drilled as a Honor Guard, stressing marching, Flag etiquette and close order drill.

Follow-up

Follow-up will occur during the Field Operations day as we process each training, briefing and activity through After Action Reviews. The intent is to build on these exercises so that in the development of the group through May, trust is formed and growth is noted through leadership, effort and command of skills

Funding

The Armed Forces club started the year with a \$200.00 budget through the L-M Booster club. The Booster Club has purchased equipment needed for the Color Guard which was around \$400.00. The US Army has provided food and Drink for all club meetings and will provide transportation and soldiers time for needed training and supervision. The Camp Wapsie fees will be paid for by the club members and their families, total cost will be around \$20.00 for 2 meals and lodging and the High Ropes Course.

Common Experience

All students will have an equal chance to experience all activities through careful thought and preparation on the leaders part. Squads will be formed, with a rotating leadership and responsibility. There will be enough adult supervision to note how things are going, with After Action Reviews happening at regular intervals adjustments to the itinerary can and will take place to insure all are included.

Multi-Disciplinary

The Spring Field Operations day will cross and mix the disciplines of Physical Training; Leadership and Co-operative goal accomplishment; the Science of Map Orientation and Compass/GPS coordination. Included will be a writing component which each participant will complete in a Journal, with a final Journal entry encapsulating their experience.

Linn-Mar Armed Forces Club

Spring Field Operations Day

Friday April 22-Saturday April 23

Objectives:

- To form a more cohesive group through shared action and accomplishment
- To learn through hands-on training
- To experience methods used in the Armed Forces for drill and cadence, Physical Training, Recon, First Aid, Ruck Marching, packing , survival training and map orientation
- To learn cooperation and teamwork through instruction on the low ropes and high rope courses
- To experience a night hike

Parent Permission Form

Spring Field Operations Day

When: Friday April 22 and 23 Overnighter

Time: All Day Friday back at school 1:00pm Sat

Where: Camp Wapsie YMCA Camp

Cost: TBD

Transportation: Vans U.S. Army

Student Name: _____

Parent Signature: _____

What to Bring:

- | | |
|---|--|
| • Sleeping Bag | • (no lighter fluid or matches) |
| • Sack Lunch for Friday-No Pop
we will provide drink. | • Rain gear (Rain will not stop
outdoor activities) |
| • Backpack | • Gloves, Hat and warm jacket |
| • Running/Hiking shoes | • Notebook and paper/pencil for
Briefings |
| • Inside foot wear/slippers socks | • Cell phones will be checked in
upon arriving at LM-given back
upon return to door #1 |
| • Change of underwear/socks/T's | |
| • Scrounge fire-starter material in
waterproof container | |

Spring Field Operations Day

Friday April 22-23rd

Tentative Itinerary for the Days:

0830	Pick-up Linn-Mar High School
0915	Orientation to facility, staff, prep for PT
0930	Physical Training
1000	Hydration /cool down
1015	Low Ropes Course
1115	Sack Lunch in the Field
1200	Lunch Guests and Discussion
1300	KP and Area clean-up/ Personal Time
1330	High Ropes Course/Y Staff
1500	Rest and After Action Review
1530	Ruck March and Recon
1630	Outdoor Survival Training
1800	Dinner provided by Wapsie Staff
1845	Map Orientation/GPS/With and Without Compass
1900	After Action Review
1930	Prepare for Night Hike
2000	Night Hike
2100	After Action Review
2200	Shower and Barracks inspection
2230	Lights Out
0530	Lights on Morning Recon and PT
0700	Clean up and Pack –up
0800	Breakfast provided by Camp Wapsie
0900	Low Ropes Course
1030	After Action Review
1100	Field Demonstration by US Army
1200	Field Lunch MRE's
1230	Site Clean up Leave for Linn-Mar
1000	Door #1 Linn-Mar