



| Strategic Goal 1 | Strategic Goal 2 | Strategic Goal 3 | Strategic Goal 4 | Strategic Goal 5 |
|--|--|---|--|--|
| Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i> | Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i> | Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i> | Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i> | Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i> |

**LINN-MAR COMMUNITY SCHOOL DISTRICT
BOARD WORK SESSION – EXPULSION HEARING
MINUTES – MARCH 9, 2015**

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Directors work session was called to order in the Board Room of the Learning Resource Center by Vice President Barry Buchholz at 5:00 PM. Roll was taken and it was determined a quorum was present. Board members present: Buchholz, Crawford, Gadelha, Hutcheson, Patterson, Wilson. Absent: Isenberg. Administration present: Mulholland, Halupnik, Jensen.

200: REVISION AND/OR ADOPTION OF THE AGENDA **Motion 207-03-09**

Motion by Patterson to approve the agenda as presented. Second by Gadelha. Voice vote. Motion unanimously approved.

300: CLOSED SESSION

301: Motion to Move to Closed Session **Motion 208-03-09**

Motion by Patterson for the Board to move to a closed session as provided in Section 21.5(1)(e) of the Code of Iowa to conduct a hearing to determine whether to suspend or expel a student. Second by Hutcheson. Roll call vote resulted in all ayes. Motion unanimously approved.

302: Motion to Return to Open Session **Motion 209-03-09**

Motion by Patterson for the Board to return to an open session. Second by Hutcheson. Roll call vote resulted in all ayes. Motion unanimously approved.

303: Determination **Motion 210-03-09**

Patterson made the following motion which was seconded by Crawford and passed unanimously by a roll call vote:
As a result of the closed hearing, the student in question is expelled from school and all of Linn-Mar Community School District property for a period of twelve (12) months beginning March 10, 2015. However, the student may apply at the end of the first semester of the 2015-16 school year (two weeks prior to the start of the second semester) for readmission to Linn-Mar High School based on providing evidence of:

- 1. Progress toward graduation with grades C or better on high school courses provided by Kirkwood Community College;*
- 2. Ongoing counseling focusing on drug education and making good choices;*
- 3. Drug testing results during the period of expulsion demonstrating non-use; and*
- 4. Ongoing connection with Todd Goodell, Linn-Mar High School Guidance Counselor, throughout the expulsion period demonstrating progress toward graduating with his class.*

400: ADJOURNMENT **Motion 211-03-09**

Motion by Crawford to adjourn at 6:13 PM. Second by Gadelha. Voice vote. Motion unanimously approved.

Barry Buchholz, Board Vice President

Angie Morrison, Board Secretary

*Minutes respectfully submitted by:
Katie Mulholland, Superintendent
March 9, 2015*



| Strategic Goal 1 | Strategic Goal 2 | Strategic Goal 3 | Strategic Goal 4 | Strategic Goal 5 |
|---|---|--|---|---|
| Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i> | Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i> | Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i> | Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i> | Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i> |

**LINN-MAR COMMUNITY SCHOOL DISTRICT
BOARD REGULAR SESSION MINUTES
MARCH 9, 2015 @ 7:00 PM**

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Directors regular session was called to order in the Board Room of the Learning Resource Center by Vice President Barry Buchholz at 7:00 PM. Roll was taken and it was determined a quorum was present. Board members present: Buchholz, Crawford, Gadelha, Hutcheson, Patterson, and Wilson. Absent: Isenberg. Administration present: Mulholland, Morrison, Halupnik, Jensen, Anderson, K. Christian, Ramos, and Ironside.

200: REVISION AND/OR ADOPTION OF THE AGENDA **Motion 212-03-09**

Motion by Hutcheson for the Board to accept the agenda as presented. Second by Patterson. Voice vote. Motion unanimously approved.

300: AUDIENCE COMMUNICATIONS

400: RESOLUTIONS, OPENING OF BIDS, AND PUBLIC HEARINGS

401: Public Hearing on Oak Ridge Building Envelope Repairs *Refer to Exhibit 902.1*
There was a public hearing on the plans, specifications, form of contract, and estimated total cost of the Oak Ridge building envelope repairs. No comments were received.

500: RECOGNITIONS/PROCLAMATIONS

600: BOARD ANNOUNCEMENTS AND REPORTS

601: Board Visit: Wilkins Elementary

The Board expressed appreciation to the Wilkins staff for the information shared on the Teacher Leadership Program during their March 4th visit.

602: Finance/Audit Committee

Hutcheson reported that at the March 5th meeting of the Finance/Audit Committee the discussion focused on the District budget and a tentative timeline for the sale of a bond to help fund the High School renovation project.

603: Marion City Council

Gadelha reported that at the March 5th Marion City Council meeting the city projected a property tax increase for the upcoming fiscal year. The discussion on the nicotine ban in public parks will be discussed at a later date.

604: Legislative Committee: A Day on the Hill

Mulholland, Halupnik, and Patterson visited the Capitol on March 5th and were able to speak with 12-15 legislators, including the Speaker of the House and Senate Majority Leader. The message they received was to continue communication with legislators because of no movement on Supplemental State Aid.

700: INFORMATIONAL REPORTS

701: Naviance Student Success Tracker System

Jeff Gustason, High School Principal, demonstrated the Naviance Student Success Tracker System that will be implemented for the 2015-16 school year. The program organizes college and career planning with interest assessments and then integrates the results with the student's four-year plan. The system also has an alumni piece that can be used for data gathering. Parents, students, and counselors will be able to utilize the system and individualize it for each student.

702: Technology Plan

Exhibit 702.1

Executive Director of Technology Services Jeri Ramos presented the District Technology Plan for 2015-18. The Technology Advisory Council was involved with creating the plan along with feedback and input from the Cabinet and the Technology Committee, media specialists, Technology Integration Coaches (TICs), teachers, and administrators. Bob Read, Director of Middle School Teaching & Learning, worked with the TICs to align the Iowa Core Standards to the ISTE Standards.

703: FY2016 Budget Presentation

Exhibit 703.1

Chief Financial Officer JT Anderson discussed the necessity of publishing and certifying the FY2016 budget at the worst case scenario due to the unknown factor of Supplemental State Aid (SSA). Anderson explained that after the legislature has set SSA, the levy could then be lowered but it cannot be raised higher than the originally published rate. The current plan is to publish the budget based on 0% SSA. Anderson also discussed reasons the tax rate could potentially be higher in FY2016. The reasons included: slow growth in valuation, commercial and industrial rollback, TIF increase, unfunded and underfunded mandates, and on-time funding for enrollment increases.

800: SUPERINTENDENT'S UPDATE

801: Superintendent's Update

Walk-In Exhibit 801.1

Katie Mulholland, Superintendent, shared the following highlights from around the District:

- On March 7th the Jazz Ensemble performed at the NEIBA District Jazz Festival placing first out of twelve 4A bands. The ensemble qualified for the Iowa Jazz Championships to be held at the Civic Center in Des Moines on Tuesday, March 31st. Individuals honored were: Matthew Anderson (drums) as overall outstanding soloist and Emily DeJong (tenor saxophone) with an honorable mention as outstanding soloist.
- Chad Schumacher, Linn Grove Principal, will be project manager for the High School renovation project beginning April 1st. Chad Buchholz, Excelsior Assistant Principal & Athletic Director, will fill in part-time at Linn Grove during the transition. Kristi Hicks, Director of Early Childhood, will fill in part-time at Excelsior for Buchholz. All three will work their regular assignments in the afternoons.
- Karla Terry, Community Relations Coordinator, reported there are currently 581 volunteers in the District that have logged 16,000 hours this year. Volunteers who have logged 100+ hours this year will be recognized at Lowe Park on May 21st at noon.

900: UNFINISHED BUSINESS

901: High School Science Room Project Payment Approval **Motion 213-03-09** *Exhibit 901.1*
Motion by Patterson for the Board to approve the application and certificate for payment number 6 to Garling Construction in the amount of \$39,316.88 for their completed work on the High School science room project. Second by Gadelha. Voice vote. Motion unanimously approved.

902: Oak Ridge Building Envelope Repairs Specifications Approval **Motion 214-03-09** *Exhibit 902.1*
Motion by Hutcheson for the Board to approve the plans, specifications, form of contract, and estimated total cost for the Oak Ridge building envelope repairs; to be let for bid on March 10, 2015. Second by Patterson. Voice vote. Motion unanimously approved.

903: Second Reading of Board Policy 600 Series **Motion 215-03-09** *Exhibit 903.1*
Motion by Gadelha for the Board to approve the second reading of Board Policy Series 600: *Educational Program (Partial Listing 603.3 thru 605.7)*. Second by Patterson. Voice vote. Motion unanimously approved.

600 SERIES - EDUCATIONAL PROGRAM

| 603 | | INSTRUCTIONAL ARRANGEMENTS | |
|--------------------|-----------------|-----------------------------------|---|
| Reviewed | 2/15 | 603.3 | Field Trips and Excursions |
| Reviewed | 2/15 | 603.3-R1 | Administrative Regulations Regarding Field Trips and Excursions |
| Reviewed | 2/15 | 603.3-R2 | Administrative Regulations Regarding Field Trips and Excursions |
| Deleted | 2/15 | 603.4 | Outside Resource People |
| Reviewed | 2/15 | 603.5 | Teaching Controversial Issues |
| Reviewed | 2/15 | 603.6 | School Ceremonies and Observances |
| Revised | 2/15 | 603.7 | Homework |
| Revised | 2/15 | 603.8 | Physical Education |
| New | 2/15 | 603.8-E | Request to be Excused from High School Physical Education Course |
| Reviewed | 2/15 | 603.9 | Religion in the Schools |
| Reviewed | 2/15 | 603.9-R | Administrative Regulations Regarding Religion in the Schools |
| Reviewed | 2/15 | 603.1 | Religion-Based Exclusion from School Programs |
| Reviewed | 2/15 | 603.11 | Health Education |
| Reviewed | 2/15 | 603.11-E | Human Growth and Development Student Excuse Form |
| Reviewed | 2/15 | 603.12 | Technology and Instructional Materials |
| Revised | 2/15 | 603.12-R1 | Administrative Regulations Regarding the Internet |
| Revised | 2/15 | 603.12-R2 | Administrative Regulations Regarding Internet – Appropriate Use |
| Revised | 2/15 | 603.12-E1 | Internet Access Permission Letter to Parents/Guardians/Legal Custodians |
| Reviewed | 2/15 | 603.12-E2 | Internet Use Agreement, Staff |
| Revised | 2/15 | 603.13 | School District Web Page |
| Revised | 2/15 | 603.13-R | Administrative Regulations Regarding Web Page Development |
| Reviewed | 2/15 | 603.14 | Copyright Compliance |
| Reviewed | 2/15 | 603.14-R | Administrative Regulations Regarding Copyright Compliance |
| 604 | | SERVICES | |
| Reviewed | 2/15 | 604.1 | Guidance and Counseling |
| Reviewed | 2/15 | 604.4 | Talented and Gifted Program |
| Reviewed | 2/15 | 604.5 | Program for Students at Risk |
| Revised | 2/15 | 604.6 | School Library |
| 605 | | PUPIL PROGRESS | |
| Revised | 2/15 | 605.1 | Student Progress Reports and Conferences |
| Reviewed | 2/15 | 605.2 | Testing Program |
| Revised | 2/15 | 605.3 | Graduation Requirements |
| Reviewed | 2/15 | 605.31 | Early Graduation |
| Revised | 2/15 | 605.31-R | Administrative Regulations Regarding Early Graduation Application |
| Reviewed | 2/15 | 605.31-E1 | Early Graduation Application |

| | | | |
|----------|------|-----------|--|
| Reviewed | 2/15 | 605.31-E2 | Parental Permission Form |
| Reviewed | 2/15 | 605.32 | Participation in Graduation Ceremonies |
| Reviewed | 2/15 | 605.5 | Student Promotion and Retention |
| Reviewed | 2/15 | 605.6 | Student Performance Testing for Classroom Credit |
| Reviewed | 2/15 | 605.7 | Multicultural / Gender Fair Education |

1000: NEW BUSINESS

1001: Excelsior Mechanical Room Upgrade Bid Approval **Motion 216-03-09** *Exhibit 1001.1*
Motion by Patterson for the Board to approve the bid from B.G. Brecke, Inc., for the Excelsior mechanical room upgrade in the amount of \$211,700.00. Second by Hutcheson. Voice vote. Motion unanimously approved.

1002: High School Roof Improvements Bid Approval **Motion 217-03-09** *Exhibit 1002.1*
Motion by Patterson for the Board to approve the bid from West Branch & Tipton Roofing Co., Inc., for the High School roof improvements, sections P & Q, in the amount of \$167,680.00. Second by Hutcheson. Voice vote. Motion unanimously approved.

1003: High School Gymnasium Bleachers Project Contract Approval **Motion 218-03-09** *Exhibit 1003.1*
Motion by Gadelha for the Board to approve the contract with Academic Specialties (dba Iowa Direct Equipment) for the High School gymnasium bleacher project in the amount of \$249,700.00. Second by Patterson. Voice vote. Motion unanimously approved.

1004: High School Renovation Project Bid Approval **Motion 219-03-09** *Exhibit 1004.1*
Motion by Patterson for the Board to approve the bid from Larson Construction of Independence, Iowa for the High School renovation project in the amount of \$19,548,000.00. Second by Gadelha. Eric Beron from DLR gave a summary of the bid results and discussed the different bidding environments around the state. Voice vote. Motion unanimously approved.

1005: High School Renovation: Construction Materials Testing Services Bid Approval **Motion 220-03-09** *Exhibit 1005.1*
Motion by Hutcheson for the Board to approve the bid from Terracon Consultants, Inc., for the High School renovation project construction materials testing services in the amount of \$69,365.00. Second by Patterson. Voice vote. Motion unanimously approved.

1006: High School Renovation: SWPPP Services Bid Approval **Motion 221-03-09** *Exhibit 1006.1*
Motion by Patterson for the Board to approve the bid from Soil-Tek for the High School renovation project SWPPP services in the amount of \$1,300.00. Second by Gadelha. Voice vote. Motion unanimously approved.

1007: High School Renovation: Communications Tower Relocation Bid Approval **Motion 222-03-09** *Exhibit 1007.1*
Motion by Gadelha for the Board to approve the bid from Tri State Tower, Inc., for the relocation of the communications tower due to the High School renovations in the amount of \$84,300.50. Second by Hutcheson. The Board asked for verification of a credit for the recycling of the metal from the existing tower. Voice vote. Motion unanimously approved.

1008: ImOn Fiber Build Proposal Motion 223-03-09*Exhibit 1008.1*

Motion by Patterson for the Board to approve the proposal with ImOn Communications to build a fiber path to Linn-Mar Schools connecting Bowman Woods Elementary to Westfield Elementary for a sum of \$80,810.92. Second by Gadelha. Voice vote. Motion unanimously approved.

1009 Fiber Optic Purchase Agreement Motion 224-03-09*Exhibit 1009.1*

Motion by Hutcheson for the Board to approve the resolution with the City of Marion for the purchase of four (4) strands of fiber optics and lease such space as the same occupy in the conduit for 99 years or until the City of Marion ceases operation of the fiber optic system for a sum of \$27,871.20. Second by Patterson. Voice vote. Motion unanimously approved.

1010: Early Graduation Requests Motion 225-03-09*Exhibit 1010.1*

Motion by Gadelha for the Board to approve the following early graduation requests: Allison Barger, Zach Court, Anna Drahos, Madilynn Griffin, and Ryan Larkin. Second by Patterson. Voice vote. Motion unanimously approved.

1011: Approval of Fundraising Requests Motion 226-03-09*Exhibit 1011.1*

Motion by Hutcheson for the Board to approve the additional 2014-15 fundraising requests as presented. Second by Gadelha. Mulholland asked that the boys' tennis request be withheld until a later date. Voice vote. Motion unanimously approved.

1100: CONSENT AGENDA Motion 227-03-09

Motion by Patterson for the Board to accept the consent agenda as presented. Second by Wilson. Voice vote. Motion unanimously approved.

1101: Personnel**Certified Staff: Resignation**

| Name | Assignment | Dept. Action | Reason |
|--------------|-------------------------------|--------------|------------|
| Hutton, Mary | BW: Guidance Counselor | June 5, 2015 | Retirement |
| Zahn, Lori | WF: Special Education Teacher | June 5, 2015 | Personal |

Classified Staff: Assignment/Reassignment/Transfer

| Name | Assignment | Dept. Action | Salary Placement |
|--------------------|---|-------------------|------------------------|
| Cope, Cheryl | NS-HS: General Help from 4 to 5 hours/day | March 2, 2015 | Same |
| Heneisen, Chrystal | NS: From WE/HS General Help to HS Lead Cook | March 2, 2015 | SEIU A, Step 1 + \$.25 |
| Juergens, Barbara | NS-WE: General Help from 3 to 4.5 hrs/day | March 2, 2015 | Same |
| Petersen, Sheila | NS: From HS General Help to Substitute | February 27, 2015 | Step 1 |
| Preiss, Melissa | NS-HS: General Help from 5 to 6 hrs/day | March 2, 2015 | Same |
| Riley, Kevin | TR: From Sub Driver to Regular Driver | February 24, 2015 | TR, Step 1 |

Classified Staff: Resignation

| Name | Assignment | Dept. Action | Reason |
|-------------------|-------------------------------|-------------------|------------------|
| Bochicchio, Heidi | NS-HS: Lead Cook | February 20, 2015 | Personal |
| Curler, Sandra | EX: Student Support Associate | March 7, 2015 | Other Employment |

Extra-Curricular Positions: Assignment/Reassignment/Transfer

| Name | Assignment | Dept. Action | Salary Placement |
|----------------|------------------------------------|-------------------|-----------------------|
| Mahmens, Mitch | HS: Asst Varsity Boys Tennis Coach | February 23, 2015 | Schedule H Category D |

Extra-Curricular Positions: Resignations

| Name | Assignment | Dept. Action | Reason |
|-------------------|--|-------------------|----------|
| Bures, Katie | HS: Asst Varsity Girls Diving/Swimming Coach | March 2, 2015 | Personal |
| Name | Assignment | Dept. Action | Reason |
| Epner, Kelsey | HS: Asst Fall/Winter Poms Coach | March 3, 2015 | Personal |
| Helgerson, Robert | OR: Asst Boys Soccer Coach | February 18, 2015 | Personal |
| Schmidt, Allison | HS: Head Varsity Girls Poms Coach | February 23, 2015 | Personal |
| Suther, Mike | HS: Asst Varsity/JV Girls Basketball Coach | March 4, 2015 | Personal |

1102: Approval of Minutes from February 23, 2015

Exhibit 1102.1

1103: Approval of Bills

Exhibit 1103.1

1104: Approval of Contracts

Exhibits 1104.1 thru 1104.4

- 1) Coe College contractual agreement with Linn-Mar Community School District for cooperation in a student teaching program for the 2015-16 academic school year.
- 2) Luther College contractual agreement with Linn-Mar Community School District for cooperation in a clinical field experience program for the 2015-16 academic school year.
- 3) Mount Mercy University contractual agreement with Linn-Mar Community School District for cooperation in a student teaching or field experience program for the 2015-16 academic school year.
- 4) Lease agreement with Family Video Movie Club, Inc., for 36-month rental of space, commencing on September 1, 2015 to house the Success Center at 1055 Linden Drive, Suite B, Marion, Iowa.

1105: Approval of Overnight Fieldtrip Requests

Exhibit 1105.1

- 1) Robotics FIRST Regional Competition: March 18-21, 2015 at the Panther Arena in Milwaukee, Wisconsin.

1106: Board Information

Exhibit 1106.1

- 1) School Finance Report and Cash Balances thru February 28, 2014.
- 2) School Finance Report and Cash Balances thru February 28, 2015.

1107: Items Removed from the Consent Agenda for Separate Action

1200: COMMUNICATIONS, ANNOUNCEMENTS, AND TRANSMITTALS

1201: Communications

1202: Calendar

| Date | Time | Event | Location |
|--|----------|--------------------------------|-----------------------|
| March 11 th | 11:30 AM | MEDCO Luncheon | Cedar Rapids Marriott |
| March 11 th | 4:30 PM | Special Education Advisory | LRC Conf Rm 304/305 |
| March 13 th | | LION Award Submission Deadline | |
| March 16 th -20 th | | Spring Break | |
| March 19 th | 5:30 PM | Marion City Council | Marion City Hall |
| March 24 th | 11:45 AM | Executive Committee | LRC Office Conf Rm |
| March 25 th | 5:00 PM | Policy Committee | LRC Office Conf Rm |
| March 27 th | 6:00 PM | LM Foundation MANE Event | Cedar Rapids Marriott |
| March 30 th | 5:00 PM | Policy Committee | LRC Office Conf Rm |
| Date | Time | Event | Location |
| April 1 st | 4:00 PM | Equity Committee | LRC Board Room |

| Date | Time | Event | Location |
|--------------------------------------|----------|----------------------------------|----------------------------|
| April 6 th | 5:00 PM | Board Work Session | LRC Board Room |
| | 7:00 PM | Board Regular Session | |
| April 7 th | 7:30 AM | Finance/Audit Committee | LRC Office Conf Rm |
| April 7 th | 11:45 AM | Executive Committee | LRC Office Conf Rm |
| April 8 th | 4:00 PM | Health/Human Development | LRC Board Room |
| April 9 th | 9:00 AM | ERMA Committee | LRC Rick Ironside's Office |
| April 9 th | 5:30 PM | Marion City Council | Marion City Hall |
| April 13 th | 5:00 PM | Policy Committee | LRC Office Conf Rm |
| April 15 th | 4:30 PM | Special Education Advisory | LRC Conf Rm 304/305 |
| April 15 th | 4:30 PM | LIONS & Volunteer Awards | LRC Board Room |
| April 18 th | 8:30 AM | Coffee Conversation | Excelsior |
| April 20 th | 5:00 PM | Board Work Session | LRC Board Room |
| | 7:00 PM | Board Regular Session | |
| April 21 st | 11:45 AM | Executive Committee | LRC Office Conf Rm |
| April 23 rd | 5:30 PM | Marion City Council | Marion City Hall |
| April 27 th | 5:30 PM | Construction Advisory | LRC Board Room |
| April 28 th | 5:30 PM | Technology Advisory | LRC Board Room |
| April 29 th | 5:00 PM | Policy Committee | LRC Office Conf Rm |
| Date | Time | Event | Location |
| May 4 th | 5:00 PM | Board Work Session | LRC Board Room |
| | 7:00 PM | Board Regular Session | |
| May 5 th | 7:30 AM | Finance/Audit Committee | LRC Office Conf Rm |
| May 5 th | 11:45 AM | Executive Committee | LRC Office Conf Rm |
| May 4 th -8 th | | Teacher Appreciation Week | |
| May 4 th -8 th | | School Board Recognition Week | |
| May 7 th | 5:30 PM | Marion City Council | Marion City Hall |
| May 11 th | 7:30 AM | LM Staff Recognition Celebration | HS Auditorium |
| May 11 th | 5:00 PM | Board/Superintendent Retreat | LRC Board Room |
| May 13 th | 5:00 PM | Policy Committee | LRC Office Conf Rm |
| May 13 th | 5:00 PM | Career & Technical Education | LRC Board Room |
| May 14 th | 9:00 AM | ERMA Committee | LRC Rick Ironside's Office |
| May 16 th | 8:30 AM | Coffee Conversation | Novak Elementary |
| May 18 th | 5:00 PM | Board Work Session | LRC Board Room |
| | 7:00 PM | Board Regular Session | |
| May 19 th | 11:45 AM | Executive Committee | LRC Office Conf Rm |
| May 20 th | 4:00 PM | District Retirement Reception | LRC Board Room |
| May 21 st | 12:00 PM | 100 Hour Volunteer Reception | Lowe Park |
| May 21 st | 5:30 PM | Marion City Council | Marion City Hall |
| May 24 th | 1:00 PM | Graduation | US Cellular Center |
| May 25 th | | No School – Memorial Day | |
| Date | Time | Event | Location |
| June 2 nd | | Last Day of School | |

1203: Committees

| Committee | Participants |
|-------------------------------|---|
| Executive Committee | Tim Isenberg, Barry Buchholz, Katie Mulholland |
| Finance/Audit Committee | Barry Buchholz, Todd Hutcheson, Elizabeth Wilson, Angie Morrison, JT Anderson, Katie Mulholland |
| Policy Committee | Rene Gadelha, Tina Patterson, Katie Mulholland |
| Career & Technical Education | Elizabeth Wilson, Dirk Halupnik |
| Construction Advisory Council | Barry Buchholz, Rick Ironside, Katie Mulholland |
| Ed Leader 21 | Gadelha, Wilson, Jensen, Halupnik |
| ERMA (Energy Efficiency) | Todd Hutcheson, Rick Ironside |
| Equity Advisory | Tina Patterson, Dirk Halupnik, Jeri Ramos |

| Committee | Participants |
|-----------------------------|--|
| Health & Human Development | Barry Buchholz, Julie Jensen |
| Legislative | Tina Patterson, Katie Mulholland |
| Linn-Mar Foundation | Katie Mulholland |
| School Improvement Advisory | Rene Gadelha, Dirk Halupnik |
| Special Education Advisory | Tina Patterson, Elizabeth Wilson, Julie Jensen |
| Technology Advisory | Tim Isenberg, Jeri Ramos |

1300: ADJOURNMENT Motion 228-03-09

Motion by Crawford to adjourn the meeting at 8:15 PM. Second by Hutcheson. Voice vote.
Motion unanimously approved.

Barry Buchholz, Board Vice President

Angie Morrison, Board Secretary

*Minutes respectfully submitted by:
Angie Morrison, Board Secretary
March 9, 2015*

Linn-Mar Community School District Technology Plan

2015 - 2018



Inspire Learning. **Unlock Potential. Empower Achievement.**

Introduction

Last Published Technology Plan 2004

In 2004:

| | |
|-----------|------|
| Students | 4877 |
| Computers | 1219 |
| Ratio: | 4:1 |



In 2015:

| | |
|-----------|------|
| Students | 7100 |
| Computers | 4525 |
| Ratio: | 2:1 |



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Involvement

COMMUNITY: The Technology Advisory Council provided input and review of the document over the past 10 months

CABINET: All of our Cabinet members had the opportunity to review and provide input

CONSORTIUM: The District Technology Committee, which include Media Specialists, Technology Integration Coaches, Teachers and Administrators



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Curriculum

Thanks to Bob Read

Bob worked with multiple teachers and staff members to coordinate the work on the Standards for Students, Teachers, Technology Coaches and Administrators.

They were diligent aligning National Standards to the Iowa Core. Designations were made between Digital Citizenship items and Digital Literacy



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Curriculum

Fourth Grade

| Iowa Core Standards | ISTE Standards | 4th Grade Linn-Mar Standards |
|-------------------------------|----------------|---|
| Digital Citizenship | | |
| 21.9-12.TL.5 | 5 | Students understand copyright and give credit to owner's visual media |
| 21.9-12.TL.5 | 5 | Students protect others peoples' personal information when publishing online (images, video, audio, text, etc.) |
| 21.9-12.TL.5 | 5 | Students understand the importance of protecting personal information online |
| 21.9-12.TL.5 | 5 | Students demonstrate to others how to use technology tools in ways that assist others in learning |
| | | Students use technology to explore personal learning |
| Digital Literacy | | |
| 21.9-12.TL.1 | 1 | Students identify positive value of technology |
| 21.9-12.TL.3 | 3 | Students use online resources to gather information |
| 21.9-12.TL.6 | 6 | Students use visual space on desktop to display two programs at once |
| 21.9-12.TL.4; 21.9-12.TL.6 | 4, 6 | Students create a multimedia presentation by choosing from applications and programs |
| 21.9-12.TL.6 | 6 | Students use a keyboard accurately and confidently using proper keyboarding techniques |
| 21.9-12.TL.6 | 6 | Students save work to specified location before closing applications |



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Agnostic Approach

Specific Technologies are listed for what is currently installed, there are no commitments to Vendors or Manufacturers for future technology implementations

There is recognition and respect that technology develops and is released much faster than ever before. While Linn-Mar wants to be on the "leading edge" of technology use, there is no benefit and far too much risk to be on the "bleeding edge" system wide.



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FY2016 LINN-MAR CERTIFIED BUDGET

TAX LEVY SCENARIOS

Scenario 1:

| 0% Growth | | |
|-------------------|-------------------|-------------------|
| | FY2015 | FY2016 |
| General Fund | \$12.50639 | \$13.32309 |
| Management Levy | \$0.52341 | \$0.54742 |
| Voted PPEL | \$1.34000 | \$1.34000 |
| Regular PPEL | \$0.33000 | \$0.33000 |
| PERL | \$0.13500 | \$0.13500 |
| Debt Service | \$2.16931 | \$1.99171 |
| Total Levy | \$17.00411 | \$17.66722 |
| % Change | | 3.90% |
| \$ Change | | \$0.66311 |

Impact of tax levy on home assessed at \$200,000 is an increase of approximately **\$10 per month**.

Impact of tax levy on business assessed at \$500,000 is a decrease of approximately **\$10 per month**.

Scenario 2:

| 1.25% Growth | | |
|---------------------|-------------------|-------------------|
| | FY2015 | FY2016 |
| General Fund | \$12.50639 | \$13.16057 |
| Management Levy | \$0.52341 | \$0.54742 |
| Voted PPEL | \$1.34000 | \$1.34000 |
| Regular PPEL | \$0.33000 | \$0.33000 |
| PERL | \$0.13500 | \$0.13500 |
| Debt Service | \$2.16931 | \$1.99171 |
| Total Levy | \$17.00411 | \$17.50470 |
| % Change | | 2.94% |
| \$ Change | | \$0.50059 |

Impact of tax levy on home assessed at \$200,000 is an increase of approximately **\$8 per month**.

Impact of tax levy on business assessed at \$500,000 is a decrease of approximately **\$16 per month**.

Scenario 3:

| 2% Growth | | |
|-------------------|-------------------|-------------------|
| | FY2015 | FY2016 |
| General Fund | \$12.50639 | \$13.06175 |
| Management Levy | \$0.52341 | \$0.54742 |
| Voted PPEL | \$1.34000 | \$1.34000 |
| Regular PPEL | \$0.33000 | \$0.33000 |
| PERL | \$0.13500 | \$0.13500 |
| Debt Service | \$2.16931 | \$1.99171 |
| Total Levy | \$17.00411 | \$17.40588 |
| | | |
| % Change | | 2.36% |
| | | |
| \$ Change | | \$0.40177 |

Impact of tax levy on home assessed at \$200,000 is an increase of approximately **\$7 per month**.

Impact of tax levy on business assessed at \$500,000 is a decrease of approximately **\$20 per month**.

Scenario 4:

| 3% Growth | | |
|-------------------|-------------------|-------------------|
| | FY2015 | FY2016 |
| General Fund | \$12.50639 | \$12.92346 |
| Management Levy | \$0.52341 | \$0.54742 |
| Voted PPEL | \$1.34000 | \$1.34000 |
| Regular PPEL | \$0.33000 | \$0.33000 |
| PERL | \$0.13500 | \$0.13500 |
| Debt Service | \$2.16931 | \$1.99171 |
| Total Levy | \$17.00411 | \$17.26759 |
| | | |
| % Change | | 1.55% |
| | | |
| \$ Change | | \$0.26348 |

Impact of tax levy on home assessed at \$200,000 is an increase of approximately **\$6 per month**.

Impact of tax levy on business assessed at \$500,000 is a decrease of approximately **\$25 per month**.

Scenario 5:

| 4% Growth | | |
|-------------------|-------------------|-------------------|
| | FY2015 | FY2016 |
| General Fund | \$12.50639 | \$12.78922 |
| Management Levy | \$0.52341 | \$0.54742 |
| Voted PPEL | \$1.34000 | \$1.34000 |
| Regular PPEL | \$0.33000 | \$0.33000 |
| PERL | \$0.13500 | \$0.13500 |
| Debt Service | \$2.16931 | \$1.99171 |
| Total Levy | \$17.00411 | \$17.13335 |
| | | |
| % Change | | 0.76% |
| | | |
| \$ Change | | \$0.12924 |

Impact of tax levy on home assessed at \$200,000 is an increase of approximately **\$5 per month**.

Impact of tax levy on business assessed at \$500,000 is a decrease of approximately **\$30 per month**.

**NOTICE OF PUBLIC HEARING
PROPOSED LINN-MAR SCHOOL BUDGET SUMMARY
FISCAL YEAR 2015-2016**

Department of Management - Form S-PB-8

| | | Budget 2016 | Re-est. 2015 | Actual 2014 | Avg % 14-16 |
|---|-----|--------------------|---------------------|--------------------|------------------------|
| Taxes Levied on Property | 1 | 32,502,856 | 30,979,608 | 30,724,169 | 2.9% |
| Utility Replacement Excise Tax | 2 | 182,817 | 145,241 | 128,473 | 19.3% |
| Income Surtaxes | 3 | 0 | 0 | 0 | |
| Tuition\Transportation Received | 4 | 3,600,000 | 3,586,072 | 3,368,528 | |
| Earnings on Investments | 5 | 45,500 | 49,504 | 94,881 | |
| Nutrition Program Sales | 6 | 2,100,000 | 2,100,000 | 2,110,395 | |
| Student Activities and Sales | 7 | 900,000 | 925,000 | 951,705 | |
| Other Revenues from Local Sources | 8 | 1,430,000 | 1,476,999 | 1,681,671 | |
| Revenue from Intermediary Sources | 9 | 0 | 0 | 0 | |
| State Foundation Aid | 10 | 43,493,471 | 39,693,912 | 37,455,692 | |
| Instructional Support State Aid | 11 | 231,398 | 0 | 0 | |
| Other State Sources | 12 | 6,891,256 | 8,770,860 | 7,133,253 | |
| Commercial & Industrial State Replacement | 13 | 1,008,504 | 473,000 | 0 | |
| Title I Grants | 14 | 400,000 | 416,822 | 414,443 | |
| IDEA and Other Federal Sources | 15 | 2,750,000 | 2,802,756 | 2,856,926 | |
| Total Revenues | 16 | 95,535,802 | 91,419,774 | 86,920,136 | |
| General Long-Term Debt Proceeds | 17 | 20,000,000 | 3,665,000 | 23,534,679 | |
| Transfers In | 18 | 26,200,952 | 8,238,225 | 16,101,058 | |
| Proceeds of Fixed Asset Dispositions | 19 | 5,000 | 200,000 | 53,819 | |
| Total Revenues & Other Sources | 20 | 141,741,754 | 103,522,999 | 126,609,692 | |
| Beginning Fund Balance | 21 | 31,582,152 | 32,147,639 | 40,873,516 | |
| Total Resources | 22 | 173,323,906 | 135,670,638 | 167,483,208 | |
| *Instruction | 23 | 51,825,000 | 48,789,377 | 48,229,782 | 3.7% |
| Student Support Services | 24 | 3,860,000 | 3,610,999 | 3,564,346 | |
| Instructional Staff Support Services | 25 | 5,515,000 | 5,145,712 | 3,072,280 | |
| General Administration | 26 | 955,000 | 886,704 | 818,834 | |
| School/Building Administration | 27 | 4,120,000 | 4,003,861 | 3,877,601 | |
| Business & Central Administration | 28 | 1,722,000 | 1,652,472 | 1,522,365 | |
| Plant Operation and Maintenance | 29 | 6,772,000 | 6,431,621 | 6,321,253 | |
| Student Transportation | 30 | 3,075,000 | 2,740,842 | 2,691,937 | |
| This row is intentionally left blank | 31 | 0 | 0 | 0 | |
| *Total Support Services (lines 24-31) | 31A | 26,019,000 | 24,472,211 | 21,868,616 | 9.1% |
| *Noninstructional Programs | 32 | 4,081,000 | 3,352,000 | 3,167,626 | 13.5% |
| Facilities Acquisition and Construction | 33 | 23,450,000 | 7,225,000 | 8,954,338 | |
| Debt Service | 34 | 9,300,000 | 9,088,244 | 34,216,864 | |
| AEA Support - Direct to AEA | 35 | 3,166,786 | 2,923,429 | 2,777,361 | |
| *Total Other Expenditures (lines 33-35) | 35A | 35,916,786 | 19,236,673 | 45,948,563 | -11.6% |
| Total Expenditures | 36 | 117,841,786 | 95,850,261 | 119,214,587 | |
| Transfers Out | 37 | 26,200,952 | 8,238,225 | 16,120,982 | |
| Total Expenditures & Other Uses | 38 | 144,042,738 | 104,088,486 | 135,335,569 | |
| Ending Fund Balance | 39 | 29,281,168 | 31,582,152 | 32,147,639 | |
| Total Requirements | 40 | 173,323,906 | 135,670,638 | 167,483,208 | |
| Proposed Tax Rate (per \$1,000 taxable valuation) | | <u>17.66722</u> | | | |

Location of Public Hearing:

**Linn-Mar CSD LRC Board Room
2999 N. 10th Street
Marion, IA 52302**

Date of Hearing:

04/06/15
xx/xx/xx

Time of Hearing:

7:00 pm

The Board of Directors will conduct a public hearing on the proposed 2015/16 school budget at the above-noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

| FY 16 Budget Document | | | | | | | | |
|---------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | FY 14 | FY 15 | FY 16 | FY 17 | FY 18 | FY 19 | FY 20 | FY 21 |
| Beginning Unspent Balance | 12,191,131 | 11,986,991 | 11,979,858 | 11,631,273 | 11,086,084 | 10,324,113 | 9,331,740 | 8,084,288 |
| Combined Dist. Cost | 54,962,961 | 57,687,575 | 62,775,285 | 65,202,206 | 67,712,320 | 70,315,716 | 73,006,262 | 75,785,855 |
| ISL | 3,003,909 | 3,151,009 | 3,251,777 | 3,379,542 | 3,511,636 | 3,648,665 | 3,790,206 | 3,936,343 |
| SBRC-Sp Ed. | 1,683,857 | 1,500,000 | 1,545,000 | 1,591,350 | 1,639,091 | 1,688,263 | 1,738,911 | 1,791,078 |
| SBRC-Increase Enroll. | 386,298 | 1,287,407 | 649,400 | 665,600 | 682,200 | 699,300 | 716,800 | 734,700 |
| SBRC-Increase Open Enrollment | 339,057 | - | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| SBRC-ELL | 5,387 | 11,206 | 11,654 | 12,120 | 12,605 | 13,109 | 13,634 | 14,179 |
| Other SBRC Award | 155,759 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| MISC. REVENUE | 7,759,848 | 9,015,697 | 6,954,066 | 7,034,432 | 7,116,850 | 7,201,379 | 7,288,082 | 7,377,019 |
| TTL. AUT. REV | 68,297,075 | 72,802,894 | 75,537,183 | 78,235,249 | 81,024,702 | 83,916,433 | 86,903,895 | 89,989,175 |
| Expenditures | | | | | | | | |
| Salaries & Benefits | 54,672,666 | 59,143,973 | 61,509,732 | 64,282,121 | 66,853,406 | 69,527,543 | 72,308,644 | 75,200,990 |
| Non Salaries Exp. | 13,828,549 | 13,666,054 | 14,076,036 | 14,498,317 | 14,933,266 | 15,381,264 | 15,842,702 | 16,317,983 |
| New Hire Sal. & Ben. | - | - | 300,000 | - | - | - | - | - |
| Budget Cuts | - | - | - | - | - | - | - | - |
| Total Expenditures | 68,501,215 | 72,810,027 | 75,885,768 | 78,780,438 | 81,786,673 | 84,908,807 | 88,151,346 | 91,518,973 |
| % Increase in Expenditures | 4.92% | 6.29% | 4.22% | 3.81% | 3.82% | 3.82% | 3.82% | 3.82% |
| Expenses in Excess of Authority | 204,139 | 7,133 | 348,585 | 545,189 | 761,971 | 992,374 | 1,247,452 | 1,529,798 |
| Undesignated Unreserved Balance | 9,282,581 | 8,482,411 | 9,077,965 | 8,596,646 | 8,012,345 | 7,072,417 | 5,874,042 | 4,389,889 |
| Solvency Ratio | 14.26% | 12.28% | 12.39% | 11.47% | 10.31% | 8.80% | 7.06% | 5.10% |
| Ending Unspent Balance | 11,986,991 | 11,979,858 | 11,631,273 | 11,086,084 | 10,324,113 | 9,331,740 | 8,084,288 | 6,554,490 |
| Unspent Authorized Budget Ratio | 14.89% | 14.13% | 13.29% | 12.34% | 11.21% | 9.90% | 8.40% | 6.68% |
| Cash Reserve | 797,572 | 275,000 | - | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| Supplemental State Aid | 2.00% | 4.00% | 2.00% | 2.50% | 2.50% | 2.50% | 2.50% | 2.50% |

ASSUMPTIONS:

- Supplemental State Aid Growth:
 - FY2016 = 2%
 - Every Year thereafter = 2.5%
- Annual Enrollment Growth = 100 students
- Annual increase in taxable valuation = 1%
- Expenditure Trends:
 - Salaries/Benefits = 4.2%
 - Non-Personnel = 3%

Linn-Mar CSD

General Fund Budget Projections



Inspire Learning. **Unlock Potential. Empower Achievement.**

**Superintendent's Report
Board of Education
March 9, 2015**

Strategic Goal #1 Student Achievement

1. On Saturday Linn-Mar's Colton Center Jazz Ensemble performed at the NEIBA District Jazz Festival. They placed 1st out of 12 4A bands with some stiff competition. Individuals honored include:
 - Drum set player Matthew Anderson - the "Overall Outstanding Soloist" award as the Festival's top soloist
 - Tenor saxophone player Emily DeJong, from Jazz I - an honorable mention outstanding soloist

This achievement automatically qualifies the band for the Iowa Jazz Championships at the Civic Center in Des Moines on Tuesday, March 31st.

Linn-Mar's Jazz I was the second place finisher among second bands.

Strategic Goal #2 Learning Environments

2. On Friday, March 6th, the Linn Grove staff learned that their principal, Chad Schumacher would become the project manager for the High School Renovation Project, officially beginning April 1st. He would start part time, in the mornings, moving to full time after school is out for the year. It is anticipated that the project management position will last the length of the project. Subbing for Schumacher at Linn Grove in the mornings is Chad Buchholz, with Kristi Hicks standing in at Excelsior for Buchholz while he is at Linn Grove. All three will be in their regular assignments in the afternoon.

Strategic Goal #4 Community Engagement

3. District Volunteers – At this time Karla Terry reports that there are 581 Volunteers recording 16,000 hours so far this year headed toward a goal of 20,000 hours by the end of the year. The Volunteers meeting or exceeding 100 hours are honored at a luncheon scheduled for May 21st at Lowe Park at noon. Karla has started working with next year's kindergarten parents, taking approximately 38 parents through Volunteer orientation.


DLR Group

Architecture Engineering Planning Interiors

 6200 Aurora Avenue
 Suite 210W
 Des Moines, IA 50322

 o: 515/276-8097
 f: 515/252-0514

February 17, 2015

 Linn Mar Community School District
 Attn: Dirk Halupnik
 2999 N 10th Street
 Marion, IA 52302

 RE: Linn-Mar High School Phase 1 – Science Rooms
 DLR Group Project #11-13105-10

Dear Dirk:

Enclosed please find the Application and Certificate for Payment No. 6 in the amount of \$39,316.88 submitted by Garling Construction for the above referenced project.

Garling Construction, Inc. has completed their work and our firm has not been made aware of any unpaid bills or claims.

We recommend payment be made by the District to Garling Construction, Inc. 31 days following the School District's acceptance of final completion, per Iowa Code Chapter 573.

**TOTAL PAYMENTS ARE AS
FOLLOWS:**

| | |
|---------------------------------|---------------------|
| No. 1 | \$83,884.05 |
| No. 2 | \$113,550.25 |
| No. 3 | \$424,377.13 |
| No. 4 | \$120,119.12 |
| No. 5 | \$25,705.10 |
| No. 6 (This Application) | \$39,316.88 |
| TOTAL PAYMENTS MADE: | \$806,952.53 |

TOTAL MODIFICATIONS ARE AS FOLLOWS:

| | |
|------------|---------------|
| C.O. No. 1 | \$3,639.53 |
| C.O. No. 2 | \$2,996.00 |
| C.O. No. 3 | (\$17,264.00) |
| C.O. No. 4 | (\$1,319.00) |

| | |
|-----------------------------------|----------------------|
| TOTAL CHANGE ORDER AMOUNT: | (\$11,947.47) |
| ORIGINAL CONTRACT AMOUNT: | \$818,900.00 |
| FINAL CONTRACT AMOUNT: | \$806,952.53 |

Also enclosed are two (2) copies of the following closeout documents:

- AIA Document G706 – Contractor's Affidavit of Payment of Debts and Claims
- AIA Document G706A – Contractor's Affidavit of Release of Liens
- AIA Document G707 – Consent of Surety to Final Payment
- Certification of No Asbestos provide by Garling Construction, Inc. (1 copy)

If you have any questions or require further information, please do not hesitate to contact me.

Sincerely,

DLR Group, inc. (an Iowa Corporation)



Paul Arend
Principal

PA/kw

Enclosure

cc: Garling Construction, Inc.

March 4, 2016

Dr. Rick Ironside
Associate Superintendent
Linn-Mar Community School District
2999 North 10th Street
Marion, IA 52302

RE: Probable Cost of 2015 Building Envelope Repairs, Oak Ridge Middle School.

Dear Rick:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment and supplies (excluding architectural/engineering design and construction services) for the above-mentioned project is as follows:

2015 Building Envelope Repairs, Oak Ridge Middle School:


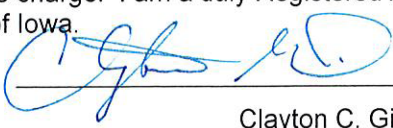
Base Bid: \$132,000*

Alternate: \$330,000*

Sincerely,
SHIVE-HATTERY, INC.



Clayton C. Gish
Architect

| | | |
|---|--|-----------------|
|  | I hereby certify that the portion of this technical submission described below was prepared by me or under my direct supervision and responsible charge. I am a duly Registered Architect under the laws of the State of Iowa. | |
| | Signature:  | Date: 04 MAR 15 |
| | Name: Clayton C. Gish, AIA | |
| | Registration Expires: June 30, 2016 Date Issued: November 7, 2014 | |
| | Pages, Sheets, or Divisions covered by this seal: ALL | |

Copy: Jordan Dryer, S-H

* The Consultant, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Consultant nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiating conditions. Accordingly, the Consultant cannot and does not warrant or represent that bids, or negotiated prices will not vary from the Opinion of Probable Construction Costs.

2102322



SECTION 01 1100
SUMMARY

1.3 PROJECT DESCRIPTION:

A. BASE BID – Oak Ridge Building Envelope Repairs

1. Remove existing metal wall panels as specified.
2. Remove window units at first floor and modify curtain wall gasketing.
3. Prepare existing substrates to receive new metal panel system as specified.
4. Provide insulation system as specified.
5. Provide metal panel system as specified.
6. Provide revised flashing conditions as specified.
7. Reset windows at Media Center.
8. Provide revised flashing conditions as specified.

B. ALTERNATE #1

1. Remove existing metal wall panels as specified.
2. Remove window units at first floor.
3. Prepare existing substrates to receive new metal panel system as specified.
4. Provide insulation system as specified.
5. Provide metal panel system as specified.
6. Provide revised flashing conditions as specified.
7. Reset windows at South Classrooms.
8. Provide revised flashing conditions as specified.

1.4 WORK SEQUENCE

- A. Coordinate construction schedule and operations with Architect/Engineer. Work shall commence on June 1, 2015 and window and metal panel system installation shall be completed by August 7, 2015. Final Completion (paperwork only) should be by September 4, 2015.

1.5 TYPE OF CONTRACT

- A. Project will be constructed under a single prime contract.

1.6 USE OF PREMISES

- A. General: Contractor shall have full use of premises for construction operations, including use of Project site, during construction period. Contractor's use of premises is limited only by Owner's right to perform work or to retain other contractors on portions of Project.
- B. General: Contractor shall have limited use of premises for construction operations as indicated on Drawings by the Contract limits.
- C. Use of Site: Limit use of premises to areas within the Contract limits indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.



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| Reviewed | 9/13 | 601.2 | School Calendar |
| Reviewed | 9/13 | 601.3 | School Day |
| | | 602 | PROGRAMS OF INSTRUCTION |
| Revised | 9/13 | 602.1 | Basic Instructional Program |
| Reviewed | 9/13 | 602.2 | Competent Private Instruction |
| Revised | 9/13 | 602.3 | Dual Enrollment |
| Revised | 9/13 | 602.4 | Summer School Instruction |
| Reviewed | 9/13 | 602.5 | Special Education |
| Reviewed | 9/13 | 602.6 | Community Education |
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| Revised | 9/13 | 602.8 | Time Release Program |
| Reviewed | 9/13 | 602.8-R | Administrative Regulations Regarding Time Release Program |
| Reviewed | 9/13 | 602.9 | Extra-Curricular Activities |
| Reviewed | 10/13 | 602.10 | Curriculum Development |
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9/13; 10/13; 2/23/15



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EDUCATIONAL PROGRAM

Policy Title HOMEWORK

Code 603.7

Homework should be an integral and relevant part of a student's instructional program. It should be used consistently throughout the grades and classes. Parents, guardians or legal custodians should be informed of this homework policy and regulations.

Homework is defined as the out-of-class assignments that may be considered as extensions and enrichment of the regular classroom instructional program, as reinforcement of newly acquired skills, as application of recent learning, or as preparation for further learning.

Three basic types of homework – practice, preparation and extension – should be intentionally designed for students with the following considered. Purposes:

1. To provide students an opportunity to reinforce newly acquired skills or apply recent learning. (Practice)
2. To have the student obtain sufficient background information to be prepared for the next day's instruction. (Preparation)
3. To foster student initiative for learning through individual applications, research, and study. (Extension)

It is the expectation that homework **as described above** **may** be given in all classes in grades PreK-12. For all students, homework assignments should be

- Necessary and useful;
- Appropriate to the ability and maturity level of the students;
- Well explained and motivating;
- Clearly understood by the student;
- Identified as far in advance as possible in order to assist students in planning their time;
- Promptly monitored by licensed personnel including acknowledgement and/or feedback.

The time required for homework completion should be appropriate to the student's developmental level and potential. Teachers should consider the following when assigning homework: the number of assignments for which a student may have responsibility, the complexity of the assignment(s), the available school time in which homework can be completed, and the resources available to the student at home. The principals **in each school, PreK-12, is responsible for shall collaborate by level in** the development of homework assignment guidelines that fulfill the intent of this policy, **articulate to the next level, and which with the goal to** inspire learning, unlock potential and empower achievement.

Adopted 6/13/85 Reviewed 11/07; 12/09; 9/12; 9/13 Revised 3/99; 7/03; 7/11; 2/23/15

Related Policy: (Code Number) 602.16; 602.16-R

Legal Reference: (Code of Iowa) _____



EDUCATIONAL PROGRAM

Policy Title PHYSICAL EDUCATION

Code 603.8

Students in grades kindergarten through twelve shall be required to participate in physical education courses unless they are excused by the principal of their attendance center.

A student may be excused from physical education courses if the student presents a written statement from a doctor stating that such activities could be injurious to the health of the student or if the student has been exempted because of a conflict with the student's religious beliefs.

A student in grades 9-12 may also be excused from physical education courses if the student is enrolled in academic courses not otherwise available or the student has obtained a physical education waiver for a quarter because the student is actively involved in an extra- or co-curricular program requiring 425 minutes of planned exercise weekly for the quarter.

A twelfth grade student may also be excused from physical education courses if the student is enrolled in a cooperative, work study or other educational program authorized by the school which requires the student's absence from school.

Any student who ~~will~~ does not participate in physical education must have complete a written request ~~or statement from~~ approved by the parent(s), guardian(s) or legal custodian(s), and a high school administrator.

Adopted 3/1/99 Reviewed 12/09; 9/13 Revised 7/03; 7/08; 7/11; 9/12; 2/23/15
Related Policy: (Code Number) 602.1
Legal Reference: (Code of Iowa) § 256.11 (2007); 281 IAC 12.5



Request to be Excused from High School Physical Education Course

Please print when completing the information below.

Student's Name: _____ Grade: _____

Counselor: _____ Date of Request: _____

Request time period for excuse from Physical Education course: _____

Reason: *Check reason below and briefly describe.*

☐ Health: _____

☐ Religious: _____

☐ Academic: _____

☐ Extra- or Co-Curricular: _____

☐ Coop: _____

☐ Work Study: _____

☐ Internship: _____

☐ School Authorized Program: _____

Parent/Guardian Approval: _____
Signature *Date*

Administrator Approval: _____
Signature *Date*

ADMINISTRATIVE REGULATIONS REGARDING THE INTERNET

Technology is a vital part of the school district curriculum and the internet will be made available to employees and students. Appropriate and equitable use of the internet will allow employees and students to access resources unavailable through traditional means.

The school does provide an electronic mail address to students for academic purposes. The students are required to follow the guidelines for appropriate use.

The internet can provide a vast collection of educational resources for students and employees. It is a global network that makes it impossible to access all available information. Because information appears, disappears and changes constantly, it is not possible to predict or control what students may locate. The school district makes no guarantees as to the accuracy of information received on the internet. Although students will be under teacher supervision while on the network, it is not possible to constantly monitor individual students and what they are accessing on the network. Some students might encounter information that may not be of educational value. Student internet records and access records are confidential records treated like other student records. Students' internet activities will be monitored by the school district to ensure students are not accessing inappropriate sites that have visual depictions that include obscenity, child pornography or are harmful to minors. Also, included but not limited to, prohibited behavior such as cyber bullying, cheating, and misappropriation of financial instruments and like resources will also be monitored and terminated with appropriate disciplinary procedures enacted. The school district will use technology protection measure to protect students from inappropriate access and from inappropriate behavior.

Employees and students will be instructed on the appropriate use of the internet. ~~Parents/ Guardians/Legal Custodians will be required to sign a permission form to allow their students to access the internet. Students will sign a form acknowledging they have read and understand the Internet Acceptable Use policy and regulations, that they will comply with the policy and regulations and understand the consequences for violation of the policy or regulations.~~

ADMINISTRATIVE REGULATIONS REGARDING INTERNET - ACCEPTABLE USE

I. Responsibility for Internet Acceptable Use

- A. The authority for appropriate use of electronic Internet resources is delegated to the licensed employees. For the purpose of this policy, Internet is defined as:

A collection of thousands of interconnected computer networks involving millions of computers and users around the world. It is a collaboration of private, public, educational, governmental and industrial sponsored networks whose operators cooperate to maintain the network infrastructure.

- B. Instruction in the proper use of the Internet will be available to employees who will then provide similar instruction to their students.
- C. Employees are expected to practice appropriate use of the Internet, and violations may result in discipline up to, and including, discharge.

II. Internet Access

- A. Access to the Internet is available to teachers and students as a source of information and a vehicle of communication.
- B. Students will be able to access the Internet with the permission of their teachers.
1. Making Internet access available to students carries with it the potential that some students might encounter information that may not be appropriate for students. However, on a global network, it is impossible to control all materials. Because information on the Internet appears, disappears and changes, it is not possible to predict or control what students may locate.
 2. It is a goal to allow teachers and students access to the rich opportunities on the Internet, while we protect the rights of students and parents/guardians/legal custodians who choose not to risk exposure to questionable material.
 3. The smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines which require efficient, ethical and legal utilization of network resources.
 4. To reduce unnecessary system traffic, users may use real-time conference features such as video/chat/Internet relay chat only as approved by the supervising teacher.
 5. Transmission of material, information or software in violation of any Board policy or regulation is prohibited.
 6. The school district makes no guarantees as to the accuracy of information received on the Internet.

- III. Permission to Use Internet - Annually, parents/guardians/legal custodians will grant permission for their student to use the Internet using the prescribed form.

IV. Student/Staff Use of Internet

- A. Equal Opportunity - The Internet is available to all students/staff within the school district. The amount of time available for each student may be limited by the number of available terminals and the demands for each terminal.
- B. Online Etiquette
 - 1. The use of the network is a privilege and may be taken away for violation of Board policy or regulations. As a user of the Internet, students/staff may be allowed access to other networks. Each network may have its own set of policies and procedures. It is the user's responsibility to abide by the policies and procedures of these other networks.
 - 2. Student access for electronic mail will be through his/her account supervised by his/her teacher. Students should adhere to the following guidelines:
 - a. Respect all copyright and license agreements.
 - b. Cite all quotes, references and sources.
 - c. Remain on the system long enough to get needed information, ~~then exit the system.~~
 - d. Apply the same privacy, ethical and educational considerations utilized in other forms of communication.
 - 3. Students/staff should adhere to the following guidelines:
 - a. Others may be able to read or access the mail so private messages should not be sent.
 - b. Delete unwanted messages immediately.
 - c. Use of objectionable language is prohibited.
 - d. Always sign messages.
 - e. Always acknowledge receipt of a document or file.
- C. Restricted Material – Students/staff will not intentionally access or download any text file or picture or engage in any conference that includes material which is obscene, libelous, indecent, vulgar, profane or lewd; advertises any product or service not permitted to minors by law; constitutes insulting or fighting words, the very expression of which injures or harasses others; or presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- D. Unauthorized Costs - If a student/staff gains access to any service via the Internet which has a cost involved or if a student/staff incurs other types of costs, the student/staff accessing such a service will be responsible for those costs.
- E. Students/Staff should never download or install any unauthorized software.



EDUCATIONAL PROGRAM

Policy Title SCHOOL DISTRICT ~~WEB SITE~~ DIGITAL COMMUNICATION Code 603.13

The Internet provides a valuable learning tool for students and staff and offers another communications vehicle for informing the public about school programs and activities. The Board authorizes the establishment of a school district web site, Facebook page, Twitter account, and other appropriate digital communication platforms. Only those Web pages approved by the superintendent or designee and maintained in accordance with Board policy and administrative procedures will be recognized as official representations of the school district.

The superintendent or designee is responsible for assigning an individual responsible for maintaining the Web pages digital communication platforms. The superintendent or designee, in conjunction with the responsible individual, will develop administrative regulations regarding the Web site digital communication platforms.

Adopted 7/21/03 Reviewed 12/09; 7/11; 9/12; 10/13 Revised 11/19/07; 2/23/15

Related Policy: (Code Number) 603.12, 604.6

Legal Reference: (Code of Iowa) §279.8

ADMINISTRATIVE REGULATIONS REGARDING DISTRICT WEB PAGE AND DISTRICT OFFICE 365 AND GOOGLE APPLICATIONS DEVELOPMENT GUIDELINES

Internet access provides opportunities for students and staff to contribute to the District's presence on the World Wide Web. The District's web site, located at <http://www.linnmar.k12.ia.us>, provides information about District planning, curriculum, instruction, school-authorized activities, programs, and general information relating to our District and its schools. Web page development capability is provided by the Technology Department, Coordinator of Information Services, or designee(s) Communications and Media Relations Coordinator. Creators of web pages need to familiarize themselves with and adhere to the following guidelines. Failure to follow these guidelines may result in the loss of authoring privileges or other stringent disciplinary measures.

Content Standards

Web pages may not contain advertisements. However, business logos directly associated with Linn-Mar Community School District programs or departments which meet guidelines and have been approved may be displayed. Web pages may not promote individuals or organizations for the purpose of financial, political, or professional gain. Web pages must be approved by the Executive Director of Technology or designee before they can be linked to the Linn-Mar site. Employee designed designated District Office 365 and Google sites and applications must also comply with the same guidelines of appropriate use and will be monitored by District administration periodically. If prior approval is not possible, a disclaimer page will be inserted before the user links to that site.

Subject Matter

All subject matter on web pages must relate to curriculum, instruction, school-authorized activities, programs, general information that is appropriate and of interest to others, or it should relate to the School District, or the schools within the District. Therefore, neither staff nor students may publish personal home pages as part of the District web site, or home pages for other individuals or organizations not directly affiliated with the District. Staff or student work may be published only as it relates to a class project, course, or other school-related activity.

Quality

All web pages must be free of spelling and grammatical errors. Documents may not contain objectionable material or point (link) directly to objectionable material. Objectionable material is defined as material that does not meet the standards for instructional resources specified in District policies. Regarding the question of quality or propriety of web page material, appearance, or content, the judgment of the Communications/Media Coordinator Communications and Media Relations Coordinator or his/her designee will prevail.

Ownership and Retention

All web pages, Office 365 and Google applications on the District's website are property of the School District.

Safeguards

Web pages may not contain photographs or personal identification information about students, their families, their friends, and/or employees of the Linn-Mar School District without written consent. Email addresses of Linn-Mar employees may be posted. Web pages may not include any information which indicates the physical location of a student at a given time. Web pages may not hinder the loading and general functions of the home page, home page server, and/or computer stations.

Laws or School Board Policies

All documents on the Linn-Mar website, Office 365 and Google applications must conform to School Board policies, state laws, federal laws, and copyright laws as well as established school guidelines. Copies of Board Policies are available in all media centers. Persons developing or maintaining Web documents are responsible for complying with these and other policies. Some of the relevant issues and Board Policies include the following:

Electronic transmission of materials is a form of copying. As specified in District Policy, no unlawful copies of copyrighted materials may be knowingly produced or transmitted via the District's equipment, including its Web, Office 365 and Google applications.

Web pages are subject to Board Policy 602.29-E, "Reconsideration of Instructional Materials", and 603.12, "Technology and Instructional Materials", including related administrative rules, regulations, and exhibits.

Any information communicated via the District web pages, Office 365 and Google applications will comply with Board Policy 505.6, "Use of Student Records" and 505.61, "Student Records Access", including related administrative rules, regulations, and exhibits.

Any links to District web pages that are not specifically-related will meet the criteria established in Board Policies. Any other non-curricular materials must be limited to information about youth activities, agencies, or organizations which are known to be non-sectarian, non-profit, exclusively devoted to community interests or child welfare, and non-discriminatory. Web page, Office 365 and Google applications links may not include entities whose primary purpose is commercial or political advertising.

Any deliberate tampering with or misuse of District network services or equipment will be considered vandalism and will be handled according to Board Policy 603.12, "Technology and Instructional Materials".

Consistency Technical Standards

Each web page added to the District web site(s) must contain certain elements, which will provide general consistency for District Web pages.

All web pages must be submitted to the Technology Director or designee(s) for review prior to placement on the District server(s).

Users must exhibit care when creating web pages with extensive tiled backgrounds, large graphics, large PDF documents, or any other large file. Such files require extensive download time, which take bandwidth away from other users.

The authorized staff member who is publishing the final web page(s) for herself or himself, or for a student, will edit and test the page(s) for accuracy of links, and check for conformance with standards outlined in this policy.

Web pages may not contain links to other web pages not yet completed. If additional pages are anticipated, but not yet developed, the text that will provide such a link should be included. However, the actual link to said page(s) may not be made until the final page is actually in place on the District server(s).

All web pages must be given names which clearly identify them. The names of all documents shall coincide with current District naming practices and structures.

Any graphics, sounds, or video used on web pages must conform to the format currently used or approved by the District.

Web pages may not contain any student email address links, any survey-response links, or any other type of direct-response links.

Final decisions regarding access to active web pages for editing content or organization will rest with the Technology Director or designee(s).

Other Technical Standards

Material on web pages reflect an individual's thoughts, interests, and activities. Such web pages do not, in any way, represent individual schools or the District nor are they endorsed or sanctioned by the individual school or District. Concern about the content of any page(s) created by students or staff should be directed to the Technology Director or designee(s).

Given the rapid change in technology, some of the technical standards outlined in this policy may require change throughout the year. Such changes will be made by the Technology Director with approval of the Superintendent. This Web Page policy will be updated on an annual basis, or more frequently, if required.



EDUCATIONAL PROGRAM

Policy Title SCHOOL LIBRARY

Code 604.6

The school district shall maintain a school library in each student attendance center for use by employees and by students during the school day.

Materials for the library will be acquired according to board policy, “Instructional Materials Selection.” (Board policy 602.27)

It shall be the responsibility of the principal of the building in which the school library is located to oversee the use of materials in the school library.

It shall be the responsibility of the superintendent or designee to develop procedures for the selection and replacement of both library and instructional materials, for the acceptance of gifts, for the weeding of library and instructional materials, and for the handling of challenges to either library or classroom materials.

Adopted 3/1/99 Reviewed 12/09; 7/11; 9/12; 10/13 Revised 12/07; 2/08; 2/23/15
Related Policy: (Code Number) 602.16; 602.16-R
Legal Reference: (Code of Iowa) §§ 279.8; 280.3, .14; 301; 281 IAC 12.5



EDUCATIONAL PROGRAM

Policy Title STUDENT PROGRESS REPORTS AND CONFERENCES Code 605.1

The following are the objectives of a system of student progress reporting practices:

- To inform parents, guardians or legal custodians of the progress made by their student.
- To clarify the expectations of the instructional program.
- To record for students their growth or achievement.
- To assist students in evaluating their growth or achievement
- To assist the student, parent, guardian or legal custodian and the school in working cooperatively for the welfare of the student.

Students shall receive a progress report at the end of each regular grading period. Prior to the end of the grading period, a reasonable attempt will be made to notify parents, guardians or legal custodians of students who are not achieving as expected. The Board encourages the notification to the parents/guardian(s) of students who have made marked improvement prior to the end of the grading period.

The elementary schools, middle schools, and High School will hold parent conferences at least a minimum of once a year.

In addition to the scheduled conference time, parents, guardians or legal custodians, teachers, or principals may request a conference. Parents, guardians or legal custodians and students are encouraged to discuss the student's progress or other matters with the student's teacher.

Adopted 6/15/70 Reviewed 11/07; 12/09; 9/12 Revised 4/99; 7/03; 6/11; 10/7/13; 2/23/15

Related Policy: (Code Number) _____

Legal Reference: (Code of Iowa) §§ 256.11, .11A; 280 (2011);
281 I.A.C. 12.3(6), .3(7); .5(16)



EDUCATIONAL PROGRAM

Policy Title GRADUATION REQUIREMENTS

Code 605.3

Students must successfully complete the courses required by the Board and Iowa Department of Education in order to graduate.

It shall be the responsibility of the superintendent to ensure that students complete grades one through twelve and that high school students earn **a minimum of** 250 credit hours to be awarded a Linn-Mar High School diploma.

Graduation – Early

Students meeting all requirements for graduation and electing to graduate early must apply for early graduation at least one month prior to the student's final quarter. Applications can be picked up in the guidance office and submitted to the principal's office. The principal will meet with each early graduation applicant prior to recommending candidates to the Board of Education for approval.

Graduation Requirements

Linn-Mar High School students are required to earn **a minimum of** 250 credits in order to graduate. In addition, the following department requirements must be met in order to earn a diploma:

- English-40 credits. Must include English 9 or English I (10 credits), English II (**10 credits**) – may opt out if pass English I with a 90 percent or higher grade, English III, **or Advanced English** and one speech/acting course (5 credits).
- Mathematics-30 credits. Must include Algebra (10 credits) or Algebra Fundamentals I and Algebra Fundamentals II (20 credits). Students who successfully complete both semesters of Algebra I may not then take Algebra Fundamentals I or Algebra Fundamentals II to fulfill the Algebra or three year Math requirement.
- Science-30 credits. Must include General Biology (10 credits) or Fundamentals of Biology I and Fundamentals of Biology II (20 credits), **and** a physical science course (Chemistry, Physics, or Earth and Physical Science (10 credits).

Page 1 of 2

Adopted 12/14/71 Reviewed 9/12 Revised 7/03, 10/04; 11/07; 1/10; 6/11; 10/13; 2/23/15

Related Policy: (Code Number) _____

Legal Reference: (Code of Iowa) §§ 256.11, .11A; 279.8; 280.3, .14 (2011)
281 I.A.C. 12.2; .3(7); .5; 41.10(9)

EDUCATIONAL PROGRAM

Policy Title GRADUATION REQUIREMENTS

Code 605.3

- Social Studies-30 credits. Must include U.S. History 9 or U.S. History 1/AP U.S. History (10 credits), World History (or AP World History) (10 credits), and American Government/AP American Government (5 credits), and one social studies elective (5 credits).
- Health/PE-25 credits. Must include Health (5 credits).

Graduation requirements for students with an Individual Education Program (IEP) will be in accordance with the prescribed course of study as written in their IEP. Prior to graduation, the IEP team shall determine whether the graduation requirements have been met.

COMPASS Credits

High School credits are available via the COMPASS alternative program. Linn-Mar will accept credit hours for approved courses that can be applied to requirements for the Linn-Mar High School diploma. Students should visit with their assigned counselor, or the Academic Assistance Counselor, to develop an approved plan for this option.

Post-Secondary Opportunities (Senior Year Plus)

Credit may be awarded by a college upon successful completion of course requirements. Any college credit determination is made by an individual college.

Advanced Placement

Linn-Mar High School offers Advanced Placement (AP) courses in Art History, Calculus (AB and BC), Statistics, Biology, Chemistry, Physics (B), English Literature, Music Theory, World History, Psychology, U.S. Government, and U.S. History. A minimal number of AP courses are available thru the Iowa AP Online Academy. Students who complete these courses can take a standard AP exam. Many colleges and universities accept AP courses for college credit, depending upon individual AP exam scores. More information is available in the guidance office or the TAG office.

Board Recognition

The Board of Education will recognize students who earn 300 or more credits at graduation as Linn-Mar Board of Education Scholar for exceeding graduation requirements at an exemplary level.

Page 2 of 2

Adopted 12/14/71 Reviewed 9/12 Revised 7/03, 10/04; 11/07; 1/10; 6/11; 10/13; 2/23/15

Related Policy: (Code Number) _____

Legal Reference: (Code of Iowa) §§ 256.11, .11A; 279.8; 280.3, .14 (2011)

281 I.A.C. 12.2; .3(7); .5; 41.10(9)



A & J Associates
Mechanical and Electrical Consulting Engineers

March 5, 2015

Rick Ironside
Linn Mar Community School District
2999 North Tenth Street
Marion, IA 52302

Re: Bids Received on March 5, 2015
Linn Mar Community School District
Excelsior Middle School Mechanical Room Upgrade
A&J #201434.00

Dear Rick:

Three bids were received for the Excelsior Middle School Mechanical Room Upgrade. Bids were submitted by Brecke Mechanical, and S&S Plumbing & Heating, and Bowker Mechanical.

The bids break down as indicated on the attached Tabulation of Bids. Brecke Mechanical submitted the low bid at \$188,100 base bid and \$23,600 for alternate No. 1 for controls. Brecke's base bid and alternate combined was \$211,700. The comparison of each bidder's bid and A&J's estimates is contained in the bid tabulation attached.

The bidders completed all the information requested in the bidding documents, except S&S did not list an electrical sub-contractor. No exceptions or clarifications were listed by any bidder and all bidders acknowledged receiving addendum one.

Mike from Brecke told me he is comfortable with Brecke's bid, and anticipates no problems with meeting the construction schedule specified. A&J Associates is comfortable with Brecke's sub-contractors listed on the bid form.

A&J recommends awarding the contract for Excelsior Middle School Mechanical Room Upgrade to B.G. Brecke, Inc. for the contract amount of \$211,700 which is the sum of the Base Bid and Alternate No. 1. I will be available to discuss the bids received and

our recommendation during your Board of Education meeting to be held on Monday, March 9, 2015.

The bid tabulation is attached to this letter for your review.

Please let me know if you have any questions or comments.

Sincerely,

A handwritten signature in blue ink that reads "Victor Amoroso". The signature is fluid and cursive, with a large initial "V" and a stylized "A".

Victor Amoroso
A&J Associates

C.C. JT Anderson

February 6, 2015

Dr. Rick Ironside
Linn-Mar Community School District
2999 North 10th Street
Marion, IA 52302

RE: Linn-Mar 2015 Linn-Mar HS Roof Improvements
Linn-Mar Community School District

Dear Rick:

Six bids were received on Thursday, March 5, 2015 for the above referenced project.

We have reviewed the bids that were provided to Shive-Hattery. Our review discovered one irregularity with the bid submitted by West Branch & Tipton Roofing Co, Inc. The bidder did not submit the required TSB forms but this did not have an effect on the outcome of the bids. We recommend that the Linn-Mar Community School District waive the irregularity and accept the bid and proceed with your award process on the basis of the low bid. This award may be subject to submittal of acceptable bonds, insurance and other requirements of the Linn-Mar Community School District. We are enclosing a copy of the bid tabulation for your use.

West Branch & Tipton Roofing Co, Inc.

Base Bid – Linn-Mar High School Roof Level P & Q

\$167,680.00

Please contact our office of the award decision and we will proceed with obtaining the agreement, bonds and insurance.

We look forward to working with you and Linn-Mar Community School District on this project. Please call our office if you have any questions or comments regarding the above project.

Sincerely,

SHIVE-HATTERY, INC.

Luke Anderson, RRC, RRO
Registered Roof Consultant

LWA/ckh

Enclosure: Bid Tabulation

Copy: Jordan Dreyer, S-H
Justin Robertshaw, S-H





Document A101™ – 2007

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the Ninth day of February in the year Two Thousand Fifteen.
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Linn-Mar Community School District
2999 North Tenth Street
Marion, Iowa 52302
Phone: 319-447-3000

and the Contractor:
(Name, legal status, address and other information)

Academic Specialties
dba Iowa Direct Equipment
3120 Capital Way
Cedar Falls, Iowa 50613
Phone: 319-553-4351

for the following Project:
(Name, location and detailed description)

Linn-Mar High School Gymnasium Bleacher Contract
DLR Group Project No. 11-13105-30

Linn-Mar Community School District
Marion, Iowa

The Architect:
(Name, legal status, address and other information)

DLR Group, Inc., (an Iowa corporation)
6200 Aurora Avenue
Suite 210W
Des Moines, Iowa 50322-2863
Phone: 515-276-8097
Fax: 515-252-0514

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

TABLE OF ARTICLES

| | |
|----|---|
| 1 | THE CONTRACT DOCUMENTS |
| 2 | THE WORK OF THIS CONTRACT |
| 3 | DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION |
| 4 | CONTRACT SUM |
| 5 | PAYMENTS |
| 6 | DISPUTE RESOLUTION |
| 7 | TERMINATION OR SUSPENSION |
| 8 | MISCELLANEOUS PROVISIONS |
| 9 | ENUMERATION OF CONTRACT DOCUMENTS |
| 10 | INSURANCE AND BONDS |

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.

(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

If, prior to the commencement of the Work, the Owner requires time to file mortgages and other security interests, the Owner's time requirement shall be as follows:

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than () days from the date of commencement, or as follows: on or before July 24, 2015. Final Completion: Defined as no later than sixty (60) days past date of Substantial Completion.

If Final Completion is not achieved by dates stated, Architect's compensation required beyond this date to be deducted from Contractor's contract amount per Section 9.8.6 of the General and Supplementary Conditions.

Init.

(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the Work.)

In accordance with Paragraph 1.4 Construction Completion Schedule, Section 011000 Summary.

Portion of Work

Substantial Completion Date

, subject to adjustments of this Contract Time as provided in the Contract Documents.

(Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Two Hundred and Forty-Nine Thousand, Seven Hundred Dollars and Zero Cents (\$ 249,700.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

§ 4.3 Unit prices, if any:

(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)

Item

Units and Limitations

Price Per Unit (\$0.00)

§ 4.4 Allowances included in the Contract Sum, if any:

(Identify allowance and state exclusions, if any, from the allowance price.)

Item

Price

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the last day of a month, the Owner shall make payment of the certified amount to the Contractor not later than the last day of the next month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than forty-five (45) days after the Architect receives the Application for Payment. (Federal, state or local laws may require payment within a certain period of time.)

Init.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of five percent (5 %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™–2007, General Conditions of the Contract for Construction;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of five percent (5 %);
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201–2007.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work, unsettled claims, or as otherwise required under Iowa Code Chapters 26 and 573.
- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201–2007.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows:

(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

Retainage to be reduced in accordance with Section 9.8.7 of the AIA A201 General Conditions and the laws of the State of Iowa, as applicable.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201–2007, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:



Architecture Engineering Planning Interiors

March 6, 2015

Katie Mulholland, Superintendent
 Linn-Mar Community School District
 2999 N. 10th Street
 Marion, IA 52302
 KaMulholland@linnmar.k12.ia.us

6200 Aurora Avenue
 Suite 210W
 Des Moines, IA 50322

o: 515/276-8097
 f: 515/252-0514

Project Name: Linn-Mar High School – Additions and Renovation
 DLR Group Project No.: 11-13105-20

Re: Bid Summary and Recommendation

Dear Katie and Members of the Board:

On behalf of DLR Group, we are pleased to provide this summary and recommendation for the Linn-Mar High School project. On March 3, 2015, bids were received for the renovation and addition to the High School. A copy of the Bid Tabulation Summary is included with this correspondence.

All bids received for the project are less than the project budget amounts. The construction cost savings provides a significant cost benefit to the Linn-Mar Community School District. Despite local bid market indicators prior to bidding, this cost benefit resulted from three key items:

- Coordinated and developed bidding documents
- Early market watch and slight shift of the bid date, thereby avoiding multiple region bids on the same day
- High level of competitive bidding interest and favorable material pricing

Our Firm has reviewed the bid submittals and contacted the bidders. Based upon the information received, we recommend awarding the Linn-Mar High School Additions and Renovations construction contract to the lowest responsive, responsible bidder, Larson Construction of Independence, Iowa. The proposed Construction Contract would include the Lump Sum Base Bid, plus Alternate Nos. CC-2 thru CC-10.

Inclusive of the recommended bid alternates, the construction contract amount will include the following:

| | |
|-------------------------------------|----------------------|
| Lump Sum base Bid Amount | \$ 18,600,000 |
| Alternate No. CC-2 | \$ 130,000 |
| Alternate No. CC-3 | \$ 12,000 |
| Alternate No. CC-4 | \$ 108,000 |
| Alternate No. CC-5 | \$ 30,000 |
| Alternate No. CC-6 | \$ 18,000 |
| Alternate No. CC-7 | \$ 98,000 |
| Alternate No. CC-8 | \$ 315,000 |
| Alternate No. CC-9 | \$ 150,000 |
| Alternate No. CC-10 | \$ 87,000 |
| Total Construction Contract: | \$ 19,548,000 |

| | | | | | | |
|------------|-------------|------------------|------------|----------|--------------|-----------|
| Des Moines | Chicago | Colorado Springs | Denver | Honolulu | Kansas City | Las Vegas |
| Lincoln | Los Angeles | Minneapolis | Omaha | Orlando | Palm Springs | Pasadena |
| Phoenix | Portland | Riverside | Sacramento | Seattle | Tucson | Shanghai |

dlrgroup.com
 facebook.com/dlrgroup
 twitter.com/dlrgroup

It is also our recommendation, that a portion of the savings be allocated to the Fixtures, Furnishings and Equipment portion of the budget, thereby affording the District the opportunity to fully realize and implement the 21st Century Learning initiatives desired.

Should you have any questions or comments regarding our recommendation, please do not hesitate to contact me.

Sincerely,

DLR Group, inc. (an Iowa Corporation)

A handwritten signature in black ink, appearing to read 'EB', with a stylized flourish extending from the end.

Eric M. Beron, AIA, LEED AP
Architect | Principal

Encl: Bid Tabulation

cc: Dirk Halupnik, LM CSD

PROJECT EXPENSE SUMMARY



DLR Group

Architecture Engineering Planning Interiors

6200 Aurora Avenue
Suite 210W
Des Moines, IA 50322

o: 515/276-8097
f: 515/252-0514
dlrgroup.com

Project Linn-Mar High School - Ph2 Additions/Renovations
Project No. 11-13105-20
Date March 6 2015
PHASE BIDDING & NEGOTIATION

CURRENT EXPENSE SUMMARY

| Expense Item | A Budget Amount Jan 2015 | B Current Budget March 2015 | C Contract Amount | Contractor | D Contract Change | B+C+D Total Expense | Comments |
|---|-----------------------------------|--------------------------------------|-------------------------|---------------------|-------------------------|---------------------------|------------------------|
| SITE ACQUISITION | \$ - | \$ - | \$ - | | | \$ - | |
| Off-Site Development | | | | | | | |
| Construction Contract (s) | | | | | | | |
| Phase 2 Additions/Renovations | \$ 26,666,118 | \$ 26,760,868 | \$ 19,548,000 | Larson Construction | | \$ 19,548,000 | |
| Hazardous Material Abatement | \$ 100,000 | \$ 100,000 | | pending | | \$ - | by LMCS D |
| Comm Tower / Fiber Relocation | \$ 108,000 | \$ 108,000 | | pending | | \$ - | by LMCS D |
| SUB TOTAL | \$ 26,874,118 | \$ 26,968,868 | | | | \$ 19,548,000 | |
| Professional Fees (A/E) | | | | | | | |
| Arch / Eng - Basic Service | \$ 1,999,959 | \$ 1,999,959 | \$ 1,999,959 | DLR Group | | \$ 1,999,959 | |
| Professional Fees (Other) | | | | | | | |
| Site Survey | \$ 14,700 | \$ 8,000 | \$ 8,000 | Hall & Hall Eng | | \$ 8,000 | |
| Geotechnical Engineering | \$ 8,000 | \$ 7,950 | \$ 7,950 | Terracon | | \$ 7,950 | |
| Construction Testing/Spcl Inspections | \$ 100,000 | \$ 80,000 | \$ 69,365 | Terracon | | \$ 69,365 | estimated for duration |
| Storm Water Discharge Inspection | \$ 10,000 | \$ 7,800 | \$ 6,550 | Soil-Tek | | \$ 6,550 | estimated for duration |
| Food Service Consulting | \$ 18,000 | \$ 7,200 | \$ 7,200 | Culinex | | \$ 7,200 | |
| Traffic Impact Study | \$ - | \$ - | \$ - | | | \$ - | Not Required |
| Mech/Elec Life Cycle Cost Analysis | \$ 29,000 | \$ 29,000 | \$ - | DLR Group | | \$ - | estimated, TBD |
| Commissioning Services | TBD | TBD | | | | | TBD |
| Miscellaneous Expenses | | | | | | | |
| Constr Doc Printing / Distr | \$ 125,000 | \$ 55,000 | \$ 55,000 | | | \$ 55,000 | |
| Misc. Reimbursables | \$ 15,000 | \$ 15,000 | \$ 15,000 | | | \$ 15,000 | |
| Utility Rebate | TBD | \$ (25,000) | \$ (25,000) | | | \$ (25,000) | estimated, per Utility |
| SUB TOTAL | \$ 29,193,777 | \$ 29,153,777 | | | | \$ 21,692,024 | |
| Budget Contingencies | | | | | | | |
| Cost Escalation/Design/Planning | \$ - | \$ - | | | | | |
| Construction Phase | \$ 806,223 | \$ 846,223 | | | \$ - | \$ 846,223 | remaining |
| TOTAL CONSTRUCTION EXPENSE | \$ 30,000,000 | \$ 30,000,000 | | | | \$ 22,538,247 | |
| FIXTURES FURNISHINGS EQUIPMENT (FFE) | \$ - | \$ - | | | | \$ - | TBD, by LMCS D |
| TOTAL PROJECT EXPENSE | \$ 30,000,000 | \$ 30,000,000 | | | | \$ 22,538,247 | |

February 11, 2015



Linn Mar Community School District
 2999 North 10th St
 Marion, Iowa

Attention: Mr. Dirk Halupnik
 P: (319) 447-3001
 E: DHalupnik@linnmar.k12.ia.us

Re: Proposal for Construction Materials Testing Services
 Linn-Mar High School
 3111 North 10th St – Additions and Renovation-Phase 2
 Marion, Iowa
 Terracon Proposal No. P06150056

Dear Mr. Halupnik:

Terracon Consultants Inc. (Terracon) appreciates the opportunity to submit this proposal to provide construction materials testing services for the referenced project. Terracon performed the subsurface exploration for this project and the results of this exploration and geotechnical engineering recommendations were provided in our Geotechnical Engineering Report 06145058.01 dated September 10, 2014. It should be noted that it is important to maintain continuity between the geotechnical engineering and the construction observation and testing. As such, we believe our experience at this site, knowledge of the project, and our qualifications make us the most qualified Geotechnical Testing Agency for this project. This proposal presents our understanding of the project, proposed services, and our unit rate schedule.

A. PROJECT INFORMATION

Project Description

| Item | Description |
|-------------------|---|
| Structures | <ul style="list-style-type: none"> ■ Single-story additions ■ Proposed footprint of approximately 27,000 square feet (north addition) and 13,000 square feet (south addition) |



Proposal for Construction Testing Services

Linn-Mar High School- Addition and Renovations-Phase 2 ■ Marion, Iowa

February 11, 2015 ■ Terracon Proposal No. P06150056



| Item | Description |
|-----------------------|--|
| Addition construction | <ul style="list-style-type: none">■ Load bearing masonry walls■ Steel framing■ Slab-on-grade floors■ Roof:<ul style="list-style-type: none">○ Steel joist○ Deck: metal |
| Grading | <ul style="list-style-type: none">■ North addition area: cuts and fills of less than about 2 feet■ South addition area: cuts and fills of less than about 5 feet |
| Pavements | <ul style="list-style-type: none">■ New driveway at south addition area |

Site Location and Description

| Item | Description |
|----------------------|--|
| Location | <ul style="list-style-type: none">■ Existing Linn-Mar High School at 3111 North 10th St in Marion, Iowa |
| Current ground cover | <ul style="list-style-type: none">■ Grass, shrub, small trees and pavement |

B. SCOPE OF SERVICES**2.1 Field and Laboratory Services**

Terracon will provide employees appropriately trained and equipped to respond to the testing needs of this project as scheduled by the Client or Client's designated representative. Based on our review of the project plans and specifications dated January 29, 2015 our proposed scope of services is as follows:

Subgrade Observation and Testing

- Perform observations of the subgrade prior to placing structural fill, floor slabs and pavements.
- Observation and testing includes, but not limited to, observing proofrolls performed by the contractor and shallow-hand auger borings for evaluating subsurface conditions.

Engineered Fill Observation and Testing

- Perform nuclear field density tests on compacted fill.
- Perform associated laboratory testing (standard Proctor, Atterberg limits, organic content testing, etc.) of proposed fill material.
- Our scope requires the contractor to supply adequate means to safely enter and exit the excavations.

Proposal for Construction Testing Services

Linn-Mar High School- Addition and Renovations-Phase 2 ■ Marion, Iowa
February 11, 2015 ■ Terracon Proposal No. P06150056

**Foundation Observation and Testing**

- Observe/test bearing materials for foundations. Bearing materials would be tested for field consistency (calibrated penetrometer) by obtaining samples to a maximum depth of 3 feet below bearing level with a hand auger, thin-walled tube, or other method.
- Our scope requires the contractor to supply adequate means to safely enter and exit the excavations.

Reinforcing Steel Observations and Structural Concrete Testing

- Perform periodic observation of reinforcing steel placement (walls taller than 5 feet need to be observed before both forms are set to see all steel and a second time just prior to concrete placement to verify clearance).
- Perform slump, air content, temperature tests, and casting of compressive strength specimens. Cylinders will be 4" by 8" as allowed by the current ASTM C31 standard.
- Four concrete compressive strength cylinders will be cast for every 50 cubic yards poured per day.
- Cure boxes will be provided when cold weather concrete placement and testing is performed.
- Our scope assumes concrete cylinders will be retrieved for lab testing during the next scheduled visit or within 48 hours of the pour per the ASTM standard. However, a separate trip to retrieve samples will not be performed on weekends or holidays unless authorized by our client.

Structural Masonry Observation and Testing

- Perform periodic observation of CMU walls. When requested Terracon will observe the size, lap and position of reinforcing steel in vertical cells and bond beams, and observing grout placement and consolidation methods.
- Grout will be sampled approximately every 5,000 square feet of wall construction. For the purpose of this proposal, we have assumed that molding of grout using pre-manufactured cardboard molds will be allowed.
- Our scope assumes samples will be retrieved for lab testing during the next scheduled visit or within 48 hours of the pour per the ASTM standard. However, a separate trip to retrieve samples will not be performed on weekends or holidays unless authorized by our client.

Structural Steel Observation and Testing

- Perform periodic visual observations of structural field welded and bolted connections generally including primary framing members, column anchor bolts, decking, and studs. Observations of ancillary framing such as for rooftop units,

Proposal for Construction Testing Services

Linn-Mar High School- Addition and Renovations-Phase 2 ■ Marion, Iowa
February 11, 2015 ■ Terracon Proposal No. P06150056



curtain walls and brickledges is not a part of this scope, but can be provided upon request.

- Perform non-destructive testing of full-penetration welds, if applicable.
- Periodic Inspection is defined as the part-time or intermittent observations of work by an approved inspector who is present in the area where the work has been or is being performed and at the completion of the work. Based on the above proposed scope of services and definition of periodic inspection, we will not be able to comment on certain aspects of the steel construction. These aspects may include, but are not limited to, conformance to welding procedure specifications, preheat and interpass welding temperatures, weld joint preparation, and techniques used to snug tighten high-strength bolted connections.
- We assume that bolted connections will either be snug-tight or that tension control bolts will be utilized if full pretensioning is required. Pre-installation verification of bolted assemblies and observations of other methods of pretensioning (such as "turn of the nut method" or "torque testing") are not part of this scope, but can be performed upon request.

Concrete Pavement Testing

- Perform slump, air content, temperature tests, and casting of compressive strength specimens. Cylinders will be 4" by 8" as allowed by the current ASTM C31 standard.
- Four concrete compressive strength cylinders will be cast for every 50 cubic yards poured per day.
- Cure boxes will be provided when cold weather concrete placement and testing is performed.
- Our scope assumes concrete cylinders will be retrieved for lab testing during the next scheduled visit or within 48 hours of the pour per the ASTM standard. However, a separate trip to retrieve samples will not be performed on weekends or holidays unless authorized by our client.

Project Management

- Project direction, meetings, coordination, reporting and supervision of laboratory and field services.

If we have misunderstood any aspect of the proposed project, please advise us at once so we can evaluate the scope of services and make any necessary adjustments. We will confirm your request by sending you a short supplement form that states the additional services, making them part of the original agreement. We would be happy to attend a preconstruction meeting to discuss testing requirements with Linn-Mar, DLR and the contractor.

Proposal for Construction Testing Services

Linn-Mar High School- Addition and Renovations-Phase 2 ■ Marion, Iowa
February 11, 2015 ■ Terracon Proposal No. P06150056



C. COMPENSATION

Based on our review of the project documents, our estimated budget to perform the proposed scope of services is **\$69,365**. A breakdown of our estimated budget is provided in the attached Budget Estimate. A detailed construction schedule was not provided for preparation of this budget estimate. As such, the estimate is based on our anticipated construction sequence and duration of various activities (foundation, masonry and steel erection, etc.). It should be noted that you will only be billed for the services provided. Please note that this is only a budget estimate and not a not-to-exceed price. Many factors, including those out of our control such as weather and the actual contractor's schedule, will dictate the final fee for our services. Charges associated with on-site delay and retesting are not included in this budget estimate. Services provided outside of our detailed scope of services, retests/re-inspections, stand-by, and delays will be itemized on our invoices.

A fee for services provided will be based on the following Unit Rate Schedule is attached.

D. SCHEDULING

Terracon's services will be performed on an as-requested basis with scheduling by the Contractor or owner's representative. The scope of services provided in this proposal does not construe a warranty that Terracon intends to perform all required testing, inspection, or observation services required by the project documents. The proposed scope of services is limited to the services described above. Terracon will not be responsible for scheduling our services and will not be responsible for tests that are not performed due to a failure to schedule our services on the project. Since our personnel will not be at the site on a resident basis, it will be imperative that we be advised when work is in progress. Services should be scheduled a minimum of 24 hours in advance. Scheduling personnel will be on an as available basis, which may require changes in personnel assigned to the project. All requests for services should be submitted to this office, (phone 319-221-7300) and should not be scheduled through our field personnel.

E. AUTHORIZATION

This proposal may be accepted by executing the attached Supplemental Agreement for Services and returning it along with this proposal to Terracon. This Agreement, including the limitations it contains, shall constitute the exclusive terms, conditions and services to be performed for this project. Terracon's total fee is due within thirty days following receipt of invoice. This proposal is valid only if authorized within sixty days from the listed proposal date.

Page 1 of 1



Bid Number: DMH 02 15 9519

Date: 2/12/2015

Proposal

Phone: (515) 986-3527

Fax: (515) 986-3960

P.O. Box 738
Grimes, IA 50111

| | | | |
|---|-----------------------|---|------------------------------|
| Project Name Linn-Mar High School Additions & Renovations - Phase II [DLR # 11-13105-20] | | Project Location | |
| Proposal Submitted To Mr. Eric Beron | | Phone (515) 276-8097 | Fax Number (515) 252-0514 |
| Company Name DLR Group | | Company Address 6200 Aurora Avenue, Suite 210W | |
| Email Address | Bid Date 2/12/2015 | City State and Zip Code Des Moines, IA 50322 | |
| Bid Package SWPPP Services | | Addendums Viewed | |

We hereby submit specifications and estimates for the following:

| Item | Description | Quantity | Unit | Price | Sub Total |
|------|--|----------|------|------------|-------------|
| 1.) | SWPPP Narrative Creation [No NPDES permit #2 by District] | 1.00 | LS | \$1,100.00 | \$1,100.000 |
| 2.) | Perform Weekly & Rainfall Events as required by IDNR & SWPPP Updates & Maintenance | 0.00 | MO | \$250.00 | |
| 3.) | Update Signage and Mailbox | 1.00 | LS | \$200.00 | \$200.000 |

We Propose hereby to furnish material and labor complete in accordance with the above specifications, for the sum of:**One Thousand Three Hundred Dollars and Zero Cents****Bid Total: \$1,300.00**

Payment to be made as follows: *If no subcontract agreement is issued to convey or pass down the terms & conditions of the prime/2nd tier agreement, vendor payment terms of NET 30 days will apply to any & all work performed by Soil-Tek & no retainage shall be withheld from any payments.*

Terms and Conditions:

If awarded this project Soil-tek will not enter into any PLA or union labor agreements or contracts as Soil-tek is a non-union company. All items contained within this proposal do not reflect any railroad protective liability policies or coverages. All items contained within this proposal do not reflect any railroad protective liability policies or coverages. Traffic control is excluded unless otherwise noted above. If additional insurance endorsements or bonds are required for this project, please contact me for additional pricing. THIS PROJECT IS TAX EXEMPT. Soil-tek reserves the right to revoke this proposal at any time before acceptance/submission of the prime/2nd tier proposal to the owner/contracting authority. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized
Signature

Brian Denham (515) 208-5169

Note: If this proposal is not accepted and a subcontract agreement or purchase order issued within 30 days from the date listed above, this proposal is subject to revisions and / or withdrawal at the discretion of Soil-Tek.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: ____/____/____

Des Moines, IA – Iowa City, IA
Erosion Control – Seeding – Stormwater Compliance

www.soil-tek.com 1-888-SOILTEK

Tri State Tower, Incorporated
 2957 Highway 13
 Marion, IA 52302

PROPOSAL

| DATE | ESTIMATE NO. |
|------------|--------------|
| 10/16/2014 | 35406 |
| | TERMS |
| | NET 30 |

| NAME / ADDRESS | | | |
|--|---------|-----------------------------|--------------------|
| LINN-MAR COMMUNITY SCHOOL DISTRICT 2999 NORTH 10TH STREET MARION, IA | | | |
| | | Customer E-mail | |
| | | Rlronside@linnmar.k12.ia.us | |
| Purchase Order # | TST REP | REQUESTOR | PROJECT |
| | VAA | Jeri Ramos | LINN-MAR TOWER ... |
| DESCRIPTION | QTY | COST | TOTAL |
| THIS ESTIMATE IS SUBMITTED BY VINCE ABBEN: 319.361.1790 | | | |
| THIS ESTIMATE IS FOR THE TOWER REPLACEMENT AT LINN-MAR HIGH SCHOOL. TRI STATE TOWER WILL PROVIDE AND INSTALL THE NEW 155' MONOPOLE ALONG WITH THE ANTENNAS AND LINES. | | | |
| 155' MONOPOLE, MOUNTS, AND DELIVERY TO LINN-MAR HIGH SCHOOL (TOWER QUOTE WILL BE HELD FIRM FOR 30DAYS, IF PAST 30DAYS TOWER WILL NEED TO BE RE-QUOTED DUE TO FLUCTUATING STEEL PRICES) | | | 30,235.69 |
| TOWER FOUNDATION INSTALLATION INCLUDING GROUND RING(SUBJECT TO CHANGE DUE TO THE FOUNDATION BEING CUSTOM) | | | 17,296.79 |
| CONDUIT INSTALLATION FROM TOWER FOUNDATION TO SCHOOL (CONDUIT FOR COAX LINES, THIS WILL REQUIRE REMOVAL OF A PORTION OF SIDEWALK) | | | 7,534.29 |
| TOWER CONSTRUCTION (STACK TOWER AND INSTALL LINES AND ANTENNAS)*SUBJECT TO CHANGE DEPENDING ON LOCATION OF NEW EQUIPMENT ROOM | | | 18,735.73 |
| THANK YOU FOR ALLOWING US TO BID ON THIS PROJECT !!!!! | | TOTAL | |

PROPOSAL IS BASED ON NORMAL
 NON-WINTER WORKING CONDITIONS AND IS
 FIRM FOR A PERIOD OF 45 DAYS

 ACCEPTING SIGNATURE

Tri State Tower, Incorporated
 2957 Highway 13
 Marion, IA 52302

PROPOSAL

| DATE | ESTIMATE NO. |
|------------|--------------|
| 10/16/2014 | 35406 |
| | TERMS |
| | NET 30 |

| | | | |
|---|------------|--------------|--------------------|
| NAME / ADDRESS | | | |
| LINN-MAR COMMUNITY SCHOOL DISTRICT 2999 NORTH 10TH STREET MARION, IA | | | |
| Customer E-mail | | | |
| Rlronside@linnmar.k12.ia.us | | | |
| Purchase Order # | TST REP | REQUESTOR | PROJECT |
| | VAA | Jeri Ramos | LINN-MAR TOWER ... |
| DESCRIPTION | QTY | COST | TOTAL |
| EXISTING TOWER REMOVAL (GUY ANCHOR AND TOWER FOUNDATION REMOVAL BY OTHERS) | | | 5,503.00 |
| EQUIPMENT MOVE AND REINSTALLATION GOVERNMENT AGENCY EXEMPT | | 0.00% | 4,995.00 0.00 |
| THANK YOU FOR ALLOWING US TO BID ON THIS PROJECT !!!!! | | TOTAL | \$84,300.50 |

PROPOSAL IS BASED ON NORMAL
 NON-WINTER WORKING CONDITIONS AND IS
 FIRM FOR A PERIOD OF 45 DAYS

ACCEPTING SIGNATURE



OVERVIEW

ImOn Communications is pleased to present this proposal for your review. The proposal includes details of building the fiber path to Linn-Mar Schools. The path will link Bowman Woods Elementary School (already connected to the LRC at 29th Avenue and North 10th Street in Marion, IA) to Westfield Elementary School at 901 E. Main St., in Robins, IA. Details include the following:

- **Fibers**
 - 2 fibers will be provided by City of Marion for use between the LRC and Westfield School
 - ImOn will complete the hand holes, fiber and duct build but will not have a monthly recurring charge
 - Work will be completed between a splice point at Bowman Woods Elementary School and Westfield Elementary School
- **Non-Recurring One-Time Installation Charge total \$80,810.92**
 - \$13,973.42 for parts and materials
 - \$55,825.00 for underground boring
 - \$9,752.50 for contracted labor
 - \$1,260.00 for internal labor
- **Timeframe**
 - Boring to begin immediately upon signed PO from Linn-Mar Schools
 - Installation expected to be completed within 60 business days of PO delivery
 - Weather may delay this timeframe and may also affect underground boring costs if the ground were to freeze within this timeframe
- **Miscellaneous**
 - Linn-Mar Schools will be required to locate fibers for future locates
 - Map will be provided to Linn-Mar Schools
 - ImOn requests the right to buy-back into the duct space in the future if they decide to utilize the space at half the cost
 - \$3.50 per foot



PRICE QUOTATION

| ImOn Investment Summary | |
|--|------------------|
| Timeframe for Delivery | 60 Business Days |
| Fiber Services MRC | \$0.00 |
| Estimated Non-Recurring Installation Charges | \$80,810.92 |

FIBER OPTIC PURCHASE AGREEMENT

The parties to this agreement are: the Linn- Mar Community School District (hereinafter Party of the First Part) and the City of Marion, Iowa (hereinafter Party of the Second Part).

The Party of the First Part desires to purchase certain fiber optics from the Party of the Second Part and the Party of the Second Part is agreeable to selling the same. Said fiber optics are located in conduit owned by the Party of the Second Part and space for said fiber optics will be leased from the Party of the Second Part.

The Party of the First Part shall purchase four (4) strands of fiber optics from the Party of the Second Part and shall lease such space as the same occupy in the conduit wherein the same are located as attached in exhibit A.

The term of said lease of space in the conduit is for 99 years or until the Party of the Second Part ceases operation of the fiber optic system, whichever occurs first.

The Party of the First Part shall pay to the Party of the Second Part the sum of \$27,871.20 contemporaneously with the execution of this lease as full payment of all purchase amounts due hereunder and including all lease payments for conduit space.

The Party of the First Part shall be solely responsible for all costs related to making desired connections from the conduit to any other facility or building.

The Party of the Second Part shall be responsible for maintenance, service, location and repair to the conduit and its contents and shall bill the party of the First Part 30.0% of the costs thereof from time to time as is necessary. The Party of the First Part shall pay all invoices for maintenance, service or repair within 30 days of the date of the invoice. Maintenance, service, location and repair to parts of the fiber optic system outside the conduit shall be the sole responsibility of the party owning or providing service to the location. Any failure to pay invoices, if not cured within 30 days of mailing of a notice to cure shall cause the lease portion of this agreement to terminate and all rights to use the leased fiber optic conduit shall revert to the Party of the Second Part.

In the event that the Party of the Second Part determines at some future date that the conduit has become damaged to the extent that the Party of the Second Part determines that repair or replacement is not feasible or is not in its best interest, it shall notify the Party of the First Part in writing and the lease portion of this agreement shall be terminated. The rent paid herewith shall not be prorated and refunded as the same represented a proportionate share of the original cost of construction.

The Party of the Second Part makes no warranties, express or implied, as to uninterrupted fiber optic service and are not responsible for any damages of any kind to the Party of the First Part or any of its users for disruptions in fiber optic service.

The lease portion of this agreement is not assignable by either party without the written permission of the other party.

Dated this ____ day of _____, 2014.

CITY OF MARION

Snooks Bouska, Mayor

ATTEST:

Wesley A. Nelson, City Clerk

LINN MAR COMMUNITY SCHOOL DISTRICT

By _____
Board President

By _____
Board Secretary

Memorandum

To: Linn-Mar Board of Education, Dr. Katie Mulholland, Superintendent
From: Jeff Gustason, Principal *Jeffrey M. Gust*
Date: 3/5/2015
Re: Early Graduation

The following students have applied for early graduation in March 2015:

Allison Barger
Zach Court
Anna Drahos
Madilynn Griffin
Ryan Larkin

These students have a post-secondary education plan in place that has been developed with the Linn-Mar High School counseling staff. These students are on track to meet or exceed Linn-Mar's requirements for graduation by the end of this 3rd Quarter.

I recommend the approval of these requests pending the successful completion of current course work.

03/09/2015 Board Meeting - Fund Raisers for Approval

| Building | Activity | Sponsor Group | Date(s) of Activity | | Contact | 2013-14 | 2013-14 |
|--------------|--------------------------|--------------------|-------------------------|-------------------------|------------------|------------------|------------------|
| | | | Start | End | | Summary Due Date | Summary Received |
| Bowman Woods | Square 1 Art | School | Sep-15 | Dec-15 | Sara Krause | 2/16/2015 | 1/26/2015 |
| Echo Hill | Spring Fun Run | PTO | 4/24/2015 | 4/24/2015 | Derek Jensen | 5/15/2014 | 5/13/2014 |
| High School | Music Connects | 5-8 Band/Orchestra | 3/10/2015 | 8/22/2015 | Steve Stickney | 10/6/2014 | 10/24/2014 |
| High School | Poster | Boys Tennis | 3/10/2015 | 4/1/2015 | Chris Wundram | Jun-14 | 6/17/2014 |
| High School | Summer Camp | Boys Tennis | Jun-15 | Aug-15 | Chris Wundram | Sep-14 | 8/21/2014 |
| High School | Poster | Cheerleading | 6/1/2015 | 6/30/2015 | Erin Taylor | 8/1/2014 | 8/1/2014 |
| High School | Bean Bag Toss Tourney | Cross Country | 8/15/15 or 8/22/15 | 8/15/15 or 8/22/15 | Todd Goodell | n/a | n/a |
| High School | Sponsorship Solicitation | FBLA | Mar-15 | Mar-15 | Corey Brinkmeyer | n/a | n/a |
| High School | Summer Camp | FFA | 6/15/2015 | 6/19/2015 | Barb Lemmer | n/a | n/a |
| | | FFA | 7/13/2015 | 7/17/2015 | Barb Lemmer | n/a | n/a |
| High School | Discount Cards | Football | Aug-15 | Aug-15 | Bob Forsyth | 9/22/2014 | 8/28/2014 |
| High School | Camp | Football | Aug-15 | Aug-15 | Bob Forsyth | 9/19/2014 | 8/19/2014 |
| High School | Little Lions Tourney | Girls Basketball | 10/31/2015 | 11/1/2015 | Jaime Brandt | 12/14/2014 | 11/5/2014 |
| High School | Jr. Basketball Camp | Girls Basketball | 6/8/2015 | 6/11/2015 | Jaime Brandt | Aug-14 | 5/12/2014 |
| | | Girls Basketball | 6/15/2015 | 6/18/2015 | Jaime Brandt | Aug-14 | 5/12/2014 |
| High School | Poster | Girls Golf | 3/15/2015 | 3/25/2015 | Bill Hoefle | 5/27/2014 | 5/27/2014 |
| High School | Summer Camp | Girls Tennis | 6/15/2015 | 6/23/2015 | Stacie Carpenter | n/a | n/a |
| High School | Walk | LM Buddies | 4/25/2015 or 4/26/15 | 4/25/2015 or 4/26/15 | Stormie Bonazza | 5/16/2014 | 2/19/2015 |

03/09/2015 Board Meeting - Fund Raisers for Approval

| Building | Activity | Sponsor Group | Date(s) of Activity | | Contact | 2013-14 | 2013-14 |
|-------------|-----------------------|---------------|---------------------|-----------|-------------------|------------------|------------------|
| | | | Start | End | | Summary Due Date | Summary Received |
| High School | Tote Bag Sales | Marching Band | 8/1/2015 | 7/31/2016 | Steve Stickney | 9/1/2014 | 7/16/2014 |
| High School | Kernels' Ticket Sales | Orchestra | 6/11/2015 | 6/11/2015 | Jonathan Welch | n/a | n/a |
| High School | Summer Camps | Robotics | 6/22/2015 | 6/26/2015 | Dan Niemitalo | 8/22/2014 | 8/19/2014 |
| | | Robotics | 7/13/2015 | 7/17/2015 | Dan Niemitalo | 8/22/2014 | 8/19/2014 |
| | | Robotics | 8/3/2015 | 8/7/2015 | Dan Niemitalo | 8/22/2014 | 8/19/2014 |
| High School | Pitching Clinic | Softball | Mar-15 | Mar-15 | John Begley | May-14 | 3/24/2014 |
| | Softball Clinic | Softball | Jun-15 | Jun-15 | John Begley | May-14 | 3/24/2014 |
| High School | Summer Camps | Strength Camp | 7/8/2015 | 7/31/2015 | Matt Casebolt | 9/5/2014 | 9/23/2014 |
| High School | Play-Off T-Shirts | TD Club | Nov-15 | Nov-15 | Bob Forsyth | 12/23/2014 | 12/2/2014 |
| High School | Player #'d T-Shirts | TD Club | Aug-15 | Aug-15 | Bob Forsyth | 10/3/2014 | 9/19/2014 |
| High School | Youth Camp | Varsity Poms | Jun-15 | Jun-15 | Allison Schmidt | 7/31/2014 | 11/7/2014 |
| | | Varsity Poms | Oct-15 | Oct-15 | Allison Schmidt | 11/28/2014 | 11/7/2014 |
| High School | Poster | Varsity Poms | Apr-15 | Jun-15 | Allison Schmidt | n/a | n/a |
| High School | Summer Camp | Volleyball | 8/3/2015 | 8/6/2015 | Christy Sevensing | 8/26/2013 | 9/1/2013 |
| High School | Poster | Volleyball | 8/1/2015 | 8/10/2015 | Christy Sevensing | 8/26/2013 | 10/1/2013 |
| High School | Clothing Sale | Volleyball | 8/10/2015 | 8/26/2015 | Christy Sevensing | Oct-13 | 8/1/2013 |
| Linn Grove | Family Fun Night | PTO | 4/10/2015 | 4/10/2015 | Rebecca Louison | May-14 | 5/7/2014 |
| Westfield | T-Shirt Sales | School | Aug-15 | Sep-15 | Michael Brandt | 11/11/2014 | 11/13/2014 |
| Westfield | Square 1 Art | School | Sep-15 | Nov-15 | Michael Brandt | 2/11/2015 | 12/16/2014 |
| Wilkins | Family Fun Night | PTO | 3/27/2015 | 3/27/2015 | Heide Sletteland | Apr-14 | 4/11/2014 |



Inspire Learning. **Unlock Potential. Empower Achievement.**

| Strategic Goal 1 | Strategic Goal 2 | Strategic Goal 3 | Strategic Goal 4 | Strategic Goal 5 |
|---|---|--|---|---|
| Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i> | Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i> | Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i> | Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i> | Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i> |

**LINN-MAR COMMUNITY SCHOOL DISTRICT
BOARD/SUPERINTENDENT RETREAT MINUTES
FEBRUARY 23, 2015**

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Directors/Superintendent Retreat was called to order at 5:00 PM in the Board Room of the Learning Resource Center by President Tim Isenberg. Roll call was taken and it was determined a quorum was present. Board members present: Isenberg, Crawford, Gadelha, Hutcheson, Patterson, and Wilson. Absent: Buchholz. Administration present: Mulholland.

200: REVISION AND/OR ADOPTION OF THE AGENDA Motion 196-02-23

Motion by Hutcheson to accept the agenda as presented, seconded by Patterson, and approved by voice vote.

300: BOARD/SUPERINTENDENT RETREAT

- 1. Welcome:** Board President Tim Isenberg welcomed Bob Crawford to the meeting. Crawford was appointed on February 9, 2015 by the Board to fill the seat vacated by Ann Stark who resigned on January 23, 2015 to move to Cleveland, Ohio. The term of the appointment is until September 14, 2015, when regular school board elections are held. Mr. Crawford took the oath of office on Thursday, February 19, 2015.
- 2. Transitions:** Superintendent Katie Mulholland discussed the timeline for advertising and hiring the Chief Academic Officer position due to Dr. Dirk Halupnik accepting the superintendent position at Southeast Polk Community School District. The goal is to complete the hiring process, if possible, by April 1st. Also discussed was a district project manager position for the High School renovation project that would include administrative supervision of high school classes relocated to the LRC during the two and a half year High School renovation project. Dr. Quintin Shepherd's District visits and communication regarding administrative positions was also reviewed.
- 3. Team Accomplishments:** Superintendent Katie Mulholland reviewed the original Ten Year Facility Plan (2007) and the Five Year Refresh (2013) of the Plan and answered questions from the Board regarding potential future options. The Board also received a summary of District changes and accomplishments since the 2003-04 school year. Topics discussed included student success, schools and facilities, leadership positions, funding, and referenda.
- 4. Superintendent's Schedule:** Superintendent Mulholland shared her schedule through June 30, 2015. This included at least one visit to the Iowa Legislature on March 5, 2014.

400: ADJOURNMENT Motion 197-02-23

Motion by Hutcheson to adjourn at 6:30 PM, seconded by Patterson, and approved by voice vote.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

*Minutes respectfully submitted 2/23/15 by:
Gayla Burgess, Admin Asst to the Superintendent*



| Strategic Goal 1 | Strategic Goal 2 | Strategic Goal 3 | Strategic Goal 4 | Strategic Goal 5 |
|---|---|--|---|---|
| Student Achievement: <i>All action on teaching and learning will focus on empowering achievement at the highest level for each student.</i> | Learning Environments: <i>All buildings and facilities will support the learning and teaching needed to unlock the potential in each student.</i> | Staff Development: <i>All staff will learn, perform and lead in such a manner as to inspire learning for students.</i> | Community Engagement: <i>The entire school community will engage the families, residents and stakeholders for the purpose of increasing opportunities for students.</i> | Resources: <i>All resources, real and potential, will be planned, and allocated in the spirit of providing an exciting and secure future for the students and District.</i> |

**LINN-MAR COMMUNITY SCHOOL DISTRICT
BOARD REGULAR SESSION MINUTES
FEBRUARY 23, 2015**

100: CALL TO ORDER AND DETERMINATION OF A QUORUM

The Linn-Mar Community School District Board of Education regular session was called to order at 7:00 PM in the Board Room of the Learning Resource Center by President Tim Isenberg. Roll was taken and it was determined a quorum was present. Board members present: Isenberg, Crawford, Gadelha, Hutcheson, Patterson, and Wilson. Absent: Buchholz. Administration present: Mulholland, Morrison, Halupnik, Jensen, K. Christian, Ramos, and Ironside. Absent: Anderson.

200: REVISION AND/OR ADOPTION OF THE AGENDA **Motion 198-02-23**

Motion by Hutcheson for the Board to adopt the agenda as presented. Second by Patterson. Voice vote. Motion carried.

300: AUDIENCE COMMUNICATIONS

400: RESOLUTIONS, OPENING OF BIDS, AND PUBLIC HEARINGS

401: Public Hearing: Instructional Support Program Levy

(Refer to Exhibit 801.1)

A public hearing was held to consider continued participation in the Instructional Support Program Levy as provided in Iowa Code sections 257.18 through 257.21, for a period of five years, commencing with the fiscal year ending June 30, 2017. No comments were received.

402: Public Hearing: Excelsior Mechanical Room Upgrade

(Refer to Exhibit 802.1)

A public hearing was held on the plans, specifications, form of contract, and estimated total cost of the Excelsior Middle School mechanical room upgrade. No comments were received.

403: Public Hearing: High School Renovation Project

A public hearing was held on the plans, specifications, form of contract, and estimated total cost of the Linn-Mar High School renovation project. No comments were received.

404: Public Hearing: High School Roof Replacement, Sections P & Q

A public hearing was held on the plans, specifications, form of contract, and estimated total cost of the Linn-Mar High School roof replacement, sections P & Q. No comments were received.

500: RECOGNITIONS/PROCLAMATIONS

600: INFORMATIONAL REPORTS

601: FY16 Budget Report: Next Steps

Walk-In Exhibit 601.1

Business Manager Angie Morrison updated the Board on the 2016 fiscal year budget including comparisons on the district cost per pupil (DCPP) based on potential supplemental state aid rates.

602: Linn-Mar District Career Fair

Exhibit 602.1

Executive Director of Human Resources Karla Christian reported on the career fair hosted on February 19th to recruit candidates for nine Special Education positions. Eighteen candidates were interviewed in-person and seven participated in virtual interviews using Sparkhire.com. The event included interviews, hospitality/benefits information, Teacher Leadership presentation, and a Special Education panel discussion.

603: Early Childhood/Preschool Update

Exhibit 603.1

Executive Director of Student Services Julie Jensen updated the Board on the 2015-16 enrollment numbers and registration highlights of the Early Childhood/Preschool programs. The four-year old preschool has 148 students registered. The three-year old preschool has 72 students registered. Hand in Hand Daycare has 63 students registered. Rockwell Collins Child Development Center has 14 students registered. There will be 67 families participating in the Early Childhood Blended Program (ECBP) screenings held on February 23rd and March 3rd.

604: 2015-16 Calendar Update

Exhibit 604.1

Deputy Superintendent Dirk Halupnik updated the Board on the current status of the 2015-16 calendar. The District Calendar Committee has developed three calendar options to meet the pending legislative bills regarding school start dates. The three options are: 1) Senate bill: calendar would be decided upon at the school level, so the current 2015-16 Board-approved calendar would be used (*currently posted on District website*), 2) House bill: the first day of school would be required to fall within the week including August 23rd and no waivers would be accepted, and 3) Iowa code: the first day of school would be August 31st. Issue that have been caused by the pending decision and possible later start date: a) harder time booking guest presenters for professional development days that fall before the start date, b) concurrent courses taught by Linn-Mar employees at local community colleges might not be an option due to scheduling issues, c) the need to compile two student schedules for AP courses to ensure the course is completed before the national testing dates, d) the need to reserve two dates with the US Cellular Center for graduation, and e) depending on the start date; the first semester could fall either nine days after winter break or up to a month later. Options to address issues caused by a later start date would be shortened or deleted spring and/or winter breaks.

700: SUPERINTENDENT'S UPDATE

701: Superintendent's Update

Walk-In Exhibit 701.1

Superintendent Katie Mulholland shared that one year ago Klieman Construction won the bid for the addition of the second gym at Oak Ridge Middle School and that the PPEL Get-Out-The-Vote campaign had been underway for around two weeks.

Mulholland also reported that the Reading into Success campaign will be held on March 12th at the Cedar Rapids Public Library beginning at 5:30 PM with a light meal. The event is a joint effort of all the metro school districts, United Way, and the Greater Cedar Rapids Foundation to promote the importance of grade-level reading.

Mulholland, Patterson, and Halupnik will be visiting the Iowa Legislature on March 5th to discuss the school funding bill and the school start bill.

800: UNFINISHED BUSINESS

801: Resolution: Instructional Support Program Levy **Motion 199-02-23** *Exhibit 801.1*

Motion by Patterson for the Board to approve the resolution to continue participation in an Instructional Support Program Levy as provided in Iowa Code sections 257.18 through 257.21, and to provide additional funding therefore for a period of five (5) years commencing with the fiscal year ending June 30, 2017. Second by Hutcheson. Roll call vote; all ayes except for Buchholz who was absent. Motion carried.

802: Approval of Specs for Excelsior Mechanical Room Upgrade **Motion 200-02-23** *Exhibit 802.1*

Motion by Hutcheson for the Board to approve the plans, specifications, form of contract, and estimated total cost for the Excelsior Middle School mechanical room upgrade; to be let for bid on March 3, 2015. Second by Patterson. Voice vote. Motion carried.

803: Approval of Specifications for High School Renovation Project **Motion 201-02-23**

Motion by Patterson for the Board to approve the plans, specifications, form of contract, and estimated total cost for the High School renovation project; to be let for bid on March 3, 2015. Second by Hutcheson. Voice vote. Crawford abstained. Motion carried.

804: Approval of Specifications for the High School Roof Replacement **Motion 202-02-23**

Motion by Patterson for the Board to approve the plans, specifications, form of contract, and estimated total cost of \$350,000 for the Linn-Mar High School roof replacement, sections P & Q; to be let for bid on March 4, 2015. Second by Hutcheson. Voice vote. Motion carried.

900: NEW BUSINESS

901: First Reading: Policy Series 600 Educational Program **Motion 203-02-23** *Exhibit 901.1*

Motion by Hutcheson for the Board to approve the first reading of Policy Series 600 *Educational Program (Partial Listing 603.3 thru 605.7)*. Second by Gadelha. Discussion on policy 603.8 regarding exemption from Physical Education. Voice vote. Motion carried.

600 SERIES - EDUCATIONAL PROGRAM

| | | 603 | INSTRUCTIONAL ARRANGEMENTS |
|--------------------|-----------------|------------------|--|
| Reviewed | 2/15 | 603.3 | Field Trips and Excursions |
| Reviewed | 2/15 | 603.3-R1 | Administrative Regulations Regarding Field Trips and Excursions |
| Reviewed | 2/15 | 603.3-R2 | Administrative Regulations Regarding Field Trips and Excursions |
| Deleted | 2/15 | 603.4 | Outside Resource People |
| Reviewed | 2/15 | 603.5 | Teaching Controversial Issues |
| Reviewed | 2/15 | 603.6 | School Ceremonies and Observances |
| Revised | 2/15 | 603.7 | Homework |
| Revised | 2/15 | 603.8 | Physical Education |
| New | 2/15 | 603.8-E | Request to be Excused from High School Physical Education Course |
| Reviewed | 2/15 | 603.9 | Religion in the Schools |
| Reviewed | 2/15 | 603.9-R | Administrative Regulations Regarding Religion in the Schools |
| Reviewed | 2/15 | 603.10 | Religion-Based Exclusion from School Programs |
| Reviewed | 2/15 | 603.11 | Health Education |
| Reviewed | 2/15 | 603.11-E | Human Growth and Development Student Excuse Form |
| Reviewed | 2/15 | 603.12 | Technology and Instructional Materials |

| | | | |
|----------|------|------------|---|
| Revised | 2/15 | 603.12-R1 | Administrative Regulations Regarding the Internet |
| Revised | 2/15 | 603.12-R2 | Administrative Regulations Regarding Internet – Appropriate Use |
| Revised | 2/15 | 603.12-E1 | Internet Access Permission Letter to Parents/Guardians/ Legal Custodians |
| Reviewed | 2/15 | 603.12-E2 | Internet Use Agreement, Staff |
| Revised | 2/15 | 603.13 | School District Web Page |
| Revised | 2/15 | 603.13-R | Administrative Regulations Regarding Web Page Development |
| Reviewed | 2/15 | 603.14 | Copyright Compliance |
| Reviewed | 2/15 | 603.14-R | Administrative Regulations Regarding Copyright Compliance |
| | | 604 | SERVICES |
| Reviewed | 2/15 | 604.1 | Guidance and Counseling |
| Reviewed | 2/15 | 604.4 | Talented and Gifted Program |
| Reviewed | 2/15 | 604.5 | Program for Students At Risk |
| Revised | 2/15 | 604.6 | School Library |
| | | 605 | PUPIL PROGRESS |
| Revised | 2/15 | 605.1 | Student Progress Reports and Conferences |
| Reviewed | 2/15 | 605.2 | Testing Program |
| Revised | 2/15 | 605.3 | Graduation Requirements |
| Reviewed | 2/15 | 605.31 | Early Graduation |
| Revised | 2/15 | 605.31-R | Administrative Regulations Regarding Early Graduation Application |
| Reviewed | 2/15 | 605.31-E1 | Early Graduation Application |
| Reviewed | 2/15 | 605.31-E2 | Parental Permission Form |
| Reviewed | 2/15 | 605.32 | Participation in Graduation Ceremonies |
| Reviewed | 2/15 | 605.5 | Student Promotion and Retention |
| Reviewed | 2/15 | 605.6 | Student Performance Testing for Classroom Credit |
| Reviewed | 2/15 | 605.7 | Multicultural / Gender Fair Education |

902: Supplemental State Aid Resolution **Motion 204-02-23** *Exhibit 902.1*

Motion by Patterson for the Board to approve the resolution to the Legislature to set a Supplemental State Aid (SSA) rate of not less than 4% for FY2016 and set the SSA rate for FY2017 within the 30 days as prescribed by Iowa law in order to properly and adequately fund and support the work of Iowa's public schools. Second by Hutcheson. Voice vote. Motion carried.

1000: CONSENT AGENDA

1001: Personnel

Certified Staff: Extended Leave of Absence

| Name | Assignment | Dept. Action | Reason |
|--------------|-------------------------------|-------------------|------------------|
| Gallo, Laura | HS: .5 FTE Guidance Counselor | 2015-16 School Yr | Good Cause Leave |

Classified Staff: Resignations

| Name | Assignment | Dept. Action | Reason |
|---------------|-------------------------------|-------------------|------------------|
| Barnard, Ray | EX: Custodian | February 20, 2015 | Other Employment |
| Kimpel, Janet | HS: Student Support Associate | February 13, 2015 | Relocation |
| Mann, Louann | BW: Guidance Secretary | June 12, 2014 | Retirement |

Extra-Curricular Positions: Assignment/Reassignment/Transfer

| Name | Assignment | Dept. Action | Reason |
|--------------|---|-------------------|------------------------|
| Martens, Ben | HS: Assistant 9 th Gr Football Coach | February 13, 2015 | Schedule H, Category D |

Extra-Curricular Positions: Resignation

| Name | Assignment | Dept. Action | Reason |
|-------------------|----------------------------|-------------------|----------|
| Burmeister, Emily | EX: Head Girls Track Coach | February 17, 2015 | Personal |
| Hajek, Justin | EX: Head Boys Track Coach | February 17, 2015 | Personal |

1002: Approval of Minutes from February 9, 2015

Exhibit 1002.1

1003: Approval of Bills

Exhibit 1003.1

1004: Approval of Contracts

Exhibits 1004.1-2

- 1) Naviance Student Success Solution Student Tracker System contract with Linn-Mar High school for a total cost of \$39,690.56. Initial payment of \$4,000.00 due by March 1, 2015 with installments due: July 1, 2015 (\$12,000), July 1, 2016 (\$11,845.28), and July 3, 2017 (\$11,845.28).
- 2) Agreement for Provision of Daycare Services pursuant to Iowa Code §279.49
 - Kory McNeal, d/b/a “Kids Inc.”
 - Kathy Pruitt, d/b/a/ “Hand in Hand Daycare and Preschool”
 - Lynelle Henricksen, d/b/a “YMCA”
- 3) Interagency Agreements for Special Education: *For student confidentiality, no exhibits provided.*
 - Cedar Rapids (4 agreements)
 - College Community (1 agreement)
 - Marion Independent (4 agreements)
 - Woodward-Granger (2 agreements)

1005: Approval of Overnight Fieldtrip Requests

Exhibits 1005.1 and 1005.2

- 1) FBLA State Conference: March 12-14, 2015 at the Marriott Convention Center in Coralville, Iowa.
- 2) Robotics FTC Iowa State Championship: March 6-7, 2015 at the Marriott Convention Center in Coralville, Iowa.

1006: Board Information

Exhibits 1006.1 and 1006.2

- 1) School Finance Reports and Cash Balance Reports as of 1/31/2013
- 2) School Finance Reports and Cash Balance Reports as of 1/31/2014
- 3) Robert Crawford was sworn in as a member of the Board by Angie Morrison, Board Secretary, on February 19, 2015 with Superintendent Katie Mulholland as witness.

1007: Items Removed from the Consent Agenda for Separate Action

1008: Motion to Approve Consent Agenda Motion 205-02-23

Motion by Hutcheson to approve the consent agenda as presented. Second by Patterson. Voice vote. Crawford abstained. Motion carried.

1100: BOARD ANNOUNCEMENTS AND REPORTS

1101: ERMA Committee

Hutcheson reported that the ERMA Committee did not meet on the February 12th.

1102: Policy Committee

Gadelha reported that the Policy Committee reviewed part of the 600 Series, which was approved for first reading earlier in the meeting. Highlights included updates to the 603.7

Homework, 603.8 Physical Education, 603.13 School District Digital Communication, and 605.3 Graduation Requirements.

1103: Legislative Committee

The Legislative Committee met on February 17th and worked on the SSA Resolution and possible dates to visit the Legislature. Mulholland, Halupnik, and Patterson will meet with the Legislature on March 5th.

Patterson and Isenberg reported that the legislative forum hosted at Grant Wood AEA on February 21st included discussion on supplemental state aid, mental health funding, and smarter balance evaluation/testing.

1104: Board Visit: COMPASS

The Board reported that they enjoyed their visit to COMPASS on February 18th and the opportunity to talk to the students and staff.

1105: Marion City Council

Hutcheson reported that the February 19th meeting of the Marion City Council did not include topics that impact the District.

1106: Coffee Conversation

Wilson and Gadelha reported that the February 21st Coffee Conversation hosted at the Aquatic Center had 19 people in attendance not counting themselves and Superintendent Mulholland. The session included a tour of the Aquatic Center and discussion on supplemental state aid, High School renovations, classroom space at Indian Creek Elementary, calendar options, the possibility of a second high school, an additional elementary building, and an individual building for the preschool program.

1200: COMMUNICATIONS, ANNOUNCEMENTS, AND TRANSMITTALS

1201: Communications

- Reminder that Julie Jensen is one of two finalists for the 2015 Women in School Leadership Award during the AASA Conference in San Diego this week.
- Congratulations to Dirk Halupnik for being hired as Superintendent of Southeast Polk School District beginning July 1, 2015.
- The February 10th IASB Workshop hosted at Grant Wood AEA focused on legislative grass roots and how to get the community involved. It was suggested that Board members try to attend these workshops as much as possible as they focus on partnership and collaboration.
- Congratulations to Novak Elementary for being the first school in Marion to be designated a Blue Zone. Marion has met 9 of the 17 goals towards becoming a designated a Blue Zone. <https://www.bluezonesproject.com/communities/marion>
- The Marion Chamber of Commerce will be hosting an open house for ImaginArt: A Public Art Plan for the City of Marion on Tuesday, March 3rd from 5:30-7:30 PM at City Hall. More information can be found at: www.marioncc.org.
- Congratulations to Oak Ridge and Echo Hill for being awarded \$8,000 each for being selected as People's Choice winners in the Follett Challenge. Read more information at: <http://www2.folletlearning.com/news-article.cfm?id=52>.

1202: Calendar

| Date | Time | Event | Location |
|--|----------|----------------------------|-----------------------|
| March 3 rd | 7:30 AM | Finance/Audit Committee | LRC Office Conf Rm |
| March 3 rd | 11:45 AM | Executive Committee | LRC Office Conf Rm |
| March 4 th | 7:00 AM | Board Visit: Wilkins | Wilkins Elementary |
| March 5 th | 5:30 PM | Marion City Council | Marion City Hall |
| March 9 th | 5:00 PM | Board Work Session | LRC Board Room |
| | 7:00 PM | Board Regular Session | |
| March 11 th | 11:30 AM | MEDCO Luncheon | Longbranch Hotel |
| March 11 th | 4:30 PM | Special Education Advisory | LRC Conf Rm 304/305 |
| March 16 th -20 th | | Spring Break | |
| March 19 th | 5:30 PM | Marion City Council | Marion City Hall |
| March 24 th | 11:45 AM | Executive Committee | LRC Office Conf Rm |
| March 27 th | 6:00 PM | LM Foundation MANE Event | Cedar Rapids Marriott |
| March 30 th | 5:00 PM | Policy Committee | LRC Office Conf Rm |
| Date | Time | Event | Location |
| April 1 st | 4:00 PM | Equity Committee | LRC Board Room |
| April 6 th | 5:00 PM | Board Work Session | LRC Board Room |
| | 7:00 PM | Board Regular Session | |
| April 7 th | 7:30 AM | Finance/Audit Committee | LRC Office Conf Rm |
| April 7 th | 11:45 AM | Executive Committee | LRC Office Conf Rm |
| April 8 th | 4:00 PM | Health/Human Development | LRC Board Room |
| April 9 th | 9:00 AM | ERMA Committee | LRC |
| April 9 th | 5:30 PM | Marion City Council | Marion City Hall |
| April 13 th | 5:00 PM | Policy Committee | LRC Office Conf Rm |
| April 15 th | 4:30 PM | Special Education Advisory | LRC Conf Rm 304/305 |
| April 15 th | 4:30 PM | LIONS & Volunteer Awards | LRC Board Room |
| April 18 th | 8:30 AM | Coffee Conversation | Excelsior |
| April 20 th | 5:00 PM | Board Work Session | LRC Board Room |
| | 7:00 PM | Board Regular Session | |
| April 21 st | 11:45 AM | Executive Committee | LRC Office Conf Rm |
| April 23 rd | 5:30 PM | Marion City Council | Marion City Hall |
| April 27 th | 5:30 PM | Construction Advisory | LRC Board Room |
| April 28 th | 5:30 PM | Technology Advisory | LRC Board Room |
| April 29 th | 5:00 PM | Policy Committee | LRC Office Conf Rm |

1203: Committees

| Committee | Participants |
|-------------------------------|---|
| Executive Committee | Tim Isenberg, Barry Buchholz, Katie Mulholland |
| Finance/Audit Committee | Barry Buchholz, Todd Hutcheson, Elizabeth Wilson, Angie Morrison, JT Anderson, Katie Mulholland |
| Policy Committee | Rene Gadelha, Tina Patterson, Katie Mulholland |
| Career & Technical Education | Elizabeth Wilson, Dirk Halupnik |
| Construction Advisory Council | Barry Buchholz, Rick Ironside, Katie Mulholland |
| Ed Leader 21 | Gadelha, Wilson, Jensen, Halupnik |
| ERMA (Energy Efficiency) | Todd Hutcheson, Rick Ironside |
| Equity Advisory | Tina Patterson, Dirk Halupnik, Jeri Ramos |
| Health & Human Development | Barry Buchholz, Julie Jensen |
| Legislative | Tina Patterson, Katie Mulholland |
| Linn-Mar Foundation | Katie Mulholland |
| School Improvement Advisory | Rene Gadelha, Dirk Halupnik |
| Special Education Advisory | Tina Patterson, Elizabeth Wilson, Julie Jensen |
| Technology Advisory | Tim Isenberg, Jeri Ramos |

1300: ADJOURNMENT **Motion 206-02-23**

The Motion by Gadelha to adjourn at 8:22 PM. Second by Crawford. Voice vote. Motion unanimously approved.

Tim Isenberg, Board President

Angie Morrison, Board Secretary

*Minutes respectfully submitted by:
Gayla Burgess, Admin Asst to the Superintendent
February 23, 2015*

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/19/2015 - 03/05/2015

Fiscal Year: 2014-2015

| Vendor Name | Description | Check Total |
|-----------------------------------|-------------------------|--------------------|
| Fund: Aquatic Center | | |
| BMO MASTERCARD | GENERAL SUPPLIES | \$3,105.43 |
| CEDAR RAPIDS AQUATICS ASSOCIATION | GENERAL SUPPLIES | \$385.25 |
| FARMERS STATE BANK | EE LIAB-DIR DEP NET PAY | \$4,261.82 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-MEDICARE | \$74.21 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-SO SEC | \$317.42 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-MEDICARE | \$74.21 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-SOC SEC | \$317.42 |
| INTERNAL REVENUE SERVICE-9343 | FEDERAL INCOME TAX | \$81.53 |
| IOWA PUBLIC EMPL RETIR SYSTEM | EE LIAB-IPERS | \$99.37 |
| IOWA PUBLIC EMPL RETIR SYSTEM | ER LIAB-IPERS | \$149.11 |
| SPLASH MULTISPORT | GENERAL SUPPLIES | \$555.80 |
| TOTAL PERFORMANCE, INC | GENERAL SUPPLIES | \$3,757.85 |
| TREASURER ST OF IA | STATE INCOME TAX | \$62.04 |
| Fund Total: | | \$13,241.46 |
| Fund: GENERAL | | |
| ACE HARDWARE-1062A | GENERAL SUPPLIES | \$4.78 |
| ACE HARDWARE-1062A | MAINTENANCE SUPPLIES | \$1.99 |
| ADAPTIVATION INCORPORATED | INSTRUCTIONAL SUPPLIES | \$135.00 |
| ADVANTAGE | GENERAL SUPPLIES | \$117.90 |
| AHLERS AND COONEY, P.C. | LEGAL SERVICES | \$200.00 |
| AIRGAS NORTH CENTRAL | INSTRUCTIONAL SUPPLIES | \$115.58 |
| ALLIANT ENERGY | ELECTRICITY | \$69,473.59 |
| APPLE COMPUTER INC | INSTRUCTIONAL SUPPLIES | \$4,211.00 |
| ARNOLD MOTOR SUPPLY | MAINTENANCE SUPPLIES | \$94.92 |
| ARNOLD MOTOR SUPPLY | TRANSP. PARTS | \$1,732.69 |
| ASSETWORKS INC. | DATA PROCESSING AND | \$1,560.00 |
| BAKER & TAYLOR, INC | LIBRARY BOOKS | \$515.41 |
| BARNES & NOBLE | LIBRARY BOOKS | \$253.74 |
| BARNES & NOBLE | REF & RSRCH MATERIAL | \$199.60 |
| BAUER BUILT | TIRES AND TUBES | \$625.02 |
| BIG RIGGER BUILDERS INC | EQUIPMENT REPAIR | \$1,084.57 |
| BMO MASTERCARD | COMP/TECH HARDWARE | \$674.23 |
| BMO MASTERCARD | DUES AND FEES | \$353.00 |
| BMO MASTERCARD | GASOLINE | \$54.98 |
| BMO MASTERCARD | GENERAL SUPPLIES | \$1,844.98 |
| BMO MASTERCARD | INSTRUCTIONAL SUPPLIES | \$15,263.08 |
| BMO MASTERCARD | LIBRARY BOOKS | \$347.57 |
| BMO MASTERCARD | MAINTENANCE SUPPLIES | \$2,040.88 |
| BMO MASTERCARD | OTHER PROFESSIONAL | \$4,943.00 |
| BMO MASTERCARD | REF & RSRCH MATERIAL | \$1,140.90 |
| BMO MASTERCARD | REPAIR PARTS | \$301.49 |
| BMO MASTERCARD | STAFF WORKSH/CONF | \$18,275.60 |
| BMO MASTERCARD | TEACHER PAY | \$114.00 |
| BMO MASTERCARD | TEXTBOOKS | \$97.78 |

Linn-Mar Community School District

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| Vendor Name | Description | Check Total |
|---------------------------------|-------------------------|----------------|
| BMO MASTERCARD | TRAVEL | \$2,345.58 |
| BOOKHOUSE | LIBRARY BOOKS | \$261.89 |
| BRODART SUPPLY | GENERAL SUPPLIES | \$298.17 |
| CAMBIUM LEARNING | INSTRUCTIONAL SUPPLIES | \$120.89 |
| CDW - GOVERNMENT | INSTRUCTIONAL SUPPLIES | \$2,536.00 |
| CEDAR RAPIDS COMM SCH DIST | PROF SERV: EDUCATION | \$6,393.88 |
| CEDAR RAPIDS COMM SCH DIST | TUITION IN STATE | \$81,461.67 |
| CENTURY RESOURCES INC | INSTRUCTIONAL SUPPLIES | \$11,112.43 |
| CENTURYLINK | TELEPHONE | \$2,226.45 |
| CITY OF ROBINS | WATER/SEWER | \$367.58 |
| CITY TREASURER'S OFFICE | SERVICE AGREEMENTS | \$400.00 |
| COE COLLEGE | INSTRUCTIONAL SUPPLIES | \$400.00 |
| COLLECTION | EE LIAB-GARNISHMENTS | \$2,007.79 |
| COMMUNITY HEALTH CHARITIES | EE LIAB-CHARITY | \$25.00 |
| COMPUTER SOLUTIONS, LTD | TECH REPAIRS | \$781.25 |
| CRISIS PREVENTION INSTITUTE INC | DUES AND FEES | \$300.00 |
| CUMMINS CENTRAL POWER LLC | TRANSP. PARTS | \$251.24 |
| DAN MALLOY, JR | PROF SERV: EDUCATION | \$95.00 |
| EMSLRC | GENERAL SUPPLIES | \$378.00 |
| ENTERPRISE | RENTALS EQUIPMENT | \$3,334.72 |
| FAMILY VIDEO | FACILITY RENTAL | \$3,422.85 |
| FAREWAY STORES | INSTRUCTIONAL SUPPLIES | \$138.82 |
| FARMERS STATE BANK | EE LIAB-DIR DEP NET PAY | \$2,739,969.98 |
| FEDEX | GENERAL SUPPLIES | \$20.20 |
| FEDEX | TECH REPAIRS | \$15.07 |
| FOLLETT SCHOOL SOLUTIONS, INC | LIBRARY BOOKS | \$2,991.66 |
| FONTENUT JOSEPH | OFFICIAL/JUDGE | \$150.00 |
| FUTURE LINE | MAINTENANCE SUPPLIES | \$465.23 |
| GARMENT DESIGN | INSTRUCTIONAL SUPPLIES | \$38.10 |
| GASWAY CO, J P | GENERAL SUPPLIES | \$26,784.19 |
| GAZETTE COMMUNICATIONS INC | ADVERTISING | \$326.40 |
| GEE ASPHALT SYSTEMS INC | GROUND'S UPKEEP | \$4,251.20 |
| GRAINGER | HEAT/PLUMBING SUPPLY | \$840.75 |
| GRAINGER | TRANSP. PARTS | \$163.76 |
| GRANT WOOD AEA | INSTRUCTIONAL SUPPLIES | \$250.00 |
| GRANT WOOD AEA | PROF SERV: EDUCATION | \$480.00 |
| GRANT WOOD AEA | STAFF WORKSH/CONF | \$185.00 |
| GROSH SCENIC RENTALS INC | INSTRUCTIONAL SUPPLIES | \$161.50 |
| HAAN CRAFT | INSTRUCTIONAL SUPPLIES | \$369.93 |
| HANCOCK FABRICS-8020 | INSTRUCTIONAL SUPPLIES | \$87.66 |
| HANDS UP COMMUNICATIONS | GENERAL SUPPLIES | \$72.00 |
| HERFF JONES | GENERAL SUPPLIES | \$4,037.50 |
| HOBSON'S, INC | GENERAL SOFTWARE | \$4,000.00 |
| HOUGHTON MIFFLIN HARCOURT | INSTRUCTIONAL SUPPLIES | \$244.80 |
| IASB | PROF SERV: EDUCATION | \$140.00 |

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| Vendor Name | Description | Check Total |
|--|-----------------------------|--------------|
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-MEDICARE | \$57,291.70 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-SO SEC | \$244,972.56 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-MEDICARE | \$57,291.70 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-SOC SEC | \$244,972.56 |
| INTERNAL REVENUE SERVICE-9343 | FEDERAL INCOME TAX | \$396,370.32 |
| INVOLTA | OTHER TECH SER | \$335.00 |
| IOWA BOARD OF CERTIFICATION | PROF SERV: EDUCATION | \$40.00 |
| IOWA DEPT OF AG & LAND STEWARDSHIP | DUES AND FEES | \$15.00 |
| IOWA DEPT OF HUMAN SERVICES | MEDICAID REIMBURSE | \$127,693.95 |
| IOWA DEPT OF REVENUE - ADMIN WAGE LEVY | EE LIAB-GARNISHMENTS | \$478.48 |
| IOWA DEPT. OF PUBLIC HEALTH | GENERAL SUPPLIES | \$35.00 |
| IOWA DIVISION OF CRIMINAL INVEST | OTHER PROFESSIONAL | \$950.00 |
| IOWA FIRE PROTECTION | SERVICE AGREEMENTS | \$250.00 |
| IOWA PUBLIC EMPL RETIR SYSTEM | EE LIAB-IPERS | \$241,387.31 |
| IOWA PUBLIC EMPL RETIR SYSTEM | ER LIAB-IPERS | \$362,283.57 |
| IOWA SHARES | EE LIAB-CHARITY | \$28.00 |
| IOWA SOLUTIONS | TECH REPAIRS | \$312.50 |
| KaBOOM! INC | INSTRUCTIONAL SUPPLIES | \$1,218.00 |
| KELLY GREEN MOTORS | RENTALS EQUIPMENT | \$126.50 |
| LASER RESOURCES, LLC | GENERAL SUPPLIES | \$3,111.52 |
| LASER RESOURCES, LLC | INSTRUCTIONAL SUPPLIES | \$3,115.09 |
| LIFELINE AMPLIFICATION SYSTEMS | INSTRUCTIONAL SUPPLIES | \$99.00 |
| LINN CO-OP OIL | GASOLINE | \$24,782.72 |
| LINN CO-OP OIL | INSTRUCTIONAL SUPPLIES | \$409.28 |
| LINN CO-OP OIL | REPAIR PARTS | \$1,047.08 |
| LINN COUNTY EXTENSION | OTHER PROFESSIONAL | \$35.00 |
| LINN COUNTY SHERIFF | EE LIAB-GARNISHMENTS | \$658.68 |
| LMEA | EE LIAB-UNION DUES | \$12,794.79 |
| LOSBY ERIC | INSTRUCTIONAL SUPPLIES | \$30.00 |
| LUCK'S MUSIC LIBRARY | INSTRUCTIONAL SUPPLIES | \$410.05 |
| MACKEY, THOMAS | PROF SERV: EDUCATION | \$160.00 |
| MADISON NATIONAL LIFE INS. CO., INC | DISTRICT LIFE INSURANCE | \$4,407.42 |
| MADISON NATIONAL LIFE INS. CO., INC | ER LIAB-DISTRICT DISABILITY | \$10,839.64 |
| MADISON NATIONAL LIFE INS. CO., INC | RETIREE INSURANCE | \$104.00 |
| MARION IRON CO. | GENERAL SUPPLIES | \$10.00 |
| MARION IRON CO. | INSTRUCTIONAL SUPPLIES | \$69.84 |
| MARION POLICE | SERVICE AGREEMENTS | \$2,246.75 |
| MARION TIMES | ADVERTISING | \$1,605.64 |
| MARION WATER DEPT | WATER/SEWER | \$3,764.17 |
| MATHESON-LINDWELD | MAINTENANCE SUPPLIES | \$72.70 |
| MEDIAQUEST SIGNS | INSTRUCTIONAL SUPPLIES | \$425.50 |
| MENARDS -13127 | GENERAL SUPPLIES | \$62.51 |
| MENARDS -13127 | INSTRUCTIONAL SUPPLIES | \$133.13 |
| MENARDS -13127 | MAINTENANCE SUPPLIES | \$24.60 |
| MERCY EAP SERVICES | OTHER PROFESSIONAL | \$204.00 |

Linn-Mar Community School District

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| Vendor Name | Description | Check Total |
|----------------------------------|---------------------------|--------------|
| MERCYCARE COMMUNITY PHYSICIANS | PHYSICALS | \$273.00 |
| METRO INTERAGENCY INS PROG. | EE LIAB-DENTAL INSURANCE | \$13,116.07 |
| METRO INTERAGENCY INS PROG. | EE LIAB-MEDICAL INSURANCE | \$357,345.21 |
| METRO INTERAGENCY INS PROG. | ER LIAB-DENTAL INS | \$18,180.00 |
| METRO INTERAGENCY INS PROG. | ER LIAB-MEDICAL INSURANCE | \$20,382.00 |
| MID AMERICAN ENERGY | NATURAL GAS | \$40,135.11 |
| MIDWAY OUTDOOR EQUIPMENT INC | MAINTENANCE SUPPLIES | \$1,750.82 |
| MIDWEST ELECTRONIC RECOVERY | GENERAL SUPPLIES | \$45.00 |
| MIDWEST WHEEL | TRANSP. PARTS | \$510.26 |
| MONTGOMERY DOREN | OFFICIAL/JUDGE | \$75.00 |
| MT VERNON RD AUTO CENTER INC | VEHICLE REPAIR | \$1,169.46 |
| MT.VERNON COMM.SCHOOL DIST | TUITION OPEN ENROLL | \$3,060.50 |
| MUTUAL WHEEL CO | TRANSP. PARTS | \$29.72 |
| NANCY BRIGHT | OTHER PROFESSIONAL | \$400.00 |
| NAPA AUTO PARTS | TRANSP. PARTS | \$95.48 |
| NASCO | INSTRUCTIONAL SUPPLIES | \$39.28 |
| OFFICE EXPRESS | GENERAL SUPPLIES | \$11.08 |
| OFFICE EXPRESS | INSTRUCTIONAL SUPPLIES | \$920.87 |
| OLSON ERIC | OFFICIAL/JUDGE | \$75.00 |
| ORKIN PEST CONTROL | SERVICE AGREEMENTS | \$200.00 |
| PAUL REVERE LIFE INS. CO. | DISTRICT LIFE INSURANCE | \$211.74 |
| PEPPER J.W. & SON, INC | INSTRUCTIONAL SUPPLIES | \$1,215.59 |
| PET SMART | INSTRUCTIONAL SUPPLIES | \$8.08 |
| PET'S PLAYHOUSE | INSTRUCTIONAL SUPPLIES | \$11.34 |
| PLUMBERS SUPPLY COMPANY | MAINTENANCE SUPPLIES | \$704.72 |
| PROVIDENT LIFE/ACCIDENT INS. CO. | DISTRICT LIFE INSURANCE | \$2,383.24 |
| QUILL CORPORATION | GENERAL SUPPLIES | \$249.12 |
| QUILL CORPORATION | INSTRUCTIONAL SUPPLIES | \$469.56 |
| QUILL CORPORATION | PROFESSIONAL-OTHER | \$23.98 |
| RADIO ENGINEERING INDUSTRIES | GENERAL SUPPLIES | \$89.81 |
| REINHART INSTITUTIONAL FOODS INC | INSTRUCTIONAL SUPPLIES | \$155.42 |
| REXCO EQUIPMENT | REPAIR PARTS | \$58.59 |
| ROYAL IMAGING SUPPLIES | GENERAL SUPPLIES | \$179.40 |
| SADLER POWER TRAIN | REPAIR PARTS | \$139.24 |
| SCHOOL ADMINISTRATORS OF IOWA | GENERAL SUPPLIES | \$2,000.00 |
| SCHOOL OUTFITTERS | INSTRUCTIONAL SUPPLIES | \$167.98 |
| SCHOOL SPECIALTY INC | INSTRUCTIONAL SUPPLIES | \$129.40 |
| SEIU LOCAL 199 | EE LIAB-UNION DUES | \$661.32 |
| SHARON K. GONZALEZ, | TAXES AND ASSESSMENT | \$2,200.00 |
| SHERWIN-WILLIAMS | INSTRUCTIONAL SUPPLIES | \$65.07 |
| SIMPLEXGRINNELL | REPAIR PARTS | \$2,611.00 |
| SOLUTION TREE | PROF SERV: EDUCATION | \$6,490.00 |
| SUN LIFE FINANCIAL EBG | EE LIAB-VOL/SUN LIFE INS | \$3,091.80 |
| TARGET | EQUIPMENT REPAIR | \$104.47 |
| TARGET | INSTRUCTIONAL SUPPLIES | \$262.33 |

Linn-Mar Community School District

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| Vendor Name | Description | Check Total |
|--|-----------------------------|--------------|
| THE COUNCIL FOR EXCEPTIONAL CHILDREN | DUES AND FEES | \$230.00 |
| THINK SOCIAL PUBLISHING, INC | INSTRUCTIONAL SUPPLIES | \$155.36 |
| THOMAS BUS | TRANSP. PARTS | \$394.23 |
| TIMBERLINE BILLING SERVICE LLC | DATA PROCESSING AND | \$9,589.47 |
| TRANSFINDER CORPORATION | SERVICE AGREEMENTS | \$1,100.00 |
| TREASURER ST OF IA | STATE INCOME TAX | \$173,582.43 |
| U OF COLLEGE OF ENGINEERING | STAFF WORKSH/CONF | \$200.00 |
| U.S. TOY CO | INSTRUCTIONAL SUPPLIES | \$650.60 |
| UNITED ART & EDUCATION | INSTRUCTIONAL SUPPLIES | \$160.16 |
| UNITED WAY OF EAST CENTRAL IOWA | EE LIAB-CHARITY | \$1,871.45 |
| UNITY POINT HEALTH-ST. LUKE'S HOSPITAL | PROF SERV: EDUCATION | \$4,396.88 |
| UNUM LIFE INS. CO. | ER LIAB-DISTRICT DISABILITY | \$741.26 |
| VALUE INSPIRED PRODUCTS/SERVICES | INSTRUCTIONAL SUPPLIES | \$3,057.91 |
| VOYA RETIREMENT INSURANCE | EE LIAB-403 (B) | \$58,434.66 |
| WAGE WORKS | EE LIAB-FLEX DEP CARE | \$15,089.30 |
| WAGE WORKS | EE LIAB-FLEX HEALTH | \$13,022.39 |
| WALMART | INSTRUCTIONAL SUPPLIES | \$858.56 |
| WHEELER BETHANY | INSTRUCTIONAL SUPPLIES | \$150.00 |
| WILLS, JENNIFER | MISC REVENUE | \$7.00 |
| WOODWARD GRANGER COMM SCHOOL DIS | TUITION IN STATE | \$826.12 |

Fund Total: \$5,603,171.52

Fund: NUTRITION SERVICES

| | | |
|-------------------------------------|-----------------------------|-------------|
| A & P FOOD EQUIPMENT | EQUIPMENT REPAIR | \$121.63 |
| ANDERSON ERICKSON DAIRY CO | PURCHASE FOOD | \$19,523.85 |
| BMO MASTERCARD | GENERAL SUPPLIES | \$124.51 |
| BMO MASTERCARD | MEETING EXP/SERVICES | \$94.20 |
| EARTHGRAINS | PURCHASE FOOD | \$3,541.83 |
| EMS DETERGENT SERVICES | CLEANING PRODUCTS | \$4,025.50 |
| FARMERS STATE BANK | EE LIAB-DIR DEP NET PAY | \$81,603.58 |
| FRUITZEN LLC | PURCHASE FOOD | \$465.00 |
| GOODWIN TUCKER GROUP | REPAIR/MAINT SERVICE | \$721.38 |
| HUMITECH OF IOWA INC | REPAIR/MAINT SERVICE | \$138.00 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-MEDICARE | \$1,694.32 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-SO SEC | \$7,244.44 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-MEDICARE | \$1,694.32 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-SOC SEC | \$7,244.44 |
| INTERNAL REVENUE SERVICE-9343 | FEDERAL INCOME TAX | \$8,110.95 |
| IOWA PUBLIC EMPL RETIR SYSTEM | EE LIAB-IPERS | \$7,014.55 |
| IOWA PUBLIC EMPL RETIR SYSTEM | ER LIAB-IPERS | \$10,527.73 |
| MADISON NATIONAL LIFE INS. CO., INC | DISTRICT LIFE INSURANCE | \$140.08 |
| MADISON NATIONAL LIFE INS. CO., INC | ER LIAB-DISTRICT DISABILITY | \$187.46 |
| METRO INTERAGENCY INS PROG. | EE LIAB-DENTAL INSURANCE | \$142.29 |
| METRO INTERAGENCY INS PROG. | EE LIAB-MEDICAL INSURANCE | \$12,014.31 |
| METRO INTERAGENCY INS PROG. | ER LIAB-DENTAL INS | \$830.22 |
| OLSON, FELICIA | DEFERRED REVENUE | \$24.35 |

Linn-Mar Community School District

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| Vendor Name | Description | Check Total |
|---|-----------------------------|---------------------|
| PIZZA HUT OF AMERICA, INC. & AFFIL | PURCHASE FOOD | \$3,385.98 |
| RAPIDS WHOLESALE EQUIP CO | GENERAL SUPPLIES | \$974.47 |
| SUBWAY-19486 | PURCHASE FOOD | \$4,284.00 |
| SUN LIFE FINANCIAL EBG | EE LIAB-VOL/SUN LIFE INS | \$103.30 |
| TAPKEN, KARA | DEFERRED REVENUE | \$112.10 |
| TREASURER ST OF IA | STATE INCOME TAX | \$3,405.53 |
| U.S. DEPARTMENT OF TREASURY--FMS | EE LIAB-GARNISHMENTS | \$118.56 |
| UNITED WAY OF EAST CENTRAL IOWA | EE LIAB-CHARITY | \$50.00 |
| VOYA RETIREMENT INSURANCE | EE LIAB-403 (B) | \$4,040.00 |
| Fund Total: | | \$183,702.88 |
| Fund: PHY PLANT & EQ LEVY | | |
| A & J ASSOCIATES | ARCHITECT | \$500.00 |
| DRYSPACE INC | CONSTRUCTION SERV | \$3,597.35 |
| HALVORSON BUILDING SOLUTIONS | CONSTRUCTION SERV | \$3,120.00 |
| PLUMBERS SUPPLY COMPANY | BLDG. CONST SUPPLIES | \$833.00 |
| PLUMBERS SUPPLY COMPANY | REPAIR/MAINT SERVICE | \$231.83 |
| Fund Total: | | \$8,282.18 |
| Fund: Pool 10 Million Issue and 2013 10M Issue | | |
| KLEIMAN CONSTRUCTION, INC. | CONSTRUCTION SERV | \$49,203.35 |
| SOIL-TEK | CONSTRUCTION SERV | \$550.00 |
| Fund Total: | | \$49,753.35 |
| Fund: PUB ED & REC LEVY | | |
| FARMERS STATE BANK | EE LIAB-DIR DEP NET PAY | \$1,444.26 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-MEDICARE | \$28.90 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-SO SEC | \$123.58 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-MEDICARE | \$28.90 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-SOC SEC | \$123.58 |
| INTERNAL REVENUE SERVICE-9343 | FEDERAL INCOME TAX | \$187.16 |
| IOWA PUBLIC EMPL RETIR SYSTEM | EE LIAB-IPERS | \$135.61 |
| IOWA PUBLIC EMPL RETIR SYSTEM | ER LIAB-IPERS | \$203.53 |
| MADISON NATIONAL LIFE INS. CO., INC | DISTRICT LIFE INSURANCE | \$2.50 |
| MADISON NATIONAL LIFE INS. CO., INC | ER LIAB-DISTRICT DISABILITY | \$6.74 |
| METRO INTERAGENCY INS PROG. | EE LIAB-DENTAL INSURANCE | \$22.44 |
| METRO INTERAGENCY INS PROG. | EE LIAB-MEDICAL INSURANCE | \$401.50 |
| METRO INTERAGENCY INS PROG. | ER LIAB-DENTAL INS | \$18.18 |
| TREASURER ST OF IA | STATE INCOME TAX | \$78.21 |
| UNITED WAY OF EAST CENTRAL IOWA | EE LIAB-CHARITY | \$22.50 |
| Fund Total: | | \$2,827.59 |
| Fund: STUDENT ACTIVITY | | |
| AATF IOWA | DUES AND FEES | \$340.00 |
| ANDYMARK, INC | INSTRUCTIONAL SUPPLIES | \$25.97 |
| BMO MASTERCARD | DUES AND FEES | \$353.98 |
| BMO MASTERCARD | INSTRUCTIONAL SUPPLIES | \$11,104.38 |
| BMO MASTERCARD | TRAVEL | \$1,896.36 |

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| Vendor Name | Description | Check Total |
|---------------------------------------|-------------------------|-------------|
| BOYS & GIRLS CLUB OF GREATER DUBUQUE | INSTRUCTIONAL SUPPLIES | \$242.50 |
| BURKLE CORY | OFFICIAL/JUDGE | \$90.00 |
| CEDAR VALLEY WORLD TRAVEL | TRAVEL | \$31,474.00 |
| DECKER SPORTING GOODS | INSTRUCTIONAL SUPPLIES | \$310.00 |
| FAREWAY STORES | INSTRUCTIONAL SUPPLIES | \$4.98 |
| FARMERS STATE BANK | EE LIAB-DIR DEP NET PAY | \$4,046.36 |
| FEDEX | INSTRUCTIONAL SUPPLIES | \$29.82 |
| FRIDAY MATT | OFFICIAL/JUDGE | \$50.00 |
| GAIL MCINNIS PRODUCTIONS | INSTRUCTIONAL SUPPLIES | \$64.39 |
| GARMENT DESIGN | INSTRUCTIONAL SUPPLIES | \$4,304.25 |
| GROSH SCENIC RENTALS INC | INSTRUCTIONAL SUPPLIES | \$1,028.50 |
| INTELTEK, INC | INSTRUCTIONAL SUPPLIES | \$199.64 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-MEDICARE | \$73.91 |
| INTERNAL REVENUE SERVICE-9343 | EE LIAB-SO SEC | \$316.01 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-MEDICARE | \$73.91 |
| INTERNAL REVENUE SERVICE-9343 | ER LIAB-SOC SEC | \$316.01 |
| INTERNAL REVENUE SERVICE-9343 | FEDERAL INCOME TAX | \$231.14 |
| IOWA CHEERLEADING COACHES ASSOC. | INSTRUCTIONAL SUPPLIES | \$265.00 |
| IOWA GIRLS HIGH SCHOOL ATHLETIC UNION | INSTRUCTIONAL SUPPLIES | \$6,594.00 |
| IOWA HIGH SCHOOL ATHLETIC ASSOC | INSTRUCTIONAL SUPPLIES | \$3,172.30 |
| IOWA HIGH SCHOOL SPEECH ASSOC | INSTRUCTIONAL SUPPLIES | \$231.00 |
| IOWA PUBLIC EMPL RETIR SYSTEM | EE LIAB-IPERS | \$163.13 |
| IOWA PUBLIC EMPL RETIR SYSTEM | ER LIAB-IPERS | \$244.81 |
| JDL HORIZONS | INSTRUCTIONAL SUPPLIES | \$718.92 |
| KAIN KEY | OFFICIAL/JUDGE | \$108.40 |
| MACBRIDE RAPTOR PROJECT | INSTRUCTIONAL SUPPLIES | \$145.00 |
| McCANN, TOM | INSTRUCTIONAL SUPPLIES | \$300.00 |
| MCMASTER-CARR | INSTRUCTIONAL SUPPLIES | \$200.75 |
| MEDICAL SPECIALTIES | INSTRUCTIONAL SUPPLIES | \$49.64 |
| MENARDS -13127 | INSTRUCTIONAL SUPPLIES | \$262.86 |
| MH ADVERTISING SPECIALTIES | INSTRUCTIONAL SUPPLIES | \$608.00 |
| NATHAN JOHN SEVERSON | INSTRUCTIONAL SUPPLIES | \$450.00 |
| ORIENTAL TRADING CO | INSTRUCTIONAL SUPPLIES | \$220.04 |
| PET SMART | INSTRUCTIONAL SUPPLIES | \$193.70 |
| RESEWEHR KARLA | INSTRUCTIONAL SUPPLIES | \$112.00 |
| SCOTT RODNEY | INSTRUCTIONAL SUPPLIES | \$179.40 |
| SHANLEY STEVE | INSTRUCTIONAL SUPPLIES | \$3,910.00 |
| SOCCERONE | INSTRUCTIONAL SUPPLIES | \$549.09 |
| STORM STEEL | INSTRUCTIONAL SUPPLIES | \$18.49 |
| THE ROBOT SPACE | INSTRUCTIONAL SUPPLIES | \$630.34 |
| TREASURER ST OF IA | STATE INCOME TAX | \$137.93 |
| ULTIMATE ENTERTAINMENT | INSTRUCTIONAL SUPPLIES | \$395.00 |
| UNI ATHLETICS | DUES AND FEES | \$150.00 |
| WAGONER MEGHAN | INSTRUCTIONAL SUPPLIES | \$55.00 |
| WALMART | INSTRUCTIONAL SUPPLIES | \$115.84 |

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 02/19/2015 - 03/05/2015

Fiscal Year: 2014-2015

| Vendor Name | Description | Check Total |
|------------------------------|------------------------|-------------|
| WASHINGTON HIGH SCHOOL-23046 | DUES AND FEES | \$200.00 |
| WEST MUSIC CO | INSTRUCTIONAL SUPPLIES | \$562.85 |
| WILDWOOD LODGE | TRAVEL | \$7,472.64 |
| WINTER JERRY | OFFICIAL/JUDGE | \$50.00 |

Fund Total: \$85,042.24

Fund: Student Store

| | | |
|----------------|------------------|---------|
| BMO MASTERCARD | GENERAL SUPPLIES | \$62.48 |
|----------------|------------------|---------|

Fund Total: \$62.48

Grand Total: \$5,946,083.70

End of Report

AGREEMENT FOR COOPERATION IN A STUDENT TEACHING PROGRAM

This agreement entered into by and between **Coe College**, Cedar Rapids, Iowa, and **Linn-Mar Community School District** (hereinafter "the District") defines the mutual consideration of the parties for the Coe College program of student teaching for the 2015-2016 school year.

1.0 Scope of Agreement

- 1.1 This agreement shall set forth the procedures for placement of student teachers, any termination or change of assignment, supervision, the status and authority of student teachers, and the compensation to cooperating school systems.

2.0 Placement of Student Teachers

- 2.1 The placement of student teachers shall be accomplished on a cooperative basis involving both Coe College and the District.
- 2.2 Placement shall be initiated by the Chairperson, Department of Education, through application from each student teacher, setting out the student's background and the type of assignment appropriate for the student's needs.
- 2.3 Coe College reserves the right to decline the services of any given cooperating teacher.
- 2.4 The District reserves the right to refuse placement of any given student teacher.

3.0 Termination or Change of Assignment

- 3.1 The Chairperson, Department of Education, at any time, may terminate or change the assignment of any student teacher. Prior to doing so, the chairperson shall make reasonable efforts before such time to consult with all parties concerned regarding the reasons for termination or changes in assignment.

4.0 Supervision of Student Teaching

- 4.1 A faculty member from Coe College will serve as a supervisor of the student teaching program, in cooperation with the cooperating teachers, who guide, direct, and evaluate the student.
- 4.2 The student teacher shall be subject to the rules and regulations of the cooperating school system and to those established by the Chairperson, Department of Education, as well as the Code of Ethics of the profession.

5.0 Status and Authority of Student Teachers.

- 5.1 Student teachers shall have status and authority in accordance with Section 272.27, Code of Iowa.
- 5.2 Students actually engaged under the terms of this contract shall be entitled to the same protection under the provisions of Section 613A.8, Code of Iowa, as is afforded by said section to officers and employees of the school district, during the time they are so assigned.

6.0 Standard Student Teaching Assignment and Compensation to the District.

- 6.1 The standard student teaching assignment shall be seven weeks of consecutive full days, excepting trimester registration week in the high schools. Students may be assigned for eight through fourteen weeks upon mutual agreement of Coe College and the District. In the event that a student teacher must be scheduled for half days, the standard assignment shall be fourteen weeks of consecutive days.
- 6.2 Coe College agrees to compensate the Cooperating Teacher the amount of one-hundred-twenty-five dollars (\$125.00) for the standard student teaching assignment. The college/university shall compensate the Cooperating Teacher in the amount of twelve dollars (\$12.00) per week for each week of full day assignments thereafter and six dollars (\$6.00) for each additional week of half-day assignments. However, in no case should the minimum honorarium be less than thirty dollars (\$30.00).
- 6.3 In the case of part-time assignments, or if it is necessary for a student teaching assignment to be terminated before completion, the Cooperating Teacher will be compensated at the rate of twelve dollars (\$12.00) for each full week of eight hour days completed, and six dollars (\$6.00) for each week of four hour days completed. However, in no case should the minimum honorarium be less than thirty dollars (\$30.00).
- 6.4 Payment will be made at the termination of the student teaching period, according to the written request of the District.

COE COLLEGE

LINN-MAR COMMUNITY
SCHOOL DISTRICT

Mauri Baehr 2/25/15
Academic Dean Date

Superintendent/Administrator Date

Roger Johnson 2/25/15
Chairperson, Education Department Date

District address

**CLINICAL FIELD EXPERIENCE CONTRACTUAL AGREEMENT**

This contract is made and entered into between Luther College, Education Department, 700 College Drive, Decorah, Iowa 52101 and Linn-Mar Community School District, 2999 N Tenth St, Marion, IA 52302.

PROVISIONS:

1. Luther College and Linn-Mar Community School District agree to participate, if placements are available in the district, in a clinical field experience program, which includes, but is not limited to: Student teaching, student observations, and other field experiences during the 2015-2016 academic year.

2. Luther College will provide supervision by one or more of the following for students participating in clinical field experiences that are placed in the school district identified under item 1 above.

- Luther faculty member(s)
- Trained and credentialed specialist in education

3. Luther College agrees to compensate:

- _____ District
- _____ Cooperating Teacher
(Indicate district's preference for payment.)

in the amount of \$175 for one-half a semester or \$350 for a full semester for each student placed as a student teacher. Payment is to be made at the end of each semester after the Luther College Education Department receives the completed Student Teacher Evaluation from the cooperating teacher. Payment for a student teacher who has withdrawn prior to the middle of the term shall be one-half of the normal reimbursement with payment to be made at the end of the period. **Other field experiences identified in this agreement will be compensated with regard to time involvement and course objective, and will be stated at the time of the request.**

4. Student teachers and other field experience enrollees of the Luther College Education Department are to comply with all the contracted school district's rules, regulations, and policies. Termination or change in assignment will be the option of Linn-Mar Community School District, as well as the option of Luther College, should circumstances warrant such an action.

5. Cooperating teachers must have at least three years of teaching experience in the appropriate subject area. It may not be their first year in their current assignment/building.

6. All clinical field experience students will be required to pass a background check as required by Linn-Mar Community School District.

7. Linn-Mar Community School District and Luther College agree that neither party will discriminate on the basis of race, color, religion, sex, age, sexual orientation, national origin, or handicap.

Date: 2/18/15

Signature: Barbara Bohach
Department Chair, Luther College Education Department

Date: 2/15/15

Signature: Kevin Kraus
Academic Dean, Luther College

Date: _____

Signature: _____
Representative, Linn-Mar Community School District

Updated: 2/12/15



Be valued.

1330 Elmhurst Drive NE
Cedar Rapids, Iowa 52402-4797
319-363-8213 | 800-248-4504
www.mtmercy.edu

AGREEMENT FOR COOPERATION IN A STUDENT TEACHING OR FIELD EXPERIENCE PROGRAM

This agreement entered into by and between MOUNT MERCY UNIVERSITY, CEDAR RAPIDS, IOWA, and LINN-MAR COMMUNITY SCHOOL DISTRICT defines the mutual consideration of the parties for the MOUNT MERCY UNIVERSITY Student Teaching or Field Experience program for the **2015-2016** school year.

1.0 Scope of Agreement

- 1.1 This agreement shall set forth the procedures for possible placement of students for student teaching or field experience, any termination or change of assignment, supervision, the status and authority of students.

2.0 Placement of Student Teaching or Field Experience Students

- 2.1 The placement of students shall be accomplished on a cooperative basis involving MOUNT MERCY UNIVERSITY, CEDAR RAPIDS, IOWA and LINN-MAR COMMUNITY SCHOOL DISTRICT.
- 2.2 Placement shall be initiated by the Chairperson, Department of Education, through application from each student, setting out the student's background and the type of assignment appropriate for the student's needs.
- 2.3 The university reserves the right to decline the services of any given cooperating teacher.
- 2.4 LINN-MAR COMMUNITY SCHOOL DISTRICT reserves the right to refuse placement of any given student.

3.0 Termination or Change of Assignment

- 3.1 The Chairperson, Department of Education, at any time, may terminate or change the assignment of any student. Prior to doing so, the chairperson shall make reasonable efforts before such time to consult with all parties concerned regarding the reasons for termination or changes in assignment.

4.0 Supervision of the Student

- 4.1 Members of the university faculty will serve as supervisors of the students for the student teaching or field experience program, in cooperation with the cooperating teachers, who guide, direct, and evaluate the student.
- 4.2 The student shall be subject to the rules and regulations of the cooperating school system and to those established by the Chairperson, Department of Education, as well as the Code of Ethics of the profession.

5.0 Status and Authority of Students

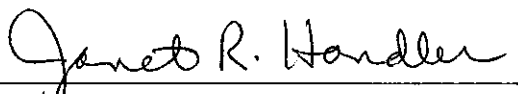
- 5.1 Students shall have status and authority in accordance with Section 272.27, Code of Iowa.
- 5.2 Students actually engaged under the terms of this contract shall be entitled to the same protection under the provisions of Section 670.8, Code of Iowa, as is afforded by said section to officers and employees of the LINN-MAR COMMUNITY SCHOOL DISTRICT, during the time they are so assigned.

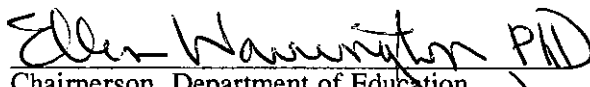
6.0 Standard Student Teaching or Field Experience Assignment to the LINN-MAR COMMUNITY SCHOOL DISTRICT.

- 6.1 The **standard student teaching assignment** shall be eight weeks of consecutive full days, excepting trimester registration week in the high school. Students may be assigned for one or two eight-week blocks of full day student teaching upon mutual agreement of the college and LINN-MAR COMMUNITY SCHOOL DISTRICT.
- 6.2 The **standard field experience assignment** shall be for approximately eleven weeks (20-70 hours). Students will arrange hours with their cooperating teacher.
- 6.3 MOUNT MERCY UNIVERSITY, CEDAR RAPIDS, IOWA, agrees to compensate the cooperating teacher(s) from LINN-MAR COMMUNITY SCHOOL DISTRICT in the amount of \$165 for the **standard student teaching assignment** of eight weeks of consecutive full days. **This applies to student teaching assignments only, not field experience assignments.**
- 6.4 Payment will be made at the termination of the student teaching period.

EXECUTED

MOUNT MERCY UNIVERSITY


Provost


Chairperson, Department of Education

2/18/15
Date

LINN-MAR COMMUNITY SCHOOL DISTRICT

Superintendent

President, Board of Education

Date

LEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease") is made this **24th** day of **February, 2015** by and between Family Video Movie Club, Inc., an Illinois corporation ("Landlord") and **Linn-Mar Community School District** ("Tenant").

W I T N E S S E T H**DEFINITIONS**

As used herein, the term:

- A.** "Demised Premises" shall mean that certain space containing approximately **two thousand (2000)** square feet situated in the Shopping Center.
- B.** "Shopping Center" shall mean the shopping center development located at **1055 Linden Drive, Suite B, Marion, IA 52302**, as depicted on the attached **Exhibit A**.
- C.** "Initial Term" shall mean the time period from the Commencement Date to the Expiration Date.
- D.** "Commencement Date" shall mean **September 1, 2015**.
- E.** "Fixed Minimum Rent Commencement Date" shall mean **September 1, 2015**.
- F.** "Expiration Date" shall mean the last day of the **thirty-sixth (36th)** full calendar month after the Fixed Minimum Rent Commencement Date, unless sooner terminated as hereinafter provided.
- G.** **Intentionally omitted.**
- H.** "Term" shall mean the Initial Term plus any Renewal Term(s) or extension term(s).
- I.** "Fixed Minimum Rent" shall be payable as follows:

 Months **1-12** (plus any partial calendar month at the beginning of the term): **\$26,617.80** per annum, **\$2218.15** per month, **\$13.30** rent per square foot
 Months **13-24**: **\$27,120.00** per annum; **\$2260.00** per month, **\$13.56** rent per square foot
 Months **25-36**: **\$27,660.00** per annum; **\$2305.00** per month, **\$13.83** rent per square foot
- J.** Initial estimated CAM, Real Estate Tax, Management Fee and utilities shall be:

 CAM: **\$260.00** per month, **\$1.56** rent per square foot

 Real Estate Taxes: **\$675.00** per month, **\$4.05** rent per square foot

 Management Fee: **\$105.99** per month, **\$0.63** rent per square foot

 Utilities: **\$380.00** per month, **\$2.28** rent per square foot

 Total: **\$1420.99** per month, **\$8.52** rent per square foot
- K.** "Rent Payment Address" shall mean 1022 East Adams Street Springfield IL 62703 Attn. Molly Wilcockson
- L.** "Security Deposit" shall mean **\$1666.67** from original lease and is to be held for the entire Term of the Lease."
- M.** "Permitted Use" shall mean for the operation of **learning center** and the sale of related products and services.
- N.** "Notice Address" for all information shall mean:

 Family Video Movie Club, Inc. _____ **Linn Mar School** _____

1022 East Adams Street
Springfield IL 62703
Attn. Molly Wilcockson
Phone: (847) 904-9136
Fax: (217) 544-2096
E-mail: molly.alexander@familyvideo.com

2999 North 10th Street
Marion, IA 52302
Attn. J.T. Anderson
Phone: (319) 447-3008
E-mail: jtanderson@linnmar.k12.ia.us

ARTICLE I - DEMISED PREMISES

1.1 DEMISED PREMISES. For and in consideration of Rent to be paid by Tenant and of the covenants and agreements herein contained, and other good and valuable consideration, Tenant does hereby lease from Landlord the Demised Premises. Tenant's use and occupation of the Demised Premises shall include the non-exclusive use in common with others entitled thereto of the common areas, employee parking areas, service roads, loading facilities, sidewalks and parking areas shown and depicted on **Exhibit A**, and other facilities as may be designated from time to time by Landlord, subject, however, to the terms of this Lease and the rules and regulations for the use thereof, as prescribed from time to time by Landlord. Landlord makes no representation as to merchantability, habitability, or fitness for Tenant's use or any other particular purpose.

1.2 Intentionally omitted.

ARTICLE II - RENT

2.1 RENT PAYABLE. Tenant agrees to pay to Landlord for the Demised Premises, the following (collectively referred to as "Rent"): (a) Fixed Minimum Rent; and (b) all additional sums, charges, or amounts of whatever nature ("Additional Rent") to be paid by Tenant to Landlord in accordance with applicable law, court order or this Lease. Commencing on the Fixed Minimum Rent Commencement Date, Tenant hereby agrees to pay to Landlord Fixed Minimum Rent, payable on or before the first day of each month in advance, without deduction or set-off. Payments by mail shall be sent to the Rent Payment Address or at such location as Landlord may designate from time to time. Tenant shall pay the first full installment of Fixed Minimum Rent and all Additional Rent upon execution of the Lease. If the Fixed Minimum Rent Commencement Date occurs on a day other than the first day of a calendar month, Rent for that month shall be prorated based upon the number of days from such date to the first day of the first full calendar month thereafter. No payment by Tenant or receipt by Landlord of a lesser amount than due hereunder shall be deemed to be other than on account of the earliest stipulated installment of Rent due hereunder. No endorsement or statement on any check or any letter accompanying any check or payment as Rent shall be deemed an accord and satisfaction, and Landlord may accept such check or payment without prejudice to Landlord's right to recover the balance of such Rent or pursue any other remedy provided in this Lease.

(a) LATE CHARGES. If Tenant shall fail to pay any Rent or other sums payable hereunder within 10 days after due date, and if such payment is accepted by Landlord, Tenant shall pay to Landlord a late payment charge equal to ten (10%) percent of the required payment. If Tenant shall fail to pay any Rent or other sums payable hereunder within 20 days after due date, and if such payment is accepted by Landlord, Tenant shall pay to Landlord a late payment charge equal to twenty (20%) percent of the required payment.

Example:

Base Rent = \$2000

| <u>Paid By</u> | <u>Amount Due</u> |
|-------------------------------------|-------------------|
| 1 st – 10 th | \$2000 |
| 11 th – 20 th | \$2200 |
| 21 st – 31 st | \$2400 |

2.2 ADDITIONAL RENT. Commencing on the Commencement Date, Tenant shall pay, as Additional Rent, the Management Fee and an amount equal to the product obtained by multiplying Tenant's Proportionate Share by CAM, Real Estate Taxes and Insurance, for each full or partial calendar year during the Term of this Lease. "Tenant's Proportionate Share" shall mean the square footage of the Demised Premises divided by the total square footage of the leasable floor area within the Shopping Center, not including garden areas, outdoor sales areas, patios, and the floor area for those tenants designated from time to time by Landlord, provided that any contribution by such designated tenant shall be deducted prior to proration. Tenant's Proportionate Share is subject to adjustment by Landlord if the square footage of the Demised Premises or the leasable floor area within the Shopping Center changes. Tenant's Proportionate Share of CAM, Real Estate Taxes and Insurance shall be payable, in advance, in estimated monthly installments on the first day of each calendar month throughout the Term of this Lease. In addition, Tenant shall pay Landlord a Management Fee equal to three percent (3%) of the total monthly rent. The initial payments set forth in the Definitions are Landlord's estimate of the initial monthly amount of Tenant's Proportionate Share and the Management Fees and are subject to adjustment by Landlord as set forth herein.

(a) "CAM" shall be defined as the total expense incurred by Landlord in each calendar year

in operating, maintaining, and repairing (which includes replacements, additions, and alterations) the common areas and roofs of the Shopping Center including but not limited to all of the following: cost of all capital improvements made to the Shopping Center during the calendar year (including the cost of maintaining, repairing, or replacing all service pipes, electric, gas, and water lines, and sewer mains); all utility charges, painting, repaving, resurfacing, gardening, landscaping, traffic control, repairs and improvements, line painting and striping, lighting, Christmas decorations, sanitary and drainage control, public address system, cleaning, removal of snow and rubbish;; operation of and maintenance of any sign(s); management and supervision, (including total compensation and benefits, premiums for worker's compensation and other insurance paid to or on behalf of employees), personal property taxes, supplies, licenses impact and permit fees, reasonable depreciation of equipment used for such maintenance, and rent paid for the leasing of any such equipment.

(b) "Real Estate Taxes" shall be defined as all real estate taxes, assessments, ad valorem taxes, and any water and sewer rents, charges for public utilities, excises, levies, business license and permit fees, gross receipts taxes, rent taxes imposed as taxes, and other governmental charges which shall be imposed upon or become due and payable or become a lien upon the Shopping Center or any part thereof, including the buildings and improvements which may hereafter be placed or erected thereon, or on the sidewalks or streets in front of the same, by any governmental or public authority under existing law or practice or under any future law or practice, and costs and expenses incurred in contesting or negotiating an adjustment thereof. The Real Estate Taxes for any calendar year shall mean the Real Estate Taxes actually paid or due to be paid during such calendar year, whether or not such Real Estate Taxes relate to such calendar year or a fiscal year. A copy of a tax bill or assessment bill submitted by Landlord to Tenant shall at all times be sufficient evidence of the amount of Real Estate Taxes to which such bill relates. Tenant shall at all times be responsible for and shall pay all municipal, county, state, and federal taxes assessed against Tenant's leasehold interest in the Demised Premises or against any personal property, fixtures, equipment or leasehold improvements of any kind owned, installed, or used by Tenant.

(c) "Insurance" shall be defined as the cost of all insurance coverage carried by Landlord for the Shopping Center. Insurance for any calendar year shall mean insurance actually paid or due to be paid during such calendar year, whether or not such Insurance relates to such calendar year or a fiscal year. A copy of an invoice for insurance premiums from Landlord's insurance company shall at all times be sufficient evidence of the amount of Landlord's insurance premiums to which such invoice relates.

2.3 PAYMENT OF RENT AND CHARGES. All Rent to be paid by Tenant shall be paid as provided in this Lease, and the non-payment of any item when due shall constitute an Event of Default under the terms hereof. Tenant shall also pay to Landlord all expenses reasonably incurred in the collection of any such past due amounts, including but not limited to court costs and attorney fees.

In the event that any check, bank draft, EFT or other instrument given to Landlord for any payment under this Lease is dishonored for any reason whatsoever not attributable to Landlord, in addition to the aforementioned late fees, (i) Tenant shall be required to pay an administrative charge to Landlord based on the amount allowed by Governing Law, per event; (ii) Tenant shall replace such check with a cashier's check or certified check within 24 hours of notice (oral or written) to Tenant by Landlord of the dishonor; and (iii) Landlord shall have the right to require all subsequent monthly installments of Rent to be paid by certified check. Nothing in this Section shall diminish or affect Landlord's rights or remedies pursuant to Article XI of this Lease, or otherwise be deemed to waive the payment of Rent when due under the terms of this Lease. If Tenant fails to pay Rent for the final month of the Term when due, Landlord shall be entitled to recover from Tenant as liquidated damages, and not as a penalty, an amount equal to six (6) times the Rent due for the final month of the Term.

2.4 SECURITY DEPOSIT. Landlord acknowledges that it has received from Tenant the Security Deposit which is to remain on account with Landlord during the Term of this Lease and any extensions as security for the payment of Rent and the performance by Tenant of the terms of this Lease. In the event of any default, the Security Deposit shall be retained by Landlord and may be applied toward damages arising from such default and shall not be construed as liquidated damages. Upon yielding the Demised Premises to Landlord at the expiration of this Lease in the condition required pursuant to Section 6.4 of this Lease, and provided no default has occurred, the remaining balance of the Security Deposit shall be returned to Tenant in accordance with Governing Law. In the event this Lease is terminated at some time other than at the expiration of the Term, including by virtue of any filing pursuant to Section 11.1 of the Lease, the Security Deposit will be retained by Landlord. No interest shall be payable on the Security Deposit. It is understood that Landlord shall always have the right to apply said Security Deposit, or any portion thereof, to the curing of any default that may exist. Should Landlord convey its interest under this Lease, the Security Deposit, or the part or portion thereof not previously applied, shall be turned over to Landlord's grantees or assignees; and Tenant hereby releases Landlord from any liability with respect to the Security Deposit and Tenant agrees to look solely to such grantee or assignee; this provision shall also apply to subsequent grantees or assignees. Tenant shall, at the commencement of this Lease, upon renewal of this Lease, and at any time requested by Landlord, provide to Landlord Tenant's financial statement, including a statement and proof of Tenant's financial assets, as well as authority to obtain Tenant's credit score or other information deemed relevant to Tenant's creditworthiness or ability to pay its debts. In the event of a material deterioration of Tenant's creditworthiness during the Term of this Lease, or Tenant's failure to

pay Rent when due more than three (3) times during the Term of this Lease, Landlord may increase the Security Deposit or require an additional guarantor or other security for Tenant's performance under the Lease. Tenant agrees it will not assign, pledge, mortgage, or otherwise hypothecate its interest in the Security Deposit. It is agreed that the Security Deposit is not made in payment of Rent but is paid solely as security by Tenant for the performance of the terms of this Lease. Should the entire Security Deposit, or any portion thereof, be appropriated and applied by Landlord for any purpose permitted pursuant to this Section, then Tenant shall, upon written demand by Landlord, remit to Landlord a sufficient amount in cash to restore said Security Deposit to the original sum deposited, within ten (10) days of written request.

2.5 TAXES ON LEASE PAYMENTS/CHARGES. Should any governmental authority acting under any existing or future law, ordinance, or regulation, levy, assess, or impose a sales tax, excise and/or assessment upon or against this Lease, the execution hereof and/or the payment of Rent including without limitation, any sales and use taxes or surtax, tax on business activity, product use or consumption, whether by way of substitution for or in addition to any existing tax or otherwise, and whether evidenced by documentary stamps or the like, Tenant shall be responsible for and shall pay such tax excise and/or assessment, or shall reimburse Landlord for Landlord's payment thereof, simultaneously with the next payment of Rent.

2.6 LANDLORD'S LIEN. Tenant grants to Landlord a first priority lien and continuing security interest for all Rent and other obligations of Tenant under this Lease, upon all goods, wares, equipment, fixtures, furniture, inventory, accounts, contract rights, chattel paper and other personal property of Tenant in the Demised Premises, and such property shall not be removed from the Demised Premises without the consent of Landlord, except in the ordinary course of business. Upon an event of Default, Landlord shall have, in addition to all other remedies provided in this Lease, all rights and remedies under applicable state law or the Uniform Commercial Code ("UCC") regarding landlord liens, including the right to sell such property at a public or private sale, and Tenant specifically waives any statutory obligations Landlord may have with regard to such personal property. Tenant agrees to execute such documents as Landlord requests to perfect the security interest so created, including any UCC financing statements.

ARTICLE III - POSSESSION AND QUIET ENJOYMENT

3.1 Intentionally omitted.

3.2 QUIET ENJOYMENT. Upon payment by Tenant of the Rent herein provided, and upon Tenant's observance and performance of all the covenants, terms and conditions, Tenant shall peaceably and quietly hold and enjoy the Demised Premises for the Term without hindrance or interruption by Landlord or any other person or persons lawfully or equitably claiming by, through, or under Landlord, subject to the terms and conditions of this Lease. If Tenant or any guest, employee or person lawfully or equitably claiming by, through, or under Tenant, disturbs Landlord or other Tenants in the Premises then Landlord reserves the right to terminate this Lease upon ninety (90) days' prior written notice to Tenant.

ARTICLE IV - SIGNS

4.1 SIGNS. Tenant shall obtain Landlord's prior approval for all signs, advertisements, window or door lettering, placards, awnings, curtains, shades, exterior lighting or similar items, on any window or any part of the exterior of the Demised Premises, or in the interior of the Demised Premises if visible from the exterior of the Demised Premises. In the event that Tenant does not obtain Landlord's prior written approval, Tenant will pay a fee of five hundred dollars (\$500.00) daily, until, in landlord's sole discretion, such default is cured. Tenant acknowledges and agrees that handwritten signs or advertisements shall not be allowed and that all advertisements shall be of a professional standard as determined by Landlord in its reasonable discretion. Tenant shall not paint any portion of the exterior of the Demised Premises. Subject to applicable sign regulations of any governmental authority, Tenant shall obtain all required sign permits and install, no later than the date upon which Tenant opens for business in the Demised Premises, signage in accordance with the Landlord's sign criteria. Tenant shall be responsible for repairing any damage to the building attributable to the installation, maintenance, and/or removal of signs. Signs which remain in place on the Demised Premises ten (10) days after the end of the Term or after Tenant abandons the Demised Premises shall automatically become the property of Landlord and may be removed by Landlord at Tenant's expense (including the cost of repairs to the interior and exterior of the Demised Premises). **Tenant, at its sole cost and expense, shall be permitted to place signage on the pylon and store front, so long as new signage does not affect Family Video signage, subject to city approval and Landlord's prior written consent, which will not be unreasonably withheld.**

ARTICLE V - USE OF DEMISED PREMISES

5.1 TENANT'S USE. The Demised Premises shall be used by Tenant solely for the Permitted Use and for no other purpose, and such shall be strictly construed and no use not expressly defined herein shall be permitted. Tenant's operation in the Demised Premises for the Permitted Use is a material inducement for Landlord's execution of this Lease. Tenant shall not operate under any other trade name or d/b/a without written permission from Landlord. Tenant shall not interrupt, hinder or disrupt the use or enjoyment of any owner, occupant, tenant or Landlord in the Shopping Center or adjoining property. Tenant agrees that it will not suffer or permit the Demised Premises to be used for (i) any unlawful or immoral purpose; (ii) any purpose prohibited by



Linn-Mar Community Schools

received
2/26/15
2/25/15

Date Received

Exhibit 1105.1

Overnight Field Trip Request Form

Field trip requests must be submitted 3 weeks prior to the departure date. Send your completed form, with all required items included, to the **Learning Resource Center, Office of Support Services** for approval. The sponsor will be notified when the approval process is complete.

Sponsor: Dan Niemitalo Date of Request: 2/25/15

Purpose of the Trip: Compete in Milwaukee Robotics event.

Departure Date: 3/18/15 Wed. Return Date: 3/21/15 Sat.

Destination: UW-Milwaukee Panther Arena

Chaperones: Dan Niemitalo Rick Groene
Andy Marshall Carl Gloe
Robert Frederick Kevin Stucker

Please attach these required items:

- o Itinerary
- o Overnight Accommodations
- o List of Participants
- o Mode of Transportation
- o Criteria Checklist—pg 2 of this form

| | |
|---|----------------------|
| For Office Use Only | |
| Building Approval: <u>Mark Hutter</u> | Date: <u>2/25/15</u> |
| Principal or Assoc. Principal | |
| District Approval: <u>Rick A. Janside</u> | Date: <u>2/26/15</u> |
| Executive Director-Support Services | |

Purpose of Field Trip

Linn-Mar Robotics Mission Statement:

Empowering students to become technology leaders through experiential learning and mentorship.

Our team's activities flow from our mission statement. This competition trip meets our goals in a variety of ways.

- Provide students with experiences that are similar in many ways to the business world; that includes communicating in a professional manner with people from other organizations, solving problems on a tight time table, using technical knowledge in a high pressure situation, looking for best practices within other organizations, marketing our team and our "product" to other organizations, and more.
- Practice leadership in a variety of settings within the competitions; that includes leading the scouting effort, leading the drive team, organization the pits, acting as a safety captain, and more.
- Practice many of the relevant technical and non-technical skills we have been working on in LM Robotics, including troubleshooting, programming, problem solving, communication, and data management.
- Attempt to advance to the FIRST World Championship in April 2015 in St. Louis. Attending this event would be a very inspiring opportunity for all students involved.
- Learn best practices from other teams. Some of the teams that will be in attendance at this event are world class teams with really well organized, highly respected, and historically successful programs. Since we will not be able to compete at the Kansas City Regional this year, we value the opportunity to expose our students to some of these people.

Pre-Planning and Follow-Up

Every student will be assigned one or more roles prior to the trip. These role descriptions include preparation that is to be done prior to the trip. All of the roles include a follow-up component, such as reporting to the team on best practices learned from other teams.

Roles have been provisionally assigned (attached), but in the coming weeks we will refine these roles as the competition approaches.

Assessment

The trip will be assessed in multiple ways. The competitive success of the team is one such measure; we hope to rank highly enough to be alliance captains, then advanced through elimination rounds and win the tournament.

After we return from the event, we will have a significant debriefing meeting with the team. Students in the various roles will discuss their findings, and we will create a list of resulting tasks to be done. This information will create jobs for students to work on in November and December, and that work will help the team get better at accomplishing our mission.

One of the benefits of this event is that it can inform our future work. We will use what we learn on this trip to direct our FRC team's workload in the coming weeks and months.

Funding – Travel

Travel expenses (\$240 per students) are paid for by students' families. The trip is optional, and we will explore scholarship possibilities if students have a financial need and want to attend.

Projected expenses are as follows:

| | |
|--|---------------|
| Hotel Rooms (8 rooms): \$90 x 8 rooms x 3 nights | \$2160 |
| Van rentals (5 vans x 4 days): | \$1160 |
| Van gas: | \$400 |
| Truck gas (haul robot + tools + supplies): | \$100 |
| Group lunch / breakfast food (2 meals provided) | \$150 |
| Parking: | \$80 |
| Approximate Total: | \$4050 |

With approximately 17 students attending, this puts the cost per student at \$240 per student. Students will pay for the costs before the trip. Students will also be responsible for bringing money along for two supper meals on the road and a breakfast meal (concessions) at the competition venue: (approximately \$30).

Funding – Other Expenses

The registration fees and parts/tools costs for this event are covered by the LM Robotics general budget.

The robot is already built, but we continue to work on upgraded mechanisms to improve our performance at the event.

LM Robotics' general budget (HS clubs account 21.3209.1900.950.7426) is funded as follows:

- Donations from businesses and non-profit organizations
- Donations from families and mentors
- LM Booster Club support
- Fundraising through summer robotics and Lego camps

Common Experience

The competitions are the most exciting and energizing parts of our endeavors. These competitions motivate students to work very hard and achieve some impressive things. Often when students come back from their very first competition, they come back with a higher level of motivation and go on to become stronger contributors. Also, competitions give them some experiences that they don't get in the shop. For example, they work cooperatively with allies from other schools even as they compete with them (FIRST refers to this highly workplace-relevant dynamic as "coopertition"). They act as ambassadors to introduce spectators to FIRST and its goals and principles. They give their award presentations to judge panels. They work to solve tricky unexpected problems in the very short time available – often just minutes.

FIRST emphasizes an ethos of Gracious Professionalism at all meetings and events related to FIRST. Students and mentors are expected to behave professionally, but also to relate in a friendly and helpful way to everybody, including competitors. It is common to see one team helping another team at events, even if they know they will face each other in the next match. The goal is for everybody to compete at an increasingly high level. Gracious Professionalism is a standard of behavior that will serve students very well when they become technology leaders.

Multi-Disciplinary:

The students will use and be exposed to many different STEM skills on any robotics trip; those include mechanical design, programming, and electronics. Beyond the many STEM skills, they also put their communication, leadership, and interpersonal skills to the test. The scouting team organizes itself complete a marathon of data collection, and then they have to organize and disseminate that data using a combination of paper, face to face communication, excel, and android app use. The drive team has to assert itself tactfully to advocate for the best strategies for our team and for our entire alliances, even when the alliance partners may sometimes start off with dearly held, yet suboptimal strategic plans. The pit crew must work safely yet quickly and effectively to keep the robot running even when they have only minutes to work. The software team has to keep their cool and maintain their creativity as they tackle vexing bugs that pop up at the least convenient times. Business oriented members of the team will focus partly on scouting other team's organizational and business practices with plans to share ideas with our team later on. ALL students will be required to frequently practice effective communication with people they don't know.

School Finance Report

February 28, 2014

67% of the School Year Complete

| | Current Budget | Beginning Fund Balance | Y-T-D Revenue | Exp This Mon | Exp. Last Month | Exp Y-T-D | % Exp (Budget) | % Exp (Rev) | Balance (Budget) | Balance (Revenues) | Balance (Fund) |
|-----------------------------------|----------------------|------------------------|---------------------|----------------------|---------------------|----------------------|----------------|-------------|---------------------|--------------------|-------------------|
| 1) Instructional (1000-1999) | \$48,323,345 | | | \$4,393,813 | \$3,525,480 | \$25,206,743 | 52.2% | | \$23,116,602 | | |
| 2) Support Services(2000-2999) | \$22,547,755 | | | \$1,621,909 | \$1,630,741 | \$12,823,270 | 56.9% | | \$9,724,485 | | |
| 3) Non-Instructional(3000-3999) | \$3,374,761 | | | \$243,876 | \$238,097 | \$1,715,894 | 50.8% | | \$1,658,867 | | |
| 4) Other Expenditures((4000-5299) | \$26,080,760 | | | \$14,826,847 | \$1,882,651 | \$28,676,895 | 75.5% | w/o transf | -\$2,596,135 | | |
| | | | | | | | | | \$5,608,536 | | |
| Total | \$100,326,621 | | | \$ 21,086,446 | \$ 7,276,970 | \$ 68,422,802 | 59.2% | w/o transf | \$37,512,355 | | |
| Interfund Transfers | \$5,608,536 | | | \$ 1,300,559 | \$ 693,111 | \$ 8,997,771 | 160.4% | | | | |
| Operating Fund | \$70,279,498 | \$11,662,166 | \$38,753,069 | \$6,047,907 | \$5,285,798 | \$36,862,554 | 52.5% | 95% | 33,416,944 | 1,890,515 | 13,552,680 |
| PPEL | \$3,210,000 | \$2,122,307 | \$1,664,220 | \$44,609 | \$66,880 | \$1,859,695 | 57.9% | 112% | 1,350,305 | (195,475) | 1,926,832 |
| Management | \$1,040,861 | \$2,049,742 | \$676,086 | \$106 | (\$10,334) | \$1,194,784 | 114.8% | 177% | (153,923) | (518,698) | 1,531,044 |
| Activity | \$1,400,000 | \$561,515 | \$997,433 | \$118,820 | \$87,439 | \$843,015 | 60.2% | 85% | 556,985 | 154,418 | 715,933 |
| Nutrition | \$3,256,000 | \$1,641,925 | \$1,911,970 | \$245,228 | \$240,782 | \$1,634,787 | 50.2% | 86% | 1,621,213 | 277,183 | 1,919,108 |
| SAVE | \$3,685,000 | \$16,986,244 | \$3,282,794 | \$84,735 | \$715,293 | \$511,370 | 13.9% | 0% | 3,173,630 | 2,771,424 | 19,757,667 |
| Debt Service | \$9,081,262 | \$3,207,666 | \$20,296,819 | \$14,288,927 | \$877,420 | \$19,566,625 | 215.5% | 0% | (10,485,363) | 730,194 | 3,937,860 |
| Other Capitol Projects | \$8,000,000 | \$2,367,149 | \$4,208,742 | \$253,614 | \$9,592 | \$5,894,834 | 73.7% | 0% | 2,105,166 | (1,686,092) | 681,057 |
| PERL | \$374,000 | \$274,803 | \$129,297 | \$2,399 | \$4,101 | \$55,036 | 14.7% | 0% | 318,964 | 74,261 | 349,064 |
| Aquatic Center | \$0 | \$0 | \$200 | \$100 | \$0 | \$100 | #DIV/0! | 100% | (100) | 100 | 100 |
| Total | \$100,326,621 | \$40,873,516 | \$71,920,631 | \$21,086,445 | \$7,276,970 | \$68,422,802 | 68.2% | 95% | 31,903,819 | 3,497,829 | 44,371,345 |
| Interfund Transfers | \$5,608,536 | | \$8,997,771 | \$1,300,559 | \$693,111 | \$8,997,771 | 0.0% | 0% | (3,389,235) | | |

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2013-2014

Date Range: 02/01/2014 - 02/28/2014

| Account Number | Title | Beginning Balance | Increases Debits | Decreases Credits | Cash Balance |
|------------------------------|---------------------------|----------------------|----------------------|----------------------|----------------------|
| 10.0001.0000.000.0000.101000 | CASH IN BANK | 14,921,485.11 | 4,209,587.13 | 5,845,043.14 | 13,286,029.10 |
| 21.0001.0000.000.0000.101000 | CASH IN BANK | 0.00 | 10,813.40 | 10,813.40 | 0.00 |
| 21.0002.0000.000.0000.101000 | CASH IN BANK | 707,566.41 | 152,313.42 | 144,993.83 | 714,886.00 |
| 22.0006.0000.000.0000.101000 | CASH IN BANK | 1,522,969.68 | 8,180.17 | 106.00 | 1,531,043.85 |
| 24.0001.0000.000.0000.101000 | CASH IN BANK | 0.00 | 2,399.34 | 2,399.34 | 0.00 |
| 24.0003.0000.000.0000.101000 | CASH IN BANK | 349,746.32 | 1,716.99 | 2,399.34 | 349,063.97 |
| 33.0000.0000.000.0000.111008 | 2014C RESERVE CD | 952,500.00 | 0.00 | 0.00 | 952,500.00 |
| 33.0000.0000.000.0000.111010 | 1.885 REV BOND RESERVE CD | 1,885,000.00 | 0.00 | 0.00 | 1,885,000.00 |
| 33.0000.0000.000.0000.111011 | 2014A RESERVE CD | 1,557,288.03 | 0.00 | 863,288.03 | 694,000.00 |
| 33.0000.0000.000.0000.111012 | 938,977 RESERVE CD | 940,358.90 | 0.00 | 0.00 | 940,358.90 |
| 33.0000.0000.000.0000.111013 | 2013 Reserve CD Ohnward | 966,803.12 | 0.00 | 0.00 | 966,803.12 |
| 33.0003.0000.000.0000.101000 | CASH IN BANK | 5,382,687.68 | 562,318.32 | 577,195.55 | 5,367,810.45 |
| 35.0003.0000.000.0000.101000 | CASH IN BANK | 913,375.80 | 267.85 | 253,613.86 | 660,029.79 |
| 36.0003.0000.000.0000.101000 | CASH IN BANK | 1,900,577.50 | 21,057.54 | 52,897.20 | 1,868,737.84 |
| 40.0003.0000.000.0000.101000 | CASH IN BANK | 3,535,065.89 | 14,682,946.20 | 14,246,951.86 | 3,971,060.23 |
| 61.0001.0000.000.0000.101000 | CASH IN BANK | 0.00 | 131,922.17 | 131,922.17 | 0.00 |
| 61.0004.0000.000.0000.101000 | CASH IN BANK | 1,297,167.80 | 291,303.66 | 251,970.71 | 1,336,500.75 |
| 65.0002.0000.000.0000.101000 | CASH IN BANK | 0.00 | 200.00 | 100.00 | 100.00 |
| | | <u>36,832,592.24</u> | <u>20,075,026.19</u> | <u>22,383,694.43</u> | <u>34,523,924.00</u> |

End of Report

School Finance Report

February 28, 2015

67% of the School Year Complete

| | Current Budget | Beginning Fund Balance(est) | Y-T-D Revenue | Exp This Mon | Exp. Last Month | Exp Y-T-D | % Exp (Budget) | | Balance (Budget) | Balance (Revenues) | Balance (Fund) |
|-----------------------------------|----------------|-----------------------------|---------------|--------------|-----------------|---------------|----------------|------------|------------------|--------------------|----------------|
| 1) Instructional (1000-1999) | \$51,750,000 | | | \$4,073,861 | \$4,236,681 | \$25,892,663 | 50.0% | | \$25,857,337 | | |
| 2) Support Services(2000-2999) | \$23,266,000 | | | \$1,878,889 | \$1,994,753 | \$14,537,454 | 62.5% | | \$8,728,546 | | |
| 3) Non-Instructional(3000-3999) | \$3,483,000 | | | \$250,471 | \$272,694 | \$1,873,408 | 53.8% | | \$1,609,592 | | |
| 4) Other Expenditures((4000-5299) | \$25,310,943 | | | \$641,722 | \$1,717,828 | \$13,453,485 | 26.6% | w/o transf | \$11,857,458 | | |
| | | | | | | | | | | | |
| Total | \$103,809,943 | | | \$ 6,844,943 | \$ 8,221,956 | \$ 55,757,011 | 47.2% | w/o transf | \$48,052,932 | | |
| Interfund Transfers | \$14,058,094 | | | \$ 376,261 | \$ 376,261 | \$ 6,733,182 | 47.9% | | \$7,324,912 | | |
| Operating Fund-10 | \$73,775,943 | \$11,554,282 | \$42,556,804 | \$6,060,723 | \$6,374,041 | \$39,356,477 | 53.3% | | 34,419,466 | 3,200,326 | 14,754,608 |
| PPEL-36 | \$3,850,000 | \$2,434,751 | \$1,905,729 | \$83,961 | \$29,143 | \$1,637,931 | 42.5% | | 2,212,069 | 267,797 | 2,702,548 |
| Management-22 | \$1,062,000 | \$2,093,890 | \$554,222 | \$271 | \$426 | \$1,015,806 | 95.7% | | 46,194 | (461,585) | 1,632,305 |
| Activity-21 | \$1,400,000 | \$573,221 | \$904,615 | \$71,511 | \$87,252 | \$726,549 | 51.9% | | 673,451 | 178,065 | 751,286 |
| Nutrition-61 | \$3,354,000 | \$1,889,522 | \$1,803,325 | \$238,581 | \$259,503 | \$1,700,811 | 50.7% | | 1,653,189 | 102,514 | 1,992,036 |
| SAVE-33 | \$1,025,000 | \$21,942,700 | \$7,257,019 | \$0 | \$0 | \$1,392,665 | 135.9% | | (367,665) | 5,864,355 | 27,807,055 |
| Debt Service-40 | \$9,360,000 | \$3,477,311 | \$5,254,630 | \$0 | \$713,473 | \$5,276,655 | 56.4% | | 4,083,345 | (22,026) | 3,455,285 |
| Other Capitol Projects-35 | \$9,500,000 | \$3,998,305 | \$3,671,339 | \$375,141 | \$737,475 | \$4,459,666 | 46.9% | | 5,040,334 | (788,327) | 3,209,978 |
| PERL-24 | \$433,000 | \$417,428 | \$133,010 | \$2,828 | \$4,678 | \$96,787 | 22.4% | | 336,213 | 36,223 | 453,651 |
| Aquatic Center-65 | \$50,000 | \$6,691 | \$149,847 | \$9,908 | \$15,534 | \$90,500 | 181.0% | | (40,500) | 59,347 | 66,038 |
| Student Store-68 | | \$0 | \$7,727 | \$2,019 | \$432 | \$3,161 | | | | 4,566 | 4,566 |
| Total | \$103,809,943 | \$48,388,101 | \$64,198,266 | \$6,844,943 | \$8,221,956 | \$55,757,011 | 53.7% | | 48,052,932 | 8,441,256 | 56,829,357 |
| Interfund Transfers | \$14,058,094 | | \$6,733,182 | \$376,261 | \$376,261 | \$6,733,182 | 0.0% | | 7,324,912 | | |

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2014-2015

Date Range: 02/01/2015 - 02/28/2015

| Account Number | Title | Beginning Balance | Increases Debits | Decreases Credits | Cash Balance |
|------------------------------|-----------------------------|----------------------|---------------------|----------------------|----------------------|
| 10.0001.0000.000.0000.101000 | CASH IN BANK | 15,048,147.20 | 5,199,742.21 | 6,005,521.98 | 14,242,367.43 |
| 21.0001.0000.000.0000.101000 | CASH IN BANK | 0.00 | 6,341.51 | 6,341.51 | 0.00 |
| 21.0002.0000.000.0000.101000 | CASH IN BANK | 746,089.24 | 223,640.39 | 209,935.72 | 759,793.91 |
| 22.0006.0000.000.0000.101000 | CASH IN BANK | 1,620,236.60 | 12,340.04 | 271.00 | 1,632,305.64 |
| 24.0001.0000.000.0000.101000 | CASH IN BANK | 0.00 | 2,827.59 | 2,827.59 | 0.00 |
| 24.0003.0000.000.0000.101000 | CASH IN BANK | 453,269.25 | 3,212.09 | 2,827.59 | 453,653.75 |
| 33.0000.0000.000.0000.111008 | REV BOND RESERVE INVESTMENT | 321,500.00 | 0.00 | 0.00 | 321,500.00 |
| 33.0000.0000.000.0000.111010 | 1.885 REV BOND RESERVE CD | 1,885,000.00 | 0.00 | 0.00 | 1,885,000.00 |
| 33.0000.0000.000.0000.111011 | 1.555 RESERVE CD | 694,000.00 | 0.00 | 0.00 | 694,000.00 |
| 33.0000.0000.000.0000.111012 | 938,977 RESERVE CD | 944,280.80 | 0.00 | 0.00 | 944,280.80 |
| 33.0000.0000.000.0000.111013 | 2013 Reserve CD Ohnward | 966,803.12 | 0.00 | 0.00 | 966,803.12 |
| 33.0003.0000.000.0000.101000 | CASH IN BANK | 605,594.73 | 511,282.98 | 376,280.90 | 740,596.81 |
| 35.0003.0000.000.0000.101000 | CASH IN BANK | 3,563,551.66 | 541.02 | 375,141.39 | 3,188,951.29 |
| 36.0003.0000.000.0000.101000 | CASH IN BANK | 2,472,704.72 | 243,147.20 | 83,961.50 | 2,631,890.42 |
| 40.0003.0000.000.0000.101000 | CASH IN BANK | 3,027,699.39 | 427,586.16 | 0.00 | 3,455,285.55 |
| 61.0001.0000.000.0000.101000 | CASH IN BANK | 0.00 | 146,937.55 | 146,937.55 | 0.00 |
| 61.0004.0000.000.0000.101000 | CASH IN BANK | 1,473,574.86 | 308,386.44 | 240,853.30 | 1,541,108.00 |
| 65.0001.0000.000.0000.101000 | CASH IN BANK | 0.00 | 3,686.08 | 3,686.08 | 0.00 |
| 65.0002.0000.000.0000.101000 | CASH IN BANK | 54,951.92 | 21,024.36 | 9,937.80 | 66,038.48 |
| 68.0002.0000.000.0000.101000 | CASH IN BANK | 4,160.07 | 2,644.75 | 2,238.88 | 4,565.94 |
| | | <u>33,881,563.56</u> | <u>7,113,340.37</u> | <u>7,466,762.79</u> | <u>33,528,141.14</u> |

End of Report