



Exhibit 502.1

# 2022 Legislative Platform

# 2022 IASB Legislative Beliefs

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## PUBLIC EDUCATION

Public education is the foundation of our democratic society and the key to successful futures for Iowa children. Quality public schools strengthen our communities and are the cornerstone of any sound economic development policy. The state must put public education first and provide sufficient funding and support services. The state should provide full funding to public schools to meet the evolving needs of public school students before additional financial support of nonpublic schools is provided.

All schools that receive any public funds, including property taxes, state aid or federal monies, should be subject to the same governance and educational standards as public school districts.

## EDUCATIONAL EQUITY

The promise of public education is for every child to succeed. As locally elected leaders, school boards are uniquely positioned to set expectations for educational equity, ensuring that each child is given supports and interventions based on need. Educational equity requires that discriminatory practices, barriers, prejudices, and beliefs be identified and eradicated. Leaders must hold themselves accountable for deliberate actions, including the examination of policies and practices, intentional allocation of resources according to student need, support for rigorous curriculum and instruction, and engagement of families and communities.

## GOVERNANCE

Iowa has one of the finest public educational systems in the United States. The federal government, governor, General Assembly, Iowa Department of Education, school boards, professional educators and the public should strive to keep it strong. There must be a proper balance of state and federal control designed to ensure quality and a standard of education for all students, with local control which allows local school boards flexibility and decision-making authority to innovate and adapt to local needs and community values.

School districts are governed by boards that, as elected representatives, must be responsive and responsible to the citizens of the school district. Citizen involvement is the key to our representative form of government.

Local boards are, within the guidelines established by state law, vested with the authority to make the final decision on matters pertaining to a school district, area education agency (AEA) or community college. Local board members, who are closely connected to students, families and the communities in which they live, are best capable of understanding student needs and identifying effective solutions. The statutory duties and responsibilities of the local board cannot be delegated to persons who are not elected by the voters of the school district.

Locally elected school boards must have control over the content and management of their educational program, including the calendar and the flexibility for innovation and decision making. A leadership team composed of the superintendent, principals and supervisory personnel working with the board is necessary for the efficient operation of the school district.

## SCHOOL CHOICE

Iowa law provides sufficient choice through public charter schools, open enrollment, home school assistance, postsecondary enrollment options and nonpublic school alternatives. Additional investments in tax credits for nonpublic tuition or other options are not necessary to provide educational choice.

## SCHOOL BOARD MEMBERS

School districts and board members are entrusted with public funds for the purpose of improving student outcomes including but not limited to student academic achievement and skill proficiency, and the school board is responsible for overseeing such improvement.

Through original research and a close evaluation of highly effective board practices across the country, IASB recognizes the following six essential roles of effective school boards and encourages all Iowa board members to incorporate these principles in carrying out the mission of public education in their communities:

- **Setting Clear, High Expectations:** The board sets a vision which expresses a commitment to high expectations, consistently communicates the expectations, sets clear and focused goals and focuses on improving instruction.
- **Belief that All Children Can Learn:** Effective boards have strong shared beliefs and values about what is possible for students and their ability to learn. Board members expect to see improvements in student achievement as a result of implemented initiatives.
- **Creating the Conditions that Support Successful Teaching and Learning:** The board creates the conditions for success by showing commitment via board actions, resource allocations, a strong communications structure, and system alignment; provides quality, research-based professional development for educators; builds commitment and focus throughout the system and stays the course, solving problems along the way so improvements have time to work.
- **Holding the System Accountable for Student Success:** The board uses data and monitoring to hold the system accountable and to make decisions at the board table; identifies clear, understandable indicators that the board will accept as evidence of progress and success; and supports and monitors progress regularly at the board table with staff leaders.
- **Building Collective Will:** Within the school staff and throughout the community, the board creates widespread awareness and urgency of the improvement required to meet students' needs, instills hope that it's possible to change, and connects with and engages the community in a frank and ongoing effort to encourage each facet to fulfill its responsibility.
- **Leading and Learning Together as a Board/Superintendent Team:** Effective school boards lead as a united team with the superintendent with strong collaboration and mutual trust. The board also establishes board learning time around school improvement efforts, engages in deep conversations about the implications of learning, and leads thoughtful policy development.

## ELECTIONS

Participation in the democratic process is integral to the success of schools. School districts have a responsibility for promoting more community involvement in the election process to foster better-informed citizens and greater ownership in public education. Student achievement should drive decisions that impact school elections.

In keeping with the principles of democracy, IASB is committed to the concept of each vote having equal value and a simple majority vote as sufficient to determine election or taxation decisions.

School board elections should coincide with the opening of school. Due to boundary differences and to help maintain the nonpartisan status of school board elections, they should be held separately from any other election.

School board members should be elected in a nonpartisan manner in which decisions are based on the best interest of the school and students without regard to party affiliation. School board elections should be spaced to ensure that less than a majority of board members are elected in any one year.

School boards should have flexibility to determine when special elections are necessary and to schedule these to best suit the district's needs.

## **IOWA ASSOCIATION OF SCHOOL BOARDS**

IASB is committed to statewide leadership to ensure high achievement for all Iowa students. IASB recognizes that school boards are in a strategic position to bring about continuous improvement in public education through governance, public policies and advocacy.

We believe that IASB is the organization most appropriate to deliver training and board development to school board members about their role and responsibilities to contribute to high student achievement.

## **SCHOOL DISTRICT ORGANIZATION**

School boards, and the residents of the school districts involved, have the primary responsibility to determine the makeup and boundaries of school districts and attendance centers.

The school board and the citizens of a school district assess the quality and extent of its educational program and determine whether the school district continues to operate within its present geographical boundaries.

In order to reduce costs and maintain or enrich a quality public education, IASB encourages school districts to share administrators, teachers, equipment, facilities and transportation, including the scheduling of joint classes and extracurricular activities. Sharing does not necessarily lead to eventual reorganization.

IASB believes school district reorganization, dissolution or sharing may be appropriate when:

- The best interest of students is the most important factor considered.
- The reorganization or dissolution is voluntary—initiated and voted upon by the citizens of the school districts involved.
- The state offers sufficient incentives to make the reorganization or sharing financially attractive to the school districts involved.
- Geographical issues are considered, including minimizing the amount of travel time by students and allowing for continued community participation by the communities involved.

## **PUBLIC RECORDS AND OPEN MEETINGS**

The schools belong to the people—the citizens and taxpayers of the school district. The public has the right to know what decisions are being made regarding the education of their young people and the

expenditure of their tax dollars. School districts should have the ability to determine the method of public notice dissemination that maximizes public access to records at a minimal cost to the district.

Although it may not always be easy to publicly consider and discuss some of the tough issues confronting school boards, school boards should be responsive to the open meetings and public records policy established in state law. Compliance with the intent of the public records and open meetings law is best achieved through education, training and consistent enforcement.

Every citizen has the right to examine and copy all public records. The news media may publish public records, unless the law expressly limits the right or requires public records to be kept confidential.

## SCHOOL FUNDING

School finance decisions, whether at the local, state or federal level, should put student achievement first in all decisions. Iowa's school funding system must provide all Iowa children an equal opportunity to a quality public school education. The funding system must recognize that a high-quality public education is the first and foremost economic engine of our state.

A sufficient funding system provides equitable, sufficient, predictable and timely funding, based on these foundational principles:

**Equity:** Iowa should fund public education with a student-driven formula, ensuring Iowans that the education of each student is supported equitably. The formula must provide sufficient revenue to cover the actual cost of the educational program, including on-time funding for districts experiencing increasing enrollment. The state should allow school districts with declining enrollment to maintain sufficient funding so the school district can adjust operations to meet student needs. The state should minimize the disparity for property taxpayers due to variances in property valuation per pupil.

**Excellence and Opportunity:** School finance must provide for continuous improvement of classroom instruction and promote excellence. A critical attribute of increasing the achievement of all children is the skill level of teachers and administrators in the school. Therefore, the school funding system must provide for the professional training and development, recruitment and retention of teachers and administrators, and school improvement that will promote Iowa as a national leader in public education.

**Stability:** The school funding system must continue to be a fair balance between property taxes, which are a stable and reliable revenue source, and other revenue sources. Iowa school boards are grateful for categorical funds but encourage the state to provide resources through the funding formula to maximize local flexibility and provide growth through an equity-based system. School districts should have spending authority for any reduction in state funding.

**Efficiency:** A diverse system of school finance helps schools control costs. To ensure well-managed and efficient schools, the school funding system must encourage cooperative ventures and the pooling of resources and services. The school funding system must address increased costs due to inflation and other economic factors.

**Local Control:** State funding must support local control. Locally elected school boards should have the authority to utilize and allocate funding to best meet the needs of students. If the state decides to intervene in local education policy, any mandated changes, particularly those taking energy and focus away from real comprehensive school improvement and student achievement, must be fully funded by the state without a shift from other education resources.

## **SCHOOL INFRASTRUCTURE**

The state has a role to ensure that all Iowa public school students have equitable access to high-quality educational programs, provided in safe, efficient, accessible, and state-of-the-art facilities that promote student learning.

Revenues from the Secure an Advanced Vision for Education (SAVE) fund provide school districts with a stable, long-term, and equitable funding stream for infrastructure purposes and should not be negatively altered or discontinued.

Existing, allowable uses of SAVE funds should not be changed to limit their use or impose additional requirements on the local decision-making process of school boards.

## **EDUCATION'S ROLE IN ECONOMIC DEVELOPMENT**

Growth focused on economic stability, wealth creation, entrepreneurship and knowledge-based enterprises is a vital objective for the state of Iowa. Our public schools contribute to the growth of Iowa's economy through the education and development of our children and by providing good jobs. Our public school districts are often the largest employer in many Iowa communities.

A quality public education system is both a key factor contributing to Iowa's quality of life and is a critical attractor of business to Iowa. While education contributes to Iowa's economy, it is also dependent upon economic growth for securing sufficient financial resources to provide quality education services.

Public education and economic growth are interdependent. It is therefore imperative that Iowa invest in viable and sustainable economic development by fostering partnerships between education and the private sector.

Collaboration between public schools and the business community can enhance students' knowledge of career paths and future employment opportunities.

## **EDUCATIONAL STANDARDS AND ACCOUNTABILITY**

It is the responsibility of local school boards to ensure that all students are educated for success in a 21st-century global society. Collaboration between PK-12 and postsecondary institutions should be encouraged to help increase student opportunities and experiences.

School boards must ensure that their district operates from clear, measurable student learning standards and improvement goals; sufficient resources are allocated to improve instruction; and there is public accountability for improved results for students.

It is appropriate for the state to establish high and rigorous educational standards for the accreditation of public and nonpublic schools. Standards should be designed to ensure that all students have the opportunity to receive the educational program that meets their needs. The students of Iowa who attend public and nonpublic schools should receive their education instruction from licensed teachers and properly accredited instructors. All public school accreditation standards must also be applied to nonpublic schools.

Data collection and reporting is necessary to improve instruction and increase student achievement. Data collection and reporting is valuable when:

- It is possible to accurately determine student achievement gains, gaps between subgroups and level of attainment for all students;
- Purposes are clearly understood and worthy;
- Assessments are aligned with the intended purposes;
- Results are easily accessible to maximize school district use of the information to provide quality professional development and improve instruction; and,
- Results lend themselves to widespread understanding and evaluation by all school stakeholders.

The state or federal government must not use single-source data to issue sanctions, make generalizations about student performance or shift resources away from schools that require support to improve learning.

Iowa school districts should have the opportunity to use multiple modes to deliver instruction that complies with standards, including sharing opportunities and instruction in a virtual environment. While online or virtual opportunities may benefit a student's education, the primary method of instruction should be delivered in person.

IASB supports assessment systems that measure student growth for all students, also known as value-added growth or gain, to improve student outcomes by driving professional development, teacher and administrator evaluation, and school improvement decisions.

## EDUCATION TECHNOLOGY

Technology is an important tool in providing a quality public education. School districts must have equitable access to technology. Access includes provision of hardware and software, technological support staff and access to a variety of Internet, broadband and network services

Home-based learning highlights an ongoing inequity for students who lack adequate broadband internet access. As the learning environment shifts, all students should have high-quality access to the internet. The state plays a critical role in improving high-speed broadband required to prepare students for their future.

The state has a role in ensuring equitable access to technology and should provide sufficient resources to purchase technology, support school technology plans and include professional development for educators on how to use technology to improve instruction and student outcomes.

## EARLY CHILDHOOD

Exposure to early childhood education for all children in the first years of life is critical to increase student achievement and close potential education gaps. Young children have an innate desire to learn and children who participate in high-quality preschool programs are less likely to fall behind and more likely to graduate and attend a post-secondary institution. That desire can be supported or undermined by early experiences.

High-quality early childhood education promotes intellectual, language, mathematical, physical, social, emotional and creative development, cultivates a child's curiosity and desire to learn, and builds a strong foundation for later academic and social success. The state plays a critical role by defining and investing in quality early childhood education programs.

## STUDENTS

All students can achieve at high levels when the state, local school boards and communities provide resources, supports, and an environment to ensure each child's success in school. It is the responsibility of

school boards to meet the needs of every student. It is the responsibility of parents/guardians and communities to work collaboratively with school districts to meet the needs of every student.

## SCHOOL SAFETY

IASB believes that schools must be a safe environment for all students, staff and visitors.

Each member of the school and community must take a holistic approach to school safety by providing schools with resources, quality leadership, and united support for the development of a locally determined approach to ensure a safe and secure learning environment for all children. IASB supports a comprehensive view of safety that considers threats such as:

- Crime and violence;
- Hazards such as natural disasters or accidents;
- Health risks such as pandemics; and
- Internal threats such as bullying, unintentional biases and adverse childhood experiences.

Security planning efforts must include prevention, preparedness, mitigation, and response efforts. These planning efforts must be practiced, evaluated and updated on an ongoing basis. All individuals in the school community must be well-trained and knowledgeable of the best practices in school safety.

While all members of the school community benefit from accurate and timely information on safety efforts, school boards must have the authority to maintain appropriate levels of confidentiality to protect security plans and measures.

## TEACHER QUALITY

IASB believes, and research confirms, that teacher quality is the most important factor in determining a child's academic success.

It is the responsibility of the school board through the superintendent and administrators to ensure teachers in their district are qualified for the job they are hired to do. School boards have the authority to set high performance standards and expect demonstrated academic and instructional excellence from their teachers.

Therefore, boards need to ensure teachers, as a part of their job, continuously and collaboratively study content, instruction and the effect on students based upon identified student needs.

It is a board responsibility to expect and confirm that the district is fully implementing the Iowa Core Standards and Iowa Professional Development Model for the purpose of improving instruction measured by improved student achievement.

Quality teaching is essential to high student achievement. In order to recruit the best and the brightest teachers into Iowa and the profession, keep the best and the brightest teachers we now have, and increase respect for the profession that most impacts our children's future, IASB strongly advocates for school funding levels sufficient to pay competitive wages. In addition, IASB believes school boards must focus on ensuring a school culture that supports engaging educators in decision making, providing teachers with leadership opportunities and professional development, and exploring compensation and evaluation systems designed to enhance performance and retention.



## EDUCATOR PREPARATION AND LICENSURE

IASB supports improved alignment between teacher preparation and the PK-12 education systems. Preparation programs should be evaluated continually with the objective of providing training that reflects innovative and proven education methods designed to assess and maximize student achievement. Student needs must drive preparation programs. School boards, teacher preparation institutions, and the state must cooperate to ensure teachers obtain the knowledge and skills they need to teach to ensure all children can learn. Educators should be prepared to effectively teach the wide variety of students in Iowa classrooms. All Iowa educators must have the appropriate licensure, endorsements and accreditation from the board of educational examiners.

## PERSONNEL EVALUATION

School employees must be accountable for raising student achievement. An objective evaluation of all employees, performed on a regular basis, benefits the employee and the community and assists students in obtaining a quality public school education. IASB supports the right of school boards to exercise their authority to set standards of performance and establish rules of conduct for all employees.

Administrators or their designees must have the authority and resources to evaluate personnel whom they supervise.

## EMPLOYEE RELATIONS AND COLLECTIVE BARGAINING

Positive labor relations enhance the ability of employees and school boards to work together for improved student achievement. Ideally, collective bargaining should end in a voluntary settlement between parties.

School boards should be guaranteed sufficient management rights necessary to operate the school district efficiently and effectively.

The results of collective bargaining should be to:

- Advance excellence and equity in public education with the outcome of improved student achievement for all.
- Reflect sound research and proven best practices with a demonstrated positive impact on improving student achievement.
- Promote accountability by all for improved student outcomes.
- Include a regular evaluation of the impact of changes on student achievement.
- Preserve the constitutionally protected due process rights of school boards.
- Promote safe, healthy, effective and respectful work environments for students and staff.

## BENEFITS

It is important to establish employee benefits necessary to attract and retain qualified employees. Benefits paid and contribution rates should maintain the actuarial soundness and affordability of employee benefit programs.

Unemployment compensation benefits should be reserved for those who experience sudden and unexpected job loss. It should not be extended between academic terms to employees who have contracts for less than 12 months or who have reasonable assurance of continued employment.

Substitute employees should not be eligible for unemployment compensation.

School district employees whose employment is terminated because of a reduction or realignment of staff, or for other reasons that would qualify them for unemployment compensation benefits, should be eligible to receive such benefits on the same basis as employees in private sector employment.

## DEPARTMENT OF EDUCATION

A State Board of Education, made up of laypersons, determines and adopts necessary rules and regulations for the proper enforcement and execution of the provisions of school laws, and adopts and prescribes standards for carrying out the provisions of the school laws. The State Board of Education must seek advice and counsel from a broad range of citizens and educational organizations in the formulation of rules and policies.

The Department of Education (DE) plays a significant role in facilitating school improvement efforts and supporting school districts, area education agencies and community colleges.

The DE should cooperate with IASB, area education agencies, community colleges, the federal government and state to streamline requests for information.

The DE should consider other student achievement measures, such as value-added or growth measures, for all students, in defining and negotiating the Iowa plan for school district compliance with federal requirements.

By its very nature, the DE is a state regulatory agency; however, Congress and the General Assembly should carefully consider the number and size of the regulatory tasks assigned to the DE and financially support the tasks assigned, including the provision of sufficient staff.

## AREA EDUCATION AGENCIES

Area education agencies (AEAs) are highly important in helping develop curriculum. AEA assistance to local schools in the areas of emerging technology, professional development and curriculum assessment is of vital importance to assist schools with the mandates of the federal Every Student Succeeds Act.

AEAs are established to provide school districts with specified services in special education, media and other educational areas. Apart from special education, the Legislature and the Department of Education must not require these agencies to perform services that are regulatory in nature.

AEAs must retain their primary function as support agencies for local school districts, including developing and delivering services and programs to support local school improvement plans.

School improvement is a key strategy to meeting economic, political and societal needs. AEAs can assist public schools with career development and transitions to facilitate business/community collaborations offering further opportunities for students.

The governance structure of AEAs must continue to be tied closely to PK-12 public school districts with students who receive the benefits of AEA services. AEAs should not be merged with community colleges. Directors of PK-12 school boards should continue to elect AEA directors.

AEAs should be assured of equitable, consistent and timely funding and receive adequate funding for mandated programs and services.

## COMMUNITY COLLEGES

Community colleges are an integral part of public education and are strong partners with PK-12 schools in the delivery of career and technical education and of enhanced educational offerings at the high school level through concurrent enrollment. As such, they must be funded by both state and local sources in a consistent and equitable manner.

## FEDERAL GOVERNMENT

Generally, IASB opposes a centralization of decision making on local and state educational issues in the federal bureaucracy and the United States Congress. Iowa citizens have the ability and desire to make decisions affecting the education of their young people. IASB urges Congress, the President of the United States and the U.S. Department of Education to support local control of school districts, continue the commitment to local flexibility, and reward local efforts to improve student achievement. If the federal government decides to intervene in state and local education policy, any mandated changes, particularly those taking energy and focus away from real comprehensive school improvement and student achievement, must be fully funded by federal dollars without a shift from other education resources.

Iowa schools should receive the federal commitment to help with the cost of educating students with special education needs combined with the federal support equal to other states, based on student needs, to maintain our level of educational excellence. The federal government should not impose intrusive or unnecessarily restrictive or prescriptive laws governing our community schools.

# 2022 IASB Legislative Resolutions

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## STUDENT ACHIEVEMENT AND ACCOUNTABILITY

### 1. RESEARCH-BASED INITIATIVES

Supports implementation of initiatives in Iowa’s PK-12 education system that:

- Are research-based;
- Are focused on student achievement; and
- Do not “re-purpose” existing education funds.

### 2. STANDARDS AND ACCOUNTABILITY

Supports continued progress in the development of rigorous content standards and benchmarks that reflect the real-world knowledge and skills students need to graduate from high school prepared for college or to enter the workforce, including the following state actions:

- Provide and fund technical assistance to help school districts fully implement the Iowa Core Content Standards which defines what students should know and be able to do in math, science, literacy, social studies, and 21st century skills;
- Continue to improve the statewide assessment to ensure alignment to the Iowa Core Content standards and provide the necessary funding and technological capacity for every student to successfully complete the assessment;
- Support research-based professional development that provides educators with training, support and time to work together so that they can successfully teach a rigorous curriculum to all students. Ensure that curriculum decisions about how to teach remain in the hands of local schools and teachers; and
- Include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development.
- Provide programming and funding for career and technical education and apprenticeships.

IASB supports development of model content standards, recommended assessments and professional development supports in additional content areas but opposes expanding accountability, reporting and accreditation requirements in these areas.

### 3. PRESCHOOL

Supports continued funding to ensure that all 4 and 5-year-olds have access to the Statewide Voluntary Preschool Program.

Supports an increase in funding from the current weighting of 0.5 to 1.0 full-time equivalent to increase the ability of districts to provide services such as full-day programming and transportation to ensure that all 4 and 5-year-olds have the ability to attend the Statewide Voluntary Preschool Program.

Districts should be given maximum flexibility to assign costs to the program.

### 4. EARLY LITERACY

Supports continued progress in early literacy, including:

- Continued development of and funding for research on best practices for improving proficiency in early literacy strategies.
- Continued funding for professional development and classroom intervention strategies focused on implementing best practices for early literacy in grades PK-3.

- The continuation of programs currently funded by the early intervention block grant program with flexibility to use those funds for other K-3 literacy programs if approved by the school board.
- Additional funding for programs designed to ensure that all students meet literacy expectations by the end of 3<sup>rd</sup> grade.

## **5. ENGLISH LEARNERS**

Supports sufficient and on-time funding for English-learners (EL) until the students reach proficiency.

## **6. ACHIEVEMENT GAP FROM LOSS OF IN-PERSON INSTRUCTION**

Supports additional resources to school districts and AEAs to:

- Identify achievement gaps among individual students that have occurred as a result of health pandemics or natural disaster breaks in instruction; and
- Provide remediation for all students impacted negatively by loss of instruction due to health pandemics or natural disaster school closings.
- Equitably distribute any state or federal funds to school districts and AEAs
- Allow for maximum flexibility and local decision-making to spend funds to meet student and district needs.

## **7. DROPOUT/AT RISK**

Supports the inclusion of dropout prevention and funding for at-risk students in the foundation formula and the inclusion of socio-economic status as a factor in determining a student's at-risk status. Supports allowing districts to request additional dropout prevention modified supplemental amount up to the 5% maximum cap. Opposes changes to the compulsory age of attendance unless sufficient funds are provided to implement strategies to retain those students.

## **8. MENTAL HEALTH**

Supports efforts to establish comprehensive community mental health systems to offer preventative and treatment services and comprehensive school mental health programs that include:

- Increased access for in-school and telehealth services;
- Increased access to mental health professionals via in-person or telehealth visits;
- Creation of a categorical funding stream designated for mental health professionals serving students and ongoing teacher, administrator, and support staff mental health training;
- Ongoing teacher, administrator, and support staff training to improve the awareness and understanding of child emotional and mental health needs;
- Integration of suicide prevention and coping skills into existing curriculum;
- Expanding state-funded loan forgiveness programs to include mental health professionals who agree to provide services to schools;
- An ongoing mental health resources clearinghouse for schools and community providers; and
- Trainings that include a referral plan for continuing action provided by mental health professionals outside of the school district.

## **9. SPECIAL EDUCATION—STATE**

Supports predictable and timely state funding to serve students receiving special education services at a level that reflects the actual cost and needs, including educational programming and health care.

## **10. SPECIAL EDUCATION—FEDERAL**

Supports federal commitment to fund 40% of the cost of educating students receiving special education services through the Individuals with Disabilities Education Act (IDEA). We urge the federal government to modernize and fully fund IDEA by emphasizing improved outcomes for students with disabilities.

## **11. AREA EDUCATION AGENCIES**

Supports full and equitable funding across all area education agencies to provide essential services in a cost-effective manner to school districts including, but not limited to:

- Special education;
- Technology;
- Professional development;
- Curriculum assessment;
- Student assessment data analysis
- Teacher training on social-emotional learning and services for students in schools; and
- Creating and maintaining an online platform for students for remote learning.

## **12. SCHOOL CALENDARS**

Supports the authority of locally elected school boards to determine the school calendar to best meet student needs, including but not limited to school start dates, year-round schools, and the use of virtual learning opportunities in response to natural disasters, weather or other emergencies.

## **EDUCATOR QUALITY**

### **13. TEACHER LEADERSHIP AND DEVELOPMENT**

Supports adequate resources for research-based programs and strong instructional leadership, including:

- Teacher leadership and development;
- Beginning teacher mentoring programs;
- Quality professional development programs, including those that prepare teachers for online or remote learning strategies; and
- Ongoing and additional cultural competency training.

### **14. MARKET-COMPETITIVE WAGES**

Supports providing school districts with incentives and the flexibility to pay market competitive wages for shortage area positions, especially in areas required to meet graduation and Iowa content standards. These incentives and flexibility should additionally be used to help diversify Iowa's teaching profession.

### **15. BENEFITS**

Supports allowing school districts to voluntarily enroll their employees in the state's health, dental and life/long-term disability insurance pools.

### **16. TEACHER RECRUITMENT & LICENSURE**

Supports additional tools to attract individuals to the teaching profession, especially for teacher shortage areas including:

- Alternative teacher licensure upon completion of research-based teaching pedagogy training in addition to content knowledge in a curricular area;
- Pathways for individuals with non-traditional or international educational backgrounds to meet licensure qualifications;
- Reciprocity agreements with other states with high-quality education programs so as to increase diversity among our certified teachers and administrators;
- Expansion of programs such as: Teach Iowa Scholar, Troops to Teachers, Teacher Intern Program, and others as approved by the Board of Educational Examiners;
- Programs designed to recruit and retain teachers that will better match the demographic makeup of our student population; and

- Advocate for funding of loan forgiveness programs, grants, and stipends that will make education careers a more attractive and affordable option.

### **17. STAFF REDUCTIONS**

Supports giving school districts and AEAs the option to waive the termination requirements in *Iowa Code* Section 279.13 to reduce staff in response to reductions in funding.

### **18. LABOR/EMPLOYMENT LAWS**

Supports labor and employment laws that balance the rights of the employees with the rights of management, with an emphasis on student achievement and student safety.

## **FISCAL RESPONSIBILITY AND STEWARDSHIP**

### **19. SCHOOL FUNDING POLICY**

Supports a school foundation formula that:

- Provides sufficient and timely funding to meet education goals;
- Equalizes per pupil funding for all program areas;
- Equitably funds all Area Education Agencies;
- Provides a funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts;
- Includes factors based on changes in demographics including socio-economic status, remedial programming, and enrollment challenges;
- Reflects actual costs for special education services;
- Incorporates categorical funding in the formula within three years; and
- Includes a mix of state aid and property taxes.

### **20. SUPPLEMENTAL STATE AID**

Supports setting supplemental state aid:

- At a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools;
- For FY 2023, by January 28, 2022; and
- For FY 2024 and future budget years, at least 14 months prior to the certification of the school's district budgets.
- Within the statutory requirements allows districts to make sound financial decisions on programs and staffing levels in order to provide the best possible education to all students.
- By a formula driven method for establishing the supplemental state aid growth rate if it is not set within the statutory requirements.
- That maintains an appropriate balance between using the state's general fund and property tax revenue.

### **21. BUDGET GUARANTEE**

Supports increasing the budget guarantee amount to 3% to provide additional stability to school districts with declining enrollment.

### **22. PROPERTY TAXES**

Supports holding school districts harmless in property tax restructuring. Supports efforts to minimize property tax disparities created by the additional levy rate without compromising additional resources to school districts. Supports improved transparency and limits on the use of Tax Increment Financing (TIF) including the following requirements:

- To receive input from all affected taxing bodies before creation of a TIF district; and
- To limit the duration of all TIF districts.

### **23. BOND ISSUES**

Supports allowing school bond issues to be passed by a simple majority vote.

Supports the authority to levy a combination of property taxes and income surtaxes to pay the indebtedness.

Supports legislation to clarify that revenue bonds do not count toward a 5% statutory debt limit.

### **24. SPECIAL LEVY FUNDS**

Supports flexibility in the use of voter and board-approved special levy funds.

### **25. TAX BASE**

Supports:

- A non-partisan annual review and analysis of all income, sale, or property tax exemptions and other tax credits or deductions currently provided in Iowa law. This would include an analysis of the impact on Iowa's economy and state tax revenues. Creation of a new tax credit must undergo a non-partisan cost-benefit analysis, including the impact on Iowa's economy and state tax revenues.
- Elimination of any tax credits that are deemed not effective and redirect any revenue increases from the elimination of those credits to enhance funding for public education.
- The legislative body, through legislation and the administrative rules process, being the sole authority to make tax law changes, restrict future tax bases or provide additional tax breaks that decrease revenue to the state.
- Transparency of current tax laws and proposed tax law changes on the direct and indirect impact on public school funding.

IASB opposes a constitutional amendment or statewide voter referendum that would limit taxes, spending or local control impacting education.

### **26. FRANCHISE FEES**

Opposes the imposition of franchise fees on school corporations unless the board of directors agrees to such a fee.

### **27. UNFUNDED MANDATES**

Opposes mandates that do not provide adequate and direct funding for successful implementation.

### **28. BROADBAND ACCESS & CONNECTIVITY**

Supports infrastructure investments and expanded access to affordable high-speed internet including:

- Incentivizing providers to expand service in Iowa with a priority on addressing those areas with access to the slowest speeds.
- Establishing minimum download and upload speeds in order for providers to receive grant funding or other incentives.

## **GOVERNANCE**

### **29. LOCAL ACCOUNTABILITY AND DECISION-MAKING**

Supports providing local school boards with decision-making authority regarding methods to accomplish desired educational outcomes. IASB opposes overly restrictive or inefficient limitations which inhibit



innovation, efficiency, and the ability of school boards to meet local needs. Local accountability and decision-making include:

- **Student Achievement:** As locally elected officials, school boards should have the ability to set priorities, customize programming, and maximize community strengths to improve outcomes for all students;
- **Accountability & Reporting:** Data collection for state accountability should enhance the ability of school boards to focus on student learning and school improvement. IASB supports streamlining state-level reporting on management operations and eliminating duplicative or inefficient reporting processes;
- **Funding flexibility:** School boards should have the ability to maximize existing resources to meet local needs;
- **Transparency:** School boards should have flexibility to provide public access to records in ways that promote transparency for citizens while balancing the cost to taxpayers; and
- **Flexibility on Health and Safety Emergencies:** School boards should have the ability to make decisions, in partnership with local health officials, regarding the health and safety needs of students, staff, families and the community.

### **30. EXPANDING EDUCATIONAL OPPORTUNITIES**

Supports providing the flexibility to expand educational opportunities and choices for students and families. Educational options must remain under the sole authority of locally elected school boards charged with representing community interests and accountability. IASB supports efforts including:

- Investment in magnet and innovation schools; expansion in flexible program offerings; and greater partnerships among schools and community organizations;
- Establishment of charter schools under the direction of the locally elected public school board; and
- Establishment or use of online schools or classes while maintaining per pupil funding.

Supports opportunities for continued collaboration between public and nonpublic schools; however, the association opposes the use of additional taxpayer funds for the creation of vouchers or educational savings accounts or an increase in tax credits or deductions directed toward nonpublic schools.

### **31. ELECTIONS**

Supports a minimum of four special election dates per calendar year for bond referendums, votes on levies and revenue purpose statements and filling school board vacancies.

### **32. SHARING AND REORGANIZATION**

Supports continuation of sufficient incentives and assistance to encourage sharing or reorganization between school districts including the establishment of regional schools. Supports expanding the positions eligible for operational sharing incentives.

### **33. HOME SCHOOL REPORTING**

Supports requiring parents/guardians home schooling their children without the support of a certified teacher to register with their public school attendance centers.

# 2022 IASB Legislative Priorities

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## **DROPOUT/AT RISK** (RESOLUTION #7)

Supports the inclusion of dropout prevention and funding for at-risk students in the foundation formula and the inclusion of socio-economic status as a factor in determining a student's at-risk status. Supports allowing districts to request additional dropout prevention modified supplemental amount up to the 5% maximum cap. Opposes changes to the compulsory age of attendance unless sufficient funds are provided to implement strategies to retain those students.

## **MENTAL HEALTH** (RESOLUTION #8)

Supports efforts to establish comprehensive community mental health systems to offer preventative and treatment services and comprehensive school mental health programs that include:

- Increased access for in-school and telehealth services;
- Increased access to mental health professionals via in-person or telehealth visits;
- Creation of a categorical funding stream designated for mental health professionals serving students and ongoing teacher, administrator, and support staff mental health training;
- Ongoing teacher, administrator, and support staff training to improve the awareness and understanding of child emotional and mental health needs;
- Integration of suicide prevention and coping skills into existing curriculum;
- Expanding state-funded loan forgiveness programs to include mental health professionals who agree to provide services to schools;
- An ongoing mental health resources clearinghouse for schools and community providers; and
- Trainings that include a referral plan for continuing action provided by mental health professionals outside of the school district.

## **TEACHER RECRUITMENT & LICENSURE** (RESOLUTION #16)

Supports additional tools to attract individuals to the teaching profession, especially for teacher shortage areas including:

- Alternative teacher licensure upon completion of research-based teaching pedagogy training in addition to content knowledge in a curricular area;
- Pathways for individuals with non-traditional or international educational backgrounds to meet licensure qualifications;
- Reciprocity agreements with other states with high-quality education programs so as to increase diversity among our certified teachers and administrators;
- Expansion of programs such as: Teach Iowa Scholar, Troops to Teachers, Teacher Intern Program, and others as approved by the Board of Educational Examiners;
- Programs designed to recruit and retain teachers that will better match the demographic makeup of our student population; and
- Advocate for funding of loan forgiveness programs, grants, and stipends that will make education careers a more attractive and affordable option.

## **SCHOOL FUNDING POLICY** (RESOLUTION #19)

Supports a school foundation formula that:

- Provides sufficient and timely funding to meet education goals;
- Equalizes per pupil funding for all program areas;
- Equitably funds all Area Education Agencies;
- Provides a funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts;
- Includes factors based on changes in demographics including socio-economic status, remedial programming, and enrollment challenges;
- Reflects actual costs for special education services;
- Incorporates categorical funding in the formula within three years; and
- Includes a mix of state aid and property taxes.

## **SUPPLEMENTAL STATE AID** (RESOLUTION #20)

Supports setting supplemental state aid:

- At a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools;
- For FY 2023, by January 28, 2023; and
- For FY 2024 and future budget years, at least 14 months prior to the certification of the school's district budgets.
- Within the statutory requirements allows districts to make sound financial decisions on programs and staffing levels in order to provide the best possible education to all students.
- By a formula driven method for establishing the supplemental state aid growth rate if it is not set within the statutory requirements.
- That maintains an appropriate balance between using the state's general fund and property tax revenue.

## *Updates from the Cabinet*

### *July 18, 2022*

*Cabinet Members: Assoc. Superintendents Nathan Wear and Bob Read, David Nicholson, (CFO/COO), Karla Christian (Human Resources), Leisa Breittfelder (Student Services), and Jeri Ramos (Technology)*

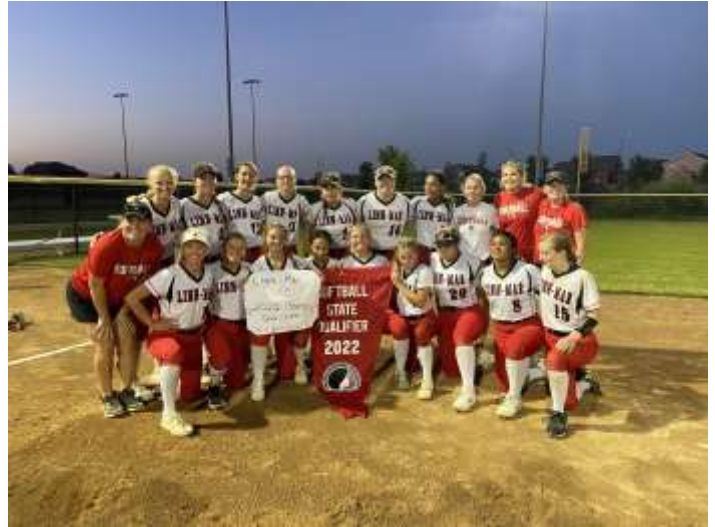
## Highlights & Honors

**Softball Honors:** Congratulations to girls softball for winning their way to State! The team is ranked 8th! Go Lin

n-Mar!

**Boys Swimming Honors:** Congratulations to the following swimmers for earning All-American honors. This honor is awarded to the top 100 high school swim times within the U.S.

- Cooper Callahan: 48th (tied) in the 200 freestyle and 86th in the 500 freestyle
- Aiden Carstensen: 76th in the 100 backstroke
- Ian Steffen: 94th (tied) in the 100 backstroke
- Cooper Callahan, Ian Steffen, Luke Kelley, & Aiden Carstensen: 29th in the 400 freestyle relay
- Aiden Carstensen, Blake Behrens, Ian Steffen & Ryan Horsey: 79th in the 200 medley relay



**Teacher Honored:** Congratulations to Barb Lemmer for being recognized during the Iowa Agricultural Education Summer Conference for successfully completing 40 years of teaching in agricultural education; 18 of which have been served at Linn-Mar!

*In the photo (left to right) are Joshua Remington, Executive Director of the Iowa FFA Foundation and a graduate of LMHS; Sonny Deke, Linn-Mar FFA Alumni member; Olivia Sippy, graduate of LMHS; and Barb Lemmer, current Agriculture Teacher and FFA Advisor at LMHS.*

Note: Recommendations for policy changes are received from the Iowa Association of School Boards (IASB) and to ensure that policies and district procedures/protocols align.



## School and Community Relations – Public Communications

### Policy Title: Distribution of Materials Code 1001.4

The board recognizes that students, employees, parents, or citizens may want to distribute hard copy or electronic materials within the school district that are non-curricular.

Non-curricular materials to be distributed must be approved by the superintendent [or designee] and ~~meet certain standards~~ follow the guidelines included in Policy 1001.4-R prior to their distribution, including informational or promotional materials for the ~~electronic~~ virtual/digital backpack.

It is the responsibility of the superintendent in conjunction with the building principals to develop administrative regulations regarding this policy.

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Adopted: 9/98  
Reviewed: 3/13; 7/19  
Revised: 4/14; 6/15  
Related Policy (Code#): 1001.4-R  
Legal Reference (Code of Iowa): §§ 279.8; 280.22; US Const Amend I  
IASB Reference: 903.5



## Administrative Regulations Regarding Distribution of Materials

Code 1001.4-R

### **Section I - Guidelines:**

Individuals, including students, may have the right to distribute on school premises, at reasonable times and places, unofficial materials or petitions which align with the educational goals and strategic plan of the district except materials and expressions which:

- a) Are obscene
- b) Are libelous and slanderous
- c) Contain indecent, vulgar, profane, or lewd language
- d) Advertise any products/services not permitted to minors by law
- e) Constitute insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religion, gender, disability, age, or ethnic origin)
- f) Present a clear and present likelihood that either because of the content or the manner of distribution will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, and/or will cause the commission of unlawful acts or the violation of lawful school regulations
- g) Promote private businesses without educational relevance
- h) Advance political candidates running for elected national, state, county, or local offices or campaign materials

### **Section II - Procedures:**

Anyone wishing to distribute unofficial materials must first submit a copy of the materials for approval to the superintendent [or designee] at least seven working days in advance of desired distribution together with the following information:

- 1) Name and phone number of the person submitting the request
- 2) Dates and times of day of intended display or distribution
- 3) **Location where materials will be displayed or distributed**
- 4) Grades of students to whom the display or distribution is intended

Within five working days of submission, the superintendent [or designee] will render a decision whether the materials violate the guidelines in Section I of this policy or the time, place, and manner restrictions in Section III. In the event that permission to distribute the materials is denied, the person submitting the request will be informed of the reason for the denial.

Permission to distribute materials does not imply agreement with the contents by the district, administration, board, or the individual reviewing the materials submitted.

At every level of the process, the person submitting the request has the right to appeal and present the reasons, supported by relevant witnesses and materials, as to why distribution of the materials is appropriate.

### **Section III - Time, Place, and Manner of Distribution:**

The distribution of materials is prohibited when it blocks the safe flow of traffic within corridors and entrances of schools, or otherwise disrupts school activities. The distribution of unofficial materials is limited to a reasonable time, place, and manner as follows:

- 1) The materials will be distributed in a centralized location designated by the building administrator; which location will not block the safe flow of traffic, corridors, or entrance ways; but gives reasonable access to students.
- 2) The distribution of materials will not interrupt the regular, instructional day.
- 3) **No materials may be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.**

### **Section IV - Definitions:**

These definitions apply to various terms used in this policy:

- 1) **Obscene** is defined as:
  - a. The average person, applying contemporary community standards, would find the materials, taken as a whole, appeals to the prurient interest of students to whom distribution is requested.
  - b. The materials depict or describe conduct, illustrations, sounds, lyrics, actions, pictures, or other modes such as digital or electronic that are patently offensive to prevailing standards in the community.
  - c. The materials, taken as a whole, lack serious literary, artistic, political, or scientific value for minors.
- 2) **Minor** means any person under the age of 18.
- 3) **Material and substantial disruption** of a normal school activity is defined as:
  - a. Where the normal school activity is an educational program of the district for which student attendance is compulsory; material and substantial disruption is defined as any disruption which interferes with or impedes the implementation of the program.
  - b. Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods) material and substantial disruption is defined as student rioting, unlawful seizure of property, widespread shouting or boisterous demonstrations, or other similar activities.
  - c. In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecasted including past experiences in school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the materials in question.
- 4) **School activities** means any student activities sponsored by the district that includes, by way of example but is not limited to, classroom work, library

activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, and in-school lunch periods.

- 5) **Unofficial written materials** includes all written materials except school newspapers, literary magazines, yearbooks, and other publications funded, sponsored, or authorized by the district. Examples include, **but are not limited to**, leaflets, brochures, flyers, petitions, placards, and underground newspapers whether written by students or others.
- 6) **Libelous** is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower them in the esteem of the community.
- 7) **Distribution** means circulation or dissemination of materials by means of handing out free copies, selling or offering copies for sale, and accepting donations for copies. Distribution includes displaying materials in areas of the district which are generally frequented by students.

### **Section V - Disciplinary Action:**

Distribution by any student of unofficial materials prohibited in Section I or in violation of Section III of this policy may be halted and students may be subject to discipline including suspension and expulsion. Employees may also be subject to discipline for distributing unapproved materials. Any other party violating this policy may be requested to leave district property immediately and, if necessary, local law enforcement officials will be contacted.

### **Section VI – Notice of Policy:**

A copy of this policy will be published in student handbooks, posted conspicuously in school buildings, and noted on publications as appropriate.

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Adopted: 9/98

Reviewed: 3/13; 6/15; 7/19

Revised: 1/13; 4/14

Related Policy (Code#): 1001.4

Legal Reference (Code of Iowa): §§ 279.8; 280.22; US Const Amend I

IASB Reference: 903.5R1





## School and Community Relations – Public Communications

### Policy Title: Public Examination of District Records Code 1001.8

Public records of the school district may be viewed by the public during regular business hours of the administration offices between 7:30 AM and 4:00 PM Monday through Friday except for holidays (including school holidays).

Persons wishing to view the district's public records should contact the communications office to make arrangements for viewing. **The communications office will make arrangements for viewing the records** as soon as practicable, depending on the nature of the request. Persons requesting copies of public records may make the request in writing, by phone, or electronically.

The district may require pre-payment of costs prior to copying and mailing. Persons requesting copies will be assessed a fee for the copies (~~10¢ per side/20¢ per sheet~~) and for the time needed by the employee to collect the requested information. Expenses will include the actual cost per hour of the employee's time and any legal fees associated with the review and/or retraction of the records as allowed by Iowa Code Section 22.3(2). In making a determination for charges a series of requests from one person or organization within a 30-day period, or a series of requests from persons in a single organization, may be aggregated. For any other materials, cost will be assessed based on the individual request. Payment is due prior to the receipt of information. Printing of materials for the public at the expense of the district will only occur when the event is sponsored by the school district.

Pursuant to Iowa law, the board has determined certain records need to be confidential as their disclosure could jeopardize the safety of persons or property and include, but are not limited to, the following:

- Security **and emergency plans and** procedures,
- Emergency preparedness procedures **and response protocols,**
- ~~Emergency response protocols,~~
- Evacuation procedures,
- Security codes and passwords,
- ~~Security and emergency plans,~~ and
- Information contained in records that if disclosed would significantly increase the vulnerability of critical, physical systems or infrastructure.

~~It is the responsibility of the board secretary to maintain accurate and current records of the school district.~~ **It is the responsibility of the communications office to respond in a timely manner to requests for viewing and receiving public information of the school district.**

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Adopted: 3/00

Reviewed: 4/14; 6/15

Revised: 3/13; 7/19

Related Policy (Code#): 505.6; 505.6-R; 505.6-E2-E7

Legal Reference (Code of Iowa): §§ 21.4, 22.7; 291.6

IASB Reference: 901



## Staff/Personnel – All Employees

### Policy Title: Public Complaints Code 1003.3

The board recognizes that situations may arise in the operation of the school district which are of concern to parents and other members of the school district community. While constructive criticism is welcomed, the board desires to support its employees and their actions to free them from unnecessary, spiteful, or negative criticism and complaints that do not offer advice for improvement or change.

The board firmly believes concerns should be resolved at the lowest organizational level by those individuals closest to the concern. Whenever a complaint or concern is brought to the attention of the board it will be referred to the administration to be resolved. It will first be the responsibility of the building administrators to resolve questions and problems raised by the employees and/or the students they supervise or by other members of the school district community.

Prior to contacting the board, the following should be completed:

1. Matters should first be addressed to the employee the individual has a complaint or concern about.
2. Unsettled matters from item #1 listed above, or problems and questions about individual attendance centers, should be addressed to the employee's direct supervisor or the building administrator.
3. Unsettled matters from item #2 listed above, or problems and questions concerning the school district, should be directed to the superintendent.
4. If a matter cannot be settled satisfactorily by the superintendent, it may then be brought to the board for consideration.

If there is no resolution or a plan for resolution by the superintendent within 10 school days of the individual's discussion with the superintendent; the individual may ask to have the question or problem placed on the board agenda by submitting a request in writing to the board secretary. *Refer to Policy 204.7 and 204.9 for additional information on requesting items be placed on the board agenda.*

It is within the discretion of the board whether to address complaints from members of the school district community. The board will only address complaints that are in writing, signed by the party submitting them, and comply with this policy. The board is not obligated to address a complaint and may defer to the decision of the superintendent. If the board elects to address a complaint, their decision will be final. If the board elects not to address a complaint, the decision of the superintendent will be final.

Per State of Iowa House File 868 and Iowa Code 256.9(63), members of the school district community who have concerns about the district or the school board may refer to the Linn-Mar Student Handbook for additional guidance from the Iowa Department of

Education or directly to the Iowa Department of Education website at:  
<https://educateiowa.gov/pk-12/parent-guardian-and-community-concerns>.

~~Please note that as of 8/12/21 and due to HF868 just recently being passed, the Iowa Department of Education is still in the process of issuing the guiding language to be included in student handbooks.~~

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Adopted 5/97

Reviewed: 1/11; 12/11; 4/13; 9/14; 8/17

Revised: 1/06; 9/19; 6/20; 9/21

Related Policy (Code#): 204.7; 204.9; 502.12

Legal Reference (Code of Iowa); § 279.8; 256.9(63)

IASB Reference: 213.1



## School and Community Relations – Between School Personnel and Public

### Policy Title: School District Volunteers Code 1003.4

The Linn-Mar Board of Directors encourages the use of community resources and citizens to assist in furthering the educational program of the school system. One of the greatest resources available may be found in the citizens of the community who have special knowledge and particular talents to contribute to the educational program. The board may allow volunteers to serve the schools on a regular basis.

Volunteers within the district are held to the same high standards of behavior as school employees and are subject to background checks prior to interacting with the students in a volunteer capacity. Volunteers, when in contact with students, are required to serve in public areas of the school.

Recruitment, training, utilization, and the maintenance of records for the purposes of insurance coverage and/or recognition of school district volunteers is the responsibility of the ~~superintendent~~ Community Services Coordinator [or designee].

It is the responsibility of the superintendent [or designee] to develop administrative regulations necessary to carry out this policy.

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Adopted: 6/70  
Reviewed: 3/13; 4/14; 6/15; 7/19  
Revised: 10/08  
Related Policy (Code#): 1003.4-R  
Legal Reference (Code of Iowa): 279.8; 670  
IASB Reference: 903.2



## Administrative Regulations Regarding School District Volunteers

**Code 1003.4-R**

The Linn-Mar Board of Directors recognizes the important contributions that volunteers provide in assisting educational programs of the school system. For consistency, equity, and safety the following regulations shall frame the integration of volunteers and community resources within the Linn-Mar schools.

1. Community members volunteering their time will follow employee guidelines in regard to conduct and appearance as described in Board Policy 403.21. As a role model for students, the board expects appropriate dress, conduct, and respect to maintain an atmosphere that enhances the student educational processes.
2. Community members serving as school volunteer coordinators are provided access to district email accounts and will not use the information for profit, personal, or professional gain and will not share the information without prior consent of the superintendent [or designee]. The purpose of this access is to provide continuity for the volunteer program as volunteers assume and/or leave the position of school volunteer coordinator.
3. Information about students and staff that is obtained while visiting district schools or through volunteer responsibilities will remain confidential.

To become an active volunteer for the Linn-Mar Community School District the following items must be completed prior to volunteering:

- a. Submit a volunteer application and volunteer disclosure statement
- b. Background screening performed by the Community ~~Relations~~ Services office
- c. Photo taken by the Community ~~Relations~~ Services office
- d. In-person meeting with the Community ~~Relations~~ Services Coordinator
- e. Once approved, submit a volunteer disclosure statement on an annual basis

**For information on the district's volunteer program contact:  
Karla Terry, Community Services Coordinator  
319-447-3110 / [kterry@Linmar.k12.ia.us](mailto:kterry@Linmar.k12.ia.us)**

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Adopted: 10/08  
Reviewed: 3/13; 6/15  
Revised: 4/14; 7/19  
Related Policy (Code#): 1003.4  
Legal Reference (Code of Iowa): 279.8; 670  
IASB Reference: 903.2



## School and Community Relations – Between School Personnel and Public

### Policy Title: Visitors to the Schools Code 1003.5

The board welcomes the interest of parents and other members of the community and invites them to visit the school buildings and sites. Visitors, which includes persons other than employees or students, must check in at the school/**building** office upon arrival. Visitors will be issued a visitor's badge that must be visible at all times.

Persons who wish to visit a classroom while school is in session will request approval from the building principal [**or designee**] prior to the visit so appropriate arrangements can be made and so classroom disruption can be minimized. Teachers and other employees will not take time from their duties to discuss matters with visitors. However, should a visitor wish to discuss a topic with teachers or other employees, appointments, phone calls, or emails may be used to answer questions.

Visitors will conduct themselves in a manner fitting to their age level and maturity and with mutual respect and consideration for the rights of others while attending school events. Visitors are required to follow board policies and administrative rules and regulations while ~~in buildings and on the school campus~~ **on school grounds or attending school events**. Visitors failing to conduct themselves accordingly may be asked to leave the premises.

It is the responsibility of district employees to report inappropriate conduct. It is the responsibility of the superintendent [**or designee**] and building principals to take the action necessary to cease inappropriate conduct. If the superintendent [**or designee**] and/or building principals are not available a district employee will act to cease the inappropriate conduct. If the visitor continues their inappropriate conduct, the district employee has the authority to request aid from local law enforcement.

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Adopted: 11/73

Reviewed: 11/10; 4/14; 6/15; 7/19

Revised: 3/13

Related Policy (Code#): 1005.3

Legal Reference (Code of Iowa): §§ 279.8; 716.7

IASB Reference: 903.3



## **Administrative Regulations Regarding Use of District-Owned Recording Devices on District Property**

**Code 1004.2-R**

The board supports the use of recording devices on district property as a means to monitor and maintain a safe environment for students and employees. District property includes district-owned land, buildings, vehicles, buses, and any other property as needed. The contents of the recordings may be used as evidence in a student or employee disciplinary proceeding. Determination of how recording devices will be used will be made by the superintendent in consultation with the building principals and the transportation manager.

**STUDENT RECORDS:** The contents of the recordings are considered confidential student records and are subject to federal and state laws, board policy, and administrative regulations regarding confidential student records. Generally, recordings that do not capture any specific incident are not considered student records or personnel records and may be disclosed as a public record upon request. Only those persons with a legal basis or legitimate educational purpose may view the recordings. In most instances, individuals with a legitimate educational purpose may be the superintendent, building principals, transportation manager, bus drivers, classroom teachers, human resources director, **technology services**, and the Special Education staffing team. A parent may inspect, review, or be informed of the content of a recording without consent from any student or parent of a minor student also shown in the recording, whether the student is a bystander to an incident or directly involved. The district may, but is not obligated by law, to provide a copy of a recording to a parent or student upon request.

A recording during a school-sponsored trip, such as an athletic event, may also be accessible to the sponsor or coach of the activity. If the content of the recording becomes the subject of a student disciplinary proceeding, it will be treated like other evidence in the proceeding.

**NOTICE:** The district will provide the following notice to students, employees, and parents on an annual basis:

*The Linn-Mar Community School District Board of Directors has authorized the use of recording devices on school district owned property. The recording devices will be used to enhance safety and security within the educational environment. Students, employees, and parents are hereby notified that the content of the recordings may be used in student or employee disciplinary proceedings. Contents of the recordings are confidential student records and will be retained with other student records. Recordings will only be retained, if necessary, for use in student or employee disciplinary proceedings or other matters as determined necessary by the administration. Parents may request to view the recording of their child.*

The following notice will also be placed on all school transportation equipped with recording devices: *This vehicle is equipped with a recording/audio monitoring system.*

**REVIEW OF RECORDING DEVICES:** The school district will review recordings, when necessary, as a result of an incident reported by a student or employee. The recordings may be recirculated for erasure after 7 days. Recordings by the technology services department regarding building security are recirculated for erasure after 15 days.

If not public records, the view of recordings is limited to individuals having legitimate educational purposes. A written log, as appropriate, may be kept of those individuals viewing the recordings that states the time, name of individual viewing the recording, and the date the recording was viewed.

**STUDENT CONDUCT:** Students are prohibited from tampering with recording devices on school property. Students found in violation of this regulation will be disciplined in accordance with the district's discipline policy and good conduct rule and will reimburse the district for any repairs or replacements necessary as a result of the tampering.

**EMPLOYEE CONDUCT:** District-generated recordings may be used as evidence in employee disciplinary matters, as appropriate. Employees are prohibited from tampering with recording devices on school property. Employees found to be in violation of this regulation will be subject to disciplinary action as outlined in the employee handbook and relevant board policies.

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Adopted: 11/93

Reviewed: 9/11; 10/12; 4/15; 11/18

Revised: 11/13; 9/21

Related Policy (Code#): 701.2; 701.2-R1; 1004.2

Legal Reference (Iowa Code): 20 USC 1232; §§ 279.8

IASB Reference: 804.6; 804.6-R1





## School and Community Relations – Use of School Facilities

### Policy Title: Tobacco/Nicotine, Alcohol, and Drug-Free Environment Code 1004.3

~~District facilities and grounds, including school vehicles, are off limits for tobacco or nicotine use including the use of look-a-likes where the original would include tobacco or nicotine.~~ The board prohibits distribution, dispensing, manufacturing, possession, use, or being under the influence of alcohol, tobacco/nicotine, other controlled substances, or look-alike substances that appear to be tobacco/nicotine (i.e. vaping, e-cigarettes, JUUL-like vaping devices, etc.), alcohol, or controlled substances on school district property or on property within the jurisdiction of the school district. This policy ~~extends~~ applies to students, employees, and visitors. ~~This policy applies~~ at all times, including school sponsored and non-school sponsored events.

Persons failing to abide by this ~~request~~ policy are required to ~~extinguish their smoking materials, dispose of the tobacco, nicotine, or other product~~ dispose of the prohibited item(s) or leave district premises immediately.

It is the responsibility of the administration to enforce this policy.

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Adopted: 4/14

Reviewed: 6/15; 7/19

Related Policy (Code#): 403.4-5: 502.3; 1004.1; 1004.1-R1-R2; 1004.3-7

Legal Reference (Code of Iowa): 20 USC 608; §§ 142D; 279.8, .9; 297

IASB Reference: 905.2



## School and Community Relations – Community Activities Involving Students

### Policy Title: Research Requests and Procedures Code 1005.1

It is the policy of The Linn-Mar Community School District to encourage and participate in evidence-based or empirical research and experimentation opportunities or projects for the development and improvement of day-to-day educational practices or to contribute to the body of research for the field of education

#### **Research Project Requests:**

Requests for research projects from agencies or individuals outside the district, or from staff members within the district, should be submitted to the superintendent [or designee]. Permission or denial to conduct such studies will be granted by the superintendent [or designee]. In exercising this discretion, the board encourages the superintendent [or designee] to inquire into and examine the motivations of the researcher performing the study to ensure that the study furthers legitimate educational research. The superintendent [or designee] is therefore authorized to review prior research by the potential researcher and conduct any review of the credentials of said researcher deemed necessary to assist in this determination. An application in writing for research approval is to be made at least 60 days prior to the requested date for initiating the study. Approval granted by the superintendent [or designee] is conditional pending the advice and input of the building principal responsible for the students and/or records proposed to be part of the research. The superintendent [or designee] retains the right to rescind the conditional approval at any time.

The following criteria will be used in considering each request:

1. The privacy and dignity of all individuals (i.e., students, teachers, principals, parents, etc.) must be assured in any study. The research respects the privacy, informed consent, and due process rights of ~~students and employees~~ **all participants**. Procedures for maintaining ~~the confidentiality of students and staff~~ **of all participants** are required. The district requires each researcher to obtain appropriate informed consent from ~~students and/or their parents/guardians~~ **all participants**. Informing researchers of the ethical and legal requirements for obtaining informed consent of participants in action research is the responsibility of the cooperating college or university.
2. Each project must comply with federal and state laws. The study must not be detrimental, either physically or psychologically, to any of the participants. The proposal must contain full disclosure of the treatment to which the participants will be subjected. Approval of parents/guardians of students under the age of 18, or of students 18 or older, is necessary when required by federal or state law.

3. In any research project that originates outside the district, the participation of licensed, classified, administrative employees and students shall be voluntary. In studies initiated at the district, full staff participation may be necessary, and cooperation of all district personnel may be required. Teachers will be encouraged to participate in research and experimentation in the interests of the development and improvement of education. No district professional employee, including district administrators, will conduct educational research studies involving district students or conduct a survey involving district students outside the scope of their employment without the prior consent of the superintendent [or designee]. If a teacher plans to engage in a research project for use in classroom instruction, details will be made known to and approved by the building principal. If such a study results in materials which would be useful to other teachers, it is recommended that it be made available for distribution throughout the district.
4. Research must have direct application to the educational program or decision-making process of the district. The researcher agrees to provide the district with a copy of the completed research. The district reserves the right to use research findings for programmatic revision/decision-making, as appropriate. The researcher will receive appropriate acknowledgment when their findings are used or cited.
5. The research does not interfere with the educational program of the district. A balance will be maintained to assure that individuals ~~(students or teachers)~~ are asked to participate in a limited number of studies in any given year. Research must minimize disruption to district, school, and classroom operations.
6. All communication with parents/guardians and/or students must have the prior review and approval by the building principal before such communication is initiated.
7. All parties conducting research in the district are to assume responsibility for making themselves available to answer questions from district personnel regarding the research proposed and data to be collected.

### **Student Surveys Conducted by the District:**

General Procedures: From time to time the district may administer surveys to students in the course of developing and evaluating programs and services offered in the schools. The school building will comply with applicable laws and regulations concerning the administration of surveys and the use of personal information about students for marketing purposes as outlined in this policy. If prior notice and written parent/guardian consent, or the written consent of emancipated students or students over 18 years of age is absent, then students will not be required to submit to the survey, analysis, or evaluation that reveals information concerning:

- Political affiliations or beliefs of the student or the student's parents/guardians
- Mental or psychological problems of the student or the student's family
- Sexual behaviors or attitudes
- Illegal, anti-social, self-incriminating, or demeaning behaviors
- Critical appraisals of other individuals with whom respondents have close family relationships
- Legally recognized privileged or analogous relationships such as those of lawyers, physicians, and ministers
- Religious practices, affiliations, or beliefs of the student or the student's parents/guardians
- Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program)

Notice to Parents/Guardians Regarding Surveys: A copy of this policy, or a summary of this policy, will be included in the student handbook for each building.

Procedures for Inspection of Surveys and Related Materials: Parents/guardians have the right to review any survey, teacher's manual, ~~film, tape,~~ recording, or other supplementary material which will be used in connection with any survey created by a third party before it is distributed or administered to students.

Parents/guardians may request to inspect surveys or related instructional materials by submitting a request in writing to the superintendent [or designee] within 10 days of receiving notice that a survey is to be administered. The superintendent [or designee] will make arrangements for the parent/guardian to inspect the survey and/or materials within a reasonable time prior to the scheduled date of the survey.

The district does not collect, use, or disseminate personal information about students for marketing or commercial purposes.

The superintendent [or designee] is responsible for ensuring that appropriate measures are taken to ensure that student privacy is protected when surveys are administered or personal information about students is collected, disclosed, or used for marketing purposes. The district will use these procedures to safeguard the confidentiality of student education records under applicable laws.

Students over 18 and/or Emancipated Students: In the case of emancipated students or students over the age of 18, the parents'/guardians' rights described in this policy transfer to the student.

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Adopted: 3/12

Reviewed: 3/13; 4/14; 6/15; 7/19



## Administrative Regulations Regarding Fundraising and Student Solicitations

Code 1005.4-R

The Linn-Mar Board of Education appreciates school and community efforts of engaging in fundraising which benefits student learning, adheres to board policies and the student code of conduct, and follows safety procedures and practices required by code, regulations, and best practices.

**District Fundraisers:** There are two organizations whose sole purpose is to provide opportunities for Linn-Mar students to raise funds district-wide. Both organizations provide the district with annual revenue and expenditure reports showing the benefit to the students. The two organizations are:

1. The Linn-Mar Booster Club: Sells memberships, operates concession stands for all athletic events, and sells clothing items **in partnership with theROARstore.**
2. The Linn-Mar School Foundation: Conducts, annually, an auction, a golf outing, a donor campaign (Smart Money), and an ongoing endowment.

PTO groups must fill out a facility use request form if they wish to hold a fundraiser in district facilities (Refer to Policy Series 1004.1). They should also provide an annual report of revenue and expenditures to the business office by August 20<sup>th</sup> for the preceding school year. PTO groups are not required to have board approval for individual fundraising events but should work through the building principal.

### **PK-12 Grade Sanctioned Groups - Applications, Reports, and Deadlines:**

The building principal and sponsor must submit a fundraising request form with the principal's approval, regardless of the amount of money to be raised (Refer to Policy 1005.4-E1).

Fundraising request forms should be received in the business office no later than:

- The first day of school for approval for fundraisers occurring ~~before January 1<sup>st</sup>~~ **from October 1<sup>st</sup> thru December 31<sup>st</sup>;**
- The last day of school before Thanksgiving break for approval of fundraisers occurring ~~between January 1<sup>st</sup> and March 31<sup>st</sup>;~~ **from January 1<sup>st</sup> thru March 31<sup>st</sup>;**
- ~~The last day of school before spring break~~ **By February 15<sup>th</sup>** for approval of fundraisers occurring ~~between April 1<sup>st</sup> and the day before school starts the following school year~~ **from April 1<sup>st</sup> thru May 31<sup>st</sup>; and**
- **By April 15<sup>th</sup> for approval of fundraisers occurring from June 1<sup>st</sup> thru September 30<sup>th</sup>.**

The board will approve fundraising requests on the following schedule:

- The first board meeting in September;
- The December board meeting;
- ~~The first board meeting in April~~ **March board meeting; and**
- **The first board meeting in May.**

Fundraising activities may begin the day following board approval. Once approved, fundraisers will be placed on the annual fundraising calendar which is posted on the district website.

Therefore, it is advantageous to submit applications as early as possible for the current or upcoming fiscal year for approval to be placed on the district fundraising calendar.

A fundraising project summary for each event must be completed by the sponsor and submitted to the principal and the business office within six weeks following the end date of the fundraiser (Refer to Policy 1005.4-E2). If the summary is not submitted within the allotted timeframe, the school or group may not be permitted to fundraise the following year.

**Student Organizations:** Student organizations or groups wishing to raise funds to donate to a charity must include the minutes of their meeting where the activity was approved with their fundraising request form. Fundraisers for individuals or families will not be approved as they are disallowed by law.

**External Groups:** Fundraisers initiated and organized by external, charitable organizations may be done in alternating years with the approval of the chief financial/operating officer [or designee] and will be posted on the district fundraising calendar.

**Exceptions Include:**

- Fundraising for a large-cost item such as playground equipment or band uniforms that may extend several years;
- Fundraising in response to a natural disaster; and
- Fundraising that addresses a unique situation or unforeseen opportunity that cannot meet the deadline requirements.

A letter from the building principal and sponsor describing the fundraiser and the reason for seeking an exception should be submitted to the chief financial/operating officer [or designee] for approval prior to any fundraising request and must follow the prescribed timelines whenever possible.

**Notes:**

- Students or sponsors may not receive individual prizes or incentives purchased by the district or donated by the vendor for participating in fundraising efforts.
- Students in grades PK-5 will not conduct door-to-door solicitations for the purposes of fundraising.

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Adopted: 12/96

Reviewed: 3/13; 6/15; 7/19

Revised: 3/12; 6/12; 3/13; 4/14; 6/16

Related Policy (Code#): 1005.4; 1005.4-E1; 1005.4-E2



# Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring <del>before January 1<sup>st</sup></del> <b>from October 1<sup>st</sup> thru December 31<sup>st</sup></b>	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break <b>for fundraisers occurring from January 1<sup>st</sup> thru March 31<sup>st</sup></b>	December meeting	
<del>Last day of school before spring break</del> <b>By February 15<sup>th</sup> for fundraisers occurring from April 1<sup>st</sup> thru May 31<sup>st</sup></b>	<del>First meeting in April</del> <b>March meeting</b>	
<b>By April 15<sup>th</sup> for fundraisers occurring from June 1<sup>st</sup> thru September 30<sup>th</sup></b>	First meeting in May	

**REMINDERS:** All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

**Building Name:** \_\_\_\_\_ **Sponsoring Group:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Contact Phone:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_ **District Account Code:** \_\_\_\_\_

**Description of Fundraising Activity** *(All information is required for the request to be considered)*

**Fundraising Activity:** \_\_\_\_\_

**Activity Start/End Dates:** \_\_\_\_\_ **Estimated Proceeds:** \_\_\_\_\_

**Purpose/Use of Funds Raised** *(Must be specific):* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Administrator Approval:**  
I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Business Office and Board Review/Approval:**

Business Office Review/Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Board Review/Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**Summary Due Date:** \_\_\_\_\_



## Board of Directors

### Policy Title: Responsibilities of the Board of Directors Code 200.1

It is the policy of the Linn-Mar Board of Directors to recognize and maintain the distinction between those activities which are appropriate to the board as the legislative, governing body of the school district and those administrative activities which are to be performed by the superintendent of schools and the staff in the exercise of delegated administrative authority. The board is entrusted with public funds and is responsible for overseeing the improvement of student outcomes, including student academic achievement and skill proficiency. ~~The functions of the board can best be described as legislative, executive, and evaluative.~~ As the governing board of the school district, the board has four duties to perform: legislative duty, executive duty, evaluative duty, and quasi-judicial duty.

Legislative: As a representative of the citizens of the school district community, the board is responsible for legislating policy for the district. As a policy making body, the board has jurisdiction to enact policy with the force and effect of law for the management and operation of the school district.

Executive: The board selects a chief executive officer, the Superintendent of Schools, to operate the school district on the board's behalf. The board delegates to the superintendent the authority to carry out board policy, to formulate and carry out rules and regulations, and to handle the administrative details in a manner which supports and is consistent with board policy.

Evaluative: The board has a responsibility to review the education program's performance under its evaluative duty. The board regularly reviews the education program and ancillary services. The review includes a careful study and examination of facts, conditions, and circumstances surrounding the amount of funds received or expended and the education program's ability to achieve the district's educational philosophy and goals for the district.

Quasi-Judicial: The board serves as a neutral arbiter for hearings related to student suspension or expulsion proceedings and certain employment termination hearings and appeals. This important power was granted by the Iowa Legislature and cannot be delegated. To preserve the board's neutrality to hear and decide upon these matters, the board does not investigate or become involved in student disciplinary matters or employment matters that may come before it and would require the board to serve in its quasi-judicial role.

The Board of Directors also has the duty of providing the financial means by which the educational program is delivered and further ensures that the community is informed on the needs, purposes, values, and status of the schools.

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Adopted: 6/70

Reviewed: 9/10; 10/11; 4/13; 9/16; 10/19

Revised 8/14; 9/21

Legal Reference (Code of Iowa): §§ 274.1; 279; 280.12; 281 IAC 12.3(2)

IASB Reference: 200.3





## **Administrative Regulations Regarding Child Nutrition Programs Civil Rights Complaint Procedure**

**NEW POLICY  
Code: 702.1-R2**

### **USDA Child Nutrition Programs in Iowa**

#### Procedures for Handling a Civil Rights Complaint

1. Civil rights complaints related to the National School Lunch Program, School Breakfast Program, Afterschool Care Snack Program, Summer Food Service Program, Seamless Summer Option, or Child and Adult Care Food Program are written or verbal allegations of discrimination based on USDA protected classes of race, color, national origin, sex, age, and disability.
2. Any person claiming discrimination has a right to file a complaint within 180 days of the alleged discrimination. See below for additional Iowa Civil Rights information. A civil rights complaint based on the protected classes listed in #1 above must be forwarded to the address on the nondiscrimination statement.
3. All complaints, whether written or verbal, must be accepted by the School Food Authority (SFA)/Sponsor/Organization and forwarded to the USADA at the address or link on the nondiscrimination statement within five calendar days of receipt. An anonymous complaint should be handled the same way as any other. Complaint forms may be developed, but their use cannot be required. If the complainant makes the allegations verbally or in a telephone conversation and is reluctant or refuses to put them in writing, the person who handles the complaint must document the description of the complaint.
4. There must be enough information to identify the agency or individual toward which the complaint is directed and indicate the possibility of a violation. Every effort should be made to obtain at least the following information:
  - a. Name, address, and telephone number or other means of contacting the complainant;
  - b. The specific location and name of the organization delivering the program service or benefit;
  - c. The nature of the incident(s) or action(s) that led the complainant to feel there was discrimination;
  - d. The basis on which the complainant feels discrimination occurred (race, color, national origin, sex, age, or disability);
  - e. The names, titles, and addresses of people who may have knowledge of the discriminatory action(s); and
  - f. The date(s) when the alleged discriminatory action(s) occurred or, if continuing, the duration of such action(s).

5. USDA is the cognizant agency for the Child Nutrition Programs listed and, therefore, is the first contact for the six protected classes listed in #1 above, for complaints received within 180 days. Civil rights complaints must be submitted to the USDA Office of Civil Rights within five calendar days of receipt and no later than 180 days of the discriminatory act. The link for submission of a complaint is: [program.intake@usda.gov](mailto:program.intake@usda.gov).
  
6. In Iowa, protected classes also include sexual orientation, gender identity, and religion or creed and complaints can be filed up to 300 days of occurrence. The address for Iowa complaints is: Iowa Civil Rights Commission, Grimes State Office Building, 400 E 14<sup>th</sup> Street, Des Moines, IA 50319-1004; phone numbers 515-281-4121 or 800-457-4416; website: <https://icrc.iowa.gov/>.

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Adopted:

Related Policy (Code #): 702.1, 702.1-R1; 702.1-E1-E2

Legal Reference (Code of Iowa): Bureau of Nutrition and Health, IDOE, 12/2021

IASB Reference: 710.1R1



## Child Nutrition Programs Notices of Nondiscrimination

**NEW POLICY**  
**Code: 702.1-E1**

### **USDA Nondiscrimination Statement**

In accordance with federal civil rights law and US Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees; and institutions participating or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted of funded by the USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing, or have speech disabilities may contact the USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (AD-3027) found online at <https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint>, any USDA office, or write a letter addressed to the USDA and provide in the letter all of the information requested on the form. To request a copy of the complaint form call 866-632-9992. Submit the completed form or letter to the USDA by:

1. Mail: US Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue SW  
Washington DC 20250-9410
2. Fax: 202-690-7442
3. Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

### Iowa Nondiscrimination Statement

It is the policy of this Child Nutrition Program provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by Iowa Code Sections 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP provider, please contact the Iowa Civil Rights

Commission, Grimes State Office Building, 400 E 14<sup>th</sup> Street, Des Moines, IA 50319-1004; phone numbers 515-281-4121 or 800-457-4416; or website: <https://icrc.iowa.gov/>.

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Adopted:

Related Policy (Code #): 702.1, 702.1-R1-R2; 702.1-E2

Legal Reference (Code of Iowa): 216.6; 216.7; 216.9

IASB Reference: 710.1E1



**Child Nutrition Programs  
Civil Rights Complaint Form**

**NEW POLICY  
Code: 702.1-E2**

**Complaint Contact Information**

Name: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

County: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Email: \_\_\_\_\_

**Complaint Information**

- 1. Specific name and location of entity and individual delivering the service or benefit.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 2. Describe the incident or action of the alleged discrimination or give an example of the situation that has a discriminatory effect on the public, potential program participants, or current participants.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 3. On what basis does the complainant feel discrimination exists (race, color, national origin, sex, age, disability, creed, sexual orientation, religion, gender identity, political party affiliation, actual/potential parental/family/marital status)?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. List the names, titles, and business addresses of persons who may have knowledge of the alleged discriminatory action.

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5. List the dates during which the alleged discriminatory actions occurred, or if continuing, the duration of such actions.

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6. Date complaint received: \_\_\_\_\_

7. Person receiving complaint: \_\_\_\_\_

8. Action(s) taken:

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The USDA is the cognizant agency for the Child Nutrition Programs listed and, therefore, is the first contact for the six protected classes of race, color, national origin, sex, age, and disability for complaints received within 180 days. Civil rights complaints must be submitted to the USDA Office of Civil Rights within five calendar days of receipt and no later than 180 days of the discriminatory act. The link for submission of a complaint is [program.intake@usda.gov](mailto:program.intake@usda.gov).

In Iowa, protected classes also include sexual orientation, gender identity, religion or creed; and complaints can be filed up to 300 days of occurrence. The address for Iowa complaints is: Iowa Civil Rights Commission, Grimes State Office Building, 400 E 14<sup>th</sup> Street, Des Moines, IA 50319-1004; phone numbers 515-281-4121 or 800-457-4416; website <https://icrc.iowa.gov/>.

This institution is an equal opportunity provider. 12/2021

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Adopted:

Related Policy (Code #): 702.1, 702.1-R1-R2; 702.1-E1

Legal Reference (Code of Iowa): Bureau of Nutrition and Health, IDOE, 12/2021

IASB Reference: 710.1E2



Inspire Learning.  
Unlock Potential.  
Empower Achievement.

**School Board Meeting Minutes  
June 20, 2022**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar School Board meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10<sup>th</sup> St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Wear, Read, Ramos, and Breittfelder. Absent: Christian.

**200: Adoption of the Agenda *Motion 229-06-20***

**MOTION** by Weaver to adopt the agenda as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

**300: Audience Communications**

1. James Thatcher (LM Resident) spoke about board behavior
2. Laura Robertson (LM Teacher/Parent) spoke about district culture/climate
3. Craig Seeley (Community Member) spoke against gender analysis

**400: Informational Reports, Discussions, and Presentations**

**401: Teacher & Paraeducator Registered Apprenticeship Program**

Associate Superintendent Wear shared that the district received a partnership grant to offer a teacher/paraeducator apprenticeship program. The goal of the program is to increase the number of certified teachers/paraeducators across the state. The grant will allow current Linn-Mar high school students and associates the opportunity to work toward paraeducator certification and pay them for hours served in the classroom. It would also offer the opportunity for current Linn-Mar paraeducators to pursue their teaching certification. This is in partnership with Mt Mercy University. Specific details of the program are still being finalized, with the goal to debut the program in the fall.

**402: Marion City Council**

Board Member Wall reported that during the June 9<sup>th</sup> Marion City Council meeting several home building sites that fall within district boundaries were rezoned from either single family attached to single family detached and vice versa.

**403: Legislative Update** – Exhibit 403.1

Board President Morey shared a summary handout with board members on the legislative session that just closed. Bisgard reported that HF2493 regarding the ability of paraeducators to sub in all classrooms was vetoed by the Governor; which means paraeducators can only sub in special education classrooms. Morey reviewed the process of selecting and submitting legislative priorities and shared that the board would choose their four priorities during the July board meeting to submit to IASB by the August 12<sup>th</sup> deadline.

#### 404: Facilities Planning

Superintendent Bisgard reported that OPN and the Facilities Subcommittee are hard at work on Phase I of the facilities planning process that includes district tennis courts, an addition to the high school north parking lot, another performance venue/auditorium, and a new administration building. All of these projects are still in the information gathering phase.

#### 405: Superintendent's Update – Exhibit 405.1

Superintendent Bisgard shared that the school year ended successfully with a great commencement ceremony and that all of the summer construction projects are on schedule. Bisgard also reported that many administrators attended the High Reliability Schools (HRS) conference in Des Moines last week and that it was a great learning experience for everyone. Bisgard also shared a reminder of the school bus driver job fair/ice cream social to be held at the Transportation Department on Thursday from 2:00-5:00 PM.

#### 500: New Business

##### 501: Transfer of Funds **Motion 230-06-20**

**MOTION** by Buchholz to transfer \$25,043.11 from the General Fund to the Student Activity Fund to cover purchases which occurred between July 1, 2021, and June 30, 2022, for protective and safety equipment for extra-curricular/interscholastic contests or competitions. Second by Weaver. Voice vote, all ayes. Motion carried.

##### 502: Transportation 2022-23 Agreement **Motion 231-06-20**

**MOTION** by Walker to approve a 3.99% total package increase for Transportation staff for fiscal year 2022-23. Second by Wall. Voice vote, all ayes. Motion carried.

##### 503: Superintendent's 2022-23 Agreement **Motion 232-06-20**

**MOTION** by Wall to approve a 3.28% total package increase for Superintendent Bisgard for fiscal year 2022-23. Second by Nelson. Voice vote, all ayes. Motion carried.

##### 504: Open Enrollment Requests **Motion 233-06-20**

**MOTION** by Weaver to approve the open enrollment requests as presented. Second by Buchholz. Clarification was requested on the denied in OE requests. Bisgard clarified the denial was due to insufficient space in the specific program and/or staffing issues. Voice vote, all ayes. Motion carried.

#### **Approved IN**

Name	Grade	Resident District	Reason
Opayemi, Oluwatooni	3 <sup>rd</sup>	Cedar Rapids CSD	Good cause
Patel, Deyann	6 <sup>th</sup>	Cedar Rapids CSD	Good cause

#### **Denied IN**

Name	Grade	Resident District	Reason
Makor, Melvin	9 <sup>th</sup>	Cedar Rapids CSD	Insufficient space
Wilcox, Ayden	1 <sup>st</sup>	Cedar Rapids CSD	Insufficient space

#### **Approved OUT**

Name	Grade	Requested District	Reason
Hofmaster, Lakelin	9 <sup>th</sup>	MID Home School Assistance Program	Good cause
Hora, Carson	10 <sup>th</sup>	MID Home School Assistance Program	Good cause



**Denied OUT**

Name	Grade	Requested District	Reason
Bell, Ayden	4 <sup>th</sup>	Marion Independent	Late, no good cause
Bell, Delaney	7 <sup>th</sup>	Marion Independent	Late, no good cause

**505: Metro Interagency Insurance Program Representatives for 2022-23 Motion 234-06-20**  
**MOTION** by Wall to approve Karla Christian, Chief Officer of Human Resources, as the MIIP representative; and David Nicholson, Chief Financial/Operating Officer, as the alternate representative for 2022-23. Second by Nelson. Voice vote, all ayes. Motion carried.

**506: First Reading of Policy Recommendations – Exhibit 506.1 Motion 235-06-20**  
**MOTION** by Buchholz to approve the first reading of the policy recommendations as presented. Second by Wall. Voice vote, all ayes. Motion carried.

The full 1000 policy series (School and Community Relations) was reviewed with recommendations from the Iowa Association of School Boards for the following policies:

- 1001.4 Distribution of Materials
- 1001.4-R Administrative Regulations Regarding Distribution of Materials
- 1001.8 Public Examination of District Records
- 1003.3 Public Complaints
- 1003.4 School District Volunteers
- 1003.4-R Administrative Regulations Regarding School District Volunteers
- 1003.5 Visitors to Schools
- 1004.2-R Administrative Regulations Regarding Use of District-Owned Recording Devices
- 1004.3 Tobacco/Nicotine-Free Environment
- 1005.1 Research Requests and Procedures
- 1005.4-R Administrative Regulations Regarding Fundraising and Student Solicitations
- 1005.4-E1 Fundraising Request Form

The following recommendations were also received from the Iowa Association of School Boards:

- 201.1 Responsibilities of the Board of Directors
- 702.1-R1 (New) Regulations Regarding Child Nutrition Programs Civil Rights Complaint Procedures
- 702.1-E1 (New) Child Nutrition Programs Notices of Nondiscrimination
- 702.1-E2 (New) Child Nutrition Programs Civil Rights Complaint Form

**600: Consent Agenda Motion 236-06-20**

**MOTION** by Weaver to approve the consent agenda as presented. Second by Nelson. Rollinger drew attention to contracts 17, 24, and 25 as being approved after services were rendered. Bisgard clarified that this has been addressed with those submitting late agreements. Weaver congratulated the retirees and thanked them for their service to the district. Voice vote. Ayes: Buchholz, Morey, Nelson, Walker, Wall, and Weaver. Nays: Rollinger. Motion carried.

**601: Personnel**

**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Chaloupka, Logan	HS: English Teacher	8/10/22	BA, Step 2
Clasen, Allison	EX: 8 <sup>th</sup> Gr ELA/Literacy Teacher	8/10/22	BA+24, Step 12
Forest, Vanessa	BW: Little Lions Teacher	8/10/22	MA, Step 13
Foust, Thaddeus	HS: Student Support Services Teacher	8/10/22	MA, Step 17
Goff, Joshua	HS: Student Support Services Teacher	8/10/22	BA+24, Step 10
Goslar, Christine	EH: 3 <sup>rd</sup> Gr Teacher	8/10/22	MA, Step 11
Grant McClure, Karla	HS: Student Support Services Teacher	8/10/22	MA+45, Step 19

Name	Assignment	Dept Action	Salary Placement
Hardy Scott, Sarah	HP: 6 <sup>th</sup> Gr Teacher	8/10/22	MA, Step 17
Jeffery, Morgan	EX: TAG Teacher	8/10/22	MA, Step 5
Kash, Katherine	EH: Student Support Services Teacher	8/10/22	MA, Step 17
Kilburg, Mary	HS: Student Support Services Teacher	8/10/22	MA, Step 17
Kolodick, Katalin	From EH to BP Student Support Services Teacher	8/17/22	Same
Langhurst, Aubree	From Dist Substitute Educator to EH 1 <sup>st</sup> Gr Teacher	8/10/22	BA, Step 2
Love, Ashley	WF: 1 <sup>st</sup> Gr Teacher	8/10/22	MA, Step 1
Mullnix, Candice	From EX 8 <sup>th</sup> Gr ELA to HS English Teacher	8/17/22	Same
Rupe, Angie	EH: 2 <sup>nd</sup> Gr Teacher	8/10/22	MA, Step 9
Stineman, Kristine	WE: Kindergarten Teacher	8/10/22	BA, Step 10
Thorp, Nicolas	HS: ATLAS Teacher	8/10/22	BA, Step 12
Yum, Kimberly	From HS to OR Math Teacher	8/17/22	Same
Zangerle, Jill	WE: Kindergarten Teacher	8/10/22	MA+15, Step 12

### **Certified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Doan, Julie	HS: Student Support Services Teacher	5/27/22	Personal
Frye, Jennifer	BW: Instructional Coach	5/27/22	Other employment
Hackbarth, Pam	BW: Little Lions Teacher	5/27/22	Retirement
Henricksen, Kathleen	HP: Leave of Absence 2021-22 School Year	5/27/22	Personal
Leighty, Jack	EX: Student Dean & Athletics/Activities Director	6/7/22	Other employment
Maas, Shaylee	LG: 2 <sup>nd</sup> Gr Teacher	6/3/22	Personal
Reed, Marc	HS: English Teacher	5/27/22	Personal
Steffen, Angela	WF: Student Support Services Teacher	5/27/22	Personal

### **Certified Staff: Extended Leave**

Name	Assignment	Dept Action	Reason
Pederson, Leah	EH: 3 <sup>rd</sup> Gr Teacher	5/27/22	GWAEA Induction Coach
Zebuhr, Amanda	BP: Student Support Services Teacher	5/27/22	GWAEA Induction Coach

### **Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Adams, Jackson	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Akers, Jordyn	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Baynes, Kendra	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Bierdermann, Gabriella	AC: Academic Aquatic Instructor	5/17/22	\$15.00/hour
Block, Grayson	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Bormann, Noah	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Bruns, Gabrielle	TR: Seasonal Help	6/6/22	\$12.00/hour
Byers, Carter	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Chepyala, Pranav	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Clement, Allie	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Cline, Dawn	EH: Media Assistant	8/17/22	LMSEAA I, Step 1
Clore, Samuel	TR: Seasonal Help	6/6/22	\$12.00/hour
Cochet, Alyssa	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Denner, Kate	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Finke, Kayla	IC: Student Support Associate	8/17/22	LMSEAA II, Step 1
Geelan, Ava	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Gongwer, Kim	O&M Seasonal Help	5/26/22	\$15.00/hour
Hazewinkel, Randy	TR: From Sub to Regular Sub Bus Driver	5/19/22	Same
Huffman, Laurel	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Kirtz, Carter	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Lee, Josh	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Lindblom, Aubree	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Lowen, Keith	TR: Regular Sub Bus Driver	4/22/22	Step 1

Name	Assignment	Dept Action	Salary Placement
Molle, Grifen	O&M: Seasonal Help	5/26/22	\$15.00/hour
Nuehring, Claire	AC: Aquatic Instructor	5/23/22	\$11.00/hour
O'Brien, Madelyn	AC: Academic Aquatic Instructor/Swim Lesson Coord	5/17/22	\$15.00/hour
Pate, Chloe	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Pottebaum, Jena	EH: From Media Assistant to Student Support Assoc	8/17/22	LMSEAA II, Step 2
Raj, Nisha	AC: Academic Aquatic Instructor	5/17/22	\$15.00/hour
Reed, Macey	AC: Academic Aquatic Instructor	5/17/22	\$15.00/hour
Routhe, Roman	TR: From Sub to Regular Sub Bus Driver	5/19/22	Same
Schoenbeck, Elsa	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Sherman, Petra	AC: Aquatic Instructor	6/7/22	\$11.00/hour
Sinnock, Courtney	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Skold, David	TR: From Bus Driver to Substitute Bus Driver	6/6/22	Same
Soppe, Phoenix	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Straw, Delaney	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Taylor Gracelyn	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Telisak, Izzy	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Tentinger, Benjamin	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Turner, Mason	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Wallrichs, Katelyn	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Williams, Robin	TR: Seasonal Help	6/6/22	\$15.00/hour
Winn, Josie	AC: Academic Aquatic Instructor	5/17/22	\$15.00/hour
Wittnebel, Alex	AC: Aquatic Instructor	5/23/22	\$11.00/hour
Wright, Keith	TR: From Sub to Regular Sub Bus Driver	5/19/22	Same
Zerr, Jesse	AC: Aquatic Instructor	5/23/22	\$11.00/hour

#### ***Classified Staff: Resignation***

Name	Assignment	Dept Action	Reason
Das, Mini	OR: Student Support Associate	5/26/22	Personal
Dobos, Mike	TR: Bus Driver	6/6/22	Retirement
Echeveste, Dania	WF: School Counselor's Secretary	6/17/22	Personal
Goedken, Scott	NE: Student Support Associate	5/26/22	Personal
Penon de Kramer, Ana	OR: Student Support Associate	5/26/22	Personal
Simonsen, Dawn	OR: Student Support Associate	5/26/22	Personal
Tallman, Becky	OR: Student Support Associate	5/26/22	Retirement
Taylor, Maria	OR: School Counselor's Secretary	6/10/22	Other employment
Ternes, Kim	HS: TAG Secretary	6/10/22	Retirement

#### ***Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Blakely, Dierra	EX: Assistant 8 <sup>th</sup> Gr Volleyball Coach	8/23/22	\$3,018
Elgin, Sam	HS: Head 10 <sup>th</sup> Gr Boys Basketball Coach	11/14/22	\$4,528
Seery, Kelly	From Boys to Girls Assistant Wrestling Coach	8/23/22	Same

#### ***Co/Extra-Curricular Staff: Resignation***

Name	Assignment	Dept Action	Reason
Brighton, David	HS: Head 9 <sup>th</sup> Gr Boys Basketball Coach	5/23/22	Personal
Jenatscheck, Matthew	HS: Assistant Varsity Girls Soccer Coach	5/20/22	Personal
Malicevic, Kenan	HS: Head Varsity Boys Soccer Coach	6/1/22	Personal
Nicol, Tony	HS: Assistant SODA Sponsor	5/27/22	Personal

602: Approval of May 23<sup>rd</sup> Minutes – Exhibit 602.1

603: Approval of Bills – Exhibit 603.1

#### 604: Approval of Contracts/Agreements – Exhibits 604.1-28

1. Agreement with Grant Wood Area Education Agency for use of the SubCentral Program
2. Access agreement with Grant Wood Area Education Agency for PowerSchool
3. Agreement with Grant Wood AEA for Courtney East to participate in the Mentoring and Induction Consortium
4. Agreement with Grant Wood AEA for Beth Goldberg to participate in the Mentoring and Induction Consortium
5. Agreement with Grant Wood AEA for Jillian Hazen to participate in the Mentoring and Induction Consortium
6. Agreement with Grant Wood AEA for Austin Meeks to participate in the Mentoring and Induction Consortium
7. Agreement with Grant Wood AEA for Leandra Pederson to participate in the Mentoring and Induction Consortium
8. Agreement with Grant Wood AEA for Amanda Zebuhr to participate in the Mentoring and Induction Consortium
9. Athletic training agreement with Rock Valley Physical Therapy
10. Data sharing agreement with Kirkwood Community College
11. Agreement with Edmentum for the Ed Options Academy software
12. Agreement with City of Marion for School Resource Officer
13. Agreement with National Student Clearinghouse for StudentTracker software
14. Agreement with Buena Vista University for student teaching field experiences
15. Agreement with Goodwill of the Heartland for work experience services
16. Non-commercial licensing agreement with Victoria Klein Girard, Grant Wood AEA
17. Independent contractor agreement with Michael Beckmann for services June 2022-April 2023
18. Independent contractor agreement with Braxton Carr for services Aug 2022-March 1, 2023
19. Independent contractor agreement with Allen Chapman for services Aug 2022-March 1, 2023
20. Independent contractor agreement with Anna Hilty for services July 5-8, 2022
21. Independent contractor agreement with April James for services Aug 2022-March 1, 2023
22. Independent contractor agreement with Stacy McAnulty for services March 27-30, 2023
23. Independent contractor agreement with Karl Murdt for services June 24-25, 2022
24. Independent contractor agreement with Kerri Nelson for services June 2022-July 2022
25. Independent contractor agreement with Alexis Robson for services May 24-June 1, 2022
26. Independent contractor agreement with Alexis Robson for services Aug 2022-March 1, 2023
27. Independent contractor agreement with Carol Tralau for services Aug 2022-March 1, 2023
28. Independent contractor agreement with Heath Weber for services Aug 2022-October 1, 2022

#### 605: Informational Financial Reports – Exhibits 605.1-2

1. School Finance and Cash Balance Reports as of 5/31/21
2. School Finance and Cash Balance Reports as of 5/31/22

#### **700: Board Communications, Calendar, and Committees**

##### 701: Board Communications

- Weaver congratulated the high school staff on a successful commencement celebration.
- Morey shared that the IASB conference will be held in Des Moines November 16-17.

702: Board Calendar

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
June 23	5:30 PM	Marion City Council ( <i>Morey</i> )	City Hall/Virtual
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
July 7	5:30 PM	Marion City Council ( <i>Weaver</i> )	City Hall/Virtual
July 18	5:00 PM	Board Meeting	LRC Boardroom/YouTube
July 21	5:30 PM	Marion City Council ( <i>Rollinger</i> )	City Hall/Virtual
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
August 4	5:30 PM	Marion City Council ( <i>Buchholz</i> )	City Hall/Virtual
August 8	5:00 PM	Board Meeting	LRC Boardroom
<i>August 17</i>	<i>7:30 AM</i>	<i>Staff Kickoff/Welcome Back</i>	<i>HS Main Gym</i>
August 18	5:30 PM	Marion City Council	City Hall/Virtual
<i>August 23</i>	--	<i>First Day of School for K-9<sup>th</sup> Grades</i>	
<i>August 24</i>	--	<i>First Day of School for 10<sup>th</sup>-12<sup>th</sup> Grades</i>	
August 29	5:00 PM	Board Meeting	LRC Boardroom

**800: Adjournment Motion 237-06-20**

**MOTION** by Buchholz to adjourn the meeting at 6:21 PM. Second by Nelson. Voice vote, all ayes. Motion carried.

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Brittania Morey, Board President

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Gayla Burgess, Interim Board Secretary

## Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 06/17/2022 - 07/14/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
<b>Fund: AQUATIC CENTER</b>		
BMO MASTERCARD	GENERAL SUPPLIES	\$639.57
BMO MASTERCARD	TRAVEL	\$624.49
CRAW PARKER	TRAVEL	\$176.28
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$30,842.45
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$563.80
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$2,410.50
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$563.80
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$2,410.50
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$1,313.80
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$589.71
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$885.00
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$9.74
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$348.00
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$40.40
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$488.85
USA SWIMMING/IOWA SWIMMING, INC	GENERAL SUPPLIES	\$40.00
	<b>Fund Total:</b>	<b>\$41,951.89</b>
<b>Fund: DEBT SERVICE</b>		
PIPER SANDLER & CO.	OTHER PROFESSIONAL	\$1,250.00
UMB BANK, N.A.	INTEREST	\$695,083.75
UMB BANK, N.A.	PRINCIPAL REDEMPTION	\$15,995,000.00
	<b>Fund Total:</b>	<b>\$16,691,333.75</b>
<b>Fund: GENERAL</b>		
ABILITY PHYSICAL THERAPY, P.C.	INSTRUCTIONAL SUPPLIES	\$3,208.33
ACTERRA GROUP	EQUIPMENT REPAIR	\$464.59
ADVANCE AUTO PARTS	TRANSP. PARTS	\$368.85
ADVANTAGE	GENERAL SUPPLIES	\$99.18
AGVANTAGE FS	PROPANE	\$2,235.89
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$424.00
AIRGAS NORTH CENTRAL	MAINTENANCE SUPPLIES	\$529.60
ALBURNETT COMMUNITY SCHOOLS	TUITION OPEN ENROLL	\$249,028.90
ALLENSWORTH DANIELLE	TRAVEL	\$23.63
ALLIANT ENERGY	ELECTRICITY	\$119,552.67
ANAMOSA COMMUNITY SCHOOLS	TUITION OPEN ENROLL	\$3,694.44
ANDERSON'S	GENERAL SUPPLIES	\$319.70
ANIXTER, INC.	GENERAL SUPPLIES	\$208.13
APPLE COMPUTER INC	INSTRUCTIONAL SUPPLIES	\$2,059.00
ARNOLD MOTOR SUPPLY	MAINTENANCE SUPPLIES	\$114.86
ARNOLD MOTOR SUPPLY	SHOP TOOLS/EQUIPMENT	\$123.11
ARNOLD MOTOR SUPPLY	TRANSP. PARTS	\$14.58
ASAVIE TECHNOLOGIES/AKAMAI TECHNOLOGIES	COMPUTER SOFTWARE	\$60.00
ASIFLEX	EE LIAB-FLEX DEP CARE	\$36,614.01

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 06/17/2022 - 07/14/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
ASIFLEX	EE LIAB-FLEX HEALTH	\$36,972.90
ASIFLEX	OTHER PROFESSIONAL	\$728.00
ASSETWORKS RISK MANAGEMENT INC	INSTRUCTIONAL SUPPLIES	\$4,997.50
BEACON ATHLETICS	GROUNDS UPKEEP	\$257.24
BEKE CATHLEEN	TRAVEL	\$457.86
BISGARD SHANNON	TRAVEL	\$10.00
BISGARD SHANNON	TRAVEL	\$230.88
BMO MASTERCARD	COMP/TECH HARDWARE	\$1,974.10
BMO MASTERCARD	COMPUTER SOFTWARE	\$64.99
BMO MASTERCARD	DATA PROCESSING AND	\$135.60
BMO MASTERCARD	DUES AND FEES	\$674.50
BMO MASTERCARD	ELECTRICAL SUPPLY	\$197.83
BMO MASTERCARD	GARBAGE COLLECTION	\$7,826.04
BMO MASTERCARD	GASOLINE	\$179.34
BMO MASTERCARD	GENERAL SUPPLIES	\$5,870.59
BMO MASTERCARD	GROUNDS UPKEEP	\$208.79
BMO MASTERCARD	HEAT/PLUMBING SUPPLY	\$44.14
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$34,150.96
BMO MASTERCARD	LIBRARY BOOKS	\$2,380.68
BMO MASTERCARD	MAINTENANCE SUPPLIES	\$852.30
BMO MASTERCARD	OTHER PROFESSIONAL	\$115.91
BMO MASTERCARD	PROF SERV: EDUCATION	\$500.00
BMO MASTERCARD	Professional Educational Services	\$350.00
BMO MASTERCARD	REPAIR PARTS	\$118.93
BMO MASTERCARD	STAFF WORKSH/CONF	\$230.00
BMO MASTERCARD	TRAVEL	\$5,877.81
BOWMAN AMY	TRAVEL	\$163.02
BUCHHOLZ CHAD	STAFF TRAVEL	\$292.50
BUDGET CAR RENTAL	RENTALS EQUIPMENT	\$1,309.32
BURGESS GAYLA	TRAVEL	\$35.88
C.J. COOPER & ASSOCIATES	PHYSICALS	\$720.00
CALCARA MARILYN	TRAVEL	\$26.60
CAM COMMUNITY SCHOOL DISTRICT	TUITION OPEN ENROLL	\$20,119.61
CAMPBELL SUPPLY	MAINTENANCE SUPPLIES	\$133.75
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$1,684.96
CARROLL CONSTRUCTION SUPPLY	REPAIR PARTS	\$527.19
CEDAR RAPIDS COMM SCH DIST	PROF SERV: EDUCATION	\$2,177.12
CEDAR RAPIDS COMM SCH DIST	TUITION OPEN ENROLL	\$387,830.67
CEDAR RAPIDS WATER DEPT	WATER/SEWER	\$824.67
CEDAR RAPIDS WINSUPPLY PLUMBING CO	HEAT/PLUMBING SUPPLY	\$4,106.14
CENTER POINT-URBANA HIGH SCHOOL	TUITION OPEN ENROLL	\$46,948.76
CENTRAL CITY COMMUNITY SCHOOL	TUITION OPEN ENROLL	\$18,472.22
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$3,702.19
CENTURYLINK	TELEPHONE	\$2,517.90
CHIROPRACTIC OF IOWA	PHYSICALS	\$100.00

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 06/17/2022 - 07/14/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
CITY LAUNDERING COMPANY	GENERAL SUPPLIES	\$393.00
CITY OF MARION.	OTHER PROFESSIONAL	\$1,121.70
CITY TREASURER'S OFFICE	OTHER PROFESSIONAL	\$75.00
CLAY ELIZABETH	TRAVEL	\$501.62
CLAYTON RIDGE COMMUNITY SCHOOL DISTRICT	TUITION OPEN ENROLL	\$43,717.60
COE COLLEGE	TUITION COLLEGE/UNIV	\$1,250.00
COLLECTION	EE LIAB-GARNISHMENTS	\$2,568.33
COLLEGE COMMUNITY SCHOOLS	TUITION OPEN ENROLL	\$22,507.60
CONVERGE ONE	OTHER TECH SER	\$13,840.00
COOKSLEY DAWN	TRAVEL	\$26.91
COONROD EMILY	TRAVEL	\$232.05
CR/LC SOLID WASTE AGENCY	GARBAGE COLLECTION	\$160.61
CROELL REDI-MIX INC	GROUNDS UPKEEP	\$591.60
CROWBAR'S	MAINTENANCE SUPPLIES	\$25.81
CROWBAR'S	TRANSP. PARTS	\$15.69
CULLIGAN	GENERAL SUPPLIES	\$449.00
CUMMINS SALES AND SERVICE	REPAIR/MAINT SERVICE	\$880.36
CUMMINS SALES AND SERVICE	VEHICLE REPAIR	\$588.20
D & K PRODUCTS	GROUNDS UPKEEP	\$975.00
DAMITZ HAYLEY	OTHER PROFESSIONAL	\$375.00
DEPARTMENT OF EDUCATION	DUES AND FEES	\$250.00
DRY CLEANING PLUS	INSTRUCTIONAL SUPPLIES	\$2,244.00
EDMENTUM, INC	PROF SERV: EDUCATION	\$5,685.00
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$306.96
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,976,446.30
FARMTEK	INSTRUCTIONAL SUPPLIES	\$390.03
FEDEX	INSTRUCTIONAL SUPPLIES	\$121.11
FLEMING NURSERY, INC	GROUNDS UPKEEP	\$116.00
FLINN SCIENTIFIC	INSTRUCTIONAL SUPPLIES	\$255.00
FRY KEVIN	TRAVEL	\$13.53
FULLER LAURA	TRAVEL	\$306.54
GASWAY CO, J P	GENERAL SUPPLIES	\$1,396.95
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$520.18
GOODWILL OF THE HEARTLAND	PROF SERV: EDUCATION	\$751.00
GRAINGER	MAINTENANCE SUPPLIES	\$65.65
GRANT WOOD AEA	GENERAL SUPPLIES	\$593.25
GRANT WOOD AEA	INSTRUCTIONAL SUPPLIES	\$1,084.44
GRANT WOOD AEA	Professional Educational Services	\$120,250.00
GRANT WOOD AEA	STAFF WORKSH/CONF	\$2,952.00
GREENWOOD CLEANING SYSTEMS	MAINTENANCE SUPPLIES	\$34,141.94
HALVERSON GINGER	TRAVEL	\$302.13
HANDS UP COMMUNICATIONS	PROF SERV: EDUCATION	\$825.00
HARGERS ACCOUSTICS INC	GENERAL SUPPLIES	\$2,045.00
HAYES ELIZABETH	TRAVEL	\$96.72
HENNINGS KELLY	TRAVEL	\$11.70



## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 06/17/2022 - 07/14/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
HOGLUND BUS CO. INC	TRANSP. PARTS	\$133.84
HOODZ OF EASTERN IOWA	OTHER PROFESSIONAL	\$5,650.00
HOTSY CLEANING SYSTEMS	REPAIR/MAINT SERVICE	\$190.22
HY-VEE FOOD STORE-8556	GENERAL SUPPLIES	\$76.26
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$238.74
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$80,634.84
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$344,784.44
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$80,634.84
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$344,784.44
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$507,804.36
INTERSTATE ALL BATTERY CENTER	MAINTENANCE SUPPLIES	\$472.80
INTERSTATE BILLING SERVICE	REPAIR/MAINT SERVICE	\$187.65
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$31,056.63
IOWA DIVISION OF LABOR	OTHER PROFESSIONAL	\$160.00
IOWA ONE CALL	OTHER TECH SER	\$52.40
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$355,456.53
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$533,466.93
IOWA PUPIL TRANSPORTATION ASSN	DUES AND FEES	\$300.00
IOWA SHARES	EE LIAB-CHARITY	\$23.00
IOWA TESTING PROGRAMS	CONSUMABLE WORKBOOKS	\$39,397.50
ISFIS	OTHER PROFESSIONAL	\$2,058.50
JAUSEL LILIANNE	INSTRUCTIONAL SUPPLIES	\$150.00
JCD REPAIR	INSTRUCTIONAL SUPPLIES	\$870.00
K-12 TECHNOLOGY GROUP INC	COMPUTER SOFTWARE	\$123,325.50
KENDALL HUNT	INSTRUCTIONAL SUPPLIES	\$2,678.39
KENNESON DAVID	TRAVEL	\$19.77
KHAK-FM	ADVERTISING	\$2,406.00
KINGS MATERIAL	GROUNDS UPKEEP	\$376.10
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$108.00
LETTER PERFECT	INSTRUCTIONAL SUPPLIES	\$28.00
LINDER TIRE SERVICE INC	VEHICLE REPAIR	\$148.63
LINN CO-OP OIL	GASOLINE	\$12,354.98
LINN COUNTY REC	ELECTRICITY	\$33,490.70
LINN-MAR FOUNDATION	EE LIAB-CHARITY	\$607.83
LISBON COMMUNITY SCHOOL DISTRICT	TUITION OPEN ENROLL	\$3,864.89
LYNCH FORD	VEHICLE REPAIR	\$912.00
MACKEY, THOMAS	INSTRUCTIONAL SUPPLIES	\$300.00
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5,317.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$8,953.10
MANLEY LORI	STAFF TRAVEL	\$102.96
MARCO TECHNOLOGIES, LLC	Copies	\$6,332.20
MARION COLUMBUS CLUB	INSTRUCTIONAL SUPPLIES	\$2,250.00
MARION INDEPENDENT SCHOOLS	TUITION OPEN ENROLL	\$1,384,200.48
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$1,748.40
MARION WATER DEPT	WATER/SEWER	\$8,974.97

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 06/17/2022 - 07/14/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
MCBRIDE CHRYSANN	Professional Educational Services	\$5,700.51
MEDIACOM	INTERNET- COVID RELATED	\$593.37
MEDIACOM	TELEPHONE	\$276.90
MENARDS -13127	GENERAL SUPPLIES	\$2,437.07
MENARDS -13127	SHOP TOOLS/EQUIPMENT	\$331.47
MENDEZ FOUNDATION	INSTRUCTIONAL SUPPLIES	\$330.68
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$19,530.94
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$555,411.01
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$25,401.12
METRO INTERAGENCY INS PROG.	ER LIAB-MEDICAL INSURANCE	\$27,840.00
MID AMERICAN ENERGY	NATURAL GAS	\$4,725.11
MIDAMERICAN ENERGY SERVICES, LLC	NATURAL GAS	\$7,249.50
MIDWAY OUTDOOR EQUIPMENT INC	REPAIR/MAINT SERVICE	\$258.62
MIDWEST ALARM SERVICES	OTHER PROFESSIONAL	\$468.00
MIDWEST GRAFIX	GENERAL SUPPLIES	\$129.24
MIDWEST WHEEL	TRANSP. PARTS	\$2,914.50
MILLENNIUM TECHNOLOGY OF IOWA	HEAT/PLUMBING SUPPLY	\$330.00
MIXDORF ZACHERY	TRAVEL	\$109.20
MONTICELLO COMMUNITY SCHOOLS	TUITION OPEN ENROLL	\$3,694.45
MT.VERNON COMM.SCHOOL DIST	TUITION OPEN ENROLL	\$21,604.52
NAPA AUTO PARTS	SHOP TOOLS/EQUIPMENT	\$413.56
NAPA AUTO PARTS	TRANSP. PARTS	\$800.70
NORSOLV SYSTEMS ENVIRONMENTAL SERVICE	GREASE,OIL,LUBE,COOL	\$54.50
NORTH-LINN CSD	TUITION OPEN ENROLL	\$3,864.89
O'CONNELL MICHAELA	TRAVEL	\$74.30
OFFICE EXPRESS	GENERAL SUPPLIES	\$340.02
ORKIN PEST CONTROL	Pest Control	\$450.00
P & K MIDWEST	REPAIR PARTS	\$650.54
PARTS TOWN, LLC	GENERAL SUPPLIES	\$1,451.59
PAUL REVERE LIFE INS. CO.	DISTRICT LIFE INSURANCE	\$234.00
PERFORMANCE HEALTH SUPPLY, LLC	PROF SERV: EDUCATION	\$403.20
PFEIL ANGELA	TRAVEL	\$850.12
PITTSBURGH PAINTS	GENERAL SUPPLIES	\$1,344.12
PLUMB SUPPLY CO.	HEAT/PLUMBING SUPPLY	\$377.50
QUALITY CLEANING EQUIPMENT	SHOP TOOLS/EQUIPMENT	\$262.50
READ BOB	TRAVEL	\$97.50
REAMS SPRINKLER SUPPLY	REPAIR PARTS	\$287.45
REPUBLIC SERVICES	GARBAGE COLLECTION	\$7,270.81
ROCHESTER ARMORED CAR CO INC	GENERAL SUPPLIES	\$298.22
ROUNDS TRACY	TRAVEL	\$161.54
SADLER POWER TRAIN	TRANSP. PARTS	\$393.55
SCHIMBERG	MAINTENANCE SUPPLIES	\$3,238.18
SCHOLASTIC	INSTRUCTIONAL SUPPLIES	\$425.10
SPRAY-LAND USA	SHOP TOOLS/EQUIPMENT	\$430.00
SPRINGVILLE COMMUNITY SCHOOLS	TUITION OPEN ENROLL	\$45,131.09

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STAMP CAROL	TRAVEL	\$53.08
STERN MATT	TRAVEL	\$37.76
STONE SHARON	INSTRUCTIONAL SUPPLIES	\$300.00
SYNOVIA SOLUTIONS, LLC	GENERAL SOFTWARE	\$288.35
TEAM IOWA/IPROMOTEU	INSTRUCTIONAL SUPPLIES	\$108.00
TERMINAL SUPPLY COMPANY	SHOP TOOLS/EQUIPMENT	\$185.87
THE BOOKHOUSE	LIBRARY BOOKS	\$59.94
THE FILTER SHOP, INC	MAINTENANCE SUPPLIES	\$36.19
THE PAPER CORPORATION	GENERAL SUPPLIES	\$2,929.20
THE SHREDDER	OTHER PROFESSIONAL	\$707.00
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	\$311.12
TIMBERLINE BILLING SERVICE LLC	DATA PROCESSING AND	\$4,022.44
TRAVIS MARIKAYE	TRAVEL	\$109.98
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$233,434.68
TRI-CITY ELECTRIC COMPANY OF IOWA	OTHER TECH SER	\$3,095.43
TRIER KELLY	TRAVEL	\$232.21
TRUCK BUILDERS	TRANSP. PARTS	\$228.48
TRUCK BUILDERS	VEHICLE REPAIR	\$16,604.85
TRUCK COUNTRY OF IOWA	VEHICLE REPAIR	\$828.00
ULINE, INC	GENERAL SUPPLIES	\$216.56
UNITED REFRIGERATION	REPAIR PARTS	\$9.00
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$299.67
VAN METER CO	ELECTRICAL SUPPLY	\$2,227.85
VERIZON WIRELESS	INTERNET- COVID RELATED	\$3,840.37
VERIZON WIRELESS	TELEPHONE	\$463.32
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$86,571.00
WALSH DOOR & HARDWARE	REPAIR PARTS	\$506.10
WELTER STORAGE EQUIPMENT CO INC	GENERAL SUPPLIES	\$798.00
WENDLING QUARRIES	GROUNDS UPKEEP	\$331.16
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$74.39
WIEDENHEFT CAITLIN	TRAVEL	\$110.45
<b>Fund Total:</b>		<b>\$10,292,454.33</b>
<b>Fund: LOCAL OPT SALES TAX</b>		
PIPER SANDLER & CO.	OTHER PROFESSIONAL	\$40,375.00
SHIVE-HATTERY INC.	ARCHITECT	\$3,545.60
SPRINTURF, LLC	CONSTRUCTION SERV	\$9,000.00
TRI-CITY ELECTRIC COMPANY OF IOWA	CONSTRUCTION SERV	\$8,297.30
<b>Fund Total:</b>		<b>\$61,217.90</b>
<b>Fund: MANAGEMENT LEVY</b>		
EMC INSURANCE	Vehicle Insurance	\$2,301.23
<b>Fund Total:</b>		<b>\$2,301.23</b>
<b>Fund: NUTRITION SERVICES</b>		
ACHEY MILDRED	UNEARNED REVENUE	\$1.15
ALBERTS TRACY	UNEARNED REVENUE	\$11.45

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Vendor Name	Description	Check Total
ANDERSON KIRK	UNEARNED REVENUE	\$24.70
ANDERSON TINA	UNEARNED REVENUE	\$0.65
ANSARI TALHA	UNEARNED REVENUE	\$33.50
ARTHUR ALIA	UNEARNED REVENUE	\$0.60
BAACK VALERIE	UNEARNED REVENUE	\$14.65
BACCAM AMANDA	UNEARNED REVENUE	\$33.85
BADDAM SRAVANTHI	UNEARNED REVENUE	\$101.50
BANCKS DEBORAH	UNEARNED REVENUE	\$21.30
BARR LAURA	UNEARNED REVENUE	\$167.90
BEARD JON	UNEARNED REVENUE	\$66.80
BECKNER ALLISON	UNEARNED REVENUE	\$39.40
BERNING CORY	UNEARNED REVENUE	\$62.55
BERTLING KRISTY	UNEARNED REVENUE	\$14.05
BIERTZER LORI	UNEARNED REVENUE	\$31.55
BIRELY JULIE	UNEARNED REVENUE	\$12.65
BLACK MARCIA	UNEARNED REVENUE	\$13.80
BMO MASTERCARD	DUES AND FEES	\$581.00
BMO MASTERCARD	GENERAL SUPPLIES	\$521.18
BOLEY JENNA	UNEARNED REVENUE	\$40.90
BOTSFORD JENNY	UNEARNED REVENUE	\$17.40
BREITBACH MOLLY	UNEARNED REVENUE	\$6.35
BROCK BRANDON	UNEARNED REVENUE	\$21.70
BRODEN RONALD	UNEARNED REVENUE	\$57.30
BROUSSARD RYAN	UNEARNED REVENUE	\$81.15
BROWN KELLY	UNEARNED REVENUE	\$7.45
BUCHHOLZ SUSAN	UNEARNED REVENUE	\$37.65
BUNDY DEB	UNEARNED REVENUE	\$78.40
BURKLE LAURA	UNEARNED REVENUE	\$101.20
BURNS KAY	UNEARNED REVENUE	\$95.90
BURNS RICHARD	UNEARNED REVENUE	\$0.50
CALDWELL DELLA	UNEARNED REVENUE	\$3.52
CALLAHAN AMY	UNEARNED REVENUE	\$31.85
CALLAHAN DEBRA	UNEARNED REVENUE	\$55.00
CAMMIE STUBBLEFIELD	UNEARNED REVENUE	\$40.65
CASTRO SILVIA	UNEARNED REVENUE	\$16.30
CERVENY BUFFY	UNEARNED REVENUE	\$78.80
CHRISMAN MINDY	UNEARNED REVENUE	\$8.80
CHRISTENSEN DAWN	UNEARNED REVENUE	\$35.30
CITY LAUNDERING COMPANY	PROFESSIONAL	\$937.22
CLARK JENNY	UNEARNED REVENUE	\$1.35
CLARY CHARITY	UNEARNED REVENUE	\$26.10
CLAYTON NICHOLE	UNEARNED REVENUE	\$18.65
COATS BONNIE	UNEARNED REVENUE	\$3.45
COLLECTION	EE LIAB-GARNISHMENTS	\$252.52
COOTS-SCHOOLEY LISA	UNEARNED REVENUE	\$7.70

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COVINGTON TRACY	UNEARNED REVENUE	\$73.65
CRIVELLO ELIZABETH	UNEARNED REVENUE	\$59.00
CROW WENDY	UNEARNED REVENUE	\$45.64
CURL JESSI	UNEARNED REVENUE	\$65.12
DESALVO AMANDA	UNEARNED REVENUE	\$82.45
DIBEL JANA	UNEARNED REVENUE	\$524.90
DOLEZAL HEIDI	UNEARNED REVENUE	\$34.45
DUHN MARGARET	UNEARNED REVENUE	\$105.60
DUNNWALD K'DEAN	UNEARNED REVENUE	\$40.30
EALY AMY	UNEARNED REVENUE	\$0.57
EARLE DAYNA	UNEARNED REVENUE	\$1.10
EDMONDS JAMES	UNEARNED REVENUE	\$74.10
EDWARDS LISA	UNEARNED REVENUE	\$61.20
ELLIOTT TRACY	UNEARNED REVENUE	\$39.65
ELMER ALAN	UNEARNED REVENUE	\$55.75
Estate of Karen E Burrows	UNDESIGNATED	\$1,905.25
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$120,195.58
FAUST VALERIE	UNEARNED REVENUE	\$60.45
FISCHER SANDRA	UNEARNED REVENUE	\$12.35
FISER KARIANN	UNEARNED REVENUE	\$39.49
FLANNAGAN SHELBY	UNEARNED REVENUE	\$13.00
FOWLER SARAH	UNEARNED REVENUE	\$53.15
FRANCIS KAREN	UNEARNED REVENUE	\$22.95
FRANK SHELLEY	UNEARNED REVENUE	\$85.05
FRANTZ CHRIS	UNEARNED REVENUE	\$42.70
FRENCH ANGELA	UNEARNED REVENUE	\$8.90
GARCIA JOANNA	UNEARNED REVENUE	\$43.50
GEE ANNAMARIE	UNEARNED REVENUE	\$1.55
GEIGER BETH	UNEARNED REVENUE	\$81.40
GERDES CHADWICK	UNEARNED REVENUE	\$23.45
GERDES JEORGIA	UNEARNED REVENUE	\$63.10
GOLDSMITH COZETTE	UNEARNED REVENUE	\$3.05
GRABE JON	UNEARNED REVENUE	\$56.35
GRANT WOOD AEA	GENERAL SUPPLIES	\$160.00
GREINER ANGELA	UNEARNED REVENUE	\$5.60
GROVE DENISE	UNEARNED REVENUE	\$8.15
HART SHEILA	UNEARNED REVENUE	\$18.40
HEGLAND KELLY	UNEARNED REVENUE	\$77.00
HEIDELBAUER MICHELLE	UNEARNED REVENUE	\$28.45
HEINICK AMY	UNEARNED REVENUE	\$8.20
HELMLE BELVA	UNEARNED REVENUE	\$36.00
HIXSON AMANDA	UNEARNED REVENUE	\$20.00
HOLMES HEIDI	UNEARNED REVENUE	\$32.55
HONKOMP KRISTY	UNEARNED REVENUE	\$10.10
HUBER PAUL	UNEARNED REVENUE	\$0.25

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Vendor Name	Description	Check Total
HUBLER COLEEN	UNEARNED REVENUE	\$31.00
HUNGATE JENNIFER	UNEARNED REVENUE	\$20.10
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$2,337.46
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$9,994.42
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$2,337.46
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$9,994.42
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$11,164.91
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$10,158.24
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$15,245.44
JACKSON LAURA	UNEARNED REVENUE	\$6.70
JENKINS JENNIFER	UNEARNED REVENUE	\$38.55
JENSEN NIEDJA	UNEARNED REVENUE	\$119.50
JOHNSON CHRISTIN	UNEARNED REVENUE	\$70.85
JOHNSON JENNIFER	UNEARNED REVENUE	\$85.85
JOHNSTON DEBORAH	UNEARNED REVENUE	\$2.05
JONES VALORIE	UNEARNED REVENUE	\$1.60
JUNGJOHANN AMANDA	UNEARNED REVENUE	\$0.95
KAUTZ TERESA	UNEARNED REVENUE	\$37.70
KEEN BEN	UNEARNED REVENUE	\$4.45
KEISER KIM	UNEARNED REVENUE	\$7.85
KELLEY SARA	UNEARNED REVENUE	\$2.00
KENNEDY ANGIE	UNEARNED REVENUE	\$11.65
KEPFORD MARTA	UNEARNED REVENUE	\$71.95
KESSENS RAQUEL	UNEARNED REVENUE	\$1.00
KILTS DONALD	UNEARNED REVENUE	\$2.30
KING LENA	UNEARNED REVENUE	\$3.75
KLAASSEN APRIL	UNEARNED REVENUE	\$6.00
KNIPPER VICTORIA	UNEARNED REVENUE	\$36.50
KRIGBAUM AMY	UNEARNED REVENUE	\$74.40
KUMAR ABHAS	UNEARNED REVENUE	\$0.50
LANGHURST SARAH	UNEARNED REVENUE	\$0.75
LAWRY HOLLIE	UNEARNED REVENUE	\$17.00
LENNOX AMY	UNEARNED REVENUE	\$171.15
LIN YAN	UNEARNED REVENUE	\$93.45
LIPSCOMB DARTRELL	UNEARNED REVENUE	\$153.15
LOAN ELISE	UNEARNED REVENUE	\$1,427.05
LOECHER SHARON	UNEARNED REVENUE	\$16.25
LONG JONI	UNEARNED REVENUE	\$60.00
LOWE BRIAN	UNEARNED REVENUE	\$48.80
LUTER CANDICE	UNEARNED REVENUE	\$0.10
LUTH LEAH	UNEARNED REVENUE	\$180.25
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$177.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$15.91
MAHURIN ELIZABETH	UNEARNED REVENUE	\$16.10
MAKHLOUF MANAL	UNEARNED REVENUE	\$3.60

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Vendor Name	Description	Check Total
MANNE SRAVANI	UNEARNED REVENUE	\$42.20
MARCO TECHNOLOGIES, LLC	Copies	\$4.59
MARKWARDT AMBER	UNEARNED REVENUE	\$1.95
MARTIN KARA	UNEARNED REVENUE	\$119.43
MARTINEZ LAUREN	UNEARNED REVENUE	\$0.45
MATIS VANESSA	UNEARNED REVENUE	\$39.80
MATOUS CHRISTOPHER	UNEARNED REVENUE	\$1.45
MCCLURGE BETSY	UNEARNED REVENUE	\$92.25
MCCORMICK MOLLY	UNEARNED REVENUE	\$77.85
McELMEEL STEVEN	UNEARNED REVENUE	\$159.40
MCGLOTHLIN DAWN	UNEARNED REVENUE	\$141.55
MCGOWAN JULIE	UNEARNED REVENUE	\$13.75
McGREW ALISON	UNEARNED REVENUE	\$98.70
MEDBERRY MICHELLE	UNEARNED REVENUE	\$11.65
MEIKE ALISSA	UNEARNED REVENUE	\$69.00
MELSH VICKY	UNEARNED REVENUE	\$0.35
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$232.75
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$11,307.48
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$716.43
MITCHELL JODY	UNEARNED REVENUE	\$45.95
MOORE GREG	UNEARNED REVENUE	\$121.15
MOREY TARA	UNEARNED REVENUE	\$20.60
MORRIS CAMRYN	UNEARNED REVENUE	\$5.65
MOYER JAMIE	UNEARNED REVENUE	\$20.30
MURPHY KATHLEEN	UNEARNED REVENUE	\$113.30
MUXEN JESSICA	UNEARNED REVENUE	\$115.45
NAPA AUTO PARTS	VEHICLE REPAIR	\$54.27
NEBRASKA SHERRI	UNEARNED REVENUE	\$146.65
NICKEL JENNIFER	UNEARNED REVENUE	\$1.05
NOLTING ROB	UNEARNED REVENUE	\$46.15
NORRIS AMANDA	UNEARNED REVENUE	\$32.75
O'BRIEN LYNN	UNEARNED REVENUE	\$190.40
OCHS JODY	UNEARNED REVENUE	\$25.35
OLDFIELD KRISTI	UNEARNED REVENUE	\$2.85
OLSON LISA	UNEARNED REVENUE	\$76.90
OVERBECK STEPHANIE	UNEARNED REVENUE	\$44.25
PALANIAPPAN SARADHA	UNEARNED REVENUE	\$0.85
PATZ MEGAN	UNEARNED REVENUE	\$318.75
PAVELEC KARALEE	UNEARNED REVENUE	\$50.00
PENALUNA MIKE	UNEARNED REVENUE	\$78.70
PEPPMEIER AYLA	UNEARNED REVENUE	\$27.00
PETTIJOHN MIKE	UNEARNED REVENUE	\$224.35
PHELPS CHAD	UNEARNED REVENUE	\$562.40
PHILLIPS LORI	UNEARNED REVENUE	\$22.90
PLADSEN JENNIFER	UNEARNED REVENUE	\$33.92

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PROUSE LIZ	UNEARNED REVENUE	\$121.95
PURCHASE SHONTE	UNEARNED REVENUE	\$0.05
QIAN QINGWEN	UNEARNED REVENUE	\$72.96
RAPP JENNY	UNEARNED REVENUE	\$133.00
RAY DELICHA	UNEARNED REVENUE	\$7.95
READ ALAN	UNEARNED REVENUE	\$19.46
REECE MIRIANA	UNEARNED REVENUE	\$23.10
RIDGE NICOLE	UNEARNED REVENUE	\$51.95
ROGERS ED	UNEARNED REVENUE	\$22.05
ROLLE KAMIA	UNEARNED REVENUE	\$50.00
RUSKE ANN MARIE	UNEARNED REVENUE	\$188.85
SANTANA JENNIFER	UNEARNED REVENUE	\$12.10
SCHMIDT CHERI	UNEARNED REVENUE	\$71.25
SCHMINKE KIM	UNEARNED REVENUE	\$26.25
SCHUELER SOLVEIG	UNEARNED REVENUE	\$116.05
SCOTT STACY	UNEARNED REVENUE	\$42.59
SEN UTPAL	UNEARNED REVENUE	\$4.45
SHABRIYA THEODORE	UNEARNED REVENUE	\$101.80
SHAFFER ERIC	UNEARNED REVENUE	\$123.25
SHARMA SANGEENA	UNEARNED REVENUE	\$39.50
SHIPLEY CINDY	UNEARNED REVENUE	\$49.95
SINGH NIRANJAN	UNEARNED REVENUE	\$61.95
SKILANG LISA	UNEARNED REVENUE	\$82.60
SKOGEN JODY	UNEARNED REVENUE	\$81.60
SKOGMAN TIFFANY	UNEARNED REVENUE	\$5.60
SKY-EAGLE JENNIFER	UNEARNED REVENUE	\$8.85
SMITH SHELLY	UNEARNED REVENUE	\$128.25
SPURLIN CHERRIE	UNEARNED REVENUE	\$25.30
STABNOW JARROD	UNEARNED REVENUE	\$71.80
STANDER SARAH	UNEARNED REVENUE	\$5.35
STAPLEY DENISE	UNEARNED REVENUE	\$13.00
STEMMERMAN ARNOLD LARAE	UNEARNED REVENUE	\$87.85
STOLBA AMANDA	UNEARNED REVENUE	\$42.50
STREFF CARA	UNEARNED REVENUE	\$133.45
STUART GREG	UNEARNED REVENUE	\$42.55
STUECKER CATHY	UNEARNED REVENUE	\$84.50
SVENDSEN JENNIFER	UNEARNED REVENUE	\$650.80
SZCZESNIAK TAMMY	UNEARNED REVENUE	\$116.10
SZEWC STEPHEN	UNEARNED REVENUE	\$3.65
TAYLOR CHRISTEN	UNEARNED REVENUE	\$30.95
TAYLOR VANESSA	UNEARNED REVENUE	\$121.20
TESAR TERENCE	UNEARNED REVENUE	\$593.65
THIES JODY	UNEARNED REVENUE	\$41.25
THOMASON KENNY	UNEARNED REVENUE	\$0.60
THOMASSON REGINA	UNEARNED REVENUE	\$100.40



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TISCHER SAMANTHA	UNEARNED REVENUE	\$10.50
TOFANELLI LORI	UNEARNED REVENUE	\$101.90
TOMS-KERNS BRITTANY	UNEARNED REVENUE	\$130.50
TOURAY TARA	UNEARNED REVENUE	\$41.65
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$6,086.81
ULMER GRETCHEN	UNEARNED REVENUE	\$13.35
UPDEGRAFF CHRISTINA	UNEARNED REVENUE	\$37.80
VAN GENDEREN CATRINA	UNEARNED REVENUE	\$43.60
VAN RHEENEN MICHELLE	UNEARNED REVENUE	\$184.75
VANDER ZEE JENNIFER	UNEARNED REVENUE	\$21.60
VESELY KELLY	UNEARNED REVENUE	\$98.00
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$310.00
WADE JENNIFER	UNEARNED REVENUE	\$79.60
WEAVER JEN	UNEARNED REVENUE	\$46.30
WEBER TIM	UNEARNED REVENUE	\$42.65
WEISS BECKY	UNEARNED REVENUE	\$22.42
WILEY KRISTA	UNEARNED REVENUE	\$5.70
WILLIE DEBBIE	UNEARNED REVENUE	\$2.00
WILLS AUTUMN	UNEARNED REVENUE	\$9.20
WORKMAN BETSY	UNEARNED REVENUE	\$148.50
YOUNG JENNIFER	UNEARNED REVENUE	\$80.95
ZAHRADNIK MICHELE	UNEARNED REVENUE	\$66.50
ZICHTERMAN SARA	UNEARNED REVENUE	\$44.10
<b>Fund Total:</b>		<b>\$219,400.96</b>
<b>Fund: PHY PLANT &amp; EQ LEVY</b>		
D&N FENCE CO	CONSTRUCTION SERV	\$17,089.00
HALL & HALL ENGINEERS INC	ARCHITECT	\$2,140.93
HAWKEYE COMMUNICATION/FANDEL ALARM	CONSTRUCTION SERV	\$7,560.00
JOHNSON CONTROLS	CONSTRUCTION SERV	\$7,591.00
JOHNSTONE SUPPLY	BLDG. CONST SUPPLIES	\$2,525.58
MODERN BUILDERS, INC	CONSTRUCTION SERV	\$478,771.50
ROTO-ROOTER	CONSTRUCTION SERV	\$1,142.35
SHIVE-HATTERY INC.	ARCHITECT	\$1,425.00
TECHNICAL SPECIALTY SYSTEMS	CONSTRUCTION SERV	\$2,787.29
TNT TUCKPOINTING & BUILDING RESTORATION,	CONSTRUCTION SERV	\$4,275.00
WILLIAM SEWELL & COMPANY	CONSTRUCTION SERV	\$4,950.00
<b>Fund Total:</b>		<b>\$530,257.65</b>
<b>Fund: PUB ED &amp; REC LEVY</b>		
EVER-GREEN LANDSCAPE & SUPPLY	GROUNDS UPKEEP	\$2,580.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$1,638.71
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$34.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$145.35
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$34.00
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$145.35
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$194.04

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 06/17/2022 - 07/14/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$169.62
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$254.56
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$2.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$5.62
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$24.98
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$475.16
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$20.21
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$88.65
<b>Fund Total:</b>		<b>\$5,812.75</b>
<b>Fund: SALES TAX REVENUE BOND CAP PROJECT</b>		
HALL & HALL ENGINEERS INC	ARCHITECT	\$640.00
WEBER COMMUNICATIONS INC	OTHER PROFESSIONAL	\$300.00
<b>Fund Total:</b>		<b>\$940.00</b>
<b>Fund: STUDENT ACTIVITY</b>		
ABILITY PHYSICAL THERAPY, P.C.	INSTRUCTIONAL SUPPLIES	\$150.00
AKERS KYLE	OFFICIAL/JUDGE	\$115.00
AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$1,003.37
ANDREW MARK	OFFICIAL/JUDGE	\$135.00
ANNEN DAVID	OFFICIAL/JUDGE	\$134.32
APPLE COMPUTER INC	INSTRUCTIONAL SUPPLIES	\$1,500.00
BANACOM SIGNS LLC	INSTRUCTIONAL SUPPLIES	\$177.50
BEERENDS MARK	OFFICIAL/JUDGE	\$153.40
BEGEY MARK	OFFICIAL/JUDGE	\$166.74
BERRY AUSTIN	INSTRUCTIONAL SUPPLIES	\$2,210.00
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$23,006.87
BMO MASTERCARD	TRAVEL	\$16,855.21
BOSE ANDREW	OFFICIAL/JUDGE	\$200.00
BRANDED APPAREL	INSTRUCTIONAL SUPPLIES	\$677.00
BRONNER TREY	OFFICIAL/JUDGE	\$398.36
BSN SPORTS	INSTRUCTIONAL SUPPLIES	\$286.20
CEDAR FALLS HIGH SCHOOL	INSTRUCTIONAL SUPPLIES	\$380.00
CITY OF MARION.	INSTRUCTIONAL SUPPLIES	\$240.00
CITYWIDE CLEANERS	INSTRUCTIONAL SUPPLIES	\$27.09
CONDON MICHAEL J	OFFICIAL/JUDGE	\$500.00
CONNOLLY, WILLIAM	OFFICIAL/JUDGE	\$135.00
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$4,468.00
COTTRELL PHIL	OFFICIAL/JUDGE	\$135.00
DICK POND ATHLETICS INC	INSTRUCTIONAL SUPPLIES	\$227.00
DUGGAN KYLE	OFFICIAL/JUDGE	\$50.00
ECIVOA	DUES AND FEES	\$90.00
ELITE SPORTS	INSTRUCTIONAL SUPPLIES	\$1,293.00
ESP THREE LLC	INSTRUCTIONAL SUPPLIES	\$517.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$4,508.28
FULLER, TRAVIS	OFFICIAL/JUDGE	\$135.00
HAHN NIKOLAS	OFFICIAL/JUDGE	\$387.22

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 06/17/2022 - 07/14/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
HARTWIG RON	OFFICIAL/JUDGE	\$135.00
HILL TY	OFFICIAL/JUDGE	\$90.12
HOUSEWORTH SAMMEL	OFFICIAL/JUDGE	\$135.00
HOYT BOB	OFFICIAL/JUDGE	\$100.00
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$587.57
INTENSITY	INSTRUCTIONAL SUPPLIES	\$1,250.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$75.33
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$322.03
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$75.33
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$322.03
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$87.04
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$109.55
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$164.43
JACOBS MICHAEL	OFFICIAL/JUDGE	\$323.52
JOHNSON HANNAH	INSTRUCTIONAL SUPPLIES	\$300.00
LRS PORTABLES OF IOWA	INSTRUCTIONAL SUPPLIES	\$352.29
MARQUART EUGENE	OFFICIAL/JUDGE	\$296.80
MILLER DANIEL	OFFICIAL/JUDGE	\$294.56
MOHR DAVE	OFFICIAL/JUDGE	\$135.00
MOHR DEIDRA	OFFICIAL/JUDGE	\$169.50
MONTICELLO SPORTS	INSTRUCTIONAL SUPPLIES	\$2,328.50
NELSON KERRI	OFFICIAL/JUDGE	\$1,200.00
OWENS JAKE	OFFICIAL/JUDGE	\$90.00
READ PHOTOGRAPHY	INSTRUCTIONAL SUPPLIES	\$390.00
REBELSKEY MICHAEL	OFFICIAL/JUDGE	\$102.32
REITTINGER SCOTT	OFFICIAL/JUDGE	\$123.28
RIDDELL ALL-AMERICAN	INSTRUCTIONAL SUPPLIES	\$14,569.25
ROBERTSON JACOB	OFFICIAL/JUDGE	\$300.00
RODRIGUEZ PAUL	OFFICIAL/JUDGE	\$180.00
ROTARY CLUB OF MARION-EAST CEDAR RAPIDS	INSTRUCTIONAL SUPPLIES	\$556.70
SCHULTE CAL	OFFICIAL/JUDGE	\$135.00
SCHULTZ CHAYSE	OFFICIAL/JUDGE	\$250.00
SEE CHRISTOPHER	OFFICIAL/JUDGE	\$187.82
SESKER KENT	OFFICIAL/JUDGE	\$90.00
SPORT SCOPE	INSTRUCTIONAL SUPPLIES	\$574.00
ST. JOHN, JOHN	OFFICIAL/JUDGE	\$236.80
STAFFORD STEVE	OFFICIAL/JUDGE	\$205.00
STEFFEN JOHN	OFFICIAL/JUDGE	\$300.00
SWICK DAN	OFFICIAL/JUDGE	\$225.30
TELSROW RODNEY	OFFICIAL/JUDGE	\$159.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$100.16
VARSITY SPIRIT	INSTRUCTIONAL SUPPLIES	\$13,327.10
WEST DELAWARE HIGH SCHOOL	DUES AND FEES	\$75.00
WIELAND MITCH	OFFICIAL/JUDGE	\$293.92

**Fund Total: \$101,585.81**

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 06/17/2022 - 07/14/2022

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
<b>Fund: STUDENT STORE</b>		
BMO MASTERCARD	GENERAL SUPPLIES	\$407.89
BRANDED CUSTOM SPORTSWEAR, INC	GENERAL SUPPLIES	\$1,646.00
LOGOFIT, LLC	GENERAL SUPPLIES	\$262.80
RAYGUN	GENERAL SUPPLIES	\$1,169.00
WINCRAFT, INCORPORATED	GENERAL SUPPLIES	\$1,886.14

**Fund Total: \$5,371.83**

**Grand Total: \$27,952,628.10**

End of Report

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 07/01/2022 - 07/14/2022

Fiscal Year: 2022-2023

Vendor Name	Description	Check Total
<b>Fund: AQUATIC CENTER</b>		
BLACK HAWK SWIMMING ASSOCIATION	GENERAL SUPPLIES	\$3,854.00
USA SWIMMING/IOWA SWIMMING, INC	GENERAL SUPPLIES	\$680.00
<b>Fund Total:</b>		<b>\$4,534.00</b>
<b>Fund: DEBT SERVICE</b>		
TRUIST GOVERNMENTAL FINANCE	INTEREST	\$77,712.76
TRUIST GOVERNMENTAL FINANCE	PRINCIPAL REDEMPTION	\$610,000.00
<b>Fund Total:</b>		<b>\$687,712.76</b>
<b>Fund: GENERAL</b>		
AASPA	DUES AND FEES	\$225.00
ANDERSON'S	GENERAL SUPPLIES	\$201.73
CENTURYLINK	TELEPHONE	\$57.06
EMSLRC	INSTRUCTIONAL SUPPLIES	\$68.00
IASB	DUES AND FEES	\$13,364.00
IMON COMMUNICATIONS LLC	INTERNET- COVID RELATED	\$180.00
IMON COMMUNICATIONS LLC	TELEPHONE	\$2,096.84
ISFIS	DUES AND FEES	\$3,949.15
LINDER TIRE SERVICE INC	REPAIR PARTS	\$189.14
MAVERICK POWERSPORTS,LLC	REPAIR PARTS	\$400.00
MIDWAY OUTDOOR EQUIPMENT INC	REPAIR PARTS	\$147.12
NEWSELA, INC	COMPUTER SOFTWARE	\$42,339.00
ORKIN PEST CONTROL	OTHER PROFESSIONAL	\$245.00
P & K MIDWEST	GROUNDS UPKEEP	\$238.11
POWERSCHOOL GROUP LLC	COMPUTER SOFTWARE	\$33,429.85
PROJECT LEAD THE WAY	COMPUTER SOFTWARE	\$6,350.00
PROJECT LEAD THE WAY	STAFF WORKSH/CONF	\$950.00
ROTARY CLUB OF MARION-EAST CEDAR RAPIDS	DUES AND FEES	\$195.00
SCHOOL ADMINISTRATORS OF IOWA	DUES AND FEES	\$35,592.00
TREBRON COMPANY, INC	COMPUTER SOFTWARE	\$28,880.00
TYLER TECHNOLOGIES INC	DATA PROCESSING AND	\$96,410.99
URBAN EDUCATION NETWORK	DUES AND FEES	\$6,500.00
XELLO INC.	COMPUTER SOFTWARE	\$16,226.80
<b>Fund Total:</b>		<b>\$288,234.79</b>
<b>Fund: MANAGEMENT LEVY</b>		
TRUENORTH COMPANIES, LC	BLDG/PROPERTY INS	\$809,312.00
TRUENORTH COMPANIES, LC	Vehicle Insurance	\$118,247.00
TRUENORTH COMPANIES, LC	WORKERS COMP	\$186,848.00
<b>Fund Total:</b>		<b>\$1,114,407.00</b>
<b>Fund: NUTRITION SERVICES</b>		
RAPIDS WHOLESALE EQUIP CO	GENERAL SUPPLIES	\$2,510.37
TOTAL K12, INC.	SERVICE AGREEMENTS	\$2,100.00
<b>Fund Total:</b>		<b>\$4,610.37</b>

## Linn-Mar Community School District

### IA - Warrants Paid Listing

Criteria

Date Range: 07/01/2022 - 07/14/2022

Fiscal Year: 2022-2023

Vendor Name	Description	Check Total
<b>Fund: PHY PLANT &amp; EQ LEVY</b>		
CULVER'S CORRIDOR STORAGE, LLC	COVID STORAGE LEASE	\$3,000.00
EMPOWERED PROPERTIES, LLC	FACILITY RENTAL	\$3,500.00
FRONTLINE TECHNOLOGIES	COMPUTER SOFTWARE	\$9,222.81
MIDWAY OUTDOOR EQUIPMENT INC	EQUIPMENT >\$5,000	\$16,489.00
<b>Fund Total:</b>		<b>\$32,211.81</b>
<b>Fund: STUDENT ACTIVITY</b>		
ADAM ROY	OFFICIAL/JUDGE	\$149.91
ANNEN DAVID	OFFICIAL/JUDGE	\$389.42
COLEMAN MICHAEL	OFFICIAL/JUDGE	\$80.00
CONDON MICHAEL J	OFFICIAL/JUDGE	\$330.00
FRESE JEFF	OFFICIAL/JUDGE	\$146.96
GASS, LARRY	OFFICIAL/JUDGE	\$50.00
HAHN NIKOLAS	OFFICIAL/JUDGE	\$156.62
HART GARY	OFFICIAL/JUDGE	\$128.34
HOYT BOB	OFFICIAL/JUDGE	\$30.00
IOWA CITY ATHLETIC OFFICIALS ASSOCIATION	DUES AND FEES	\$350.00
IOWA GIRLS COACHES ASSOCIATION	DUES AND FEES	\$115.00
JACOBS MICHAEL	OFFICIAL/JUDGE	\$129.26
JAMES BOYD	OFFICIAL/JUDGE	\$92.88
JANSSEN STEPHEN	OFFICIAL/JUDGE	\$80.00
KUHLERS KYLE	OFFICIAL/JUDGE	\$144.38
MCCRIGHT REX	OFFICIAL/JUDGE	\$115.00
OBERBROECKLING CHRIS	OFFICIAL/JUDGE	\$135.00
OWENS JAKE	OFFICIAL/JUDGE	\$115.00
REITTINGER SCOTT	OFFICIAL/JUDGE	\$213.12
RODRIGUEZ PAUL	OFFICIAL/JUDGE	\$115.00
RSCHOOL TODAY	INSTRUCTIONAL SUPPLIES	\$950.00
SCHULTZ CHAYSE	OFFICIAL/JUDGE	\$80.00
SCOTT ISAAC	OFFICIAL/JUDGE	\$135.00
SWICK DAN	OFFICIAL/JUDGE	\$141.90
WAGNER STEVEN	OFFICIAL/JUDGE	\$131.56
<b>Fund Total:</b>		<b>\$4,504.35</b>
<b>Grand Total:</b>		<b>\$2,136,215.08</b>

End of Report

# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

**PROJECT: (Name and address)**  
2022 Echo Hill & Novak Elementary  
School Roof Improvements

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: January 28, 2022

**CHANGE ORDER INFORMATION:**  
Change Order Number: 001  
  
Date: June 29, 2022

Echo Hill Elementary 400 Echo Hill Rd,  
Marion, IA 52302  
Novak Elementary 401 29th Ave, Marion,  
IA 52302  
Project #1218610

**OWNER: (Name and address)**  
Linn-Mar Community School District  
2999 North 10th Street  
Marion, IA 52302

**ARCHITECT: (Name and address)**  
Shive-Hattery, Inc.  
222 3rd Ave SE Suite 300  
Cedar Rapids, IA 52401

**CONTRACTOR: (Name and address)**  
Modern Builders, Inc.  
201 Main Street  
PO Box 418  
Janesville, IA 50647

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*


Supply 3 new roof curbs for Echo Hill Elementary and 3 new Roof curbs for Novak Elementary ADD \$13,264.02


The original Contract Sum was	\$	886,200.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	886,200.00
The Contract Sum will be increased by this Change Order in the amount of	\$	13,264.02
The new Contract Sum including this Change Order will be	\$	899,464.02

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Shive-Hattery, Inc.  
\_\_\_\_\_  
**ARCHITECT (Firm name)**  
  
\_\_\_\_\_  
**SIGNATURE**  
  
Stephen Stewart, Roofing Consultant  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**  
  
6/29/22  
\_\_\_\_\_  
**DATE**

Modern Builders, Inc.  
\_\_\_\_\_  
**CONTRACTOR (Firm name)**  
  
\_\_\_\_\_  
**SIGNATURE**  
  
BRENT MILLER  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**  
  
6/30/22  
\_\_\_\_\_  
**DATE**

Linn-Mar Community School District  
\_\_\_\_\_  
**OWNER (Firm name)**  
\_\_\_\_\_  
**SIGNATURE**  
  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**  
  
\_\_\_\_\_  
**DATE**



201 Main St., PO Box 418  
Janesville, IA 50647  
Ph : 319-987-2911

**Change Request**

To: Linn-Mar CSD (2022 Roofing)  
2999 North 10th Street  
Marion, IA 52302  
Ph: (319)447-3000 Fax: (319)377-9252

Number: 1  
Date: 6/24/22  
Job: 21-398 Linn-Mar (2022 Roofing)  
Phone:

**Description:** Supply Roof Curbs for Echo Hill and Novak Elementary

We are pleased to offer the following specifications and pricing to make the following changes:

Supply 3 new roof curbs for Echo Hill Elementary and 3 new roof curbs for Novak Elementary. It has been elevated that the existing roof curbs are not able to be re-used and raised to new roof plane. Existing curbs consist of ductwork and flashings that are not able to be re-used as they are not technically shop fabricated roof curbs for standing seam metal roofs. New curbs will need to be factory fabricated to ensure a weathertight installation.

The total amount to provide this work is ..... \$13,264.02

If you have any questions, please contact me at (319)987-2911.

Submitted by: Brent Miller  
Modern Builders, Inc.

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_



# AIA<sup>®</sup> Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> 2022 Learning Resource Center Roof Improvements 2999 North 10th Street, Marion IA 52302	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: January 31, 2022	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001 Date: July 7, 2022
<b>OWNER:</b> <i>(Name and address)</i> Linn-Mar Community School District 2999 North 10th Street Marion, IA 52302 Project # 1218640	<b>ARCHITECT:</b> <i>(Name and address)</i> Shive-Hattery, Inc. 222 3rd Ave SE Suite 300 Cedar Rapids, IA 52401	<b>CONTRACTOR:</b> <i>(Name and address)</i> Dryspace, Inc. 707 66th Avenue SW Cedar Rapids, IA 52404

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

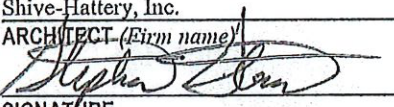
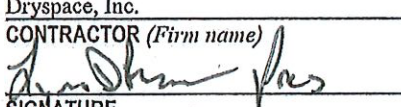
Labor and Materials to install new wood nailer on 310' of parapet wall. ADD \$4,302.00

The original Contract Sum was	\$ 99,219.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 99,219.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,302.00
The new Contract Sum including this Change Order will be	\$ 103,521.00

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>Shive-Hattery, Inc.</u> ARCHITECT <i>(Firm name)</i>  SIGNATURE	<u>Dryspace, Inc.</u> CONTRACTOR <i>(Firm name)</i>  SIGNATURE	<u>Linn-Mar Community School District</u> OWNER <i>(Firm name)</i>  SIGNATURE
<u>Stephen Stewart, Roofing Consultant</u> PRINTED NAME AND TITLE <u>7-7-2022</u> DATE	<u>Lynn Price</u> PRINTED NAME AND TITLE <u>7/8/22</u> DATE	  PRINTED NAME AND TITLE  DATE



**dryspace.com**

319-365-2720 • fax 319-365-2812

707 66th Ave. SW • Cedar Rapids, IA 52404 • info@dryspace.com

July 6, 2022

Stephen Stewart  
Shive – Hattery, Inc  
222 Third Avenue SE Suite 300  
Cedar Rapids, Iowa 52406

Subject: LRC Wood Nailer

We propose to furnish labor and materials to install new wood nailer on 310' of parapet wall.

For the sum of \$4,302.00

If there is an increase in the actual cost of the labor or materials charged to the Contractor in excess of 5% subsequent to making this Agreement, the price set forth in this Agreement shall be increased without the need for a written change order or amendment to the contract to reflect the price increase and additional direct cost to the Contractor. Contractor will submit written documentation of the increased charges to the Prime Contractor/Owner upon request. As an additional remedy, if the actual cost of any line item increases more than 10% subsequent to the making of this Agreement, Contractor, at its sole discretion, may terminate the contract for convenience.

Only the work and materials that are specifically designated above are included in this proposal. This proposal is valid for 30 days from the above date. No change shall bind us unless approved in writing by us. A finance charge of 1 1/2% per month (18% per annum) will be placed on accounts older than 30 days. NOTE: Moisture which has entered the building prior to our installation or repair of the roofing system may result in mold growth. We disclaim any and all responsibility for damages to persons or property arising from or relating to the presence of mold in the building. By executing this contract, Owner [1] releases us from any and all claims Owner and Owner's (a) family members, (b) employees, (c) tenants or (d) any other building occupants may have as a result of such mold growth and [2] agrees to defend, indemnify and hold us harmless from any and all penalties, actions, liabilities, costs, expenses and damages arising from or relating to the presence of mold in Owner's building.

Accepted \_\_\_\_\_

**DRYSPACE, INC.**

Date \_\_\_\_\_

By \_\_\_\_\_

Tony Titus, Estimator