

**PHOTOGRAPHY SERVICES**  
**REQUEST FOR PROPOSAL**

LINN-MAR COMMUNITY SCHOOL DISTRICT, IOWA (the “District”) is soliciting proposals to provide photography services for the District for a minimum of two (2) years but not to exceed five (5) years. These services include the 2022-2023, and 2023-2024 school years, ending June 30, 2024. Additional annual renewals for up to three years are possible.

**Vendor Response:**

Vendor proposals and attachments are to be received no later than 12:00 pm CST on November 19, 2021 in print or email to the following contact:

**Nathan Wear, Associate Superintendent**  
**Linn-Mar Community School District**  
**2999 North 10<sup>th</sup> Street**  
**Marion, Iowa 52302**

**Phone: 319-447-3028**

**Email: [nathan.wear@linnmar.k12.ia.us](mailto:nathan.wear@linnmar.k12.ia.us)**

Faxed responses will not be accepted. Vendor responses received after 12:00 pm on November 19, 2021, will be rejected and not be considered.

Questions about the RFP should be submitted to Nathan Wear, Associate Superintendent, at [nathan.wear@linnmar.k12.ia.us](mailto:nathan.wear@linnmar.k12.ia.us)

**I. PROCEDURES AND PROVISIONS**

1. Service provider or service provider’s designated and qualified agent and lead contact person must have a minimum of five years’ professional experience taking pictures of a kind and quality equal to or better than the sample photographs attached; in lieu of such professional experience, an otherwise qualified provider may substitute a portfolio of pictures of a kind and quality of the sample photographs attached with certification that the photographs are the personal work product of the lead contact person; the lead contact person shall further certify that assistants have significant experience in providing photography services to operations similar to the District.

The District is not responsible for any expense incurred in preparing and submitting a proposal, taking any action in connection with the selection process, or for the costs of any services performed by any firm prior to the execution of a contract with a service provider approved at an open meeting of the Board after legal notice.

Proposals must address the requirements as explained to aid the technical evaluation. All questions posed by the Request for Proposal must be answered concisely and clearly. Proposals that do not address criteria may be rejected.

The District reserves the right to reject any or all proposals or parts thereof, to waive informalities and to enter into such contract or contracts as shall be deemed in the best interests of the District.

At the conclusion of the selection process the contents of the proposals will be placed in the public domain and be open for inspection by interested parties. Nothing submitted for consideration by a provider shall be deemed a trade secret or proprietary information.

The contents of the proposal and any classifications thereto submitted by the successful bidder may become part of the contractual obligation and incorporated by reference into the contract of engagement. All proposals become the property of the District and will not be returned to the bidder.

The terms and conditions of the Request for Proposal and the resulting contracts or activities based upon this Request for Proposal shall be construed in accordance with the laws of Iowa. Wherever differences exist between federal and state statutes or regulations affecting this procurement, interpretation shall be in the direction of that which is most beneficial to the interest of the District.

The offer made by a proposal, and any classifications to that proposal, shall be signed by an officer of the offering firm or a designated agent empowered to bind the firm in a contract.

The District reserves the right to conduct any investigation of the qualifications of any firm that it deems appropriate, negotiate modifications to any of the items proposed in the proposal, request additional information from any firm, reject any or all proposals, or waive any irregularities in the proposal which do not interfere with or impede the District's decision making process.

The District reserves the right, in its sole discretion, to decide not to utilize the services of any selected firm or to terminate the selection without cause and without penalty and the selection of a firm does not assure that any services will ultimately be requested.

## II. CERTIFICATION

Each proposal shall certify that:

1. The proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.
2. The firm certifies that this agency and its principal officials are not debarred, suspended, or otherwise excluded from, or ineligible from, participation in federal assistance programs or activities.
3. Vendor will provide proof of insurance for the following: 1) Comprehensive General Liability, with an aggregate limit of at least \$2,000,000 and \$1,000,000 for bodily injury and property damage for each occurrence; 2) Business Automobile Liability, covering all owned and non-owned and hired automobiles of Vendor with a combined single limit of at least \$1,000,000 for bodily injury and property damage for each accident.

- **Please see attached insurance information.**

## III. EVALUATION PROCESS

It is our intent to review all proposals and to select a service we feel best fits the needs of the District, based on experience, references, and reasonable prices. Bidders should include a list of schools they are currently providing photography services for. If bidder does not currently service any school districts, a list of three to five market references should be included in the proposal.

- **Please see attached pages for a list of schools we currently service, any of which you are welcome to use as references for our business.**

## IV. COMPENSATION

Each firm submitting a proposal shall indicate how the firm expects to be compensated including the rebate that each school receives from pictures sold. If compensated by hourly fees, list the compensation at the various levels providing services. The fees indicated should include all related costs and expenses (except direct out-of-pocket expenses for such things as long distance phone, copying, travel), including but not limited to overhead and support staff for each level.

- **Halverson Photography will provide a commission of \$1 per each student photographed**

## V. SERVICE PROVIDER CONTRACT

Upon approval by the School Board, the selected service provider shall perform services in accordance with the terms and conditions of a contract to be entered into by and between the District and the selected service provider.

### *Elementary Schools (7):*

- Administrative download of images and data to import into their student management program.
- Digital download of high-resolution images that can be provided to the yearbook vendor of choice.
- Complimentary verified class composite, provided to each student whether they purchase a package or not.
- Customized student ID cards to be used for lunch, library and bus pass. Can be one system or multiple. We will tailor the barcode to meet the districts requirements for the programs.
- Customized staff identification cards.
- Color portrait strips with each child's photo to be used for administrative purposes.
- Desk and planner calendars for administrative use.
- Customized MySchool account to track shipments, manage student data, portraits and downloads
- Principals' album (2)
- Two cameras/site for every photography event
- **Halverson Photography will provide the aforementioned services free of charge.**



**Intermediate and Secondary Schools (5):**

- Administrative download of images and data to import into their student management program.
- Digital download of high-resolution images that can be provided to the yearbook vendor of choice.
- Customized student ID cards to be used for lunch, library and bus pass. Can be one system or multiple. We will tailor the barcode to meet the districts requirements for the programs and deliver prior to the start of school in August.
- Customized staff identification cards.
- Replacement ID card system with camera, printer and software to create new and replacement ID's
- Desk and planner calendars for administrative use.
- Customized MySchool account to track shipments, manage student data, portraits and downloads.
  - **Halverson Photography will provide the aforementioned services free of charge.**

**District Administration:**

- Administrative download of images and data to import into their student management program.
- Customized staff identification cards.

Replacement ID card system with camera, printer and software to create new and replacement staff ID's

- Administrative download of images and data to import into their student management Program.
- Customized MySchool account to track shipments, manage student data, portraits and downloads.
- Administrative picture days for all new district staff, and current board members.
  - **Halverson Photography will provide the aforementioned services free of charge**

**Additional:**

- Marketing materials, flyers, and reminders for staff and students for picture day.
- Trained, experienced and courteous photographers.
- Secure, online ordering process.
- 100% satisfaction guarantee on all products.
- Complimentary staff photos to include at least a 2.5 x 3.5 photo.
- Adjustable rebate option to be chosen at district's discretion.
- Multiple packages, options and ala carte items to choose from.
- **Halverson Photography will provide the aforementioned services free of charge.**

**RFP Specification**

1. CERTIFICATION

The undersigned bidder or contractor hereby certifies that he is not barred from bidding on this contract as a result of a violation of either the bid-rigging or bid-rotation provision of Iowa Code 55.314, as amended. Bidder also certifies that he/she has read, understands and agrees that acceptance by Linn-Mar Community School District of the bidder's offer by issuance of a purchase order (specifications and bidding conditions per bid and bid addendums contained therein) will create a binding contract.

2. NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent states that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding. He further states that no person, firm or corporation has, or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

3. SEXUAL HARASSMENT

Each bidder certifies that he has complied with the requirements of Iowa Code Chapter 216, as amended, with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract.

4. NO SMOKING

Bidder agrees that he, his employees and sub-contractors, will abide by the District no smoking policy on all Linn-Mar Community Schools properties.

5. SEXUAL OFFENDER NOTICE – see attachment (A)

6. DEBARMENT CERTIFICATION STATEMENT – see attachment (B)

Signature below signifies bidder's compliance with the six requirements above.

Halverson Photography  
Firm

  
\_\_\_\_\_  
Bidder/Contractor Signature

7 Hawkeye Dr Suite 106  
Address

(319) 339-1276  
Phone

North Liberty, IA 52317  
Address

10/19/2021  
Date

**Please return your completed copy of this page with all pertinent information entered.**

Attachment A

**TO ALL FIRMS, CONTRACTORS, VENDORS, VOLUNTEERS AND EMPLOYEES OF  
THE LINN-MAR COMMUNITY SCHOOL DISTRICT**

The Iowa Legislature has amended the Sex Offender Registry Law (Chapter 692A of the Code of Iowa). This notice and certificate is to assure compliance with the new State of Iowa Sexual Offenders Laws and Regulations. It is your duty to make sure that you, (and for vendors, your employees), are obeying these restrictions.

Prohibited Conduct

Any person on the Sex Offender Registry (SOR) or required to be registered on the SOR and whose conviction involved a sex offense against a minor are now prohibited from:

- Being present on school property (public and nonpublic) without written permission of school administrator or administrator's designee, unless enrolled as a student at the school;
- Being present on or in any vehicle or other conveyance owned, leased, or contracted by a public or nonpublic elementary or secondary school without the written permission of the school administrator or school administrator's designee when the vehicle is in use to transport students to or from a school or school-related activities, unless enrolled as a student at the school or unless the vehicle is simultaneously made available to the public as a form of public transportation.

Note that the law does not give school administrators the option of granting written permission or waiving the following restrictions:

- Operating, managing, being employed by, or acting as a contractor or volunteer at a public or nonpublic elementary or secondary school.
- Loitering within 300 feet of the school's boundary, unless enrolled as a student at the school;
- Loitering on or within three hundred feet of the premises of any place intended primarily for the use of minors including but not limited to a playground available to the public, a children's play area available to the public, recreational or sport-related activity area when in use by a minor, or a swimming or wading pool available to the public when in use by a minor. Note: This includes property owned by others, but used for school activities. Permitted Conduct

Any person on the Sex Offender Registry (SOR) or required to be registered on the SOR and whose conviction involved a sex offense against a minor:



- Who is legally entitled to vote may be on school property solely for the period of time reasonably necessary to exercise the right to vote in a public election if the polling location of the offender is located in a school;
- Who is the parent or legal guardian of a minor may be on school property solely during the period of time reasonably necessary to transport the offender's own minor child or ward to or from a school

**CERTIFICATE OF COMPLIANCE**

\_\_\_ I CERTIFY THAT I AM A VENDOR, FIRM, CONTRACTOR or AGENCY to the Linn-Mar Community School District and that I and all employees are in compliance with the new Sex Offender Registry Laws and Regulations who would be on or within 300 feet of the school's boundary. I further certify that no employees who service the Linn-Mar Community School District are sexual offenders whose conviction involved a sex offense against a minor.

Business Name: Halverson Photography

Jim Halverson  
Print Name

Partner  
Title

  
\_\_\_\_\_  
Signature

10/19/2021  
Date

**Please return your completed copy of this page with all pertinent information entered.**

Attachment B

ACKNOWLEDGMENT AND CERTIFICATION  
**DEBARMENT CERTIFICATION STATEMENT**

**Linn-Mar Community School District**

These rules shall apply to all companies submitting a response to the Linn-Mar Community School District request.

Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds for \$25,000 or more, and all sub recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.

Website: <https://www.epls.gov/epls/search.do>

In signing this Acknowledgment and Certification, the person signing on behalf of the Company hereby acknowledges that he/she understands its terms, and that he/she has signed it knowingly and voluntarily.

Dated: 10/19/2021

Halverson Photography  
("Company")

By:  \_\_\_\_\_  
(Signature)

Printed Name: Jim Halverson

Title: Partner

In consideration to the obligations set forth in this request, my signature below indicates my agreement to the terms specified by Linn-Mar Schools in regard to school photography beginning 2022, until I have been notified otherwise.

Dated: 12/10/2021

Halverson Photography  
("Company")

By:  \_\_\_\_\_  
(Signature)

Printed Name: Jim Halverson

Title: Partner



## Marzano Resources Purchase Agreement

Effective January 6, 2022, Marzano Resources, LLC ("Marzano Resources") located at 555 N. Morton St., Bloomington, IN 47404 and Linn-Mar Community Schools ("Customer") located at 2999 North 10th Street, Marion, IA 52302 agree as follows:

1. **Summary of Products and Services:** Customer will purchase the following Marzano Resources products and services ("Products"). Additional Products may be added by mutual written Agreement.

| Products and Services            | Total             |
|----------------------------------|-------------------|
| Virtual Professional Development | \$3,300.00        |
| <b>Total</b>                     | <b>\$3,300.00</b> |

2. **Payment Terms:** Customer will provide Marzano Resources with a purchase order made out to Marzano Resources, 555 N. Morton St., Bloomington, IN 47404, for the full amount due under this Agreement upon execution of this Agreement (the "Purchase Order Due Date"). A non-refundable deposit of 20% of the Professional Development amount will be invoiced upon execution of this Agreement. The total includes any travel, lodging, and incidental expenses incurred by Marzano Resources. All payments are due net 30 days from the actual date of invoice. All past due invoices are subject to a finance charge of 1.5% monthly. Marzano Resources will invoice Customer off of the purchase order based on the following schedule:

| Description   | Payment    | Expected Invoice Date       |
|---|------------|-----------------------------|
| 20% Deposit (non-refundable)                            | \$660.00   | Upon execution of Agreement |
| TBD – Level 2 Data Coaching;<br>Excelsior Middle School | \$1,320.00 | TBD                         |
| TBD – Level 2 Data Coaching; Wilkins<br>Elementary      | \$1,320.00 | TBD                         |

### 3. Professional Development

- 3.1. **Description of Services:** Marzano Resources agrees to provide a speaker, Joseph Miniscalco ("Associate"), to disseminate information for Customer on the topic of *HRS Level 2 Survey Data Coaching* on TBD dates.
- 3.2. **Presentation Materials:** Customer will reproduce any handouts and other print materials related to the services and will notify the Associate directly of any deadlines for reproduction.
- 3.3. **Venue and Audio/Visual Equipment:** Customer will provide a venue, audio/video equipment, and technical support for all sessions in accordance with the technology requirements described in Exhibit A. Marzano Resources may terminate this Agreement if Customer's equipment is not up to the required standard by 30 days prior to the start of the services. If Customer's equipment fails during the services, Customer will still be liable for the full amount.

### 4. General Terms

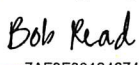




- 4.1. Intellectual Property:** Customer acknowledges that Marzano Resources or Associate owns the copyrights to all tangible or electronic presentation materials, handouts, and/or program books used in conjunction with services performed under this Agreement and that no materials will be developed specifically for Customer. Marzano Resources will retain all copyrights owned prior to entering this Agreement, and Customer may not reproduce any materials not designated reproducible without the express written permission of Marzano Resources. All audio, video, and digital recording of the services by Customer is prohibited.
- 4.2. Force Majeure:** If an event beyond the parties' control makes performance impossible, illegal, or commercially impracticable (a "Force Majeure Event"), the parties will proceed as follows:
- a. If a Force Majeure Event prevents services from occurring onsite, the parties will arrange for the affected services to be delivered virtually on the scheduled dates.
  - b. If a Force Majeure Event prevents services from occurring as scheduled, the parties will use best efforts to reschedule or make substitutions for affected services or products.
  - c. If a Force Majeure Event prevents performance entirely, neither party will have any further liability to the other party for the prevented performance.
  - d. All obligations unaffected by a Force Majeure Event will remain in place.
- 4.3. Termination:** Marzano Resources may terminate this Agreement if Marzano Resources has not received a purchase order by the Purchase Order Due Date.
- a. **Professional Development:** If Customer cancels any Professional Development Services within 90 days of the scheduled date for any reason but Force Majeure, Customer will reimburse Marzano Resources for any reasonable business expenses incurred in anticipation of performance of this Agreement that exceed the amount of the deposit. If events beyond the parties' control make performance on the scheduled dates impossible, the parties will make a good faith effort to reschedule the Professional Development Services.
  - b. **Resource Returns and Refunds:** Resource returns and refunds will be handled by the Return Policy outlines at <https://www.marzanoresources.com/customer-service/product-orders>.
- 4.4. Entire Agreement:** This Agreement and any exhibits attached hereto constitute the entire agreement of the parties and supersede any prior or contemporaneous written or oral understanding or agreement. No waiver or modification of any of the terms of the Agreement will be effective unless made in writing and signed by both parties, and the unenforceability, invalidity, or illegality of any provision of this Agreement will not render the other provisions unenforceable, invalid, or illegal. Any waiver by either party of any default or breach hereunder will not constitute a waiver of any provision of this Agreement or of any subsequent default or breach of the same or a different kind.



This Agreement is acknowledged and accepted by Customer and Marzano Resources:

|   |                 |  |             |
|---|-----------------|--|-------------|
| <small>DocuSigned by:</small><br><br><small>7AF3F0012407400...</small> | <u>1/6/2022</u> |  |             |
| <u>Bob Read</u>   | <u>Date</u>     | <u>Kate Weber</u>  | <u>Date</u> |
| Associate Superintendent of Elementary<br>Linn-Mar Community Schools  |                 | Director of Professional Development<br>Marzano Resources, LLC |             |

Brittania Morey Date  
Linn-Mar School Board President

Please email this Agreement to Kate Eastman at [Kate.Eastman@marzanoresources.com](mailto:Kate.Eastman@marzanoresources.com) or fax to 866.868.5478.



## Exhibit A

### Technical Requirements for an Interactive Web Conference (IWC)

*If any of the requirements below are not available, please contact your PD Representative immediately.*

|                                 | PC/Windows  | Macintosh   |
|---------------------------------|---|---|
| <b>SYSTEM REQUIREMENTS</b>      | <ul style="list-style-type: none"> <li>• Windows 2003 Server, Windows XP, Windows Vista, Windows 7 or above</li> <li>• Internet Explorer 8 or above, OR Firefox 4 or above, OR Chrome 5 or above</li> <li>• Intel or AMD processor (2.4 GHz or More)</li> <li>• At least 2 GB RAM</li> <li>• 700 Kbps or more for simultaneous screen sharing, video, and audio conferencing</li> </ul> | <ul style="list-style-type: none"> <li>• Mac OS X 10.6 or above</li> <li>• Safari 3 or above, OR Firefox 4 or above, OR Chrome 5 or above</li> <li>• 2.4 GHz Intel processor (Core 2 Duo)</li> <li>• At least 1 GB RAM</li> <li>• 700 Kbps or more for simultaneous screen sharing, video and audio conferencing</li> </ul> |
| <b>VIDEO/AUDIO REQUIREMENTS</b> | <ul style="list-style-type: none"> <li>• A sound card installed in your computer</li> <li>• Microphone and speakers connected to your computer or a telephone with conference-call capabilities</li> <li>• Web camera at one viewing site</li> </ul>  |   |
| <b>SITE REQUIREMENTS</b>        | <ul style="list-style-type: none"> <li>• Hard line Internet connection</li> <li>• Projector, monitor, or whiteboard to view the IWC session</li> <li>• Suggested: Tech contact in attendance and available for troubleshooting at time of web conference</li> </ul>   |   |

# Independent Contractor Agreement



Please provide all information requested and sign page two.

**WHEREAS**, Linn-Mar Community School District ("District"), a school corporation, intends to contract with ABILITY PHYSICAL THERAPY, Independent Contractor ("IC"), for the performance of certain services,

**THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:**

1. **SERVICES TO BE PERFORMED:** Speed: Ability Sessions
2. **GROUP/DEPARTMENT WORKING WITH:** Athletics (Weight room Act # 8068)
3. **AMOUNT OF PAYMENT:** 20 sessions x \$40 = \$800

Total fees for services performed under this agreement will be paid by the district within 30 days after receipt of invoice from the IC upon completion of all services on MARCH 11, 2022, which is the date of completion. An invoice for services should be sent to: Linn-Mar Community School District, Attn: Accounts Payable, 2999 N 10<sup>th</sup> Street, Marion, IA 52302.

4. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this independent contractor agreement create an IC relationship between them. The district is interested only in the end results achieved by the services of the IC and that they conform to the requirements specified in this agreement. The manner of achieving these results and the right to exercise control or direction as to the details, means, and methods by which the services are completed is the responsibility of the IC. The IC is not an agent or employee of the district for any purpose. Neither party shall be considered to be an agent, master, or servant of the other party for any purpose whatsoever and neither has any authority to enter into any contract, assume any obligations, or make any warranties or representations on behalf of the other. The district is not responsible for deducting from payments to the IC any amounts for taxes, insurance, or other similar items relating to the IC. Accordingly, the IC shall be responsible for payment of all taxes arising out of the IC's activities in accordance with this independent contractor agreement, including by way of illustration but not limitation: federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees, as required. The IC shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to the IC under the terms of this independent contractor agreement.
5. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to the IC. The payroll or employment taxes that are subject to this paragraph include but are not limited to: FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax, and state unemployment insurance tax.
6. **FRINGE BENEFITS:** The IC is not eligible for and shall not participate in any employee pension, health, disability, or other fringe benefit plan of the district.



7. **INSURANCE:** No workers' compensation insurance or any other type of insurance (including but not limited to professional liability insurance) has been or will be obtained by the district on account of the IC. The IC shall comply with the workers' compensation laws (and all other applicable laws) with respect to the IC's employment.

8. **INDEMNIFICATION:** The IC shall indemnify and hold the district harmless from and against all liabilities, claims, debts, taxes, obligations, costs, and expenses (including reasonable attorney's fees, court costs, and costs of appeals) that the district may incur or sustain as a result of any breach of this independent contractor agreement or negligent or other wrongful conduct in the performance of this independent contractor agreement by the IC, or as a result of failure to pay any employment or income taxes arising out of the IC's performance of services for the district. If a suit, action, arbitration, or other proceeding is instituted in connection with any controversy arising out of this agreement or to interpret or enforce any rights under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney's fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.

9. **TERM:** This agreement shall begin on JAN 4, 20 22 and shall continue in effect until MARCH 11, 20 22, unless earlier terminated by either party in accordance with Section 11.

10. **TERMINATION:** This agreement may be terminated by either party without cause upon seven (7) days written notice. Upon termination, the IC shall be compensated for all work performed prior to the date of termination.

11. **ASSIGNMENT:** The IC acknowledges their services are unique and personal. Accordingly, the IC may not assign IC rights or delegate IC duties or obligations under this independent contractor agreement without the prior written consent of the district.


12. **AMENDMENTS:** This independent contractor agreement may be supplemented, amended, or revised only in writing by mutual agreement of the parties.

13. **GOVERNING LAW:** This independent contractor agreement shall be governed by and construed pursuant to the laws of the State of Iowa.

14. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises, or agreements (oral or otherwise) shall be of any force or effect.

This agreement is signed and dated this 14<sup>th</sup> day of December, 20 21.

**Independent Contractor Signature:**



Title: President

Michael S. Reilly

**Linn-Mar CSD Representative Signature:**

\_\_\_\_\_

Title: School Board President

**Please return this form to the Linn-Mar CSD Business Office – 2999 N 10<sup>th</sup> St, Marion IA 52302**

epar/reg.

# Independent Contractor Agreement



Please provide all information requested and sign page two.

WHEREAS, Linn-Mar Community School District ("District"), a school corporation, intends to contract with Tyler Hendricksen, Independent Contractor ("IC"), for the performance of certain services,

**THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:**

1. **SERVICES TO BE PERFORMED:** Sectional coaching
2. **GROUP/DEPARTMENT WORKING WITH:** Linn-Mar Orchestra
3. **AMOUNT OF PAYMENT:** \$60 per hour


Total fees for services performed under this agreement will be paid by the district within 30 days after receipt of invoice from the IC upon completion of all services on June 1, 2022, which is the date of completion. *An invoice for services should be sent to: Linn-Mar Community School District, Attn: Accounts Payable, 2999 N 10<sup>th</sup> Street, Marion, IA 52302.*

4. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this independent contractor agreement create an IC relationship between them. The district is interested only in the end results achieved by the services of the IC and that they conform to the requirements specified in this agreement. The manner of achieving these results and the right to exercise control or direction as to the details, means, and methods by which the services are completed is the responsibility of the IC. The IC is not an agent or employee of the district for any purpose. Neither party shall be considered to be an agent, master, or servant of the other party for any purpose whatsoever and neither has any authority to enter into any contract, assume any obligations, or make any warranties or representations on behalf of the other. The district is not responsible for deducting from payments to the IC any amounts for taxes, insurance, or other similar items relating to the IC. Accordingly, the IC shall be responsible for payment of all taxes arising out of the IC's activities in accordance with this independent contractor agreement, including by way of illustration but not limitation: federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees, as required. The IC shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to the IC under the terms of this independent contractor agreement.
5. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to the IC. The payroll or employment taxes that are subject to this paragraph include but are not limited to: FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax, and state unemployment insurance tax.
6. **FRINGE BENEFITS:** The IC is not eligible for and shall not participate in any employee pension, health, disability, or other fringe benefit plan of the district.

7. **INSURANCE:** No workers' compensation insurance or any other type of insurance (including but not limited to professional liability insurance) has been or will be obtained by the district on account of the IC. The IC shall comply with the workers' compensation laws (and all other applicable laws) with respect to the IC's employment.
8. **INDEMNIFICATION:** The IC shall indemnify and hold the district harmless from and against all liabilities, claims, debts, taxes, obligations, costs, and expenses (including reasonable attorney's fees, court costs, and costs of appeals) that the district may incur or sustain as a result of any breach of this independent contractor agreement or negligent or other wrongful conduct in the performance of this independent contractor agreement by the IC, or as a result of failure to pay any employment or income taxes arising out of the IC's performance of services for the district. If a suit, action, arbitration, or other proceeding is instituted in connection with any controversy arising out of this agreement or to interpret or enforce any rights under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney's fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.
9. **TERM:** This agreement shall begin on September 1, 2021 and shall continue in effect until June 1, 2022, unless earlier terminated by either party in accordance with Section 11.
10. **TERMINATION:** This agreement may be terminated by either party without cause upon seven (7) days written notice. Upon termination, the IC shall be compensated for all work performed prior to the date of termination.
11. **ASSIGNMENT:** The IC acknowledges their services are unique and personal. Accordingly, the IC may not assign IC rights or delegate IC duties or obligations under this independent contractor agreement without the prior written consent of the district.
12. **AMENDMENTS:** This independent contractor agreement may be supplemented, amended, or revised only in writing by mutual agreement of the parties.
13. **GOVERNING LAW:** This independent contractor agreement shall be governed by and construed pursuant to the laws of the State of Iowa.
14. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises, or agreements (oral or otherwise) shall be of any force or effect.

This agreement is signed and dated this 1<sup>st</sup> day of September, 2021.

**Independent Contractor Signature:**

  
 Title: DM A

**Linn-Mar CSD Representative Signature:**

\_\_\_\_\_  
 Title: School Board President

**Please return this form to the Linn-Mar CSD Business Office – 2999 N 10<sup>th</sup> St, Marion IA 52302**



# Independent Contractor Agreement



*Please provide all information requested and sign page two.*

**WHEREAS**, Linn-Mar Community School District ("District"), a school corporation, intends to contract with Johannes Wallmann, Independent Contractor ("IC"), for the performance of certain services,

**THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:**

1. **SERVICES TO BE PERFORMED:** Java 'n Jazz guest artist and clinician
2. **GROUP/DEPARTMENT WORKING WITH:** High school jazz bands
3. **AMOUNT OF PAYMENT:** \$750.00

Total fees for services performed under this agreement will be paid by the district within 30 days after receipt of invoice from the IC upon completion of all services on January 21, 2022, which is the date of completion. *An invoice for services should be sent to: Linn-Mar Community School District, Attn: Accounts Payable, 2999 N 10<sup>th</sup> Street, Marion, IA 52302.*

4. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this independent contractor agreement create an IC relationship between them. The district is interested only in the end results achieved by the services of the IC and that they conform to the requirements specified in this agreement. The manner of achieving these results and the right to exercise control or direction as to the details, means, and methods by which the services are completed is the responsibility of the IC. The IC is not an agent or employee of the district for any purpose. Neither party shall be considered to be an agent, master, or servant of the other party for any purpose whatsoever and neither has any authority to enter into any contract, assume any obligations, or make any warranties or representations on behalf of the other. The district is not responsible for deducting from payments to the IC any amounts for taxes, insurance, or other similar items relating to the IC. Accordingly, the IC shall be responsible for payment of all taxes arising out of the IC's activities in accordance with this independent contractor agreement, including by way of illustration but not limitation: federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees, as required. The IC shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to the IC under the terms of this independent contractor agreement.
5. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to the IC. The payroll or employment taxes that are subject to this paragraph include but are not limited to: FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax, and state unemployment insurance tax.
6. **FRINGE BENEFITS:** The IC is not eligible for and shall not participate in any employee pension, health, disability, or other fringe benefit plan of the district.



7. **INSURANCE:** No workers' compensation insurance or any other type of insurance (including but not limited to professional liability insurance) has been or will be obtained by the district on account of the IC. The IC shall comply with the workers' compensation laws (and all other applicable laws) with respect to the IC's employment.
8. **INDEMNIFICATION:** The IC shall indemnify and hold the district harmless from and against all liabilities, claims, debts, taxes, obligations, costs, and expenses (including reasonable attorney's fees, court costs, and costs of appeals) that the district may incur or sustain as a result of any breach of this independent contractor agreement or negligent or other wrongful conduct in the performance of this independent contractor agreement by the IC, or as a result of failure to pay any employment or income taxes arising out of the IC's performance of services for the district. If a suit, action, arbitration, or other proceeding is instituted in connection with any controversy arising out of this agreement or to interpret or enforce any rights under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney's fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.
9. **TERM:** This agreement shall begin on January 21, 20 22 and shall continue in effect until January 21, 20 22, unless earlier terminated by either party in accordance with Section 11.
10. **TERMINATION:** This agreement may be terminated by either party without cause upon seven (7) days written notice. Upon termination, the IC shall be compensated for all work performed prior to the date of termination.
11. **ASSIGNMENT:** The IC acknowledges their services are unique and personal. Accordingly, the IC may not assign IC rights or delegate IC duties or obligations under this independent contractor agreement without the prior written consent of the district.
12. **AMENDMENTS:** This independent contractor agreement may be supplemented, amended, or revised only in writing by mutual agreement of the parties.
13. **GOVERNING LAW:** This independent contractor agreement shall be governed by and construed pursuant to the laws of the State of Iowa.
14. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises, or agreements (oral or otherwise) shall be of any force or effect.

This agreement is signed and dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**Independent Contractor Signature:**

**Linn-Mar CSD Representative Signature:**

\_\_\_\_\_  
 Title: \_\_\_\_\_

\_\_\_\_\_  
 Title: School Board President

***Please return this form to the Linn-Mar CSD Business Office – 2999 N 10<sup>th</sup> St, Marion IA 52302***

LICENSE AGREEMENT  
COMMERCIAL

This license agreement (“Agreement”) is made on the Effective Date, as defined in the signature block, by Linn-Mar Community School District, an Iowa school corporation (“Licensor”), and the undersigned (“Licensee”).

1. Definitions

1.1 “Trademarks” means the word and logo marks depicted in Exhibit A.

1.2 “Licensed Product” means products bearing the Trademarks.

1.3 “Royalty Rate” means the percentage defined in Exhibit B.

1.4 “Net Sales” means Licensee’s gross invoice amount billed to customers of Licensed Products, less discounts and allowances actually shown on the invoice and, further, less any bona fide returns supported by credit memoranda actually issued to the customers. No other costs incurred in the manufacturing, selling, advertising, and distribution of the Licensed Products shall be deducted nor shall any deduction be allowed for any uncollectible accounts or allowances.

1.5 “Licensed Market” means the types of products that may be marked with the Trademarks, as defined in Exhibit B.

1.6 “Customers” means the people to whom Licensed Products may be sold, as defined in Exhibit B.

1.7 “Term” means the period of time, as defined in Exhibit B, starting from the Effective Date.

2. LICENSE

2.1 Scope of License. Licensor grants to Licensee a non-exclusive license to make, have made and sell Licensed Products in the Licensed Market throughout the world to Customers. Licensee shall not have the right to sub-license beyond the extent necessary to manufacture the Licensed Products. Licensee shall make no other use of the Trademarks.

2.2 Royalty. Licensee shall pay Licensor a royalty equal to the Royalty Rate times Net Sales.

2.3 Code of Conduct. The grant of the license to the Licensee is contingent upon Licensee agreeing to and adhering to the Code of Conduct, attached at Exhibit C.

3. LICENSOR’S CONTROL

3.1 In order to protect and preserve Licensor's rights in the Trademarks, Licensee agrees that (i) prior to the first use of the Trademarks by Licensee, Licensee shall obtain Licensor's approval of all aspects of such use, including quality of the Licensed Product; and (ii) once Licensee's use of the Trademarks is initially approved by Licensor, any subsequent modification in such use, including changes in quality of the Licensed Product, must be reviewed and approved by Licensor prior to implementation of such modification. Licensor may terminate this Agreement if Licensee fails to abide by these quality control provisions.

#### 4. USE OF THE TRADEMARK

4.1 Trademark Format. Licensor retains the right to specify, from time to time, the format in which Licensee shall use the Trademarks, and Licensee shall only use the Trademarks in a format approved by Licensor.

4.2 Proper Notice and Acknowledgment. Every use of the Trademark by Licensee shall incorporate a superscript TM or a circle enclosing an R, as directed by Licensor.

4.3 Impairment of Licensor's Rights. Whether during or after the term of this Agreement, Licensee shall not challenge or otherwise impair Licensor's rights in the Trademarks. Licensee shall not apply for the registration of, or cause or allow the filing of an application for the registration of, a tradename, trademark or service mark which is identical to or confusingly similar to any of the Trademarks.

4.4 Licensor's Rights and Remedies. Licensee agrees that Licensor retains, and may exercise, all rights and remedies available to Licensor as a result of Licensee's breach of this Agreement, misuse of the Trademarks, or any other use of the Trademarks by Licensee which is not expressly permitted by this Agreement.

#### 5. TERMINATION

5.1 Termination without Cause. Either party may terminate this Agreement, with or without cause, by delivering written notice of termination to the other party, and, unless a later date is specified in such notice, termination shall be effective thirty (30) days after the date such notice is given.

5.2 Termination for Cause. Notwithstanding the provisions of Section 5.1, this Agreement shall automatically terminate without notice from Licensor if: (i) Licensee violates the Code of Conduct; (ii) Licensee attempts to assign, transfer or otherwise convey, without first obtaining Licensor's written consent, any of the rights granted to Licensee; (iii) Licensee fails to obtain Licensor's approval of Licensee's use of the Trademark in accordance with Section 3 of this Agreement; (iv) Licensee uses the Trademark in a manner in violation of, or otherwise inconsistent with, the restrictions imposed by or in connection with Section 4 of this Agreement; or (v) Licensee uses the

Trademark in a manner not expressly permitted by this Agreement.

5.3 Effect of Termination. All rights granted by this Agreement, shall expire upon termination of this Agreement, and upon termination Licensee shall immediately cease and desist from all further use of the Trademarks, except that Licensee may continue to sell off Licensed Products in its inventory for a period of ninety (90) days.

## 6. REPORTING AND PAYMENTS

6.1 Licensee shall provide Licensor a report within thirty (30) of the end of each Reporting Period, as defined in Exhibit B. The report shall detail the number of Licensed Products sold, the Net Sales of Licensed Products and royalties due. The report shall be accompanied by payment of the royalties due. If no royalties are due, the report shall so state.

## 7. MISCELLANEOUS

7.1 Indemnification. Licensee agrees to indemnify and hold harmless Licensor and its board, officers, employees and contractors from any and all claims or allegations for damage or injury to persons or property or for loss of life or limb under any product liability, tort liability or similar cause of action arising out of or in connection with (i) its activities or (ii) the use of Licensed Products by third parties.

7.2 Assignment. Except as permitted, Licensee shall not assign, sublicense, transfer, or otherwise convey Licensee's rights or obligations without Licensor's prior written consent.

7.3 Applicable Law. This Agreement shall be interpreted, construed, and enforced pursuant to, and in accordance with, the laws of the State of Iowa. Parties agree that jurisdiction is proper in the courts of Linn County, Iowa.

7.4 Entire Agreement. This Agreement supersedes all previous agreements, understandings, and arrangements between the parties, whether oral or written, and constitutes the entire agreement between the parties.

7.5 Amendments. This Agreement may not be modified except by an agreement in writing executed by the parties hereto.

7.6 Waivers. The waiver by either party of a breach or other violation of any provision of this Agreement shall not operate as a waiver of any subsequent breach of the same or other provision of this Agreement.

7.7 Notice. All communication to be given under this Agreement shall be in writing and shall be delivered by hand, by facsimile, by registered or certified mail through the United States postal service, or by courier service at the addresses listed below.



7.8 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed by their duly authorized representatives as of the date first set forth above.


*Please print (except for your signature) and provide all the information requested.*

**Licensee: (Commercial)**

Full Name of Team/Entity: Chiopyle Prints, Inc.  
*(Example: LM Starz 3<sup>rd</sup> Gr Girls' BB Team)*

Contact's Title/Position: PRESIDENT  
*(Example: Head Coach)*

Contact's Printed Name: CHARLES ANDERSON

Contact's Signature:  Date Signed: 1-7-21

How to Reach Contact: Phone: 1-800-365-7365  
Email: hscs1@chiopyleprints.com  
Full Address: 410 Dinnerbell Rd  
Chiopyle, PA 15470

**Licensors:**

Linn-Mar Community School District  
2999 N 10<sup>th</sup> Street, Marion, IA 52302  
District Contact: JT Anderson, Chief Financial/Operating Officer  
Email: [jtanderson@Linnmar.k12.ia.us](mailto:jtanderson@Linnmar.k12.ia.us)  
Phone: 319-447-3008

Approver's Printed Name & Title: \_\_\_\_\_

Approver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Exhibit A



a)



b)



c)



d)



e)



f)

g) Linn-Mar Community School District

h) Linn-Mar Lions

Exhibit B

Commercial

Royalty Rate: 8%

Licensed Markets: Everything not prohibited by the Code of Conduct

Customers: Everyone

Term: 1 year

Reporting Period: Quarterly

CODE OF CONDUCT  
COMMERCIAL

**Prohibited Items.** License shall not use any Trademarks in connection with the promotion of sexual activity or tobacco, alcohol or illegal drug use including refraining from using the Trademarks: i) in combinations with any positive or neutral mention of sexual activity, tobacco, alcohol or illegal drugs; and ii) on any item used during sexual activity or used for consuming tobacco, alcohol or illegal drugs.

**Supplier Performance.** Licensee is expected to provide the highest level of ethics and service in all business facets which include categories such as products and services, delivery, administration, and customer service. Licensee shall not engage in unscrupulous business practices and misrepresentations of any type. Licensee and its representatives shall be courteous, considerate, prompt, and businesslike with those whom they deal including employers, employees, suppliers, and the general public. Licensees may be subject to formal evaluations.

**Gifts.** Licensor's officials and employees cannot accept anything of value from a Licensee, such as personal gifts or gratuities, which may be construed to have been given to influence the official or employee.

**Compensation.** Licensee shall ensure that its employees and the employees of all its subcontractors, shall earn at least the minimum wage as required by the law of the location of manufacture.

**Working Conditions.** Licensee shall provide a safe and healthy working environment, and have a safety program that proactively identifies and eliminates workplace hazards. Employees shall not be required to work more than the limits on the regular hours allowed by the law of the location of manufacture.

**Worker Rights.** Employees of Licensee and sub-contractors shall have the right to speak up about working conditions without fear of retaliation. No employee may be subjected to physical, sexual or verbal harassment. No employee may be discriminated against in employment in any way on the basis of race, creed, color, religion, gender, age, national origin, marital status, sexual orientation, gender identity, covered military veteran, disability, genetic information, familial status, physical attribute, political belief/party preference, or socio-economic status.

**Legal Compliance.** Licensee shall comply with all the laws and regulations governing the workplace and Licensees conduct of its business affairs. Where there are differences or conflicts with this Code of Conduct and the applicable laws, the higher standard will prevail.



## School Finance Report December 31, 2020

### 50% of the School Year Complete

|                                   | Current Budget<br>(amended) | Beginning Fund<br>Balance | Y-T-D Revenue       | Exp<br>This Mon     | Exp. Last<br>Month | Exp Y-T-D           | % Exp<br>(Budget) |  | Balance<br>(Budget) | Balance<br>(Revenues) | Balance<br>(Fund) |
|-----------------------------------|-----------------------------|---------------------------|---------------------|---------------------|--------------------|---------------------|-------------------|--|---------------------|-----------------------|-------------------|
| 1) Instructional (1000-1999)      | \$67,375,000                |                           |                     | \$4,725,843         | \$5,243,424        | \$20,807,377        | 30.9%             |  | \$46,567,623        |                       |                   |
| 2) Support Services(2000-2999)    | \$31,062,500                |                           |                     | \$2,391,411         | \$2,304,084        | \$13,216,157        | 42.5%             |  | \$17,846,343        |                       |                   |
| 3) Non-Instructional(3000-3999)   | \$4,657,000                 |                           |                     | \$261,957           | \$317,668          | \$962,173           | 20.7%             |  | \$3,694,827         |                       |                   |
| 4) Other Expenditures((4000-6100) | \$44,484,045                |                           |                     | \$3,896,577         | \$1,163,160        | \$20,487,698        | 46.1%             |  | \$23,996,347        |                       |                   |
| 5) Interfund Transfers            | \$7,295,000                 |                           |                     | \$560,510           | \$503,960          | \$3,080,310         | 42.2%             |  | \$4,214,690         |                       |                   |
| <b>Total</b>                      | <b>\$154,873,545</b>        |                           |                     | <b>\$11,836,298</b> | <b>\$9,532,296</b> | <b>\$58,553,716</b> | <b>37.8%</b>      |  | <b>\$96,319,829</b> |                       |                   |
| Operating Fund-10                 | \$96,404,045                | \$11,059,393              | \$39,669,157        | \$7,291,961         | \$7,388,645        | \$32,379,262        | 33.6%             |  | 64,024,783          | 7,289,894             | 18,349,287        |
| Activity-21                       | \$1,675,000                 | \$739,773                 | \$218,131           | \$41,270            | \$28,528           | \$237,546           | 14.2%             |  | 1,437,454           | (19,415)              | 720,357           |
| Management-22                     | \$1,247,000                 | \$1,997,348               | \$461,215           | \$19,207            | \$27,719           | \$1,271,984         | 102.0%            |  | (24,984)            | (810,769)             | 1,186,579         |
| PERL-24                           | \$817,000                   | \$649,904                 | \$168,212           | \$126,271           | \$52,071           | \$616,762           | 75.5%             |  | 200,238             | (448,551)             | 201,354           |
| SAVE-33                           | \$9,255,500                 | \$6,732,383               | \$3,453,122         | \$522,819           | \$836,342          | \$3,962,142         | 42.8%             |  | 5,293,358           | (509,020)             | 6,223,363         |
| Other Capital Projects-31, 32, 35 | \$24,000,000                | \$13,262,296              | \$272,520           | \$2,205,287         | \$332,486          | \$13,096,035        | 54.6%             |  | 10,903,965          | (12,823,516)          | 438,780           |
| PPEL-36                           | \$4,425,000                 | \$2,193,252               | \$9,071,321         | \$509,173           | \$487,242          | \$3,055,208         | 69.0%             |  | 1,369,792           | 6,016,113             | 8,209,365         |
| Debt Service-40                   | \$12,500,000                | \$712,711                 | \$6,108,871         | \$861,594           | \$64,845           | \$2,959,489         | 23.7%             |  | 9,540,511           | 3,149,382             | 3,862,093         |
| Nutrition-61                      | \$4,100,000                 | \$951,444                 | \$654,461           | \$248,731           | \$301,283          | \$931,989           | 22.7%             |  | 3,168,011           | (277,528)             | 673,916           |
| Aquatic Center-65                 | \$375,000                   | \$55,071                  | \$25,433            | \$6,139             | \$9,430            | \$24,868            | 6.6%              |  | 350,132             | 565                   | 55,636            |
| Student Store-68                  | \$75,000                    | \$13,164                  | \$25,149            | \$3,847             | \$3,706            | \$18,429            | 24.6%             |  | 56,571              | 6,720                 | 19,884            |
| <b>Total</b>                      | <b>\$154,873,545</b>        | <b>\$38,366,738</b>       | <b>\$60,127,591</b> | <b>\$11,836,298</b> | <b>\$9,532,296</b> | <b>\$58,553,716</b> | <b>37.8%</b>      |  | <b>96,319,829</b>   | <b>1,573,875</b>      | <b>39,940,614</b> |

## Linn-Mar Community School District

### Cash Balances

Fiscal Year: 2020-2021

Date Range: 12/01/2020 - 12/31/2020

| Account Number               | Title                     | Beginning Balance | Increases<br>Debits | Decreases<br>Credits | Cash Balance  |
|------------------------------|---------------------------|-------------------|---------------------|----------------------|---------------|
| 10.0001.0000.000.0000.101000 | CASH IN BANK              | 18,358,035.17     | 6,135,912.47        | 7,020,801.68         | 17,473,145.96 |
| 10.0002.0000.000.0000.101000 | CASH IN BANK              | 5,101.27          | 1.06                | 0.00                 | 5,102.33      |
| 10.0008.0000.000.0000.101000 | CASH IN BANK              | 1,039,816.55      | 264.21              | 0.00                 | 1,040,080.76  |
| 21.0001.0000.000.0000.101000 | CASH IN BANK              | 2,321.93          | 2,948.57            | 2,948.57             | 2,321.93      |
| 21.0002.0000.000.0000.101000 | CASH IN BANK              | 737,884.66        | 35,329.05           | 61,329.27            | 711,884.44    |
| 22.0006.0000.000.0000.101000 | CASH IN BANK              | 1,184,038.74      | 21,747.32           | 19,207.06            | 1,186,579.00  |
| 24.0001.0000.000.0000.101000 | CASH IN BANK              | 0.00              | 3,259.00            | 3,259.00             | 0.00          |
| 24.0003.0000.000.0000.101000 | CASH IN BANK              | 329,060.19        | 8,459.28            | 126,253.98           | 211,265.49    |
| 33.0000.0000.000.0000.111010 | 1.885 REV BOND RESERVE CD | 1,885,000.00      | 0.00                | 0.00                 | 1,885,000.00  |
| 33.0000.0000.000.0000.111012 | 938,977 RESERVE CD        | 944,280.80        | 0.00                | 0.00                 | 944,280.80    |
| 33.0000.0000.000.0000.111013 | 2013 Reserve CD Ohnward   | 966,803.12        | 0.00                | 0.00                 | 966,803.12    |
| 33.0003.0000.000.0000.101000 | CASH IN BANK              | 2,193,840.53      | 650,732.40          | 522,819.16           | 2,321,753.77  |
| 35.0003.0000.000.0000.101000 | CASH IN BANK              | (332,486.17)      | 3,080,943.24        | 2,476,872.07         | 271,585.00    |
| 35.0008.0000.000.0000.101000 | CASH IN BANK              | 5,320,478.67      | 271,603.55          | 2,809,358.24         | 2,782,723.98  |
| 36.0003.0000.000.0000.101000 | CASH IN BANK              | 5,310,885.07      | 3,407,652.00        | 509,172.57           | 8,209,364.50  |
| 40.0003.0000.000.0000.101000 | CASH IN BANK              | 4,008,913.16      | 714,773.61          | 861,593.67           | 3,862,093.10  |
| 61.0001.0000.000.0000.101000 | CASH IN BANK              | 0.00              | 192,489.62          | 192,489.62           | 0.00          |
| 61.0004.0000.000.0000.101000 | CASH IN BANK              | 1,500,165.80      | 195,607.40          | 248,931.44           | 1,446,841.76  |
| 65.0001.0000.000.0000.101000 | CASH IN BANK              | 0.00              | 3,262.68            | 3,262.68             | 0.00          |
| 65.0002.0000.000.0000.101000 | CASH IN BANK              | 86,024.14         | 735.77              | 6,183.58             | 80,576.33     |
| 68.0002.0000.000.0000.101000 | CASH IN BANK              | 20,769.22         | 3,661.50            | 4,546.57             | 19,884.15     |
|                              |                           | 43,560,932.85     | 14,729,382.73       | 14,869,029.16        | 43,421,286.42 |

End of Report

## School Finance Report December 31, 2021

### 50% of the School Year Complete

|                                   | Current Budget<br>(amended) | Beginning Fund<br>Balance | Y-T-D Revenue       | Exp<br>This Mon     | Exp. Last<br>Month | Exp Y-T-D           | % Exp<br>(Budget) |  | Balance<br>(Budget) | Balance<br>(Revenues) | Balance<br>(Fund) |
|-----------------------------------|-----------------------------|---------------------------|---------------------|---------------------|--------------------|---------------------|-------------------|--|---------------------|-----------------------|-------------------|
| 1) Instructional (1000-1999)      | \$66,921,000                |                           |                     | \$5,590,367         | \$5,302,712        | \$22,394,800        | 33.5%             |  | \$44,526,200        |                       |                   |
| 2) Support Services(2000-2999)    | \$32,850,600                |                           |                     | \$2,525,563         | \$2,437,262        | \$13,827,886        | 42.1%             |  | \$19,022,714        |                       |                   |
| 3) Non-Instructional(3000-3999)   | \$4,351,000                 |                           |                     | \$368,928           | \$419,694          | \$1,592,164         | 36.6%             |  | \$2,758,836         |                       |                   |
| 4) Other Expenditures((4000-6100) | \$26,160,916                |                           |                     | \$1,023,108         | \$516,707          | \$37,613,682        | 143.8%            |  | -\$11,452,766       |                       |                   |
| 5) Interfund Transfers            | \$7,294,064                 |                           |                     | \$530,341           | \$484,613          | \$4,859,186         | 66.6%             |  | \$2,434,878         |                       |                   |
| <b>Total</b>                      | <b>\$137,577,580</b>        |                           |                     | <b>\$10,038,306</b> | <b>\$9,160,989</b> | <b>\$80,287,718</b> | <b>58.4%</b>      |  | <b>\$57,289,863</b> |                       |                   |
| Operating Fund-10                 | \$97,648,952                | \$13,955,156              | \$40,723,761        | \$8,190,238         | \$7,950,402        | \$35,538,420        | 36.4%             |  | 62,110,532          | 5,185,341             | 19,140,497        |
| Activity-21                       | \$1,521,000                 | \$727,690                 | \$387,698           | \$50,381            | \$54,209           | \$344,611           | 22.7%             |  | 1,176,389           | 43,087                | 770,777           |
| Management-22                     | \$1,085,600                 | \$1,580,999               | \$606,183           | \$138,856           | \$3,325            | \$1,155,233         | 106.4%            |  | (69,633)            | (549,050)             | 1,031,949         |
| PERL-24                           | \$391,000                   | \$279,130                 | \$173,667           | \$7,215             | \$72,951           | \$121,128           | 31.0%             |  | 269,872             | 52,539                | 331,670           |
| SAVE-33                           | \$8,297,109                 | \$6,495,345               | \$4,562,360         | \$514,875           | \$488,546          | \$5,510,403         | 66.4%             |  | 2,786,706           | (948,043)             | 5,547,302         |
| Other Capital Projects-31, 32, 35 | \$1,625,000                 | \$2,231,057               | \$42                | \$1,781             | \$76,744           | \$584,979           | 36.0%             |  | 1,040,021           | (584,937)             | 1,646,120         |
| PPEL-36                           | \$9,801,955                 | \$5,037,518               | \$2,272,999         | \$111,788           | \$52,105           | \$2,526,734         | 25.8%             |  | 7,275,221           | (253,735)             | 4,783,783         |
| Debt Service-40                   | \$12,956,964                | \$858,214                 | \$36,179,635        | \$657,560           | \$46,328           | \$32,918,538        | 254.1%            |  | (19,961,574)        | 3,261,096             | 4,119,310         |
| Nutrition-61                      | \$4,000,000                 | \$1,457,143               | \$1,730,118         | \$350,705           | \$400,473          | \$1,432,427         | 35.8%             |  | 2,567,573           | 297,691               | 1,754,835         |
| Aquatic Center-65                 | \$200,000                   | \$160,705                 | \$115,722           | \$12,683            | \$12,103           | \$135,240           | 67.6%             |  | 64,760              | (19,519)              | 141,186           |
| Student Store-68                  | \$50,000                    | \$29,211                  | \$32,909            | \$2,223             | \$3,804            | \$20,005            | 40.0%             |  | 29,995              | 12,904                | 42,115            |
| <b>Total</b>                      | <b>\$137,577,580</b>        | <b>\$32,812,169</b>       | <b>\$86,785,093</b> | <b>\$10,038,306</b> | <b>\$9,160,989</b> | <b>\$80,287,718</b> | <b>58.4%</b>      |  | <b>57,289,863</b>   | <b>6,497,376</b>      | <b>39,309,545</b> |

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2021-2022

Date Range: 12/01/2021 - 12/31/2021

| Account Number               | Title                     | Beginning Balance | Increases<br>Debits | Decreases<br>Credits | Cash Balance  |
|------------------------------|---------------------------|-------------------|---------------------|----------------------|---------------|
| 10.0001.0000.000.0000.101000 | CASH IN BANK              | 19,701,527.97     | 6,314,815.67        | 7,931,179.00         | 18,085,164.64 |
| 10.0002.0000.000.0000.101000 | CASH IN BANK              | 5,109.92          | 1.52                | 0.00                 | 5,111.44      |
| 10.0008.0000.000.0000.101000 | CASH IN BANK              | 1,042,939.57      | 265.74              | 0.00                 | 1,043,205.31  |
| 21.0001.0000.000.0000.101000 | CASH IN BANK              | 2,321.93          | 4,575.36            | 4,575.36             | 2,321.93      |
| 21.0002.0000.000.0000.101000 | CASH IN BANK              | 772,378.12        | 114,862.66          | 128,359.76           | 758,881.02    |
| 22.0006.0000.000.0000.101000 | CASH IN BANK              | 1,146,035.59      | 24,769.60           | 138,856.00           | 1,031,949.19  |
| 24.0001.0000.000.0000.101000 | CASH IN BANK              | 0.00              | 3,322.81            | 3,322.81             | 0.00          |
| 24.0003.0000.000.0000.101000 | CASH IN BANK              | 370,453.30        | 7,582.58            | 7,197.98             | 370,837.90    |
| 33.0000.0000.000.0000.111010 | 1.885 REV BOND RESERVE CD | 1,885,000.00      | 0.00                | 0.00                 | 1,885,000.00  |
| 33.0003.0000.000.0000.101000 | CASH IN BANK              | 3,483,926.07      | 690,951.46          | 514,874.57           | 3,660,002.96  |
| 35.0003.0000.000.0000.101000 | CASH IN BANK              | 614,949.20        | 0.00                | 1,780.81             | 613,168.39    |
| 35.0008.0000.000.0000.101000 | CASH IN BANK              | 1,338,710.44      | 5.58                | 0.00                 | 1,338,716.02  |
| 36.0003.0000.000.0000.101000 | CASH IN BANK              | 4,902,017.36      | 99,958.62           | 111,788.23           | 4,890,187.75  |
| 40.0003.0000.000.0000.101000 | CASH IN BANK              | 4,110,924.39      | 665,945.44          | 657,560.14           | 4,119,309.69  |
| 61.0001.0000.000.0000.101000 | CASH IN BANK              | 0.00              | 202,986.86          | 202,986.86           | 0.00          |
| 61.0004.0000.000.0000.101000 | CASH IN BANK              | 1,488,254.33      | 962,171.28          | 351,724.74           | 2,098,700.87  |
| 65.0001.0000.000.0000.101000 | CASH IN BANK              | 0.00              | 7,387.35            | 7,387.35             | 0.00          |
| 65.0002.0000.000.0000.101000 | CASH IN BANK              | 157,670.56        | 27,726.75           | 13,379.43            | 172,017.88    |
| 68.0002.0000.000.0000.101000 | CASH IN BANK              | 37,274.21         | 7,294.95            | 2,454.16             | 42,115.00     |
|                              |                           | 41,059,492.96     | 9,134,624.23        | 10,077,427.20        | 40,116,689.99 |

End of Report