



## **Proclamation for the Designation of Volunteer Week April 15-21, 2018**

In 1974, former President Richard Nixon issued the first-ever proclamation for National Volunteer Week with the following words: "I urge all Americans to observe the week by seeking out an area of their community in which they can give to a needy individual or a worthy cause by devoting a few hours, or more, each week to volunteer services".

It is with this spirit that we, the Linn-Mar Board of Education, issue the following proclamation:

**Whereas,** the Linn-Mar Community School District has a volunteer program in place that allows friends, family, and community members to volunteer their time and talents to our students;

**And, whereas,** our students, staff, and administrators are grateful for the hundreds of hours our volunteers share with the district;

**Now, therefore,** the Linn-Mar Board of Education does hereby designate the week of April 15-21, 2018, as Volunteer Week as a way of showing our thanks to the volunteers that selflessly give of their time and talents to serve the Linn-Mar Community School District.

We call upon the Linn-Mar students and staff to recognize our volunteers by observing them in special ways throughout the week to honor all that they give to the district.

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Sondra Nelson, Board President

Date

# Linn-Mar Community Schools

## 2018-2019 Certified Budget Presentation

*April 9, 2018*



### Purposes of Certified Budget:


1. Establish a maximum tax rate
2. Establish an estimate of budget year expenditures for all funds


# OVERVIEW OF FUNDS


FUND:	General Fund	Management Fund	PERL Fund	PPEL Fund	Debt Service Fund	SAVE/Capital Projects	Student Activity Fund	Nutrition Fund	Other Enterprise
REVENUES:	-Property Taxes -State Aid -Misc. Income	-Property Taxes	-Property Taxes	-Property Taxes	-Property Taxes -Transfers	-Sales Tax -Bond Proceeds	-Admissions -Fundraising -Student Dues	-Meal Sales -Fed./State Reimburse	-School Store -Community Pool
EXPENSES:	-Salaries -Benefits -Materials -Utilities	-Liability Ins. -Property Ins. -Early Retirement	-Playgrounds -Rec. Spaces	-Building Construct. -Vehicles -Equip > \$500	-Debt Principal & Interest	-Capital Projects -Technology	-Support Co-Curricular Activities	-Food Services	-Enterprise Costs
PROPERTY TAX LEVYING FUNDS									


## Proposed FY2019 Tax Rate

1.0% SSA Growth		
	FY2018	FY2019
General Fund	\$13.3828	\$13.4150
Management Levy	\$0.4749	\$0.5049
Voted PPEL	\$1.34000	\$1.34000
Regular PPEL	\$0.33000	\$0.33000
PERL	\$0.13500	\$0.13500
Debt Service	\$1.71278	\$1.64611
Total Levy	\$17.3755	\$17.3710
% Change		-0.03%
\$ Change		-\$0.0045

 + \$0.03

 + \$0.03

 - \$0.07



## General Fund

General Fund Budget is driven by two primary factors:

### 1. Supplemental State Aid (Allowable Growth)

- Set by State Legislature.

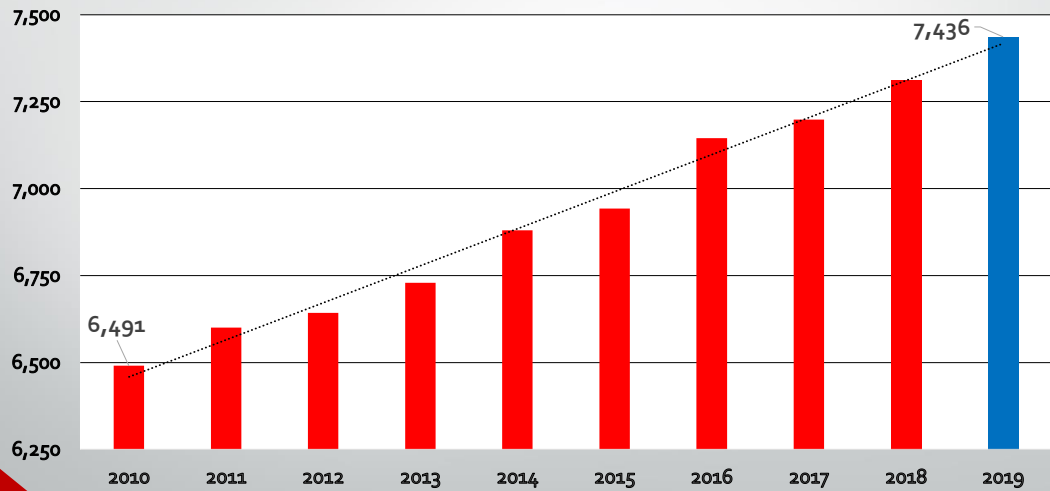
### 2. Certified Enrollment

- Count taken in October each year. (e.g. Count taken in October 2017 is used for FY2019 budget)

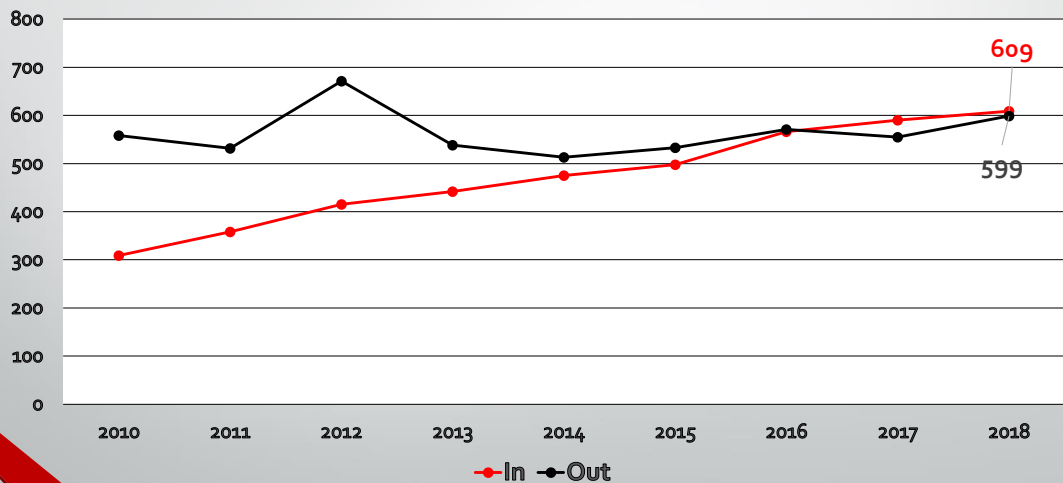
## District Cost Per Pupil

FISCAL YEAR	STATE AID GROWTH	COST PER PUPIL
2011	2%	\$5,884
2012	0%	\$5,884
2013	2%	\$6,002
2014	2%	\$6,122
2015	4%	\$6,367
2016	1.25%	\$6,447
2017	2.25%	\$6,592
2018	1.11%	\$6,665
2019	1% (plus \$4)	\$6,736

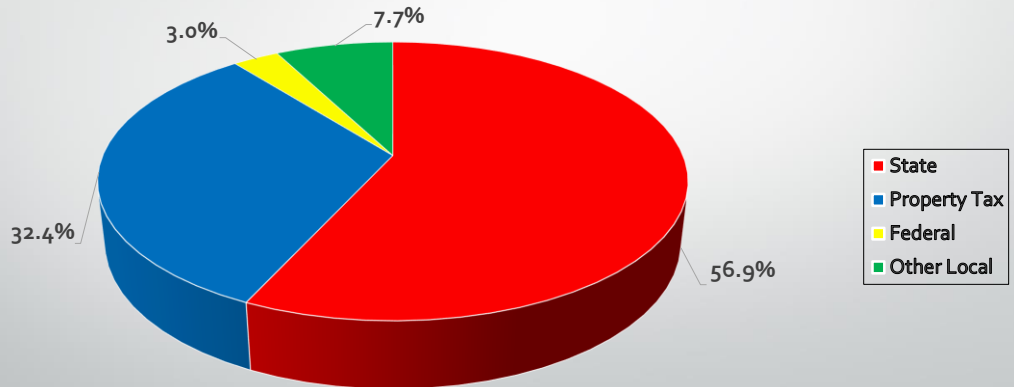
## Certified Enrollment Trends



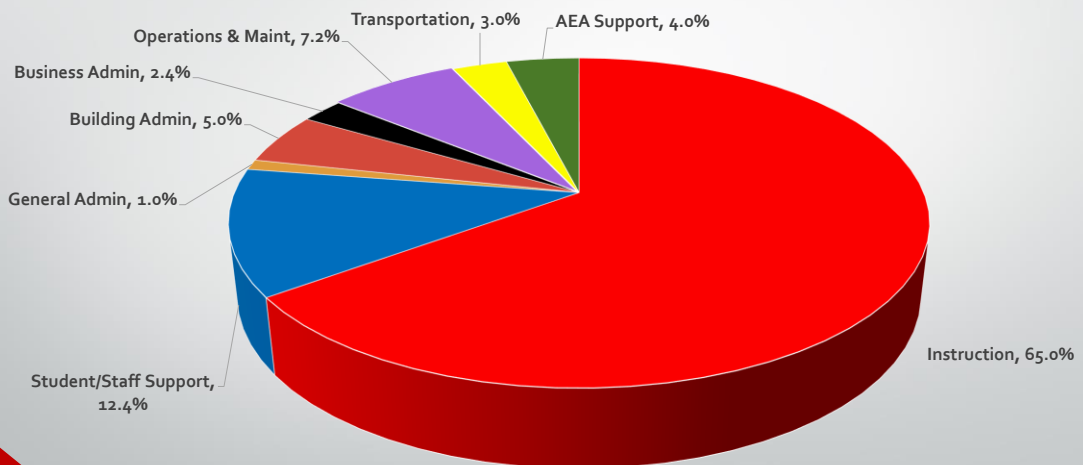
## Open Enrollment Trends



## Breakdown of FY2019 General Fund Revenue



## Estimated FY2019 General Fund Expenditures



*82% of Total Expenditures are Salaries/Benefits*

## General Fund Levy

### Recommendation: Increase slightly by \$.03

- Historical lows in supplemental state aid funding growth coupled with increasing operating costs due to enrollment growth and inflation has led the District to dip into cash reserves over the past several years in order to mitigate its general fund deficit balance. As a result the District's solvency ratio has decreased from 16.48% in 2012 to an estimated 11.5% at the end of fiscal year 2018.
- In order to maintain a stable "glide path" in a time of limited state funding, the District is recommending an increase in the total cash reserve levy of approximately \$600,000.



## Management Fund

### Recommendation: Increase slightly by \$.03

- ✓ Levy is expected to generate \$1,050,000
- ✓ Estimated Expenditures:
  - Property and Casualty Insurance, Workers Comp., Unemployment = \$825,000
  - Early Separation packages (2 of 2 years) = \$245,000

## PPEL Fund

- **Recommendation: Continue to use the \$.33 board approved levy plus the \$1.34 voter approved levy.**
  - No change from prior year
  - ✓ Total Levy is expected to generate \$3.6 million
  - ✓ Current/Future Expenditures:
    - Historic Elementary Schools Renovations
    - Capital Projects such as parking lots, roofs, windows, HVAC, etc.
    - Transportation Vehicles
    - Large Equipment Purchases
    - High School Renovation (PPEL Notes Principal and Interest)

## PERL Fund

- **Recommendation: Continue to use the \$.135 voter approved levy.**
  - No change from prior year
  - ✓ Total Levy is expected to generate \$280,000
  - ✓ Current/Future Expenditures:
    - Capital Projects such as tracks, tennis courts, playgrounds
    - Grounds maintenance
    - Community Education

## Debt Service Fund

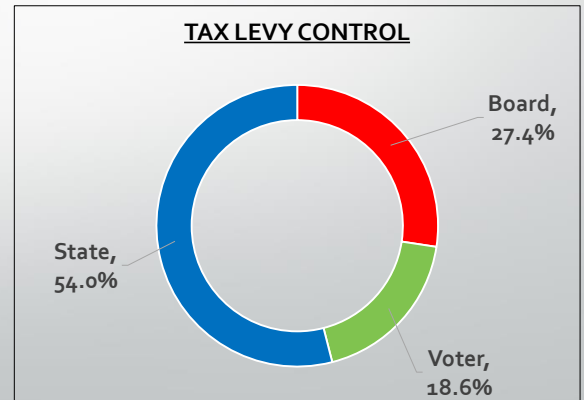
- **Recommendation: Decrease by \$0.07**
  - Primarily attributed to past bond refinancing and overall increase in taxable valuations
  - ✓ Total Levy is expected to generate \$3.5 million
  - ✓ Expenditures:
    - General Obligation bond debt principal and interest costs

## Debt Outstanding

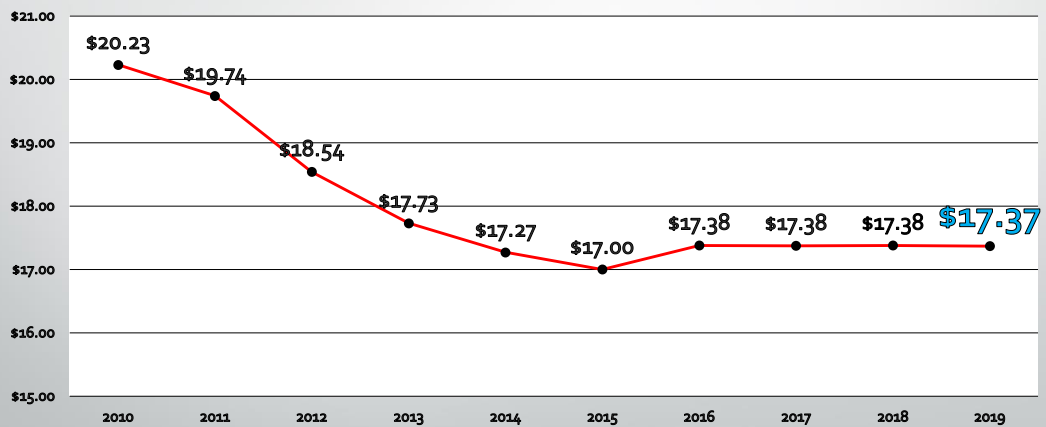
- As of June 30, 2018 - \$25,000,000 GO bonds outstanding (Voter approved)
- As of June 30, 2018 - \$49,490,000 Revenue bonds outstanding (Sales tax- board approved)
- As of June 30, 2018 - \$7,945,000 PPEL notes outstanding
  - ✓ Total debt outstanding = **\$82,435,000**
- 50% of maximum limit (= approximately \$164 million)

## FY2019 Est. Total Property Tax Levy (at 1.0% SSA)

FUND	AMOUNT	RATE
General	\$28,065,990	\$13.415
Management	\$1,050,000	\$.505
Reg. PPEL	\$720,804	\$.33
Voted PPEL	\$2,926,902	\$1.34
PERL	\$280,772	\$.135
Debt Service	\$3,595,523	\$1.646
<b>TOTAL</b>	<b>\$36,639,991</b>	<b>\$17.371</b>



## Property Tax Levy Trend



## Local Levy Comparison

	<b>Linn-Mar</b>	<b>College</b>	<b>Marion Indep.</b>	<b>Mt. Vernon</b>	<b>Cedar Rapids</b>
<b>FY18 Tax Rate</b>	<b>\$17.38</b>	<b>\$16.64</b>	<b>\$18.02</b>	<b>\$18.41</b>	<b>\$15.38</b>
<b>FY19 Proposed Tax Rate</b>	<b>\$17.37</b>	<b>\$16.63</b>	<b>\$18.00</b>	<b>\$18.41</b>	<b>\$15.06</b>
<b>Change in Levy From PY</b>	<b>(\$0.01)</b>	<b>(\$0.01)</b>	<b>(\$0.02)</b>	<b>\$0</b>	<b>(\$0.32)</b>
<b>Income Surtax Rate</b>	<b>0%</b>	<b>0%</b>	<b>4%</b>	<b>6%</b>	<b>5%</b>
<b>Income Surtax Equivalent</b>	<b>\$0</b>	<b>\$0</b>	<b>+ \$1.07</b>	<b>+ \$1.47</b>	<b>+ \$1.24</b>
<b>FY18 Tax Value Per Student</b>	<b>\$269,243</b>	<b>\$382,302</b>	<b>\$227,936</b>	<b>\$260,627</b>	<b>\$311,930</b>

## Annual Tax Impact on Property Owners

- Residential Owner With Assessed Valuation of \$200,000:

↓ **\$46**

*Due to 1.3% decrease in state residential rollback*

- Commercial Property Owner:

**NO CHANGE**

- Multi-Residential Property With Assessed Valuation of \$400,000:

↓ **\$262**

*Due to 3.75% decrease in state rollback*

## 2018 -2019 Budget Timeline

- March 22, 2018 – Proposed Budget Published
- April 9, 2018 – Public Hearing and Adoption of Budget
- April 16, 2018 – File Budget with County Auditor & DOM

**QUESTIONS?**

## Adopted Linn-Mar School Budget Summary

District No. 3715

Department of Management - Form S-AB

		Budget 2019	Re-est. 2018	Actual 2017
Taxes Levied on Property	1	36,448,236	34,422,477	32,775,707
Utility Replacement Excise Tax	2	191,755	189,137	173,953
Income Surtaxes	3	0	0	0
Tuition/Transportation Received	4	5,350,898	5,063,377	4,881,779
Earnings on Investments	5	80,500	107,000	124,851
Nutrition Program Sales	6	2,350,000	2,300,000	2,245,035
Student Activities and Sales	7	1,107,000	835,000	816,531
Other Revenues from Local Sources	8	2,199,780	2,091,249	2,590,271
Revenue from Intermediary Sources	9	0	4,000	8,000
State Foundation Aid	10	47,962,724	46,403,627	45,350,130
Instructional Support State Aid	11	255,633	0	0
Other State Sources	12	7,276,500	7,204,754	7,194,122
Commercial & Industrial State Replacement	13	1,090,430	870,726	953,054
Title I Grants	14	500,000	539,490	452,146
IDEA and Other Federal Sources	15	3,400,000	3,299,041	3,303,183
Total Revenues	16	108,213,456	103,329,878	100,868,762
General Long-Term Debt Proceeds	17	0	0	15,964,462
Transfers In	18	6,269,222	6,265,190	7,173,507
Proceeds of Fixed Asset Dispositions	19	30,000	30,000	49,624
Total Revenues & Other Sources	20	114,512,678	109,625,068	124,056,355
Beginning Fund Balance	21	25,710,146	26,664,696	34,012,147
<b>Total Resources</b>	22	140,222,824	136,289,764	158,068,502
<b>*Instruction</b>	23	59,800,000	56,486,661	54,343,801
Student Support Services	24	4,615,000	4,408,193	4,322,032
Instructional Staff Support Services	25	6,310,000	5,775,565	5,622,911
General Administration	26	805,000	733,646	864,173
School/Building Administration	27	4,320,000	4,133,261	4,059,281
Business & Central Administration	28	2,405,000	2,083,693	2,076,217
Plant Operation and Maintenance	29	7,325,000	6,783,690	6,622,144
Student Transportation	30	3,175,000	2,933,349	2,829,377
This row is intentionally left blank	31	0	0	0
<b>*Total Support Services (lines 24-31)</b>	31A	28,955,000	26,851,397	26,396,135
<b>*Noninstructional Programs</b>	32	4,380,000	4,025,500	3,950,073
Facilities Acquisition and Construction	33	6,575,000	3,579,500	9,448,106
Debt Service	34	10,100,000	10,131,815	26,985,055
AEA Support - Direct to AEA	35	3,491,613	3,239,555	3,107,129
<b>*Total Other Expenditures (lines 33-35)</b>	35A	20,166,613	16,950,870	39,540,290
Total Expenditures	36	113,301,613	104,314,428	124,230,299
Transfers Out	37	6,249,222	6,265,190	7,173,507
Total Expenditures & Other Uses	38	119,550,835	110,579,618	131,403,806
Ending Fund Balance	39	20,671,989	25,710,146	26,664,696
<b>Total Requirements</b>	40	140,222,824	136,289,764	158,068,502

**ADOPTION OF BUDGET AND TAXES  
JULY 1, 2018-JUNE 30, 2019**

Department of Management - Form S-TX

**Linn-Mar**

District Number **3715**

**Total Special Program Funding**

Instructional Support (A&L line 10.27)	097	3,715,366
Educational Improvement (A&L line 11.3)	099	0
Voted Physical Plant & Equipment (A&L line 19.3)	105	2,926,902

**Special Program Income Surtax Rates**

Instructional Support (A&L line 10.15)	096	0
Educational Improvement (A&L line 11.4)	098	0
Voted Physical Plant & Equipment (A&L line 19.4)	104	0

**Utility Replacement and Property Taxes Adopted**

		Utility Replacement AND Property Tax Dollars	Levy Rate	Property Taxes Levied	Estimated Utility Replacement Dollars
Levy to Fund Combined District Cost (A&L line 15.3)	1	19,783,856			
+Educational Improvement Levy (A&L line 15.5)	2	0			
+Cash Reserve Levy - SBRC (A&L line 15.9)	3	3,521,401			
+Cash Reserve Levy - Other (A&L line 15.10)	4	1,301,000			
-Use of Fund Balance to Reduce Levy (A&L line 15.11)	5	0			
=Subtotal General Fund Levy (A&L line 15.14)	6	24,606,257	11.83110	24,475,656	130,601
+Instructional Support Levy (A&L line 15.13)	7	3,459,733	1.58394	3,442,244	17,489
=Total General Fund Levy (A&L line 15.12)	8	28,065,990	13.41504	27,917,900	148,090
	9				
Management	10	1,050,000	.50486	1,044,432	5,568
Amana Library	11	0	.00000	0	0
Voted Physical Plant & Equipment (Loan Agreement)	12	1,215,928			
+Voted Physical Plant & Equipment (Capital Project)	13	1,710,974			
=Subtotal Voted Physical Plant & Equipment	14	2,926,902	1.34000	2,912,109	14,793
+Regular Physical Plant & Equipment	15	720,804	.33000	717,161	3,643
=Total Physical Plant & Equipment	16	3,647,706			
	17				
Reorganization Equalization Levy	18	0	.00000	0	0
Emergency Levy (for Disaster Recovery)	19	0	.00000	0	0
Public Education/Recreation (Playground)	20	280,772	.13500	279,282	1,490
Debt Service	21	3,595,523	1.64611	3,577,352	18,171
<b>GRAND TOTAL</b>	22	36,639,991	17.37101	36,448,236	191,755

1-1-17 Taxable Valuation	WITH Gas & Electric Utilities	2,079,795,400	WITHOUT Gas&Elec	2,068,755,767
1-1-17 Tax Increment Valuation	WITH Gas & Electric Utilities	104,460,128	WITHOUT Gas&Elec	104,460,128
1-1-17 Debt Service, PPEL, ISL Valuation	WITH Gas & Electric Utilities	2,184,255,528	WITHOUT Gas&Elec	2,173,215,895

**I certify this budget is in compliance with the following statements:**

- ☐ The prescribed Notice of Public Hearing and Proposed Budget Summary (Form S-PB) was lawfully published, with said publication being evidenced by verified and filed proof of publication.
- ☐ The budget hearing notice was published not less than 10 days, nor more than 20 days, prior to the budget hearing.
- ☐ Adopted property taxes do not exceed published amounts.
- ☐ Adopted expenditures do not exceed published amounts for any of the four individual expenditure categories, or in total.
- ☐ Adopted property taxes meet the debt service and loan agreement needs identified on Form 703. Debt service levy for GO bond payments only.
- ☐ This budget was certified on or before April 16, 2018.

Date Budget Adopted: \_\_\_\_\_

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
County Auditor

**Board Book: April 9, 2018**

Inspire Learning. Unlock Potential. Empower Achievement.

PATHWAYS		TECHNOLOGY		FACILITIES	
Goal #1 Inspire Learning	Goal #2 Inspire Learning	Goal #3 Unlock Potential	Goal #4 Unlock Potential	Goal #5 Empower Achievement	Goal #6 Empower Achievement
<i>Articulate</i>	<i>Support</i>	<i>Challenge</i>	<i>Success</i>	<i>Involve</i>	<i>Build</i>
Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.	Create effective and agile organization that is individually responsible to the needs of the whole child.	Become an excellent learning organization through a culture of continuous improvement.	Maximize achievement by increasing digital literacy utilizing 21 <sup>st</sup> century digital tools.	Enhance engagement opportunities through focused strategic partnerships.	Construct physical learning environments using fiscally responsible and sustainable practices.

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**Refer to the [Strategic Plan](#) for Year 2 Strategic Initiatives and Measures of Success.**

## Goal #1: Inspire Learning (Articulate)

*Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.*

### Year 1:

Strategic Initiatives	Measures of Success
Develop a framework for students to experience and successfully pursue post-secondary career offerings.	Begin baseline tracking and reporting of % college acceptance rates (2017-18) and graduation rates (2011-2017) in order to establish reliable benchmark targets and enhance program offerings. {Improve college acceptance and college graduation rates (post-secondary student success metrics)}
Review policies to ensure the district's theory of action for teaching and learning is articulated.	By summer 2017: Administration will work with Policy Committee to review, edit, and recommend policy changes, if necessary (Instructional Consistency).
Curricular alignment to essential knowledge and skills supported by a coherent and aligned assessment system.	K-4: In 2017-18, in the area of literacy (reading, foundational, literature, and informational text and writing) we will document unwrapped standards, student "I can" statements, and identification of priority standards (on report card). Once priority standards are determined, we will begin to work on developing assessments and rubrics that ensure priority standards are being learned by students.
	Grades 5-7: In 2017-18, common assessments will be created for each unit of study in all subject areas. The creation of a middle level report card based on standards will be developed. Common assessments and the middle level report card will be used for reporting purposes in the 2017-18 school year.
	Grades 10-12: By the fall of 2017, identification of priority standards will be documented (via PowerSchool) to ensure priority standards are being learned by students.
	High School: By 2017-18 the Linn-Mar High School Program of Studies will be updated to include Innovation Center/Iowa BIG. This allows for a more aligned curriculum for core courses, AP coursework and Kirkwood offerings.
	Special Education Programming: By the end of 2017-18, using Iowa's Specially Designed Instruction Framework, a core special education group will analyze the recommended key components and critical features to operationally define specially designed instruction in our district.

**Updates on Goal #1: Inspire Learning (Articulate)**

*Implement pathway and framework for PK-14 programming to ensure all students graduate future-ready.*

**33rd FFA Legislative Symposium & Day at the Capitol:**

Approximately 500 FFA (Future Farmers of America) students from 80 Iowa schools visited Des Moines in January to visit with legislators, share exhibits of what they have learned in their classrooms about agriculture, and to have the opportunity to experience first-hand the importance of citizenship. Their visit to the Des Moines was part of the 33rd Annual Iowa FFA Legislative Symposium and FFA Day at the Capitol. During the event, Governor Reynolds signed a proclamation declaring February 18-25 as FFA Week in Iowa.



**Future Ready Iowa Summit:** On April 3, Superintendent Shepherd, Director of Innovations Bob Read, and Director of High School Teaching & Learning Mark attended the Future Ready Iowa Summit. Also present were representatives from MEDCO's Community Promise, Iowa BIG, and Kirkwood Workplace Learning Center. Overall, the message of the summit was positive and Governor Kim Reynolds concluded the summit by signing House File 2458, an "Creating a Future Ready Iowa Act to strengthen workforce development by establishing a registered apprenticeship development program, a volunteer mentoring program, a summer youth intern program, summer postsecondary courses for high school students that are aligned with high-demand career pathways, an employer innovation fund, Future Ready Iowa skilled workforce scholarship and grant programs and funds, and to include effective date provisions." [Click here for more information on Future Ready Iowa.](#)



## Goal #2: Inspire Learning (Support)

*Create effective and agile organization that is individually responsible to the needs of the whole child.*

### Year 1:

Strategic Initiatives	Measures of Success
Individualized and data-driven instruction.	During the 2017-18 school year, all schools will plan for individualized academic interventions (priority standards/content) for all students regardless of need based on an understanding of child development and learning theories within PLCs 100% of the time as measured by team notes. PLCs will develop and implement differentiated classroom instructional opportunities (in specified areas per grade level) for all students. Measure: The use of common formative assessments to differentiate instruction.
	Explore opportunities to better communicate pathway opportunities for students through better articulation during instruction.
Each student enters school healthy and learns about/practices healthy lifestyle.	Develop a Health Curriculum Committee to review health education guidelines and determine district needs. Final recommendations will be made by June of 2017.
	Work with Community Relations on a communications plan to engage parents prior to students entering school regarding wellness and wellbeing of children to be completed in spring 2017.
Each student learns in a physically and emotionally safe environment.	Staff, students, and family members establish and maintain school and classroom behavioral expectations, rules, and routines that teach students how to manage their behavior and help students improve problem behavior.
	Schools teach, model, and provide opportunities to practice social-emotional skills, including effective listening, conflict resolution, problem solving, personal reflection and responsibility, and ethical decision making.
	Mental Health Needs: In 2017-18, continue partnerships and continue to explore additional family/staff education opportunities as they arise.
	Throughout the 2017-18 school year, Board of Education members will serve as PBIS "School Champions" and report school successes as part of regular board meetings in order to facilitate district-wide communication and support of the program.
	In 2017-18, schools will report goals, benchmarks and outcome data regularly through the Board Book to the school board and community.
	As a district, focus on making connections with kids. Progress will be tracked via Gallup Poll and Olweus.
	ALICE Trainings: begin classroom lessons, communication on training w/ staff, families, and community, active trainings to begin spring or early fall.

## Updates on Goal #2: Inspire Learning (Support)

*Create effective and agile organization that is individually responsible to the needs of the whole child.*

**Students Leading Social Change:** Students from the Excelsior, Oak Ridge, and the High School led a 17-minute walk out on February 26th in honor of the 17 students and faculty recently killed during the shooting at Marjory Stoneman Douglas High School and to raise awareness of stricter gun control. The students met outside their buildings for 17 minutes to honor: *Alyssa Alhadeff (14), Scott Beigel (35), Martin Duque Anguiano (14), Nicholas Dworet (17), Aaron Feis (37), Jaime Guttenberg (14), Chris Hixon (49), Luke Hoyer (15), Cara Loughran (14), Gina Montalto (14), Joaquin Oliver (17), Alaina Petty (14), Meadow Pollack (18), Helena Ramsay (17), Alex Schachter (14), Carmen Schentrup (16), and Peter Wang (15).*



While the district preferred that the students be in class learning, administrators and staff also recognized the importance of this action and applauded the students' efforts to make their voices heard in support of social change.

**Safety and Security:** Last Monday a memo was sent out to all Linn-Mar staff that focused on safety and security. [The letter can be found here.](#) Outlined within the letter are steps the district will be taking to improve safety and security. The first step is to complete a safety and security audit within our buildings. This audit will include all 10 schools, Learning Resource Center, Aquatic Center, Stadium, and Operations and Transportation. Once the audits are completed a Safety and Security Advisory Committee will begin to review the audits and dive into research around safety and security in schools. The committee will be made up of administrators, teachers, staff, parents, students, the Marion Police Department, the Marion Fire Department, and community members. The object of this committee will be to supply the school board with information in order to make an educated decision on improvements within the Linn-Mar Schools in the area of safety and security as well as to inform future board policy and/or procedures, as appropriate. We will share updates on the work of this committee in future Board Books.

**Board Visit:** The school board participated in their annual visit to Bowman Woods Elementary on February 23rd. The board enjoyed talking with the students and staff as well as participating in the classroom learning. The board also enjoyed their annual visit to Linn Grove Elementary on March 23rd.

**ALICE Training Provided During Upcoming Parent University:** The next Parent University will be held in the high school lecture hall on April 16th from 5:30-8:00 PM. The event will provide attendees with a greater understanding of school safety efforts through ALICE (Alert, Lockdown, Inform, Counter, Evacuate).



Working in partnership with the Marion Police and Marion Fire Department, the district's certified ALICE trainers will provide an abbreviated training session that will include information on student ALICE lessons, breakout sessions, and an active training scenario conducted by the Marion Police Department.

*Those planning to attend the April 16th Parent University are asked to park in the south lot of the high school and enter via door #16. The lecture hall is the first door on the left once you have entered the building. [Click here for more information.](#)*

## Goal #3: Unlock Potential (Challenge)

*Become an excellent learning organization through a culture of continuous improvement.*

### Year 1:

Strategic Initiatives	Measures of Success
Promote understanding of total compensation at Linn-Mar and recognize compensation as a competitive tool to drive organizational results.	Conduct a thorough job analysis for each certified and classified position over the 2017-18 school year.
Provide ongoing professional development for teaching staff that supports core instruction, interventions and curriculum implementation.	Create and implement a three-year flexible, professional development plan; thoughtfully allocating state categorical funding to support PD plan. This plan will be shared with the Board of Education in the winter of 2016-17.
	Throughout the 2016-17 school year, provide professional learning at each PDD on measuring the success of specific teaching strategies in an effort to identify and know how to utilize the most 'high impact' learning strategies. (Many resources can be used to do this including Hattie's Visible Learning and Marzano's Art and Science of Teaching).
Effective and efficient use of data.	By March 2017 we will develop a foundational understanding of Smarter Balanced Assessments with staff, students, and community and be prepared to implement Smarter Balanced for the 2017-18 school year.
	Explore dashboard (performance metrics) possibilities for % of students in AP/honors/IB; % of students who show academic growth on NWEA, FAST, Iowa Assessment; % of students who achieve IEP Goals; and other relevant "predictive gateways" for academic success.
Curriculum, instruction and assessment demonstrate high expectations for all students.	Using relevant achievement gap information, identify opportunities to increase the number of students performing at or above grade level in math and reading.
	Expand early literacy within the early childhood programs by using creative curriculum assessment information to drive instruction.
	Provide substantive support to enhance math and reading skills PreK-5.
	During the 2016-17 school year, identify all level 3 and level 4 questions used on all common formative or summative assessments within each course at the high school level.
	During the 2016-17 school year we will closely monitor and update our stakeholders as appropriate, federal and state initiatives including Smarter Balanced, ESSA, ELI and CASA.
	By the end of 2016-17, develop a K-8 standards based report card.

## Goal #3: Unlock Potential (Challenge) *Continued*

*Become an excellent learning organization through a culture of continuous improvement.*

### Year 1:

Strategic Initiatives	Measures of Success
Becoming Deliberately Developmental about our staff as we shift from "Human Resources" to "Talent Management".	Research well-being and insurance models/best practices and explore community partnerships (Ex. Blue Zones) to improve Linn-Mar and community health and well-being, reduce health care claim costs from five-year historical averages, and enhance productivity.
	Reduce employee workers compensation claims from five-year average info.
	By spring 2017, develop integrated marketing and communications programs that position Linn-Mar as the district of choice for world class teaching, learning and student achievement. Develop and begin to execute and assess integrated strategic marketing and communications programs, both internal and external, to strengthen, promote and protect Linn-Mar's brand identity, relevance, accomplishments and excellence.
	Explore opportunities to expand mentor programs for all employee groups and leverage their talent/knowledge to improve our overall performance.
	Work to create and maintain a predictable, respectful, compliant, labor relations environment, alignment and consistency with the overall employee relations strategy based on proactive and open communications.
	Research comprehensive and engaging performance management plans for classified and professional staff.
	Foster a positive, engaging, diverse and inclusive work environment while identifying and responding to the changing needs of the Linn-Mar community.
Cultivate a high achieving performance culture.	Revise recruitment strategy and branding program by late winter (2016-17).
	Always promote a school culture with the belief system of all students can learn.

## Goal #3: Unlock Potential (Challenge) *Continued*

*Become an excellent learning organization through a culture of continuous improvement.*

### Year 1:

Strategic Initiatives	Measures of Success
Strengthen leadership capability throughout Linn-Mar to promote high levels of performance and productivity and sustain excellence.	Make school building-level communication the major focus of the communication efforts.
	Provide training to district leaders to address all aspects of the employee life cycle.
	Begin to develop a leadership ladder (succession planning) throughout Linn-Mar in all employee groups with a focus on recruitment and retention.
	Identify employee skill gaps, provide opportunity for improvement/workout plan or coaching out (coach up or counsel out).
	School Board, district leaders, and building administrators continually seek to improve knowledge of upcoming trends in education and research on school improvement by having memberships to professional organizations, attending relevant conferences, and networking with other administrative professionals.
	Board Policy Committee to develop and deploy board learning plan and work to strategically align all board committee work under the <a href="#">Strategic Plan</a> .

### Updates on Goal #3: Unlock Potential (Challenge)

*Become an excellent learning organization through a culture of continuous improvement.*

**Dr. Dana Schon Visit to Linn-Mar:** In early March, Dr. Dana Schon, Professional Learning Director of School Administrators of Iowa, visited the district to learn more about innovation at the secondary level. The Teaching & Learning Department provided an overview of instructional goals and current work at each instructional level. Mark Hutcheson, Director of High School Teaching & Learning, provided an overview of Blended Learning at the high school level. Dr. Schon visited with several teachers currently utilizing the Blended Learning model and toured the high school.

The afternoon portion of the Dr. Schon's visit focused on standards based grading and Positive Behavioral Intervention and Supports (PBIS) at the middle school level. Erica Rausch, Director of Middle School Teaching & Learning; Excelsior Principal John Christian, and Oak Ridge Principal Travis Axeen provided insight into planning, implementation, and future work involving these two practices. Dr. Schon also toured both middle schools and visited with the teachers.

Members of this team will be presenting at the 2018 School Administrators of Iowa conference in August. The presentation will provide an overview of these practices and set the stage for the Linn-Mar Innovation Day which will be held in October.

**Elementary Homework Guiding Coalition:** The Elementary Homework Guiding Coalition had a meeting on March 26. Discussion occurred around the following four topics:

- Differentiation and personalized homework
- Feedback for homework
- Ten minutes per grade level, per night
- Parent participation/involvement and parent education

Prior to the team's next meeting, principals will meet with each grade level team and review board policy regarding homework. The purpose of the meeting will be to collect data on what teachers are currently doing that aligns with board policy.

## Goal #4: Unlock Potential (Success)

Maximize achievement by increasing digital literacy utilizing 21<sup>st</sup> century digital tools.

### Year 1:

Strategic Initiatives	Measures of Success
Digital Content	Explore and clarify LM working definitions related to digital learning (blended learning, digital content, etc.) to establish a shared vision.
	Identify specific areas to provide district, building, and instructional support for technology integration and implementation.
	Review, update and curate our PreK-12 digital curriculum to ensure it is rigorous and relevant.
	Identify and develop an online course option, aimed primarily at LMHS 11th and 12th grade students, in each department area that may or may not be a required course.
Digital Citizenship	During 2016-17 explore PreK-12 Digital Citizenship Curriculum (i.e. CommonSense Media).
	2016-17 TICs provide professional development on digital citizenship.
Digital Equity	Review technology equity procedures to inform future policy decisions.
	Establish a uniform, digital checkout process for students who do not have Wi-Fi or computer outside of school.
	Using assessment information, implement the appropriate assistive technology tools for students with special needs in the general education classroom.
	By increasing understanding of assistive technology, promote a culture of individualizing learning needs.
Digital Pedagogy	Begin a process to ensure all faculty have the qualifications and training necessary to deliver courses in a variety of modes; specifically regarding online instruction.
	Create a faculty mentor program or peer review system as a way to improve online/hybrid courses.
	Explore potential resources and processes for future curriculum.
	Utilize Technology Instructional Coaches (TICs) to provide coaching support for teachers integrating technology into their instruction.
Digital Communication	Use annual staff/student/parent/community survey data to determine effective use of school website for consistent district and building level communication.
	Explore possibilities for better alignment and integration of systems used by parents (i.e. PowerSchool, TouchBase and Total Access).
	Promote current electronic communication services for staff to access relevant information regarding resources.

## Updates on Goal #4: Unlock Potential (Success)

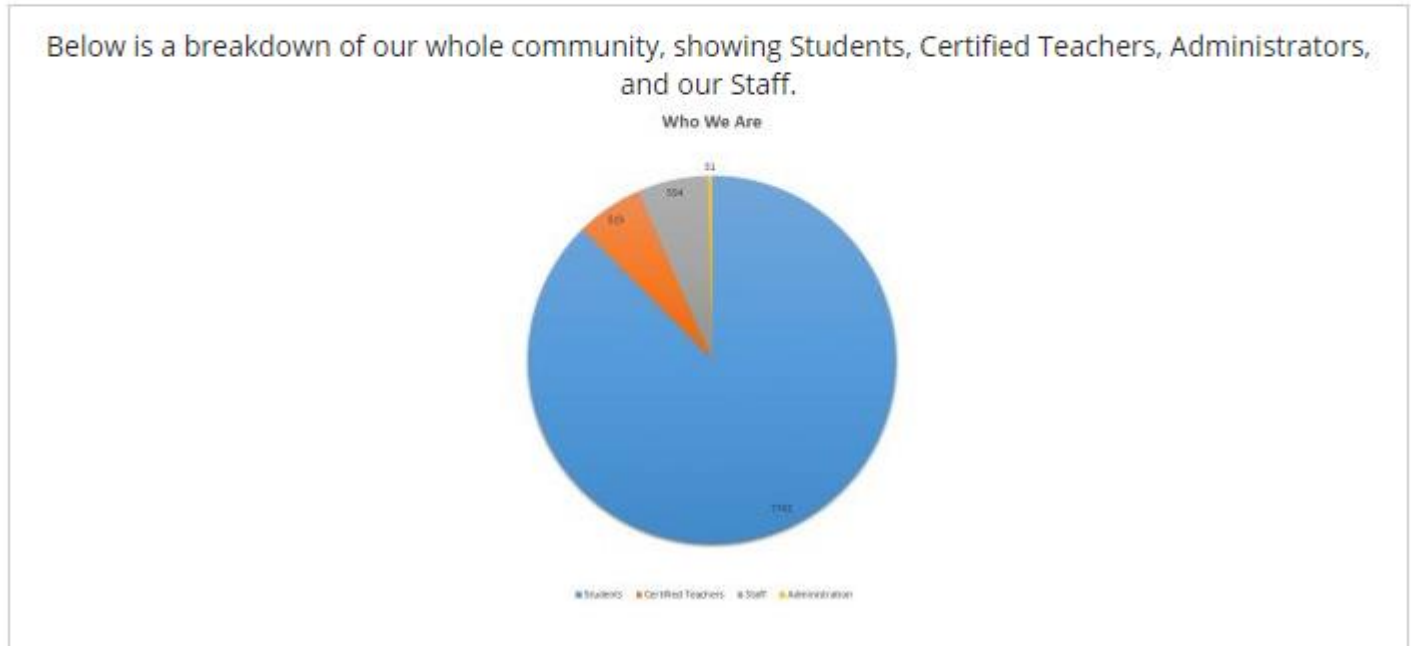
*Maximize achievement by increasing digital literacy utilizing 21<sup>st</sup> century digital tools.*

**Data Dashboard:** The district's data dashboard was launched on our website on March 5th. We are excited to present this as an evolving project as we work to provide information that is transparent, accurate, and accessible. As always, we welcome feedback and suggestions.

## Data Dashboard

This section of the website is intended to give people a quick glance inside some of the numbers. There are three main sections that you can explore. We have **Data About Our District**, **Data About Our Staff**, and **Data About Our Students**.

Click on images for a larger version.



## Google Expedition Glasses Provide Endless Adventures and Learning Opportunities:



Excelsior teachers recently participated in training on how to use Google Expedition kits and how to incorporate the devices in classroom learning. The virtual reality tools allow teachers to lead students on "trips" anywhere in the world. Students are able to visit and learn about historical landmarks, experience underwater diving to study sharks, and visit space. The district has 30 Google Expedition kits that were funded by the [Linn-Mar School Foundation](#).

## Goal #5: Empower Achievement (Involve)

*Enhance engagement opportunities through focused strategic partnerships.*

### Year 1:

Strategic Initiatives	Measures of Success
Internal Partnerships	Investigate and research district administration practices and processes to enable principals to focus more on instructional leadership.
	Promote opportunities for district employees to volunteer in classrooms.
	Explore and clarify the purpose and structure of district leadership meetings to align with Strategic Plan.
External Partnerships	Create conditions to provide transparent, accurate and accessible information through dashboards.
	Broaden opportunities for local businesses and historically underutilized businesses to work with the district.
	Explore opportunities for the city and local districts to share costs for shared services.
	Develop/nurture relationships and work with community partners and media to define, promote, expand and market signature programs.
	Begin to establish a network of information ambassadors.
	Enhance established partnerships with the business community, as well as nationwide, to broaden recruitment, wellness, volunteer and diversity initiatives.
	Promote external partners to join district committees and district staff participate in outside committee groups.

## Updates on Goal #5: Empower Achievement (Involve)

*Enhance engagement opportunities through focused strategic partnerships.*

**Accountability Leadership Opportunity:** The Linn-Mar ALO students were honored to have the chance to visit the Marion Police Department for an interactive conversation about the services they provide the community, a tour of the police station, and the chance to learn about a career in police work. A highlight of the visit was the chance to participate in a simulated experience to learn about de-escalation strategies to use in a crisis situation. [Check out additional photos of the day by clicking here.](#)



**Parent University:** Parent U was hosted on March 8th. The guest speaker for the evening was Libby Dunnigan, Licensed Master Social Worker with Mercy Family Counseling. Ms. Dunnigan shared how to recognize normal adolescent angst versus possible anxiety and how to determine when additional support or intervention is needed.

**Indian Creek Learning Opportunity:** Fifth graders in Mrs. Bauermeister's fifth grade classroom recently had the opportunity to discuss stocks, bonds, mutual funds, and other investment tools with a local financial advisor.



**LMHS Teachers Meet with Local Employers:** Helping students identify and pursue the futures they want. That was the focus of a tour taken by Linn-Mar High School instructors during the February 19th staff development day. The tour was conducted in cooperation with MEDCO. Teachers toured Marion Process Solutions, Hupp Electric Motors, Legacy Manufacturing, and the Marion Airport. Director of High School Teaching & Learning Mark Hutcheson said, "The tour was an opportunity for teachers to experience the application of their disciplines and allow connections of content to areas they may not have previously considered." Linn-Mar would like to thank everyone who helped make the tour a success as it provided our high school teachers a chance to learn more about where we live, what's going on around us, and the skills local employers are seeking for the next generation of employees.

## Stories Alive! Author Katherine Hannigan Visits District:

Stories Alive! Is a treasured literacy enrichment program hosted in our seven elementary buildings. For the last 27 years, the Linn-Mar School Foundation in conjunction with Hills Bank & Trust have hosted an author/illustrator for the week-long series. The goal of Stories Alive! is to ignite and enhance the love of reading and writing in our young learners. This year, Author Katherine Hannigan shared how she became a published author at the age of 40.



## Goal #6: Empower Achievement (Build)

*Construct physical learning environments using fiscally responsible and sustainable practices.*

### Year 1:

Strategic Initiatives	Measures of Success
Facilities Restructure	During the 2016-17 school year the Board of Education, with feedback from community patrons, will approve a long-term facility structure plan that benefits all Linn-Mar students.
	Determine what the most appropriate and cutting edge learning environments look like at each of the grade level configurations and prioritize goals for the physical components for each of the environments.
	Establish a communication campaign to foster support and approval of district restructure needs.
	Develop a funding plan to support 10-year restructure plan, including the outline of a possible bond campaign strategy.
	Engage architects, engineers, demographers and other applicable services to assist in the planning and implementation of the facility restructure plan.
	Identify an off-site facility for Linn-Mar extension of Iowa BIG.
	Occupy Westfield Elementary addition.
Facilities Preservation	Address priority needs to improve district facilities by actively maintaining 10-year facilities and preventative maintenance plan, including identifying energy-saving opportunities.
	Develop a funding plan to support 10-year preventative maintenance schedule.
	Complete walkthroughs with principals, Crisis Committee members, and Operations & Maintenance to determine building needs in reference to safety and security.
Operational Resource Allocation	Work to optimize resources (buildings, personnel, programs, etc.) to ensure they are utilized efficiently and effectively.
	Explore procedures to effectively evaluate programs from a financial aspect to ensure resources are being utilized to full potential.
	Continually review categorical funding streams to ensure resources are being properly spent and that all expenditures are properly allocated.

## Updates on Goal #6: Empower Achievement (Build)

*Construct physical learning environments using fiscally responsible and sustainable practices.*

**FY2019 Certified Budget:** Linn-Mar's fiscal year 2019 proposed certified budget is based on a 1% Supplemental State Aid (SSA) growth rate and a certified budget enrollment of 7,436.18 students, which is an increase of 123.6 students from the previous year. The primary purpose of the certified budget is to establish a maximum tax rate for the district. For FY2019, the district is proposing a tax rate of \$17.37 per \$1,000 of valuation, which is consistent with the last three fiscal years. A public hearing and final approval of the FY2019 certified budget is set for April 9th. Iowa law requires the budget to be approved and filed by April 15th.

**High School Renovation Update:** After +2 years of construction, the final payment related to the high school renovation is scheduled to be approved by the school board on April 9. The estimated budget for the project which included construction costs, furniture and fixtures, technology, security, etc., was established at \$26,230,263. With the final payment, the total cost of the project was \$26,273,102, or \$42,839 (0.16%) beyond the estimated budget. Change orders for the construction portion of the project totaled \$669,580, or 3.4% of the original construction contract. A combination of SAVE funds and PPEL were used to finance this capital project.

**Historical Buildings Restrooms Renovation Project:** On February 27th the district received bids from five contractors. The bid results were as follows:

■ G.L. Stockham & Sons, Inc.	\$894,793
■ Unzeitig Construction	\$740,000
■ Garling Construction	\$653,000
■ Sheets Design Build	\$618,500
■ TriCon Construction	\$570,000

OPN Architects and the district recommend awarding the contract to TriCon Construction as the lowest, responsive bidder. Note that the original cost estimate for this project was \$860,000 to \$920,000. Project costs will be paid using PPEL funds.

**Indian Creek Electrical/Switchgear Upgrade:** As part of phase I of the renovations to the historical buildings, Indian Creek is scheduled to get upgrades to its electrical system. The district worked with Design Engineers on the project scope and solicited competitive quotes for the project. The results of this process are as follows:

● Community Electric	\$79,800
● ACME Electric	\$93,863
● Nelson Electric	\$143,727

Design Engineers and the district recommend awarding the work to Community Electric as the lowest, responsive bidder. Note the original cost estimate for this project was \$100,000 to \$125,000. Project costs will be paid using PPEL funds.

**Excelsior Corridor Flooring Project:** The district is currently working with OPN Architects to compile a competitive quote package for replacing the carpet in the corridors and pod areas at Excelsior Middle School. It is anticipated that this package will be released in late March and reviewed by the board in April.

**Facilities Advisory Committee:** The Facilities Advisory Committee met with representatives from OPN Architects on February 20th to discuss several components of the anticipated bond vote on September 11, 2018. The committee reviewed a bond referendum task list, discussed the tax impact of the bond request for building two, new, 5th-6th grade intermediate buildings, and planned renovations. The committee also reviewed the district's 10-Year Capital Plan, noting the timeline of various projects and associated funding. The plan is fluid, as the scope of projects and/or timing of projects could change based on enrollment growth, economic conditions, or other variables.

**Second Modular Classroom:** Due to capacity concerns, administration is recommending a three-year operating lease arrangement (approximately \$1,746 per month) with Innovative Modular Solutions for a two-classroom unit to be placed at Indian Creek Elementary over the summer. The unit will be similar to the modular classroom that is currently at Indian Creek. District administration is currently finalizing placement location and other logistics regarding this additional unit.

**Transportation GPS Software Upgrade:** As detailed in the January 22nd Board Book, Transportation Manager Brian Cruise has been researching GPS solution services and narrowed down the vendor search to Synovia Solutions and Zonar Systems, of which both would integrate with our Transfinder routing program. After several product demonstrations and making reference contacts with several transportation managers around Iowa and the rest of the country, Mr. Cruise is recommending moving forward with Synovia Solutions. Benefits of this GPS solution services include process efficiencies within the department, value-added safety, and enhanced communication with stakeholders (e.g. students, parents, and staff). Synovia is offering a free 30-day trial of their software to ensure Linn-Mar's satisfaction. Assuming this trial period is successful, the recommendation would be to engage in a long-term lease agreement with Synovia. Estimated annual cost is approximately \$21,000, and would be paid from the PPEL fund.

**ASBO International Financial Reporting Award:** The district received word from the Association of School Business Officials International that Linn-Mar has been awarded ASBO's Certificate of Excellence in Financial Reporting for the fiscal year ending 2017. This is the 14th year in a row that Linn-Mar has received this award, which is given to school districts that have a high commitment to fiscal integrity and high-quality financial reporting.

## Achievements and Honors

**STEM News:** Congratulations to the following high school students and their teacher, Chris Patterson, for representing the district's Project Lead the Way program during STEM Day at the Capitol: Abby Van Rheenen, Savannah Barnes, Andrew Szvec, Andrew Grant, Sammi Smith, Nagisa Carolin, and Delanie Williams. The event is designed to showcase hands-on, interactive, and student-focused learning innovations occurring in schools throughout Iowa. STEM is curriculum-based learning in the areas of science, technology, engineering, and mathematics.



**Middle School Community Outreach:** Operation Backpack is a program sponsored by the Hawkeye Area Community Action Program (HACAP) that provides bags of food to children/families in need throughout the community. Operation Backpack serves more than 2,700 children from 79 schools in the HACAP service area which includes Linn, Johnson, Benton, Jones, Iowa, Cedar, and Washington counties.



Last year, Mrs. Meyer's classroom at Excelsior Middle School packed over 200 food bags for Operation Backpack. This year, Excelsior students decided to also support Operation Backpack by donating money from their School House Brew program. The students recently presented a check to HACAP in the amount of \$100.

**TAG Community Outreach:** The LM Talented and Gifted students recently spearheaded a community outreach project during the Linn-Mar home athletic events. The students offered attendees a chance to write inspirational notes to cancer patients. The notes were then delivered to the Helen G. Nassif Community Cancer Center.



**Show Choir News:** Congratulations to the 10th Street Edition show choir for being named grand champions at the Davenport Great River Show Choir Invitational! Additional honors included best vocals, best choreography, and best female soloist (Melena Holm). Congrats also go out to In Step for placing first in the prep division! [Click here to visit the LM Show Choir Twitter page!](#)

**Authors' Tea:** Congratulations to the "published" authors of Echo Hill Elementary! The second graders wrote short stories that were "published" in a hardcover book. The stories were then shared by the young authors during the event with family members and fellow classmates!

**STEAM Olympics:** The students at Bowman Woods Elementary recently went for the gold during STEAM Olympics. STEAM is educational learning that focuses on science, technology, engineering, arts, and mathematics to guide student inquiry, dialogue, and critical thinking. Congrats to the Bowman Students for achieving gold in learning!



**Varsity Wrestling:** Congratulations to Linn-Mar Junior Wrestler Jacob Wempen! Jacob beat a senior from Sioux City North in his final match for fifth place (170 lbs/Class 3A) during the state wrestling tournament in Des Moines. Linn-Mar came in 28th overall in Class 3A.

**Best in Iowa:** Congratulations to the Linn-Mar POMs and Coach Jennifer Hammes for placing second during nationals in Orlando, Florida. This is the highest finish for any high school POM team in Iowa! Way to go!!

**News from the Arts:** Congratulations to Rachel Schultz (*Pour Your Heart Out*) and Molly Chmelicek (*Hazel*) for having their ceramic arts projects chosen to be on display during the Ceramic Arts Conference in Pittsburgh in

March! The conference is sponsored by the National Council on Education and included 1,200 entries nationwide with only 150 chosen to display.



**Marion Times Student of the Week:** Congratulations to Madison Bradley for being selected as the *Marion Times* Student of the Week! Madison is a senior and her academic interests are in the areas of math and science. Madison has been involved in many student activities including POMs and SODA/TRY and has received academic honors with distinction. During her college career she hopes to major in pediatrics.

**Boys Basketball:** Congratulations to Varsity Boys' Basketball for defeating sixth-ranked Pleasant Valley in the Class 4A substate semifinal game 55-47. It was their fifth straight win. The team faced Muscatine in the substate final on February 27th with a loss of 58-55; but we are proud of our team and coaches! Go Lions! Congratulations go out to Trey Hutcheson (first team) and Jacob Robertson (second team) for being named to the All-Conference and All-Metro Boys Basketball teams!

**Wrestling News:** All Metro honors are out! Congratulations to the following wrestlers: Bryce Parke and Isaiah Garman (first team), Jack Nauman, Jacob Wempen, and Tanner Shultz (second team), and Abass Kemokai (honorable mention).



**Robotics Dean's List Finalist:** Congratulations to Evan Walter, who has been selected as one of four students from the state of Iowa as a FIRST Dean's List Finalist in the FIRST Tech Challenge program. A Linn-Mar sophomore and a second-year member of the Linn-Mar Robotics Program FTC Team 4150, Dark Matter, Evan will be in the running for the FIRST Dean's List Award at the FIRST Championship in April. Evan is shown to the left with Linn-Mar instructor Dan Niemitalo.



**All-State Speech:** At the All-State Speech Festival held at Iowa State University, the critics were impressed by the group mime performance of *Casper the Friendless Ghost* by Maddie DeJong and Cheyenne Mann. They also gave glowing remarks for the choral reading entitled *The Good Body* as presented by Allie Mersch, Katie Andreasen, McKenna Flood, and Zoey Marciniak. Congratulations Large Group Speech.

Congratulations also go out to the High School Speech Team and the students listed below on their participation at the Individual All-State Speech Festival held at UNI on March 26.

- Solomon Groothuis: Improvisation Acting
- Allie Mersch: Literary Program and Acting
- Erin O'Hara: Literary Program
- Ruthie Gustason: Poetry
- McKenna Flood: Solo Musical Theatre
- Cheyenne Mann: Storytelling and Poetry



**Student of the Month:** Congratulations to Selena Killham for being chosen as one of KCRG's Student of the Month finalists for March. Selena is a 7th grader at Excelsior Middle School. One of Selena's passions is volunteerism. Selena has supported hurricane victims by supporting Operation Underground Railroad, teaching sign language, and making scarves for the homeless.

**Humanitarian Honor:** High School Senior Kaleb Cook was chosen for the 2017 Future of Good Program. Kaleb is the president of Linn-Mar Buddies, a student-run, extra-curricular organization that creates events for special needs students and provides dance therapy sessions. Kaleb is among 15 young humanitarians chosen for the honor by corporate sponsor, US Cellular. The company contributed \$1,000 to Kaleb's Dancing Away the Stigma organization to benefit Camp Courageous. The Future of Good includes a mobile giving campaign wherein people can text the word "courage" to 2-0-2-2-2 and each text translates to a \$10 donation to Camp Courageous.



**Future Health Professionals Honored:** The Linn-Mar HOSA Club spent their spring break competing in Des Moines. The team brought home several honors. In Medical Math, Vicky Wang took 2nd place, Akash Gururaja was 5th and Arnav Bhushan came in 6th. In the category of Medical Law and Ethics, 2nd place went to Kevin Drahos. Arnav Bhushan took 6th in Nutrition. Akash Gururaja received first place honors for his Extemporaneous Health Poster. Vicky Wang took the top spot in the category of Research Persuasive Writing and Speaking. Devanshee Patel and Ally Jernigan took first for their Career Board. Taylor Streff was elected as the HOSA historian for the state of Iowa!



HOSA is an international student organization recognized by the US Department of Education. Its mission is to promote career opportunities in the healthcare industry and to enhance the delivery of quality health care to all people.



**Middle School Students Advance to State:** A pair of teams from Oak Ridge Middle School are advancing to state (April 30th in Des Moines) for the National History Day Competition.

- Shanmukh Boggarapu and Yuxuan Qian are advancing for their documentary, "The Korean War Armistice".
- Paige Guthrie and Nick Reuben are also advancing for their documentary, "Confinement Reassignment: The Conflict of Solitary Confinement in Prisons Across America".

**FBLA Students Take Top Honors:** The following Future Business Leaders of America students brought home first place honors during the state conference and will have a chance to compete at the national level in Baltimore in June:

- Business Plan: Sudeep Gadde and Roshan Gokul
- Journalism: Ashley Kendrick
- Network Design: Akash Gururaja, Morgan Lu, and Srikar Vanavasam
- Public Speaking: Anusha Gopalam
- Vocabulary Relay: Ashwin Nathan, Srikar Vanavasam, and Arnav Bhushan
- Who's Who in Iowa FBLA: Morgan Lu



**Future Farmers of America Top Honors:** Congratulations to Chase Krug for being named the winner of the Plant Systems Division during the state FFA Agri-Science Fair. Chase will compete in the national FFA competition in October. *Chase previously earned an honorable mention in the same division during the state Science and Technology Fair.*

**Iowa Choral Showcase:** Congratulations to the Novak Notes and their director, Jennifer Walker, for being selected to perform at the Iowa Choral Showcase to be held at the University of Iowa on April 18th (6:00 PM). The Novak Notes were one of six choirs chosen to perform out of 26 blind auditions! *Way to go Novak Notes!*

If you plan to attend, please visit the [Hancher Auditorium box office](#) for ticket information.



**DLR Group**

Architecture Engineering Planning Interiors

1430 Locust Street  
Suite 200  
Des Moines, Iowa 50309o: 515/276-8097  
f: 515/252-0514

March 8, 2018

Linn Mar Community School District  
Attn: J.T. Anderson  
2999 N 10th Street  
Marion, IA 52302RE: Linn-Mar High School Additions & Renovations – Phase 2  
DLR Group Project #11-13105-20

Dear J.T.:

To the best of our knowledge, information and belief, and on the basis of our on-site visits and observations, the work has been completed in accordance with term and conditions of the Contract Documents for the following contracts:

1. Linn-Mar High School Additions & Renovations – Phase 2 Project.

DLR Group, inc. recommends final acceptance by the District.

Feel free to contact me if you have any questions or concerns.

Sincerely,  
**DLR Group**Paul Arend  
Principal



**DLR Group**

Architecture Engineering Planning Interiors

1430 Locust Street  
Suite 200  
Des Moines, Iowa 50309

o: 515/276-8097  
f: 515/252-0514

March 8, 2018

Linn Mar Community School District  
Attn: J.T. Anderson  
2999 N 10th Street  
Marion, IA 52302

RE: Linn-Mar High School Additions & Renovations – Phase 2  
DLR Group Project #11-13105-20

Dear J.T.:

Enclosed please find the Application and Certificate for Payment No. 28 in the amount of \$64,896.46 submitted by Larson Construction for the above referenced project.

We have reviewed this application and recommend payment be made to the contractor as certified.

Larson Construction has completed their work and our firm has not been made aware of any unpaid bills or claims.

We recommend payment be made by the District to Larson Construction 31 days following the School District's acceptance of final completion, per Iowa Code Chapter 573.

**TOTAL PAYMENTS ARE AS FOLLOWS:**

No. 1	\$175,080.96
No. 2	\$317,507.61
No. 3	\$684,570.19
No. 4	\$2,636,320.54
No. 5	\$1,476,183.43
No. 6	\$885,520.08
No. 7	\$1,502,035.88
No. 8	\$1,465,972.52
No. 9	\$1,206,626.85
No. 10	\$746,931.83
No. 11	\$1,159,169.45
No. 12	\$849,507.79
No. 13	\$919,951.93
No. 14	\$921,021.83
No. 15	\$730,349.81
No. 16	\$1,017,926.92
No. 17	\$447,123.25
No. 18	\$465,226.84
No. 19	\$440,256.47

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Las Vegas Lincoln Los Angeles Minneapolis Omaha Orlando Pasadena  
Phoenix Portland Riverside Sacramento Seattle Tucson Shanghai

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No. 20	\$360,884.58
No. 21	\$405,672.05
No. 22	\$192,175.61
No. 23	\$128,747.68
No. 24	\$70,753.26
No. 25	\$505,408.35
No. 26	\$341,082.55
No. 27	\$100,675.74
<b>No. 28 (This Application)</b>	<b>\$64,896.46</b>
<b>TOTAL PAYMENTS MADE:</b>	<b>\$20,217,580.46</b>

**TOTAL MODIFICATIONS ARE AS FOLLOWS:**

C.O. No. 1	(\$3,618.45)
C.O. No. 2	\$49,903.56
C.O. No. 3	\$19,202.98
C.O. No. 4	\$10,667.22
C.O. No. 5	\$36,269.86
C.O. No. 6	\$22,225.39
C.O. No. 7	\$44,691.07
C.O. No. 8	\$58,180.91
C.O. No. 9	\$31,952.56
C.O. No. 10	\$54,089.49
C.O. No. 11	\$22,350.09
C.O. No. 12	(\$8,208.39)
C.O. No. 13	\$86,633.04
C.O. No. 14	\$47,731.22
C.O. No. 15	\$45,395.27
C.O. No. 16	\$104,140.57
C.O. No. 17	\$87,861.66
C.O. No. 18	\$20,616.01
C.O. No. 19	\$6,339.98
C.O. No. 20	(\$14,179.78)
C.O. No. 21	(\$7,865.26)
C.O. No. 22	\$2,212.46
C.O. No. 23	(\$47,011.00)
<b>TOTAL CHANGE ORDER AMOUNT:</b>	<b>\$669,580.46</b>
<b>ORIGINAL CONTRACT AMOUNT:</b>	<b>\$19,548,000.00</b>
<b>FINAL CONTRACT AMOUNT:</b>	<b>\$20,217,580.46</b>

Also enclosed are copies of the following closeout documents:

- AIA Document G706 – Contractor's Affidavit of Payment of Debts and Claims
- AIA Document G706A – Contractor's Affidavit of Release of Liens
- AIA Document G707 – Consent of Surety to Final Payment
- Certification of no asbestos provided by Larson Construction

If you have any questions or require further information, please do not hesitate to contact me.

Sincerely,

**DLR Group, inc.** (an Iowa corporation)

A handwritten signature in black ink that reads "Kristina Warnemunde". The script is cursive and fluid.

Kristina Warnemunde  
Associate

PA/kw

Enclosure

cc: Larson Construction

## Application and Certificate for Payment

TO OWNER: Linn-Mar Community School District 3111 10th St. Marion, IA	PROJECT: Linn-Mar High School Additions & Renovations 3111 10th St. Marion, IA	APPLICATION NO: <b>FINAL 28</b> PERIOD TO: 03/06/2018	Distribution to: OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: Larson Construction Co., Inc. P.O. Box 112 Independence, IA 50644	VIA ARCHITECT: DLR Group, Inc. 6200 Aurora Ave., Suite 210 W Des Moines, IA 50322	CONTRACT FOR: CONTRACT DATE: 03/23/2015 PROJECT NOS: Linn Mar	

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM .....	\$ 19,548,000.00
2. NET CHANGE BY CHANGE ORDERS .....	\$ 669,580.46
3. CONTRACT SUM TO DATE (Line 1 ± 2) .....	\$ 20,217,580.46
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) .....	\$ 20,217,580.46
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on G703)	\$ 0.00
b. 0.00% of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b, or Total in Column I of G703) .....	\$ 0.00
6. TOTAL EARNED LESS RETAINAGE .....	\$ 20,217,580.46
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$ 20,152,684.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE .....	\$ 64,896.46
9. BALANCE TO FINISH, INCLUDING RETAINAGE .....	\$ 0.00
(Line 3 minus Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 750,463.34	\$ (33,871.88)
Total approved this month	\$ 0.00	\$ (47,011.00)
<b>TOTAL</b>	<b>\$ 750,463.34</b>	<b>\$ (80,882.88)</b>
NET CHANGES by Change Order	\$ 669,580.46	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Larson Construction Co., Inc.

By: Jeff Larson

Date: 03-06-18

State of: IOWA

County of: BUCHANAN

Subscribed and sworn to before me this

6th day of March 2018

Notary Public: Elizabeth Holt

My commission expires: 10/12/18



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ **\$64,896.46**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: DLR Group, Inc.

Date: 3/8/2018

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.**

## Continuation Sheet

AIA Document G702™–1992, Application and Certificate for Payment, or G732™–2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE:

PERIOD TO: 3/6/2018

ARCHITECT'S PROJECT NO: 3/6/2018

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C – G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G ÷ C)		
01.010	GENERAL REQUIREMENTS								
01.020	Engineering/Management	168,815.00	168,815.00			168,815.00	100		
01.030	Layout/Supervision	185,400.00	185,400.00			185,400.00	100		
01.040	Payment/Performance Bond	96,816.00	96,816.00			96,816.00	100		
01.050	Insurance	126,444.00	126,444.00			126,444.00	100		
01.060	Permit	75,331.00	75,331.00			75,331.00	100		
01.070	Clean-up/Dumpster/Fees	85,000.00	85,000.00			85,000.00	100		
01.080	Toilets/Telephone/Office/Supplies	36,000.00	36,000.00			36,000.00	100		
01.090	Misc.	240,700.00	240,700.00			240,700.00	100		
01.100	Submittal Exchange	11,795.00	11,795.00			11,795.00	100		
01.110									
02.010	EXISTING CONDITIONS								
02.020	Interior Demolition	433,500.00	433,500.00			433,500.00	100		
02.030	Exterior Site Demolition	74,276.00	74,276.00			74,276.00	100		
02.040	Building Demolition	185,000.00	185,000.00			185,000.00	100		
02.050									
03.010	CONCRETE								
03.020	Stadium Risers-Foam-L	7,500.00	7,500.00			7,500.00	100		
03.030	Stadium Risers-Foam-M	23,572.00	23,572.00			23,572.00	100		
03.040	Area B Footings-L	25,245.00	25,245.00			25,245.00	100		
03.050	Area B Footings-M	18,668.00	18,668.00			18,668.00	100		
	GRAND TOTAL								

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## Continuation Sheet

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Use Column I on Contracts where variable retainage for line items may apply.

**APPLICATION NO:**  
**APPLICATION DATE:**  
**PERIOD TO:** 3/6/2018  
**ARCHITECT'S PROJECT NO:** 3/6/2018

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%( $G \div C$ )	BALANCE TO FINISH (C – G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
03.060	Area H Footings-L	18,742.00	18,742.00			18,742.00	100		
03.070	Area H Footings-M	17,969.00	17,969.00			17,969.00	100		
03.080	Area B Footing Pads-L	18,195.00	18,195.00			18,195.00	100		
03.090	Area B Footing Pads-M	10,206.00	10,206.00			10,206.00	100		
03.100	Area G&H Footing Pads-L	18,822.00	18,822.00			18,822.00	100		
03.110	Area G&H Footing Pads-M	14,855.00	14,855.00			14,855.00	100		
03.120	Area B Foundation Walls-L	29,572.00	29,572.00			29,572.00	100		
03.130	Area B Foundation Walls-M	28,812.00	28,812.00			28,812.00	100		
03.140	Area H&J Foundation Walls-L	15,629.00	15,629.00			15,629.00	100		
03.150	Area H&J Foundation Walls-M	14,209.00	14,209.00			14,209.00	100		
03.160	Slab-On-Grade Floors-4"-L	94,214.00	94,214.00			94,214.00	100		
03.170	Slab-On-Grade Floors-4"-M	97,719.00	97,719.00			97,719.00	100		
03.180	Rebar-L	16,185.00	16,185.00			16,185.00	100		
03.190	Rebar-M	20,750.00	20,750.00			20,750.00	100		
03.200	Masonry Rebar-M	12,734.00	12,734.00			12,734.00	100		
03.210	Polished Concrete Finishing	7,911.00	7,911.00			7,911.00	100		
03.220	Hydraulic Cement Underlayment	80,000.00	80,000.00			80,000.00	100		
03.230									
04.010	MASONRY								
04.020	Mobilization	8,000.00	8,000.00			8,000.00	100		
04.030	Block-L	206,200.00	206,200.00			206,200.00	100		
	GRAND TOTAL								

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## Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
In tabulations below, amounts are in US dollars.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:  
APPLICATION DATE:  
PERIOD TO: 3/6/2018  
ARCHITECT'S PROJECT NO: 3/6/2018

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>	%( <i>G ÷ C</i> )	BALANCE TO FINISH <i>(C – G)</i>	RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD					
04.040	Block-M	130,800.00	130,800.00			130,800.00	100		
04.050	Brick-L	95,000.00	95,000.00			95,000.00	100		
04.060	Brick-M	69,200.00	69,200.00			69,200.00	100		
04.070	Precast-L	3,600.00	3,600.00			3,600.00	100		
04.080	Precast-M	4,500.00	4,500.00			4,500.00	100		
04.090									
05.010	METALS								
05.020	Structural Steel Framing-L	193,000.00	193,000.00			193,000.00	100		
05.030	Steel Joist Framing-L	58,920.00	58,920.00			58,920.00	100		
05.040	Steel Decking-L	56,600.00	56,600.00			56,600.00	100		
05.050	Metal Fabrications/Misc.-L	22,500.00	22,500.00			22,500.00	100		
05.060	Str Steel-S Addition-M	117,893.00	117,893.00			117,893.00	100		
05.070	Str Steel-N Addition-M	70,238.00	70,238.00			70,238.00	100		
05.080	Str Steel-Misc.	24,644.00	24,644.00			24,644.00	100		
05.090	Joists-M	76,998.00	76,998.00			76,998.00	100		
05.100	Deck -M	48,770.00	48,770.00			48,770.00	100		
05.110	Misc. Steel-M	77,021.00	77,021.00			77,021.00	100		
05.120									
06.010	WOOD/PLASTICS/COMPOSITES								
06.020	Misc. Rough Carpentry-L	24,713.00	24,713.00			24,713.00	100		
06.030	Misc. Rough Carpentry-M	16,540.00	16,540.00			16,540.00	100		
	GRAND TOTAL								

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# AIA Document G703™ – 1992

Linn Mar

## Continuation Sheet

AIA Document G702™–1992, Application and Certificate for Payment, or G732™–2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE:

PERIOD TO: 3/6/2018

ARCHITECT'S PROJECT NO: 3/6/2018

3/30/2016									
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G ÷ C)	BALANCE TO FINISH (C – G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
06.040	Interior Arch Woodwork-L	75,575.00	75,575.00			75,575.00	100		
06.050	Interior Arch Woodwork-M	281,530.00	281,530.00			281,530.00	100		
06.060									
07.010	THERMAL/MOISTURE PROTECTIO								
07.020	Fluid-Applied Membr Air Barriers-L	6,025.00	6,025.00			6,025.00	100		
07.021	Fluid Applied Membr Air Barriers-M	26,650.00	26,650.00			26,650.00	100		
07.030	Metal Comp Mat'l Wall Panels-L	81,750.00	81,750.00			81,750.00	100		
07.031	Metal Comp Mat'l Wall Panels-M	157,000.00	157,000.00			157,000.00	100		
07.040	Z-Furring/Insulation	35,000.00	35,000.00			35,000.00	100		
07.050	EPDM Roofing-L	181,960.00	181,960.00			181,960.00	100		
07.051	EPDM Roofing-M	272,940.00	272,940.00			272,940.00	100		
07.052	EPDM Roofing-Misc.	23,900.00	23,900.00			23,900.00	100		
07.060	Sheet Metal Flashing & Trim-L	17,000.00	17,000.00			17,000.00	100		
07.061	Sheet Metal Flashing & Trim-M	11,750.00	11,750.00			11,750.00	100		
07.070	Roof Access/Roof Hatch	5,000.00	5,000.00			5,000.00	100		
07.080	Joint Sealants	17,700.00	17,700.00			17,700.00	100		
07.090	Expansion Control	13,500.00	13,500.00			13,500.00	100		
07.100									
08.010	OPENINGS								
08.020	HM Doors/Frames/Hardware-L	74,625.00	74,625.00			74,625.00	100		
08.030	HM Doors/Frames/Hardware-M	352,325.00	352,325.00			352,325.00	100		
	GRAND TOTAL								

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## Continuation Sheet

AIA Document G702™–1992, Application and Certificate for Payment, or G732™–2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
In tabulations below, amounts are in US dollars.  
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APPLICATION NO:

APPLICATION DATE:

PERIOD TO:

ARCHITECT'S PROJECT NO: 3/6/2018  
3/6/2018

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C – G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
08.040	Overhead Coiling Doors	26,100.00	26,100.00			26,100.00	100		
08.050	ALUM ENTRANCES/CURTAIN WALL								
08.060	Labor/Install/Fab	242,560.00	242,560.00			242,560.00	100		
08.070	Glass & Glazing	100,350.00	100,350.00			100,350.00	100		
08.080	Alum Curtainwall/Storefront	136,200.00	136,200.00			136,200.00	100		
08.090	Lift Rentals	16,600.00	16,600.00			16,600.00	100		
08.100	Fire Rated Glass	32,500.00	32,500.00			32,500.00	100		
08.110	Fire Rated Glazing	14,750.00	14,750.00			14,750.00	100		
08.120	Shops/Submittals	8,500.00	8,500.00			8,500.00	100		
08.130	Aluminum Entrances	71,750.00	71,750.00			71,750.00	100		
08.140									
09.010	FINISHES								
09.020	Cold Formed Metal Frame-L	78,950.00	78,950.00			78,950.00	100		
09.021	Cold Formed Metal Frame-M	50,700.00	50,700.00			50,700.00	100		
09.022	Gypsum Sheathing-L	20,000.00	20,000.00			20,000.00	100		
09.023	Gypsum Sheathing-M	10,000.00	10,000.00			10,000.00	100		
09.024	EIFS System-L	32,460.00	32,460.00			32,460.00	100		
09.025	EIFS System-M	18,275.00	18,275.00			18,275.00	100		
09.026	Metal Studs-L	136,560.00	136,560.00			136,560.00	100		
09.027	Metal Studs-M	76,740.00	76,740.00			76,740.00	100		
09.028	Gypsum Drywall (hang)-L	141,375.00	141,375.00			141,375.00	100		
	GRAND TOTAL								

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## Continuation Sheet

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In tabulations below, amounts are in US dollars.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE:

PERIOD TO:

ARCHITECT'S PROJECT NO: 3/6/2018  
3/6/2018

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
09.029	Gypsum Drywall (hang)-M	89,490.00	89,490.00			89,490.00	100		
09.030	Gypsum Drywall (finish)-L	101,160.00	101,160.00			101,160.00	100		
09.031	Gypsum Drywall (finish)-M	6,000.00	6,000.00			6,000.00	100		
09.032	Firecaulk Head MS Walls-L	540.00	540.00			540.00	100		
09.033	Firecaulk Head MS Walls-M	1,000.00	1,000.00			1,000.00	100		
09.034	Stock/Trash/Clean/Scaffold-L	25,000.00	25,000.00			25,000.00	100		
09.035	Stock/Trash/Clean/Scaffold-M	5,000.00	5,000.00			5,000.00	100		
09.041	Ceramic Tiling-L	273,350.00	273,350.00			273,350.00	100		
09.042	Ceramic Tile-M	392,000.00	392,000.00			392,000.00	100		
09.043	Ceramic Tile-Misc.	4,000.00	4,000.00			4,000.00	100		
09.050	Acoustical Ceiling-L	160,000.00	160,000.00			160,000.00	100		
09.061	Acoustical Ceiling-M	248,080.00	248,080.00			248,080.00	100		
09.062	Acoustical Wall Panels-L	5,700.00	5,700.00			5,700.00	100		
09.063	Acoustical Wall Panels-M	2,850.00	2,850.00			2,850.00	100		
09.070	Wood Athletic Flooring	21,512.00	21,512.00			21,512.00	100		
09.080	Carpet Tile-L	14,857.00	14,857.00			14,857.00	100		
09.081	Carpet Tile-M	105,484.00	105,484.00			105,484.00	100		
09.082	Carpet Tile-Freight	4,876.00	4,876.00			4,876.00	100		
09.083	Sheet Vinyl-L	7,951.00	7,951.00			7,951.00	100		
09.084	Sheet Vinyl-M	5,786.00	5,786.00			5,786.00	100		
09.085	LVT-L	1,478.00	1,478.00			1,478.00	100		
	GRAND TOTAL								

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## Continuation Sheet

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In tabulations below, amounts are in US dollars.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:  
APPLICATION DATE:  
PERIOD TO: 3/6/2018  
ARCHITECT'S PROJECT NO: 3/6/2018

3/0/2018									
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G ÷ C)	BALANCE TO FINISH (C – G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
09.086	LVT-M	3,849.00	3,849.00			3,849.00	100		
09.087	Stair Tread-L	22,214.00	22,214.00			22,214.00	100		
09.088	Stair Tread-M	24,265.00	24,265.00			24,265.00	100		
09.089	VCT-L	53,901.00	53,901.00			53,901.00	100		
09.090	VCT-M	46,152.00	46,152.00			46,152.00	100		
09.091	VCT-Freight	2,694.00	2,694.00			2,694.00	100		
09.092	Wall Base-L	13,934.00	13,934.00			13,934.00	100		
09.093	Wall Base-M	15,482.00	15,482.00			15,482.00	100		
09.094	Rubber Flooring-L	12,052.00	12,052.00			12,052.00	100		
09.095	Rubber Flooring-M	17,677.00	17,677.00			17,677.00	100		
09.096	Carpet Tile-L	994.00	994.00			994.00	100		
09.097	Carpet Tile-M	7,160.00	7,160.00			7,160.00	100		
09.098	Carpet Tile-Freight	312.00	312.00			312.00	100		
09.099	Wall Base-L	156.00	156.00			156.00	100		
09.100	Wall Base-M	161.00	161.00			161.00	100		
09.180	Wall Coverings/Paint/HPC-L	158,025.00	158,025.00			158,025.00	100		
09.190	Wall Coverings/Paint/HPC-M	68,154.00	68,154.00			68,154.00	100		
09.200									
10.010	SPECIALTIES								
10.020	Visual Display Surfaces-L	9,680.00	9,680.00			9,680.00	100		
10.030	Visual Display Surfaces-M	16,250.00	16,250.00			16,250.00	100		
	GRAND TOTAL								

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APPLICATION DATE:  
PERIOD TO: 3/6/2018  
ARCHITECT'S PROJECT NO: 3/6/2018

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
10.040	Signage	5,456.00	5,456.00			5,456.00	100		
10.050	Toilet Compartments/Accessories-L	31,250.00	31,250.00			31,250.00	100		
10.060	Toilet Compartments/Accessories-M	49,500.00	49,500.00			49,500.00	100		
10.070	Folding Panel Partitions	45,200.00	45,200.00			45,200.00	100		
10.080	Wall & Door Protection-L	1,980.00	1,980.00			1,980.00	100		
10.090	Wall & Door Protection-M	2,115.00	2,115.00			2,115.00	100		
10.100	FE/FEC-L	560.00	560.00			560.00	100		
10.110	FE/FEC-M	560.00	560.00			560.00	100		
10.120	Ground-Set Flagpoles-L	1,200.00	1,200.00			1,200.00	100		
10.130	Ground-Set Flagpoles-M	2,409.00	2,409.00			2,409.00	100		
10.140									
11.010	EQUIPMENT								
11.020	Residential Appliances-L	2,500.00	2,500.00			2,500.00	100		
11.030	Residential Appliances-M	15,000.00	15,000.00			15,000.00	100		
11.040	Food Service Equipment-L	9,600.00	9,600.00			9,600.00	100		
11.050	Food Service Equipment-M	152,155.00	152,155.00			152,155.00	100		
11.060	Food Service Equipment-Freight	1,245.00	1,245.00			1,245.00	100		
11.080	Projection Screens-L	1,250.00	1,250.00			1,250.00	100		
11.090	Projection Screens-M	10,340.00	10,340.00			10,340.00	100		
11.100	Gymnasium Equipment	5,700.00	5,700.00			5,700.00	100		
11.110									
	GRAND TOTAL								

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PERIOD TO: 3/6/2018

ARCHITECT'S PROJECT NO: 3/6/2018

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C – G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G ÷ C)		
12.010	FURNISHINGS								
12.020	Swing Away Seating/Table Systems	67,900.00	67,900.00			67,900.00	100		
12.030									
21.010	FIRE SUPPRESSION								
21.020	Design	15,775.00	15,775.00			15,775.00	100		
21.030	Labor	145,050.00	145,050.00			145,050.00	100		
21.040	Material	177,285.00	177,285.00			177,285.00	100		
21.050									
22.010	PLUMBING								
22.020	Plumbing/HVAC-L	1,043,994.00	1,043,994.00			1,043,994.00	100		
22.030	Pipe/Valves/Fittings	182,166.00	182,166.00			182,166.00	100		
22.040	Plumbing Fixtures	229,331.00	229,331.00			229,331.00	100		
22.050	HPs/FCs/UVs/Misc Equipment	406,260.00	406,260.00			406,260.00	100		
22.060	Water Heaters	24,264.00	24,264.00			24,264.00	100		
22.070	Water Softner	11,460.00	11,460.00			11,460.00	100		
22.080	Misc. Materials	82,163.00	82,163.00			82,163.00	100		
22.090	System Balancing	35,090.00	35,090.00			35,090.00	100		
22.100	Fire stopping/Labels	5,500.00	5,500.00			5,500.00	100		
22.110	Ladco-L	1,070,707.00	1,070,707.00			1,070,707.00	100		
22.120	Ladco-M	259,120.00	259,120.00			259,120.00	100		
22.130	Ladco-Equipment	749,040.00	749,040.00			749,040.00	100		
	GRAND TOTAL								

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
22.140	JCI-M	228,033.00	228,033.00			228,033.00	100		
22.150	JCI Engineering	103,117.00	103,117.00			103,117.00	100		
22.160	JCI Electrical	184,513.00	184,513.00			184,513.00	100		
22.170	JCI Commissioning	90,910.00	90,910.00			90,910.00	100		
22.180	Mechanical Insulation-L	161,755.00	161,755.00			161,755.00	100		
22.190	Mechanical Insulation-M	76,120.00	76,120.00			76,120.00	100		
22.200	Excavatioin	15,840.00	15,840.00			15,840.00	100		
22.210	Chemical	3,520.00	3,520.00			3,520.00	100		
22.220	Permits	3,740.00	3,740.00			3,740.00	100		
22.230	Rentals	9,857.00	9,857.00			9,857.00	100		
22.240									
26.010	ELECTRICAL								
26.020	General Conditions	20,000.00	20,000.00			20,000.00	100		
26.030	Temp Power/Lighting	23,400.00	23,400.00			23,400.00	100		
26.040	Permits	8,500.00	8,500.00			8,500.00	100		
26.050	Electrical Demo Site	42,214.00	42,214.00			42,214.00	100		
26.060	Electrical Demo Bldg	193,213.91	193,213.91			193,213.91	100		
26.070	Site Lighting-L	7,070.00	7,070.00			7,070.00	100		
26.080	Site Lighting-M	21,400.00	21,400.00			21,400.00	100		
26.090	Site Elect Utilities-L	61,763.80	61,763.80			61,763.80	100		
26.100	Site Elect Utilities-M	278,065.62	278,065.62			278,065.62	100		
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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
26.110	Elect Dist Gear-L	152,717.60	152,717.60			152,717.60	100		
26.120	Elect Dist Gear-M	451,026.35	451,026.35			451,026.35	100		
26.130	Branch Power-L	195,890.00	195,890.00			195,890.00	100		
26.140	Branch Power-M	130,713.28	130,713.28			130,713.28	100		
26.150	Building Lighting-L	302,327.20	302,327.20			302,327.20	100		
26.160	Building Lighting-M	1,280,340.00	1,280,340.00			1,280,340.00	100		
26.170	Lighting Controls-L	67,550.00	67,550.00			67,550.00	100		
26.180	Lighting Controls-M	178,118.75	178,118.75			178,118.75	100		
26.190	Cable Raceway-L	3,000.00	3,000.00			3,000.00	100		
26.200	Cable Raceway-M	2,400.00	2,400.00			2,400.00	100		
26.210	Fire Alarm-L	107,117.50	107,117.50			107,117.50	100		
26.220	Fire Alarm-M	73,010.50	73,010.50			73,010.50	100		
26.230	Systems-L	36,421.00	36,421.00			36,421.00	100		
26.240	Systems-M	27,412.55	27,412.55			27,412.55	100		
26.250	Clock System-L	33,250.00	33,250.00			33,250.00	100		
26.260	Clock System-M	38,060.00	38,060.00			38,060.00	100		
26.270	Voice/Data-L	133,650.90	133,650.90			133,650.90	100		
26.280	Voice/Data-M	282,315.30	282,315.30			282,315.30	100		
26.290	AV System-L	15,750.30	15,750.30			15,750.30	100		
26.300	AV System-M	23,625.30	23,625.30			23,625.30	100		
26.310	Projection Screens	12,291.40	12,291.40			12,291.40	100		
	GRAND TOTAL								

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# AIA Document G703™ – 1992

Linn Mar

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
26.320	Intercom-L	98,766.00	98,766.00			98,766.00	100		
26.330	Intercom-M	148,148.80	148,148.80			148,148.80	100		
26.340	UPS-L	5,509.94	5,509.94			5,509.94	100		
26.350	UPS-M	75,789.00	75,789.00			75,789.00	100		
26.410									
31.010	EARTHWORK								
31.020	Site Clearing/Excavation/Grading	153,000.00	153,000.00			153,000.00	100		
31.030	Overexcavation/Backfill	220,000.00	220,000.00			220,000.00	100		
31.040	Import-L	84,000.00	84,000.00			84,000.00	100		
31.050	Import-M	160,000.00	160,000.00			160,000.00	100		
31.060	Silt Fence	2,400.00	2,400.00			2,400.00	100		
31.070									
32.010	EXTERIOR IMPROVEMENTS								
32.020	5" Sidewalks-L	32,983.00	32,983.00			32,983.00	100		
32.030	5" Sidewalks-M	31,964.00	31,964.00			31,964.00	100		
32.040	7" Heavy Duty Concrete-L	22,810.00	22,810.00			22,810.00	100		
32.050	7" Heavy Duty Concrete-M	26,152.00	26,152.00			26,152.00	100		
32.060	7" Pervious Concrete-L	18,285.00	18,285.00			18,285.00	100		
32.070	7" Pervious Concrete-M	28,131.00	28,131.00			28,131.00	100		
32.080	Segmetal Retaining Walls	8,867.00	8,867.00			8,867.00	100		
32.090	Turf & Grasses	9,500.00	9,500.00			9,500.00	100		
	GRAND TOTAL								

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3/6/2018

3/6/2018									
A	B	C	D	E	F	G		H	I
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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
32.100									
33.010	UTILITIES								
33.020	Sanitary-L	10,000.00	10,000.00			10,000.00	100		
33.030	Sanitary-M	12,100.00	12,100.00			12,100.00	100		
33.040	Storm-L	15,296.00	15,296.00			15,296.00	100		
33.050	Storm-M	19,504.00	19,504.00			19,504.00	100		
33.060	Water-L	12,147.00	12,147.00			12,147.00	100		
33.070	Water-M	15,953.00	15,953.00			15,953.00	100		
33.080									
34.000	CHANGE ORDERS								
34.010	CO #1	(3,618.45)	(3,618.45)			(3,618.45)	100		
34.020	CO #2	49,903.56	49,903.56			49,903.56	100		
34.030	C.O. #3	19,202.98	19,202.98			19,202.98	100		
34.040	C.O. #4	10,667.22	10,667.22			10,667.22	100		
34.050	C.O. #5	36,269.86	36,269.86			36,269.86	100		
34.060	C.O. #6	22,225.39	22,225.39			22,225.39	100		
34.070	C.O. #7	44,691.07	44,691.07			44,691.07	100		
34.080	C.O. #8	58,180.91	58,180.91			58,180.91	100		
34.090	C.O. #9	31,952.56	31,952.56			31,952.56	100		
34.100	C.O. #10	54,089.49	54,089.49			54,089.49	100		
34.110	C.O. #11	22,350.09	22,350.09			22,350.09	100		
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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
34.120	C.O. #12	(8,208.39)	(8,208.39)			(8,208.39)	100		
34.130	C.O. #13	86,633.04	86,633.04			86,633.04	100		
34.140	C.O. #14	47,731.22	47,731.22			47,731.22	100		
34.150	C.O. #15	45,395.27	45,395.27			45,395.27	100		
34.160	C.O. #16	104,140.57	104,140.57			104,140.57	100		
34.170	C.O. #17	87,861.66	87,861.66			87,861.66	100		
34.180	C.O. #18	20,616.01	20,616.01			20,616.01	100		
34.190	C.O. #19	6,339.98	6,339.98			6,339.98	100		
34.200	C.O. #20	(14,179.78)	(14,179.78)			(14,179.78)	100		
34.210	C.O. #21	(7,865.26)	(7,865.26)			(7,865.26)	100		
34.220	C.O. #22	2,212.46	2,212.46			2,212.46	100		
34.230	C.O. #23	(47,011.00)		(47,011.00)		(47,011.00)	100		

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**HS RENOVATION PHASE II  
ESTIMATED PROJECT COST**

	Architect Budget	Revised Budget	thru 3/31/2018 Actual	Budget Balance	Est. % Complete
Architect Fees:					
Design/Engineering	\$1,999,959.00	\$2,000,000.00	\$2,048,883.75	(\$48,883.75)	102.44%
Stormwater Engineering	\$0.00	\$5,000.00	\$5,000.00	\$0.00	100.00%
FF&E Services Contract	\$0.00	\$73,000.00	\$73,000.00	\$0.00	100.00%
Construction Document Printing	\$55,000.00	\$50,830.23	\$50,830.23	\$0.00	100.00%
Misc. Rimbursables	\$15,000.00	\$15,000.00	\$2,719.48	\$12,280.52	30.00%
Other Services:					
Bonding/Attorney Services	\$0.00	\$125,905.81	\$125,905.81	\$0.00	100.00%
Topographic Survey	\$8,000.00	\$6,294.99	\$6,294.99	\$0.00	100.00%
Soil Testing	\$7,950.00	\$6,287.25	\$6,287.25	\$0.00	100.00%
City Plan Review	\$0.00	\$30,230.40	\$30,230.40	\$0.00	100.00%
Construction Testing	\$80,000.00	\$75,000.00	\$37,012.75	\$37,987.25	49.35%
Storm Water Discharge Inspection	\$7,800.00	\$7,000.00	\$5,500.00	\$1,500.00	78.57%
Food Service Consulting	\$7,200.00	\$5,200.00	\$5,200.00	\$0.00	100.00%
Mechanical/Life Cycle Cost Analysis	\$29,000.00	\$29,000.00	\$0.00	\$29,000.00	0.00%
Abatement:					
Testing	\$0.00	\$8,000.00	\$7,593.00	\$407.00	90.00%
Mitigation	\$100,000.00	\$80,000.00	\$73,470.31	\$6,529.69	75.00%
Tower Relocation:					
Relocation Work	\$108,000.00	\$85,832.50	\$85,832.50	\$0.00	100.00%
Fiber- HS/Westfield	\$0.00	\$108,682.12	\$108,682.12	\$0.00	100.00%
Storage:	\$0.00	\$15,000.00	\$22,441.00	(\$7,441.00)	149.61%
Construction:					
Additions/Renovations	\$26,760,868.00	\$19,554,000.00	\$19,548,000.00	\$6,000.00	99.97%
Contingency	\$846,223.00	\$500,000.00	\$669,580.46	(\$169,580.46)	133.92%
Technology Equipment:	\$0.00	\$400,000.00	\$400,303.09	(\$303.09)	100.08%
Security Equipment:	\$0.00	\$250,000.00	\$260,422.01	(\$10,422.01)	104.17%
Furniture & Fixtures:	\$0.00	\$1,750,000.00	\$1,639,843.96	\$110,156.04	93.71%
Kitchen Design/Remodel	\$0.00	\$1,000,000.00	\$1,012,670.77	(\$12,670.77)	101.27%
Transition/Other Costs:	\$0.00	\$50,000.00	\$47,397.81	\$2,602.19	94.80%
<b>TOTAL</b>	<b>\$30,025,000.00</b>	<b>\$26,230,263.30</b>	<b>\$26,273,101.69</b>	<b>(\$42,838.39)</b>	

**Funding:**

Year	Description	Proceeds
2013-14	PPEL Cash Contribution	\$159,409.00
2014-15	PPEL Cash Contribution	\$91,129.00
2014-15	Revenue Bond Series 2014E	\$3,665,000.00
2015-16	Revenue Bond Series 2015	\$10,000,000.00
2015-16	PPEL Note Issuance 2016	\$10,000,000.00
2016-17	PPEL Cash Contribution	\$2,314,725.30
2017-18	PPEL Cash Contribution	\$42,838.39
		<u>\$26,273,101.69</u>

**% Over  
Budget = 0.16%**



8801 PRAIRIE VIEW LANE SW, SUITE 200  
CEDAR RAPIDS, IOWA 52404 - 4850  
TEL: 319.841.1944 [www.designengineers.com](http://www.designengineers.com)

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April 3, 2018

Sondra Nelson  
Linn-Mar Community School District  
Learning Resource Center  
2999 North 10<sup>th</sup> St.  
Marion, IA 52302

RE: Linn-Mar Community School District  
Linn-Mar Indian Creek Electrical Upgrade

Dear Ms. Nelson,

Upon review of the bids received for the above project, we contacted the low bidder and they confirmed they are comfortable with the bids they submitted. We therefore recommend that the base bid be awarded to Community Electric Inc.

I am also attaching a tabulation of bids and a copy of the low bid for your reference.

Cordially,

DESIGN ENGINEERS, P.C.

A handwritten signature in black ink, appearing to read "Jonathan C. Gettler".

Jonathan C. Gettler, PE  
Associate, Electrical Project Engineer

JCG

Attachment

## TABULATION OF BIDS

Project Name:

LinnMar Indian Creek Elementary - Electrical Upgrade

Date of Bid:

March 30, 2018

NAME OF BIDDER:	Engineers Estimate	Community Electric Marion, IA	Nelson Electric Cedar Rapids, IA	ACME Electric Cedar Rapids, IA
BID SECURITY:	not required	N/A	N/A	N/A
ADDENDUM(S):	1,2	✓	✓	✓
BASE BID	\$ 105,000.00	\$ 79,800	\$ 143,727	\$ 93,863

**SECTION 00 0300 – BID FORM**

Bids Due at 10:00 A.M., March 30, 2018

TO: Linn-Mar Community School District  
Learning Resource Center  
2999 North 10<sup>th</sup> St  
Marion, IA 52302

ATTN: J.T. Anderson

1. The undersigned Bidder, in response to your Advertisement for Bids for construction of the above project, having examined the Drawings, Specifications and other Bidding Documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials and supplies, and to construct the project in accordance with the proposed Contract Documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the proposed Contract Documents, of which this bid is a part.

Bidder acknowledges receipt of the following Addenda which are a part of the Bidding Documents: Numbers 1, 2, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

**BASE PROPOSAL:**

Bidder agrees to perform all the work described in the proposed Contract Documents and shown on the Drawings for the sum of:

SEVENTY-NINE THOUSAND EIGHT HUNDRED 79,800.00 DOLLARS (\$79,800.00)

Amount shall be indicated in both words and figures. In case of discrepancy, the amount indicated in words will govern.

2. The undersigned Bidder states that full compliance with the proposed Contract Documents is maintained in this bid.
3. Bidder understands that the Owner reserves the right to reject any and all bids, waive irregularities or technicalities in any bid, and accept any bid in whole or in part which it deems to be in its best interest.
4. Bidder agrees that this bid shall be good and may not be withdrawn for a period of forty-five (45) calendar days after the public opening and reading of the bids.
5. Bidder hereby certifies: (a) that this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation; (b) that Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid; (c) that Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and (d) that Bidder has not sought by collusion to obtain any advantage over any other bidder or over the Owner.

FIRM NAME: COMMUNITY ELECTRIC INC.

BY: PLR

TITLE: PRESIDENT

Date MARCH 30, 2018 Incorporated X Yes      No

OFFICIAL ADDRESS 1510 FALLS AVENUE  
WATERLOO, IA 50701

Telephone Number 319-360-4690

FAX Number 319-377-4878

Federal Tax Identification No. 20-3312993

END OF SECTION 00 0300

# Memorandum

**To:** Linn-Mar Board of Education, Dr. Quintin Shepherd, Superintendent  
**From:** Jeff Gustason, Principal *J.M.G.*  
**Date:** 3/28/2018  
**Re:** Early Graduation

---

The following students have applied for early graduation at the end of 3<sup>rd</sup> Quarter in March, 2018:

Levi Baumhoefener (COMPASS)  
Nicholas Bell  
Jade Brick  
Katherine Campbell  
Sera Carr (COMPASS)  
Reiley Dorgan (COMPASS)  
Christian Guerrero (COMPASS)  
Christopher Rowenhorst  
Valek Quam-Tenney  
Mitch Towlerton  
Sarah Velazquez  
Sydney Waddell  
Jamesen Wright (COMPASS)

These students have a post-secondary education plan in place that has been developed with the Linn-Mar High School counseling staff. These students are on track to meet or exceed Linn-Mar's requirements for graduation by the end of this 3<sup>rd</sup> Quarter.

I recommend the approval of these requests pending the successful completion of current course work.

**APPROVED IN**

NAME	GRADE	RESIDENT DISTRICT	REASON
Blust, Connor	K	Alburnett	On Time
Eisele, Dawson	K	Alburnett	On Time
Linder, Jonah	K	Alburnett	On Time
Patz, Jackson	K	Anamosa	On Time
Booher, Taryn	9	Cedar Rapids	On Time
Broden, Kimberly	9	Cedar Rapids	On Time
Buonadonna, Caiden	6	Cedar Rapids	On Time
Burns, Brock	3	Cedar Rapids	On Time
Burns, Hannah	2	Cedar Rapids	On Time
Cole, Bennett	K	Cedar Rapids	On Time
Denton, Early	K	Cedar Rapids	On Time
Drinkwater, Judson	K	Cedar Rapids	On Time
Dumolien, Harper	K	Cedar Rapids	On Time
Furler, Sloan	K	Cedar Rapids	On Time
Harish Naik, Ahana	1	Cedar Rapids	On Time
Henning, Allison	K	Cedar Rapids	On Time
Heying, Camryn	8	Cedar Rapids	On Time
Johnson, Alexis	K	Cedar Rapids	On Time
Lenzer, Liliana	8	Cedar Rapids	On Time
Malloy, Greta	1	Cedar Rapids	On Time
Marimuthu, Mohit	2	Cedar Rapids	On Time
McCusker, Cason	K	Cedar Rapids	On Time
McDowell, Gunther	K	Cedar Rapids	On Time
Mittal, Aaradhya	K	Cedar Rapids	On Time
Mulnik, Emily	K	Cedar Rapids	On Time
Myers, Alexandra	2	Cedar Rapids	On Time
Oberbroeckling, Broderick	K	Cedar Rapids	On Time
Omer Asif, Afsheen	K	Cedar Rapids	On Time
Pratt, Jaqub	11	Cedar Rapids	On Time
Quandahl, Coy	K	Cedar Rapids	On Time
Rhoads, Zander	K	Cedar Rapids	On Time
Robinson, Trinity	4	Cedar Rapids	On Time
Rodriguez, Manolo	1	Cedar Rapids	On Time
Sams, Everett	4	Cedar Rapids	On Time
Sams, Fletcher	1	Cedar Rapids	On Time
Schefers, Remington	K	Cedar Rapids	On Time
Seehusen, Alyx	2	Cedar Rapids	On Time
Seehusen, Aubrey	K	Cedar Rapids	On Time
Seehusen, Calan	3	Cedar Rapids	On Time
Seehusen, Kaiden	5	Cedar Rapids	On Time
Simmons, Aaliyah	K	Cedar Rapids	On Time
Strope, Ella	K	Cedar Rapids	On Time
Sunnes, Marc	3	Cedar Rapids	On Time
Sunnes, Sharidan	10	Cedar Rapids	On Time

NAME	GRADE	RESIDENT DISTRICT	REASON
Sunnes, Troy	12	Cedar Rapids	On Time
Suresh, Vihan	K	Cedar Rapids	On Time
Vander Zee, Eloise	9	Cedar Rapids	On Time
Venkadari, Aditi	K	Cedar Rapids	On Time
Walker, Nathaniel	K	Cedar Rapids	On Time
Ward, Hillary	7	Cedar Rapids	On Time
Washington, Breyanna	8	Cedar Rapids	On Time
Washington, David	5	Cedar Rapids	On Time
Wilson, Zeplyn	4	Cedar Rapids	On Time
Witzenburg, Hadley	K	Cedar Rapids	On Time
Young, Monet	9	Cedar Rapids	On Time
Zobel, Ryker	K	Cedar Rapids	On Time
Walz, Brooklyn	K	Iowa City	On Time
Brunsmann, Dylan	K	Marion	On Time
Darrow, Riley	K	Marion	On Time
Handford, Tanner	K	Marion	On Time
Hawkins, Wyatt	K	Marion	On Time
Hines, Sophia	K	Marion	On Time
Ketcham, Drago	K	Marion	On Time
Lown, Layton	K	Marion	On Time
Muthukumar, Aditti	K	Marion	On Time
Qerimi, Mbresar	K	Marion	On Time
Ramkumar, Dev Charan	K	Marion	On Time
Rhatigan, Hadley	K	Marion	On Time
Spurlin, Callie Ann	9	Marion	On Time
Zepeda, Jazlyn	K	Marion	On Time
Vieth, Ellena	K	North Linn	On Time
Mastin, Isaac	K	Springville	On Time

## DENIED OUT

NAME	GRADE	DISTRICT REQUESTED	REASON
Schultz, Laci	9	Marion	Late, no good cause

## Linn-Mar Board of Education Special Session Minutes March 9, 2018

### **100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education special session was called to order at 9:00 AM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Weaver, AbouAssaly, Anderson, Lausen, and Nelson. Absent: Wall and Isenberg.

### **200: Adoption of the Agenda *Motion 102-03-09***

Motion by AbouAssaly to adopt the agenda as presented, second by Anderson. Voice vote; all ayes. Motion carried.

### **300: Special Session**

#### **301: Award of Bid for Restroom Remodels *Motion 103-03-09***

*Exhibit 301.1*

Motion by AbouAssaly to approve the scope of work and fee proposal from Tricon Construction for the restroom remodels in the historic elementary buildings (Bowman Woods, Indian Creek, and Wilkins) for the base bid of \$570,000, second by Lausen. Voice vote; all ayes. Motion carried.

#### **302: Open Enrollment Requests *Motion 104-03-09***

Motion by Lausen to approve the open enrollment requests as presented, second by Anderson. Voice vote; all ayes. Motion carried.

#### ***Approved IN:***

Name	Grade	Resident District	Reason
Saul, Brandon	2 <sup>nd</sup>	Marion Independent	Good Cause
Saul, Izabella	K	Marion Independent	Good Cause
Seastrom, Iscis	6 <sup>th</sup>	Marion Independent	Good Cause

#### ***Approved OUT:***

Name	Grade	Receiving District	Reason
Greenwaldt, Lauren	6 <sup>th</sup>	CAM	Good Cause

#### ***Denied OUT:***

Name	Grade	Requested District	Reason
Andrews, Tyler	10 <sup>th</sup>	Cedar Rapids CSD	No Good Cause

### **400: Consent Agenda**

#### **401: Personnel**

#### ***Certified Staff: Resignation***

Name	Assignment	Dept Action	Reason
Branan, Andrew	HS: Social Studies Teacher	6/1/18	Relocation

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Haker, Rachelle	School Counselor (2017-18 Leave of Absence)	6/1/18	Personal
McConnell, Marilee	IC: Principal ( <i>Refer to Exhibit 401.1</i> )	6/30/18	<b>Retirement</b>
Ortiz, Robert	EX: Industrial Technology Teacher	6/1/18	Personal

***Classified Staff: Assignment/Reassignment/Transfer***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Behrens, Emma	AC: Swim Lesson Coordinator	2/17/18	\$15.00/hour
Fulton, Kearstyn	OR: Student Support Associate	3/19/18	LMSEAA II, Step 6
Olinger, Corey	AC: Swim Lesson Coordinator	2/16/18	\$15.00/hour
Sather, Dorcas	NE: From .5 Student Support Associate to .5 SSA/.5 General Ed Assistant	2/28/18	Same
Wing, Philip	HS: Student Support Associate	3/19/18	LMSEAA II, Step 6
Wright, Kathleen	HS: Part-Time Custodian	2/27/18	SEIU C, Step 1

***Classified Staff: Resignation***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Groezienger, Jill	EH: Student Support Associate	3/9/18	Personal
Nichols, Hannah	WF: Student Support Associate	3/9/18	Personal
Vilardo, Christine	AC: Aquatic Instructor	2/19/18	Personal

***Extra-Curricular: Assignment/Reassignment/Transfer***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Merritt, Adam	OR: Assistant Boys Track Coach	3/21/18	\$2,840

***Extra-Curricular: Resignation***

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Foth, James	OR: Head Boys Tennis Coach	2/28/18	<b>Retirement</b>

402: Approval of February 19th Board Meeting Minutes

*Exhibit 402.1*

403: Approval of February 23rd Special Session Minutes

*Exhibit 403.1*

404: Approval of Bills

*Exhibit 404.1*

405: Approval of Contracts

*Exhibits 405.1-12*

1. Agreement for cooperation in a student teaching or field experience program with Mt Mercy University for the 2018-19 school year.
2. Agreement for cooperation in a student teaching program with Upper Iowa University for the 2018-19 school year.
3. Agreement for cooperation in a student teaching program with University of Iowa for three years beginning February 26, 2018.
4. Agreement with Junior Achievement for the 2018-19 school year.
5. Memorandum of understanding with Covenant Family Solutions for mental health services and therapeutic support.
6. Agreement for regulated medical waste services with Stericycle.
7. Agreement with Bohnsack & Frommelt, LLP for auditing services for the year ending June 30, 2018.
8. Agreement for cooperation in a student teaching program with University of Northern Iowa for the 2018-19 school year.
9. Independent contractor agreement with Kelvin Tran.
10. Independent contractor agreement with Katherine Wolfe.
11. Independent contractor agreement with Volkan Orhon.

12. Independent contractor agreement with Anthony Arnone.
13. Interagency agreements for special education and related services with Cedar Rapids CSD (2), College CSD (1), Dubuque CS (1), and Marion Independent (1). *For student confidentiality, exhibits not provided.*

#### 406: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale the following obsolete equipment/furnishings on GovDeals.com. *Items currently listed: Tonneau cover*

#### 407: Approval of the Consent Agenda ***Motion 105-03-09***

Motion by Lausen to approve the consent agenda as presented, second by Weaver. Voice vote; all ayes. Motion carried.

### **500: Calendar**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
<i>March 20<sup>th</sup></i>	<i>9:30 AM</i>	<i>Iowa BIG Visitors Day</i>	<i>Big on Boyson</i>
March 22 <sup>nd</sup>	5:30 PM	Marion City Council ( <i>Sondra</i> )	City Hall
March 23 <sup>rd</sup>	11:30 AM	Board Visit	Linn Grove Elementary
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
April 5 <sup>th</sup>	5:30 PM	Marion City Council ( <i>Clark</i> )	City Hall
April 7 <sup>th</sup>	8:30 AM	Coffee & Conversation ( <i>Rachel/George</i> )	Indian Creek Elementary
April 9 <sup>th</sup>	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Meeting	
April 11 <sup>th</sup>	11:30 AM	Policy Committee	Superintendent's Conference Room
April 18 <sup>th</sup>	5:30 PM	Iowa BIG Advisory Board	Cedar Rapids ESC
April 19 <sup>th</sup>	7:30 AM	Finance/Audit Committee	LRC Room 203
April 19 <sup>th</sup>	5:30 PM	Marion City Council	City Hall
<i>April 21<sup>st</sup></i>	<i>9:00 AM</i>	<i>Growl Prowl</i>	<i>Stadium</i>
<i>April 21<sup>st</sup></i>	<i>11:30 AM</i>	<i>Iowa BIG Wag n' Walk</i>	<i>Lowe Park</i>
April 23 <sup>rd</sup>	5:00 PM	Board Work Session	Wilkins Elementary Media Center
	7:00 PM	Board Regular Meeting	
April 27 <sup>th</sup>	11:30 AM	Board Visit	Westfield Elementary
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
<i>May 1<sup>st</sup></i>	<i>Noon</i>	<i>Rotary SODA/TRY Luncheon</i>	<i>Indian Creek Country Club</i>
<i>May 2<sup>nd</sup></i>	<i>5:00 PM</i>	<i>LIONS/Volunteer Awards</i>	<i>LRC Boardroom</i>
May 3 <sup>rd</sup>	5:30 PM	Marion City Council ( <i>Bob</i> )	City Hall
May 7 <sup>th</sup>	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Meeting	
May 9 <sup>th</sup>	3:45 PM	Career & Technical Ed Advisory	LRC Boardroom
May 11 <sup>th</sup>	Noon	Board Visit	Excelsior Middle School
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
May 17 <sup>th</sup>	7:30 AM	Finance/Audit Committee	LRC Room 203
May 17 <sup>th</sup>	5:30 PM	Marion City Council	City Hall
<i>May 18<sup>th</sup></i>	<i>1:00 PM</i>	<i>Success Center Graduation</i>	<i>Success Center</i>
May 21 <sup>st</sup>	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Meeting	
<i>May 22<sup>nd</sup></i>	<i>Noon</i>	<i>100-Hour Volunteer Recognition</i>	<i>Hills Bank &amp; Trust (Marion)</i>
May 23 <sup>rd</sup>	4:00 PM	School Improvement Advisory	LRC Room 5
<i>May 27<sup>th</sup></i>	<i>1:00 PM</i>	<i>High School Graduation</i>	<i>US Cellular Center</i>

**600: Adjournment Motion 106-03-09**

Motion by AbouAssaly to adjourn the special session at 9:06 AM, second by Lausen. Voice vote; all ayes. Motion carried.

---

Sondra Nelson, Board President

---

Angie Morrison, Board Secretary

*Minutes recorded by Angie Morrison.*



Inspire Learning. **Unlock Potential. Empower Achievement.**

**Linn-Mar Community School District Board of Education  
March 20, 2018 – Special Session Minutes**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education special session was called to order at 3:00 PM at Marion City Hall (1225 6<sup>th</sup> Ave, Marion). Roll was taken to determine a quorum. Present: AbouAssaly, Lausen, Nelson, and Weaver. Absent: Anderson, Isenberg, and Wall.

**200: Adoption of Agenda *Motion 107-03-20***

Motion by AbouAssaly to adopt the agenda as presented, second by Lausen. Voice vote, all ayes. Motion carried.

**300: Special Session**

**301: Traffic Study**

Board members shared in conversation with the Marion City Council regarding the traffic study performed on the intersection of Indian Creek Road and 29<sup>th</sup> Avenue.

**400: Adjournment *Motion 108-03-20***

Motion by AbouAssaly to adjourn the special session at 4:00 PM, second by Lausen. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

---

Angie Morrison, Board Secretary

*Minutes submitted by Angie Morrison.*



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**Linn-Mar Board of Education  
Special Session Minutes  
March 26, 2018**

**100: Call to Order and Determination of a Quorum**

The special session of the Linn-Mar Board of Education was called to order at 5:00 PM in room 5 of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Anderson, Isenberg, Lausen, Nelson, Wall, and Weaver. Administration present: Shepherd, Bisgard, Breifelder, Anderson, Christian, Ramos, and Attorney Mike Galloway.

**200: Adoption of Agenda *Motion 109-03-26***

Motion by Isenberg to adopt the agenda as presented, second by Weaver. Voice vote, all ayes. Motion carried.

**300: Special Session**

**301: Motion to Move into Exempt Session *Motion 110-03-26***

Motion by Weaver to move into exempt session at 5:03 PM pursuant to Iowa Code 20.17(3), for the board to hold a strategy session of public employer strategies for negotiations, second by AbouAssaly. Voice vote, all ayes. Motion carried.

**302: Motion to Return to Open Session *Motion 111-03-26***

Motion by AbouAssaly to return to open session at 6:20 PM, second by Anderson. Voice vote, all ayes. Motion carried.

**400: Adjournment *Motion 112-03-26***

Motion by Anderson to adjourn the special session at 6:21 PM, second by Weaver. Voice vote, all ayes. Motion carried.

---

Sondra Nelson, Board President

*Minutes recorded by Superintendent Shepherd*



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**Linn-Mar Board of Education  
Special Session Minutes  
April 4, 2018**

**100: Call to Order and Determination of a Quorum**

The special session of the Linn-Mar Board of Education was called to order at 3:30 PM in room 6 of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Anderson, Isenberg, Nelson, Wall, and Weaver. Absent: Lausen. Administration present: Shepherd, Christian, Bisgard, Anderson, and Attorney Mike Galloway.

**200: Adoption of Agenda *Motion 113-04-04***

Motion by Weaver to adopt the agenda as presented, second by Wall. Voice vote, all ayes. Motion carried.

**300: Special Session**

**301: Motion to Move into Exempt Session *Motion 114-04-04***

Motion by AbouAssaly to move into exempt session at 3:31 PM pursuant to Iowa Code 20.17(3) for the board to hold a strategy session of public employer strategies for negotiations, second by Weaver. Voice vote, all ayes. Motion carried.

*Board member Lausen arrived at 3:44 PM.*

**302: Motion to Return to Open Session *Motion 115-04-04***

Motion by AbouAssaly to return to open session at 4:32 PM, second by Anderson. Voice vote, all ayes. Motion carried.

**400: Adjournment *Motion 116-04-04***

Motion by AbouAssaly to adjourn the special session at 4:33 PM, second by Anderson. Voice vote, all ayes. Motion carried.

---

Sondra Nelson, Board President

*Minutes recorded by Superintendent Shepherd*

## Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 03/02/2018 - 04/05/2018

Fiscal Year: 2017-2018

Vendor Name	Description	Check Total
<b>Fund: Aquatic Center</b>		
BMO MASTERCARD	GENERAL SUPPLIES	\$598.14
BMO MASTERCARD	TRAVEL	\$515.90
CRAW PARKER	TRAVEL	\$215.28
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$18,469.13
HY-VEE FOOD STORE-8556	GENERAL SUPPLIES	\$2,000.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$334.39
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$1,429.52
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$334.39
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$1,429.52
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$840.24
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$464.30
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$696.88
IOWA SWIMMING, INC (DES MOINES)	GENERAL SUPPLIES	\$50.00
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5.98
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$13.50
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$7.58
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$505.55
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$415.98
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$56.91
<b>Fund Total:</b>		<b>\$28,386.19</b>
<b>Fund: GENERAL</b>		
ACME TOOLS	INSTRUCTIONAL SUPPLIES	\$123.20
ADAPTIVEMALL.COM	INSTRUCTIONAL SUPPLIES	\$106.95
ADVANCE AUTO PARTS	MAINTENANCE SUPPLIES	\$121.12
ADVANCE AUTO PARTS	TRANSP. PARTS	\$248.54
ADVANTAGE	GENERAL SUPPLIES	\$236.68
AGVANTAGE FS	GASOLINE	\$3,740.14
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$10,434.50
AIRGAS NORTH CENTRAL	INSTRUCTIONAL SUPPLIES	\$360.46
ALBURNETT COMMUNITY SCHOOLS	TUITION IN STATE	\$10,490.33
ALL INTEGRATED SOLUTIONS	MAINTENANCE SUPPLIES	\$190.22
ALL INTEGRATED SOLUTIONS	TRANSP. PARTS	\$146.70
ALLIANT ENERGY	ELECTRICITY	\$72,993.88
ALTORFER	RENTALS EQUIPMENT	\$382.50
ALTORFER	TRANSP. PARTS	\$698.83
AMERICAN BUTTON MACHINES	GENERAL SUPPLIES	\$537.36
AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$755.00
AMERICAN TIME	MAINTENANCE SUPPLIES	\$1,724.45
APPLE COMPUTER INC	COMP/TECH HARDWARE	\$679.00
APPLE COMPUTER INC	EQUIPMENT >\$1999	\$4,734.00
APPLEBY & HORN	MAINTENANCE SUPPLIES	\$91.31
ARNOLD MOTOR SUPPLY	MAINTENANCE SUPPLIES	\$79.94
ARNOLD MOTOR SUPPLY	TRANSP. PARTS	\$2,503.54

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 03/02/2018 - 04/05/2018

Fiscal Year: 2017-2018

Vendor Name	Description	Check Total
ARNONE ANTHONY	Professional Educational Services	\$500.00
ASIFLEX	EE LIAB-FLEX DEP CARE	\$27,460.21
ASIFLEX	EE LIAB-FLEX HEALTH	\$18,557.92
B & H PHOTO	INSTRUCTIONAL SUPPLIES	\$753.40
BAGSBY TAMMY	TRAVEL	\$22.46
BARANOWSKI BRIANNA	TRAVEL	\$85.92
BARNARD INSTRUMENT REPAIR, INC	INSTRUCTIONAL SUPPLIES	\$130.00
BAUER BUILT	TIRES AND TUBES	\$524.56
BEKE CATHLEEN	TRAVEL	\$88.14
BIG RIGGER BUILDERS INC	VEHICLE REPAIR	\$3,446.71
BMO MASTERCARD	ADVERTISING	\$5.03
BMO MASTERCARD	COMP/TECH HARDWARE	\$1,547.76
BMO MASTERCARD	COMPUTER SOFTWARE	\$20.14
BMO MASTERCARD	DUES AND FEES	\$257.50
BMO MASTERCARD	ELECTRICAL SUPPLY	\$160.09
BMO MASTERCARD	GARBAGE COLLECTION	\$4,199.82
BMO MASTERCARD	GASOLINE	\$93.89
BMO MASTERCARD	GENERAL SOFTWARE	\$14.99
BMO MASTERCARD	GENERAL SUPPLIES	\$4,665.81
BMO MASTERCARD	GROUNDS UPKEEP	\$169.95
BMO MASTERCARD	HEAT/PLUMBING SUPPLY	\$309.59
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$14,178.11
BMO MASTERCARD	MAINTENANCE SUPPLIES	\$1,403.69
BMO MASTERCARD	OTHER PROFESSIONAL	\$512.90
BMO MASTERCARD	PROF SERV: EDUCATION	\$50.40
BMO MASTERCARD	REF & RSRCH MATERIAL	\$28.45
BMO MASTERCARD	STAFF WORKSH/CONF	\$4,315.07
BMO MASTERCARD	<b>GENERAL SUPPLIES</b>	\$147.14
BMO MASTERCARD	TEXTBOOKS	\$18.10
BMO MASTERCARD	TRAVEL	\$7,775.72
BOOKHOUSE	LIBRARY BOOKS	\$539.57
BRODART SUPPLY	GENERAL SUPPLIES	\$449.72
C.J. COOPER & ASSOCIATES	DRUG TESTING	\$838.70
C.J. COOPER & ASSOCIATES	PHYSICALS	\$700.00
C.R. GLASS CO	REPAIR/MAINT SERVICE	\$692.88
CALCARA MARILYN	TRAVEL	\$19.54
CAMASTER, INC	EQUIPMENT >\$1999	\$15,225.00
CAMP COURAGEOUS	INSTRUCTIONAL SUPPLIES	\$100.00
CAMPBELL SUPPLY	MAINTENANCE SUPPLIES	\$283.05
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$24,890.47
CAROLINA BIOLOGICAL SUPPLY	INSTRUCTIONAL SUPPLIES	\$122.11
CEDAR RAPIDS COMM SCH DIST	INSTRUCTIONAL SUPPLIES	\$4,152.00
CEDAR RAPIDS COMM SCH DIST	PROF SERV: EDUCATION	\$1,025.36
CEDAR RAPIDS COMM SCH DIST	TUITION IN STATE	\$566.51
CEDAR RAPIDS COMM SCH DIST	TUITION OPEN ENROLL	\$2,011.36

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Vendor Name	Description	Check Total
CEDAR RAPIDS COMM. SCHOOL/RW	INSTRUCTIONAL SUPPLIES	\$10,182.48
CEDAR RAPIDS WATER DEPT	WATER/SEWER	\$1,607.45
CENTRAL COLLEGE	STAFF WORKSH/CONF	\$35.00
CENTRAL PETROLEUM EQUIPMENT CO	OTHER TECH SER	\$850.00
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$7,852.58
CENTURYL INK	TELEPHONE	\$725.26
CENTURYLINK	TELEPHONE	\$3,231.77
CHRISTIAN JOHN L.	TRAVEL	\$103.74
CITY LAUNDERING COMPANY	GENERAL SUPPLIES	\$798.06
CITY LAUNDERING COMPANY	INSTRUCTIONAL SUPPLIES	\$1,869.66
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$93.48
CITY OF MARION.	OTHER PROFESSIONAL	\$2,028.53
CITY OF ROBINS	WATER/SEWER	\$517.80
COE COLLEGE	STUDENT FEES	\$195.00
COE COLLEGE	TUITION COLLEGE/UNIV	\$250.00
COLLECTION	EE LIAB-GARNISHMENTS	\$4,718.55
COLTON KRISTI	TRAVEL	\$20.05
COMMUNICATIONS ENGINEERING CO	RADIOS	\$433.00
COMMUNICATIONS ENGINEERING CO	TECH REPAIRS	\$410.00
COMMUNITY HEALTH CHARITIES	EE LIAB-CHARITY	\$10.00
COMPUTER SOLUTIONS, LTD	COMPUTER SOFTWARE	\$2,002.00
COOKSLEY DAWN	TRAVEL	\$54.21
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$629.00
COUNTY LINE HATCHERY	INSTRUCTIONAL SUPPLIES	\$230.00
COUSINS UNIFORM & TUXEDO	INSTRUCTIONAL SUPPLIES	\$1,192.32
CR/LC SOLID WASTE AGENCY	GARBAGE COLLECTION	\$32.96
CRAMER BENJAMIN	INSTRUCTIONAL SUPPLIES	\$400.00
CRESCENT ELECTRIC	MAINTENANCE SUPPLIES	\$1,111.40
CROELL REDI-MIX INC	GROUPS UPKEEP	\$165.00
CULLIGAN	GENERAL SUPPLIES	\$982.60
CULLIGAN	INSTRUCTIONAL SUPPLIES	\$45.00
CUTTING EDGE GRAPHICS, INC	INSTRUCTIONAL SUPPLIES	\$108.00
DAFIT-NESS LLC	OTHER PROFESSIONAL	\$400.00
DEMCO	GENERAL SUPPLIES	\$610.89
DENNIS COMPANY	REPAIR PARTS	\$643.52
DEPARTMENT OF EDUCATION	BUS INSPECTION FEES	\$2,800.00
DEVRIES TAMARA	TRAVEL	\$100.15
DRYSPACE INC	REPAIR/MAINT SERVICE	\$1,886.07
DUDE SOLUTIONS	OTHER PROFESSIONAL	\$6,977.83
EDGEWOOD LOCKER INC	INSTRUCTIONAL SUPPLIES	\$240.00
EMPLOYEE RESOURCE SYSTEMS, INC	OTHER PROFESSIONAL	\$1,453.50
EMSLRC	INSTRUCTIONAL SUPPLIES	\$69.00
ENTERPRISE	RENTALS EQUIPMENT	\$2,623.81
EXPANDING EXPRESSION LLC	INSTRUCTIONAL SUPPLIES	\$13.00
F & W SERVICE CO., INC	REPAIR/MAINT SERVICE	\$1,093.03

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Vendor Name	Description	Check Total
FAMILY & CHILDREN'S SERVICES	PROF SERV: EDUCATION	\$630.00
FAMILY VIDEO	FACILITY RENTAL	\$3,687.04
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$697.87
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,558,381.30
FOLLETT SCHOOL SOLUTIONS, INC	INSTRUCTIONAL SUPPLIES	\$2,274.49
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	\$1,697.16
FONTENOT JOSEPH	OFFICIAL/JUDGE	\$75.00
FRONTLINE TECHNOLOGIES	OTHER PROFESSIONAL	\$7,463.26
FRY KEVIN	TRAVEL	\$22.93
GASWAY CO, J P	GENERAL SUPPLIES	\$362.71
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$623.76
GILCREST/JEWETT	INSTRUCTIONAL SUPPLIES	\$530.15
GRAINGER	MAINTENANCE SUPPLIES	\$530.19
GRANT WOOD AEA	ADVERTISING	\$444.40
GRANT WOOD AEA	GENERAL SUPPLIES	\$71.19
GRANT WOOD AEA	INSTRUCTIONAL SUPPLIES	\$826.21
GRIGGS MUSIC INC	EQUIPMENT REPAIR	\$93.00
GRIGGS MUSIC INC	INSTRUCTIONAL SUPPLIES	\$7.00
GROW TECH INC	INSTRUCTIONAL SUPPLIES	\$197.25
HABBOUB DANIA	MISC REVENUE	\$8.00
HAGY TYLER	TRAVEL	\$178.62
HALLS PHOTO	INSTRUCTIONAL SUPPLIES	\$1,130.00
HALVERSON GINGER	TRAVEL	\$93.60
HAND-IN-HAND PRESCHOOL	PROF SERV: EDUCATION	\$55,476.96
HAPPY JOE'S PIZZA	INSTRUCTIONAL SUPPLIES	\$681.96
HAYES ELIZABETH	TRAVEL	\$24.34
HAZELDEN PUBLISHING	INSTRUCTIONAL SUPPLIES	\$84.70
HEARTLAND HOME CARE, INC	PROF SERV: EDUCATION	\$12,265.00
HERFF JONES	GENERAL SUPPLIES	\$4,543.19
HICKS KRISTI	TRAVEL	\$157.33
HOFER SARA	TRAVEL	\$41.50
HOGLUND BUS CO. INC	TRANSP. PARTS	\$6,158.86
HUGH O'BRIAN YOUTH LEADERSHIP	INSTRUCTIONAL SUPPLIES	\$620.00
HY-VEE FOOD STORE-8555	INSTRUCTIONAL SUPPLIES	\$67.17
HY-VEE FOOD STORE-8556	GENERAL SUPPLIES	\$138.91
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$886.80
HYDRONIC ENERGY	HEAT/PLUMBING SUPPLY	\$288.98
IASB	OTHER PROFESSIONAL	\$100.00
IASB	PROF SERV: EDUCATION	\$600.00
IMON COMMUNICATIONS LLC	TELEPHONE	\$7,484.78
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$71,969.75
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$307,733.44
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$71,969.75
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$307,733.44
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$392,199.50

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Vendor Name	Description	Check Total
INTERSTATE ALL BATTERY CENTER	MAINTENANCE SUPPLIES	\$1,819.05
INTERSTATE BATTERIES OF UPPER IA	TRANSP. PARTS	\$83.95
INVOLTA	OTHER TECH SER	\$345.00
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$258,158.87
IOWA DEPT OF REVENUE - ADMIN WAGE LEVY	EE LIAB-GARNISHMENTS	\$133.16
IOWA DEPT. OF PUBLIC HEALTH	GENERAL SUPPLIES	\$35.00
IOWA HIGH SCHOOL MUSIC ASSOC	INSTRUCTIONAL SUPPLIES	\$4,998.00
IOWA PRISON INDUSTRIES	MAINTENANCE SUPPLIES	\$199.45
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$275,244.59
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$413,098.33
IOWA SCHOOL FOR THE DEAF	PROF SERV: EDUCATION	\$2,489.21
IOWA SHARES	EE LIAB-CHARITY	\$28.00
IOWA SOLUTIONS	COMPUTER SOFTWARE	\$240.00
ISFIS	OTHER PROFESSIONAL	\$465.00
ISNO	GENERAL SUPPLIES	\$155.00
JC'S TOWING LLP	GENERAL SUPPLIES	\$200.00
JCD REPAIR	INSTRUCTIONAL SUPPLIES	\$178.00
JCD REPAIR	TECH REPAIRS	\$109.00
JERACH TOOL SUPPLY	GENERAL SUPPLIES	\$387.98
JOHN DEERE FINANCIAL	GENERAL SUPPLIES	\$119.99
JOHN DEERE FINANCIAL	MAINTENANCE SUPPLIES	\$187.73
JOHNSTONE SUPPLY	REPAIR PARTS	\$721.08
JVA MOBILITY	INSTRUCTIONAL SUPPLIES	\$842.40
KELVIN TRAN	INSTRUCTIONAL SUPPLIES	\$1,000.00
KIDD, LOVAR	Professional Educational Services	\$887.50
KIRKWOOD COMM COLLEGE	GENERAL SUPPLIES	\$300.00
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$130,716.40
KOENEN KARLA	TRAVEL	\$23.13
KREHER ELIZABETH	TRAVEL	\$197.34
LABELS EAST INC	INSTRUCTIONAL SUPPLIES	\$36.50
LAKESHORE	INSTRUCTIONAL SUPPLIES	\$79.96
LANE TODD	TRAVEL	\$48.67
LASER RESOURCES, LLC	Copies	\$11,359.32
LASER RESOURCES, LLC	GENERAL SUPPLIES	\$876.94
LASER RESOURCES, LLC	INSTRUCTIONAL SUPPLIES	\$530.16
LICKETY SPLIT, INC	INSTRUCTIONAL SUPPLIES	\$162.63
LIFETOUCH SCHOOL PORTRAITS	GENERAL SUPPLIES	\$876.00
LINN CO-OP OIL	GASOLINE	\$35,711.72
LINN CO-OP OIL	MAINTENANCE SUPPLIES	\$211.28
LINN COUNTY REC	ELECTRICITY	\$48,115.75
LINN COUNTY SHERIFF	EE LIAB-GARNISHMENTS	\$0.01
LINN COUNTY SHERIFF	EE LIAB-GARNISHMENTS	\$142.70
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$21.30
LMEA	EE LIAB-UNION DUES	\$296.40
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$487.74

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Vendor Name	Description	Check Total
LYNCH FORD	TRANSP. PARTS	\$855.85
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$4,784.02
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$12,806.42
MARION COLUMBUS CLUB	INSTRUCTIONAL SUPPLIES	\$100.00
MARION INDEPENDENT SCHOOLS	INSTRUCTIONAL SUPPLIES	\$130.00
MARION IRON CO.	INSTRUCTIONAL SUPPLIES	\$203.14
MARION IRON CO.	MAINTENANCE SUPPLIES	\$525.99
MARION IRON CO.	TRANSP. PARTS	\$52.80
MARION JANITORIAL SUPPLY CO	GENERAL SUPPLIES	\$57.42
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$223.54
MARION TIMES	ADVERTISING	\$1,697.29
MARION WATER DEPT	WATER/SEWER	\$4,068.35
MASON PAULINE	MISC REVENUE	\$38.00
MCMASTER-CARR	MAINTENANCE SUPPLIES	\$52.74
MEDCO	DUES AND FEES	\$30.00
MENARDS -13127	GENERAL SUPPLIES	\$8.93
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$360.13
MERCY EAP SERVICES	PROF SERV: EDUCATION	\$825.00
MERCYCARE COMMUNITY PHYSICIANS	OTHER PROFESSIONAL	\$185.00
MERCYCARE COMMUNITY PHYSICIANS	PHYSICALS	\$94.00
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$4,739.76
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$495,297.90
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$2,487.46
METRO INTERAGENCY INS PROG.	ER LIAB-MEDICAL INSURANCE	\$26,100.00
METRO INTERAGENCY INS PROG.	RETIREE INSURANCE	\$20,398.09
MID AMERICAN ENERGY	NATURAL GAS	\$10,133.23
MIDAMERICAN ENERGY SERVICES, LLC	NATURAL GAS	\$26,789.89
MIDWAY OUTDOOR EQUIPMENT INC	GROUND'S UPKEEP	\$1,239.80
MIDWEST COMPUTER PRODUCTS	COMP/TECH HARDWARE	\$949.95
MIDWEST WHEEL	TRANSP. PARTS	\$2,340.67
MILLER PHIL	TRAVEL	\$115.83
MILLIGAN TOMMY	INSTRUCTIONAL SUPPLIES	\$200.00
MIXEMONG CHRISTINA	Professional Educational Services	\$198.00
MORRISON ANGIE	TRAVEL	\$5.85
MOSYLE CORPORATION	COMPUTER SOFTWARE	\$1,375.00
MOTIVATING SYSTEMS, LLC	INSTRUCTIONAL SUPPLIES	\$1,977.75
MYSAK TRANSMISSION	VEHICLE REPAIR	\$3,233.30
NASCO	INSTRUCTIONAL SUPPLIES	\$691.52
NATIONAL COATINGS & SUPPLIES, INC	TRANSP. PARTS	\$326.42
NORTHSTAR AV	EQUIPMENT REPAIR	\$168.00
NORTHSTAR AV	INSTRUCTIONAL SUPPLIES	\$252.00
O'BRIEN LYNN	TRAVEL	\$20.48
OFFICE EXPRESS	GENERAL SUPPLIES	\$546.56
OFFICE EXPRESS	INSTRUCTIONAL SUPPLIES	\$2,240.43
OFFICE EXPRESS	MAINTENANCE SUPPLIES	\$70.98

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Vendor Name	Description	Check Total
OHM BEVERLY	INSTRUCTIONAL SUPPLIES	\$615.90
OLD CAPITOL MUSEUM	INSTRUCTIONAL SUPPLIES	\$36.00
OLD CREAMERY THEATRE	INSTRUCTIONAL SUPPLIES	\$625.00
ORHON VOLKAN	Professional Educational Services	\$500.00
ORKIN PEST CONTROL	Pest Control	\$560.00
OVERHEAD DOOR CO	REPAIR/MAINT SERVICE	\$384.50
P & K MIDWEST	REPAIR PARTS	\$167.64
PARLOR CITY ICE CREAM	INSTRUCTIONAL SUPPLIES	\$137.50
PAUL REVERE LIFE INS. CO.	DISTRICT LIFE INSURANCE	\$234.00
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$1,583.60
PERMA-BOUND BOOKS	LIBRARY BOOKS	\$1,591.98
PETRINA WENDY	TRAVEL	\$39.78
PITNEY BOWES	POSTAGE/UPS	\$1,542.00
PITTSBURGH PAINTS	MAINTENANCE SUPPLIES	\$17.00
PIZZA RANCH	INSTRUCTIONAL SUPPLIES	\$48.00
PLUMB SUPPLY CO.	MAINTENANCE SUPPLIES	\$99.24
PLUMBERS SUPPLY COMPANY	HEAT/PLUMBING SUPPLY	\$7,122.36
Polk County Sheriff	EE LIAB-GARNISHMENTS	\$67.36
POOL TECH, A WGHK INC, COMPANY	MAINTENANCE SUPPLIES	\$90.00
POWERSCHOOL GROUP LLC	COMPUTER SOFTWARE	\$15,884.00
POWERSCHOOL GROUP LLC	INSTRUCTIONAL SUPPLIES	\$10,600.00
POWERSCHOOL GROUP LLC	STAFF WORKSHP/CONF	\$1,500.00
PRAIRIE HIGH SCHOOL	INSTRUCTIONAL SUPPLIES	\$140.00
PRIMARY SYSTEMS	OTHER PROFESSIONAL	\$65.00
PRIMARY SYSTEMS	REPAIR PARTS	\$190.00
PROVIDENT LIFE/ACCIDENT INS. CO.	DISTRICT LIFE INSURANCE	\$1,927.43
QUALITY AUTO REBUILDERS	VEHICLE REPAIR	\$750.00
QUILL CORPORATION	GENERAL SUPPLIES	\$130.43
QUILL CORPORATION	INSTRUCTIONAL SUPPLIES	\$572.43
QUINN STORAGE	FACILITY RENTAL	\$160.00
QUINTIN SHEPHERD	TRAVEL	\$156.78
RAMOS JERI	TRAVEL	\$210.44
RED CEDAR CHAMBER MUSIC	Professional Educational Services	\$300.00
REINHART INSTITUTIONAL FOODS INC	INSTRUCTIONAL SUPPLIES	\$86.89
RESOUND	INSTRUCTIONAL SUPPLIES	\$284.95
RIVERSIDE TECHNOLOGIES, INC	COMPUTER SOFTWARE	\$497.95
ROCHESTER ARMORED CAR CO INC	GENERAL SUPPLIES	\$540.80
RONALD BENJAMIN ROYBAL	STAFF WORKSHP/CONF	\$9,500.00
ROYAL IMAGING SUPPLIES	GENERAL SUPPLIES	\$313.00
RYAN KEVIN	TRAVEL	\$5.93
SAM'S CLUB	INSTRUCTIONAL SUPPLIES	\$43.88
SCHAEFFER MANUFACTURING COMPANY	MAINTENANCE SUPPLIES	\$433.44
SCHOLASTIC BOOK FAIR INC	GENERAL SUPPLIES	\$1,636.70
SCHOLASTIC BOOK FAIR INC	LIBRARY BOOKS	\$8,862.17
SCHOLASTIC BOOK FAIR INC	MISC REVENUE	\$2,356.39

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Vendor Name	Description	Check Total
SCHOOL BUS SALES	REPAIR PARTS	\$49.08
SCHOOL BUS SALES	TRANSP. PARTS	\$3,966.64
SCHOOL BUS SALES	VEHICLE REPAIR	\$350.62
SCHOOL SPECIALTY INC	GENERAL SUPPLIES	\$49.59
SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES	\$88.25
SCHULT BARBARA	TRAVEL	\$54.68
SCHULTZ STRINGS INC	EQUIPMENT REPAIR	\$42.75
SCREENING FOR MENTAL HEALTH, INC	INSTRUCTIONAL SUPPLIES	\$740.00
SEIU LOCAL 199	EE LIAB-UNION DUES	\$668.36
SICO AMERICA INC	REPAIR PARTS	\$4,055.44
SITEIMPROVE, INC	GENERAL SOFTWARE	\$4,800.00
SOUTHEASTERN PERFORMANCE APPAREL	INSTRUCTIONAL SUPPLIES	\$535.00
STAMP CAROL	TRAVEL	\$47.35
STANDARD BEARINGS	MAINTENANCE SUPPLIES	\$79.88
STAR EQUIPMENT LTD	EQUIPMENT REPAIR	\$121.96
STAR EQUIPMENT LTD	REPAIR PARTS	\$264.67
STATE HYGIENIC LABORATORY	GENERAL SUPPLIES	\$26.00
STATE OF IOWA	GENERAL SUPPLIES	\$30.00
STRAND ANNA	TRAVEL	\$10.02
SUMMIT COMPANIES	MAINTENANCE SUPPLIES	\$246.00
SUMMIT COMPANIES	OTHER PROFESSIONAL	\$620.00
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3,230.50
SUPPLYWORKS	MAINTENANCE SUPPLIES	\$687.16
SYSTEMS UNLIMITED, INC.	INSTRUCTIONAL SUPPLIES	\$1,601.75
TANAGER PLACE	DUES AND FEES	\$25.00
TEACHER'S TOOLBOX LLC	INSTRUCTIONAL SUPPLIES	\$47.47
TEXTHELP INC	GENERAL SUPPLIES	\$1,800.00
THE MASTER TEACHER, INC	OTHER PROFESSIONAL	\$7,499.00
THE SHREDDER	OTHER PROFESSIONAL	\$674.00
THERADAPT PRODUCTS INC	INSTRUCTIONAL SUPPLIES	\$487.26
THINK SAFE INC	EQUIPMENT >\$1999	\$10,493.00
THINK SAFE INC	GENERAL SUPPLIES	\$290.00
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	\$1,133.95
TIMBERLINE BILLING SERVICE LLC	DATA PROCESSING AND	\$21,812.83
TIMOTHY STOLBA	INSTRUCTIONAL SUPPLIES	\$125.00
TRANSFINDER CORPORATION	COMPUTER SOFTWARE	\$4,700.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$221,644.71
TREBRON COMPANY, INC	COMPUTER SOFTWARE	\$24,933.33
TRI-CITY ELECTRIC COMPANY OF IOWA	COMPUTER SOFTWARE	\$5,470.00
TRI-CITY ELECTRIC COMPANY OF IOWA	TECH REPAIRS	\$428.07
TRI-STATE TRAVEL	TRAVEL	\$1,400.00
TRIER KELLY	TRAVEL	\$273.86
TRUCK BUILDERS	VEHICLE REPAIR	\$2,877.24
TYLER TECHNOLOGIES INC	GENERAL SUPPLIES	\$2,200.00
U.S. CELLULAR	TELEPHONE	\$698.98

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Vendor Name	Description	Check Total
UNITED REFRIGERATION	REPAIR PARTS	\$127.71
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$1,154.25
UNUM LIFE INS. CO.	ER LIAB-DISTRICT DISABILITY	\$816.31
URBAN SUPERINTENDENTS ASSOC.OF AMERICA	PROF SERV: EDUCATION	\$425.00
VALUE INSPIRED PRODUCTS/SERVICES	GENERAL SUPPLIES	\$2,610.28
VAN METER CO	MAINTENANCE SUPPLIES	\$1,620.51
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$65,407.08
WALMART	INSTRUCTIONAL SUPPLIES	\$423.14
WALSH DOOR & HARDWARE	REPAIR PARTS	\$200.00
WAUGH RENEE	MISC REVENUE	\$17.00
WEST MUSIC CO	EQUIPMENT REPAIR	\$37.00
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$778.67
WIELAND & SONS LUMBER CO	INSTRUCTIONAL SUPPLIES	\$1,786.00
WINDSTREAM	TELEPHONE	\$786.36
WOLFE KATHRINE	Professional Educational Services	\$500.00
YMCA-25315	INSTRUCTIONAL SUPPLIES	\$225.00
ZIMMERMAN JESSICA	TRAVEL	\$10.69

**Fund Total: \$7,439,718.18**

### Fund: NUTRITION SERVICES

A & P FOOD EQUIPMENT	EQUIPMENT REPAIR	\$192.73
ANDERSON ERICKSON DAIRY CO	PURCHASE FOOD	\$17,098.15
BMO MASTERCARD	EQUIPMENT REPAIR	\$67.61
BMO MASTERCARD	GENERAL SUPPLIES	\$136.45
BMO MASTERCARD	MEETING EXP/SERVICES	\$125.79
BOYER JESS	UNEARNED REVENUE	\$44.05
BREFFLE MICHELLE	UNEARNED REVENUE	\$125.55
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$1,152.95
COLLECTION	EE LIAB-GARNISHMENTS	\$618.80
COOPER MELISSA	UNEARNED REVENUE	\$73.20
CROCK MATTHEW	UNEARNED REVENUE	\$16.95
DARIE SARAH	GENERAL SUPPLIES	\$27.22
EARTHGRAINS	PURCHASE FOOD	\$6,745.57
EMS DETERGENT SERVICES	GENERAL SUPPLIES	\$5,537.25
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$153,280.26
GOODWIN TUCKER GROUP	EQUIPMENT REPAIR	\$1,358.73
HANSEN JULIE	UNEARNED REVENUE	\$61.15
HUMITECH OF IOWA INC	REPAIR/MAINT SERVICE	\$40.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$3,000.56
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$12,830.28
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$3,000.56
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$12,830.28
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$12,354.18
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$8,340.76
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$12,518.18

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 03/02/2018 - 04/05/2018

Fiscal Year: 2017-2018

Vendor Name	Description	Check Total
JOHNSON CAROL	UNEARNED REVENUE	\$59.60
KARR JOAN	UNEARNED REVENUE	\$215.10
KECK, INC.	PURCHASE FOOD	\$9,339.60
KENT LINDA	UNEARNED REVENUE	\$180.95
KRAEMER BRENDA	UNEARNED REVENUE	\$136.65
KRIEG REBECCA	UNEARNED REVENUE	\$27.65
KRIEGER, NICOLE	TRAVEL	\$2.50
LASER RESOURCES, LLC	Copies	\$8.42
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$150.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$208.36
MEASE WENDY	UNEARNED REVENUE	\$54.60
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$251.84
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$16,657.08
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$1,188.88
OFFICE EXPRESS	GENERAL SUPPLIES	\$457.50
PIERCE BRANDI	UNEARNED REVENUE	\$4.70
RAPIDS WHOLESALE EQUIP CO	GENERAL SUPPLIES	\$131.43
REED DAVID	UNEARNED REVENUE	\$80.35
REINHART INSTITUTIONAL FOODS INC	GENERAL SUPPLIES	\$3,619.94
REINHART INSTITUTIONAL FOODS INC	PAPER PRODUCT SUPPLY	\$9,507.62
REINHART INSTITUTIONAL FOODS INC	PURCHASE FOOD	\$173,087.20
ROSS CHRISTINA	UNEARNED REVENUE	\$73.85
SARAH BROWN	UNEARNED REVENUE	\$74.60
SCHOOL NUTRITION ASSOCIATION	DUES AND FEES	\$83.00
SCHUEMANN MARK	UNEARNED REVENUE	\$270.70
SEFTON STACIE	UNEARNED REVENUE	\$119.50
SEIU LOCAL 199	EE LIAB-UNION DUES	\$32.82
SNAI	MEETING EXP/SERVICES	\$50.00
STROWDER LISA	UNEARNED REVENUE	\$12.70
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$64.20
TOWLERTON SAMANTHA	UNEARNED REVENUE	\$54.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$6,920.41
TRI-CITY ELECTRIC COMPANY OF IOWA	MACHINERY AND EQUIP	\$9,110.00
U.S. DEPARTMENT OF TREASURY--FMS	EE LIAB-GARNISHMENTS	\$157.93
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$780.00
WALTON LISA	GENERAL SUPPLIES	\$45.00
WHEELER SAMANTHA	UNEARNED REVENUE	\$20.00
WILEY HEIDI	UNEARNED REVENUE	\$93.25
WILLHITE, DENISE	UNEARNED REVENUE	\$194.35
WILLIAMS KENEESHIA	UNEARNED REVENUE	\$25.25
WOOD SHANNON	UNEARNED REVENUE	\$30.30
XIN HONG HUANG	UNEARNED REVENUE	\$588.55
ZELLE JIM	UNEARNED REVENUE	\$53.00

**Fund Total: \$485,800.59**

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 03/02/2018 - 04/05/2018

Fiscal Year: 2017-2018

Vendor Name	Description	Check Total
<b>Fund: PHY PLANT &amp; EQ LEVY</b>		
ALTORFER	RENTALS EQUIPMENT	\$952.50
BMO MASTERCARD	BLDG. CONST SUPPLIES	\$1,043.28
COMMUNICATIONS ENGINEERING CO	BLDG. CONST SUPPLIES	\$11,171.10
CUMMINS CENTRAL POWER LLC	CONSTRUCTION SERV	\$1,384.55
DE LAGE LANDEN PUBLIC FINANCE	COMPUTER/COPIER RENT	\$4,525.00
DLR GROUP INC	ARCHITECT	\$5,000.00
HUPP ELECTRIC MOTORS	BLDG. CONST SUPPLIES	\$287.50
INNOVATIVE MODULAR SOLUTIONS, INC.	MODULAR CLASSROOM LEASE PMTS	\$1,608.00
OPN ARCHITECTS, INC.	ARCHITECT	\$350.00
PLUMB SUPPLY CO.	BLDG. CONST SUPPLIES	\$1,603.02
PLUMBERS SUPPLY COMPANY	BLDG. CONST SUPPLIES	\$4,962.45
STAR EQUIPMENT LTD	GENERAL SUPPLIES	\$615.00
WALSH DOOR & HARDWARE	BLDG. CONST SUPPLIES	\$745.00
<b>Fund Total:</b>		<b>\$34,247.40</b>
<b>Fund: PUB ED &amp; REC LEVY</b>		
BEACON ATHLETICS	GROUNDS UPKEEP	\$1,866.00
CLEMENS CANVAS & MFG. CO.	GROUNDS UPKEEP	\$825.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$1,567.81
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$30.57
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$130.67
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$30.57
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$130.67
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$161.54
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$147.92
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$221.99
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$2.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$7.28
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$437.16
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$86.66
<b>Fund Total:</b>		<b>\$5,646.34</b>
<b>Fund: STUDENT ACTIVITY</b>		
AGILE SPORTS TECHNOLOGIES	INSTRUCTIONAL SUPPLIES	\$1,200.00
AMERICAN BUTTON MACHINES	INSTRUCTIONAL SUPPLIES	\$31.95
APPLE COMPUTER INC	INSTRUCTIONAL SUPPLIES	\$849.00
B & H PHOTO	INSTRUCTIONAL SUPPLIES	\$1,457.69
BMO MASTERCARD	DUES AND FEES	\$512.00
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$12,843.47
BMO MASTERCARD	TRAVEL	\$3,419.09
BOEHM ROMAN	OFFICIAL/JUDGE	\$120.00
BROWN DAVID	TRAVEL	\$132.60
CEDAR RAPIDS WASHINGTON HIGH SCHOOL	DUES AND FEES	\$470.00
CEDAR VALLEY WORLD TRAVEL	TRAVEL	\$645.00
COE COLLEGE.	INSTRUCTIONAL SUPPLIES	\$1,600.00
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$147.06

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 03/02/2018 - 04/05/2018

Fiscal Year: 2017-2018

Vendor Name	Description	Check Total
CRAFT-COCHRAN	INSTRUCTIONAL SUPPLIES	\$1,006.00
DISTRIBUTED WEBSITE CORPORATION	INSTRUCTIONAL SUPPLIES	\$491.59
DUERKSEN VANESSA	OFFICIAL/JUDGE	\$50.00
DUNNE LANIE	OFFICIAL/JUDGE	\$50.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,305.66
FASTENAL COMPANY	INSTRUCTIONAL SUPPLIES	\$92.56
FIRMAN KARLISSA	OFFICIAL/JUDGE	\$50.00
GARMENT DESIGN	INSTRUCTIONAL SUPPLIES	\$2,562.95
GRIGGS MUSIC INC	INSTRUCTIONAL SUPPLIES	\$71.00
HAZIM AL-YASIRI	OFFICIAL/JUDGE	\$120.00
HOSA-FUTURE HEALTH PROFESSIONALS	DUES AND FEES	\$24.00
HOUSE OF TROPHIES	INSTRUCTIONAL SUPPLIES	\$240.00
HUNTERS RIDGE GOLF COURSE	INSTRUCTIONAL SUPPLIES	\$150.00
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$1,614.05
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$58.47
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$249.95
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$58.47
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$249.95
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$164.21
IOWA FBLA-9400	DUES AND FEES	\$1,440.00
IOWA HIGH SCHOOL SPEECH ASSOC	INSTRUCTIONAL SUPPLIES	\$851.00
IOWA JAZZ CHAMPIONSHIPS	INSTRUCTIONAL SUPPLIES	\$380.00
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$145.73
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$218.69
IOWA STATE UNIVERSITY	DUES AND FEES	\$50.00
JEFFERSON HIGH SCHOOL	DUES AND FEES	\$100.00
JYM BAG	INSTRUCTIONAL SUPPLIES	\$1,254.50
KCKK-FM	INSTRUCTIONAL SUPPLIES	\$200.00
KOLLEGE TOWN SPORTS	INSTRUCTIONAL SUPPLIES	\$5,839.26
LETTER PERFECT	INSTRUCTIONAL SUPPLIES	\$840.19
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$150.00
LITTLE CAESARS	INSTRUCTIONAL SUPPLIES	\$369.80
MEDICAL SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$51.27
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$463.10
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$1,989.50
MOE TONYA	TRAVEL	\$136.50
MUSIC THEATRE INTERNATIONAL	INSTRUCTIONAL SUPPLIES	\$1,778.50
NIEMITALO DAN	TRAVEL	\$93.88
PERFECT GAME INC	INSTRUCTIONAL SUPPLIES	\$4,055.30
PERMA-BOUND BOOKS	INSTRUCTIONAL SUPPLIES	\$697.67
PIERCE BRANDI	MISC REVENUE	\$15.00
PIZZA RANCH	INSTRUCTIONAL SUPPLIES	\$312.00
PORT'O'JONNY	INSTRUCTIONAL SUPPLIES	\$393.42
PRAIRIE HIGH SCHOOL	INSTRUCTIONAL SUPPLIES	\$105.00
RIDDELL ALL-AMERICAN	EQUIPMENT >\$1999	\$11,683.23

# Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 03/02/2018 - 04/05/2018

Fiscal Year: 2017-2018

Vendor Name	Description	Check Total
SCHORER THOMAS	OFFICIAL/JUDGE	\$95.00
SOCCER.COM	INSTRUCTIONAL SUPPLIES	\$348.07
SODEXHO, INC. & AFFILIATES	INSTRUCTIONAL SUPPLIES	\$88.00
SPLASH MULTISPORT	INSTRUCTIONAL SUPPLIES	\$486.00
TRACKWRESTLING	INSTRUCTIONAL SUPPLIES	\$147.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$99.93
TURNER KALLIE	OFFICIAL/JUDGE	\$50.00
ULINE, INC	INSTRUCTIONAL SUPPLIES	\$322.16
UNIVERSITY OF DUBUQUE	DUES AND FEES	\$300.00
VALUE INSPIRED PRODUCTS/SERVICES	INSTRUCTIONAL SUPPLIES	\$2,610.29
VERBENA, LLC	INSTRUCTIONAL SUPPLIES	\$1,035.00
WALMART	INSTRUCTIONAL SUPPLIES	\$223.35
WELLS JASON	INSTRUCTIONAL SUPPLIES	\$600.00
WEST HIGH SCHOOL	DUES AND FEES	\$100.00
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$130.75
WILWERT NICHOLAS	INSTRUCTIONAL SUPPLIES	\$250.00
WINDSTAR LINES	TRAVEL	\$1,414.00
WIRED PRODUCTION GROUP, INC	INSTRUCTIONAL SUPPLIES	\$2,655.00

**Fund Total: \$78,604.81**

**Fund: Student Store**

BMO MASTERCARD	GENERAL SUPPLIES	\$144.55
NIBAU AARON	MISC REVENUE	\$45.00
PRINTY JORDAN	MISC REVENUE	\$40.50

**Fund Total: \$230.05**

**Grand Total: \$8,072,633.56**

End of Report

# Fundraisers

Exhibit 1008.1

	Activity	Sponsor Group	Start Date	End Date	Contact	Date Rec'd	Est Profit	Purpose of Funds
<b>Bowman Wood</b>	Art To Remember	School	11/18	1/19	S. Krause	3/22/18	\$1,800.00	art supplies
<b>High School Girls Athletics</b>								
	team poster	Varsity Poms	July 2018	July 2018	J. Hammes	3/8/18	\$4,000.00	competition and travel costs
	kids clinic	Varsity Poms	June 15/16	October TBD	J. Hammes	3/8/18	\$3,000.00	competition and travel costs
	poster	Volleyball	8/1/18	8/10/18	C. Sevensing	3/8/18	\$500.00	poster printing
	summer camp	Volleyball	7/30/18	8/2/18	C. Sevensing	3/8/18	\$7,500.00	equipment/uniforms
	tshirt sales	Volleyball	8/1/18	8/15/18	C. Sevensing	3/8/18	\$800.00	volleyballs
	poster	Cheerleading	6/1/18	6/25/18	E. Taylor	3/9/18	\$3,000.00	competition, choreographer, state fees
	co-ed camp	Boys/Girls Track	6/1/18	6/8/18	K. Hoffman	3/9/18	\$4,500.00	uniforms and Drake Relays
	trivia night	Boys/Girls Track	May 2018	May 2018	N. Hopp	3/9/18	\$1,000.00	uniform and track equip
	summer camp	Girls Tennis	6/18/18	6/21/18	S. Carpenter	3/9/18	\$2,000.00	banquet, trophies, poster
	coupon books	JV Poms	summer 2018	summer 2018	M. Colby	3/9/18	\$560.00	camp fees and music
	car wash	JV Poms	summer 2018	summer 2018	M. Colby	3/9/18	\$750.00	competition fees and travel
<b>High School Boys Athletics</b>								
	youth camp	Baseball	6/12/2018	6/13/2018	K. Rodenkirk	2/20/18	\$7,000.00	portable backstip
	co-ed camp	Boys/Girls Track	6/1/18	6/8/18	N. Hopp	3/9/18	\$4,500.00	uniforms and Drake Relays
	weight room apparel	Weight Room	6/2018	8/2018	D. Brown	3/9/18	\$2,000.00	weightroom mgmt. program
	apparel sales	Baseball	4/30/18	4/30/18	K. Rodenkirk	3/9/18	\$2,000.00	volunteer coaches
<b>High School Clubs</b>								
	Robotics summer camp	Robotics	6/11-15; 7/23-27; 7/30-8/3; 8/6-10	3 of these wks	D. Niemitalo	3/9/18	\$15,000.00	registration fees, supplies
	Back to School Dance	Student Council	8/25/18	8/25/18	H. Heater	3/7/18	\$5,000.00	leadership events and activities
	Hawkeye Concessions	FBLA	various	various	D. Lampe	3/9/18	\$500.00	National FBLA



# Excursions and Trips Request Form

Code 603.3-R2

Date Request Received by CFO/COO: March 13, 2018

A written request for overnight excursions/trips must be submitted to the Chief Financial/Operating Officer not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized.

Overnight excursions/trips require prior approval of the building administrator, the superintendent or designee, and the Board of Directors. In authorizing excursions/trips, the building principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

The request will include:

- ✓ Rationale for the excursion/trip including the purpose and objectives
- ✓ Clarification if request is dependent upon pre-qualifying for event
- ✓ Detailed plans for student supervision
- ✓ Proposed itinerary
- ✓ Cost and source of funding
- ✓ Number of student participants
- ✓ Copy of required participation paperwork

1. Within three weeks of the completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.
2. The building will be responsible for obtaining a substitute teacher if one is needed.
3. Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

**Excursion/Trip Criteria:** The following checklist must be signed and submitted to the Chief Financial/Operating Officer with required documentation not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized:

Group: FFA State Nomination Submitted by: Sabrina J. Linner  
 (Examples: Robotics, FBLA, etc.) Committee (Name)

Criteria		Description	Provided
Purpose	<b>Required</b>	Purpose of excursion/trip is clearly defined and "... is a vital part of the curriculum or current activity." Reference Board Policy 603.3.	BAL
Pre-Planning	<b>Required</b>	Evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. (Dates, location, number of student participants, plan for supervision, proposed itinerary, hotel, cost/budget source, required participation paperwork, clarification if request is dependent upon pre-qualifying for an event, etc.)	BAL
Follow-Up	<b>Required</b>	Evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.	BAL
Assessment	<b>Required</b>	Evidence that students will be required to demonstrate their understanding of the learning expected from this experience.	BAL
Funding	<b>Required</b>	Source of funding has been determined that meets Department of Education and district guidelines. Reference Board Policy 603.3.	BAL
Common Experience	<b>Recommended</b>	This excursion/trip is a common experience that all students at this grade level or activity group should have.	BAL
Multi-disciplinary	<b>Recommended</b>	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.	BAL
Building Principal Approval		<u>Jeffrey M. Guste</u> Date <u>3-13-18</u>	
Chief Financial/Operating Officer Approval		<u>[Signature]</u> Date <u>3-15-18</u>	
Board of Directors Approval		Date	

April 17-19, 2018  
Ankeny, Iowa

## State FFA Nomination Committee - 2018

**Sponsorship:** Iowa FFA Association

**Supervision:** Scott Johnson, Iowa FFA Association Executive Assistant will be responsible for all FFA members from the various schools serving on the State FFA Nomination Committee. FFA members will together interview all State FFA Officer candidates and then slate two members for each officer position on the ballot. The following week at the State FFA Leadership Conference they will present the Nomination Committee Report to the delegates during the Annual Business Session (Monday morning).

**Adherence to the district Code of Conduct and completion of appropriate documentation by parents and students:** Required school paperwork has been given to Lauren for her to complete and it will be returned to Ms. Lemmer prior to leaving for the event.

**Written Request:** See details below!

**Rationale/Purpose:** The purpose for this activity is to allow FFA members from local chapters throughout the state to be involved in selecting the next state FFA officer team. Lauren submitted an application to the State FFA President, Zach Hamilton and was one of 12 members to be selected to serve on this committee.

### Pre-Planning:

- Complete required paperwork.
- Transportation request has been sent to the Transportation Department requesting a van. I will drive Lauren to and from the event. Mr. Johnson will drive Lauren between the hotel and Iowa FFA Enrichment Center.
- Members of the State Nomination Committee will stay at the AmericInn in Ankeny in Ankeny.
- Professional leave has been requested on iVisions and SEMS for 1 day...April 17<sup>th</sup>. I will return on that day in the evening after dropping off Lauren at the Iowa FFA Enrichment Center by 1:00 so I can teach on Wednesday and Thursday. I will again return to the Iowa FFA Enrichment Center on Thursday, April 19<sup>th</sup> to pick Lauren up at 6:00pm and bring her back home.
- I will review the detailed schedule that will be followed by Lauren and share it with her as needed.
- A few training sessions have also been set for the next three weeks so Lauren is prepared for this event as possible.

**Resource Manual:** I will take a folder with me that contains all of the paperwork from Lauren and give it to Scott Johnson and I and Scott Johnson will have all administrator contacts in case there is a need.

**Follow-up:** Lauren will meet with Ms. Lemmer after the event to prepare a report that will highlight the educational benefits of serving on this state FFA committee and it will be shared with the other FFA members through the chapter's website, social media sites and chapter meeting.

**Assessment:** Lauren will self-reflect on her performance after serving on this committee. She will use a leadership rubric that is used by the Iowa FFA Association to assess state FFA officer candidates and the job interview contestants' evaluation rubric will be used to help her assess her skills.

**Funding:** All costs will be paid by the Iowa FFA Association.

**List of Participants:** Lauren

**Common Experiences:** All committee members will participate in all phases of the committee experience

**Multi-disciplinary:** Mainly 21st Century Skills will be used by all committee members to interview and slate the ballot of officers.



# Excursions and Trips Request Form

Code 603.3-R2

Date Request Received by CFO/COO: March 13, 2018

A written request for overnight excursions/trips must be submitted to the Chief Financial/Operating Officer not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized.

Overnight excursions/trips require prior approval of the building administrator, the superintendent or designee, and the Board of Directors. In authorizing excursions/trips, the building principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

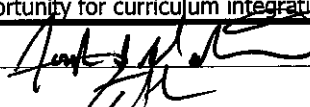
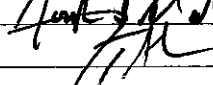
The request will include:

- ✓ Rationale for the excursion/trip including the purpose and objectives
- ✓ Clarification if request is dependent upon pre-qualifying for event
- ✓ Detailed plans for student supervision
- ✓ Proposed itinerary
- ✓ Cost and source of funding
- ✓ Number of student participants
- ✓ Copy of required participation paperwork

1. Within three weeks of the completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.
2. The building will be responsible for obtaining a substitute teacher if one is needed.
3. Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

**Excursion/Trip Criteria:** The following checklist must be signed and submitted to the Chief Financial/Operating Officer with required documentation not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized:

Group: FFA - IAS Science Fair Competition Submitted by: Barb Lemmer  
(Examples: Robotics, FBLA, etc.) (Name)

Criteria		Description	Provided
Purpose	<b>Required</b>	Purpose of excursion/trip is clearly defined and "... is a vital part of the curriculum or current activity." Reference Board Policy 603.3.	BAL
Pre-Planning	<b>Required</b>	Evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. (Dates, location, number of student participants, plan for supervision, proposed itinerary, hotel, cost/budget source, required participation paperwork, clarification if request is dependent upon pre-qualifying for an event, etc.)	BAL
Follow-Up	<b>Required</b>	Evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.	BAL
Assessment	<b>Required</b>	Evidence that students will be required to demonstrate their understanding of the learning expected from this experience.	BAL
Funding	<b>Required</b>	Source of funding has been determined that meets Department of Education and district guidelines. Reference Board Policy 603.3.	BAL
Common Experience	<b>Recommended</b>	This excursion/trip is a common experience that all students at this grade level or activity group should have.	BAL
Multi-disciplinary	<b>Recommended</b>	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.	BAL
Building Principal Approval			Date <u>3/9/18</u>
Chief Financial/Operating Officer Approval			Date <u>3-15-18</u>
Board of Directors Approval			Date

April 19-21, 2018  
Storm Lake, IA

## **IJAS Science Fair Competition - 2018**

**Sponsorship:** Iowa Junior Academy of Science

**Supervision:** Barbara Lemmer, chapter advisor will attend and be responsible for all FFA members competing in the Science Fair sponsored by the Iowa Junior Academy of Science. Science Fair projects are the result of a member's supervised agricultural experience (SAE) research project.

**Adherence to the district Code of Conduct and completion of appropriate documentation by parents and students:** Required school paperwork has been given to participants for them to complete and it will be returned to Ms. Lemmer prior to leaving for the event.

**Written Request:** See details below!

**Rationale/Purpose:** The purpose for this activity is to allow FFA members to present their supervised agricultural experience (SAE) research project results to a panel of judges at the IJAS Science Fair. One student has received a research grant and competing in the Science Fair is a requirement of the grant.

### **Pre-Planning:**

- Complete required paperwork.
- Transportation request has been sent to the Transportation Department requesting a van. Lemmer will drive participants to and from the event.
- Participants will stay at the Budget Inn Motel in Storm Lake; Thursday, April 19 and Friday, April 20<sup>th</sup>.
- Professional leave has been requested on iVisions and SEMS for 1 day; **April 20<sup>th</sup>. We will leave after school on Thursday, April 19<sup>th</sup> and return on Saturday, April 21<sup>st</sup> late afternoon.**
- Online registration will be completed by the April 9<sup>th</sup> deadline.
- I will review and share the schedule that participants will follow with them at a pre-event meeting. See attached IJAS Symposium Program Schedule.
- A pre-event meeting will be held before school on Friday, April 6<sup>th</sup> to inform members of event expectations and present them with required paperwork that they will need to complete prior to them leaving for the event.

**Resource Manual:** I will take a folder with me that contains all of the paperwork from each participant and I have all administrator contacts in my cell phone.

**Follow-up:** Participants will meet with Ms. Lemmer after the event to prepare a report that will highlight the educational benefits of participating in this competition and it will be shared with other FFA members through the chapter's website, social media outlets, and chapter banquet.

**Assessment:** Participants will self-reflect on their performance after reviewing the evaluation rubric that they will receive after the competition. Rubric is completed by a panel three judges.

**Funding:** All hotel and food costs will be paid by the participant. Participants will need \$40-50.00 and they may bring a few food and snack items to reduce the cost of food if they wish.

**List of Participants:** Currently being determined. Depends on the success of members participating in the Eastern Iowa Science and Technology Fair (Cedar Rapids, Saturday, March 17<sup>th</sup>) and Science and Technology Fair of Iowa (Ames, Thursday, March 22).

**Common Experiences:** All participants will participate in all phases of the event; science fair competition and oral presentation judging.

**Multi-disciplinary:** AFNR Content Standards, NGSS, and Career Ready Skills will be used by all participants.



# Excursions and Trips Request Form

Code 603.3-R2

Date Request Received by CFO/COO: March 12, 2018

A written request for overnight excursions/trips must be submitted to the Chief Financial/Operating Officer not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized.

Overnight excursions/trips require prior approval of the building administrator, the superintendent or designee, and the Board of Directors. In authorizing excursions/trips, the building principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

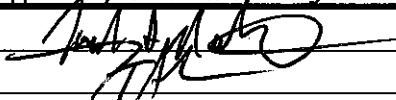
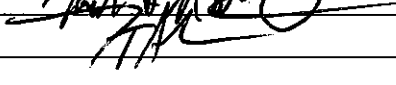
The request will include:

- ✓ Rationale for the excursion/trip including the purpose and objectives
- ✓ Clarification if request is dependent upon pre-qualifying for event
- ✓ Detailed plans for student supervision
- ✓ Proposed itinerary
- ✓ Cost and source of funding
- ✓ Number of student participants
- ✓ Copy of required participation paperwork

1. Within three weeks of the completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.
2. The building will be responsible for obtaining a substitute teacher if one is needed.
3. Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

**Excursion/Trip Criteria:** The following checklist must be signed and submitted to the Chief Financial/Operating Officer with required documentation not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized:

Group: FFA State Leadership Conf. Submitted by: Barbara A. Lemmet  
(Examples: Robotics, FBLA, etc.) (Name)

Criteria		Description	Provided
Purpose	<b>Required</b>	Purpose of excursion/trip is clearly defined and "... is a vital part of the curriculum or current activity." Reference Board Policy 603.3.	BAL
Pre-Planning	<b>Required</b>	Evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. (Dates, location, number of student participants, plan for supervision, proposed itinerary, hotel, cost/budget source, required participation paperwork, clarification if request is dependent upon pre-qualifying for an event, etc.)	BAL
Follow-Up	<b>Required</b>	Evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.	BAL
Assessment	<b>Required</b>	Evidence that students will be required to demonstrate their understanding of the learning expected from this experience.	BAL
Funding	<b>Required</b>	Source of funding has been determined that meets Department of Education and district guidelines. Reference Board Policy 603.3.	BAL
Common Experience	<b>Recommended</b>	This excursion/trip is a common experience that all students at this grade level or activity group should have.	BAL
Multi-disciplinary	<b>Recommended</b>	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.	BAL
Building Principal Approval			Date <u>3/8/18</u>
Chief Financial/Operating Officer Approval			Date <u>3/12/18</u>
Board of Directors Approval			Date

April 22-24, 2018  
Ames, IA

## State FFA Leadership Conference - 2018

**Sponsorship:** Iowa FFA Association

**Supervision:** Barb Lemmer, chapter advisor will attend and be responsible for all FFA members attending the State FFA Leadership Conference. Members will participate as a group as much as possible. Multiple activities do occur simultaneously and but members will not be allowed to wander off to do their own thing!

**Adherence to the District's Code of Conduct and completion of appropriate documentation by parents and students:** A copy of the application that members will complete to attend the State FFA Leadership Conference has been given to Joe Nietert.

**Written Request:** See details below!

**Rationale/Purpose:** The purpose for attending the State FFA Leadership Conference is to give FFA members the opportunity to develop premier leadership, personal growth, and career success skills through the various activities of the conference. Also, FFA members who advance through sub-districts and districts in a leadership career development and/or agricultural skills career development event will compete in the state level contest in their respective event.

For a full list of potential events FFA members can or will participate in are listed on the **State FFA Leadership Application** which is attached to this document.

### Pre-Planning:

- Complete required paperwork.
- Transportation request has been sent to the Transportation Department requesting a bus. I will drive the bus throughout the event.
- Hotel rooms have been reserved at the Gateway Hotel & Conference Center in Ames for Sunday, April 22<sup>nd</sup> and Monday, April 23<sup>rd</sup>.
- Professional leave has been requested on iVisions and SEMS for 2 days...**April 23<sup>rd</sup> and 24<sup>th</sup>. Will return on Tuesday, April 24<sup>th</sup> in the evening.**
- Online pre-conference registration will be completed by the March 20<sup>th</sup> deadline. Final online registration will be completed by the April deadline.
- I will review (when available) the **final schedule and tentatively determine the schedule that will be followed by all participants. See attached tentative itinerary for the 90<sup>th</sup> Iowa FFA Leadership Conference and Business Session Agendas.** Students attending will have a say in the workshops, conference sessions, career show activities, competition finals, etc. that they want attend as an audience member. A pre-conference planning meeting will be held on Friday, March 23<sup>rd</sup> to inform members of conference expectations and present them with required paperwork that they need to complete to participate.

**Resource Manual:** I take a folder with me that contains all of the paperwork from each participant and I have all administrator contacts in my cell phone. Alumni member Sonny Deke also attends the convention and he also assists me and my students as needed. Parents will also be invited to attend the conference so they can see their child compete or participate in the various activities of the conference. The Iowa FFA Association has a cell phone app for different convention situations that I utilize. First aid stations are located throughout the conference complex.

**Follow-up:** Participants will meet after the conference to prepare a report that will highlight educational benefits/competitive event results from attending the conference and they will share that information with the other FFA members, parents, and others through the chapter's website, social media sites and chapter banquet. Attendees will set goals related to further participation in FFA activities at the sub-district, district, state, and national level. All FFA members will have the benefit of watching conference highlights on the Iowa FFA Association's **Live Stream Through YouTube** channel.

**Assessment:** Students will reflect on their performances if they have competed in a competitive event. Others that do not compete will evaluate other contestants that they have watched them compete. These reflections will be used to help them prepare for future competitions such as sub-district leadership contests and district agricultural skills career development events.

**Funding:** Each student will pay their own registration and hotel fee. They are also responsible for paying for the food that they will eat. Each student will deposit \$100 in the FFA account and then FFA will complete the registration process and hotel payment process. Students are encouraged to bring \$50 for food or they can bring a few items with them to reduce the cost of food if they wish.

**List of Participants:** Currently, members are submitting applications for various activities and awards to the Iowa FFA Association and they will have to wait until April when the lists are published on the Iowa FFA Association's webpage. The District Leadership Contests and Convention will be held on Saturday, March 10<sup>th</sup> and at that time the leadership CDE participants will know if they have advanced to state in their respective contest.

**Common Experiences:** All participants will attend at least one leadership workshop, one agricultural career skills workshops, the leadership contests finals of their choice, career show including college row and agribusiness row, and each convention session. 5,000 members are expected to attend the State FFA Leadership Conference ranging from 7<sup>th</sup> grade to 21 years old...all members of the Iowa FFA Association.

**Multi-disciplinary:** All core areas are highlighted in the leadership contests finals and in each of the agricultural skills CDE competitions. Technology skills are also highlighted in both the leadership contests and agricultural skills competitions. 21st Century Skills are highlighted at the career show. Music is highlighted during the conference sessions when the chorus, band, and talent participants perform. The entire conference is centered on leadership development, personal growth, and career success!

# 90th Iowa FFA Leadership Conference—Iowa State Center—Ames, Iowa

Sunday, April 22

Start	End	Room	Event	Who
10:00 AM	1:00 PM	Hilton Coliseum—Front & Back Stage	Session Set-Up	Iowa FFA Officers & Staff
10:00 AM	9:00 PM	Hilton Coliseum—Ticket Office	Convention Office Set-Up	Iowa FFA Staff
10:00 AM	9:00 PM	Hilton Coliseum—Women's Locker Room	State Officer Room	Iowa FFA Officers
1:00 PM	8:00 PM	Hilton Coliseum—Front & Back Stage	Session Practice	Iowa FFA Officers & Staff
1:00 PM	8:00 PM	Hilton Coliseum—Green Room	Courtesy Corps Headquarters	Mikayla Dolch, Amanda Anderson & Staff
1:00 PM	8:00 PM	Hilton Coliseum—Pete Taylor Media Room	Photography Room Set-Up	Doese Photography
2:00 PM	8:00 PM	Hilton Coliseum—Johnny's	Hospitality & Sponsor Area Set-Up	Iowa FFA Foundation
2:00 PM	8:00 PM	Scheman 1st & 2nd Floors, Room 299	Career Show Set-Up	Iowa FFA Foundation
2:00 PM	8:00 PM	Scheman First Floor—Registration Desk	Alumni Supply Service	Iowa FFA Alumni
3:00 PM	8:00 PM	Hilton Coliseum—Back Stage	Meals From The Heartland	TBA & Iowa FFA Staff
5:00 PM	8:00 PM	Hilton Coliseum—Outer Concourse	Chapter Exhibit Set-Up	FFA Chapters/Members
5:00 PM	9:00 PM	Hilton Coliseum—South Concourse	Conference Registration	Iowa FFA Staff

Monday, April 23

Start	End	Room	Event	Who
7:00 AM	9:00 PM	Hilton Coliseum—Ticket Office	Convention Office	Iowa FFA Staff
7:00 AM	9:00 PM	Hilton Coliseum—Green Room	Courtesy Corps Headquarters	Mikayla Dolch, Amanda Anderson & Staff
7:00 AM	9:00 PM	Hilton Coliseum—Pete Taylor Media Room	Photography Room	Doese Photography
7:00 AM	7:00 PM	Hilton Coliseum—South Concourse	Conference Registration	Iowa FFA Staff
7:00 AM	9:00 PM	Hilton Coliseum—Women's Locker Room	State Officer Room	Iowa FFA Officers
7:00 AM	9:00 PM	Hilton Coliseum—Official's Locker Room	Candid Photography Office	TBA
7:00 AM	7:00 PM	Hilton Coliseum—Johnny's	Hospitality & Sponsor Reception	Iowa FFA Foundation
7:00 AM	7:00 PM	Hilton Coliseum—Outer Concourse	Chapter Exhibits (Judging @ 9 AM)	FFA Chapters/Members and Judges
7:00 AM	8:30 AM	Scheman—Room 004	CDE Judges' Meeting	Iowa FFA Staff and CDE Judges
7:30 AM	2:00 PM	Hilton Coliseum—Sections 201, 202, 242	Leadership CDE Holding Area	CDE Supervisors & Participants
8:00 AM	2:00 PM	Fisher Theater	Conduct of Meetings CDE	CDE Chairperson, Judges, Participants & Audience
8:00 AM	2:00 PM	Scheman—Room 252	CDE Prep Room	CDE Supervisors & Participants (3 events)
9:00 AM	3:30 PM	Hilton Coliseum—Back Stage	Meals From The Heartland	TBA & Iowa FFA Staff
9:00 AM	10:00 AM	Hilton Coliseum—Men's Locker Room	Auditing Committee Meeting	Committee Members & Supervisors
9:00 AM	12:30 PM	Hilton Coliseum—Room 0167	Nominating Committee Meeting	Committee Members & Supervisors
9:00 AM	10:00 AM	Hilton Coliseum—Visitor's Locker Room	Program of Activities Committee Mtg	Committee Members & Supervisors
9:00 AM	5:00 PM	Scheman 1st & 2nd Floors, Room 299	Career Show	Iowa FFA Foundation
9:00 AM	5:00 PM	Scheman First Floor—Registration Desk	Alumni Supply Service	Iowa FFA Alumni
9:00 AM	2:00 PM	Scheman—Benton Auditorium	Experience the Action CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Room 004	Chapter Program CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Room 080	Chapter Website CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Room 150 & 154	Parliamentary Procedure CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Room 167	Ag Sales CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Room 171	Ag: CSI CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Room 175	Ag Impact CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Room 179	Public Speaking CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	12:00 PM	Scheman—Room 220	Ag Issues & Perceptions CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Room 204/208	Ag Issues & Perceptions CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	10:00 AM	Scheman—Room 230: Workshop	TBA	TBA
9:00 AM	10:00 AM	Scheman—Room 240: Workshop	TBA	TBA
9:00 AM	2:00 PM	Scheman—Room 250	Creed Speaking CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Room 254 (& Storage Room)	Ag Broadcasting CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Room 260	Extemporaneous Speaking CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Room 262	Job Interview CDE	CDE Chairperson, Judges, Participants & Audience
9:00 AM	2:00 PM	Scheman—Rooms 158 & 160	Officer Book Judging	CDE Chairperson and Judges
9:00 AM	11:00 AM	Scheman—Rooms 88 & 98	Rising Star Holding & Interviews	Supervisor, Judges, and Participants
10:00 AM	12:30 PM	Hilton Coliseum—Front & Back Stage	Business Session	Iowa FFA Officers, Delegates, & Staff
10:00 AM	11:00 AM	Scheman—Room 230: Workshop	TBA	TBA
10:00 AM	11:00 AM	Scheman—Room 240: Workshop	TBA	TBA
11:00 AM	12:00 PM	Scheman—Room 230: Workshop	TBA	TBA
11:00 AM	12:00 PM	Scheman—Room 240: Workshop	TBA	TBA
12:00 PM	1:00 PM	Scheman—Room 240: Workshop	TBA	TBA
12:30 PM	3:00 PM	Hilton Coliseum—Front & Back Stage	FFA Talent Show	Iowa FFA Staff & Participants
1:00 PM	2:00 PM	Scheman—Room 220: Workshop	TBA	TBA
1:00 PM	2:00 PM	Scheman—Room 230 & 240: Workshop	National Officer Workshop	Erica Baier, National FFA Secretary
1:30 PM	2:00 PM	Scheman—Room 252	Ag Biotechnology CDE Registration	CDE Staff & Participants
2:00 PM	4:30 PM	Scheman—Rooms 240, 252, 254, & 260	Ag Biotechnology CDE	CDE Staff & Participants
2:00 PM	3:00 PM	Scheman—Room 220: Workshop	TBA	TBA
2:00 PM	3:00 PM	Scheman—Room 230: Workshop	TBA	TBA
2:00 PM	4:00 PM	Scheman—Rooms, 080, 88, & 98	State Proficiency Winners Review	Duane Fisher, Steve Zaruba, & Dan Smicker
2:30 PM	3:00 PM	Scheman—Benton Auditorium	Ag Communications CDE Registration	CDE Chairperson and Participants
3:00 PM	4:00 PM	Scheman—Room 204/208	Teach Ag Workshop	ISU CFFA
3:00 PM	3:30 PM	Hilton Coliseum—Front & Back Stage	Teach Ag Signing Day	Iowa FFA Officers & Staff

3:00 PM	3:30 PM	Scheman--Benton Auditorium	Ag Comm. CDE Press Conference	CDE Chairperson and Participants
3:00 PM	6:00 PM	Scheman--Room 158	Ag Comm. CDE Score Room	CDE Chairperson and Participants
3:30 PM	5:00 PM	Scheman--Rooms 167, 171, 175	Ag Comm. CDE Practicums	CDE Chairperson and Participants
3:45 PM	4:30 PM	Hilton Coliseum--Front & Back Stage	1st General Session: Pre-Session	Iowa FFA Officers & Staff
4:30 PM	6:30 PM	Hilton Coliseum--Front & Back Stage	1st General Session	Iowa FFA Officers & Staff
4:00 PM	4:30 PM	Hilton Coliseum--North Steps	FFA Choir/Band Photo & Orientation	Directors & Participants
4:30 PM	6:30 PM	Scheman--Benton Auditorium	FFA Choir Practice	Choir Director and Participants
4:30 PM	6:30 PM	Scheman--Room 275	FFA Band Practice	Band Director and Participants
5:00 PM	6:00 PM	Hilton Coliseum--Men's Locker Room	Iowa FFA Foundation Board Meeting	Foundation Staff & Board Members
6:30 PM	8:30 PM	Hansen Student Learning Center	FFA BBQ	ISU CALS
7:30 PM	10:30 PM	Memorial Union--Lower, Great Hall, Sun R	FFA Fun Night	ISU CALS
Tuesday, April 24				
Start	End	Room	Event	Who
6:30 AM	7:30 AM	Hilton Coliseum--Johnny's	State Officer Parent Breakfast	Iowa FFA Officers & Parents
7:00 AM	9:00 PM	Hilton Coliseum--Ticket Office	Convention Office	Iowa FFA Staff
7:00 AM	8:00 PM	Hilton Coliseum--Green Room	Courtesy Corps Headquarters	Mikayla Dolch, Amanda Anderson & Staff
7:00 AM	9:00 PM	Hilton Coliseum--Official's Locker Room	Candid Photography Office	TBA
7:00 AM	4:00 PM	Hilton Coliseum--Outer Concourse	Chapter Exhibits	FFA Chapters/Members
7:00 AM	8:00 PM	Hilton Coliseum--Pete Taylor Media Room	Photography Room	Doese Photography
7:00 AM	5:00 PM	Hilton Coliseum--South Concourse East	Conference Registration	Iowa FFA Staff
7:00 AM	10:00 PM	Hilton Coliseum--Women's Locker Room	State Officer Room	Iowa FFA Officers
7:00 AM	7:00 PM	Hilton Coliseum--Johnny's	Hospitality & Sponsor Reception	Iowa FFA Foundation
7:30 AM	1:00 PM	Hansen Learning Center	Ag Comm CDE--Scoring	CDE Chairperson & Participants
7:30 AM	12:30 PM	Hansen Learning Center	Ag Comm CDE--Team Presentations	CDE Chairperson & Participants
7:30 AM	12:30 PM	Hansen Learning Center	Ag Comm CDE--Team Presentations	CDE Chairperson & Participants
7:30 AM	9:00 AM	Scheman--Benton Auditorium	Greenhand Quiz	Chairperson & Participants
7:30 AM	2:00 PM	Scheman--Room 004	Ag Sales CDE Scoring	CDE Chairperson & Participants
7:30 AM	12:00 PM	Scheman--Room 250	Discussion Meet CDE	CDE Chairperson, Judges, Participants & Audience
7:30 AM	12:00 PM	Scheman--Room 252, 260, 262	Marketing Plan CDE	CDE Chairperson & Participants
7:30 AM	12:00 PM	Scheman--Room 254	Holding: Mkt Plan & Discussion Meet	CDE Participants
7:30 AM	1:00 PM	Scheman--Rooms 171, 175, 179	Ag Sales CDE Ind. Presentations	CDE Chairperson & Participants
7:30 AM	1:00 PM	Hansen Learning Center--Arena	Farm Business Mgmt. CDE	CDE Chairperson & Participants
7:30 AM	1:00 PM	Scheman--Rooms 150, 154, 158, 167	Ag Sales CDE Team Presentations	CDE Chairperson & Participants
7:30 AM	1:00 PM	Hansen Learning Center--Arena	Poultry Evaluation CDE	CDE Chairperson & Participants
8:00 AM	2:00 PM	Scheman 1st & 2nd Floors, Room 299	Career Show	Iowa FFA Foundation
8:00 AM	2:00 PM	Scheman First Floor--Registration Desk	Alumni Supply Service	Iowa FFA Alumni
8:00 AM	9:00 AM	Scheman--Room 220: Workshop	TBA	TBA
8:00 AM	9:00 AM	Scheman--Room 230: Workshop	TBA	TBA
8:30 AM	9:00 AM	Hilton Coliseum--Front & Back Stage	2nd General Session: Pre-Session	Iowa FFA Officers & Staff
9:00 AM	11:00 AM	Hilton Coliseum--Front & Back Stage	2nd General Session	Iowa FFA Officers & Staff
9:00 AM	1:00 PM	Scheman--Benton Auditorium	Ag Sales CDE Test	CDE Chairperson & Participants
9:00 AM	10:00 AM	Scheman--Room 220: Workshop	TBA	TBA
9:00 AM	10:00 AM	Scheman--Room 230 & 240: Workshop	National Officer Workshop	Erica Baier, National FFA Secretary
10:00 AM	11:00 AM	Scheman--Room 220: Workshop	TBA	TBA
10:00 AM	11:00 AM	Scheman--Room 230: Workshop	TBA	TBA
10:00 AM	11:00 AM	Scheman--Room 240: Workshop	TBA	TBA
11:00 AM	12:30 PM	Hilton Coliseum--Back Stage	Proficiency Award Luncheon	Iowa FFA Officers & Staff
11:00 AM	12:00 PM	Scheman--Room 220: Workshop	TBA	TBA
11:00 AM	12:00 PM	Scheman--Room 230: Workshop	TBA	TBA
11:00 AM	12:00 PM	Scheman--Room 240: Workshop	TBA	TBA
11:00 AM	1:00 PM	Scheman--Room 204/208	Middle School Workshop Prep	Workshop Facilitators TBA
12:00 PM	1:00 PM	Scheman--Room 250: Workshop	TBA	TBA
12:00 PM	1:00 PM	Scheman--Room 252: Workshop	TBA	TBA
12:30 PM	2:30 PM	Scheman--Benton Auditorium	FFA Choir Practice	Choir Director and Participants
12:30 PM	2:30 PM	Scheman--Room 275	FFA Band Practice	Directors & Participants
12:30 PM	3:00 PM	Scheman--Rooms 220, 230, 240	Middle School Workshop	Workshop Facilitators TBA
12:30 PM	1:00 PM	Hilton Coliseum--Front & Back Stage	3rd General Session: Pre-Session	Iowa FFA Officers & Staff
1:00 PM	3:00 PM	Hilton Coliseum--Front & Back Stage	3rd General Session	Iowa FFA Officers & Staff
1:00 PM	2:00 PM	Scheman--Room 167: Workshop	TBA	TBA
1:00 PM	3:00 PM	Scheman--Room 250	Star Ag Production Interviews	Judges & Finalists
1:00 PM	3:00 PM	Scheman--Room 252	Star Ag Placement Interviews	Judges & Finalists
1:00 PM	3:00 PM	Scheman--Room 254	Star Interview Holding	Finalists
1:00 PM	3:00 PM	Scheman--Room 260	Star Ag Business Interviews	Judges & Finalists
1:00 PM	3:00 PM	Scheman--Room 262	Star Agriscience Interviews	Judges & Finalists
2:45 PM	3:15 PM	Hilton Coliseum--North Steps	Iowa FFA Degree Picture	Iowa FFA Officers & Recipients
3:15 PM	3:45 PM	Hilton Coliseum--Front & Back Stage	4th General Session: Pre-Session	Iowa FFA Officers & Staff
3:45 PM	6:15 PM	Hilton Coliseum--Front & Back Stage	4th General Session	Iowa FFA Officers & Staff
7:00 PM	9:30 PM	Scheman--Outside Room 240	Convention Staff Meeting	Iowa FFA Staff
7:00 PM	9:30 PM	Scheman--Room 240	New/Old State Officer Meeting	Iowa FFA Officers & Staff

## School Finance Report

### February 28, 2017

67% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$54,600,000			\$4,455,415	\$4,193,937	\$27,742,733	50.8%		\$26,857,267		
2) Support Services(2000-2999)	\$26,900,000			\$1,949,721	\$2,203,356	\$15,412,238	57.3%		\$11,487,762		
3) Non-Instructional(3000-3999)	\$3,838,000			\$316,719	\$386,396	\$2,192,905	57.1%		\$1,645,095		
4) Other Expenditures((4000-5299)	\$25,395,416			\$1,147,008	\$2,314,694	\$19,471,856	61.1%	w/o transf	\$5,923,560		
<b>Total</b>	<b>\$110,733,416</b>			<b>\$ 7,868,863</b>	<b>\$ 9,098,383</b>	<b>\$ 64,819,731</b>	<b>55.0%</b>	w/o transf	<b>\$45,913,685</b>		
Interfund Transfers	\$7,161,226			\$ 495,935	\$ 495,935	\$3,967,484	55.4%		\$3,193,742		
Operating Fund-10	\$80,197,783	\$10,126,244	\$45,566,170	\$6,526,772	\$6,624,097	\$41,947,601	52.3%		38,250,182	3,618,569	13,744,813
Activity-21	\$1,375,000	\$555,799	\$805,958	\$98,323	\$87,489	\$646,067	47.0%		728,933	159,891	715,691
Management-22	\$1,145,000	\$2,013,570	\$525,635	\$402	\$0	\$1,140,241	99.6%		4,759	(614,606)	1,398,964
PERL-24	\$423,000	\$320,776	\$139,486	\$3,014	\$7,214	\$82,097	19.4%		340,903	57,390	378,166
SAVE-33	\$1,825,000	\$7,031,752	\$3,721,818	\$509,590	\$498,421	\$4,768,930	261.3%		(2,943,930)	(1,047,111)	5,984,641
Other Capitol Projects-35	\$5,000,000	\$4,957,033	\$3,741	\$252,245	\$435,441	\$4,004,064	80.1%		995,936	(4,000,323)	956,710
PPEL-36	\$5,860,000	\$3,478,709	\$1,930,528	\$152,439	\$307,344	\$4,016,065	68.5%		1,843,935	(2,085,537)	1,393,172
Debt Service-40	\$11,022,633	\$4,236,478	\$6,083,791	\$328	\$834,613	\$6,061,509	55.0%		4,961,124	22,282	4,258,760
Nutrition-61	\$3,585,000	\$1,153,321	\$1,898,755	\$309,077	\$288,521	\$2,001,303	55.8%		1,583,697	(102,548)	1,050,772
Aquatic Center-65	\$275,000	\$136,654	\$171,002	\$11,620	\$12,992	\$126,709	46.1%		148,291	44,293	180,947
Student Store-68	\$25,000	\$1,811	\$26,253	\$5,054	\$2,250	\$25,145	100.6%		(145)	1,108	2,918
<b>Total</b>	<b>\$110,733,416</b>	<b>\$34,012,147</b>	<b>\$60,873,138</b>	<b>\$7,868,863</b>	<b>\$9,098,383</b>	<b>\$64,819,731</b>	<b>58.5%</b>		<b>45,913,685</b>	<b>(3,946,593)</b>	<b>30,065,554</b>
Interfund Transfers	\$7,161,226		\$3,967,484	\$495,935	\$495,935	\$3,967,484	0.0%		3,193,742		

# Linn-Mar Community School District

## Cash Balances

Fiscal Year: 2016-2017

Date Range: 07/01/2016 - 02/28/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	17,607,129.04	45,602,957.51	49,428,271.53	13,781,815.02
10.0002.0000.000.0000.101000	CASH IN BANK	2,500.00	7.39	0.00	2,507.39
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	52,159.64	52,159.64	0.00
21.0002.0000.000.0000.101000	CASH IN BANK	607,182.03	2,798,821.78	2,690,473.85	715,529.96
22.0006.0000.000.0000.101000	CASH IN BANK	2,012,173.19	567,550.84	1,180,760.15	1,398,963.88
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	24,003.00	24,003.00	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	331,231.01	142,283.57	95,329.83	378,184.75
33.0000.0000.000.0000.111008	REV BOND RESERVE INVESTMENT	321,500.00	0.00	0.00	321,500.00
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	1,885,000.00	0.00	0.00	1,885,000.00
33.0000.0000.000.0000.111011	1.555 RESERVE CD	694,000.00	0.00	0.00	694,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	944,280.80	0.00	0.00	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	966,803.12	0.00	0.00	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	1,178,271.29	5,401,711.62	5,443,842.11	1,136,140.80
35.0003.0000.000.0000.101000	CASH IN BANK	5,924,404.42	4,502.41	4,972,196.83	956,710.00
36.0003.0000.000.0000.101000	CASH IN BANK	4,360,270.12	1,958,308.24	4,925,406.63	1,393,171.73
40.0003.0000.000.0000.101000	CASH IN BANK	4,224,091.54	6,270,539.10	6,074,970.70	4,419,659.94
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	1,144,564.28	1,144,564.28	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	1,507,316.65	2,241,901.07	2,341,747.38	1,407,470.34
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	105,368.90	105,368.90	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	136,653.96	177,054.61	153,536.05	160,172.52
68.0002.0000.000.0000.101000	CASH IN BANK	1,810.53	27,137.30	25,729.55	3,218.28
		<u>42,704,617.70</u>	<u>66,518,871.26</u>	<u>78,658,360.43</u>	<u>30,565,128.53</u>

End of Report

# School Finance Report

February 28, 2018

66% of the School Year Complete

	Current Budget (amended)	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$57,300,000			\$4,816,339	\$4,356,209	\$29,088,353	50.8%		\$28,211,647		
2) Support Services(2000-2999)	\$27,606,000			\$2,174,600	\$1,993,476	\$15,597,697	56.5%		\$12,008,303		
3) Non-Instructional(3000-3999)	\$4,176,000			\$438,310	\$285,400	\$2,151,962	51.5%		\$2,024,038		
4) Other Expenditures(4000-6299)	\$20,131,272			\$756,349	\$1,481,675	\$14,310,436	54.0%	w/o transf	\$5,820,836		
Total	<b>\$109,213,272</b>			<b>\$ 8,185,597</b>	<b>\$ 8,116,761</b>	<b>\$ 61,148,448</b>	<b>52.8%</b>	w/o transf	<b>\$48,064,824</b>		
Interfund Transfers	\$6,250,690			\$ 419,582	\$ 419,582	\$3,444,258	55.1%		\$2,806,432		
Operating Fund-10	\$83,117,078	\$10,394,825	\$47,696,167	\$7,165,173	\$6,498,272	\$43,549,157	52.4%		39,567,921	4,147,011	14,541,836
Activity-21	\$1,600,000	\$760,424	\$769,728	\$108,414	\$99,662	\$713,367	44.6%		886,633	56,361	816,785
Management-22	\$1,201,000	\$2,021,542	\$571,520	\$0	\$0	\$1,004,731	83.7%		196,269	(433,211)	1,588,331
PERL-24	\$466,000	\$450,338	\$153,474	\$4,061	\$4,071	\$107,861	23.1%		358,139	45,612	495,951
SAVE-33	\$5,425,000	\$6,623,707	\$3,600,321	\$442,957	\$411,074	\$5,814,951	107.2%		(389,951)	(2,214,630)	4,409,078
Other Capitol Projects-35	\$0	\$0	\$0	\$0	\$0	\$0	0.0%		0	0	0
PPEL-36	\$2,865,000	\$871,058	\$2,064,386	\$78,462	\$48,436	\$1,684,826	58.8%		1,180,174	379,560	1,250,618
Debt Service-40	\$10,389,194	\$4,339,699	\$5,462,412	\$2,250	\$768,491	\$6,151,944	59.2%		4,237,250	(689,532)	3,650,167
Nutrition-61	\$3,750,000	\$1,052,889	\$1,929,438	\$357,339	\$263,015	\$1,941,100	51.8%		1,808,900	(11,662)	1,041,227
Aquatic Center-65	\$350,000	\$148,469	\$159,632	\$22,188	\$14,502	\$146,060	41.7%		203,940	13,571	162,040
Student Store-68	\$50,000	\$1,748	\$40,249	\$4,753	\$9,239	\$34,451	68.9%		15,549	5,798	7,546
Total	<b>\$109,213,272</b>	<b>\$26,664,699</b>	<b>\$62,447,327</b>	<b>\$8,185,597</b>	<b>\$8,116,761</b>	<b>\$61,148,448</b>	<b>56.0%</b>		<b>48,064,824</b>	<b>1,298,880</b>	<b>27,963,579</b>
Interfund Transfers	\$6,250,690		\$3,444,258	\$419,582	\$419,582	\$3,444,258	55.1%		2,806,432		

# Linn-Mar Community School District

## Cash Balances

Fiscal Year: 2017-2018

Date Range: 02/01/2018 - 02/28/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	13,412,610.85	7,258,008.73	7,109,669.51	13,560,950.07
10.0002.0000.000.0000.101000	CASH IN BANK	2,524.75	2.00	0.00	2,526.75
10.0008.0000.000.0000.101000	CASH IN BANK	1,001,526.80	960.37	0.00	1,002,487.17
21.0001.0000.000.0000.101000	CASH IN BANK	0.00	5,285.07	5,285.07	0.00
21.0002.0000.000.0000.101000	CASH IN BANK	807,264.31	324,780.90	315,693.55	816,351.66
22.0006.0000.000.0000.101000	CASH IN BANK	1,584,158.17	4,172.69	0.00	1,588,330.86
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	3,055.54	3,055.54	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	499,010.56	1,071.48	4,060.97	496,021.07
33.0000.0000.000.0000.111010	1.885 REV BOND RESERVE CD	1,885,000.00	0.00	0.00	1,885,000.00
33.0000.0000.000.0000.111012	938,977 RESERVE CD	944,280.80	0.00	0.00	944,280.80
33.0000.0000.000.0000.111013	2013 Reserve CD Ohnward	966,803.12	0.00	0.00	966,803.12
33.0003.0000.000.0000.101000	CASH IN BANK	1,039,827.13	161.68	442,956.83	597,031.98
36.0003.0000.000.0000.101000	CASH IN BANK	1,317,047.44	12,032.53	78,462.35	1,250,617.62
40.0003.0000.000.0000.101000	CASH IN BANK	3,219,866.18	432,550.78	2,250.00	3,650,166.96
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	179,580.48	179,580.48	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	1,481,479.23	328,747.74	357,817.15	1,452,409.82
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	17,291.91	17,291.91	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	175,224.70	13,833.50	24,513.44	164,544.76
68.0002.0000.000.0000.101000	CASH IN BANK	10,361.53	2,042.50	4,857.99	7,546.04
		<u>28,346,985.57</u>	<u>8,583,577.90</u>	<u>8,545,494.79</u>	<u>28,385,068.68</u>

End of Report