

**School Board Work Session Minutes
November 19, 2018**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the high school lecture hall. Roll was taken to determine a quorum. Present: Nelson, Weaver, Isenberg, and Lausen. Absent: AbouAssaly, Wall, and Mehaffey. *AbouAssaly arrived at 5:10 PM.*

200: Adoption of the Agenda *Motion 070-11-19*

Motion by Weaver to adopt the agenda as presented, second by Isenberg. Voice vote, all ayes. Motion carried.

300: Work Session

301: High School Feature Night – Exhibit 301.1

Jeff Gustason, Joe Nietert, and Steve Goodall shared information on instructional decision-making for student learning, an overview of the 2018-19 school year including current and projected enrollment, considerations for current high school initiatives, an overview of the Compass Alternative Center, and information on PowerSchool Learning and High Reliability Schools.

400: Adjournment *Motion 071-11-19*

Motion by AbouAssaly to adjourn the work session at 6:32 PM, second by Isenberg. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary

**School Board Regular Meeting Minutes
November 19, 2018**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the high school lecture hall. Roll was taken to determine a quorum. Present: Weaver, AbouAssaly, Isenberg, Lausen, and Nelson. Absent: Wall and Mehaffey.

200: Adoption of the Agenda *Motion 072-11-19*

Motion by AbouAssaly to adopt the agenda as presented, second by Weaver. Voice vote, all ayes. Motion carried.

300: Audience Communications

400: Informational Reports:

401: School Improvement Advisory Committee (SIAC) – Nov 7th

The committee discussed the 2017-18 Iowa Assessment and ACT data and new state assessments. The committee was joined by two high school students who added great perspective to the discussion.

402: Marion City Council – Nov 8th

AbouAssaly reported the council discussed ordinances relating to liquor licenses/permits and the possibility of removing proximity guidelines and adding the school provision back into the code.

403: Board Visit to Echo Hill Elementary – Nov 9th

The board shared their appreciation of how well prepared the staff were for the presentation and shared highlights of the various programs the grade levels are engaged in.

404: Iowa Association of School Boards (IASB) Conference – Nov 14th-15th

The conference highlighted school safety, school finance, and project based learning for K-12 grades. The board expressed their appreciation for the experience that allowed team building and the opportunity to share and hear ideas with other districts.

405: Cabinet Update – Exhibit 405.1

Superintendent Bisgard highlighted the November 12th open house that allowed staff to share feedback on the district's new 5th-6th grade buildings. Bisgard also reported that the City of Marion is planning a new neighborhood that will have significant impact on the district's schools on the eastside of the district, including the new 5th-6th grade building.

500: Unfinished Business

501: Digital Learning – Exhibits 501.1-2

Jeri Ramos, Executive Director of Technology, and Bob Read, Director of Innovations, facilitated a continued discussion on one-to-one (1:1) digital learning. Information was presented on the rationale

for 1:1 digital learning and the goals of 1:1 digital learning including: equity, Iowa Digital Learning Plan, leadership, teaching with technology, engaging and empowering learning through technology, assessment and infrastructure. An overview of implementation planning and logistics was also shared. Concerns shared included cost, option of bringing your own device (BYOD) and equity of this option, timeline for implementation, and maintenance of devices.

502: Resolution for Sale of School Bonds– Exhibit 502.1 *Motion 073-11-19*****

Motion by AbouAssaly to approve a resolution directing the advertisement for sale, approval of electronic bidding procedures, and approval of official statement regarding the sale of general obligation school bonds, series 2018, not to exceed \$10,000,000 and setting a special board meeting on Monday, December 3, 2018, at 12:00 PM to review and approve the bid, second by Weaver. Voice vote, all ayes. Motion carried.

503: Second Reading of Policy Recommendations – Exhibit 503.1 *Motion 074-11-19*****

Motion by AbouAssaly to approve the second reading of the policy recommendations as presented, second by Lausen. Voice vote, all ayes. Motion carried.

- 105.1 Equal Educational Opportunity
- 105.1-R Administrative Regulations Regarding Equal Educational Opportunity Grievance Procedures
- 105.1-E1 Annual Notice of Non-Discrimination
- 105.1-E2 Continuous Notice of Non-Discrimination
- 105.1-E3 Notice of 504 Student/Parental Rights
- 201.4 Board of Directors Elections
- 201.7 Board of Directors Term of Office
- 400.1 Educational and Employment Equity
- 400.2 Equal Employment Opportunity
- 403.13 Harassment/Workplace Bullying
- 403.14 Sexual Harassment
- 403.15 Procedures for Charging/Investigating Allegations of Abuse of Students by School Employees
- 500.1 Objectives for Equal Educational Opportunities for Students
- 602.18 Instruction at a Post-Secondary Educational Institution
- 605.3 Graduation Requirements
- *The full 700 series was reviewed with changes recommended for:*
 - 702.1 Nutrition Services Program
 - 702.1-R Administrative Regulations Regarding Meal Charges
 - 702.4 Eligibility for Free or Reduced Cost Meals
- 802.6 Investments
- 803.1 Purchasing – Bidding
- 807.1 Radiological Emergency
- 1004.1-R1 Administrative Regulations Regarding Community Use of Buildings/Sites/Equipment
- 1004.1-E2 Rental Fees
- 1004.2-E1 Stadium Fees
- 1004.8-E1 Aquatic Center Fees

600: New Business

601: SBRC Application – Exhibit 601.1 *Motion 075-11-19*****

Motion by AbouAssaly to approve the School Budget Review Committee (SBRC) application with the amounts of \$811,688 for on-time funding for increased enrollment, \$381,847 for open enrolled out students not on previous count, and \$20,747 for English Language Learner (ELL) students served beyond five years, second by Lausen. Voice vote, all ayes. Motion carried.

602: Designation of Depository Motion 076-11-19

Motion by Lausen to designate the Iowa Schools Joint Investment Trust (ISJIT) with an authorized limit of \$55 million as a depository for the district for the 2018-19 school year effective November 19, 2018, second by Isenberg. Voice vote, all ayes. Motion carried.

603: Letting of Bus Bids Motion 077-11-19

Motion by Lausen to approve the letting of bus bids for a total cost not to exceed \$465,000, second by Isenberg. Voice vote, all ayes. Motion carried.

604: Open Enrollment Requests Motion 078-11-19

Motion by Lausen to approve the open enrollment requests as presented, second by Isenberg. Voice vote, all ayes. Motion carried.

Approved OUT

Name	Grade	Requested District	Reason
Polanco, Axell	5 th	Marion Independent	Good cause

Denied OUT

Name	Grade	Requested District	Reason
Gonson, Mandy	12 th	Cedar Rapids CSD	Late, no good cause

Denied IN

Name	Grade	Resident District	Reason
Ivy, Lamonttre	K	Marion Independent	Insufficient classroom space
Young, Reiyang	4 th	Marion Independent	Insufficient classroom space

700: Consent Agenda Motion 079-11-19

Motion by Weaver to approve the consent agenda as presented, second by AbouAssaly. Voice vote, all ayes. Motion carried.

701: Personnel

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Cooper, Richard	TR: From substitute to bus driver	11/6/18	Step 1
Franzen, Gloria	TR: From bus driver to sub driver	11/12/18	Step 1
O'Donnell, John	TR: From substitute to bus driver	11/6/18	Step 1
Scott, Sheri	TR: From substitute to bus driver	11/6/18	Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Hoepfner, Carly	EX: Student support associate	11/9/18	Personal
Lyons, Britni	HS: Work experience student support associate	10/26/18	Other employment
Sacquitne, Kathy	IC: Student support associate	11/20/18	Personal
Shifflett, Jean	OR: School counselor secretary	11/20/18	Other employment

Co-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Garcia, AJ	HS: Assistant wrestling coach	11/12/18	\$2,142.50

702: Approval of November 5th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibit 703.1

704: Approval of Contracts – Exhibits 704.1-15

1. Amendment agreement with Piper Jaffray to serve as dissemination agent
2. Financial services agreement with Piper Jaffray to provide services with respect to the planned issuance of bonds
3. Professional services agreement with Shive Hattery Architecture & Engineering for renovations at Bowman Woods
4. Access agreement with Terracon Consultants for drill exploration for potential city trail near Indian Creek
5. Agreement with Linn County Emergency Management Agency for transportation resources needed for any potential evacuation events at Next Era Energy-Duane Arnold Energy Center
6. Agreement for services to be rendered with David LaRoche for Stories Alive presentations
7. Agreement with Wal-Mart Stores to sell LM school apparel manufactured by Cotton Gallery
8. Twelve-month unlimited enrollment subscription with Apex Learning
9. School affiliation agreement with the University of Phoenix
10. Independent contractor agreement with Michele Senger
11. Independent contractor agreement with Phil Peters
12. Independent contractor agreement with Marques Carrol
13. Independent contractor agreement with Alexis Robson
14. Independent contractor agreement with Diana Knight
15. Agreement for student teaching with Northwestern College, Orange City, Iowa
16. Interagency agreements for special education with Central City CSD (1), College Community (2), Springville CSD (5), Washington CSD (1), and Waterloo CSD (1). *For student confidentiality, exhibits not provided.*

800: Board Communications/Calendar/Committees/Advisories

801: Board Communications

Congratulations were shared with Cheer for placing first in the Coed Stunt Group at State.

802: Board Calendar

Date	Time	Event	Location
November 28	11:30 AM	Policy/Governance Committee	Superintendent's Conference Rm
November 30	Noon	Board Visit (RSVPs Rcvd: Nelson, Weaver, Lausen, Mehaffey, Isenberg)	High School
Date	Time	Event	Location
December 3	12:00 PM	Board Special Session	LRC Boardroom
December 6	7:30 AM	Finance/Audit Committee	LRC Room 203
December 6	5:30 PM	Marion City Council (Weaver)	City Hall
December 10	5:00 PM	Board Regular Meeting Only	LRC Boardroom
December 20	5:00 PM	Marion City Council	City Hall
Date	Time	Event	Location
January 3	5:30 PM	Marion City Council	City Hall
January 9	3:45 PM	Career & Technical Education Advisory (CTE)	LRC Boardroom
January 9	5:30 PM	Iowa BIG Advisory Board	BIG on Boyson
January 11	7:00 AM	Board Visit	Wilkins Elementary
January 14	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
January 17	5:30 PM	Marion City Council	City Hall
January 23	11:30 AM	Board Visit (RSVPs Rcvd: Nelson and Weaver)	Success Center
January 24	7:30 AM	Finance/Audit Committee	LRC Room 203
January 28	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom

803: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson
School Improvement Advisory Committee (SIAC)	AbouAssaly
Iowa BIG Advisory Board	Isenberg
Facilities Advisory Committee	Nelson and AbouAssaly

900: Adjournment *Motion 080-11-19*

Motion by AbouAssaly to adjourn the regular meeting at 8:29 PM, second by Isenberg. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary