

**School Board Work Session Minutes
January 14, 2019**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Isenberg, Lausen, Mehaffey, Nelson, Wall, and Weaver. Absent: AbouAssaly.

200: Adoption of the Agenda *Motion 097-01-14*

Motion by Wall to adopt the agenda as presented, second by Weaver. Voice vote, all ayes. Motion carried.

300: Work Session

301: Motion to Move into Closed Session *Motion 098-01-14*

Motion by Wall to move into closed session at 5:01 PM as provided in Section 21.5(l)(e) of the Code of Iowa to conduct a hearing to determine whether to suspend or expel a student, second by Weaver. Roll call vote, all ayes. Motion carried.

302: Motion to Return to Open Session *Motion 099-01-14*

Motion by Wall to return to open session at 7:07 PM, second by Isenberg. Roll call vote, all ayes. Motion carried.

400: Open Session

401: Determination Regarding Suspension/Expulsion *Motion 100-01-14*

Motion by Nelson to expel the student discussed during the closed session through the fall semester of the 2019-20 school year to include being excluded from all district activities and properties for the duration of the expulsion and to designate Dr. Jeff Gustason the authority to grant readmission at the completion of a successful integration plan developed by district staff, second by Isenberg. Roll call vote. Ayes: Nelson, Weaver, Isenberg, and Lausen. Nays: Mehaffey and Wall. Motion carried (4-2).

402: Adjournment *Motion 101-01-14*

Motion by Weaver to adjourn the work session at 7:10 PM, second by Mehaffey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

**School Board Regular Meeting Minutes
January 14, 2019**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:17 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Isenberg, Lausen, Mehaffey, Nelson, Wall, and Weaver. Absent: AbouAssaly.

200: Adoption of the Agenda *Motion 102-01-14*

Motion by Weaver to adopt the agenda as presented, second by Isenberg, Voice vote, all ayes. Motion carried.

300: Audience Communications

No audience communications presented.

400: Informational Reports

401: ESSA Presentation – Exhibit 401.1

Associate Superintendent Nathan Wear shared an overview of the Every Student Succeeds Act. ESSA maintains a focus on school accountability and equity for all students. Wear reviewed the requirements of ESSA, measures used for school identification for support/improvement, the categories of identification (comprehensive/targeted), and the online report card entitled, Iowa School Performance Profiles.

500: Board Reports:

501: Marion City Council – Dec 20th and Jan 3rd

Nothing to report that directly related the district.

502: Career & Technical Education Advisory – Jan 9th

The advisory discussed shortfalls in demographics and how to address that females are under-represented in CTE courses.

503: Board Visit to Wilkins Elementary – Jan 11th

Impressed with new concepts the staff are using and their excitement about sharing information. Also very impressed with the phenomenal progression of English Language Learners.

504: Cabinet Update – Exhibit 504.1

Superintendent Bisgard highlighted the upcoming construction project timeline and the district achievements and honors.

600: Unfinished Business

601: Second Reading of Policy Recommendations – Exhibit 601.1 **Motion 103-01-14**

Motion by Lausen to approve the second reading of the policy recommendations as presented, second by Isenberg. Voice vote, all ayes. Motion carried.

- 703.1 – New Policy – Technology and Data Security
- 703.1-R – New Policy – Admin Regulations Regarding Technology & Data Security Requirements for 3rd-Party Vendors

- The full 800 Series – *Business Procedures* – was reviewed with wording changes recommended for:
 - 801.1 Planning, Preparation, Requirements, and Publication of Budget
 - 801.2 Budget Implementation
 - 803.2 Bids and Awards for Construction Contracts
 - 803.2-R Admin Regulations Regarding Bids and Awards for Construction Contracts
 - 803.3-R Admin Regulations Regarding District Credit Card Use
 - 803.9 Payroll Deductions
 - 803.10-R Admin Regulations Regarding Travel Allowances

700: New Business

701: Early Graduation Requests – Exhibit 701.1 **Motion 104-01-14**

Motion by Lausen to approve the early graduation requests as presented, second by Isenberg. Voice vote, all ayes. Motion carried.

Ankney, Ashley	Duesing, Matthew	Isbell, Kaelyn	Sheets, Jaquese	Williams, Brittany
Bading, Gavin	Francis, Savanna	Jedlicka, Ethan	Thomas, Kaitlyn	Zimmerman, Tatum
Clements, Carly	Hodgman, Rachel	Rocho, Kiersten	Walther, Payton	

702: Bid for Purchase of Buses - Exhibit 702.1 **Motion 105-01-14**

Motion by Lausen to approve the bid from School Bus Sales to purchase three 77-passenger conventional propane buses and one 59-passenger propane lift bus for a total cost of \$410,675.00, second by Weaver. Voice vote, all ayes. Motion carried.

703: Establishment of Public Hearing **Motion 106-01-14**

Motion by Lausen to set a public hearing for 7:00 PM on January 28, 2019, for approval of the proposed plans and specifications for the Bowman Woods Elementary classroom renovation project, second by Weaver. Voice vote, all ayes. Motion carried.

704: Open Enrollment Requests **Motion 107-01-14**

Motion by Weaver to approve the open enrollment requests as presented, second by Lausen. Voice vote, all ayes. Motion carried.

Denied OUT

Name	Grade	Requested District	Reason
Kirsch, Matthew	9 th	Alburnett CSD	No good cause

800: Consent Agenda **Motion 108-01-14**

Motion by Lausen to approve the consent agenda as presented, second by Mehaffey. Voice vote, all ayes. Motion carried.

801: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Clinkinbeard, Kristin	NE: Student Support Services Teacher – .5 to 1.0 FTE	12/10/18	Same
Wesbrook, Dee	From HS English Teacher to Iowa BIG Teacher	1/21/2019	Same

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Russell, Rachel	Four Oaks: Atlas Teacher	1/14/2019	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Dietz, Cindy	NS: NE General Help/Baker	1/10/2019	PTNS, Step 5
Grant, Anna-Lisa	WE: Student Support Associate – 3.5 to 5.25 hours/day	12/19/2018	Same
Ismail, Shabna	OR: Media Assistant	1/2/2019	LMSEAA I, Step 6
Law, Lori	From WF to IC Student Support Associate	1/2/2019	Same
Mohler, Terri	LRC: Admin Assistant to the Associate Superintendent	12/21/2018	\$17.50/hour
Name	Assignment	Dept Action	Salary Placement
Ranney, Maddison	WF: Student Support Associate	12/14/2018	LMSEAA II, Step 6
Reinhardt, Threse	HS: From NS General Help to Custodian	12/24/2018	SEIU C, Step 2
Reinier, Jennifer	NS: From NE General Help to HS General/Cashier	1/2/2019	SEIU A+.25, Step 1
Richardson, Kim	HS: From Custodian to Work Experience Associate	1/2/2019	LMSEAA II, Step 24
Wagner, Tammy	NS: From IC General Help to WF Production Manager	1/7/2019	\$18.75/hour
Wehr, Virgie	NS: LG General Help	1/8/2019	SEIU A, Step 1
Young, Annie	Four Oaks: From Atlas Support Assoc to Student Supervisor	1/7/2019	\$15.00/hour

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Dennis, Katie	AC: Academic Lifeguard	12/28/2018	Personal
Harris, DeVeon	Four Oaks: Atlas Student Supervisor	12/21/2018	Other Employment
Johnson, Michelle	HS: General Ed Assistant	1/4/2019	Other Employment
March, Tammy	WE: Student Support Associate	12/18/2018	Personal
Neff, Natalie	AC: Aquatic Instructor	12/28/2018	Personal
Nelson, Carlos	HS: Student Supervisor	1/4/2019	Other Employment
Petersen, Jody	AC: Swim Lesson Coordinator	12/28/2018	Personal
Riherd, Michelle	NS: WF Production Manager	1/4/2019	Other Employment
Walter, Darci	Four Oaks: Atlas Student Support Associate	12/21/2018	Other Employment

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Garman, Malory	HS: Head JV Soccer Coach	3/18/2019	\$3,213
Geers, Michael	OR/EX: Assistant 7 th Gr Boys' Wrestling Coach	12/12/2018	\$2,840
Martin, Robert	HS: Head 10 th Gr/Asst Varsity Baseball Coach	12/20/2018	\$4,285
Naaktgeboren, Erik	OR/EX: Head 7 th Gr Boys' Wrestling Coach	1/14/2019	\$3,213
Rastetter, Kelsey	HS: Assistant Varsity Girls' Tennis Coach	12/20/2018	\$3,213

Co/Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Goodell, Todd	HS: Assistant Varsity Girls' Track Coach	1/3/2019	Personal

802: Approval of December 10th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-5

1. Farm lease with John and Janet Airy
2. Student teaching/field experience agreement with Cornell College for 2019-20
3. Grant agreement with the Iowa Department of Education for UnboundEd's Standards Institute
4. Independent contractor agreement with Chris Merz
5. Amendment to agreement with Shive Hattery for Bowman Woods renovations
6. Interagency agreements for special education with Alburnett CSD (3), Cedar Rapids CSD (7), and Marion Independent (2). *For student confidentiality, exhibits not provided.*

805: Fundraiser Requests – Exhibits 805.1-3

Submitted late due to new administrator, coach, or teacher.

1. Late fundraiser request for WPA Dance at high school on February 23rd
2. Late fundraiser request for LMHS Softball Camp on February 24th
3. Late fundraiser request for Novak Art to Remember

806: Financial Reports – Exhibits 806.1-2

1. Financials and Cash Balance Report as of 11/30/2017
2. Financials and Cash Balance Report as of 11/30/2018

807: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: hydraulic pump and motor for floor lift, salt spreaders, and 6' loading ramp.*

900: Board Communications/Calendar/Committees/Advisories

901: Board Communications

Discussion about discontinuing/changing format of Coffee & Conversations. No final decision made.

902: Board Calendar

Date	Time	Event	Location
January 17	5:30 PM	Marion City Council	City Hall
January 23	11:30 AM	Board Visit (<i>RSVPs Rcvd: Nelson & Weaver</i>)	Success Center
January 24	7:30 AM	Finance/Audit Committee	LRC Room 203
January 28	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	Oak Ridge Cafeteria
January 31	11:30 AM	Marion State of the City (<i>RSVPs Rcvd: Nelson & Weaver</i>)	Cedar Rapids Marriott
Date	Time	Event	Location
February 5	9:00 AM	IASB Day on the Hill	Des Moines
February 5	4:00 PM	Marion City Council Work Session	City Hall
February 7	5:30 PM	Marion City Council	City Hall
February 8	11:30 AM	Policy Committee	Superintendent's Conference Room
February 11	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
February 16	8:30 AM	Coffee & Conversation	Linn Grove Media Center
February 19	4:00 PM	Marion City Council Work Session	City Hall
February 20	11:30 AM	Board Visit (<i>RSVPs Rcvd: Nelson</i>)	Compass
February 21	7:30 AM	Finance/Audit Committee	LRC Room 203
February 21	5:30 PM	Marion City Council	City Hall
February 25	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom

903: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

1000: Adjournment *Motion 109-01-14*

Motion by Lausen to adjourn the regular meeting at 8:12 PM, second by Mehaffey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer