

**School Board Work Session Minutes
April 22, 2019**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Lausen, Nelson, Wall and Weaver. Absent: Mehaffey.

200: Adoption of the Agenda *Motion 162.04.22*

MOTION by Weaver to adopt the agenda as presented, second by AbouAssaly. Voice vote, all ayes. Motion carried.

300: Work Session

301: IEP Graduation Requirements – Exhibit 301.1

Associate Director of Student Services Megan Burke-Brunschien and Executive Director of Student Services Leisa Breifelder presented information on the recent changes regarding graduation requirements for students on individualized education plans (IEPs) to ensure alignment with the requirements of the Every Students Succeeds Act (ESSA). It is no longer permissible to award a regular high school diploma based on IEP goal attainment only. Students on IEPs must now complete 4-3-3-3 Plus IEP, which requires 4 years of English, 3 years of math, 3 years of science, and 3 years of social science, plus IEP goal attainment. The change will begin with the current 9th grade class.

302: Technology Services Updates

Executive Director of Technology Services Jeri Ramos will provided an overview of Technology Services including highlights of the technology planned for the new 5th/6th grade buildings and information on the core switch update and NextGen firewall. Additional information was shared on phishing attacks quarantined by the department in February and April and plans for educating staff and students about these types of attacks. Also, PowerSchool Unified Classroom will debut in the middle schools in 2019-20 and the 1:1 student computer initiative will be implemented in phases.

303: 2019-20 Board Calendar

Superintendent Bisgard facilitated a discussion on the dates and format of board visits for 2019-20. Board members shared they appreciate the visits and would be interested in varying the dates and formats for next year including the possibility of a week-long, walk-in format.

400: Adjournment *Motion 163.04.22*

MOTION by Wall to adjourn the work session at 6:45 PM, second by Isenberg. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

School Board Regular Meeting Minutes
April 22, 2019

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Lausen, Nelson, Wall and Weaver. Absent: Mehaffey.

200: Adoption of the Agenda Motion 164.04.22

MOTION by Weaver to adopt the agenda as presented, second by Lausen. Voice vote, all ayes. Motion carried.

300: Special Recognitions

301: LIONS Awards & Volunteer Recognitions

Karla Christian, Chief Officer of Human Resources and Director of Public Relations, announced the following recipients of the 2018-19 LIONS Awards and Volunteer Recognitions:

- **Legend:** Steve King – Instrumental Music Teacher at Excelsior
- **Innovator:** Julie White – Special Education Teacher at Excelsior
- **Optimizer:** Debra Barry – Teacher Leadership Instructional Coach
- **Newcomer:** Amy Tristano – Spanish Teacher at Excelsior
- **Service:** Todd Goodell – Academic Assistance Counselor at the high school
- **LM PRIDE:** Jeanne Kuempel – Copy Center Technician
- **Shirley Pantini:** Sheri Crandall – Teacher Leadership Instruction Coach
- **Unsung Hero for Outstanding Volunteer:** Michelle Langston

Winners will be recognized at the 2019 LIONS Awards and Volunteer Reception on Wednesday, May 1st from 5:00-6:00 PM in the boardroom of the Learning Resource Center.

302: Teacher Appreciation Week

Board President Sondra Nelson read the following proclamation announcing May 6th thru 10th as Teacher Appreciation Week:

*Whereas, teachers work to open student minds to ideas, knowledge, and dreams; and
Whereas, teachers serve as listeners, explorers; role models, motivators, and mentors; and
Whereas, teachers continue to influence students long after graduation;
Now, therefore, I, Sondra Nelson, serving as President of the Linn-Mar Board of Education, do hereby proclaim
May 6-10, 2019, as Teacher Appreciation Week. I urge that we observe this week by taking time to recognize and
acknowledge the impact of teachers on the lives of our students.*

303: School Board Recognition Month

Board Treasurer/Secretary JT Anderson read the following proclamation announcing May 2019 as School Board Recognition Month and Superintendent Bisgard presented each board member with a certificate from IASB:

As citizen leaders, school board members have the responsibility of making decisions that support the vision of the education program, that ensure our schools are accountable to the community, and that strongly advocate continuous improvement in student learning and achievement. Their role as a board is to consistently work together to Inspire Learning, Unlock Potential, and Empower Achievement for the entire district.

In recognition of the dedicated service of all Iowa school board members, the month of May has been designated School Board Recognition Month by the Iowa Association of School Boards. Please join me in a round of applause for our school board members as a way of showing our appreciation for their dedication and service to the Linn-Mar Community School District.

400: Audience Communications

- Erin Watts, President of LMEA, thanked the board/administration for the 2019-20 package increase for teachers.

500: Informational Reports

501: Iowa BIG Advisory Board (Apr 10th)

Superintendent Bisgard reported BIG is working on developing a focused mission and purpose and recently conducted a survey to gather feedback on the program from alumni.

502: Board Visit to Linn Grove Elementary (Apr 12th)

Board members shared they were impressed with the level of student engagement and enjoyed seeing the students participating in the various literacy lessons the board were presented information on during their April 8th meeting.

503: Coffee & Conversation (Apr 13th)

Board Member Wall reported there were three people in attendance and the discussion focused on the 5th/6th grade intermediate buildings.

504: Marion City Council (Apr 18th)

Board Member AbouAssaly reported the only item discussed that pertained to the district was approval of a zoning change to accommodate the construction of the 35th Avenue intermediate building.

505: Cabinet Update – Exhibit 505.1

Superintendent Bisgard shared a reminder of the LIONS/Volunteer reception on May 1st, a short update on the zoning issues related to the construction of the intermediate buildings, and a draft of the *LM PRIDE* newsletter.

600: Unfinished Business

601: Approval of Commissioning Services Bid – Exhibit 601.1 *Motion 165.04.22*

MOTION by Lausen to approve SystemWorks, LLC as the lowest responsive bidder for commissioning services related to the two intermediate buildings for \$125,840, second by Wall. Voice vote, all ayes. Motion carried.

700: New Business

701: Set Public Hearing – Exhibit 701.1 *Motion 166.04.22*

MOTION by Lausen to set a public hearing for 7:00 PM on May 6, 2019, regarding the FY19 budget amendment, second by Wall. Voice vote, all ayes. Motion carried.

702: LMEA Agreement Motion 167.04.22

MOTION by Wall to approve the Linn-Mar Education Association (LMEA) agreement for 2019-20 at a total package increase of 2.51%, second by Weaver. Voice vote, all ayes. Motion carried.

703: Open Enrollment Requests Motion 168.04.22

MOTION by Wall to approve the list of open enrollment requests as presented, second by Lausen. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Clark, Zachary	K	Cedar Rapids CSD	On time
Darrow, Emma	K	Marion Independent	On time
Johnson, Zackary	K	Cedar Rapids CSD	On time
Salinas, Adian	K	Cedar Rapids CSD	On time

Denied OUT

Name	Grade	Requested District	Reason
Banowitz, Abigail	7 th	Marion Independent	Late, no good cause

800: Consent Agenda Motion 169.04.22

MOTION by Wall to approve the consent agenda as presented, second by Lausen. Voice vote, all ayes. Motion carried.

801: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Frye, Jennifer	From WE 5 th Gr Teacher to BW Instructional Coach	8/20/19	Same
Garcia, Daniel	HS: Science Teacher	8/16/19	BA, Step 1
Lordey, Angela	HS: Foreign Language Teacher	8/16/19	MA, Step 12
Pottebaum, Shelly	From BW .5 Reading to NE 1.0 Reading Teacher	8/20/19	Same
Sleeper, Kaitlyn	HS: English Teacher	8/16/19	BA, Step 5
Smith, Sean	From HS Student Support Services Teacher to IC Instructional Coach	8/20/19	Same
Sylvester, Allison	OR: 8 th Gr Language Arts Teacher	8/16/19	BA, Step 7

Certified Staff: Extended Leave of Absence

Name	Assignment	Dept Action	Reason
Dill, Chelsea	HS: .5 Social Studies/.5 Compass Teacher	2019-20 School Year	Military

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Anderson, Jami	NS: From EH .5 General Help to HS 1.0 General Help/Cashier	4/22/19	SEIU A+.25, Step 1
Brenes, Daysi	NS: From HS General Help/Cashier to Lead Cook	4/22/19	Same
Dundee, Kelly	WF: Student Support Associate	4/8/19	LMSEAA II, Step 10
Helmle, Belva	Student Services: Work Experience Student Support Assoc	4/15/19	LMSEAA II, Step 10
Larson, Makenzie	SC: Student Support Associate	4/15/19	LMSEAA II, Step 7
Leete, Barb	WE: Student Support Associate	8/20/19	LMSEAA II, Step 10
Mittan, Jennifer	LRC: Accounts Receivable/Payroll Assistant	4/29/19	\$20.00/hour
Randklev, Linda	TR: From Regular to Substitute Bus Driver	4/8/19	Step 10
Sears, Margaret	HS: From NS Lead Cook to Custodian	4/22/19	SEIU C, Step 1
Suchan, Judy	NS: BW General Help	4/8/19	Step 1
Vanourney, Haley	WF: Student Support Associate	4/15/19	LMSEAA II, Step 6
Voves, Haley	AC: Aquatic Instructor	4/15/19	\$11.00/hour

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Boyles, Sarah	NS: EX General Help	4/19/19	Personal
Eustice, Andrea	EX: Student Support Associate	5/10/19	Personal
Evans, Michael	NE: Student Support Associate	6/5/19	Personal
Haugen, Katrina	WE: Student Support Associate	6/5/19	Personal
Hird, Ron	TR: Bus Driver	6/7/19	Personal
Holub, Sarah	O&M: Secretary	4/11/19	Personal
Kurth, Marianne	NE: .5 Student Support Associate	6/7/19	Personal
Miller, Sara	NE: Student Support Associate	6/4/19	Personal
Skaggs, Kaitlyn	NE: .5 Student Support Associate	4/11/19	Personal
Taylor, Daveeta	TR: Bus Driver	6/7/19	Retirement
Vorobtsov, Rebecca	OR: Health Assistant	5/10/19	Personal

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Escamilla, Hannah	HS: Assistant 9/10 Softball Coach	5/6/19	\$3,213
Nie, Janisse	HS: Assistant Varsity Girls' Swim Coach	4/9/19	\$3,213

802: Approval of April 8th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-7

1. Retail natural gas agreement with MidAmerican
2. Independent contractor agreement with Rick Ironside
3. Independent contractor agreement with Diana Knight
4. Independent contractor agreement with Nick McGraw
5. Independent contractor agreement with Carol Tralau
6. Independent contractor agreement with Jason Wells
7. Independent contractor agreement with Gary Hoobler
8. Interagency agreements for special education with Cedar Rapids CSD (3), College CSD (1), and Iowa City CSD (1). *For student confidentiality, exhibits not provided.*

805: Financials – Exhibits 805.1-2

1. School Finance and Cash Balance Reports as of March 31, 2018
2. School Finance and Cash Balance Reports as of March 31, 2019

806: Overnight Excursion/Trip Request – Exhibit 806.1

Request submitted by Dan Terrell for the LMHS Marching Band to travel to Ireland during spring break of 2021 with other metro-area high schools to perform in the St. Patrick's Day Parade in Dublin.

900: Board Communications/Calendar/Committees/Advisories

901: Board Communications

Board members shared reminders about the Robotics event on Saturday, April 27th wherein the team will compete to qualify for World Championships!

902: Board Calendar

Date	Time	Event	Location
April 26	7:30 AM	Board Visit	Westfield Elementary

Date	Time	Event	Location
May 1	5:00 PM	LIONS & Volunteer Awards	LRC Boardroom
May 3	Noon	Board Visit	Excelsior Middle School
May 6	10:30 AM	ALO Student Presentation	LRC Boardroom
May 6	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
May 7	11:50 AM	SODA/TRY Luncheon	Indian Creek Country Club
May 8	11:30 AM	Linn County State of the County Luncheon	Hotel at Kirkwood
May 9	5:30 PM	Marion City Council	City Hall
May 16	7:30 AM	Finance/Audit Committee	LRC Room 203
May 20	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
May 21	Noon	100-Hr Volunteer Celebration	Hills Bank (Next to Goodwill)
May 22	Noon	Policy Committee Meeting	Superintendent's Conference Room
May 22	4:00 PM	School Improvement Advisory Committee (SIAC)	LRC Boardroom
May 23	5:30 PM	Marion City Council	City Hall
May 26	1:00 PM	High School Graduation	US Cellular Center
May 30	1:00 PM	Success Center Graduation	Success Center
Date	Time	Event	Location
June 6	7:30 AM	Finance/Audit Committee	LRC Room 203
June 6	5:30 PM	Marion City Council	City Hall
Date	Time	Event	Location
June 10	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
June 11	All Day	LIONS Open Golf Outing	Hunters Ridge Golf Course
June 20	5:30 PM	Marion City Council	City Hall
Date	Time	Event	Location
July 15	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
July 18	5:30 PM	Marion City Council	City Hall

903: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

1000: Adjournment Motion 170.04.22

MOTION by AbouAssaly to adjourn the regular meeting at 7:55 PM, second by Weaver. Voice vote, all eyes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer