

**School Board Regular Meeting Minutes
July 15, 2019**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Isenberg, Lausen, Mehaffey, Nelson, and Weaver. Absent: AbouAssaly and Wall.

200: Adoption of the Agenda – Motion 01-07-15

MOTION by Lausen to adopt the agenda with the walk-in exhibit, second by Weaver. Voice vote, all ayes. Motion carried.

300: Audience Communications: No communications received.

400: Informational Reports

401: Marion City Council

Nelson reported that on June 20th the Marion City Council voted to approve the rezoning of land north of 29th Avenue and on either side of Winchester Drive to single and two-family residential. This area is directly south of the Boulder Peak Intermediate property.

402: Cabinet Update – Exhibit 402.1

Superintendent Bisgard shared updates on the construction projects, the revamping of the Strategic Plan, his goals for 2019-20, and clarified a question regarding the road projects near both intermediate buildings.

500: Unfinished Business

501: Resolution Approving Paying Agent/Bond Registrar/Transfer Agent – Exhibit 501.1 Motion 02-07-15

MOTION by Lausen to appoint UMB Bank, N.A. of Kansas City, Missouri, to serve as paying agent, bond registrar, and transfer agent; approving the paying agent, bond registrar, and transfer agent agreement; and authorizing the execution of same, second by Weaver. Anderson clarified that the information on the agenda related to bonds is to complete the process of the board-approved bond sale from March. Roll call vote. Ayes: Isenberg, Lausen, Mehaffey, Nelson, and Weaver. Motion carried.

502: Approval of Tax Exemption Certificate –Exhibit 502.1 Motion 03-07-15

MOTION by Lausen to approve the tax exemption certificate as presented, second by Mehaffey. Roll call vote. Ayes: Lausen, Mehaffey, Nelson, Weaver, and Isenberg. Motion carried.

503: Approval of Continuing Disclosure Certificate – Exhibit 503.1 Motion 04-07-15

MOTION by Weaver to approve the continuing disclosure certificate as presented, second by Lausen. Roll call vote. Ayes: Mehaffey, Nelson, Weaver, Isenberg, and Lausen. Motion carried.

504: Amendment of Resolution Regarding Issuance of Bonds – Refer to Exhibit 501.1 Motion 05-07-15

MOTION by Lausen to amend the resolution authorizing the issuance of general obligation school and refunding bonds, series 2019, of the Linn-Mar Community School District, State of Iowa, in the

amount of \$53,580,000 and levying a tax for the payment thereof adopted March 11, 2019, second by Weaver. Roll call vote. Ayes: Nelson, Weaver, Isenberg, Lausen, and Mehaffey. Motion carried.

505: Second Reading of Policy Recommendations – Exhibit 505.1 **Motion 06-07-15**

MOTION by Weaver to approve the second reading of the policy recommendations as presented, second by Lausen. Voice vote, all ayes. Motion carried.

- 605.3 – Graduation Requirements
- *The full 1000 series was reviewed with changes recommended to the following policies:*
 - 1001.8 – Public Examination of District Records
 - 1003.4-R – Admin Regulations Regarding School District Volunteers
 - 1004.1 – Community Use of District Buildings/Sites/Equipment
 - 1004.1-R3 – Admin Regulations Regarding Insurance for Employee-Sponsored Activities
 - 1004.4 – Use of School Facilities for Private Profit
 - 1004.4-R – Admin Regulations Regarding use of ICN Facilities/Equipment
 - 1004.6 – Loan of School Equipment
 - Deletion/replacement of following policies with Facilities Use Manual (1004.1-R1):
 - 1004.1-R1 – Admin Regs Regarding Community Use of District Building/Sites/Equip
 - 1004.1-R2 – Admin Regulations Regarding Schedule of Rentals
 - 1004.1-E1 – Request Use of Facilities
 - 1004.2 – Use of Stadium
 - 1004.2-E1 – Stadium Use Application
 - 1004.2-E2 – Participant Release Form
 - 1004.8 – Use of Aquatic Center
 - 1004.8-E1 – Aquatic Center Use Application

600: New Business

601: Legislative Priorities for 2019-20 – Exhibit 601.1 **Motion 07-07-15**

Superintendent Bisgard facilitated a discussion on the board's legislative priorities for 2019-20.

MOTION by Lausen to approve Mental Health, Special Education-State, Supplemental State Aid, and Unfunded Mandates as the legislative priorities for 2019-20, second by Weaver. Voice vote, all ayes. Motion carried.

602: Approval of Superintendent's Contract **Motion 08-07-15**

MOTION by Lausen to approve the 2019-20 contract for Superintendent Shannon Bisgard at a package increase of 2.62%, second by Weaver. Isenberg requested the motion be amended to clarify the actual salary increase of 3%; which is what the licensed teaching staff also received.

AMENDED MOTION by Lausen to approve the 2019-20 contract for Superintendent Shannon Bisgard with a 3% salary increase or a total package increase of 2.62%, second by Weaver. Voice vote, all ayes. Motion carried.

603: Appointment of MIIP Representatives **Motion 09-07-15**

MOTION by Isenberg to approve Karla Christian, Chief Officer of Human Resources/Executive Director of Public Relations, as representative and JT Anderson, Chief Financial/Operations Officer, as alternate representative for the 2019-20 Metro Interagency Insurance Program, second by Lausen. Voice vote, all ayes. Motion carried.

604: Open Enrollment Requests **Motion 10-07-15**

MOTION by Weaver to approve the open enrollment requests including the walk-in exhibit, second by Lausen. Voice vote, all ayes. Motion carried. *Refer to walk-in exhibit on page 6.*

Approved IN

Name	Grade	Resident District	Reason
Godbey, Jace	K	Cedar Rapids CSD	On Time
Howe, Zayne	K	Cedar Rapids CSD	On Time
Panchal, Disha	5 th	Cedar Rapids CSD	Good Cause
Panchal, Soham	K	Cedar Rapids CSD	On Time
Rachit, Shah	K	Cedar Rapids CSD	On Time

Approved OUT

Name	Grade	Requested District	Reason
Crim, Olyvia	1 st	Marion Independent	Good Cause
Crim, Orion	K	Marion Independent	Good Cause
Yoders, Raven	11 th	Clayton Ridge	Good Cause

700: Consent Agenda Motion 11-07-15

MOTION by Lausen to approve the consent agenda with the removal of the personnel listings for Buchholz, Ludwig, Evans, and Garcia. Weaver congratulated the retirees and asked for clarification on the high number of turnovers of Student Support Associates. Bisgard clarified the turnover was normal at this time of year. Voice vote, all ayes. Motion carried.

701: Personnel**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Buchholz, Chad	2019-20 Construction	7/1/19	\$7,500
Byrkeland, Hannah	EX: Multi-Subject Teacher	8/16/19	BA, Step 1
James, Laura	IC: School Counselor	8/16/19	MA, Step 8
Kruckenber, Mindy	HS: Foreign Language Teacher	8/16/19	BA+12, Step 14
Leighty, Jack	HS: Student Support Services Teacher (ATLAS)	8/16/19	BA+24, Step 15
Ludwig, Dan	2019-20 Construction	7/1/19	\$7,500
Price, Michelle	BW: 5 th Grade Teacher	8/16/19	MA, Step 11 (<i>Correction</i>)
Stevens, Amy	HS: Student Support Services Teacher (ATLAS)	8/16/19	MA, Step 10

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
DeVries, Elizabeth	EH: PE Teacher	6/19/19	Other Employment

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Anderson, Jackson	AC: Aquatic Instructor	6/7/19	\$11.00/hour
Beets, Kameron	HS: From Student Support Assoc to Student Supervisor	8/20/19	\$15.00/hour
Brizard, Sylene	AC: Aquatic Instructor	6/11/19	\$11.00/hour
Bryant, Allison	EX: Student Support Associate	8/20/19	LMSEAA II, Step 6
Budde, Amanda	EX: Student Support Associate	8/20/19	LMSEAA II, Step 10
Cuhel, Melissa	NS: From EH General Help to BW Satellite Manager	8/1/19	SEIU A+.75, Step 1
Evans, Tristan	2019-20 Construction	8/4/19	\$1,500
Fee, Sherri	EX: From Building Secretary to Counselor Secretary	8/1/19	Same
Garcia, Teresa	2019-20 Construction	8/4/19	\$1,500
Gauger, Erin	TR: Seasonal Help	6/10/19	\$10.00/hour
Hansen, Maureen	TR: Seasonal Help	6/10/19	\$12.00/hour
Hastings, Ashlyn	TR: Seasonal Help	6/10/19	\$10.00/hour
Horsey, Ryan	AC: Aquatic Instructor	6/7/19	\$11.00/hour
Kelly, Grace	EX: Student Support Associate	8/20/19	LMSEAA II, Step 10
Kenneson, David	LRC: Computer Technician	7/1/19	\$23.00/hour
Kuehl, Logan	TR: Seasonal Help	6/10/19	\$10.00/hour

Name	Assignment	Dept Action	Salary Placement
Langguth, Sydney	HS: Student Support Associate	8/20/19	LMSEAA II, Step 6
Love, Brynne	From HS Records Secretary to EX Student Support Assoc	8/20/19	LMSEAA II, Step 11
Mitzel, Season	EH: Media Assistant	8/20/19	LMSEAA I, Step 10
Mohwinkle, Karen	From NS IC General Help to EX Building Secretary	8/1/19	LMSEAA IV, Step 10
Releford, Shakira	NE: Student Support Assoc from 7 to 4 hours/day	8/20/19	Same
Riedel, Brianna	From NE .5 Assoc to OR 1.0 Student Support Assoc	8/20/19	Same
Rowell, Steven	NE: Custodian	6/19/19	SEIU C, Step 1
Scott, Deanna	From OR to HS Copy Center Technician	8/1/19	Same
Scott, Sheri	TR: Seasonal Help	6/10/19	\$12.00/hour
Walker, Donna	From EX to HS Student Support Associate	8/20/19	Same
Winn, Sydney	AC: Swim Lessons Coordinator	6/5/19	\$15.00/hour
Woitas, Estella	From EX to HS Student Support Associate	8/20/19	Same
Wood, Kylie	EH: Student Support Associate	8/20/19	LMSEAA II, Step 6

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Burnham, Adams	HS: Student Support Associate	7/19/19	Other Employment
Calcara, Sarah	HS: Student Support Associate	6/7/19	Personal
Christiansen, Myles	AC: Aquatic Instructor	7/3/19	Personal
Crawford, Haley	OR: Student Support Associate	6/5/19	Termination
Gard, Judy	LG: Early Childhood Paraprofessional	6/6/19	Personal
Henkel, Breanna	HS: Interpreter	7/1/19	Other Employment
Kember, Sharayah	IC: Student Support Associate	6/5/19	Other Employment
Kounkel, Margaret	OR: Student Support Associate	6/5/19	Retirement
Kuper, Janea	AC: Aquatic Instructor	6/7/19	Personal
Ranney, Madison	WF: Student Support Associate	6/5/19	Relocation
Santiago, Sofia	NS: BW Satellite Manager	6/6/19	Retirement
Smith, Pam	IC: Student Support Associate	6/5/19	Retirement
Voves, Haley	AC: Aquatic Instructor	7/8/19	Personal

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Battern, Josh	EX: Head 7 th Gr Volleyball Coach	8/23/19	\$3,255
Broadie, Haley	HS: Asst Varsity Volleyball Coach	8/12/19	\$4,340
Byrkeland, Hannah	HS: Head 9 th Gr Volleyball Coach	8/12/19	\$4,340
Cory, Nic	EX: Head 8 th Gr Girls' Basketball Coach	8/23/19	\$3,255
Cory, Nic	EX: Asst 8 th Gr Boys' Basketball Coach	8/23/19	\$2,894
Crawley, Anthony	HS: Head 9 th Gr Football Coach	8/1/19	\$4,340
Kloser, Amanda	HS: Asst Varsity Cross Country Coach	8/1/19	\$2,894
Malicevic, Kenan	HS: Head Varsity Boys' Soccer Coach	7/1/19	\$4,340
Roalf, Edward	EX: From Head to Asst 7 th Gr Volleyball Coach	8/23/19	\$2,894
Smith, Scott	OR: From 7 th to 8 th Gr Head Boys' Basketball Coach	8/23/19	\$3,255

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Schmidt, Kevin	HS: Asst Varsity Boys' Soccer Coach	7/8/19	Personal

702: Approval of June 10th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibit 703.1

704: Approval of Contracts – Exhibits 704.1-12

1. Agreement with OPN Architects for the street packages for the intermediate buildings
2. Agreement with Hand in Hand for statewide voluntary preschool

3. Agreement with Rockwell Collins and Cedar Rapids CSD for statewide voluntary preschool
4. Training agreement with Discipline Associates, LLC (DBA Teacher Learning Center)
5. Contract with AgVantage FS Energy for propane heating
6. Contract with Team Services for construction testing and inspection services for the 35th Avenue intermediate building project
7. Contract with Team Services for construction testing and inspection services for the Echo Hill Road intermediate building project
8. Agreement with Gallagher Bluedorn for 2019-20 Kaleidoscope Series
9. Independent contractor agreement with Jenna Printy for JV POMs choreography
10. Lease-purchase agreement with De Lage Landen Public Finance for lease of copiers
11. Equipment maintenance agreement with Marco for copiers
12. Change order with Garling Construction for Bowman Woods classroom renovation project
13. Interagency agreements for special education with Cedar Rapids CSD (1). *For student confidentiality, exhibits not provided.*

705: Informational Reports – Exhibits 705.1-2

1. Financial and cash balance reports as of May 31, 2018
2. Financial and cash balance reports as of May 31, 2019

706: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and school board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: woodworking equipment, 3D printer, trailer, push mower, tires, and lockers.*

800: Board Communications/Calendar/Committees/Advisories

801: Board Communications & Calendar

Date	Time	Event	Location
July 18	5:30 PM	Marion City Council (<i>Mehaffey</i>)	City Hall
Date	Time	Event	Location
August 8	5:30 PM	Marion City Council (<i>Weaver</i>)	City Hall
August 12	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
August 15	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
August 20	7:15 AM	Staff Welcome Back Breakfast	HS Four Corners
August 20	7:45 AM	Staff Welcome Back Assembly	HS Auditorium
August 22	5:30 PM	Marion City Council (<i>Isenberg</i>)	City Hall
August 26	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom

802: Committees/Advisories

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

900: Adjournment Motion 12-07-15

MOTION by Lausen to adjourn the regular meeting at 5:34 PM, second by Weaver. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

Walk-In Exhibit

Submitted by Associate Superintendent Nathan Wear

Open Enrollment Requests:

Approved OUT

Name	Grade	Requested District	Reason
Rstom, Carter	11 th	Marion Independent	Good Cause
Thompson, Garmai	11 th	Marion Independent	Good Cause