

**School Board Work Session Minutes  
August 26, 2019**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Nelson, Wall, and Weaver. Absent: Lausen and Mehaffey. *Lausen arrived around 5:15 PM.*

**200: Adoption of the Agenda *Motion 22-08-26***

**MOTION** by Wall to adopt the agenda as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

**300: Work Session**

**301: Booster Club Update** – Exhibit 301.1

Pete King, Linn-Mar Booster Club President, reviewed the 2018-19 financial information highlighting that the Booster Club spent a total of \$130,061 supporting academics and fine arts (\$67,365) and athletics (\$62,695). King also recognized Aimee Noehren for all the work she does as volunteer coordinator for the Booster Club.

**302: Community Relations Update** – Exhibit 302.1

Karla Terry, Community Relations Coordinator, reported the Volunteer Program recorded 26,225 volunteer hours in 2018-19 and recognized 104 volunteers during the annual 100-Hour celebration. Terry also shared information about ongoing Community Relations events (Parent University) and highlights of some new opportunities coming in the fall (Parent class in conjunction with ISU Parent Education Consortium).

**303: Student Achievement Update** – Exhibit 303.1 [*Strategic Plan: Student Success*]

Associate Superintendent Nathan Wear reviewed the 2018-19 student achievement data and the professional learning opportunities that focused on the science of reading/literacy. Wear also shared the comprehensive school improvement goal for grades K-6 and information on the next steps for 2019-20.

**304: Revenue Purpose Statement** [*Strategic Plan: Future Focused*]

Financial Officer JT Anderson reviewed the need to pass, by simple majority vote, a new or amended revenue purpose statement (RPS) due to the signing of HF546 into law in May 2019, which extended SAVE (Secure an Advanced Vision for Education) through calendar year 2050. The new RPS will not increase property taxes and is basically a continuation of what has already been in place since 2009. The earliest the new/amended RPS statement could go on the ballot is November 5, 2019. The new/amended RPS statement language will be presented for initial board approval during the September 9<sup>th</sup> school board meeting.

**400: Adjournment *Motion 23-08-26***

**MOTION** by Wall to adjourn the work session at 6:24 PM. Second by AbouAssaly. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Secretary/Treasurer

**School Board Regular Meeting Minutes  
August 26, 2019**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: AbouAssaly, Isenberg, Lausen, Nelson, Wall, and Weaver. Absent: Mehaffey.

**200: Adoption of the Agenda *Motion 24-08-26***

**MOTION** by Weaver to adopt the agenda as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

**300: Audience Communications**

Bret Nilles, Chair of the Linn County Democrats Executive Board, spoke about the Iowa Caucuses

**400: Informational Reports**

**401: Marion City Council**

Isenberg reported that on August 22<sup>nd</sup> the Marion City Council approved a memorandum of understanding regarding tax increment financing with Victory Sports Center and the issuance of building permits for three duplex buildings in The Ridge at Indian Creek 1<sup>st</sup> Addition Final Plats (which falls inside the LM boundaries).

**402: Cabinet Update** – Exhibit 402.1

Superintendent Bisgard reported the district was off to a good start for the 2019-20 school year with the distribution of 1:1 devices at the high school and continued progress on the construction of the intermediate buildings. Bisgard also thanked the Operations & Maintenance Department for their dedication to mowing and keeping the facilities looking great.

**500: Unfinished Business**

**600: New Business**

**601: Enrollment Update & Projections** [*Strategic Plan: Future Focused*]

Superintendent Bisgard facilitated a discussion on the district's enrollment stating that the majority of our buildings are full or near capacity. The opening of the intermediate buildings in 2020 will help alleviate this but the board may need to begin considering looking at district boundaries.

**602: Open Enrollment Requests** **Motion 25-08-26**

**MOTION** by Weaver to approve the open enrollment requests, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

***Approved IN***

Name	Grade	Resident District	Reason
Chapman, Gracy	2 <sup>nd</sup>	Cedar Rapids CSD	Good cause
Doyle, Jack	3 <sup>rd</sup>	Anamosa	Good cause
Doyle, Owen	1 <sup>st</sup>	Anamosa	Good cause
Honeyman, Abbigail	5 <sup>th</sup>	Marion Independent	Good cause
Honeyman, Bailey	1 <sup>st</sup>	Marion Independent	Good cause
Honeyman, Natalie	3 <sup>rd</sup>	Marion Independent	Good cause

Name	Grade	Resident District	Reason
Julue, Anthony	4 <sup>th</sup>	Marion Independent	Good cause
Liddell, Brantley	1 <sup>st</sup>	Cedar Rapids CSD	Good cause
Merwin, Tinity	6 <sup>th</sup>	Marion Independent	Good cause
Williams, Antasia	9 <sup>th</sup>	Marion Independent	Good cause

**Approved OUT**

Name	Grade	Requested District	Reason
Djagni, Fortune	2 <sup>nd</sup>	Cedar Rapids CSD	Good cause
Djagni, Ouriel	4 <sup>th</sup>	Cedar Rapids CSD	Good cause
Payton, Damon	10 <sup>th</sup>	Clayton Ridge	Good cause
Yoders, Raven	11 <sup>th</sup>	Clayton Ridge	Good cause

**Denied IN**

Name	Grade	Resident District	Reason
Doolin, Christian	5 <sup>th</sup>	Cedar Rapids CSD	Lack of space
Kennedy, Jayla	3 <sup>rd</sup>	Cedar Rapids CSD	No good cause
Kennedy, Josiah	4 <sup>th</sup>	Cedar Rapids CSD	No good cause
Martin, Damaurion	1 <sup>st</sup>	Cedar Rapids CSD	No good cause
McGowan, Christopher	K	Cedar Rapids CSD	No good cause

**Denied OUT**

Name	Grade	Requested District	Reason
Alvarez, Blake	10 <sup>th</sup>	Clayton Ridge	Late, no good cause
Brehm, Kilian	12 <sup>th</sup>	Cedar Rapids CSD	Late, no good cause
Davidson, Emma	10 <sup>th</sup>	Cedar Rapids CSD	Late, no good cause

**700: Consent Agenda Motion 26-08-26**

**MOTION** by Lausen to approve the consent agenda, as presented. Second by Wall. Voice vote, all ayes. Motion carried.

**701: Personnel** [Strategic Plan: Destination Linn-Mar]

**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Mikkola, Kaitlin	OR: 6 <sup>th</sup> Gr Teacher	8/16/19	BA+12, Step 5

**Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Bills, Angela	IC: From Student Support Assoc to General Ed Assistant	8/20/19	LMSEAA I, Step 10
Bries, Wendy	From WE NS General Help to IC Student Support Assoc	8/20/19	LMSEAA II, Step 10
Eilders, Angie	EX: Student Support Associate	8/20/19	LMSEAA II, Step 10
Ernie, Veronica	EH: Student Support Associate (Part-Time)	8/20/19	LMSEAA II, Step 7
Fuller, Krysta	IC: Student Support Associate	8/20/19	LMSEAA II, Step 7
Harris, Erin	NE: Student Support Associate	8/20/19	LMSEAA II, Step 9
Hess, Aerial	EX: Student Support Associate	8/20/19	LMSEAA II, Step 8
Hintz, Damon	WF: Student Support Associate	8/20/19	LMSEAA II, Step 10
Hudspeth, Matthew	TR: Auto Mechanic	8/26/19	SEIU F+2, Step 1
Ketelsen, Kortney	NE: Student Support Associate (Part-Time)	8/20/19	LMSEAA II, Step 10
Keys, Megan	EH: Student Support Associate	8/20/19	LMSEAA II, Step 6
Lynch, Cynthia	HS: Student Support Associate	8/22/19	LMSEAA II, Step 10
Lynn, Samantha	LG: Paraprofessional	8/22/19	LMSEAA V, Step 10
McDonald, Zoey	WE: Student Support Associate	8/20/19	LMSEAA II, Step 6
Myrom, Daniel	O&M: Seasonal Help	8/12/19	\$10.00/hour
Payton, Amber	EH: Student Support Associate	8/20/19	LMSEAA II, Step 6
Sather, Dorcas	From .5 SSA/.5 General Ed to 1.0 General Ed Assistant	8/20/19	Same

Name	Assignment	Dept Action	Salary Placement
Ulrich, Olivia	EH: Student Support Associate	8/23/19	LMSEAA II, Step 6
Whitaker, Maria	WF: Student Support Associate	8/20/19	LMSEAA II, Step 6

**Classified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Belding, Mackenzie	WF: Student Support Associate	8/5/19	Other Employment
Fox, Alex	TR: Seasonal Help	8/22/19	Personal
Gallaway, David	TR: Regular Sub Bus Driver	8/19/19	Other Employment
Guyette, Madisyn	OR: Student Support Associate	8/14/19	Personal
Rice, Nathan	HS: Custodian (Part-Time)	8/23/19	Other Employment
Schwennen, JJ	WE: Student Support Associate	8/14/19	Other Employment
Stephens, Bob	TR: Auto Mechanic	8/14/19	Personal
Taylor, Brandy	WE: Student Support Associate	7/9/19	Personal
Torbert, Paul	HS: Student Support Associate	8/19/19	Personal
Waller, Jami	LG: Paraprofessional	8/12/19	Other Employment

**Co/Extra-Curricular: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Battern, Joshua	EX: Head 7 <sup>th</sup> Gr Volleyball Coach	8/20/19	\$3,255
Schminke, Audra	OR: Head 7 <sup>th</sup> Gr Volleyball Coach	8/13/19	\$3,255

**Co/Extra-Curricular: Resignation**

Name	Assignment	Dept Action	Reason
Buglewicz, Trent	HS: Vocal Musical Director	8/9/19	Personal
Nguyen, Lee	HS: Choir Accompanist	8/9/19	Personal
Wetrich, Joseph	HS: Auditorium/Little Theater Manager	8/19/19	Personal

702: Approval of August 12<sup>th</sup> Minutes – Exhibit 702.1

703: Approval of Bills – Exhibits 703.1

704: Approval of Contracts – Exhibits 704.1-8

1. Change order with Larson Construction for Boulder Peak Intermediate School
2. Certificate of substantial completion with Tricon Construction for elementary roof project
3. Owner's certificate for the 35<sup>th</sup> First Addition survey and subdivision of land
4. Commercial services agreement with Orkin Pet Control
5. Host site agreement with Parent Education Consortium
6. Letter of agreement with Covenant Family Solutions
7. Non-commercial licensing agreement with Christopher Steenrod, 7<sup>th</sup> Gr boys' basketball coach
8. Independent contractor agreement with Karl Mundt
9. Interagency agreements for special education with Marion Independent (1). *For student confidentiality, exhibits not provided.*

705: Overnight Excursion/Trip Request – Exhibit 705.1

Request from Barbara Lemmer for the FFA to attend the National Convention in Plainfield, Indiana, October 29, 2019 thru November 2, 2019.

706: Informational Reports – Exhibits 706.1-4

1. School Finance and Cash Balance Reports as of 6/30/18
2. School Finance and Cash Balance Reports as of 6/30/19
3. School Finance and Cash Balance Reports as of 7/31/18
4. School Finance and Cash Balance Reports as of 7/31/19

**800: Board Communications/Calendar/Committees/Advisories**

Board members highlighted the upcoming Lion Learning sessions with Superintendent Bisgard, thanked Teacher Leader Debra Barry for her welcome back speech during the Staff Kickoff on August 20<sup>th</sup>, and shared they are glad the district continues to grow.

**801: Board Communications & Calendar**

Date	Time	Event	Location
September 3	10:30 AM	LRC Staff & Board ID Photos	LRC Gym
September 5	5:30 PM	Marion City Council ( <i>Wall</i> )	City Hall
September 9	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
September 17	Noon	Lion Learning with Superintendent Bisgard	LRC Room 5
September 17	5:30 PM	Lion Learning with Superintendent Bisgard	LRC Boardroom
September 19	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
September 19	5:30 PM	Marion City Council ( <i>AbouAssaly</i> )	City Hall
September 23	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
September 25	11:30 AM	Policy Committee	LRC Sup's Conference Room
Date	Time	Event	Location
October 3	5:30 PM	Marion City Council	City Hall
October 9	3:45 PM	Career & Technical Education Committee (CTE)	LRC Boardroom
October 10	7:30 AM	Board Visit	Indian Creek Elementary
October 10	5:00 PM	Homecoming Parade	LM Stadium
October 14	10:30 AM	LRC Staff & Board ID Photo Re-Take Day	LRC Gym
October 14	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
October 17	All Day	America Reads Day	Districtwide
October 17	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
October 17	5:30 PM	Marion City Council	City Hall
October 24	11:30 AM	Board Visit	Echo Hill Elementary
October 28	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom

**802: Committees/Advisories**

Committees/Advisories	Board Representatives
Finance/Audit Committee	AbouAssaly, Lausen, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Nelson and Mehaffey
School Improvement Advisory Committee (SIAC)	AbouAssaly and Mehaffey
Iowa BIG Advisory Board	Isenberg
Linn County Conference Board	Lausen
Facilities Advisory Committee	Nelson and AbouAssaly

**900: Adjournment Motion 27-08-26**

**MOTION** by Wall to adjourn the regular meeting at 7:43 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Secretary/Treasurer