

**School Board Work Session Minutes
January 13, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Morey, Nelson, Wall, and Weaver. Absent: Lausen. Administrators in Attendance: Bisgard and Anderson.

200: Adoption of the Agenda *Motion 093-01-13*

MOTION by Weaver to adopt the agenda, as presented. Second by Wall. Voice vote, all ayes. Motion carried.

300: Closed Session

301: Motion to Move into Closed Session *Motion 094-01-13*

MOTION by Wall to move into closed session at 5:01 PM as provided in Section 21.5(1)(j) of Iowa Code to discuss the purchase of particular real estate. Second by Weaver. Roll call vote, all ayes. Motion carried.

Lausen arrived at 5:02 PM.

302: Motion to Return to Open Session *Motion 095-01-13*

MOTION by Lausen to return to open session at 5:53 PM. Second by Isenberg. Roll call vote, all ayes. Motion carried.

400: Open Session

401: Adjournment *Motion 096-01-13*

MOTION by Wall to adjourn the work session at 5:54 PM. Second by Weaver. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administrators in Attendance: Bisgard, Wear, Breitfelder, Anderson, and Fry.

200: Adoption of the Agenda *Motion 097-01-13*

MOTION by Wall to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Public Hearing – *Refer to Exhibit 601.1*

A public hearing was held regarding the plans and specifications for the Oak Ridge Track Project. No public comments were received.

400: Audience Communications: No audience communications were received.

500: Informational Reports

501: Board Visits to High School and Wilkins Elementary

Board members enjoyed their annual visits to the high school and Wilkins Elementary. Both buildings were very welcoming. It is great to see students and staff interacting during their school day. The board was very impressed with the sensory path at Wilkins.

502: Marion City Council Meetings (Dec 19 and Jan 9)

The only agenda items relating to the district during the Dec 19th and January 9th meetings was the approval of a new subdivision located west of Winslow Road and south of County Home Road.

503: CTE Committee

Morey reported on the January 8th Career & Technical Education Committee meeting; which included pre-planning for the 2020-21 school year. The committee also collaborated to identify future needs and ways to increase student enrollment in the CTE programs.

504: Leader in Me – Exhibit 504.1

Amanda Potter, Principal of Wilkins Elementary, and staff presented information on the Leader in Me program. Leader in Me focuses on teaching leadership skills to every student and inspiring students to see leadership qualities in themselves. The current focus is to develop the program at the staff level this year, with an official building-wide kickoff in the fall of 2020.

505: Cabinet Update – Exhibit 505.1

Superintendent Bisgard shared highlights from the Cabinet Update, drawing attention to the various community outreach activities. Bisgard also reported that postings are up for hiring replacement principals for Echo Hill and Linn Grove, with the goal of interviews beginning in February. Information on the IASB Day on the Hill event in Des Moines (Jan 28th) was also shared, with a request that board members RSVP by January 17th.

600: Unfinished Business

601: Approval of Oak Ridge Track Project – Exhibit 601.1 *Motion 098-01-13*

MOTION by Lausen to approve the plans and specifications of the Oak Ridge Track Project to be let for bids on February 4th at 2:00 PM. Second by Morey. Voice vote, all ayes. Motion carried.

602: Discussion on the 2020-21 School Start Times

Superintendent Bisgard facilitated further discussion with the board on the proposed start times for the 2020-21 school year. Previous discussions focused on Option A; which is a three-tiered, grade-level, start time plan with elementary starting at 7:50 AM, intermediate and middle school starting at 8:25 AM, and high school starting at 8:55 AM. Bisgard presented another option (Option B); which is also a three-tiered, grade-level start time plan that would have intermediate and middle school starting at 7:50 AM, followed by elementary at 8:25 AM, and high school at 8:55 AM. The reasoning behind Option B is to cover busing at the intermediate/middle school levels, which requires the most vehicles for school and after-school activities and addresses concerns regarding early start times for elementary students and daycare challenges. The discussion included reminders to ensure the final decision be based on academic research regarding student learning times and cost efficiency.

700: New Business

701: Establishment of Public Hearing *Motion 099-01-13*

MOTION by Lausen to approve setting a public hearing for 7:00 PM on January 27, 2020, for approval of the plans and specifications regarding the Wilkins Elementary Renovation Project. Second by Buchholz. Voice vote, all ayes. Motion carried.

702: Establishment of Public Hearing *Motion 100-01-13*

MOTION by Lausen to approve setting a public hearing for 7:00 PM on January 27, 2020, for approval of the plans and specifications regarding the Indian Creek Elementary Renovation Project. Second by Weaver. Voice vote, all ayes. Motion carried.

703: Establishment of Public Hearing *Motion 101-01-13*

MOTION by Lausen to approve setting a public hearing for 7:00 PM on January 27, 2020, for approval of the plans and specifications regarding the Bowman Woods Roof Project. Second by Weaver. Voice vote, all ayes. Motion carried.

704: At-Risk/Dropout Prevention 2020-21 *Motion 102-01-13*

MOTON by Lausen to approve the 2020-21 At-Risk/Dropout Prevention modified, supplemental application in the amount of \$1,320,186 and for this amount to be submitted to the School Budget Review Committee for consideration of increased spending authority. Second by Wall. Voice vote, all ayes. Motion carried.

705: Early Graduation Requests – Exhibit 705.1 *Motion 103-01-13*

MOTION by Buchholz to approve the early graduation requests, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

Levi Burkle	Will Greif	Brevenn La Beaux	Megan Wittenburg
Nickolas Childress	Alayna Hart	Christian Masters-Christy	
Ryan Christenson	Krissy Horton	Cordell Randle-Kennedy	
Jacob Devereux	Elle Johnson	Hannah Velazquez	

706: Approval of Grant **Motion 104-01-13**

MOTION by Wall to approve the acceptance of a \$5,000 grant (*Per LM Board Policy 802.7 Gifts, Grants, and Bequests*) from Stephen and Julie Starnes, designated for the high school football program. Second by Lausen. Voice vote, all ayes. Motion carried.

707: Open Enrollment Requests **Motion 105-01-13**

MOTION by Lausen to approve the open enrollment requests, as presented. Second by Wall. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Krohse, Elijah	9 th	Marion Independent	Good cause
Owens, Ateagan	5 th	Cedar Rapids CSD	Good cause

Approved OUT

Name	Grade	Resident District	Reason
Dunmoyer, Alyssa	9 th	Alburnett CSD	Good cause
Bertram, Cecilia	3 rd	Marion Independent	Good cause
Bertram, Eleanor	K	Marion Independent	Good cause

Denied OUT

Name	Grade	Resident District	Reason
Luth, Ethan	10 th	Alburnett CSD	No good cause
Wilson, Lorelei	9 th	Cedar Rapids CSD	No good cause

800: Consent Agenda **Motion 106-01-13**

MOTION by Wall to approve the consent agenda, as presented. Second by Morey. Voice vote, all ayes. Motion carried.

801: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Atwater, Susan	From HS Mentor Coach to Compass Science Teacher	1/14/20	Same
Bekebrede, Dana	EX: Language Arts Teacher	1/2/20	BA Step 1
Boyd, Cheyenne	BW/NE: Early Childhood Special Education Teacher	1/22/20	BA Step 1
Welsh, Jennifer	NE: Kindergarten Teacher	1/2/20	BA Step 1

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Mooney, Lisa	HS: Student Assistance Counselor	6/4/20	Retirement

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Alaniva, Tracey	WF: From Nutrition Serv to Part-Time General Ed Asst	1/2/20	LMSEAA II, Step 10
Anderson, Diane	NS: From HS to WF General Help	1/2/20	Same
Bennett, Richard	WF: Custodian	12/18/19	SEIU C, Step 1
Blazek, Ann	NE: From Part-Time to Full-Time Student Support Assoc	12/9/19	Same
Eagle, Benjamin	AC: Aquatic Instructor/Academic Aquatic Instructor	1/2/20	\$13 / \$15 hour
Fosnaugh, Corrine	AC: Academic Aquatic Instructor	12/16/19	\$15/hour
Harper, Demetrius	EX: Student Support Associate	1/7/20	LMSEAA II, Step 6
Harrington, Valerie	HS: From Student Support Assoc to Student Supervisor	12/16/19	\$15/hour
Kettelkamp, William	TR: From Substitute to Regular Sub Bus Driver	12/10/19	Same
Liske, Peggy	WE: Student Support Associate	1/2/20	LMSEAA II, Step 10

Name	Assignment	Dept Action	Salary Placement
Majjari, Deepthi	OR: Student Support Associate	12/9/19	LMSEAA II, Step 6
Melsha, Sarah	OR: Student Support Associate	12/17/19	LMSEAA II, Step 6
Peddicord, Tricia	NE: From Student Support Assoc to Building Secretary	1/20/20	LMSEAA IV, Step 15
Thatcher, Jane	EH: Student Support Associate	1/14/20	LMSEAA II, Step 10
Williams, Deborah	OR: Student Support Associate	1/15/20	LMSEAA II, Step 10

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Axtell, Ashley	OR: Student Support Associate	1/24/20	Personal
Behrens, Jacqueline	NS: HS General Help	12/20/19	Personal
Long, Kimberly	LRC: Total Access/Accounting Assistant	12/11/19	Personal
Lorenz, Leslie	District: ELL Associate	1/8/20	Relocation
Melsha, Sarah	OR: Student Support Associate	1/7/20	Personal
Merrill, Dan	EH: Lead Custodian	3/3/20	Retirement
Murphy, Jenna	OR: Student Support Associate	12/20/19	Personal
Pratchett, Katherine	HS: Student Supervisor	12/13/19	Other Employment
Shelton, Tiffany	HS: Student Support Associate	1/10/20	Personal
Wilkerson, Diana	Success Center: Student Support Associate	12/20/19	Personal

Co/Extra-Curricular: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Anderson, Jake	HS: Assistant Varsity Girls Track Coach	12/17/19	\$2,890
Armstrong, Tim	HS: Assistant Varsity Girls Track Coach	12/17/19	\$2,890
Larson, Amanda	HS: Assistant Varsity Girls Track Coach	12/17/19	\$2,890
Noll, Hannah	OR: Assistant 7 th /8 th Gr Girls Track Coach	12/2/19	\$2,894
Peter, Brandi	EX: Head Girls Swimming Coach	10/14/19	\$3,255
Peter, Brandi	EX: Head Boys Swimming Coach	11/1/19	\$3,255
Ward, Elizabeth	HS: Head JV Girls Soccer Coach	3/23/20	\$3,255
Winn, Sydney	EX: Assistant Boys Swimming Coach	12/2/19	\$2,894

Co/Extra-Curricular: Resignation

Name	Assignment	Dept Action	Reason
Czarnecki, Mike	HS: Head 9 th Gr Baseball Coach	12/19/19	Personal
Wright, Cole	HS: Head 9 th Gr Baseball Coach	12/19/19	Personal

802: Approval of December 9th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibits 803.1

804: Approval of Contracts – Exhibits 804.1-18

1. Private placement engagement representative agreement with Piper Jaffray
2. Engagement agreement with Ahlers & Cooney, P.C., to serve as bond counsel
3. Farm lease with RJ Carson and Picket Fence Family Farms
4. Change order #006 with Larson Construction for Boulder Peak Intermediate
5. Change order #003 with Knutson Construction for Hazel Point Intermediate
6. Agreement with City of Cedar Rapids for crossing guards
7. Agreement with Gallagher Benefit Services
8. Agreement with Goodwill of the Heartland
9. Subscription agreement with Renaissance for myIGDIs
10. Student teaching agreement with Cornell College for 2020-21
11. Commercial licensing agreement with Charles Anderson, VP of Sales, Ohiopyle Prints, Inc.
12. One-year agreement with Ohiopyle Prints, Inc.

13. Independent contractor agreement with Megan Callahan
14. Independent contractor agreement with Michelle Colton
15. Independent contractor agreement with David Dickey
16. Independent contractor agreement with Emma Erner
17. Independent contractor agreement with Carol Tralau
18. Agreement with Franklin Covey for Wilkins' Leader in Me Program
19. Interagency agreements for special education with Cedar Rapids CSD (5), Iowa City CSD (2), Mt Vernon CSD (2), and Springville CSD (2). *For student confidentiality, exhibits not provided.*

805: Informational Items – Exhibits 805.1-2

1. School Finance and Cash Balance Reports as of 11/30/18
2. School Finance and Cash Balance Reports as of 11/30/19

806: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and school board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: children's ADA walkers (2).*

900: Board Calendar, Communications, and Committees

901: Board Communications & Calendar

Weaver extended words of thanks to Lisa Mooney for her dedication and compassion as she plans to retire at the end of the school year.

Date	Time	Event	Location
January 14	Noon & 5:30 PM	Lion Learning with Superintendent Bisgard	LRC Boardroom
January 16	10:00 AM	Compass Academic Celebration	LRC Gym
January 23	7:30 AM	Finance/Audit Committee	LRC Room 203 Conference Room
January 23	11:30 AM	Marion State of the City Luncheon	CR Marriott
January 23	5:30 PM	Marion City Council (Buchholz)	City Hall
January 27	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
January 28	9:00 AM	IASB Day on the Hill	State Capitol & Botanical Garden
January 30	11:30 AM	Board Visit	Success Center
Date	Time	Event	Location
February 6	12:30 PM	Linn County Conference Board (Buchholz)	CR City Building
February 6	5:30 PM	Marion City Council (Lausen)	City Hall
February 10	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
February 20	7:30 AM	Finance/Audit Committee	LRC Room 203 Conference Room
February 20	5:30 PM	Marion City Council (Weaver)	City Hall
February 24	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
February 26	11:30 AM	Policy Committee	Superintendent's Conference Room
February 27	11:30 AM	Board Visit	Compass

902: Board Committees/Advisories

Committees/Advisories	2019-20 Representatives
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver

Committees/Advisories	2019-20 Representatives
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

1000: Adjournment Motion 107-01-13

MOTION by Buchholz to adjourn the regular meeting at 8:38 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer