
**School Board Work Session Minutes
January 27, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education work session was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Wear, Breitfelder, Ramos, and Anderson.

200: Adoption of the Agenda *Motion 108-01-27*

MOTION by Wall to adopt the agenda, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

300: Work Session

301: Middle School Presentation – Exhibits 301.1-2

Erica Rausch, Director of Middle School Teaching & Learning, John Christian, Principal of Excelsior Middle School, and Travis Axeen, Principal of Oak Ridge Middle School, presented information on the five levels of High Reliability Schools at the middle school level. HRS is a collaborative system that helps improve teaching and student learning by allowing teachers, students, and parents formal ways to provide input and work together to provide a competency-based education, standards-referenced reporting, and a guaranteed and viable curriculum.

400: Adjournment

401: Adjournment *Motion 109-01-27*

MOTION by Lausen to adjourn the work session at 6:20 PM. Second by Buchholz. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

**School Board Regular Meeting Minutes
January 27, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Education regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Wear, Breifelder, Ramos, and Anderson.

200: Adoption of the Agenda *Motion 110-01-27*

MOTION by Weaver to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Public Hearings

301: Wilkins Elementary Renovation Project – Refer to Exhibit 601.1

A public hearing was held regarding the plans and specifications for the Wilkins Elementary renovation project. No comments received.

302: Indian Creek Renovation Project – Refer to Exhibit 602.1

A public hearing was held regarding the plans and specifications for the Indian Creek Elementary renovation project. No comments received.

303: Bowman Woods Elementary Roof Project – Refer to Exhibit 603.1

A public hearing was held regarding the plans and specifications for the Bowman Woods Elementary roof project. No comments received.

400: Audience Communications: No comments received.

500: Informational Reports

501: Issuance of Revenue Bonds

Matt Gillaspie, Managing Director with Piper Sandler, reviewed the timeline and process regarding the issuance of \$15 million, 2020 revenue bonds that will financially assist in the completion of the two intermediate buildings. The board will set a public hearing date regarding the issuance of bonds at their February 10th meeting.

502: Finance/Audit Committee

During the January 23rd Finance/Audit Committee meeting there was a review of the December monthly financial reports, the intermediate building projects, bids for purchasing four new buses, the FY2021 budget assumptions, and the timeline for the Instructional Support Levy and revenue bond issuance.

503: FY2021 Preliminary Budget Assumptions – Exhibit 503.1

Chief Financial/Operating Officer JT Anderson presented information on the preliminary budget assumptions for fiscal year 2020-21. The FY21 budget will be based on the assumptions of an increase of 100 students and 2% state funding.

504: Marion City Council

Buchholz reported that during the January 23rd Marion City Council meeting there were no items presented that related to the district.

505: Cabinet Update – Exhibit 505.1

Superintendent Bisgard shared highlights from the Cabinet Update and reported that principal interviews for Echo Hill Elementary and Linn Grove Elementary will occur next week. Bisgard also reported that students have missed 17 hours of school due to weather, but they will not need to be made up at this time because the school calendar has 50 extra hours built in.

600: Unfinished Business

601: Wilkins Elementary Renovation Project – Exhibit 601.1 **Motion 111-01-27**

MOTION by Wall to approve the plans and specifications of the Wilkins Elementary renovation project to be let for bids on Wednesday, February 26th at 2:00 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

602: Indian Creek Elementary Renovation Project – Exhibit 602.1 **Motion 112-01-27**

MOTION by Wall to approve the plans and specifications of the Indian Creek Elementary renovation project to be let for bids on Thursday, February 27th at 2:00 PM. Second by Weaver. Voice vote, all ayes. Motion carried.

603: Bowman Woods Roof Project – Exhibit 603.1 **Motion 113-01-27**

MOTION by Wall to approve the plans and specifications of the Bowman Woods Elementary roof project to be let for bids on Wednesday, February 19th at 2:30 PM. Second by Weaver. Voice vote, all ayes. Motion carried.

604: Indian Creek Trail Project – Exhibit 604.1 **Motion 114-01-27**

MOTION by Wall to approve the preliminary design/alignment and additional soil borings for the City of Marion's Indian Creek Trail Project. Second by Weaver. Bisgard reported the soil borings will occur in a couple of months and the final approval will be brought back to the board in April. Voice vote, all ayes. Motion carried.

605: School Start Times **Motion 115-01-27**

MOTION by Weaver to approve the 2020-21 school start times as 7:50 AM for intermediate/middle school, 8:30 AM for elementary, and 9:00 AM for high school. Second by Buchholz. Isenberg thanked the public for their feedback. Morey clarified her preference was the option that had elementary starting at 7:50 AM and intermediate/middle school at 8:30 AM, as it was supported by educational research. Voice vote. Ayes: Buchholz, Weaver, Nelson, Wall, Lausen, and Isenberg. Nay: Morey. Motion carried.

700: New Business

701: School Calendars – Exhibits 701.1-2 *Motion 116-01-27*

MOTION by Wall to approve the 2020-21 and 2021-22 school calendars, as presented. Second by Lausen. Words of thanks were shared with Associate Superintendent Wear and the Calendar Committee. Voice vote, all ayes. Motion carried.

702: Bid for Purchase of Buses - Exhibit 702.1 *Motion 117-01-27*

MOTION by Wall to approve the bid from School Bus Sales to purchase two Blue Bird 78 passenger transit diesel buses and two Bluebird 84 passenger transit diesel buses for a total cost of \$460,566.00. Second by Lausen. Voice vote, all ayes. Motion carried.

703: Open Enrollment Requests *Motion 118-01-27*

MOTION by Weaver to approve the open enrollment requests, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
McCall, Lincoln	K	Marion Independent	Good cause

800: Consent Agenda *Motion 119-01-27*

MOTION by Wall to approve the consent agenda, as presented. Second by Lausen. Weaver thanked Joe Mulherin for his years of service to the district. Voice vote, all ayes. Motion carried.

801: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Bair, Teresa	HS: Physical Education/Health Teacher	6/4/20	Retirement

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Chrissotimos, Megan	HS: Student Support Associate	1/16/20	LMSEAA II, Step 10
Collins, Audrey	NS: HS General Help	1/27/20	PTNS, Step 1
Guido, Christine	NS: HS General Help	1/23/20	PTNS, Step 1
Hofmeister, Lakeysha	HS: Student Support Associate	1/20/20	LMSEAA II, Step 6
Inabathuni, Nagashanti	OR: Student Support Associate	1/14/20	LMSEAA II, Step 6
Kirchner, Danean	BW: Part-Time General Ed Assistant	1/14/20	LMSEAA II, Step 6
Kollambi Chandran, Anju	BW: Part-Time Student Support Associate	1/14/20	LMSEAA II, Step 6
Murphy, Allison	NE: Part-Time Student Support Associate	1/15/20	LMSEAA II, Step 10
Pandy, Meenakumari	OR: Student Support Associate	1/24/20	LMSEAA II, Step 6
Rundall, Christopher	HS: Student Support Associate	2/6/20	LMSEAA II, Step 10
Ryan, Kevin	From District Sub to LRC Custodian	1/20/20	Same
Schuring, Drake	From EX to HS Student Support Associate	1/20/20	Same
Strimple, Elizabeth	BW: Part-Time General Ed Assistant	1/14/20	LMSEAA II, Step 6

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Ackerman, Jamie	OR: Student Support Associate	1/13/20	Personal
Albert, Jonathan	HS: Student Support Associate	1/24/20	Other Employment
Broglia, Courtney	OR: Student Support Associate	1/31/20	Personal
Frazier, Maurice	IC: School Facilitator	2/21/20	Other Employment

Name	Assignment	Dept Action	Reason
Hess, Aerial	EX: Student Support Associate	1/31/20	Other Employment
Keys, Megan	EH: Student Support Associate	1/24/20	Other Employment
Livingston, Courtney	HS: Student Support Associate	1/24/20	Other Employment
Mulherin, Joseph	O&M: Operations Specialist	1/17/20	Retirement
Polfer, Nicole	EH: Student Support Associate	1/25/20	Personal

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
McDermott, Charlotte	HS: Head 9 th Gr/Assistant Varsity Volleyball Coach	1/14/20	Personal
Sanderson, Nate	HS: Head Girls' Basketball Coach	1/23/20	Personal

802: Approval of January 13th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-4

1. Host contract with Marzano Resources
2. Independent contractor agreement with Steve Citta
3. Independent contractor agreement with Jennifer Randall
4. Independent contractor agreement with Jordan Webster-Moore
5. Interagency agreements for special education with Cedar Rapids CSD (4), Central City CSD (1), Iowa City CSD (1), Lisbon CSD (1), and Marion Independent (4). *For student confidentiality, exhibits not provided.*

805: Informational Items – Exhibits 805.1-2

1. School Finance and Cash Balance Reports as of 12/31/18
2. School Finance and Cash Balance Reports as of 12/31/19

806: Disposition of Obsolete Equipment – Exhibit 806.1

Per Iowa Code (§§ 297.22-25) and school board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Refer to list of items for sale in Exhibit 806.1*

900: Board Calendar, Communications, and Committees

901: Board Communications & Calendar

Weaver was impressed by the recent Compass Celebration for students who have completed their course requirements and thanked Mr. Goodall and the Compass staff for their dedication and work.

Date	Time	Event	Location
January 30	11:30 AM	Board Visit to Success Center	7085 C Ave NE (Next to Subway)
Date	Time	Event	Location
February 6	5:30 PM	Marion City Council (<i>Lausen</i>)	City Hall
February 10	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Meeting	
February 20	7:30 AM	Finance/Audit Committee	LRC Room 203 Conference Room
February 20	5:30 PM	Marion City Council (<i>Weaver</i>)	City Hall
February 24	5:00 PM	Board Work Session	LRC Boardroom
	7:00 PM	Board Regular Meeting	
February 26	11:30 AM	Policy Committee	Superintendent's Conference Room
February 27	11:30 AM	Board Visit to Compass	LRC Lower Level

902: Board Committees/Advisories

Committees/Advisories	2019-20 Representatives
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

1000: Adjournment Motion 120-01-27

MOTION by Buchholz to adjourn the regular meeting at 8:18 PM, second by Wall. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer