

100: Call to Order and Determination of a Quorum

The Linn-Mar Community School District Board of Directors regular meeting was called to order at 5:00 PM via ZOOM online conference. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Anderson, Christian, Wear, Breitfelder, and Ramos.

200: Adoption of the Agenda *Motion 207-07-13*

MOTION by Weaver to adopt the agenda with the walk-in personnel exhibit. Second by Buchholz. Voice vote, all ayes. Motion carried.

300: Audience Communications

JT Anderson, Board Secretary/Treasurer, read two electronic communications and several people shared questions, concerns, and suggestions regarding returning to school in August and the draft of the Onsite Return-to-Learn Plan.

400: Informational Reports

401: Marion City Council

Morey reported that during the June 18th meeting the Marion City Council approved the extension/completion of three neighborhoods that will impact district enrollment, as well as a traffic study near the Oak Ridge Middle School entrance.

402: Cabinet Update – Exhibit 402.1

Superintendent Bisgard reported that construction at Hazel Point and Boulder Peak continues on schedule, even with COVID-19 issues. Bisgard also announced that the annual, August staff welcome back event would be virtual this year instead of in-person. Bisgard also led a discussion with board members on returning to in-person board meetings. It was the consensus of the board to return to in-person meetings in August.

403: Return-to-Learn Plan

Superintendent Bisgard facilitated a discussion on the draft Onsite Return-to-Learn Plan. Associate Superintendent Nathan Wear reviewed the responses received (4,034 total) from the parent survey and Chief Officer of Human Resources Karla Christian reviewed the responses received (900+ total) from the staff survey. Some of the topics included in the draft Onsite Return-to-Learn Plan include, but are not limited to: face covering requirements, reporting of symptoms, technology needs, transportation, visitors, classroom structure, large group assemblies, cleaning of facilities, and signage. It was clarified that the draft Onsite Return-to-Learn Plan is very fluid and may change based on guidance from the Iowa Department of Education, CDC, and Linn County Department of Health. Board members shared concerns and suggestions, as well as asked questions for clarifications on the draft. Further consideration will be given to the draft Onsite Return-to-Learn Plan at the August 10th meeting.

500: Unfinished Business

501: Harassment Brochures – Exhibits 501.1-2 *Motion 208-07-13*

MOTION by Buchholz to approve the updated student harassment brochures for 2020-21, as presented. Second by Isenberg. Bisgard clarified that a third approval may need to occur after the State releases updates to Title 9. Voice vote, all ayes. Motion carried.

600: New Business

601: 2020-21 Package Increase for LMSEAA *Motion 209-07-13*

MOTION by Morey to approve a 2.04% total package increase for the 2020-21 school year for the Linn-Mar Secretarial and Educational Assistant Association. Second by Weaver. Voice vote, all ayes. Motion carried.

602: 2020-21 School Calendar Update #2 – Exhibit 602.1 *Motion 210-07-13*

MOTION by Buchholz to approve moving the January 11th Teacher Collaboration Day to January 18th on the previously-approved 2020-21 school year calendar. Second by Lausen. Voice vote, all ayes. Motion carried.

603: 2020-21 Legislative Priorities – Exhibit 603.1

Board President Nelson facilitated a discussion with the board on their four legislative priorities for the 2020-21 school year. The consensus of the board was to focus on priorities that centered around funding and mental health due to the impacts of COVID-19. The board will vote on their four priorities for 2020-21 during the August 10th meeting.

604: Open Enrollment Requests *Motion 211-07-13*

MOTION by Weaver to approve the open enrollment requests, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

Approved IN for 2020-21

Name	Grade	Resident District	Reason
Bradshaw, Titan	K	Cedar Rapids CSD	On Time
Draper, Ava	2 nd	Cedar Rapids CSD	Good Cause
Northrup, Isaiah	7 th	Marion Independent	Good Cause

Approved OUT for 2020-21

Name	Grade	Requested District	Reason
Ahlers, Nadia	K	CAM	On Time
Kaas, Teagan	11 th	Alburnett CSD	Good Cause
Limbirt, Nicholas	12 th	Cedar Rapids CSD	Good Cause
Milam, Keira	11 th	Cedar Rapids Virtual Academy	Good Cause
Norfolk, Addison	10 th	Mt Vernon CSD	Good Cause
Valandingham, Aaliyah	12 th	CAM	Good Cause

700: Consent Agenda *Motion 212-07-13*

MOTION by Buchholz to approve the consent agenda with the walk-in personnel exhibit. Second by Lausen. Anderson shared that the change orders reflected charges that were expected with the ongoing construction projects. Voice vote, all ayes. Motion carried.

701: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Adair, Jacqueline	HP: School Counselor	8/6/20	MA, Step 6
Berggren, Elizabeth	From EH 3 rd Gr to Technology Integration Coach	8/11/20	Same
Cantonwine, Jessica	EX: Math Teacher	8/6/20	MA, Step 12
Cooling, Tera	BP/HP: Student Assistance Counselor	8/5/20	\$49,000/year
Dykes, Samantha	From NE 3 rd Gr to Technology Integration Coach	8/11/20	Same
Frette, Dustin	BP: 6 th Gr Teacher	8/6/20	BA, Step 9
Hachey, Carly	From LG 4 th Gr to HP 5 th Gr Teacher	8/11/20	Same
Hofer, Sara	From WE 4 th Gr to HP 6 th Gr Teacher	8/11/20	Same
Kindl, Kelly	From EX Science Teacher to Instructional Coach	8/11/20	Same
Klein, Gina	From EX Music to Technology Integration Coach	8/11/20	Same
Kray, Kimberly	From OR 6 th Gr Teacher to Instructional Coach	8/11/20	Same
Mauren, Sherrie	HS: English Teacher	8/6/20	MA, Step 12
Middlekauff, Jo	From HS English Teacher to Instructional Coach	8/11/20	Same
Mixdorf, Zach	From OR 6 th Gr to Technology Integration Coach	8/11/20	Same
Morris, Rachel	From NE 4 th Gr Teacher to Instructional Coach	8/11/20	Same
Riniker, Abegeal	District Nurse	8/6/20	LMEA Nurse, Step 14
Robertson, Laura	From LG 4 th Gr to EH 3 rd Gr Teacher	8/11/20	Same
Rowland, Nicole	HS: Science Teacher	8/6/20	MA, Step 8
Russell, Amy	HS: Spanish Teacher (.6 FTE)	8/6/20	BA+12, Step 10
Suther, Kelsey	BP: Student Support Services Teacher	8/6/20	BA, Step 1
Williams, Billi	OR: Spanish Teacher (.5 FTE)	8/6/20	BA, Step 1

Certified Staff: Extended Leave

Name	Assignment	Dept Action	Reason
Hazen, Jillian	BW: 5 th Gr Teacher	6/24/20	GW Induction Coach
Meeks, Austin	EX: 8 th Gr Math Teacher	7/8/20	GW Induction Coach

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Achenbach, Troy	EX: Custodian	8/3/20	SEIU C, Step 1
Buchholz, Susan	HS: From Student Support Associate to Health Assistant	8/11/20	Same
Dietz, Cindy	NS: From OR to WE General Help	8/17/20	Same
Dreyer, Kelly	EH: From General Ed Asst to Media Assistant	8/11/20	Same
Earles, Alex	From NE Student Support Assoc to BP Counselor's Secretary	7/13/20	LMSEAA IV, Step 10
Evans, Michael	HP: Counselor's Secretary	7/13/20	LMSEAA IV, Step 6
Fredrickson, Jennifer	HP: Health Assistant	8/11/20	LMSEAA II, Step 10
Guthrie, Dianne	WF: Student Support Associate	8/11/20	LMSEAA II, Step 6
Helberg, Christine	WF From Student Support Assoc to Media Assistant	8/11/20	LMSEAA I, Step 19
Maher, Amanda	HP: Building Secretary	7/13/20	LMSEAA IV, Step 10
Morgan, Theresa	BP: Building Secretary	7/13/20	LMSEAA IV, Step 10
Peters, Kristina	From NE General Help/Lead Cook to Production Manager	8/3/20	\$19.00/hour
Schuler, Troy	EX: Custodian	7/27/20	SEIU C, Step 1
Skoneczka, Courtney	IC: School Facilitator	8/3/20	\$48,000/year
Turner, Tammi	WF: School Facilitator	8/3/20	\$48,000/year

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Harford, Steve	EH: Student Support Associate	6/27/20	Other Employment
Liske, Peggy	WE: Student Support Associate	6/3/20	Personal
Torbert, Paul	WE: Student Support Associate	6/3/20	Personal

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Hugo, Charles	HS: Asst Varsity Girls' Swim Coach	8/1/20	\$3,279

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Sevening, Christy	HS: Head Varsity Girls' Tennis Coach	7/6/20	Personal

WALK-IN EXHIBIT – Certified Staff Resignation

Name	Assignment	Dept Action	Reason
Holub, Heath	EX: Special Education Teacher	6/30/20	Other Employment

702: Approval of June 8th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibits 703.1-2

704: Approval of Contracts – Exhibits 704.1-14

1. Change order #001 with Tricon General for the Wilkins Elementary renovation project
2. Change order #012 with Larson Construction for Boulder Peak project
3. Change order #009 with Knutson Construction for Hazel Point project
4. Change order with Rathje Construction for the 35th Avenue paving project
5. Memorandum of understanding with Kirkwood Workplace Learning Connection
6. PowerSchool access agreement with Grant Wood Area Education Agency (GWAEA)
7. Letter of understanding with GWAEA for VAST Science Center Program
8. Services agreement amendment with Mercy Family Counseling
9. Agreement with Hand in Hand Early Care and Education Center for statewide voluntary preschool program
10. License renewal for NWEA MAP Growth K-12
11. Purchase agreement with Trebron Company for Securly Anywhere filter
12. Agreement with Rochester Armored Car Company
13. Lease-purchase agreement with DeLage Landen Public Finance/Marco for BP/HP copiers/printers
14. Agreement with Performance Health & Fitness for strength and conditioning coordinator
15. Contracted services for regular education with Des Moines Public Schools for an individual student. *For student confidentiality, exhibit not provided.*
16. Interagency agreement for Special Education with Cedar Rapids CSD (3). *For student confidentiality, exhibit not provided.*

705: Financial Reports – Exhibits 705.1-2

1. Financials and cash balance reports as of May 31, 2019
2. Financials and cash balance reports as of May 31, 2020

800: Board Calendar and Communications

801: Board Communications

- Isenberg and Nelson thanked the administration for their work on the draft Return-to-Learn Plan and for the input shared during the meeting.
- Lausen thanked everyone involved with the restart of the baseball/softball season and congratulated them on a job well done regarding COVID social distancing guidelines.

- Wall asked for information on the reopening of the Aquatic Center. Anderson reported the AC is currently undergoing needed repairs while it is closed with the goal to reopen for the girls' swim season.

802: Board Calendar

Date	Time	Event	Location
July 23	5:30 PM	Marion City Council (<i>Buchholz</i>)	Virtual
Date	Time	Event	Location
August 6	5:30 PM	Marion City Council (<i>Isenberg</i>)	TBD
August 10	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
August 20	5:30 PM	Marion City Council	TBD
<i>August 24</i>		<i>First Day of School K-9th Grades</i>	
August 24	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom
<i>August 25</i>		<i>First Day of School 10th-12th Grades</i>	

900: Board Committees/Advisories

Committee/Advisory	2019-20 Representatives
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

1000: Adjournment *Motion 213-07-13*

MOTION by Buchholz to adjourn the regular meeting at 7:09 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer