

**School Board Work Session Minutes
October 12, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board work session was called to order at 5:00 PM in the cafeteria of Hazel Point Intermediate (453 Echo Hill Rd, Marion, IA). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Anderson, Christian, Breiffelder, Ramos, and Wear.

200: Adoption of the Agenda *Motion 36-10-12*

MOTION by Wall to adopt the agenda as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

300: Work Session

301: Tour of Intermediate Schools

Principals Chad Buchholz and Dan Ludwig led the board on tours of Hazel Point Intermediate and Boulder Peak Intermediate.

400: Adjournment *Motion 37-10-12*

MOTION by Buchholz to adjourn the work session at 6:25 PM. Second by Morey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

**School Board Regular Meeting Minutes
October 12, 2020**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board regular meeting was called to order at 7:00 PM in the boardroom of the Learning Resource Center (2999 N 10th Street, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Anderson, Christian, Breifelder, Ramos, and Wear.

200: Adoption of the Agenda *Motion 38-10-12*

MOTION by Wall to adopt the agenda with the removal of item #704.5. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Audience Communications

Board Secretary/Treasurer JT Anderson read an electronically submitted audience communication from Laura Bensema requesting consideration of an extension of the deadline for virtual students to sign up to return to onsite learning for second quarter. The current deadline is October 16th.

400: Informational Reports/Discussions

401: Board Visit

Board members reported they enjoyed the October 8th visit to Linn Grove Elementary and that it was great to see the students and staff in action, social distancing being practiced, the great use of the school spaces available, and receiving positive feedback on the soft start for elementary grade levels.

402: Finance/Audit Committee

Board members reported that during the October 8th Finance/Audit Committee meeting the auditors reported no significant claims pertaining to the 2019-20 audit. Morey thanked Anderson and his staff for a job well done.

403: Marion City Council

Board members reported that no significant business associated with or effecting the district was discussed during the October 8th Marion City Council meeting.

404: Cabinet Update – Exhibit 404.1

Superintendent Shannon Bisgard shared a reminder that the deadline for switching between virtual learning and onsite learning for the second quarter is October 16th and that there are currently 135 students signed up to return to onsite learning. Bisgard also reported that communication will be shared with families soon regarding using “virtual learning days” in place of traditional “snow days” if/when weather requires school closures. Finally, Bisgard shared the great news that the USDA will be providing free lunches through the end of the school year instead of just through December!

500: Unfinished Business

501: Learning Model Transition Metrics *Motion 39-10-12*

Superintendent Bisgard reviewed an updated draft of the metrics the district will consider when determining when to transition between learning models (Onsite, Hybrid, Online) due to COVID. Discussion included changing the percentages to 6-12% for elementary in-person learning and secondary hybrid learning and to 13% or more for hybrid learning for all.

MOTION by Buchholz to approve the learning model transition metrics with the changes discussed (6-12% and 13% or more). Second by Isenberg. Roll call vote. Ayes: Buchholz, Isenberg, Lausen, Morey, and Nelson. Naes: Wall and Weaver. Motion carried.

600: New Business:

601: Open Enrollment Requests *Motion 40-10-12*

MOTION by Lausen to approve the open enrollment request as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Amir, Alina	9 th	Cedar Rapids CSD	Good cause

700: Consent Agenda *Motion 41-10-12*

MOTION by Wall to approve the consent agenda with the removal of Item# 704.5. Second by Morey. Voice vote, all ayes. Motion carried.

701: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
McDonald, Brooklyn	NE: Art Teacher	10/12/20	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Basu, Soumi	WF: General Ed Assistant (4.75 hours/day)	10/1/20	LMSEAA I, Step 6
Bohnenkamp, Susan	BP: Student Support Associate	10/19/20	LMSEAA II, Step 10
Brown, Cammy	IC: Student Support Associate	10/12/20	LMSEAA II, Step 10
Cory, Nic	EX: Student Support Associate	10/1/20	LMSEAA II, Step 13
Decious, Becky	HP: General Ed Assistant	9/28/20	LMSEAA I, Step 16
Echeveste, Dania	WF: From .5 General Ed Asst to Counselor's Secretary	9/28/20	LMSEAA IV, Step 6
Espinosa, Carrie	EH: Student Support Associate	9/28/20	LMSEAA II, Step 10
Hofstetter, Scott	TR: Regular Sub Bus Driver	9/8/20	Step 1
Lehanbauer, Lauren	AC: Aquatic Instructor	10/8/20	\$13.00/hour
Mbali, Elssa	BP: Student Support Associate	10/6/20	LMSEAA II, Step 6
McGowan, Julie	NS: WF General Help	10/5/20	PTNS, Step 1
Roby, Melissa	NS: IC General Help	10/5/20	PTNS, Step 1
Sacquitne, Kat	EX: Student Support Associate	10/9/20	LMSEAA II, Step 10
Taylor, Joe	TR: Regular Sub Bus Driver	9/9/20	Step 1
Thompson, Cheryl	NS: HS General Help	9/18/20	PTNS, Step 1
Vezina, Tim	TR: Regular Sub Bus Driver	9/18/20	Step 1

Classified Staff: Extended Leave of Absence

Name	Assignment	Dept Action	Reason
Damodaran, Vino	BW: Student Support Associate	2020-21 School Year	Personal
Majjari, Deepthi	OR: Student Support Associate	2020-21 School Year	Personal

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Harlan, Erin	BW: General Ed Assistant	10/30/20	Personal
Hoffman, Cathy	NS: BW General Help	9/28/20	Retirement
Mohling, Annette	HS: Student Support Associate	10/9/20	Retirement
Reece, Ashley	WF: Student Support Associate	10/16/20	Relocation
Walker, Chelsey	NS: HS General Help	9/21/20	Termination
Westhoff, Steve	TR: Regular Sub Bus Driver	9/24/20	Personal
Young, Selene	NS: EH General Help	10/12/20	Relocation

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Lehman, Jay	OR: Head 7 th Gr Girls' Basketball Coach	9/25/20	Personal
Lehman, Jay	OR: Assistant Girls' Track Coach	9/25/20	Personal

702: Approval of September 28th Minutes – Exhibit 702.1

703: Approval of Bills – Exhibit 703.1

704: Approval of Contracts – Exhibits 704.1-6

1. Change order with Peak Construction regarding the Bowman Woods media center project
2. Professional services agreement with Shive Hattery for the district roof improvement project
3. Amendment #3 with Collins Aerospace regarding the statewide voluntary preschool program
4. Agreement with Hand in Hand Early Care and Education Center for the statewide voluntary preschool program
5. ~~Memorandum of understanding with Marion Public Library~~ *Removed due to pending changes in MOU*
6. Change order with Knutson Construction regarding the Hazel Point Intermediate project
7. Contracts for 4+ Transitional Services with Kirkwood Community College for five students. *For student confidentiality, exhibits not provided.*
8. Interagency agreements for Special Education services with Cedar Rapids CSD (22), Central City CSD (1), College CSD (1), Marion Independent (3), Nevada CSD (1), and North-Linn CSD (1). *For student confidentiality, exhibits not provided.*

705: Financial Reports – Exhibits 705.1-2

1. School Finance and Cash Balance reports as of August 31, 2019
2. School Finance and Cash Balance reports as of August 31, 2020

800: Board Calendar/Communications/Committees

801: Board Communications

Questions were raised on what the effect might be on district finances as people apply for tax breaks due to derecho damages and if the deadline for switching from virtual learning to online learning could be extended past October 16th.

802: Board Calendar

Date	Time	Event	Location
October 22	5:30 PM	Marion City Council	Virtual
October 26	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom & YouTube Live Stream
October 29	11:30 AM	Board Visit	Hazel Point Intermediate
Date	Time	Event	Location
November 4	4:00 PM	SIAC Committee	Virtual Meeting
November 5	5:30 PM	Marion City Council	Virtual
November 9	5:00 PM 7:00 PM	Board Work Session Board Regular Meeting	LRC Boardroom & YouTube Live Stream
<i>November 10</i>	<i>5:30 PM</i>	<i>IASB Pre-Conference Workshop</i>	Virtual Event
November 11	11:30 AM	Policy Committee	LRC Room 5
November 11	4:15 PM	CTE Committee	HS Lecture Hall
<i>November 17</i>	<i>5:30 PM</i>	<i>IASB Delegate Assembly</i>	Virtual Event
<i>November 18</i>	<i>1:00 PM</i>	<i>IASB Conference General Session</i>	Virtual Event
<i>November 19</i>	<i>8:00 AM</i>	<i>IASB Conference General Session</i>	Virtual Event
November 19	5:30 PM	Marion City Council	Virtual
November 23	5:00 PM 7:00 PM	Board Work Session Board Regular Session	LRC Boardroom & YouTube Live Stream

Board Committees

Committee	Board Representatives
Finance/Audit Committee	Lausen, Morey, and Nelson
Policy/Governance Committee	Isenberg, Wall, and Weaver
Career & Technical Education Advisory Committee (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Isenberg and Morey
Facilities Advisory Committee	Nelson and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Wall
Linn County Conference Board	Buchholz

900: Adjournment Motion 42-10-12

MOTION by Lausen to adjourn the regular meeting at 7:42 PM. Second by Morey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer