

**School Board Regular Meeting Minutes
February 8, 2021**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board regular meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, and Weaver. Absent: Wall. Administration present: Bisgard, Anderson, Christian, Ramos, and Breitfelder. Absent: Wear.

200: Adoption of the Agenda *Motion 104-02-08*

MOTION by Weaver to adopt the agenda, as presented. Second by Morey. Voice vote, all ayes. Motion carried.

300: Resolutions/Opening Bids/Public Hearings

301: Public Hearing – Refer to Exhibit 601.1

A public hearing was held regarding the plans/specs for the Indian Creek Elementary HVAC project. No comments were received.

400: Audience Communications

Board Secretary JT Anderson read the following audience communications:

1. Jessica Horaney, LM parent, regarding racial equity issues
2. Sophia Joseph, Marion Alliance for Racial Equity, regarding racial equity issues
3. Ana Clymer, LM parent, regarding racial equity issues
4. Corey and Holly Baxa, LM parents, regarding the continued requirement of face masks

500: Informational Reports, Discussions, and Presentations

501: Leader in Me Update – Exhibit 501.1

Amanda Potter, Principal of Wilkins Elementary, and members of her staff updated the board on the Wilkins' Leader in Me program. The team shared an overview of the program, highlights of implementation celebrations, action team overviews, thanks to the Linn-Mar Foundation for grant money that covered a sensory path celebrating the seven habits of the program, and next steps.

502: Budget Update – Exhibits 502.1-2

JT Anderson, Chief Financial/Operating Officer, reported on the district's budget and assumptions for fiscal year 2022. Information was shared on the certified budget process, property taxes, certified enrollment, Supplemental State Aid, cash reserves, the School Budget Review Committee process, spending authority, the impact of COVID and the derecho on the budget, budget assumptions and recommended actions, and other fund balances.

503: Linn County Conference Board

Buchholz reported that county expenses related to the derecho and various budgetary items were reviewed during the February 4th Linn County Conference Board meeting.

504: Marion City Council

Lausen reported that information on the new school library card program between the Marion Public Library, the LM district, and Marion Independent was shared during the February 4th Marion City Council meeting.

505: Legislative Update

Superintendent Bisgard shared updates on current legislative discussions regarding Supplemental State Aid and SF159 (school vouchers). Bisgard also presented the board with a resolution opposing SF159; which was approved by consensus of the board. Bisgard also presented the idea of having a liaison that could represent the district with state legislators as well as follow the legislative sessions and keep the board updated. Morey and Isenberg will serve as co-liaisons.

506: Cabinet Update & Return-to-Learn Plan – Exhibit 506.1

Superintendent Bisgard reported that due to new legislation by the Governor, the high school will begin offering three options for student learning (100% online, hybrid, and 100% onsite) beginning February 15th. Families are in the process of specifying their student's learning option choice with 38% selecting hybrid, 37% selecting onsite, and 25% selecting online. These percentages will drop the number of students in the building each day from full enrollment (2,200 students) to approximately 1,200 students, which will aid on social distancing. Bisgard also reported that elementary school staff will begin receiving COVID vaccinations on February 11th; with additional staff vaccinations occurring over the next few weeks. Finally, Bisgard clarified that the district still requires the use of face masks even though the Governor removed this state mandate.

600: Unfinished Business

601: Approval of Plans/Specs – Exhibit 601.1 ***Motion 105-02-08***

MOTION by Lausen to approve the plans and specifications of the Indian Creek Elementary HVAC Project, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

602: Second Reading of Policy Recommendations – Exhibit 602.1 ***Motion 106-02-08***

MOTION by Lausen to approve the second reading of the policy recommendations, as presented. Second by Buchholz. Voice vote, all ayes. Motion carried.

- 104.1 – Equal Educational Opportunity
- 500.1 – Objectives for Equal Educational Opportunities for Students
- 501.1 – Compulsory Attendance
- 501.2 – Entrance Admissions
- 502.1 – Student Conduct
- 502.4 – Search & Seizure
- 502.4-E – Search & Seizure Checklist
- 502.7 – Corporal Punishment, Mechanical Restraint, and Prone Restraint
- 502.14 – Physical Restraint and Seclusion of Students
- 502.14-R – Admin Regulations Regarding Physical Restraint and Seclusion of Students
- 502.14-E1 – Use of Physical Restraint Documentation Form
- 502.14-E2 – Notice of Debriefing Meeting Regarding Physical Restraint
- 502.14-E3 – Documentation of Debriefing Meeting Regarding Physical Restraint
- 504 – Student Health Services
- 801.8 – Financial Records
- The first half of the 600 series was reviewed with changes recommended for the following:
 - 601.1 – School Organization
 - 601.2 – School Calendar
 - 602.1 – Basic Instruction Program

- 602.3 – Dual Enrollment
- 602.5 – Special Education
- 602.18 – Instruction at a Post-Secondary Educational Institution
- 605.3 – Graduation Requirements

700: New Business

701: Approval of Resolution – Exhibit 701.1 *Motion 107-02-08*

MOTION by Lausen to approve a resolution extending the Families First Coronavirus Response Act to eligible employees retroactively beginning January 1, 2021, through March 31, 2021; as presented. Second by Morey. Clarification was shared that since there is not an end date for COVID and that the government COVID benefits expired on December 31st, that the district was advised to set a benefits end date that can be reassessed, as needed. Roll call vote, all ayes. Motion carried.

702: Overnight Excursion/Trip Request – Exhibit 702.1 *Motion 108-02-08*

MOTION by Buchholz to approve the overnight excursion/trip request submitted by the Dan Terrell for the high school music department to travel to Orlando, Florida from March 25-29, 2022. Second by Morey. Voice vote, all ayes. Motion carried.

800: Consent Agenda *Motion 109-02-08*

MOTION by Lausen to approve the consent agenda, as presented. Second by Buchholz. Voice vote, all ayes. Motion carried.

801: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Cork, Erin	NE: Art Teacher	2/2/21	BA, Step 1

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Achenbach, Troy	From EX to IC Custodian	1/18/21	Same
Scherbaum, Nate	From WE to LG Lead Custodian	1/18/21	Same
Slingluff, Amy	From BW to BP Student Support Associate	2/4/21	Same
Wood, James	From Bus Driver to Regular Sub Driver	1/25/21	Same

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Jacob, Aaron	HS: Assistant Varsity Boys Soccer Coach	3/1/21	\$3,279
Kastl, Kevin	HS: Assistant Varsity Girls Soccer Coach	3/1/21	\$3,279

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Larson, Amanda	HS: Assistant Girls Track Coach	2/3/21	Personal
Suther, Mike	OR: Assistant Girls Track Coach	2/2/21	Personal

802: Approval of January 25th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-4

1. Professional services agreement with Shive Hattery Architecture & Engineering for derecho damage and insurance documentation assistance
2. Lease agreement with Pitney Bowes for district postage meter
3. Independent contractor agreement with Ryan Hoagland
4. Independent contractor agreement with Flow Media
5. Interagency agreement for Special Education services with Waterloo CSD (1). *For student confidentiality, exhibits not provided.*

900: Board Communications, Calendar, and Committees

901: Board Communications: No communications received.

902: Board Calendar

Date	Time	Event	Location/Comments
February 11	11:00 AM	Board Visit	Excelsior Middle School
February 18	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
February 18	5:30 PM	Marion City Council (<i>Nelson</i>)	Virtual
February 22	5:00 PM	Board Meeting	LRC Boardroom/YouTube
Date	Time	Event	Location/Comments
March 4	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
March 4	11:30 AM	Board Visit	Compass
March 4	12:30 PM	Linn Co Conference Board (<i>Buchholz</i>)	Virtual
March 4	5:30 PM	Marion City Council	Virtual
March 5	4:00 PM	GWAEA Legislative Info Session	Virtual
March 8	5:00 PM	Board Meeting	LRC Boardroom/YouTube
March 15-19	--	Spring Break	--
March 18	5:30 PM	Marion City Council	Virtual

903: Committees and Advisories

Committee	2020-21 Representatives
Finance/Audit Committee	Buchholz, Isenberg, and Morey
Policy/Governance Committee	Lausen, Wall, and Weaver
Career & Technical Education Advisory (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Buchholz, Isenberg, and Wall
Facilities Advisory Committee	Morey, Nelson, and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Nelson
Linn County Conference Board	Buchholz

1000: Adjournment Motion 110-02-08

MOTION by Buchholz to adjourn the regular meeting at 7:22 PM. Second by Morey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

**School Board Work Session Minutes
February 8, 2021**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board work session was called to order at 7:35 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, and Weaver. Absent: Wall. Administration present: Bisgard.

200: Adoption of the Agenda *Motion 111-02-08*

MOTION by Buchholz to adopt the agenda, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Work Session

301: Move into Closed Session *Motion 112-02-08*

MOTION by Morey to move into closed session at 7:35 PM as provided in Iowa Code Section 21.5(l)(i) of the Open Meetings Law to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered and to prevent needless and irreparable injury to that individual's reputation. Second by Weaver. Voice vote, all ayes. Motion carried.

302: Return to Open Session *Motion 113-02-08*

MOTION by Lausen to return to open session at 8:30 PM. Second by Weaver. Voice vote, all ayes. Motion carried.

400: Adjournment *Motion 114-02-08*

MOTION by Lausen to adjourn the work session at 8:30 PM. Second by Buchholz. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer