

**School Board Minutes
September 13, 2021**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Anderson, Christian, Ramos, Breitfelder, and Read. Administration absent: Wear.

200: Adoption of the Agenda *Motion 38-09-13*

MOTION by Buchholz to adopt the agenda with the walk-in exhibit. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Public Hearing – Refer to Exhibit 601.1

A public hearing was held regarding the intent to grant easement to the City of Marion for construction of the Indian Creek Trail Project. No comments were received.

400: Audience Communications

1. Michelle Hand, LM volunteer/parent, regarding student dances and communication
2. Matt Rollinger, LM parent, regarding communications
3. Madison Meyer, LM student, regarding student dances and communication
4. Kristina Bryan, LM parent, regarding face masks
5. Geralyn Jones, LM parent, regarding communications
6. Lisa Edwards, LM parent, regarding student dances and communications

500: Informational Reports, Discussions, and Presentations

501: Superintendent's Update – Exhibit 501.1

Superintendent Bisgard reported that the Return-to-Learn Plan was recently updated by lowering the temperature threshold from 100.1 to 100.0, extending the ban on visitors/volunteers at the PK-6 level, and providing the COVID dashboard on the district website. Bisgard also reported that there was a ruling by an Iowa judge this afternoon regarding a temporary restraining order against the State's ban on face masks in schools, which will undoubtedly bring additional changes once additional guidance is given. Bisgard clarified that that recent ruling did not change the requirement of face masks on school buses.

502: Human Resources Report

Chief Human Resources Officer Karla Christian reviewed hiring/staffing from 2020-21 and 2021-22. There were 194 hires from July 2020 thru June 2021, versus 48 hires for the current school year. Christian also reported on hiring issues, such as a decrease in qualified candidates, turnover rates, COVID/illness leaves, and additional challenges in recruiting and retention.

503: Policy Committee Report

Bisgard reported that during the September 8th Policy Committee meeting the full 700 series was reviewed with minor changes recommended, along with several policy recommendations submitted by the Iowa Association of School Boards.

504: Marion City Council Report

Board Member Weaver reported that on September 9th the Marion City Council approved the annexation of a parcel of land near Oak Ridge/Echo Hill/Hazel Point to the City of Cedar Rapids, the acceptance of completion of a district-provided paving project near Boulder Peak, the acceptance of a final plat on the west side of the district that will include four additional homes, and moving forward with planning to install a sidewalk on the west side of 31st Street from 8th Avenue to 25th Street to give pedestrians easier access to Taube Park.

600: Unfinished Business

601: Resolutions Regarding Indian Creek Trail Project – Exhibit 601.1 **Motion 39-09-13**

MOTION by Lausen to approve the resolutions granting easement to the City of Marion for the construction of the Indian Creek Trail Project. Second by Weaver. Voice vote, all ayes. Motion carried.

602: Acceptance of Completion and Final Payment – Exhibit 602.1 **Motion 40-09-13**

MOTION by Wall to accept the Excelsior Middle School roof replacement project as complete and authorize final payment to Jim Giese Commercial Roofing in the amount of \$8,161.10. Second by Morey. Voice vote, all ayes. Motion carried.

603: Acceptance of Completion and Final Payment – Exhibit 603.1 **Motion 41-09-13**

MOTION by Lausen to accept the Transportation/Operations & Maintenance roof replacement project as complete and authorize final payment to Septagon Construction in the amount of \$4,809.46. Second by Buchholz. Voice vote, all ayes. Motion carried.

604: Acceptance of Completion and Final Payment – Exhibit 604.1 **Motion 42-09-13**

MOTION by Weaver to accept the Bowman Woods fire alarm upgrade as complete and authorize final payment to HiTech Communications in the amount of \$2,051.85. Second by Wall. Voice vote, all ayes. Motion carried.

700: New Business

701: Overnight Trip Request – Exhibit 701.1 **Motion 43-09-13**

MOTION by Buchholz to approve the overnight trip request for the Future Business Leaders of America students to attend the state fall leadership conference in Des Moines from October 3rd thru 4th. Second by Lausen. Voice vote, all ayes. Motion carried.

702: First Reading of Policy Recommendations – Exhibit 702.1 **Motion 44-09-13**

MOTION by Weaver to approve the first reading of the policy recommendations as presented in exhibit 702.1. Second by Wall. Voice vote, all ayes. Motion carried. *(Note: The full 700 series was reviewed along with several policy recommendations from the Iowa Association of School Boards)*

703: Discussion on Early Separation

Superintendent Bisgard facilitated a discussion on early separation with the recommendation that it not be offered this year due to current issues with hiring and financial concerns, but that the staff be notified that the district's *intent* (*but not final decision*) would be to offer early separation during the 2022-23 school year. No final decision was made.

704: Open Enrollment Requests **Motion 45-09-13**

MOTION by Weaver to approve the open enrollment requests as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Beatty, Deacon	1 st	Center Point-Urbana CSD	Good cause
Biggart, Lilyana	3 rd	Marion Independent	Good cause
Henschel, Zayn	K	Cedar Rapids CSD	On time
Kane, Leon	K	Cedar Rapids CSD	On time
Tamraker, Micah	K	Cedar Rapids CSD	On time

Approved OUT

Name	Grade	Requested District	Reason
Kripner, Noah	12 th	Cedar Rapids CSD	Good cause

Denied OUT

Name	Grade	Requested District	Reason
Bennett, Alissa	12 th	Cedar Rapids CSD	Late, no good cause

800: Consent Agenda Motion 46-09-13

MOTION by Lausen to approve the consent agenda with the walk-in exhibit. Second by Morey. Congratulations were shared for Carla Ness on her retirement. Voice vote, all ayes. Motion carried.

801: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Sletteland, Heide	LG: .5 Reading Teacher	7/9/21	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Arens, Kailey	AC: Academic Aquatic Instructor	9/7/21	\$15.00/hour
Coonrod, Cheyenne	IC: Part-time Student Support Associate	8/30/21	LMSEAA II, Step 1
Crooks, Chenelle	LG: Paraprofessional	9/7/21	LMSEAA V, Step 1
Dingbaum, Carla	NS: OR General Help from 3.75 to 4 hours/day	9/1/21	Same
Emery, Noreen	NS: WE General Help from 4.5 to 3 hours/day	9/7/21	Same
Garrett, Penelope	LG: Student Support Associate	8/23/21	LMSEAA II, Step 1
Gill, Bernard	TR: From Regular Sub to Bus Driver	8/23/21	Step 1
Gustason, Laura	SC: Student Support Associate	9/1/21	LMSEAA II, Step 1
Heineman, William	AC: Academic Aquatic Instructor	9/7/21	\$15.00/hour
Henry, Janet	EH: Student Support Associate	8/23/21	LMSEAA II, Step 1
Islam, Nazmun	AC: Academic Aquatic Instructor	9/7/21	\$15.00/hour
Konen, Kelli	NS: LG Baker/Cashier	8/26/21	SEIU A, Step 1
LaGrange, Aaron	AC: Aquatic Instructor	8/31/21	\$13.00/hour
Laping, Jill	BW: Early Childhood Paraprofessional (<i>Correction</i>)	8/13/21	LMSEAA V, Step 1
Martin, Marcus	HS: Student Supervisor	9/13/21	\$15.00/hour
May, Hannah	IC: Student Support Associate	8/23/21	LMSEAA II, Step 1
Michalec, Riley	EH: Student Support Associate	9/7/21	LMSEAA II, Step 1
Reardanz, Tia	BP: Student Support Associate	8/24/21	LMSEAA II, Step 1
Rodriguez, Germania	NS: EH from Part-time to Full-time Baker	8/23/21	SEIU A +.25, Step 1
Sourwine, Rhonda	LG: Student Support Associate	9/20/21	LMSEAA II, Step 1
Wagner, Danielle	IC: Student Support Associate	9/7/21	LMSEAA II, Step 1
Wells, Andria	TR: From Bus Driver to Regular Sub Driver	8/23/21	Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Huckfelt, Tammy	LG: General Ed Assistant	9/17/21	Personal
Jawahar, Viji	HP: Student Support Associate	9/2/21	Personal
Middle, Robbie	HS: Student Support Associate	8/23/21	Personal
Ness, Carla	NE: Counselor's Secretary	10/8/21	Retirement
Noeller, Steve	TR: Bus Driver	8/9/21	Personal
Petersen, Shiela	NS: OR General Help	8/20/21	Personal
Roggendorf, Lisa	HP: Student Support Associate	8/13/21	Personal
Sikkema, Jerry	HS: Student Supervisor	7/8/21	Other employment
Smith, Stephen	HS: Student Support Associate	8/18/21	Personal
Taylor, Daveeta	TR: Bus Driver	8/20/21	Personal
Thompson, Cheryl	NS: HS General Help	8/2/21	Personal

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Cory, Nic	EX: From Head 8 th Gr Girls Basketball Coach to Assistant 7 th Gr Girls Basketball Coach	8/25/21	\$2,948
Lampe, Abby	EX: Assistant 7 th Gr Volleyball Coach	8/23/21	\$2,948
Mulnix, Moriah	HS: Assistant Varsity Girls Tennis Coach	9/8/21	\$3,317

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Gaspar, Matt	EX: Assistant 8 th Gr Girls Basketball Coach	8/17/21	Personal
Peter, Brandi	HS: Assistant Girls Swim Coach	8/9/21	Personal

802: Approval of August 23rd Minutes – Exhibit 802.1

803: Approval of September 7th Minutes – Exhibit 803.1

804: Approval of Bills – Exhibit 804.1

805: Approval of Contracts – Exhibits 805.1-13

1. Change order with Hitech Communications regarding the Bowman Woods fire alarm project
2. Memorandum of agreement with the City of Cedar Rapids for the adult guard program
3. Memorandum of agreement with the City of Marion regarding assurances for improvements to the subdivision know as Linn-Mar 35th First Addition
4. Agreement with Kirkwood Community College for the student teaching program
5. Agreement with Peloton Consultant Group for the Adaptive Schools Program
6. Independent contractor agreement with Christian Baughman for work with Marching Band
7. Independent contractor agreement with Michael Davies for work with Marching Band
8. Independent contractor agreement with Jayson Gerth for work with Marching Band
9. Independent contractor agreement with Jim Gosnell for work with Marching Band
10. Independent contractor agreement with John Gosnell for work with Marching Band
11. Independent contractor agreement with Brad Lampe for work with Marching Band
12. Independent contractor agreement with Vanessa Terrell for work with Marching Band
13. Independent contractor agreement with Jennifer Williams for work with Marching Band
14. Interagency agreements for Special Education services with Marion Independent (6). *For student confidentiality, exhibits not provided.*

806: Informational Financial Reports – Exhibits 806.1-2

1. School Finance and Cash Balance Reports as of July 31, 2020
2. School Finance and Cash Balance Reports as of July 31, 2021

807: Walk-In Exhibit – Fundraising Requests

900: Board Communications, Calendar, and Committees

901: Board Communications

902: Board Calendar

Date	Time	Event	Location/Comments
September 15	5:15 PM	Homecoming Parade	
September 15	6:15 PM	Homecoming Powder Puff Game	LM Stadium
September 17	5:00 PM	Homecoming Sophomore Game	LM Stadium
September 17	7:00 PM	Homecoming Varsity Game	LM Stadium
September 23	7:30 AM	Finance/Audit Committee	LRC Room 203
September 27	5:00 PM	Board Meeting	LRC Boardroom/YouTube
Date	Time	Event	Location/Comments
October 7	11:00 AM	Board Visit	Oak Ridge Middle School
October 7	5:30 PM	Marion City Council	City Hall/Virtual
October 11	5:00 PM	Board Meeting	LRC Boardroom/YouTube
October 19	Noon & 5:30 PM	Lion Learning	LRC Boardroom
October 21	7:30 AM	Finance/Audit Committee	LRC Room 203
October 21	5:30 PM	Marion City Council	City Hall/Virtual
October 25	5:00 PM	Board Meeting	LRC Boardroom/YouTube
Date	Time	Event	Location/Comments
November 2	All Day	School Board Elections	
November 3	4:00 PM	SIAC Committee	LRC Boardroom
November 4	5:30 PM	Marion City Council	City Hall/Virtual
Wednesday, Nov 10	5:00 PM	Board Annual/Organizational Mtgs	LRC Boardroom/YouTube
November 11	11:30 AM	Board Visit (<i>Tentative</i>)	Indian Creek Elementary
November 17-18	All Day	IASB Annual Conference	Des Moines
November 17	6:00 PM	UEN Annual Meeting	Des Moines
November 18	5:30 PM	Marion City Council	City Hall/Virtual

903: Committees and Advisories

Committee	2020-21 Representatives
Finance/Audit Committee	Buchholz, Isenberg, and Morey
Policy/Governance Committee	Lausen, Wall, and Weaver
Career & Technical Education Advisory (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Buchholz, Isenberg, and Wall
Facilities Advisory Committee (FAC)	Morey, Nelson, and Weaver
Community Promise	Nelson
Linn County Conference Board	Buchholz

1000: Adjournment Motion 47-09-13

MOTION by Buchholz to adjourn the meeting at 6:07 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer