

**School Board Regular Meeting Minutes  
May 23, 2022**

**100: Call to Order and Determination of a Quorum**

The Linn-Mar School Board regular meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10<sup>th</sup> St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Christian, Wear, and Read. Administration absent: Breifelder and Ramos.

**200: Adoption of the Agenda *Motion 212-05-23***

**MOTION** by Weaver to adopt the agenda with the addition of the consent agenda personnel walk-in exhibit. Second by Buchholz. Voice vote, all ayes. Motion carried.

**300: Special Recognitions**

Tonya Moe, Athletic Director, recognized several accomplishments of the high school student athletes during the 2021-22 school year. The board offered congratulations to the athletes and their coaches for their successes and great achievements.

**400: Public Hearing** – Refer to Exhibit 601.1

Board President Morey opened the public hearing at 5:21 PM on the 2022 fiscal year amended, certified budget. Comments received from the public included questions on differences in budget totals and student transfers in and out of the district. Board President Morey declared the hearing closed at 5:26 PM.

**500: Informational Reports, Discussions, and Presentations**

**501: Nutrition Services Update** – Exhibit 501.1

Stacy Fish, Nutrition Services Manager, shared updates on the Nutrition Services program that included staff numbers, meal planning requirements, and program participation numbers. Fish also shared that fees for meals would return in August since the federal government discontinued their waiver regarding free meals for all students. Board members requested additional information on the cost to the district to continue offering free meals for all students.

**502: Transportation Update** – Exhibit 502.1

Brian Cruise, Transportation Manager, shared information on staffing numbers and hiring needs, bus fleet makeup and needs, fuel costs, route numbers and tiers, and goals for the transportation program that include updated communications software and entry level training programs. Cruise also thanked the Transportation staff for their dedication to the district and students.

**503: Operations & Maintenance Update**

Chris Gates, Manager of Operations & Maintenance, shared information on the various jobs covered by O&M including custodial, maintenance, grounds, mechanics, skilled maintenance, mail delivery, and secretarial. Gates shared that two goals of the department are to start a preventive maintenance group and develop a building standards list for all 18 facilities the department serves. Gates also shared words of thanks to the O&M staff for their dedication to their duties and the district.

#### 504: Policy Committee

Board Member Morey reported that the Policy Committee met on May 18, but no changes are being presented at this time because additional information is required before the recommendations will be presented to the board for consideration.

#### 505: School Improvement Advisory Committee

Board Members Rollinger, Walker, and Wall reported that during the May 18<sup>th</sup> SIAC meeting data from the Condition of Learning survey was reviewed and options for gathering additional data from staff members was discussed.

#### 506: Marion City Council

Board member Buchholz reported that during the May 19<sup>th</sup> Marion City Council meeting no business pertaining to the district was discussed but that he did invite the Council members to attend the Linn-Mar board meetings.

#### 507: Legislative Update

Board Member Morey reported that the Legislature met today and are moving the budget bills forward and that the Speaker of the House stated that the school voucher bills will not pass due to lack of supporting votes. Buchholz shared that Kris Gulick, who is running for State Senator for District 40, reached out and requested to meet with him to learn more about educational finances/funding. Buchholz will report back to the board regarding the meeting with Gulick.

#### 508: Board Goals

President Morey led a discussion with the board about their goals and how to meet them.

#### 509: Superintendent's Update – Exhibit 509.1

Superintendent Bisgard congratulated the Hazel Point 6<sup>th</sup> Grade Band, the Excelsior 8<sup>th</sup> Grade Band, and the High School Wind Ensemble for being selected to perform at the Iowa Bandmasters Association. Rollinger shared that the Hazel Point 6<sup>th</sup> Grade Band gave an awesome performance. Bisgard also thanked the volunteers who have served the district over the last few years for their assistance and time shared with staff and students. Bisgard also reminded everyone that this is the last week of the 2021-22 school year and that 530 seniors would be graduating on Sunday.

#### **600: Unfinished Business**

##### 601: FY2022 Amended Budget – Exhibit 601.1 ***Motion 213-05-23***

**MOTION** by Wall to approve the fiscal year 2022 amended, certified budget as presented. Second by Walker. Bisgard thanked the people who raised questions during the public hearing and that he was in communication with former CFO/COO JT Anderson regarding the difference in budget amounts and clarified that ESSER funds, staff retention bonuses, Nutrition Services COVID-incurred expenses, and refinancing of several bonds were the main causes to the the change in the budget; but that the difference noted would be researched further. Bisgard stated that Anderson had prepared the amended, certified FY22 budget prior to leaving the district and believes it is in order. Bisgard made the recommendation that the board approve the FY22 amended, certified budget as presented and, if a discrepancy is found upon further investigation, that it be brought back for an additional amendment at a later date. Rollinger spoke against approval of the budget prior to further investigation. Voice vote. Ayes: Buchholz, Morey, Nelson, Walker, Wall, and Weaver. Nay: Rollinger. Motion carried.

602: Resolution Appointing Paying Agent/Bond Registrar/Transfer Agent – Exhibits 602.1-A/B **Motion 214-05-23**  
**MOTION** by Buchholz to approve the resolution appointing UMB Bank of West Des Moines, Iowa, to serve as paying agent, bond registrar, and transfer agent; approving the paying agent, bond registrar, and transfer agent agreement; and authorizing the execution of same. Second by Wall. Roll call vote, all ayes. Motion carried.

603: Approval of Tax Exemption Certificate – Exhibit 603.1 **Motion 215-05-23**  
**MOTION** by Wall to approve the form of Tax Exemption Certificate as presented and place on file. Second by Weaver. Roll call vote, all ayes. Motion carried.

604: Approval of Continuing Disclosure Certificate – Exhibit 604.1 **Motion 216-05-23**  
**MOTION** by Walker to approve the form of Continuing Disclosure Certificate as presented and place on file. Second by Wall. Roll call vote, all ayes. Motion carried.

605: Resolution Authorizing/Providing Terms of Issuance – Refer to Exhibits 602.1-A/B **Motion 217-05-23**  
**MOTION** by Wall to approve the resolution authorizing and providing for the terms of issuance and securing the payment of \$14,750,000 school infrastructure sales, services, and use tax revenue refunding bonds, series 2022, of the Linn-Mar Community School District, State of Iowa, under the provisions of Chapters 423E and 423F of the Code of Iowa, and providing for a method of payment of said bonds. Second by Nelson. Roll call vote, all ayes. Motion carried.

## **700: New Business**

701: Student Fee Schedule – Exhibit 701.1 **Motion 218-05-23**  
**MOTION** by Buchholz to approve the 2022-23 student fee schedule as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

702: LMEA 2022-23 Agreement **Motion 219-05-23**  
**MOTION** by Weaver to approve a 3.28% total package increase for the Linn-Mar Education Association for fiscal year 2022-23. Second by Nelson. Voice vote. Ayes: Buchholz, Morey, Nelson, Rollinger, Wall, and Weaver. Walker abstained. Motion carried.

703: PTNS 2022-23 Agreement **Motion 220-05-23**  
**MOTION** by Buchholz to approve a 3.9% total package increase for the Part-Time Nutrition Services Association for fiscal year 2022-23. Second by Weaver. Voice vote, all ayes. Motion Carried.

704: Administrators/Managers/Exempt/Non-Exempt Agreement **Motion 221-05-23**  
**MOTION** by Wall to approve a 3.28% total package increase for the administrators, managers, exempt staff, and non-exempt staff for fiscal year 2022-23. Second by Weaver. Voice vote. Ayes: Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Buchholz abstained. Motion carried.

705: Open Enrollment Requests **Motion 222-05-23**  
**MOTION** by Weaver to approve the open enrollment requests as presented. Second by Rollinger. Voice vote, all ayes. Motion carried.

## **Approved OUT for 2022-23 School Year**

<b>Name</b>	<b>Grade</b>	<b>Requested District</b>	<b>Reason</b>
Benning, Ayla	11 <sup>th</sup>	Alburnett CSD	Good cause
Benning, Hope	10 <sup>th</sup>	Alburnett CSD	Good cause
Busch, Aden	10 <sup>th</sup>	Cedar Rapids CSD	Good cause

Name	Grade	Requested District	Reason
Hall, Victoria	1 <sup>st</sup>	Alburnett CSD	Good cause
Harlan, Adelynn	9 <sup>th</sup>	Marion Independent	Good cause
Hoobler, Audrey	9 <sup>th</sup>	Marion Independent	Good cause
Rowe, Alexis	7 <sup>th</sup>	Alburnett CSD	Good cause
Welsh, Victoria	12 <sup>th</sup>	Marion Independent	Good cause

***DENIED OUT for 2022-23 School Year***

Name	Grade	Requested District	Reason
Bell, Ayden	4 <sup>th</sup>	Marion Independent	Late, no good cause
Bell, Delaney	7 <sup>th</sup>	Marion Independent	Late, no good cause

***DENIED IN for 2022-23 School Year***

Name	Grade	Resident District	Reason
Wilcox, Ayden	1 <sup>st</sup>	Cedar Rapids CSD	Insufficient space

**800: Consent Agenda Motion 223-05-23**

**MOTION** by Buchholz to approve the consent agenda with the addition of the personnel walk-in exhibit. Second by Wall. **MOTION** by Rollinger to pull items 804.1, 2, 3, 4, and 6 for separate discussion. No second. Motion failed.

Rollinger stated that items 804.1, 2, 3, and 6 are being approved after services were rendered; which he has brought up as a concern at previous meetings. Morey stated a schedule for processing independent contractor agreements is being developed with the hopes of putting it in place beginning with the 2022-23 school year. Rollinger stated that he did not believe that 804.4 (Extended partnership agreement with Nikeya Diversity Consulting and Top Rank) was necessary financially since there was overlap in the initial survey and the Condition of Learning survey required by the State. Wear clarified that the extended partnership agreement covered the next steps in the process and utilizing the data from the initial survey.

Voice vote. Ayes: Buchholz, Morey, Nelson, Walker, Wall, and Weaver. Nay: Rollinger. Motion carried.

**801: Personnel**

***Certified Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Adams, Jessica	EX: Spanish Teacher	8/17/22	BA, Step 8
Conrey, Mary	HS: From .5 to 1.0 Student Support Services Teacher	8/17/22	Same
Fonseca, Jodie	BW: Student Support Services Teacher	8/10/22	BA, Step 1
Forness, Lexxi	WF: Student Support Services Teacher	8/10/22	MA+15, Step 6
Green, Justin	BW: Physical Education Teacher	8/10/22	BA, Step 3
Jorgensen, Jack	HS: Vocal Music Teacher	8/10/22	BA, Step 1
Kimsey, Kya	WF: Kindergarten Teacher	8/10/22	BA, Step 6
Klaren, Samantha	BW: Student Support Services Teacher	8/10/22	MA, Step 10
Moran, Michael	OR: Student Dean/Activities Director	8/10/22	\$75,000/year
Nietert, Amber	From WE 3 <sup>rd</sup> Gr to NE 4 <sup>th</sup> Gr Teacher	8/17/22	Same

***Certified Staff: Resignation***

Name	Assignment	Dept Action	Reason
Collinson, Amy	District: OR Instructional Coach	5/27/22	Other employment
Frye, Jennifer	District: BW Instructional Coach	5/27/22	Other employment

Name	Assignment	Dept Action	Reason
Hill, Steven	HS: Student Support Services Teacher	5/27/22	Other employment
Meinecke, Hope	BW: Student Support Services Teacher	5/27/22	Relocation
Travis, Marikaye	EX: TAG Teacher	5/27/22	Relocation

**Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Burrow, Tim	From HP to HS Custodian	5/4/22	Same
Dede, Skylar	TR: From Regular Sub to Bus Driver	5/9/22	Step 1
Gengler, Piyakit	WF: From SSA to Part-Time General Ed Assistant	8/17/22	LMSEAA I, Step 1
Heefner, Chloe	HS: Custodian	5/9/22	SEIU C, Step 1
Helton, Ryan	HS: Custodian	5/16/22	SEIU C, Step 1
Hunter, Hillary	WF: School Facilitator	8/1/22	\$49,500/year
Kolker, Zach	AC: Academic Aquatic Instructor	5/9/22	\$15.00/hour
Maher, Amanda	From HP to NE Building Secretary	8/1/22	Same
Martens, Nick	LRC: Technology Computer Technician	5/23/22	\$25.00/hour
Schroer, Hope	WE: Student Support Associate	5/9/22	LMSEAA II, Step 1
Stivers, Heather	BP: Student Support Associate	5/18/22	LMSEAA II, Step 1
Strabala, Jean	From HS to HP Custodian	5/11/22	Same
Wagner, Ella	AC: Academic Aquatic Instructor	5/9/22	\$15.00/hour

**Classified Staff: Resignation**

Name	Assignment	Dept Action	Reason
EGGE, Natalie	EH: Student Support Associate	5/27/22	Personal
Holtan, Christine	OR: Building Secretary	5/6/22	Other employment

**Co/Extra-Curricular: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Cory, Nic	EX: Assistant 8 <sup>th</sup> Gr Football Coach	8/23/22	\$2,948
Dolezal, Greyson	HS: Assistant Boys Cross Country Coach	8/8/22	\$3,317

**Co/Extra-Curricular: Resignation**

Name	Assignment	Dept Action	Reason
Cory, Nic	EX: Assistant 8 <sup>th</sup> Gr Volleyball Coach	5/10/22	Personal
Schuring, Drake	EX: Assistant 7 <sup>th</sup> Gr Football Coach	5/10/22	Personal

802: Approval of May 9<sup>th</sup> Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.6

1. Independent contractor agreement with Braxton Carr
2. Independent contractor agreement with Bayleigh Loveless
3. Independent contractor agreement with Michele Safavi
4. Extended partnership proposal with Nikeya Diversity Consulting, LLC & Top Rank, LLC
5. Amendment to master services agreement with Navigate Wellness
6. Independent contractor agreement with Amanda Denny
7. Interagency agreement for Special Education services with Goodwill of the Heartland Career Connections Program (1). *For student confidentiality, exhibit not provided.*

805: Overnight Trip Requests – Exhibits 805.1-2

- FBLA to attend National Leadership Conference in Chicago on June 28-July 3, 2022
- FBLA to attend the state officers training in Ankeny on June 9-11, 2022

**806: Disposition of Obsolete Equipment**

Per Iowa Code (§§ 297.22-25) and board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. Items for sale include: 2-ton tripod jack stand (qty: 4), shop light (qty: 1), and 10-ton air lift (qty: 1).

**807: Informational Financial Reports – Exhibits 807.1-2**

1. School Finance and Cash Balances Reports as of 4-30-21
2. School Finance and Cash Balances Reports as of 4-30-22

**Walk-In Exhibit**

**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Fechner, Kristin	HP: Associate Principal	7/1/22	\$85,000/year

**900: Board Communications, Calendar, and Committees**

**901: Board Communications**

Board members thanked the volunteers and shared that they enjoyed the skit put on by administrators during the 100-Hour volunteer recognition luncheon. Board members also shared they enjoyed the Success Center graduation parade and the joy that was apparent on the graduates’ faces for being recognized for their accomplishment.

**902: Board Calendar**

Date	Time	Event	Location
May 24	2:00 PM	Compass Graduation Celebration	LRC Gym
May 26	--	Last Day of School	2-Hour Early Dismissal
May 29	1:00 PM	High School Graduation	Alliant Energy Powerhouse
Date	Time	Event	Location
June 9	5:30 PM	Marion City Council (Wall)	City Hall/Virtual
June 9	All Day	LM Foundation Lion’s Open	Hunters Ridge Golf Course
June 20	5:00 PM	Board Meeting	LRC Boardroom/YouTube
June 23	5:30 PM	Marion City Council (Morey)	City Hall/Virtual
Date	Time	Event	Location
July 7	5:30 PM	Marion City Council	City Hall/Virtual
July 18	5:00 PM	Board Meeting	LRC Boardroom/YouTube
July 21	5:30 PM	Marion City Council	City Hall/Virtual

**1000: Adjournment Motion 224-05-23**

**MOTION** by Buchholz to adjourn the regular meeting at 7:27 PM. Second by Wall. Voice vote, all ayes. Motion carried.

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Brittania Morey, Board President

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Gayla Burgess, Interim Board Secretary

School Board Work Session Minutes  
May 23, 2022

**100: Call to Order and Determination of a Quorum**

The Linn-Mar School Board work session was called to order at 7:50 PM in the boardroom of the Learning Resource Center (2999 N 10<sup>th</sup> St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard.

**200: Adoption of the Agenda *Motion 225-05-23***

**MOTION** by Wall to adopt the agenda as presented. Second by Rollinger. Voice vote, all ayes. Motion carried.

**300: Work Session**

**301: Move into Closed Session *Motion 226-05-23***

**MOTION** by Buchholz to move into closed session at 7:50 PM per Iowa Code 25.5(i) *"to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."* Second by Nelson. Roll call vote, all ayes. Motion carried.

**302: Return to Open Session *Motion 227-05-23***

**MOTION** by Buchholz to return to open session at 9:00 PM. Second by Rollinger. Roll call vote, all ayes. Motion carried.

**400: Adjournment *Motion 228-05-23***

**MOTION** by Buchholz to adjourn the work session at 9:00 PM. Second by Wall. Voice vote, all ayes. Motion carried.

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Brittania Morey, Board President

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Gayla Burgess, Interim Board Secretary