

**School Board Meeting Minutes
October 10, 2022**

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Nicholson, Read, Ramos, and Breifelder. Absent: Christian and Wear.

200: Adoption of the Agenda *Motion 048-10-10*

MOTION by Weaver to adopt the agenda as presented. Second by Rollinger. Voice vote, all ayes. Motion carried.

300: Special Recognition: – Exhibit 300

Brittania Morey, Board President, read a proclamation in recognition of National Principals' Month.

400: Audience Communications

1. James Thatcher (LM Resident): Board actions
2. Angie Weiland (Community Member): Gun safety

500: Informational Reports, Discussions, and Presentations

501: School Counseling Program – Exhibit 501.1

Leisa Breifelder, Executive Director of Student Support Services, shared information on what a school counselor is, the Multi-Tiered Multi-Domain System of Supports, program values and focus, and services offered to students.

502: Review of Fiscal Year 2022 Certified Annual Report – Exhibits 502.1 and 702.1

David Nicholson, Chief Financial/Operating Officer, reviewed the fiscal year 2021-22 finances including information on the district's various funds, the FY22 Certified Annual Financial Report, Special Education supplement, and the annual transportation report summary.

503: Board Visit

Board members reported that during their September 29th visit to Hazel Point Intermediate they enjoyed learning about the various activities students are offered during downtimes throughout the day and that the students get to make their own decisions on which activities to do. The board was also impressed with the tour of the kitchen and the number of meals served.

504: Finance/Audit Committee

Board Members Buchholz, Morey, and Weaver reported that the October 6th meeting focused on a review of the FY22 Certified Annual Financial Report.

505: Marion City Council

Board Member Walker reported that during the October 6th meeting the area east of Boulder Peak Intermediate was rezoned to 65 single-family residential lots and that moving forward all newly constructed parking areas within the city limits cannot be gravel or seal coat.

506: Superintendent's Update – Exhibit 506.1

Superintendent Bisgard shared that the State of the District address is available for viewing on the district website and that the survey on strategic planning priorities was shared with staff, students, and the community. As of this morning there were 870 responses submitted. Bisgard also shared a reminder of the Community Conversation at Novak on October 11th (6:00 PM) and congratulated the Marching Lions and Color Guard for their recent successes.

600: Unfinished Business

601: Second Reading of Policy Recommendations – Exhibit 601.1 **Motion 049-10-10**

MOTION by Wall to approve the second reading of the policy recommendations as presented. Second by Walker. Voice vote, all ayes. Motion carried.

During the September 14th Policy Committee meeting the full 200 Series [Board of Directors] and the following miscellaneous policies were reviewed per suggestions from the Iowa Association of School Boards, recent legislative changes, and to ensure district procedures and policy align.

- 202.7 Board of Directors Conflict of Interest (Resulted from HF2266)
- 202.7-E Board of Directors Conflict of Interest Disclosure Form
- 401.15 Child Abuse Reporting
- 602.23 Open Enrollment Transfers-Procedures as a Receiving District (Resulted from HF2589)
- 602.24 Open Enrollment Transfers-Procedures as a Sending District (Resulted from HF2589)
- 605.3 Graduation Requirements (Resulted from SF2383)
- New Policy 801.6 Capital Assets
- New Policy: 902.2 Radon Mitigation (Resulted from HF2412)
- New Policy: 902.2-R Radon Mitigation Regulations (Resulted from HF2412)
- 1001.8 Public Examination of School District Records (Resulted from SF2322)

700: New Business

701: Early Graduation Request – Exhibit 701.1 **Motion 050-10-10**

MOTION by Buchholz to approve the early graduation request for Trina McFtridge as presented in exhibit 701.1. Second by Walker. The board congratulated Trina. Voice vote, all ayes. Motion carried.

702: Approval of FY22 Certified Annual Report – Exhibit 702.1 **Motion 051-10-10**

MOTION by Wall to approve the Certified Annual Report for fiscal year 2021-22 as presented in exhibit 702.1. Second by Nelson. Voice vote, all ayes. Motion carried.

703: Approval of FY22 Depository Banks' Affidavit Reports – Exhibit 703.1 **Motion 052-10-10**

MOTION by Walker to approve the depository banks' affidavit reports for fiscal year 2021-22 as presented in exhibit 703.1. Second by Wall. Voice vote, all ayes. Motion carried.

704: Approval of FY22 SBRC Special Education Allowable Growth Request – Exhibit 704.1 **Motion 053-10-10**

MOTION by Wall to approve the 2021-22 fiscal year School Budget Review Committee allowable growth request for the Special Education deficit in the amount of \$4,178,678.12. Second by Nelson. Voice vote, all ayes. Motion carried.

705: Letting of Bids for Purchase of Vehicles **Motion 054-10-10**

MOTION by Walker to approve the letting of bids for the purchase of four school buses and one maintenance van for a total cost not to exceed \$615,000.00. Second by Nelson. Voice vote, all ayes. Motion carried.

800: Consent Agenda Motion 055-10-10

MOTION by Weaver to approve the consent agenda as presented. Second by Walker. Rollinger requested that item 804.15 be removed due to the fact that services began prior to board approval. Motion was amended to approve the consent agenda with the removal of item 804.15. Voice vote, all ayes. Motion carried.

Rolling requested additional information on why item 804.15 was submitted late. No explanation could be provided.

MOTION by Rollinger to approve item 804.15. Second by Wall. Voice vote. Ayes: Buchholz, Morey, Nelson, Walker, Wall, and Weaver. Nays: Rollinger. Motion carried. **Motion 056-10-10**

801: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Gorman, Terry	WF: Student Support Services Teacher	1/3/23	MA, Step 17

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Arnesen, Valerie	AC: Academic Aquatic Instructor	9/28/22	\$15.00/hour
Arnold, Wendy	TR: Bus Rider	10/5/22	Step 1
Chamarthi, Dhivva	WF: Student Support Associate	9/30/22	LMSEAA II, Step 1
Dede, Skylar	TR: From Bus Driver to Substitute Driver	9/29/22	Same
Gee, AnnaMarie	NE: Student Support Associate	9/22/22	LMSEAA II, Step 1
Gillen, Lori	NS: IC General Help	10/4/22	PTNS, Step 1
Krogh, Karen	TR: Bus Rider	9/26/22	Step 1
Williams, Deb	TR: Van Driver	9/29/22	\$18.00/hour

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Laping, Jill	BW: Early Childhood Paraprofessional	9/23/22	Personal
Miller, Sara	NE: Custodian	10/14/22	Other employment

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
McAndrew, Brian	EX: Assistant 8 th Gr Girls Basketball Coach	10/12/22	\$3,018
McAndrew, Brian	EX: Head 7 th Gr Boys Basketball Coach	10/12/22	\$3,396
Shiple, Michael Jr.	HS: Assistant 10 th Gr Baseball Coach	9/26/22	\$3,396

802: Approval of September 26th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-16

1. Agreement with Tyler Technologies for employee reimbursement program software
2. Agreement with Tyler Technologies for employee reimbursement program hosting services
3. Agreement with Shive Hattery for annual roof and building envelope consulting services
4. Agreement with Shive Hattery for Oak Ridge roof replacement (section A) project
5. Agreement with Horizons, A Family Service Alliance, for public student transportation services
6. Agreement with Kirkwood Community College for student teaching program
7. Agreement with Edmentum for EdOptions Academy standard services

8. Agreement with Edmentum for EdOptions Academy overdraft payment
9. Independent contractor agreement with Megan Callahan for work with LMHS show choir
10. Independent contractor agreement with Braxton Carr for work with LMHS show choir
11. Independent contractor agreement with John Hall for work with LMHS orchestra
12. Independent contractor agreement with Deron Jimmerson for work with LMHS bands
13. Independent contractor agreement with Ann Osborne for work with LMHS orchestra
14. Independent contractor agreement with Lexi Robson for work with LMHS show choir
15. Independent contractor agreement with Jordan Webster-Moore for work with LMHS show choir
16. Non-commercial licensing agreement with Eddie Post, Head Coach, girls 2nd gr basketball

805: Fundraising Request – Exhibit 805.1

Girls wrestling team to sell team posters to raise funds for warm-ups and uniforms

806: Overnight Trip Request – Exhibit 806.1

FFA to travel to National Convention in Whitestown, Indiana (October 25-29, 2022)

807: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: 2011 Ford E150 van with 111,000 miles (van 1101); 2011 Ford E150 van with 123,000 miles (van 1102); and 2010 Dodge Caravan with 110,000 miles (van 1103).*

900: Board Communications, Calendar, and Committees

901: Board Communications and Calendar

Weaver congratulated Lavie Mzuza (LMHS Senior) for her fantastic performance of *The National Anthem* during the senior volleyball tournament and for being asked to sing during the state volleyball tournament. Walker shared she would be out of the country for a family trip most of November.

Date	Time	Event	Location
Oct 11	6:00 PM	Community Conversation (Walker & Weaver)	Novak Elementary
Oct 13	11:30 AM	Board Visit	Boulder Peak Intermediate
Oct 17	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom
Oct 17	6:00 PM	Community Conversation (Rollinger & Buchholz)	Westfield Elementary
Oct 20	7:30 AM	Finance/Audit Committee	LRC Room 203
Oct 20	5:30 PM	Marion City Council (Wall)	City Hall/Virtual
Oct 21	All Day	America Reads Day	District-Wide
Oct 24	5:00 PM	Board Meeting	Boardroom/YouTube
Oct 26	6:00 PM	Community Conversation (Wall & Nelson)	Boulder Peak Intermediate
Oct 27	11:30 AM	Board Visit	Wilkins Elementary
Date	Time	Event	Location
Nov 3	4:00 PM	SIAC Committee	Boardroom
Nov 3	5:30 PM	Marion City Council (Buchholz)	City Hall/Virtual
Nov 10	11:30 AM	Board Visit	Westfield Elementary
Nov 14	5:00 PM 6:30 PM	Board Annual Meeting Board Work Session	Boardroom
Nov 16-17	All Day	IASB Annual Conference	Des Moines
Nov 16	6:00 PM	UEN Annual Meeting	Des Moines
Nov 17	5:30 PM	Marion City Council	City Hall/Virtual
Nov 21	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom

902: Committees/Advisories

Committee	2021-22 Representatives
Finance/Audit Committee	Buchholz, Morey, and Weaver
Policy/Governance Committee	Morey, Nelson, and Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, and Walker
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, and Wall

1000: Adjournment *Motion 057-10-10*

MOTION by Buchholz to adjourn the meeting at 7:31 PM. Second by Wall. Voice vote, all ayes.
Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer