

School Board Regular Minutes
December 12, 2022

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, and Weaver. Absent: Wall. Administration present: Bisgard, Nicholson, Christian, Breitfelder, Ramos, and Wear. Absent: Read.

200: Adoption of the Agenda – Motion 086-12-12

MOTION by Weaver to adopt the agenda with the removal of Items 510 and 804.5. Second by Buchholz. Voice vote, all ayes. Motion carried.

300: Special Recognition

Jay Lehman, Associate Athletic Director, shared a special recognition of fall athletics and Clark Weaver, Board Vice President, recognized fellow board member, Brittania Morey, for receiving an Individual Achievement Award from the Iowa Association of School Boards.

400: Audience Communications

1. Amanda Pierce Snyder, Parent, Jesus is available to guide the board
2. Jessica Horaney, Parent, DEI Advisory Committee update
3. Amy Hutcheson, Staff/Parent, requested reconsideration of Policy 504.13

500: Informational Reports, Discussions, and Presentations

501: Marion Economic Development Corporation – Exhibit 501.1

Nick Glew, Emily Russ, and Brady Quinn with MEDCO reported on new community investments, real estate development and new construction, business retention and expansion, and the business climate and workforce throughout the Marion community. An update was also shared on the Community Promise programs and Marion Build Project.

502: Facilities Planning Update – Exhibit 502.1

Representatives from OPN Architects shared an update on the timeline and budget for the new administration building and an overview of the new performance center.

503: Iowa Association of School Boards Annual Conference & Urban Education Network Annual Meeting

Board members reported that they enjoyed the November IASB annual conference and UEN annual meeting and the opportunities to gain experience from other board members from around the state. They also shared kudos to the LM Orchestra for their performance during the event.

504: Venture Academics Advisory

A report was not given on the November 17th meeting because the board representatives were unable to attend due to the timing of the IASB annual conference.

505: Marion City Council

Morey reported that during the November 17th Marion City Council meeting rezoning of the area west of Winslow Road and south of Tower Terrance was discussed for additional single-family housing. Weaver reported that during the December 8th meeting information was shared about the Historic Preservation Committee which will include Cody Buelt and the Property Maintenance Advisory which will include Jeff Tipton; both are familiar names. Weaver also reported that the area mentioned earlier for rezoning was approved.

506: Diversity/Equity/Inclusion Committee

Due to Wall's absence, a report on the November 21st DEI Committee meeting was not provided.

507: Board Visits

Board members reported that they enjoyed the enthusiasm of the students and staff during their visits to Novak (Dec 1st) and Excelsior (Dec 8th).

508: Career & Technical Education Committee

Nelson and Rollinger reported the during the December 7th CTE Committee meeting the group reviewed the Perkins budget, funding for federal allocations, and recent service area activities. The committee also reviewed workforce and economic data in response to the changing labor market.

509: Finance/Audit Committee

Buchholz, Morey, and Weaver reported that during the December 8th Finance/Audit Committee meeting the committee reviewed the monthly financial reports, the general fund, and status of the district audit process. The committee also discussed the proposed issuance of approximately \$17,000,000 in SAVE bonds to fund the construction of the new administration building.

510: Policy Committee

~~Morey, Nelson, and Wall will report on the December 12th Policy Committee meeting.~~

511: Superintendent's Update – Exhibit 511.1

Superintendent Bisgard shared information on the IASB Day on the Hill event, an overview of the Upbeat staff survey results, an update on the School Safety Plan vulnerability assessment, and information on the timelines for the various construction projects. Bisgard also reported that three of the schools are at a 10% or more illness level which triggered the need to notify the Dept of Public Health. Bisgard also recognized Athletic Director Tonya Moe for being named the 2022 Athletic Director of the Year.

600: Unfinished Business

601: TPRA Resolution – Exhibit 601.1 **Motion 087-12-12**

MOTION by Walker to approve the resolution establishing an education assistance plan for the Teacher and Paraeducator Registered Apprenticeship Program participants as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

700: New Business

701: Early Graduation Requests – Exhibit 701.1 *Motion 088-12-12*

MOTION by Weaver to approve the early graduation requests as presented. Second by Walker. Buchholz shared that one of the students listed decided to give up playing basketball for LM so they could move forward with enrolling at Uofl. Voice vote, all ayes. Motion carried.

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|--------------------|------------------|---------------------|
| *Tyvaiah Alons | *Disha Joshi | *Abigal Saddoris |
| *Risston Buehler | *Elizabeth Knoke | *Kira Sharp |
| *Sofia Bush | *Justin Mouzon | *Vincent Van Hoesen |
| *Melody Dixon | *Caden Postma | *Sarah Winkle |
| *Brinnley Jacobsen | *Alleyah Rainey | |

702: LM High School 2023-24 Program of Studies – Exhibits 702.1a-f *Motion 089-12-12*

MOTION by Buchholz to approve the Linn-Mar High School 2023-24 Program of Studies as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

703: Set Public Hearing *Motion 090-12-12*

MOTION Buchholz to set a public hearing for Monday, January 9, 2023, at 5:00 PM in the Learning Resource Center regarding the plans and specifications of the Oak Ridge roof project and the stadium parking lot project, as well as the 2023-24 school calendar. Second by Walker. Voice vote, all ayes. Motion carried.

704: Set Public Hearing – Exhibit 704.1 *Motion 091-12-12*

MOTION by Walker to approve the resolution fixing the date for a public hearing on the proposed issuance of approximately \$17,000,000 school infrastructure sales, services, and use tax revenue refunding bonds for use in the construction of the new administration building for 5:00 PM on Monday, January 9, 2023, in the boardroom of the Learning Resource Center. Second by Nelson. Bisgard clarified that the dollar amount is an estimate to give extra cushion if needed. Roll call vote, all ayes. Motion carried.

705: Fundraising Requests – Exhibit 705.1 *Motion 092-12-12*

MOTION by Walker to approve the fundraising requests as presented. Second by Buchholz. Voice vote, all ayes. Motion carried.

706: Open Enrollment Requests *Motion 093-12-12*

MOTION by Nelson to approve the open enrollment requests as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

APPROVED IN

Name	Grade	Resident District
Callahan, Isaiah	11 th	Marion Independent
Cruz-Valencia, Jason	9 th	Cedar Rapids CSD
Smith, Gwendolyn	2 nd	Cedar Rapids CSD

DENIED IN

Name	Grade	Resident District	Reason
Leffler, Katelyn	11 th	Cedar Rapids CSD	Insufficient space

800: Consent Agenda Motion 094-12-12

MOTION by Walker to approve the consent agenda with the removal of Item 804.5. Second by Buchholz. Voice vote, all ayes. Motion carried.

801: Personnel***Certified Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Dobney, Faith	EH: Substitute Educator	1/3/23	BA, Step 1
Klostermann, Emily	WE: Substitute Educator	1/3/23	BA, Step 1
Kurt, Madison	BP: Substitute Educator	2/1/23	BA, Step 1
Pint, Erin	IC: Substitute Educator	1/3/23	BA, Step 1
Wolf, Amara	LG: Substitute Educator	1/3/23	BA, Step 1

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Paternostro, Alex	HS: Compass Teacher	1/31/23	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Burian, Verna	NS: From EX General Help 4 hours/day to OR Cashier 6 hours/day	11/14/22	PTNS, Step 1 +.25
Delecki, Courtney	HP: Media Assistant	12/9/22	LMSEAA I, Step 1
Dozier, Beth	NS: EX General Help/Cashier	11/28/22	PTNS, Step 1 +.25
Fratzke, Patricia	EX: .5 Student Support Associate	11/30/22	LMSEAA II, Step 1
Gutierrez, Hollye	AC: Aquatic Instructor/Academic Aquatic Instructor	12/2/22	\$13.00/\$15.00/hour
Gutierrez, Valerie	AC: Aquatic Instructor/Academic Aquatic Instructor	12/2/22	\$13.00/\$15.00/hour
Keller, Jaime	NS: HP Lead Baker	11/28/22	SEIU A, Step 1 +.25
McCallum, Kiersten	NS: From OR General Help to NS Substitute	11/29/22	\$14.15/hour
Pollard, Dustin	O&M: From OR to EX Custodian	11/16/22	Same
Rhodes, Margaret	AC: Aquatic Instructor/Academic Aquatic Instructor	12/2/22	\$13.00/\$15.00/hour

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Behrens, Jodi	HP: Media Assistant	11/29/22	Personal
Cummings, Sandy	EH: Student Support Associate	12/21/22	Personal
Fiance, Jessica	LG: Student Support Associate	11/30/22	Personal
Kenneson, Laura	NS: HP Lead Baker	11/15/22	Personal
Rathbone, Olivia	EX: Student Support Associate	11/22/22	Personal
Scherbaum, Nate	O&M: LG Lead Custodian	12/5/22	Other employment
Smith Roosevelt, Keller	HS: Student Support Associate	11/30/22	Personal
Weber, Luke	WF: Student Support Associate	11/22/22	Personal
Wilfred, Jenkins Beni	BW: Student Support Associate	12/9/22	Personal
Williams, Deb	TR: Van Driver	12/1/22	Termination

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Cory, Nic	EX: Assistant 8 th Gr Girls Basketball Coach	11/30/22	\$3,018
Hugo, Charlie	EX: Boys Swimming Coach	12/1/22	\$2,856
Martens, Nick	HS: From Head 9 th Gr to Asst 10-12 th Gr Football Coach	11/16/22	\$3,396
Nicol, Tony	HS: JV2 IM Girls Basketball Coach	11/17/22	\$1,887

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Bolinder, Kiley	HS: Head 10th/Asst Varsity Volleyball Coach	11/30/22	Personal
Reasland, Ray	HS: Assistant Varsity Football Coach	11/15/22	Personal
Torres, Malory	HS: Assistant Varsity Volleyball Coach	11/30/22	Personal
Vanhove, Brett	HS: Assistant 10 th Gr Football Coach	11/14/22	Personal

802: Approval of November 14th Minutes – Exhibit 802.1

803: Approval of Bills – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-8

1. Purchase agreement with Marzano Resources
2. Change order with Rathje Construction for the Excelsior parking lot project
3. Agreement with B&M Construction for the district tennis court project
4. Independent contractor agreement with Mark Baumann
5. ~~Independent contractor agreement with Gary Hoobler~~
6. Independent contractor agreement with Deron Jimmerson
7. Independent contractor agreement with Arin Oppermann
8. Non-commercial licensing agreement with the Linn-Mar Booster Club
9. Inter-agency agreements for Special Education instructional services with Dubuque CSD (3).
For student confidentiality, exhibits are not provided.

805: Informational Financial Reports – Exhibits 805.1a thru 805.4d

1. School finance and cash balance reports as of August 31, 2021 and August 31, 2022
2. School finance and cash balance reports as of September 30, 2021 and September 30, 2022
3. School finance and cash balance reports as of October 31, 2021 and October 31, 2022
4. School finance and cash balance reports as of November 30, 2021 and November 30, 2022

806: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and board policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: Powermatic planer, Stihl backpack blower (Qty 3), Toro Power Max 826 OXE, John Deere Sand Pro, Toro Power Max snowblower, Tech Products 360 Chrome Laptop Case Black 12” (Qty 415), Tech Products 360 Drop Jacket Laptop Case Black 11” (Qty 794), Amazon Basics Business Laptop Case Maroon (Qty 164), and Mavriz Soft Shell Laptop Case Black Neoprene (Qty 89).*

900: Board Committees, Calendar, and Communications

901: Committees/Advisories

Morey facilitated a discussion on the 2022-23 committee/advisory representatives. Board members agreed to change the rotation of representatives to a two-year cycle to align with board elections.

MOTION by Buchholz to approve the 2022-23 committee/advisory representatives as discussed. Second by Nelson. Voice vote, all ayes. Motion carried. **Motion 095-12-12**

Committee	2021-22 Representatives	2022-23 Representatives
Finance/Audit Committee	Buchholz, Morey, and Weaver	Buchholz, Morey, and Weaver
Policy/Governance Committee	Morey, Nelson, and Wall	Morey, Nelson, and Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, and Walker	Nelson, Rollinger, and Walker

Committee	2021-22 Representatives	2022-23 Representatives
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, and Wall	Rollinger, Walker, and Wall
Linn County Conference Board	Buchholz	Buchholz
Venture Academics Advisory	Buchholz and Nelson	Buchholz and Nelson
Diversity/Equity/Inclusion Committee	Wall	Wall

902: Board Calendar & Communications

Board members shared their plans to attend the SODA/TRY holiday luncheon, Buchholz shared some concerns regarding the WF Community Conversation wherein he felt that some attendees were not directly related to the district and caused some disruption to the meeting and process, and Morey thanked Gayla for updating the board/policy website per the board’s specifications.

Date	Time	Event	Location
<i>Dec 15</i>	<i>12:00 PM</i>	<i>SODA/TRY Luncheon</i>	<i>LRC Gym</i>
Dec 19	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom
Dec 22	5:30 PM	Marion City Council (<i>Nelson</i>)	City Hall/Virtual
Date	Time	Event	Location
Jan 5	11:30 AM	Board Visit	Oak Ridge
Jan 9	5:00 PM	Board Meeting	Boardroom
Jan 12	5:30 PM	Marion City Council (<i>Rollinger</i>)	City Hall/Virtual
Jan 16	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom
Jan 19	7:30 AM	Finance/Audit Committee	LRC Room 203
Jan 23	5:00 PM	Board Meeting	Boardroom
Jan 26	11:30 AM	Board Visit	LMHS
Jan 26	5:30 PM	Marion City Council	City Hall/Virtual

1000: Adjournment Motion 096-12-12

MOTION by Buchholz to adjourn the meeting at 7:15 PM. Second by Nelson. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer

**School Board Work Session Minutes
December 12, 2022**

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors work session was called to order at 7:29 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, and Weaver. Absent: Wall. Administration present: Bisgard, Nicholson, Christian, Breifelder, Ramos, and Wear. Absent: Read.

200: Adoption of the Agenda *Motion 097-12-12*

MOTION by Walker to adopt the agenda as presented. Second by Rollinger. Voice vote, all ayes. Motion carried.

300: Work Session

301: Strategic Planning Discussion

Leslie Wright, Collective Clarity, will facilitate a discussion on strategic planning.

400: Adjournment *Motion 098-12-12*

MOTION by Buchholz to adjourn the work session at 8:17 PM. Second by Weaver. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer