

**LMCSD School Board Meeting Minutes
February 6, 2023**

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Nicholson, Breitfelder, Christian, Ramos, Read, and Wear.

200: Adoption of the Agenda *Motion 138-02-06*

MOTION by Buchholz to adopt the agenda as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

300: Special Recognition – Exhibit 300

Morey read a proclamation in recognition of National School Counseling Week (Feb 6-10, 2023).

400: Informational Reports, Discussions, and Presentations

401: Teaching & Learning/Student Support Services Update – Exhibit 401.1

Erica Rausch, Director of Middle School Teaching & Learning; Mark Hutcheson, Director of High School Teaching & Learning; and Megan Burke-Brunschenn, Associate Director of Student Support Services, reported on secondary level learning. Highlights included information on enrollment, certification in High Reliability Schools, nursing/health supports, Special Education enrollment and services, English Language Learner enrollment and services, the structure of secondary learning, and the history, present, and future focuses of secondary learning.

402: Board Visit

The board reported that they enjoyed seeing the students and staff excited and engaged in learning during their visit to the high school on January 26th.

403: Linn County Conference Board

Buchholz shared an overview what is involved in the Linn County Conference Board meetings and reported that during the February 2nd meeting the City of Cedar Rapids shared school enrollment figures and information on the tax rolls, and the County shared information on assessments, taxes, and finances.

404: Policy Committee

Morey reported that during the February 3rd Policy Committee meeting the 100 and 300 series were reviewed as well as some recommendations from the Iowa Association of School Boards. First reading of recommended updates will be presented during the February 20th board meeting.

405: Legislative Update

Bisgard reported that the first funnel deadline is March 3rd and that the Governor proposed 2.5% for Supplemental State Aid, while the House and Senate agreed to 3%. The discussion is still ongoing.

406: Superintendent's Update – Exhibit 406.1

Superintendent Bisgard highlighted some of the honors and accomplishments included in the Cabinet Update and shared kudos to LM Senior Lavie Mzuza for singing *The National Anthem* at the Girls State Wrestling Tournament. Bisgard also congratulated POMs for taking their highest finish ever as Silver Medalists during Nationals.

500: Unfinished Business

501: Approval of Bid – Exhibit 501.1 Motion 139-02-06

MOTION by Wall to award the bid for the stadium parking lot expansion project to Rathje Construction, as the lowest responsive bidder, for a total base bid of \$589,250.00; as well as their alternate bid (*if needed and to be determined during construction*) for the amount of \$49,500.00. Second by Weaver. Voice vote, all ayes. Motion carried.

600: New Business

601: Open Enrollment Requests Motion 140-02-06

MOTION by Weaver to approve the open enrollment requests as presented. Second by Walker. Voice vote, all ayes. Motion carried.

APPROVED IN

Name	Grade	Resident District
Cobb, Lilyanna	K	Cedar Rapids CSD
Poe, Isaiah	1 st	Cedar Rapids CSD

DENIED IN

Name	Grade	Resident District	Reason
Monteith, Duane	6 th	Center Point-Urbana	Insufficient space

700: Consent Agenda Motion 141-02-06

MOTION by Walker to approve the consent agenda as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

701: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Adams, Susan	EH: 4 th Gr Teacher	6/1/23	Retirement/Early Separation
Boekhoff, Jo Nel	HP: Intermediate Strategist	6/1/23	Retirement/Early Separation
Crandall, Sheri	HS: Instructional Coach	6/1/23	Retirement/Early Separation
Friday, Lisa	LG: 2 nd Gr Teacher	6/1/23	Retirement/Early Separation
Fritz, Colleen	IC: Elementary Strategist	6/1/23	Retirement/Early Separation
Fry, Ann	HS: English Teacher	6/1/23	Retirement/Early Separation
Hall, Greg	HS: School Counselor	6/1/23	Retirement/Early Separation
Hutcheson, Amy	IC: PE Teacher	6/1/23	Retirement/Early Separation
Lillie, Monique	BP: 5 th Gr Teacher	6/1/23	Retirement/Early Separation
Makinster, Kevin	HP: Band Teacher	6/1/23	Retirement/Early Separation
Peterson, Kristine	WE: Music Teacher	6/1/23	Retirement/Early Separation
Read, Cheryl	LG: Elementary Strategist	6/1/23	Retirement/Early Separation
Ryder, Kari	NE: Kindergarten Teacher	6/1/23	Retirement/Early Separation
Stadtmueller, Karen	HP: 5 th Gr Teacher	6/1/23	Retirement/Early Separation
Stien, Deborah	BW: Reading Teacher	6/1/23	Retirement/Early Separation
Svare, Katlyn	BP: Leave of Absence	6/1/23	Not returning from LOA for 2023-24 school year
Tomash, Tammie	LG: Instructional Coach	6/1/23	Retirement/Early Separation

Wakefield, Peggy	BW: Preschool Teacher	6/1/23	Retirement/Early Separation
Wesbrook, Dee	HS: English Teacher	6/1/23	Retirement/Early Separation

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Cronin, Spencer	WE: Student Support Associate	1/23/23	LMSEAA II, Step 1
Ernie, Veronica	WE: Part-Time Student Support Associate	1/30/23	LMSEAA II, Step 1
Frimml, Melanie	BW: From SSA to General Ed Assistant	2/6/23	LMSEAA I, Step 1
Harless, Roni	OR: From SSA to School Counselor's Secretary	1/30/23	LMSEAA IV, Step 1
Johnson, Christin	EX: Part-Time Student Support Associate	1/31/23	LMSEAA II, Step 1
McCallum, James	TR: From Regular Sub to Bus Driver	1/20/23	Same
Reeves, June	TR: From Regular Sub to Bus Driver	1/20/23	Same
Seale, Ashley	NS: OR General Help/Cashier	1/23/23	SEIU A +.25, Step 1
Taylor, Daveeta	TR: From Regular Sub to Bus Driver	1/20/23	Same
Wagner, Danielle	From IC SSA to NE General Ed Assistant	2/6/23	LMSEAA I, Step 1
Walker, Kristen	HS: Student Support Associate	1/25/23	LMSEAA II, Step 1
Wilson, Chyna	NS: OR General Help	1/23/23	PTNS, Step 1
Ziolkowski, Robert	TR: From Regular Sub to Bus Driver	1/20/23	Same

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Hebert, Julie	LG: Student Support Associate	1/23/23	Termination
Hermesch, Mary	LG: Student Support Associate	1/23/23	Personal
Schultz, Emily	OR: School Counselor's Secretary	1/26/23	Personal
Thatcher, Ron	TR: Bus Driver	1/9/23	Personal

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Croy, Bruce	HS: Head Girls Tennis Coach	3/13/23	\$5,600

702: Approval of January 23rd Minutes – Exhibit 702.1

703: Approval of January 26th Minutes – Exhibit 703.1

704: Approval of Bills – Exhibit 704.1

705: Approval of Contracts – Exhibits 705.1-3

1. Marzano Resources HRS Certification
2. Commercial licensing agreement with Ohioypyle Prints, Inc.
3. Independent contactor agreement with Jennifer Loeb
4. Inter-agency agreements for Special Education instructional services with Central City CSD (1), College CSD (1), Lisbon CSD (1), and Springville CSD (1). *For student confidentiality, exhibits are not provided.*

706: Fundraising Requests – Exhibits 706.1-5

1. LMHS Step Team, Janessa Carr – Team posters/business sponsorships
2. LMHS Step Team, Janessa Carr – Black history month performance program
3. LMHS Girls Soccer, Marco de Leon – Sell fan shirts
4. LMHS Girls Soccer, Marco de Leon – Donation fundraiser
5. LMHS Key Club, Steve Goodall and Jeff Gustason – candy grams

800: Board Communications, Calendar, and Committees

801: Board Communications

Morey shared kudos to the Metro Orchestra Festival performers and Rollinger requested the dates for the superintendent search meetings be added to the board calendar.

802: Board Calendar

Date	Time	Event	Location
Feb 8	4:15 PM	CTE Committee	LRC Room 304/305
Feb 9	5:30 PM	Marion City Council (<i>Morey</i>)	City Hall
Feb 13	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom
<i>Feb 14</i>	<i>9:00 AM</i>	<i>IASB Day on the Hill (Morey)</i>	<i>Des Moines</i>
Feb 20	5:00 PM	Board Meeting	Boardroom
Feb 23	11:30 AM	Board Visit	Bowman Woods
Feb 23	5:30 PM	Marion City Council (<i>Rollinger</i>)	City Hall
Date	Time	Event	Location
Mar 2	7:30 AM	Finance/Audit Committee	LRC Room 203
Mar 2	Noon	Linn County Conference Board (<i>Buchholz</i>)	Linn Co Admin Building
<i>Mar 3</i>	<i>6:00 PM</i>	<i>LM School Foundation MANE Event</i>	<i>Elmcrest Country Club</i>
Mar 6	5:00 PM	Board Meeting	Boardroom
<i>Mar 8</i>	<i>11:30 AM</i>	<i>Marion State of the City</i>	<i>CR Marriott</i>
Mar 8	1:00 PM	Policy Committee	Boardroom
Mar 9	5:30 PM	Marion City Council (<i>Wall</i>)	City Hall
<i>Mar 13-17</i>	<i>--</i>	<i>Spring Break</i>	<i>--</i>
Mar 20	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom
Mar 23	11:30 AM	Board Visit	Echo Hill
Mar 23	5:30 PM	Marion City Council (<i>Nelson</i>)	City Hall

900: Audience Communications

1. Nick Hall, Parent, Facebook post
2. Jeremy Higgins, Parent, Social media post
3. Gary Sneller, Resident, Words of appreciation
4. Scott Foens, Parent, Book availability
5. Gretchen Lawyer, Resident, Words of appreciation
6. Sean Sanford, Parent, Social media post
7. Geralyn Jones, Resident, Constitution
8. Amanda Snyder, Parent, Quoted scripture
9. James Thatcher, Resident, Board actions
10. Ana Clymer, Parent, Challenge/appreciation of local and legislative action
11. Dana Tiegen, Parent, Books
12. Amy Hutcheson, Teacher, Parent involvement
13. Joe Stutler, Resident, Words of thanks

1000: Adjournment *Motion 142-02-06*

MOTION by Nelson to adjourn the meeting at 6:41 PM. Second by Rollinger. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer

**LMCSD School Board Work Session
February 6, 2023**

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors work session was called to order at 6:58 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Nicholson, Breitfelder, Christian, Ramos, Read, and Wear.

200: Adoption of the Agenda *Motion 143-02-06*

MOTION by Wall to adopt the agenda as presented. Second by Rollinger. Voice vote, all ayes. Motion carried.

300: Work Session

301: Strategic Planning

Leslie Wright, Consultant with Collective Clarity, lead the board in further discussion on strategic planning.

400: Adjournment *Motion 144-02-06*

MOTION by Walker to adjourn the work session at 7:56 PM. Second by Wall. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer