

**LMCSD School Board Meeting Minutes
March 6, 2023**

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Nicholson, Breitfelder, Christian, Ramos, Read, and Wear.

200: Adoption of the Agenda *Motion 156-03-06*

MOTION by Nelson to adopt the agenda as presented. Second by Wall. Voice vote, all ayes. Motion carried.

300: Special Recognition

The middle school and high school Show Choirs and their coaches were recognized.

400: Informational Reports, Discussions, and Presentations

401: Update from Student Assistance Specialists and School Counselors – Exhibit 401.1

The intermediate/middle level Student Assistance Specialists and School Counselors shared information on the procedures and supports offered to students and families during transitions between grade-level buildings.

402: Marion City Council

Rollinger reported that a City Council member recognized the POMs and Colton Center Jazz Ensemble for their recent achievements during the February 23rd Marion City Council meeting.

403: Finance/Audit Committee

Buchholz, Morey, and Weaver reported that during the March 2nd Finance/Audit Committee meeting the list of bills currently in legislation were reviewed along with the district's budget plan, a 28E agreement with the City of Marion, and documents pertaining to the SAVE bond sale.

404: Linn County Conference Board

Buchholz reported that the City of Cedar Rapids and Linn County budgets were ratified during the March 2nd Linn County Conference Board meeting.

405: Legislative Update

Morey reported that an updated handout of the bills in legislation was provided to the board members, that the first funnel date had passed, and that the second funnel date is March 31st.

406: Superintendent's Update – Exhibit 406.1

Superintendent Bisgard reported that a draft of the Strategic Plan will be shared during the April 10th board meeting. Bisgard also thanked the LM School Foundation staff for a successful and fun MANE Event and congratulated the Colton Center Jazz Ensemble and eSports team on their recent achievements.

500: Unfinished Business

501: Approval of Resolution – Exhibit 501.1 *Motion 157-03-06*

MOTION by Walker to approve the resolution appointing UMB Bank of West Des Moines, Iowa, to serve as the paying agent, bond registrar, and transfer agent; approving the paying agent, bond registrar, and transfer agent agreement; and authorizing the execution of same regarding the sale of \$15,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, Series 2023. Second by Wall. Rollinger shared concerns about moving forward due to current budget concerns and suggested taking a step back for further consideration. Morey clarified that the reason for a new administration building is due to the need to create more instructional space for the high school. Roll call vote. Ayes: Buchholz, Morey, Nelson, Walker, Wall, and Weaver. Present: Rollinger. Motion carried.

502: Approval of Tax Exemption Certificate – Refer to Exhibit 501.1 *Motion 158-03-06*

MOTION by Buchholz to approve the tax exemption certificate regarding the sale of \$15,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, Series 2023, and to place it on file. Second by Wall. Roll call vote. Ayes: Morey, Nelson, Walker, Wall, Weaver, and Buchholz. Present: Rollinger. Motion carried.

503: Approval of Terms of Issuance and Payment – Refer to Exhibit 501.1 *Motion 159-03-06*

MOTION by Wall to approve the resolution authorizing and providing for the terms of issuance and securing the payment of \$15,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, Series 2023, of the Linn-Mar Community School District, State of Iowa, under the provisions of Chapters 423E and 423F of the Code of Iowa and providing for a method of payment of said bonds. Second by Nelson. Roll call votes. Ayes: Nelson, Walker, Wall, Weaver, Buchholz, and Morey. Present: Rollinger. Motion carried.

504: Set Public Hearing *Motion 160-03-06*

MOTION by Wall to set a public hearing for 5:00 PM on Monday, April 10, 2023, at the Learning Resource Center regarding the modified plans and specifications for the new administration building. Second by Walker. Voice vote, all ayes. Motion carried.

505: Superintendent Search Qualifications Approval *Motion 161-03-06*

MOTION by Walker to approve the following qualifications for consideration regarding the applicants for the superintendent position as discussed during the February 20th board meeting: 1) Communication/ strengths in leadership, 2) Focus on student achievement and experience, 3) Support teachers/retain and recruit high quality, and 4) Leadership through the Strategic Plan/do what's best for students. Second by Nelson. Voice vote, all ayes. Motion carried.

506: Second Reading of Policy Recommendations – Exhibit 506.1 *Motion 162-03-06*

MOTION by Wall to approve the second reading of the policy recommendations as presented. Second by Walker. Walker requested that Policy 502.3 include a non-punitive option in the discipline/referral process. Voice vote, all ayes. Motion carried.

- The full 100 Series (Board of Directors) and 300 Series (Administration) were reviewed; no changes.
- The following recommendations presented due to suggestions by the Iowa Association of School Boards:
 - 401.5 Licensed Personnel Professional Development
 - 401.15 Child Abuse Reporting by Licensed Personnel
 - 502.3 Prohibition of Tobacco/Nicotine, Alcohol, and Drugs
 - 504.31 Administration of Medication to Students
 - 504.31-E2 Authorization-Asthma or Other Airway Constricting Medication Self-Administration Form

- o 504.32 Stock Epinephrine Auto Injector Supply
- o 601.3 School Day
- o 602.10 Curriculum Development
- o 602.11 Curriculum Implementation
- o 602.27 Selection of Instructional Materials
- o 602.27-R Admin Regulations Regarding Selection of Instructional Materials
- o 602.28 Inspection of Instructional Materials
- o 602.29 Objection to Instructional Materials
- o 602.29-R Admin Regulations Regarding Objection to Instructional Materials
- o 602.29-E1 Objection to Instructional materials Reconsideration Request Form
- o 604.6 School Library
- o 1004.3 Tobacco/Nicotine-Free Environment

600: New Business

601: Early Graduation Requests – Exhibit 601.1 *Motion 163-03-06*

MOTION by Buchholz to approve the early graduation requests for Khiah Rentschler and KayLeann Sims. Second by Nelson. Morey offered congratulations. Voice vote, all ayes. Motion carried.

602: Fundraising Requests – Exhibit 602.1 *Motion 164-03-06*

MOTION by Weaver to approve the fundraising requests as presented in Exhibit 602.1. Second by Walker. Voice vote, all ayes. Motion carried.

700: Consent Agenda *Motion 165-03-06*

MOTION by Weaver to approve the consent agenda as presented. Second by Wall. Voice vote, all ayes. Motion carried.

701: Personnel

Certified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Tandy, Melissa	LRC: From Assoc Dir to Executive Director of Student Services	7/1/23	\$120,000/year

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Breitfelder, Leisa	LRC: Exec Dir of Student Services	6/30/23	Other employment
Luedeman, Wendy	OR/HP: Leave of Absence	3/1/23	Not returning for 2023-24 school year
Sleeper, Katie	HS: Leave of Absence	3/1/23	Not returning for 2023-24 school year
Wiley, Sally	BW: Leave of Absence	3/1/23	Not returning for 2023-24 school year

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Fink, Jessica	HS: Student Support Associate	2/20/23	LMSEAA II, Step 1
Rogers, Jeff	TR: Substitute Bus Driver	2/20/23	Step 1
Saddoris, John	NS: WE General Help	3/6/23	Step 1
Walker, Dondrea	TR: From Regular Sub to Bus Driver	2/22/23	Same

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Dozier, Beth	NS: EX General Help/Cashier	3/1/23	Personal
Hendrickson, Erik	O&M: Custodian	2/27/23	Termination
Jackson, Laura	NS: NE Lead Baker	2/17/23	Other employment
Vancura, Heidi	LG: Student Support Associate	3/9/23	Personal

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Jeffery, Morgan	EX: Math Counts Club	3/1/23	\$500
McKnight, Andrew	HS: Assistant Girls Varsity Soccer Coach	3/13/23	\$3,396

702: Approval of February 20th Minutes – Exhibit 702.1

703: Approval of February 24th Minutes – Exhibit 703.1

704: Approval of Bills/Warrants – Exhibit 704.1

705: Approval of Contracts – Exhibits 705.1-9

1. Student teaching agreement with Cornell College
2. Student teaching agreement with University of Northern Iowa
3. Agreement with Nutrislice
4. Agreement with Edmentum for EdOptions Academy Overdraft Payment
5. Agreement with Edmentum for ALVS Overdraft Payment
6. Independent contractor agreement with Mark Baumann
7. Non-commercial licensing agreement with Janessa Carr, Coach for 6th gr girls basketball
8. Agreement with Jr Achievement of Eastern Iowa
9. Agreement with Morningside University

706: Overnight Trip Requests – Exhibits 706.1-5

1. LMHS Robotics to attend FRC Regional Competition in Cedar Falls on March 23-25
2. Model UN to attend Spring Conference in Cedar Falls on March 30-31
3. FBLA to attend State Conference in Coralville on March 30-April 1
4. FFA to attend State Conference in Ames on April 16-18
5. Contest Speech to attend State Competition in Eldridge, Iowa on March 10-11

707: Informational Financial Reports – Exhibits 707.1-2

1. School Finance and Cash Balance Reports as of 1-31-22
2. School Finance and Cash Balance Reports as of 1-31-23

800: Board Communications, Calendar, and Committees**801: Board Communications**

Buchholz congratulated Lisa Bluder, University of Iowa Girls Basketball Coach, for being the all-time winningest coach in the program's history and shared that Bluder is a LM graduate. Questions were asked about the selection of the superintendent search stakeholder groups. Weaver suggested the LM School Foundation MANE Event include raffle tickets for girls basketball.

802: Board Calendar

Date	Time	Event	Location
Mar 8	11:30 AM	Marion State of the City	CR Marriott
Mar 9	5:30 PM	Marion City Council (Wall)	City Hall
Mar 10	TBD	Board Special Session (Sup candidate screening)	Boardroom
Mar 13-17	--	Spring Break	--
Mar 20	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom
Mar 22	TBD	Board Special Session (Sup candidate interviews)	Boardroom
Mar 23	11:30 AM	Board Visit	Echo Hill
Mar 23	5:30 PM	Marion City Council (Nelson)	City Hall

Date	Time	Event	Location
Apr 6	11:30 AM	Board Visit	Bowman Woods
Apr 6	5:30 PM	Marion City Council (<i>Buchholz</i>)	City Hall
Apr 7	1:00 PM	Policy Committee	LRC Room 5
Apr 10	5:00 PM	Board Meeting	Boardroom
Apr 17	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom
Apr 20	7:30 AM	Finance/Audit Committee	LRC Room 203
Apr 20	11:30 AM	Board Visit	Indian Creek
Apr 20	5:30 PM	Marion City Council	City Hall
Apr 24	5:00 PM	Board Meeting	Boardroom
Apr 27-28	--	<i>IASB Summit on Student Success</i>	<i>FFA Center in Ankeny</i>

803: Committees/Advisories

Committee	2022-23 Representatives
Finance/Audit Committee	Buchholz, Morey, and Weaver
Policy Committee	Morey, Nelson, and Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, and Walker
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, and Wall

900: Audience Communications

1. James Thatcher (resident): Board action
2. Stephanie Kelsey (parent): Book banning
3. Tiffany DeBow (parent): Positive feedback
4. Sarah Scott (parent): Positive feedback
5. Alexa Clymer (student): Student voice
6. Midhat Mausoor (parent): Positive feedback
7. Vanessa Renaud (parent): Public ed support
8. Geralyn Jones (resident): Love
9. Scott Foens (parent): Books
10. Curt Hancock (citizen): President's Day
11. Joe Stutler (resident): Public ed support
12. Ana Clymer (parent): Public ed support

1000: Adjournment *Motion 166-03-06*

MOTION by Buchholz to adjourn the meeting at 6:40 PM. Second by Nelson. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer

**LMCSD School Board Work Session
March 6, 2023**

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors work session was called to order at 6:55 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Nicholson and Christian.

200: Adoption of the Agenda *Motion 167-03-06*

MOTION by Nelson to adopt the agenda as presented. Second by Wall. Voice vote, all ayes. Motion carried.

300: Work Session

301: Overview of Superintendent Candidate Pool

Trent Grundmeyer and Shanlee McNally, Grundmeyer Leader Services, reported that 13 applications were submitted (9 males, 2 females, 1 no response) ranging in central office experience from 5-15 years.

302: Move into Closed Session *Motion 168-03-06*

MOTION by Walker to move into closed session at 6:59 PM as provided in Iowa Code Section 21.5(1)(i) of the Open Meetings Law “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session”. Second by Weaver. Roll call vote, all ayes. Motion carried.

303: Move into Open Session *Motion 169-03-06*

MOTION by Walker to return to open session at 9:00 PM. Second by Wall. Roll call vote, all ayes. Motion carried.

400: Adjournment *Motion 170-03-06*

MOTION by Wall to adjourn the work session at 9:01 PM. Second by Nelson. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer