

LMCSD Board Meeting Minutes
April 24, 2023

100: Call to Order and Determination of a Quorum

The Linn-Mar Board of Directors meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Nicholson, Breitfelder, Ramos, Read, and Wear. Absent: Christian.

200: Adoption of the Agenda Motion 190-04-24

MOTION by Weaver to adopt the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

300: Special Recognitions – Exhibits 300.3-4

1. Mary Beth Fast, Executive Director of the Iowa Association of School Business Officials, recognized David Nicholson, Chief Financial/Operating Officer, for receiving the IASBO Iowa Professional Leadership Award.
2. Leisa Breitfelder, Executive Director of Student Services, and Angela Burke, Community Relations Coordinator, introduced the recipients of this year's LIONS and Volunteer Awards.
 - Legend: Marcia Grassfield and Karla Terry
 - Innovator: Ben Sanders
 - Optimizer: Kandice Hamilton
 - Newcomer: Kristin Fechner
 - Service: Debbie Stien
 - Lions Pride: Val Lawrence and Laura Whitson
 - Shirley Pantini Equity Award: Ann Fry
 - Above & Beyond Volunteer Award: Kristen Beech
 - Making a Difference Volunteer Award: Amber Hruby
3. President Morey read a proclamation for Teacher Appreciation Week (May 1-5)
4. Superintendent Bisgard read a proclamation for School Board Appreciation Month (May)

400: Public Hearing – Refer to Exhibits 701.1-2

A public hearing was held on the proposed budget for FY2023-24. No comments were received.

500: Informational Reports, Discussions, and Presentations

501: Elementary Student Assistance Specialists/School Counselors Report – Exhibit 501.1

The elementary-level Student Assistance Specialists and School Counselors shared information on their duties, how they assist students, the elementary curriculum, and what a day in their job looks like.

502: Diversity/Equity/Inclusion Committee

Nathan Wear, Associate Superintendent, reported that the DEI Committee continued reviewing the feedback provided by the focus groups during their April 17th meeting.

503: Finance/Audit Committee

Buchholz, Morey, and Weaver reported that during the April 20th F/AC meeting they reviewed the proposed 2023-24 budget, various construction bids, PPEL renewal, and storm damage costs.

504: Board Visit

Board members reported they enjoyed seeing the students and staff excited about learning and being a part of PLC process during their April 20th visit to Indian Creek Elementary.

505: Marion City Council

No report on the April 20th Marion City Council meeting was shared.

506: Legislative Report

Morey and Bisgard reported that the current session is scheduled to end this week. Bisgard highlighted the At-Risk bill along with SF269 (property tax/elimination of PERL), HF718 (decrease levy rate), SF391 (Chapter 12), and SF496 (transparency/parental rights).

507: Superintendent’s Update – Exhibit 507.1

Bisgard shared that ground was broken on the new tennis courts project, the transition with newly-name superintendent, Amy Kortemeyer, has begun and is going smoothly, the Cabinet has continued adjusting the Strategic Plan per the board’s recent input with the hopes to present to the board during the April 24th meeting, and recognized Kevin Fry, Communications/Media Coordinator, for receiving an Award of Excellence from the Iowa School Public Relations Association for the video series he compiled for the State of the District address.

600: Unfinished Business

601: Award of Bid – Exhibit 601.1 **Motion 191-04-24**

MOTION by Wall to award the bid for the construction of the new administration building to Peak Construction of North Liberty, Iowa, for a base bid of \$11,774,000. Second by Buchholz. Bisgard shared an overview of the five bids received and some of the cost issues. Voice vote, all ayes. Motion carried.

602: Second Reading of Policy Recommendations – Exhibit 602.1

Morey clarified that due to pending legislation and per advice from IASB, *Policy 504 Student Health Services* was pulled from the second reading for later review.

MOTION by Walker to approve the second reading of the policy recommendations as presented. Second by Weaver. Voice vote, all ayes. Motion carried. **Motion 192-04-24**

The full 400 series [Staff/Personnel] was reviewed, as well as several recommendations received from the Iowa Association of School Boards.

Policy #	Title
401.1	Code of Professional Conduct and Ethics
401.7	Licensed Personnel Resignation
402.1	Definition of Classified Personnel
402.2	Assignment and Transfer of Classified Personnel
402.6	Reduction in Workforce of Classified Personnel
403.4-E	Notice to Employees Regarding Substance-Free Workplace
403.11	Hazardous Chemical Disclosure
403.17-E	Employee Conflict of Interest Disclosure Form
403.21	Employee Relations, Appearance, and Conduct

Policy #	Title
403.27-R	Regulations Regarding Pay Deductions
403.31	Workers Compensation Injury/Illness on the Job
403.34	Employee Termination Voluntary/Involuntary
403.36	Safety Accountabilities and Responsibilities
504.32	Stock Prescription Medication Supply
604.1	Guidance and Counseling
902.2-R	Radon Mitigation Administrative Regulations

700: New Business

701: FY 2023-24 Budget – Exhibits 701.1-2

David Nicholson, Chief Financial/Operating Officer, shared an overview of the proposed budget for fiscal year 2023-24. Information included the purpose of the certified budget, proposed tax rates for fiscal year 2024, certified enrollment trends, and an overview of various funds, property tax impacts, and general fund expenditures.

MOTION by Buchholz to approve the budget for fiscal year 2023-24 as discussed. Second by Wall. Voice vote, all ayes. Motion carried. **Motion 193-04-24**

702: Open Enrollment Requests Motion 194-04-24

MOTION by Walker to approve the open enrollment requests as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

APPROVED IN

Student's Name	Grade	Resident District	School Year
Baker, Lorelai	K	Cedar Rapids CSD	2023-24
Boini, Riyanshi	K	Cedar Rapids CSD	2023-24
Boothe, De'Onji	9	Marion Independent	2023-24
Boyer, Lucas	K	Cedar Rapids CSD	2023-24
Brackins, Jayceon	K	Cedar Rapids CSD	2023-24
Byers, Wade	K	Cedar Rapids CSD	2023-24
Chaudhari, Soham	6	Cedar Rapids CSD	2023-24
DeLong, Annabelle	K	Cedar Rapids CSD	2023-24
Elliff, Mackenzie	K	Alburnett CSD	2023-24
Farnum, Andrea	10	Cedar Rapids CSD	2023-24
Farnum, Ryan	9	Cedar Rapids CSD	2023-24
Fisher, Maverick	K	Cedar Rapids CSD	2023-24
Fletcher, Hayden	9	Cedar Rapids CSD	2023-24
Frazier, Maliah	K	Cedar Rapids CSD	2023-24
Fry, Hannah	K	Marion Independent	2023-24
Garman, Luke	K	Alburnett CSD	2023-24
Hagen, Lincoln	K	Cedar Rapids CSD	2023-24
Hall, Bennett	K	Cedar Rapids CSD	2023-24
Hamilton Claire	JK	Springville CSD	2023-24
Hora, Agampreet	6	Cedar Rapids CSD	2023-24
Hora, Agamyaa	1	Cedar Rapids CSD	2023-24

Student's Name	Grade	Resident District	School Year
Hoyt, Hallie	K	Cedar Rapids CSD	2023-24
Jenkins, Knox	K	Cedar Rapids CSD	2023-24
Kem, Amelia	4	Cedar Rapids CSD	2023-24
Kem, Analee	1	Cedar Rapids CSD	2023-24
Krewson, Sawyer	K	Cedar Rapids CSD	2023-24
Madison, Bella	K	Center Point-Urbana CSD	2023-24
Maker, Brinkley	K	Cedar Rapids CSD	2023-24
Mara, Ishaanth	K	Cedar Rapids CSD	2023-24
McKnight, Rosaliah	K	Marion Independent	2023-24
Misener, Liam	6	Cedar Rapids CSD	2023-24
Mixdorf, Annallie	JK	Anamosa CSD	2023-24
Morales-Barrera, Darlin	K	Cedar Rapids CSD	2023-24
Morehead, Aurelia	1	Cedar Rapids CSD	2023-24
Ortman, Carley	K	Anamosa CSD	2023-24
Patel, Devarsh	K	Cedar Rapids CSD	2023-24
Perez, Henry	K	Cedar Rapids CSD	2023-24
Pink, Hannah	K	Cedar Rapids CSD	2023-24
Rawat, Aveera	2	Cedar Rapids CSD	2023-24
Rinderknecht, Raegan	K	Cedar Rapids CSD	2023-24
Schultz, Zoe	10	Marion Independent	2023-24
Seaman, Ian	1	Cedar Rapids CSD	2023-24
Shanahan, Milly	K	Cedar Rapids CSD	2023-24
Shissler, Lucille	K	Springville CSD	2023-24
Sidhar, Takshvi	K	Cedar Rapids CSD	2023-24
Siegert, Sawyer	K	Anamosa CSD	2023-24
Tamraker, Makenna	K	Cedar Rapids CSD	2023-24
Taylor, Alice	K	Cedar Rapids CSD	2023-24
Timmons, Isabelle	K	Cedar Rapids CSD	2023-24
Tooley, Maceen	K	Cedar Rapids CSD	2023-24
Tyne, Colton	K	Cedar Rapids CSD	2023-24
Valarezo, Brooklynn	K	Cedar Rapids CSD	2023-24
Veldhuizen, Cole	K	Cedar Rapids CSD	2023-24
Vonkepner, Aria	3	Alburnett CSD	2023-24
Wiley, Grady	K	Cedar Rapids CSD	2023-24
Wilson, Taytum	K	Marion Independent	2023-24

DENIED IN

Student's Name	Grade	Resident District	Reason	School Year
Kreutner, Lincoln	8	Center Point-Urbana CSD	Insufficient space	2023-24
Walker, Jaemeson	7	Cedar Rapids CSD	Insufficient space	2022-23

800: Consent Agenda Motion 195-04-24

MOTION Buchholz to approve the consent agenda as presented. Second by Wall. Voice vote, all ayes. Motion carried.

801: Personnel***Certified Staff: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Adams, Allison	From .5 HP/.5 OR PLTW to OR .5 PLTW/.5 Spanish Teacher	8/17/23	Same
Hamilton, Robert	HS: Science Teacher	8/14/23	BA, Step 8
Herber, John	HS: School Counselor	8/1/23	MA, Step 4
Marston, Kathleen	OR: Orchestra Teacher	8/14/23	BA, Step 6
Shedek-Alexander, Molly	HS: English Teacher	8/14/23	MA+15, Step 17

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Tietjen, Margaret	HS: English Teacher	6/1/23	Relocation
Wieck, Lisa	EH: Student Support Services Teacher	6/1/23	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Cimprich, Brittany	NS: NE from PTNS to Lead Cook	4/17/23	SEIU A +.25, Step 1
Hora, Sarah	EH: Student Support Associate	4/18/23	LMSEAA II, Step 1
Ismail, Shabna	OR: From Media Assistant to Counselors Secretary	4/18/23	LMSEAA IV, Step 1
Klein, Kennedy	NS: NE from Lead Cook to General Help/Baker	4/17/23	Same
Sorensen, Jim	AC: Academic Aquatic Instructor	4/11/23	\$15.00/hour
Wagner, Keely	NS: NE General Help from 6.75 to 6 hours/day	4/17/23	Same

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Colbert, Marcus	HS: Student Supervisor	6/1/23	Other employment
Krogh, David	TR: Bus Driver	4/13/23	Termination
O'Donnell, John	TR: Bus Driver	4/19/23	Personal
Presler, Marnie	HS: Student Support Associate	5/26/23	Relocation
Taylor, Daveeta	TR: Bus Driver	4/4/23	Personal

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Bradley, Riley	HS: Assistant JV Poms Coach	8/1/23	\$2,641
Hoagland, Ryan	HS: Percussion Instructor	4/17/23	\$2,000
Kammann, Courtney	HS: Assistant Wrestling Cheer Coach	4/15/23	\$500

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Whitson, Barry	EX: Head Girls Tennis Coach	4/12/23	Personal

802: Approval of April 10th Minutes – Exhibit 802.1

803: Approval of Bills/Warrants – Exhibit 803.1

804: Approval of Contracts – Exhibits 804.1-9

1. Utility Easement agreement for new administration building
2. Rathje Construction agreement for stadium parking lot expansion project
3. PowerSchool renewal of Schoology subscription

4. Grant Wood AEA SubCentral System
5. Grant Wood AEA Mentoring and Induction Consortium
6. Kirkwood Workplace Learning Connection
7. Edpuzzle subscription renewal
8. Peloton Consultant Group Adaptive Schools
9. Non-commercial licensing agreement with Sally Reck

805: Overnight Trip Request – Exhibit 805.1

Varsity Baseball to attend College World Series in Omaha, Nebraska, June 16-17, 2023

806: Informational Financial Reports: - Exhibits 806.1-2

1. School Finance and Cash Balance Reports as of March 31, 2022
2. School Finance and Cash Balance Reports as of March 31, 2023

900: Board Communications, Calendar, and Committees

901: Board Communications

- Morey shared information on the Wilkin’s Leader in Me day (May 12th – 12:30-3:30 PM)
- Weaver requested clarification on the Success Center graduation events
- Rollinger recognized the Special Olympic athletes and Ginger Halverson

902: Board Calendar

Date	Time	Event	Location
May 3	11:30 AM	MEDCO Annual Luncheon	Twenty40 Building Concepts
May 3	5:00 PM	LIONS & Volunteer Awards Reception	Boardroom
May 4	11:30 AM	Board Visit	Linn Grove Elementary
May 4	5:30 PM	Marion City Council (Rollinger)	City Hall
May 8	5:00 PM	Board Meeting	Boardroom
May 8	7:00 PM	Senior Recognition Night	HS Auditorium
May 15	5:00 PM	Diversity/Equity/Inclusion Committee	Boardroom
May 18	7:30 AM	Finance/Audit Committee	LRC Room 203
May 18	4:00 PM	School Improvement Advisory Committee	Boardroom
May 18	5:30 PM	Marion City Council (Wall)	City Hall
May 22	5:00 PM	Board Meeting	Boardroom
May 23	Noon	100-Hour Volunteer Luncheon	Hills Bank-Marion
May 28	1:00 PM	LMHS Commencement Ceremony	Alliant Energy Powerhouse
Date	Time	Event	Location
June 8	5:30 PM	Marion City Council (Morey)	City Hall
June 12	5:00 PM	Board Meeting	Boardroom
June 22	5:30 PM	Marion City Council	City Hall

903: Committees/Advisories

Committee	2022-23 Representatives
Finance/Audit Committee	Buchholz, Morey, and Weaver
Policy Committee	Morey, Nelson, and Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, and Walker
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, and Wall

1000: Audience Communications

1. James Thatcher – Resident – board actions
2. Cari Foss – Parent – Success story and thanks
3. Amy Hutcheson – Teacher – Thank you for visit

1100: Adjournment *Motion 196-04-24*

MOTION by Weaver to adjourn the meeting at 7:07 PM. Second by Nelson. Voice vote, all ayes.
Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer