

**SCHOOL BOARD MEETING MINUTES
MAY 22, 2023**

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The Linn-Mar Board of Directors meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Bisgard, Nicholson, Christian, Breifelder, Read, and Wear. Absent: Ramos.

200: ADOPTION OF AGENDA *Motion 205-05-23*

MOTION by Weaver to adopt the agenda with the removal of Item 804.4. Second by Wall. Voice vote, all ayes. Motion carried.

300: SPECIAL RECOGNITION

Tonya Moe, Athletic Director, highlighted the accomplishments of the winter and spring athletic teams.

400: PUBLIC HEARING – Refer to Exhibit 701.1

A public hearing was held on the proposed amended budget for FY2022-23. No comments were received.

500: INFORMATIONAL REPORTS/DISCUSSIONS

501: Diversity/Equity/Inclusion Committee

Wall reported that during the May 15th DEI Committee meeting the group identified four focus areas: 1) Anti-bullying/belonging, 2) Restorative consequences/discipline, 3) Communication, and 4) Strengthening community relations. The committee's goal is to design a mini strategic plan that will build off of the district's strategic plan when it has been approved.

502: Finance/Audit Committee

Buchholz, Morey, and Weaver reported that during the May 18th F/AC meeting the monthly financial reports, FY23 budget amendment, bills, 2023-24 student fees, and performance venue construction plans were reviewed. Nicholson gave an overview of the FY23 budget amendment.

503: School Improvement Advisory Committee

Rollinger, Walker, and Wall reported that during the May 18th SIAC meeting the group reviewed the preliminary ISASP scores, a new restorative justice pilot program that offers behavioral supports to students, and updated curriculum.

504: Marion City Council

Wall reported that during the May 18th Marion City Council meeting there was no business that impacted the district.

505: Transportation Update

David Nicholson, Chief Financial/Operating Officer, shared an overview of the recent bus bids and the new software/bus equipment that is being purchased to enhance bus tracking and student safety.

506: Superintendent's Report – Exhibit 506.1

Superintendent Bisgard shared an overview of the superintendent transition process, an update on the construction projects, and reminded everyone of the high school commencement program to be held on May 28th.

600: UNFINISHED BUSINESS

601: Strategic Plan **Motion 206-05-23**

Brittania Morey, Board President, facilitated a discussion on the proposed Strategic Plan for 2023-28.

MOTION by Weaver to table the approval of the strategic plan for further consideration. Second by Buchholz. Walker recommended the Cabinet/Board utilize a work session to brainstorm together. Voice vote, all ayes. Motion carried.

700: NEW BUSINESS

701: Amended Budget for FY2022-23 – Exhibit 701.1 **Motion 207-05-23**

MOTION by Buchholz to approve the amended budget for fiscal year 2022-23 as presented. Second by Wall. Voice vote, all ayes. Motion carried.

702: Fee Schedule for 2023-24 – Exhibit 702.1 **Motion 208-05-23**

MOTION by Wall to approve the 2023-24 student fee schedule as presented. Second by Weaver. Walker asked if resources were available for students with financial needs. Bisgard clarified that the LMSF offers scholarships. Voice vote, all ayes. Motion carried.

703: Letting of Bus Bids – Exhibit 703.1 **Motion 209-05-23**

MOTION by Buchholz to approve the letting of bus bids to Hoglund Bus Company for the purchase of two buses for a total of \$298,174. Second by Nelson. Voice vote, all ayes. Motion carried.

704: Student Harassment Brochures for 2023-24 – Exhibits 704.1-2 **Motion 210-05-23**

MOTION by Walker to approve the 2023-24 student harassment brochures as presented. Second by Wall. Voice vote, all ayes. Motion carried.

705: Flexible Student and School Support Program **Motion 211-05-23**

MOTION by Wall to approve a Flexible Student and School Support Program for the 2023-24, 2024-25, and 2025-26 school years, per Iowa Code 256.11(8)(b), to teach high school physical education in a 90-minute, block, quarter format instead of the traditional semester format. Second by Walker. Voice vote, all ayes. Motion carried.

706: LMEA Agreement for FY24 thru FY26 **Motion 212-05-23**

MOTION by Buchholz to approve the tentative agreement conditioned on subsequent Linn-Mar Education Association ratification for a total package increase of:

- 3.01% for fiscal year 2023-24;
- 3.00% or the average CPI-U Midwest March to May, whichever is less (*the amount would not be less than the cost of step movement*) for fiscal year 2024-25; and
- 3.00% or the average CPI-U Midwest March to May, whichever is less (*the amount would not be less than the cost of step movement*) for fiscal year 2025-26.

Second by Nelson. Bisgard shared an overview of the negotiated items. Voice vote. Ayes: Buchholz, Morey, Nelson, Rollinger, Wall, and Weaver. Walker abstained. Motion carried.

707: Transportation Department Agreement for FY24 **Motion 213-05-23**

MOTION by Wall to approve a 3.00% total package increase for the Transportation Department staff for fiscal year 2023-24. Second by Walker. Voice vote, all ayes. Motion carried.

708: Administrators/Managers/Exempt/Non-Exempt Agreement for FY24

MOTION by Walker to approve a 3.00% total package increase for administrators, managers, exempt staff, and non-exempt staff for fiscal year 2023-24. Second by Weaver. Voice vote. Ayes: Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Buchholz abstained. Motion carried. **Motion 214-05-23**

709: Open Enrollment Requests **Motion 215-05-23**

MOTION by Weaver to approve the open enrollment requests as presented. Second by Wall. Voice vote, all ayes. Motion carried.

	Student Name	Grade	Resident District	Year
Approved IN	Albaugh, Izabel	12 th	Central City CSD	2023-24
	Brooks, Brooklyn	10 th	Cedar Rapids CSD	2023-24
	Rosalez, Norah	K	Cedar Rapids CSD	2023-24
	Rose, Danica	8 th	Cedar Rapids CSD	2023-24
	Shelton, Gwendolyn	3 rd	Cedar Rapids CSD	2023-24
	Shelton, Lilith	1 st	Cedar Rapids CSD	2023-24
	Shelton, Lorelei	4 th	Cedar Rapids CSD	2023-24

800: CONSENT AGENDA Motion 216-05-23

MOTION by Wall to approve the consent agenda with the removal of Item 804.4. Second by Walker. Voice vote, all ayes. Motion carried.

801: Personnel**Certified Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Bjornsen, Addie	BW: Little Lions Teacher	8/14/23	BA, Step 2
Brincks, Karissa	From LG 1 st Gr Teacher to HP 5 th Gr	5/15/23	Same
Burton, Liz	WE: Music Teacher	8/14/23	BA, Step 2
Callahan, Megan	HP: 5 th Gr Teacher	8/14/23	BA, Step 2

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Clay, Elizabeth	District: Home School Teacher	6/1/23	Retirement
Coonrod, Emily	WE: Instructional Coach	6/1/23	Other employment
Crock, Molly	HS: Science Teacher	6/1/23	Other employment
Goodall, Steve	HS: Associate Principal/Compass	6/30/23	Retirement
Huber, Shalyn	District: Innovation Coach	6/1/23	Other employment
Patel, Laurie	EX: Art Teacher	6/1/23	Retirement

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Beck, Carley	WF: Student Support Associate	8/17/23	LMSEAA II, Step 1
Lippert, Jordan	From OR Gen Ed Asst to HS Student Supervisor	6/1/23	\$15.40/hour
Pretasky, Molly	WF: Student Support Associate	5/15/23	LMSEAA II, Step 1
Recker, Reid	O&M: Seasonal Help	5/10/23	\$15.00/hour
Starnes, Will	O&M: Seasonal Help	5/4/23	\$15.00/hour
Young, Jacob	From Elementary to OR Student Assistance Specialist	8/1/23	Same

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Brinkmann, Kelly	BW: Student Support Associate	5/31/23	Personal
Damodaran, Vino	BW: Student Support Associate	5/31/23	Personal
Gauger, Cathy	LRC: HR Benefits Specialist	6/30/23	Personal
Holub, Timothy	HP: Custodian	5/4/23	Other employment
Konzen, Darla	OR: Student Support Associate	5/18/23	Other employment
Lancaster, Kirsten	OR: Building Secretary	6/28/23	Other employment
Ulmer, Meghan	EH: Student Support Associate	6/1/23	Relocation
Vanderkamp, Amy	BW: Student Support Associate	5/31/23	Personal

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Anderson, Sarah	HS: Accompanist	5/12/23	\$1,000
Gorman, Erin	Student Services: Jr ALO Sponsor	5/3/23	\$1,000
Hoagland, Ryan	HS: Drumline Instructor	4/4/23	\$2,000
Lechner, Chad	HS: HOSA Program Leader	5/5/23	\$1,132
McConahay, Gina	BP: Accompanist	5/8/23	\$300
McDermott, Charlotte	HS: Head JV/Assistant Varsity Volleyball Coach	8/7/23	\$4,528
Patterson, Danielle	HS: Assistant Musical Director	5/12/23	\$1,000
Pierson, Travis	EX: Assistant Girls Tennis Coach	4/12/23	\$3,018

Name	Assignment	Dept Action	Salary Placement
Shiple, Mike	Student Services: ALICE Trainings/Crisis Team	6/1/23	\$1,000
Wanda, Victoria	Student Services: JR ALO Sponsor	5/3/23	\$300

802: Approval of May 8th Board Minutes – Exhibit 802.1

803: Approval of Bills/Warrants – Exhibit 803.1

804: Approval of Contracts/Agreements – Exhibits 804.1-12

1. Anna Hilty: independent contractor agreement
2. Lily Jausel: independent contractor agreement
3. Tom Mackey: independent contractor agreement
- ~~4. Dan Santat: independent contractor agreement~~
5. Azuki Umeda: independent contractor agreement
6. Grant Wood AEA: VAST Center science program
7. AccuTrain Corp: professional development services
8. Boy Scouts of America Troop 560: stadium cleaning agreement
9. Rathje Construction: change order#1 tennis courts project
10. TransACT Communications: transportation travel tracker software
11. Transportant: software/subscription services
12. AgVantage FS Energy: propane heating agreement
13. Inter-agency agreements for Special Education instructional services with Woodward-Granger Schools (1). *For student confidentiality, exhibits are not provided.*

805: Overnight Trip Request – Exhibit 805.1

HOSA to attend the international leadership conference in Dallas, TX June 21-24

806: Informational Financial Reports – Exhibits 806.1-2

1. School Finance and Cash Balance reports as of April 30, 2022
2. School Finance and Cash Balance reports as of April 30, 2023

807: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and board Policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: 9 concrete barriers.*

900: BOARD CALENDAR, COMMUNICATIONS, COMMITTEES/ADVISORIES

901: Board Calendar & Communications

Morey added the following dates to the calendar: August 16th (6-8 PM @ HS commons) another meet & greet with incoming Superintendent Kortemeyer and August 17th (7:30/8:00 AM @ HS gym) Staff Welcome Back.

Date	Time	Event	Location
May 23	Noon	100-Hour Volunteer Luncheon	Hills Bank-Marion
May 28	1:00 PM	LMHS Commencement Ceremony	Alliant Energy Powerhouse
Date	Time	Event	Location
June 8	5:30 PM	Marion City Council (<i>Morey</i>)	City Hall/Virtual
June 12	5:00 PM	Board Meeting	Boardroom
June 22	5:30 PM	Marion City Council (<i>Buchholz</i>)	City Hall/Virtual
Date	Time	Event	Location
July 6	5:30 PM	Marion City Council (<i>Rollinger</i>)	City Hall/Virtual
July 10	5:00 PM	Board Meeting	Boardroom
July 30- Aug 5		LM School Foundation Lion Games	

902: Board Committees/Advisories

Committee/Advisory	2022-23 Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Morey, Weaver
Policy Committee	Morey, Nelson, Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, Walker
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, Wall

1000: AUDIENCE COMMUNICATIONS

1. Katie Lowe Lancaster – resident – thank you for LM legacy
2. Sarah Scott – parent – words of thanks and appreciation
3. Midhat Mausoor – parent – words of appreciation

1100: MEETING ADJOURNMENT Motion 217-05-23

MOTION by Buchholz to adjourn the meeting at 6:56 PM. Second by Nelson.
Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer

SCHOOL BOARD WORK SESSION MINUTES
MAY 22, 2023

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The Linn-Mar Board of Directors work session was called to order at 7:07 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Nicholson.

200: ADOPTION OF AGENDA *Motion 218-05-23*

MOTION by Wall to adopt the agenda as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

300: WORK SESSION

Brittania Morey, Board President, facilitated a review on the Iowa Association of School Boards (IASB) new superintendent evaluation process.

400: MEETING ADJOURNMENT *Motion 219-05-23*

MOTION by Wall to adjourn the work session at 8:24 PM. Second by Weaver. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer