

**SCHOOL BOARD MEETING
AUGUST 14, 2023**

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The Linn-Mar Board of Directors meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Kortemeyer, Nicholson, Christian, Frick, Ramos, Read, and Wear.

200: ADOPTION OF AGENDA – Motion 010-08-14

MOTION by Weaver to adopt the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

300: INFORMATIONAL REPORTS/DISCUSSIONS

301: Board Retreat

Board members reported that during their July 25th retreat they enjoyed participating in the board development discussion facilitated by IASB and further discussion on the district's five-year strategic plan.

302: Marion City Council

Morey reported that during the July 20th Marion City Council meeting approval was given for a preliminary housing addition located north of East Robins Road and west of Alburnett Road. Wall reported that during the August 3rd meeting the Council approved the installation of stop signs at Osage Court and Winslow Road, Stable Ridge Drive and Alburnett Road, and Silver Ridge Road and Echo Hill Road.

303: Superintendent's Report – Exhibit 303.1

Superintendent Kortemeyer reported that several beginning of the year meetings were recently held including an orientation session for new administrators and her first Leadership Team meeting. Kortemeyer also reported the district hired 39 new teachers for 2023-24 and shared an update on the district's various construction projects.

400: UNFINISHED BUSINESS

401: Strategic Plan – Exhibits 401.1-3

President Morey facilitated a discussion on the district's strategic plan.

MOTION by Buchholz to approve the five-year Strategic Plan as discussed. Second by Nelson. Voice vote, all ayes. Motion carried. **Motion 011-08-14**

402: Legislative Priorities – Exhibit 402.1

President Morey facilitated a discussion on the board's 2023-24 legislative priorities. The board agreed on their 2023-24 legislative priorities as: #14 School Funding Policy, #6 Dropout/At Risk, #19 Local Accountability and Decision-Making, and #7 Mental Health (with the addition of school counselors and an additional bullet point stating, "Opposing policies with detrimental effects to marginalized populations mental health"). The board also agreed to lobby for #11 Teacher Recruitment and Licensure.

MOTION by Buchholz to approve the 2023-24 legislative priorities as discussed. Second by Weaver. Voice vote, all ayes. Motion carried. **Motion 012-08-14**

403: Acceptance/Approval of Substantial Completion – Exhibit 403.1 **Motion 013-08-14**

MOTION by Wall to accept the certificate of substantial completion for the Linn-Mar High School main gym sanding/resurfacing project and approve final payment to BeeBe Hardwood Floors in the amount of \$33,600.00. Second by Nelson. Voice vote, all ayes. Motion carried.

500: NEW BUSINESS

501: Metro Inter-Agency Insurance Program Reps for 2023-24 **Motion 014-08-14**

MOTION by Walker to approve Karla Christian as the 2023-24 MIIIP representative, Laura Pearson as alternate, and Nicole Reddington as the employee representative. Second by Weaver. Voice vote, all ayes. Motion carried.

502: Set Public Hearing **Motion 015-08-14**

MOTION by Buchholz to set a public hearing for August 28, 2023, at 5:00 PM in the boardroom of the Learning Resource Center regarding the early equipment procurement for one (1) generator and two (2) electrical switchboards to support the new performance venue. Second by Wall. Voice vote, all ayes. Motion carried.

503: First Reading of Policy Recommendations – Exhibit 503.1 **Motion 016-08-14**

MOTION by Wall to approve the first reading of the policy recommendations as presented. Second by Walker. Rollinger asked clarifying questions on 403.16-R and 601.2. Walker pointed out an additional wording change to 504 regarding the use of Iowa Dept of Health & Human Services instead of Department of Public Health. Voice vote, all ayes. Motion carried.

- 103.1 Anti-Bullying and Anti-Harassment
- 103.1-R Admin Regulations Regarding Anti-Bullying and Anti-Harassment
- 204.1 Meetings of the School Board
- 204.9 Public Participation in School Board Meetings
- 401.5 Licensed Personnel Professional Development
- 401.15 Child Abuse Reporting by Licensed Personnel
- 403.16-R Admin Regulations Regarding Employee Records
- 403.7-E1 FMLA Leave Request and Employee Obligation/Requirement Form
- 403.7-E8 Medical Documentation of Absence
- 403.22 Staff Development

- 501.6 Non-Resident Students
- 504 Student Health Services
- 504-R (New) Admin Regulations Regarding Student Health Services
- 504.14 (New) Student Disclosure of Identity
- 504.14-E1 (New) Report of Student Disclosure of Identity
- 504.14-E2 (New) Request to Update Student Identity
- 504.31 Administration of Medication to Students
- 504.31-E1 Medication Permission Form
- 504.31-E2 Authorization-Asthma, Airway Constricting, or Respiratory Distress Medication Self Administration Consent Form
- 504.31-E3 (New) Parental Authorization and Release Form for the Independent Self Carry and Administration of Prescribed Medication or Independent Delivery of Health Services by the Student
- 504.31-E4 (New) Parental Authorization and Release Form for the Administration of Voluntary School Stock Over-The-Counter Medication to Students
- 504.32 Stock Prescription Medication Supply
- 601.2 School Calendar
- 602.27 Selection of Instructional Materials
- 602.27-R Admin Regulations Regarding Selection of Instructional Materials
- 602.28 Instructional and Library Materials Inspection and Display
- 602.28-E1 (New) Request to Prohibit a Student From Accessing Specific Instructional Materials
- 604.6 School Library
- 605.2 Testing Program
- 801.3 Transfer of Funds
- 805.2 Care, Maintenance, and Disposal of Records

504: Open Enrollment Requests Motion 017-08-14

MOTION by Weaver to approve the open enrollment requests as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

Approved IN	Student Name	Grade	Resident District
	Ajram, Arianna	K	Cedar Rapids CSD
	Backstrom, Keilyn	K	Marion Independent
	Beardsley, Isabel	4	Cedar Rapids CSD
	Farrell, Eleanor	7	Alburnett CSD
	Farrell, Rowan	2	Alburnett CSD
	Jarrard, Nyle	K	Cedar Rapids CSD
	Kiani, Mariam	11	Cedar Rapids CSD
	Kiani, Mohammed	10	Cedar Rapids CSD
	Kneeland, Zarye	1	Marion Independent
	Koppes, Mya	11	Springville CSD
	Lomotsi, Modestine	1	Cedar Rapids CSD
	Merwin, Trinity	10	Cedar Rapids CSD
	Mosher, Oakley	K	Cedar Rapids CSD
	Mulengela, Israel	9	Cedar Rapids CSD
Tooson, Messiah	K	Cedar Rapids CSD	
Winters, Nevaeh	9	Cedar Rapids CSD	

Denied IN	Student Name	Grade	Resident District	Reason
	Kneeland, Adam	3	Marion Independent	Insufficient space

600: CONSENT AGENDA Motions 018-08-14 and 019-08-14

MOTION by Buchholz to approve the consent agenda with the removal of item 605.21. Second by Walker. Voice vote, all ayes. Motion carried.

MOTION by Wall to approve item 605.21 as presented. Second by Walker. Rollinger requested all curriculum agreements be given deeper consideration and discussion before approval. Voice vote. Ayes: Buchholz, Morey, Nelson, Walker, Wall, and Weaver. Nays: Rollinger. Motion carried.

601: Personnel**Certified Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Fridono, Sarah	HP: 6 th Gr Teacher	8/14/23	MA, Step 1
Lynch, Greg	HS: English Teacher	8/14/23	BA+24, Step 15
Steenblock, Maria	From BP 5 th Gr to BW Instructional Coach	8/17/23	Same
Thompson, Bryant	HS: English Teacher	8/14/23	BA, Step 1

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Pitstick, Sydney	EX: 8 th Gr HSP/Reading	6/14/23	Personal
Schminke, Audra	HP: 6 th Gr Teacher	8/14/23	Personal

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Ampey, Anthony	NS: NE Production Manager	8/1/23	\$19.00/hour
Boddicker, Heidi	From LG General Ed Asst to HP Part-Time Paraprofessional	8/17/23	LMSEAA V, Step 6
Booth, Joyce	HS: Student Assistance Specialist	8/1/23	\$52,500/year
Carey, Lindsay	LG: SSA – From Part-Time to Full-Time	8/17/23	Same
Comried, Amy	HS: Student Support Associate	8/17/23	LMSEAA II, Step 1
Cosgrove, Catie	BW: Student Support Associate	8/17/23	LMSEAA II, Step 1
Goodenberger, Beth	LG: General Ed Assistant	8/17/23	LMSEAA I, Step 1
Hamilton, Amanda	IC: Student Support Associate	8/17/23	LMSEAA II, Step 1
Ingalls, Katie	HS: Student Support Associate	8/17/23	LMSEAA II, Step 1
Jencks, Deanna	HS: Custodian	7/28/23	SEIU C, Step 1
Johnson, Carol	NS: WE General Help	8/16/23	PTNS, Step 1
Johnson, NaTaija	LG: Student Support Associate	8/17/23	LMSEAA II, Step 1
McGuire, Amaya	OR: Student Support Associate	8/17/23	LMSEAA II, Step 1
Moen, Kayla	From LG to EH Student Support Assoc	8/17/23	Same
Murphy, Brian	TR: Regular Sub Bus Driver	7/17/23	Step 1
Olinger, Corey	From BP to NE Student Support Assoc	8/17/23	Same
Parikh, Ruchiben	BW: Student Support Associate	8/17/23	LMSEAA II, Step 1
Pearson, Laura	LRC: From Payroll Supervisor to Payroll/Benefits Supervisor	7/1/23	\$85,000/year
Ramos, Tracy	LRC: Total Access/Acct Asst to Payroll/Benefits Technician	7/17/23	\$24.00/hour
Sandhanam, Latha	EH: SSA – From Full-Time to Part-Time	8/17/23	Same
Schilling, Ashley	HS: Student Supervisor	8/17/23	\$15.52/hour
Schuler, Troy	From EX to BP Student Support Assoc	8/17/23	Same
Schwartzhoff, Kristi	LG: From SSA to Paraprofessional	8/17/23	Same
Schweitzer, Avery	HS: Student Support Associate	8/17/23	LMSEAA II, Step 1
Sidman, Christine	NS: OR General Help	8/16/23	PTNS, Step 1
Steinward, Stephanie	NS: OR General Help	8/16/23	PTNS, Step 1

Name	Assignment	Dept Action	Salary Placement
Stewart, Alex	LRC: From Network Administrator to Technology Support Manager	8/1/23	\$85,000/year
Sturenfeldt, Amy	From LG to BW Preschool Associate	8/17/23	Same
Taylor, Mary	TR: Substitute Bus Driver	8/1/23	Step 1
Williams, Estela	NS: From NE Gen Help to HP Lead Baker	8/7/23	SEIU A+.25, Step 1
Williams, Michelle	LG: Student Support Associate	8/23/23	LMSEAA II, Step 1
Wilson, Rylee	HS: Student Support Associate	8/17/23	LMSEAA II, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Bruns, Catrina	BW: Student Support Associate	8/9/23	Personal
Condit, James	TR: Bus Rider Helper	8/4/23	Personal
Emery, Noreen	NS: IC Satellite Manager	8/7/23	Personal
Johnson, Christin	EX: Student Support Associate	7/5/23	Personal
Keller, Jaime	HP: Lead Baker	7/31/23	Personal
Krambeer, Kathy	HS: Student Support Associate	8/2/23	Personal
Lawrence, Angela	LG: Paraprofessional	8/7/23	Personal
McAllister, Karla	BP: Student Support Associate	7/13/23	Personal
Nowland, Sam	LG: Student Support Associate	7/13/23	Other employment
Olson, Chassidy	EX: Custodian	7/31/23	Relocation
O'Vell, Amy	EH: Student Support Associate	8/1/23	Personal
Praska, Angela	EH: Student Support Associate	8/1/23	Other employment
Ramos, Vince	O&M: Athletic Grounds/Facilities Coord	8/4/23	Other employment
Vick, Kendra	NE: Student Support Associate	7/10/23	Personal
Walker, Donna	HS: Student Support Associate	8/2/23	Other employment
Walker, Kristen	HS: Student Support Associate	7/10/23	Other employment
Walters, Janessa	HS: Student Assistance Specialist	7/10/23	Other employment
Zwiefel, Mallory	HS: Student Support Associate	7/13/23	Relocation

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Armstrong, Jacob	HS: Girls Track Camp	6/5/23	\$500
Armstrong, Tim	HS: Girls Track Camp	6/5/23	\$500
Bair, Teresa	HS: Volleyball Camp	7/31/23	\$1,000
Baldwin, Luke	HS: Asst Varsity Boys Swim Coach	7/20/23	\$3,468
Brinkmeyer, Corey	HS: Football Social Media Promoter	8/7/23	\$2,000
Cannon, Dalton	OR: Asst 8 th Gr Football Coach	8/21/23	\$3,083
Chapman, Kennedy	HS: Asst Varsity Poms Coach	8/7/23	\$1,500
Clark, Hannah	HS: Head Varsity Girls Soccer Coach	3/11/24	\$5,780
Colbert, Marcus	HS: Boys Basketball Camp	6/12/23	\$800
Croy, Bruce	HS: Girls Tennis Camp	6/12/23	\$2,500
Freese, Keirsten	HS: Volleyball Camp	7/31/23	\$600
Gaffney, Katie	OR: From Asst to Head Cross Country Coach	8/21/23	\$3,468
Gotto, Ryan	HS: Summer Wrestling Sessions	7/20/23	\$1,000
Handke, Josh	HS: Girls Track Camp	6/5/23	\$500
Hopp, Nate	HS: Girls Track Camp	6/5/23	\$1,000
Jochimsen, Mel	OR: From Asst to Head 8 th Gr Volleyball Coach	7/31/23	\$3,468
Kelley, Tyler	HS: Boys Basketball Camp	6/12/23	\$1,400
Kilburg, Hannah	HS: Volleyball Camp	7/31/23	\$800
Kurt, Madison	HS: Volleyball Camp	7/31/23	\$600
Nelson, Scott	HS: Boys Basketball Camp	6/12/23	\$800
Oliver, Eric	OR: Asst 8 th Gr Football Coach	8/21/23	\$3,083

Name	Assignment	Dept Action	Salary Placement
Printy, Jordan	HS: Boys Basketball Camp	6/12/23	\$2,000
Robertson, Chris	HS: Boys Basketball Camp	6/12/23	\$2,000
Rowland, Nicole	HS: Volleyball Camp	7/31/23	\$1,000
Thomas, Alyssa	HS: Volleyball Camp	7/31/23	\$1,000
Von Lehmden, Ellie	HS: Volleyball Camp	7/31/23	\$800
Westpfahl, Beau	HS: Summer Wrestling Sessions	7/20/23	\$2,000
Willman, Gail	HS: Volleyball Camp	7/31/23	\$200

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Colbert, Marcus	HS: Head 9 th Gr Baseball Coach	7/7/23	Personal
Fry, Kevin	HS: 9 th Gr Speech Coach	7/18/23	Personal
Hackett, Jacqueline	OR: Head 8 th Gr Volleyball Coach	7/31/23	Personal
Meyer, Moriah	HS: Asst Varsity Girls Tennis Coach	8/9/23	Personal
Tofanelli, Chris	HS: Asst Varsity-JV2 Soccer Coach	7/10/23	Personal
Zwiefel, Mallory	HS: Auditorium/Little Theater Manager	7/13/23	Relocation

602: Approval of July 10th Board Minutes – Exhibit 602.1

603: Approval of July 25th Board Retreat Minutes – Exhibit 603.1

604: Approval of Bills/Warrants – Exhibit 604.1

605: Approval of Contracts/Agreements – Exhibits 605.1-37

1. Transportant: Revised agreement for transportation camera system
2. School Administrators of Iowa: mentoring program for new administrators
3. Setpoint Mechanical: maintenance and service agreement
4. Employee Resource Systems: employee assistance services
5. Licensing agreement: Mark Denny, Head Coach, LM Lions club basketball
6. Licensing agreement: Shelley Schroeder, LM School Foundation
7. Licensing agreement: Janessa Carr, Head Coach, LM 7th grade girls club basketball
8. Licensing agreement: David McEowen, LM swim team
9. Licensing agreement: Sara Rasmussen-Kast, Head Coach, 3rd grade girls club basketball
10. Licensing agreement: Michael Hatcher, Owner, MH Advertising
11. Licensing agreement: Nick Krapfl, Sales, Branded Apparel
12. Licensing agreement: Lisa Abraham, Co-Owner, IMS Branded Solutions
13. Licensing agreement: Lisa Abraham, Co-Owner, Cedar Rapids Screen Print
14. Licensing agreement: Stacy Feldman, Head Coach, LM Prowl club team
15. Licensing agreement: Debbie Rogers, Controller, Level 10
16. Licensing agreement: Bob DeCamp, Manager, Interstate Decal
17. Licensing agreement: Laura Mills, Sales Manager, Pel Industries
18. Licensing agreement: Tyera Hess, American Specialties
19. Independent contractor agreement: Tom Mackey
20. Independent contractor agreement: Jason Maiers
21. Franklin Covey Client Sales agreement: Leader in Me program
22. Shive Hattery: service agreement for annual roof management

23. Shive Hattery: service agreement for LMHS and IC roof replacement
24. Independent contractor agreement: Lily Jausel
25. Independent contractor agreement: Andrew Gentsch
26. Independent contractor agreement: Carey Bostain
27. Independent contractor agreement: Hector Agüero
28. Independent contractor agreement: John Hall
29. Independent contractor agreement: Miera Kim
30. Independent contractor agreement: John Schultz
31. Independent contractor agreement: Tyler Hendrickson
32. Independent contractor agreement: Aaron Perrine
33. Rathje Construction Change Order #1: LM stadium parking lot expansion
34. B&M Construction Change Order #2: LM tennis court project
35. Design Engineers: consultant services agreement voltage study
36. Tyler Technologies: Benefits enrollment and service package
37. State of Iowa Department of Administrative Services: Retirement investor's club service agreement
38. Inter-agency agreements for Special Education instructional services with Dubuque CSD (1). *For student confidentiality, exhibits are not provided.*

606: Fundraising Requests – Exhibits 606.1-6

1. Indian Creek art fundraiser
2. LMHS Jazz Band jazz-a-thon
3. LMHS March Band apparel sale
4. LMHS Pom/Cheer suicide prevention awareness night
5. LMHS Volleyball BSN clothing sale
6. LMHS Volleyball poster sponsorship

700: BOARD CALENDAR, COMMUNICATIONS, COMMITTEES/ADVISORIES

701: Discussion of Board Visits and Community Outreach

President Morey facilitated a discussion on the board's annual school visits and community outreach. Board members shared their thoughts on topics and format of the board visits; as well as coffee conversations/board chat sessions.

702: Board Calendar & Communications

Buchholz shared that Susan Knight, former Nutrition Services Manager, recently suffered a brain aneurysm and is in the ICU. Morey shared kudos to a former LM student, now a freshman at UNI, for having the honor of creating the graphic design for UNI's athletic department based on the knowledge and experience obtained through their time in Venture Academics.

Date	Time	Event	Location
Aug 14	12:00 PM	New Teacher Luncheon	LRC Gym
Aug 16	6:00 PM	Superintendent's Meet & Greet	HS South Commons
Aug 17	7:30 & 8:00 AM	Staff Breakfast/Welcome Back	HS Main Gym
Aug 17	5:30 PM	Marion City Council (Nelson)	City Hall
Aug 23	--	First day for 1 st -9 th Grades and Half of Kindergarten	--

Date	Time	Event	Location
Aug 24	--	First day for 10 th -12 th Grades and Other Half of Kindergarten	--
Aug 28	5:00 PM	Board Meeting	Boardroom
Aug 30	10:30 AM	Board/Staff Pictures	LRC Gym
Date	Time	Event	Location
Sept 7	7:30 AM	Finance/Audit Committee	LRC Room 203
Sept 7	5:30 PM	Marion City Council (Weaver)	City Hall
Sept 11	5:00 PM	Board Meeting	Boardroom
Sept 13	5:00 PM	LMHS Homecoming Parade	LM High School
Sept 14	All Day	LMSF Dine Out for Schools Day	Various Vendors
Sept 18	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
Sept 20	1:00 PM	Policy Committee (500 Series Review)	Boardroom
Sept 21	5:30 PM	Marion City Council (Buchholz)	City Hall
Sept 25	5:00 PM	Board Meeting	Boardroom
Sept 28	4:00 PM	School Improvement Advisory Committee	Boardroom

703: Board Committees/Advisories

Committee/Advisory	2022-23 Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Morey, Weaver
Policy Committee	Morey, Nelson, Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, Walker
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, Wall

800: AUDIENCE COMMUNICATIONS

1. James Thatcher, resident, board actions
2. Briana Clymer, student, thank you
3. Katie Lowe Lancaster, resident, thank you
4. Wendy Lingo, resident, thanks
5. Scott Foens, resident, board policy

900: ADJOURNMENT Motion 020-08-14

MOTION by Walker to adjourn the meeting at 6:32 PM. Second by Nelson. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/President