

**SCHOOL BOARD MEETING
AUGUST 28, 2023**[Click here for YouTube livestream](#)**100: CALL TO ORDER & DETERMINATION OF A QUORUM**

The Linn-Mar Board of Directors meeting will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ Buchholz _____ Morey _____ Nelson _____ Rollinger _____ Walker _____ Wall _____ Weaver

200: ADOPTION OF AGENDA

MOTION to adopt the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: SPECIAL RECOGNITIONS

Tonya Moe, Athletic Director, will share a special recognition of recent student athletic achievements.

400: PUBLIC HEARING

A public hearing will be held regarding the early equipment procurement for one (1) generator and two (2) electrical switchboards to support the new performance venue.

500: INFORMATIONAL REPORTS/UPDATES/DISCUSSIONS**501: Linn-Mar Education Association Update**

Kelly Stiffler, LMEA President, will introduce the LMEA Executive Board and present a check to aid in erasing outstanding student meal account balances.

502: Construction Update *(Strategic Plan Priority 5)*

Vicki Hyland, Associate with OPN Architects, will share an update on the financials for the new administration building and performance venue.

503: Staffing Report *(Board Goal 3.a / Strategic Plan Priority 4)*

Karla Christian, Chief Human Resources Officer, will report on staffing for the 2023-24 school year.

504: Meet & Greet and Staff Welcome Back Report

The board will report on the August 16th Superintendent's Meet & Greet and the August 17th Staff Welcome Back event.

505: Marion City Council Report *(Strategic Plan Priority 1)*

Nelson will report on the August 17th Marion City Council meeting.

506: Superintendent's Update

Superintendent Kortemeyer will share updates from around the district.

600: UNFINISHED BUSINESS

601: Second Reading of Policy Recommendations – Exhibit 601.1

MOTION to approve the second reading of the policy recommendations as presented.

Action	Motion: _____	Second: _____	Carried: Yes / No
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|---|--|--|--|
| <ul style="list-style-type: none">• 103.1 Anti-Bullying and Anti-Harassment• 103.1-R Admin Regulations Regarding Anti-Bullying and Anti-Harassment• 204.1 Meetings of the School Board• 204.9 Public Participation in School Board Meetings• 401.5 Licensed Personnel Professional Development• 401.15 Child Abuse Reporting by Licensed Personnel• 403.7-E1 FMLA Leave Request and Employee Obligation/Requirement Form• 403.7-E8 Medical Documentation of Absence• 403.16-R Admin Regulations Regarding Employee Records• 403.22 Staff Development• 501.6 Non-Resident Students• 504 Student Health Services (<i>Reflects requested update from first reading</i>)• 504-R (New) Admin Regulations Regarding Student Health Services• 504.14 (New) Student Disclosure of Identity• 504.14-E1 (New) Report of Student Disclosure of Identity• 504.14-E2 (New) Request to Update Student Identity• 504.31 Administration of Medication to Students• 504.31-E1 Medication Permission Form• 504.31-E2 Authorization-Asthma, Airway Constricting, or Respiratory Distress Medication Self Administration Consent Form• 504.31-E3 (New) Parental Authorization and Release Form for the Independent Self Carry and Administration of Prescribed Medication or Independent Delivery of Health Services by the Student• 504.31-E4 (New) Parental Authorization and Release Form for the Administration of Voluntary School Stock Over-The-Counter Medication to Students• 504.32 Stock Prescription Medication Supply• 601.2 School Calendar• 602.27 Selection of Instructional Materials• 602.27-R Admin Regulations Regarding Selection of Instructional Materials• 602.28 Instructional and Library Materials Inspection and Display | | | |
|---|--|--|--|

- 602.28-E1 (New) Request to Prohibit a Student From Accessing Specific Instructional Materials
- 604.6 School Library
- 605.2 Testing Program
- 801.3 Transfer of Funds
- 805.2 Care, Maintenance, and Disposal of Records

700: NEW BUSINESS

701: Imagine Learning Agreement – Exhibit 701.1

Associate Superintendent Wear will share information on the proposed English language arts digital platform license for 7th/8th grades with Imagine Learning.

MOTION to approve the Imagine Learning digital platform license for 7th/8th grade English language arts as discussed.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

702: Open Enrollment Requests

MOTION to approve the open enrollment requests as presented.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

Approved IN	Student Name	Grade	Resident District
	Brown, Jahking	4 th	Cedar Rapids CSD
	Brown, Jaleel	9 th	Cedar Rapids CSD
	Brown, JaMere	10 th	Cedar Rapids CSD
	Brown, Jarreau	4 th	Cedar Rapids CSD
	Brown, JaVeon	7 th	Cedar Rapids CSD
	Feild, Aryanna	K	Cedar Rapids CSD
	Gerber, Keely	9 th	Marion Independent
	Henderson, Gwendolyn	K	Cedar Rapids CSD
	Hunt, Silas	8 th	College CSD
	Navarro, Johnny	K	Cedar Rapids CSD
	Rodriguez, Emmanuel	K	Marion Independent
	Truesdell, Jackson	7 th	Marion Independent

Denied IN	Student Name	Grade	Resident District	Reason
	Devary, Aspen	K	Marion Independent	Insufficient space
	Kirkpatrick, Johnathon	9 th	Cedar Rapids CSD	Insufficient space

800: CONSENT AGENDA

MOTION to approve the consent agenda as presented

Action Motion: _____ Second: _____

Carried: Yes / No

801: Personnel

Certified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Gladwin, Michelle	From NE/LG to NE/EX Reading Teacher	8/17/23	Same
Smith, Hillary	HP: From .5 Para/.5 Teacher to 1.0 Computer Science Teacher	8/17/23	BA+12, Step 1

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Kimsey, Kya	WF: Kindergarten Teacher	6/1/23	Relocation

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Aggarwal, Neha	From IC to BP Student Support Assoc	8/17/23	Same
Altmaier, Shirryl	NS: HS from General Help to Cashier	8/18/23	SEIU A+.25, Step 2
Anderson, Jillian	LG: Student Support Associate	8/17/23	LMSEAA II, Step 1
Boddicker, Heidi	HP: From .67 to 1.0 Paraprofessional	8/23/23	Same
Brenes, Daysi	NS: HS Cashier from 7 to 7.5 hrs/day	8/18/23	Same
Brewer, Wyatt	OR: Student Support Associate	8/22/23	LMSEAA II, Step 1
Carpenter, Dan	TR: From Regular Sub to Bus Driver	8/1/23	Same
Chubb, Cheri	HS: Student Support Associate	8/17/23	LMSEAA II, Step 1
Cloyd, Emilee	EH: Student Support Associate	8/17/23	LMSEAA II, Step 1
Comrie, Madison	EH: Student Support Associate	8/17/23	LMSEAA II, Step 1
Crawford, Amy	LG: Student Support Associate	8/22/23	LMSEAA II, Step 1
Dancey, Carolyn	OR: Student Support Associate	9/5/23	LMSEAA II, Step 1
Dighton, Lisa	From EX to BP Student Support Assoc	8/17/23	Same
Fratzke, Patty	From EX to BP Part-Time Student Support Associate	8/17/23	Same
Galbraith, Jonathan	LRC: Chief Financial/Operating Officer	TBD	\$140,000/year
Gillis, Hailey	BP: Student Support Associate	9/5/23	LMSEAA II, Step 1
Klein, Kennedy	NS: From NE to BP Lead Cook	8/16/23	SEIU A+.25, Step 3
Laubach, Lori-Anne	From LG to EH Student Support Assoc	8/17/23	Same
Leonardson, Tracy	NS: NE General Help	8/16/23	PTNS, Step 1
Lowen, Keith	TR: From Regular Sub to Bus Driver	8/1/23	Same
Metla, Teena	EH: Student Support Associate	8/17/23	LMSEAA II, Step 1
Mills, Victoria	EX: Attendance Secretary	8/21/23	LMSEAA IV, Step 1
Robbins, Donna	NS: IC Satellite Manager	8/16/23	PTNS +.75, Step 1
Russell, Amy	LG: Student Support Associate	8/17/23	LMSEAA II, Step 1
Taylor, Dawn	HS: Student Support Associate	8/23/23	LMSEAA II, Step 1
Titus, Emma	HS: Student Support Associate	8/28/23	LMSEAA II, Step 1
Tuttrup, Jason	OR: Student Support Associate	8/17/23	LMSEAA II, Step 1
Wells, Andria	TR: From Regular Sub to Bus Driver	8/1/23	Same
White, Danika	LG: Student Support Associate	8/22/23	LMSEAA II, Step 1
Zach, Susan	NS: NE General Help/Lead Baker	8/16/23	SEIU A+.25, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Baker, Kaitlyn	NE: Custodian	9/2/23	Personal
Beringer, Jesse	EX: Custodian	8/22/23	Relocation
Cromer, Brodie	OR: Student Support Associate	8/16/23	Other employment
Knapp, Maegen	OR: Student Support Associate	8/7/23	Other employment
McCallum, Kitty	NS: IC General Help	8/23/23	Termination
Nicholson, David	LRC: Chief Financial/Operating Officer	9/8/23	Other employment
Roe, Kristen	NS: HS General Help/Cashier	8/14/23	Personal
Sevcik, Denise	EX: Attendance Secretary	8/25/23	Personal

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Barry, Debra	District: Cognitive Coaching Instructor	8/22/23	\$1,039.95
Becker, Kristin	OR: Assistant 7 th Gr Volleyball Coach	8/23/23	\$3,083
Becker, Kyle	HS: Boys Tennis Camp Instructor	8/8/23	\$2,000
Bowman, Amy	District: Cognitive Coaching Instructor	8/22/23	\$1,039.95
Finnerty, Michael	OR: Assistant Cross Country Coach	8/23/23	\$3,083
Lynch, Greg	HS: Auditorium/Little Theatre Manager	8/14/23	\$4,647
McAndrew, Brian	EX: Assistant 8 th Gr Football Coach	8/16/23	\$3,083
Shaffer, Ryan	OR: From Asst to Head 7 th Gr Volleyball Coach	8/23/23	\$3,468
Shipley Jr, Mike	HS: Head 9 th Gr Baseball Coach	8/21/23	\$4,624
Sturtz, McKayla	HS: Auditorium/Little Theatre Manager	8/14/23	\$2,288
Wundram, Chris	HS: Boys Tennis Camp Instructor	8/8/23	\$2,500
Young, Jacob	OR: Assistant 8 th Gr Football Coach	8/23/23	\$3,083

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Katz, Phil	EX: Assistant 8 th Gr Football Coach	8/15/23	Personal
Kemokai, Abass	EX: Assistant 7 th Gr Football Coach	8/14/23	Personal

802: Approval of August 14th Board Minutes – Exhibit 802.1**803: Approval of Bills/Warrants – Exhibit 803.1****804: Approval of Contracts/Agreements – Exhibits 804.1-3**

1. Concurrent enrollment partnership with Kirkwood Linn County Regional Center shared programs instruction
2. Concurrent enrollment partnership with Linn County/Kirkwood onsite and alternative concurrent instruction
3. Independent contractor agreement with Jen Petsche for LM show choir choreography services

805: Fundraising Request – Exhibit 805.1

LMHS volleyball, basketball, and soccer fundraisers to raise money for charities.

900: BOARD CALENDAR/COMMUNICATIONS/COMMITTEES

901: Board Calendar & Communications

Date	Time	Event	Location
Aug 30	10:30 AM	Board/Staff Pictures (For 2023-24 IDs)	LRC Gym
Date	Time	Event	Location
Sept 7	7:30 AM	Finance/Audit Committee	LRC Room 203
Sept 7	5:30 PM	Marion City Council (Weaver)	City Hall
Sept 11	5:00 PM	Board Meeting	Boardroom
Sept 13	5:15 PM	LMHS Homecoming Parade	LMHS South Lot
Sept 14	All Day	LM School Foundation Dine Out for Schools Day	Various Vendors
Sept 14	11:30 AM	Board Visit	Hazel Point
Sept 18	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
Sept 20	1:00 PM	Policy Committee (500 Series Review)	Boardroom
Sept 21	5:30 PM	Marion City Council (Buchholz)	City Hall
Sept 25	5:00 PM	Board Meeting	Boardroom
Sept 28	11:45 AM	Board Visit	Boulder Peak
Sept 28	4:00 PM	School Improvement Advisory Committee (SIAC)	Boardroom

902: Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Morey, Weaver
Policy Committee	Morey, Nelson, Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, Walker
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, Wall

1000: AUDIENCE COMMUNICATIONS

At this time, the presiding officer will call those who signed up to speak to the microphone in the order of sign up. The board will receive and acknowledge comments but will not engage in a dialog with the speaker because of the set agenda for the meeting. Remarks are limited to three minutes per speaker and should be shared in a respectful manner.

1100: ADJOURNMENT

MOTION to adjourn the meeting at _____ PM.

Action **Motion:** _____ **Second:** _____

Carried: Yes / No

SCHOOL BOARD WORK SESSION
AUGUST 28, 2023

*Due to the majority of the work session being closed to the public,
the meeting will not be available via YouTube livestream.*

100: CALL TO ORDER & DETERMINATION OF A QUORUM *(Open to public)*

The Linn-Mar Board of Directors work session will be called to order immediately following the regular meeting in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

____ Buchholz ____ Morey ____ Nelson ____ Rollinger ____ Walker ____ Wall ____ Weaver

200: ADOPTION OF AGENDA *(Open to public)*

MOTION to adopt the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: WORK SESSION *(Open to public until after vote to move into closed session)*

301: Move into Closed Session - Roll Call Vote

MOTION to move into closed session at _____ PM as provided in Iowa Code Section 21.5(1)(i) of the Open Meetings Law "to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is begin considered, when necessary, to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

Action Motion: _____ Second: _____ Carried: Yes / No
____ Buchholz ____ Morey ____ Nelson ____ Rollinger ____ Walker ____ Wall ____ Weaver

302: Return to Open Session - Roll Call Vote

MOTION to return to open session at _____ PM.

Action Motion: _____ Second: _____ Carried: Yes / No
____ Morey ____ Nelson ____ Rollinger ____ Walker ____ Wall ____ Weaver ____ Buchholz

400: ADJOURNMENT *(Open to public)*

MOTION to adjourn the work session at _____ PM.

Action Motion: _____ Second: _____ Carried: Yes / No