
**SCHOOL BOARD MEETING MINUTES
SEPTEMBER 11, 2023**

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The Linn-Mar Board of Directors meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration Present: Kortemeyer, Christian, Frick, Ramos, Read, and Wear.

200: ADOPTION OF AGENDA *Motion 032-09-11*

MOTION by Buchholz to adopt the agenda as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

The board recognized the anniversary of 9-11 with a moment of silence.

300: INFORMATIONAL REPORTS/UPDATES/DISCUSSIONS

301: Staffing Report – Exhibit 301.1 *(Board Goal 3a, Strategic Plan Priority 4)*

Karla Christian, Chief Officer of Human Resources, reported on staffing for the 2023-24 school year including information on recruiting efforts (46 new hires) and workplace satisfaction/retention including highlights of the 2022-23 Upbeat staff survey.

302: Teaching & Learning Report – Exhibit 302.1 *(Board Goals 2a-b, Strategic Plan Priority 2)*

Associate Superintendents Bob Read and Nathan Wear reported on the curriculum adoption process, adopted curriculum from 2019-22, FAST and IASAP assessment scores from 2022-23, the Leader in Me Program, and student learning goals/strategies.

303: Finance/Audit Committee Report

Morey reported that during the September 7th FAC meeting the committee reviewed the new budget timeline, the sale of SAVE bonds to fund the new performance venue, and the timeline for the PPEL renewal which covers facilities and maintenance. Weaver thanked David Nicholson for his service.

304: Marion City Council Report

Weaver reported that during the September 7th Marion City Council meeting the only item pertaining to the district was the rezoning of 9-10 homes in the East Robins area from rural agricultural to urban services.

305: Superintendent's Update – Exhibit 305.1

Superintendent Kortemeyer shared information on her first superintendents' meeting at Grant Wood AEA, the transition of the CFO/COO, and that the 2022-23 ISASP data was shared with families last Friday. Kortemeyer also shared that the site supervisor for the new administration building is a 2020 Linn-Mar graduate and congratulated Ginger Halverson on being named Adapted PE Teacher of the Year and the 1,000+ students that recently received academic letters.

400: UNFINISHED BUSINESS

401: Approval of Bid – Exhibit 401.1 *(Strategic Plan Priority 5)* **Motion 033-09-11**

MOTION by Buchholz to approve Hawkeye Electric of Hiawatha, Iowa, as the lowest responsible bidder regarding the procurement of the early release equipment package for the new performance venue at a base bid of \$362,396.00. Second by Wall. Rollinger requested additional information on refund of the equipment if not needed and results if PPEL is not added to upcoming ballot. Morey clarified that the equipment is resalable at cost and that the performance venue is being covered by SAVE funds, not PPEL. Voice vote, all ayes. Motion carried.

500: NEW BUSINESS

501: Approval of FY23 Depository Banks Affidavit Reports – Exhibit 501.1

MOTION by Walker to approve the depository banks affidavit reports for fiscal year 2022-23 as presented in exhibit 501.1. Second by Weaver. Voice vote, all ayes. Motion carried. **Motion 034-09-11**

502: Fundraising Requests – Exhibit 502.1 **Motion 035-09-11**

MOTION by Wall to approve the fundraising requests as presented in Exhibit 502.1. Second by Walker. Voice vote, all ayes. Motion carried.

503: Open Enrollment Requests **Motion 036-09-11**

MOTION by Walker to approve the open enrollment requests as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

Approved IN	Student Name	Grade	Resident District
	Banowitz, Rebekah	9 th	Cedar Rapids CSD

Denied IN	Student Name	Grade	Resident District	Reason
	Fuentes, Angel	2 nd	Cedar Rapids CSD	Insufficient space
	King, JaNeil	3 rd	Cedar Rapids CSD	Insufficient space
	King, Terry	K	Cedar Rapids CSD	Insufficient space
	Taylor, Korvin	9 th	Cedar Rapids CSD	Insufficient space

600: CONSENT AGENDA Motion 037-09-11

MOTION by Walker to approve the consent agenda as presented. Second by Wall. Voice vote, all ayes. Motion carried.

601: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Lemmer, Barb	HS: Agri-Science Teacher	5/31/24	Retirement

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Baldwin, Luke	AC: Aquatic Instructor	8/30/23	\$12.00/hour
Budde, Megan	EH: Student Support Associate	8/31/23	LMSEAA II, Step 1
Castro, Brianna	EH: Student Support Associate	9/5/23	LMSEAA II, Step 1
Costello, Abby	IC: Student Support Associate	9/5/23	LMSEAA II, Step 1
Eilders, Angela	EX: SSA from 7 to 6 hours/day	8/25/23	Same
Ernie, Veronica	WE: SSA from 6.5 to 3.5 hours/day	8/28/23	Same
Estrada Lopez, Monica	EH: Student Support Associate	9/6/23	LMSEAA II, Step 1
Gudenkauf, Cayce	LG: Student Support Associate	9/18/23	LMSEAA II, Step 1
Krause, Rhonda	BP: Student Support Associate	9/25/23	LMSEAA II, Step 1
Laubach, Lori-Anne	EH: SSA from 7 to 6.5 hours/day	8/17/23	Same
Martin, Marcus	O&M: EX Custodian	8/28/23	SEIU C, Step 1
McCloy, Jenny	EH: SSA from 4 to 5 hours/day	8/17/23	Same
Messerschmitt, Alexa	LG: Student Support Associate	9/11/23	LMSEAA II, Step 1
Phelps, Melissa	NS: BP General Help from 4 to 5.75 hrs/day	8/17/23	Same
Rodriguez Herrera, Katherine	EH: Student Support Associate	9/13/23	LMSEAA II, Step 1
Sandhanam, Latha	EH: SSA from 5 to 6 hours/day	8/17/23	Same
Seisler, Kylie	NS: HS General Help	9/5/23	SEIU A, Step 1
Stephen, Lauren	O&M: EX Custodian	8/28/23	SEIU C, Step 1
Unruh, Jason	TR: Regular Sub Bus Driver	9/5/23	Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Comried, Amy	HS: Student Support Associate	8/25/23	Personal
Messenger, Kristina	BW: Building Secretary	9/8/23	Other employment
Tuttrup, Jason	OR: Student Support Associate	9/2/23	Personal
Wassmer, Jolene	HP: Student Support Associate	8/8/23	Personal
Wilson, Chyna	NS: OR General Help	8/21/23	Personal

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Baldwin, Luke	HS: Assistant Girls Swim Coach	9/4/23	\$2,530.70
Blakely, Dierra	EX: From Assistant to Head 8 th Gr Volleyball Coach	9/6/23	\$3,468
Blum, David	OR: Assistant Cross Country Coach	8/29/23	\$3,083
Bolinder, Kiley	OR: Assistant 7 th Gr Girls Basketball Coach	8/28/23	\$3,083
Katz, Phil	EX: 7 th Gr Assistant Football Coach	9/11/23	\$1,994.84
Kelley, Tyler	EX: 7 th Gr Assistant Football Coach	8/17/23	\$1,088.16
Kelly, Sam	OR: Assistant Jazz Band Director	8/28/23	\$3,468
Rowland, Nicole	HS: From Asst to Head Varsity Volleyball Coach	9/8/23	\$5,780

Name	Assignment	Dept Action	Salary Placement
Sellner, Alana	EX: Assistant 8 th Gr Volleyball Coach	9/5/23	\$2,445.13
Suther, Kelsey	HS: Special Olympics Coach	9/1/23	\$3,500

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Pierson, Travis	EX: Assistant Girls Tennis Coach	8/30/23	Personal
Thomas, Alyssa	HS: Head Varsity Volleyball Coach	9/8/23	Personal

602: Approval of August 28th Board Minutes – Exhibit 602.1

603: Approval of Bills/Warrants – Exhibit 603.1

604: Approval of Contracts/Agreements – Exhibits 604.1-5

1. AccuTrain Corp: Guest presenter for staff professional development
2. Design Engineers: Medium voltage study for new performance venue
3. Peak Construction: Change order regarding new administration building
4. Independent Contractor Agreement: Brenda Cerwick
5. Independent Contractor Agreement: Gary Hoobler

605: Overnight Trip Request – Exhibit 605.1

FFA to attend National Convention in Indianapolis, Indiana on Oct 31-Nov 4.

700: BOARD CALENDAR/COMMUNICATIONS/COMMITTEES

701: Board Calendar & Communications

Morey congratulated Ginger Halverson on being named Adapted PE Teacher of the Year and Buchholz thanked the American Legion for letting the football team use their facility during the power interruption days.

Date	Time	Event	Location
Sept 13	5:15 PM	LMHS Homecoming Parade	LMHS South Lot
Sept 14	All Day	LM School Foundation Dine Out for Schools Day	Various Vendors
Sept 14	11:30 AM	Board Visit	Hazel Point
Sept 18	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
Sept 20	1:00 PM	Policy Committee (500 Series Review)	Boardroom
Sept 21	5:30 PM	Marion City Council (Buchholz)	City Hall
Sept 25	5:00 PM	Board Meeting	Boardroom
Sept 28	11:45 AM	Board Visit	Boulder Peak
Sept 28	4:00 PM	School Improvement Advisory Committee (SIAC)	Boardroom
Date	Time	Event	Location
Oct 5	7:30 AM	Finance/Audit Committee (FAC)	LRC Room 203
Oct 5	5:30 PM	Marion City Council (Wall)	City Hall
Oct 9	5:00 PM	Board Meeting	Boardroom
Oct 12	8:30 AM	Board Visit	Oak Ridge
Oct 16	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
Oct 18	6:00 PM	Lion Learning with Superintendent Kortemeyer	Boardroom
Oct 19	5:30 PM	Marion City Council (Rollinger)	City Hall
Oct 23	5:00 PM	Board Meeting	Boardroom

702: Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Morey, Weaver
Policy Committee	Morey, Nelson, Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, Walker
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, Wall

800: AUDIENCE COMMUNICATIONS

1. James Thatcher, resident, board action/patience
2. Wendy Lingo, resident, board action

900: ADJOURNMENT Motion 038-09-11

MOTION by Weaver to adjourn the meeting at 6:37 PM. Second by Rollinger. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

David Nicholson, Board Secretary/Treasurer