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SCHOOL BOARD MEETING
February 26, 2024
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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The Linn-Mar Board of Directors meeting will be called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll will be taken to determine a quorum.

_____ Buchholz _____ Foss _____ Lowe Lancaster _____ Morey _____ Walker _____ Wall

200: ADOPTION OF AGENDA

MOTION to adopt the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: AUDIENCE COMMUNICATIONS

(Strategic Plan Priorities 1.0)

At this time, the presiding officer will call those who signed up to speak to the microphone in the order of sign up. The board will receive and acknowledge comments but will not engage in a dialog with the speaker because of the set agenda for the meeting. *Remarks are limited to three minutes per speaker and should be shared in a respectful manner.*

400: INFORMATIONAL REPORTS/UPDATES/DISCUSSIONS

401: Marion Economic Development Corporation Report

(Strategic Plan Priority 1.0; Board Goal 3.d)

Emily Russ, MEDCO Director of Workforce & Marketing, and Brady Quinn, MEDCO Business Retention & Small Business Specialist, will share a report on MEDCO.

402: Winter Assessment Data Report – Exhibit 402.1

(Strategic Plan Priority 2.0; Board Goal 2.b)

Associate Superintendents Nathan Wear and Bob Read will report on the winter assessment data.

403: Career & Technical Education Advisory Report

(Strategic Plan Priority 1.0; Board Goal 1.c)

Foss and Lowe Lancaster will report on the February 7th CTE meeting.

404: Board Visit Report

(Board Goal 2.b)

A report will be shared on the board’s visit to Linn Grove Elementary on February 8th.

405: Marion City Council Report

(Strategic Plan Priority 1.0; Board Goal 3.d)

Buchholz will report on the February 8th Marion City Council meeting and Walker will report on the February 22nd meeting.

406: Diversity/Equity/Inclusion Committee Report

(Strategic Plan Priority 1.0; Board Goal 1.c)

Lowé Lancaster will report on the February 12th DEI Committee meeting.

407: Finance/Audit Committee Report

(Strategic Plan Priority 1.0; Board Goal 3.d)

A report will be shared on the February 19th F/AC meeting.

408: Legislative Update

(Board Goal 3.c)

Morey and Walker will report on the current legislative session and a report will be given on the IASB Day on the Hill events.

409: Superintendent’s Update – Exhibit 409.1

Superintendent Kortemeyer will share updates from around the district.

500: UNFINISHED BUSINESS

501: Amendment to Second Reading of Policy 401.10 – Exhibit 501.1

MOTION to amend the second reading of Policy 401.10-Licensed Personnel Early Separation as presented in Exhibit 501.1.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

502: Early Separation Discussion

(Strategic Plan Priority 5.0; Board Goal 2.d)

President Buchholz and Superintendent Kortemeyer will facilitate a continued discussion on early separation.

MOTION to (_____ approve / _____ deny) offering early separation as discussed.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

600: NEW BUSINESS

601: Appointment of Board Member

President Buchholz will facilitate a review of the board candidate applications.

MOTION to appoint _____ to fill the vacant board seat through the completion of the term in November 2025.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

602: Open Enrollment Requests

MOTION to approve the open enrollment requests as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

Approved IN	Student Name	Grade	Resident District
	Baker, Keaton	11 th	Marion Independent
	Robertson, Caiden	9 th	Cedar Rapids CSD
	Robertson, Dalton	11 th	Cedar Rapids CSD
	Wright, Eric	11 th	Cedar Rapids CSD

700: CONSENT AGENDA

MOTION to approve the consent agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

701: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Bundy, Deb	EH: School Counselor	5/31/24	Early Separation
Halverson, Ginger	HS: Adaptive PE Teacher	5/31/24	Early Separation
Hofstetter, Cyndi	NE: Early Childhood Teacher	5/31/24	Early Separation
Lordey, Angela	HS: Foreign Language Teacher	5/31/24	Relocation
Matthias, Susan	IC: 4 th Gr Teacher	5/31/24	Early Separation
Murphy, Kathleen	IC: 1 st Gr Teacher	5/31/24	Early Separation
Oakes, Lori	HP: 6 th Gr Teacher	5/31/24	Early Separation
Oxley, Laurie	EH: 1 st Gr Teacher	5/31/24	Early Separation
Ryan, Debbie	WF: Reading Teacher	5/31/24	Early Separation
Sanborn, Symon	BP: Student Support Services Teacher	5/31/24	Other Employment
Saxion, Annette	OR: Student Support Services Teacher	5/31/24	Early Separation
Tipton, June	IC: Reading Teacher	5/31/24	Early Separation
Whitson, Barry	HP: Health Teacher	5/31/24	Early Separation

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Baxa, Holly	From BW Gen Ed Asst to NS General Help	2/20/24	PTNS, Step 1
Crespo, Katie	BW: Part-Time Gen Ed Assistant	2/21/24	LMSEAA I, Step 1
Decious, Becky	From HP Gen Ed Asst to HS Copy Center Technician	2/19/24	\$16.00/hour
Fish, Megan	LG: Gen Ed Assistant	2/22/24	LMSEAA I, Step 1
Frimml, Melanie	BW: From Gen Ed Asst to Student Support Associate	2/5/24	LMSEAA II, Step 4
Gilbert, Ron	TR: Regular Sub Bus Driver	2/8/24	Step 1
Goodenberger, Beth	LG: From Gen Ed Ass to Paraprofessional	2/19/24	LMSEAA V, Step 1
Liberty, Rachel	NE: Student Support Associate	2/16/24	LMSEAA II, Step 1
McGlynn, Betsy	BW: Part-Time Gen Ed Assistant	2/21/24	LMSEAA I, Step 1
Miller, Sara	EH: Part-Time Custodian	2/16/24	SEIU C, Step 1
Nebel, Lynda	OR: General Help/Cashier	2/12/24	SEIU A+.25, Step 1
Roberts, Sarah	BW: Health Assistant	2/5/24	LMSEAA II, Step 1
Stalin, Rosary Jasmin	WF: Student Support Assoc from 1.0 to .5 FTE	2/21/24	Same

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Charipar, Deb	NS: OR Production Manager	3/28/24	Retirement
Cobb, Mandy	NS: OR General Help/Cashier	2/2/24	Personal
Covington, Nicole	NS: NE General Help	2/20/24	Personal
Eulberg, Chloe	WF: Health Assistant	2/20/24	Personal
Hofmeister, Tristan	HS: Student Support Associate	2/16/24	Other Employment
Lanning, Ron	HS: Student Support Associate	5/30/24	Retirement
Liberty, Rachel	NS: BW General Help	1/30/24	Personal
Montgomery, Betty	HS: Student Support Associate	2/16/24	Personal

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Callahan, Megan	HS: Musical Choreographer	2/1/24	\$945
Chaloupka, Logan	HS: Speech Coach	2/8/24	\$1,584
Kobliska, Shelby	OR: Assistant Boys Track Coach	2/20/24	\$3,083
Kostiv, Emma	HS: 9 th Gr Play Director	2/12/24	\$1,927
Patterson, Danielle	HS: Musical Director	2/1/24	\$1,011
Patterson, Danielle	HS: Speech Coach	2/8/24	\$1,584
Thompson, Bryant	HS: Speech Coach	2/8/24	\$528.50

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Smith, Greg	HS: Drama Director	2/21/24	Personal
McKnight, Andrew	HS: Assistant Varsity Girls Soccer Coach	2/6/24	Personal
Sevening, Christy	HS: Head Varsity Boys Bowling Coach	2/20/24	Personal

702: Approval of February 5th Minutes – Exhibits 702.1a-b

- a. February 5th closed session
- b. February 5th regular meeting

703: Approval of February 15th Closed Session Minutes – Exhibit 703.1**704: Approval of February 19th Special Session Minutes – Exhibit 704.1****705: Approval of Bills/Warrants – Exhibit 705.1****706: Approval of Contracts/Agreements – Exhibits 706.1-13**

1. Ahlers & Cooney P.C., to serve as bond counsel
2. Employee Resource Systems amended agreement
3. PowerSchool School Messenger subscription renewal
4. University of Phoenix transfer of agreement to Four Three Education, Inc.
5. Coe College student teaching agreement
6. Morningside University student teaching agreement
7. James Dreier independent contractor agreement for work with Jazz Ensemble
8. Jonathan Welch independent contractor agreement for work with LM Orchestra
9. City of Marion amended Safe Routes to Schools Plan
10. Peak Construction change order #5 regarding new administration building
11. Piper Sandler amended engagement letter
12. Scrapmania commercial licensing agreement

13. ViPS commercial licensing agreement
14. Interagency agreements for special education instructional services with Cedar Rapids CSD (24), College CSD (1), and Marion Independent (1). *For student confidentiality, exhibits are not provided.*

707: Overnight Trip Requests – Exhibits 707.1-5

1. HOSA to attend state leadership conference in Des Moines on March 2-4, 2024
2. FFA to attend leadership convention in Decorah on March 8-9, 2024
3. Boys’ soccer to attend tournament in Des Moines on April 12-13, 2024
4. FBLA to attend state leadership conference in Cedar Rapids March 24-26, 2024
5. Robotics to attend regional competition in Cedar Falls on March 20-23, 2024

708: Informational Financial Reports – Exhibit 708.1-2

1. School finances and cash balance reports as of 1/31/23
2. School finances and cash balance reports as of 1/31/24

800: BOARD CALENDAR/COMMUNICATIONS/COMMITTEES

801: Board Calendar & Communications

Date	Time	Event	Location
Feb 28	5:30 PM	Facilities Advisory Committee	LMHS Lecture Hall
Date	Time	Event	Location
Mar 5	7:30 AM	Finance/Audit Committee (F/AC)	Boardroom
<i>Mar 5</i>	<i>11:30 AM</i>	<i>Marion State of the City Address</i>	<i>Radisson Hotel</i>
<i>Mar 5</i>	--	<i>Special Election – PPEL Vote</i>	--
Mar 7	Noon	Linn County Conference Board	City of CR Admin Bldg
Mar 7	5:30 PM	Marion City Council (<i>Morey</i>)	City Hall
<i>Mar 11-15</i>	--	<i>Spring Break</i>	<i>Districtwide</i>
Mar 18	5:00 PM	Board Meeting	Boardroom
Mar 20	5:30 PM	Facilities Advisory Committee	LMHS Lecture Hall
Mar 21	8:30 AM	Finance/Audit Committee (F/AC)	Boardroom
Mar 21	5:30 PM	Marion City Council (<i>Wall</i>)	City Hall
Mar 25	5:00 PM	Special Board Session	Boardroom
Mar 28	11:00 AM	Board Visit	Wilkins Elementary

802: Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Buchholz, Walker, Wall
Career & Technical Education Advisory (CTE)	Foss, Lowe Lancaster
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Morey, Wall

803: Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Diversity/Equity/Inclusion Committee (DEI)	Lowe Lancaster
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Lowe Lancaster
MEDCO Community Promise Advisory	Wall
Linn County Conference Board	Buchholz
Legislative Liaisons	Morey, Walker

900: ADJOURNMENT

MOTION to adjourn the meeting at _____ PM.

Action **Motion:** _____ **Second:** _____

Carried: Yes / No