

**SCHOOL BOARD MINUTES  
APRIL 22, 2024**

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**100: CALL TO ORDER & DETERMINATION OF A QUORUM**

The Linn-Mar Board of Directors meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10<sup>th</sup> St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Lowe Lancaster, Morey, Thomas, and Walker. Absent: Wall. Administration present: Kortemeyer, Galbraith, Wear, Read, Christian, Ramos, and Nelson. Absent: Frick.

**200: ADOPTION OF AGENDA – *Motion 173-04-22***

**MOTION** by Morey to adopt the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

**300: PUBLIC HEARING *Refer to Exhibits 701.1-2***

*(Strategic Plan Priorities 1.0)*

A public hearing was held regarding the proposed budget for fiscal year 2024-25. No comments were received.

**400: SPECIAL RECOGNITIONS**

**401: LIONS/Volunteer Award Recipients**

Karla Christian, Chief Human Resources Officer, and Angela Burke, Community Relations Coordinator, will introduce the recipients of this year's LIONS and Volunteer Awards.

- **LIONS Award Recipients:**
  - Legend: Kim Buelt
  - Innovator: Tracy Gettemy
  - Optimizers: Heather Jordan and Lindsey Starmer
  - Newcomers: Angela Burke & Hillary Hunter
  - Service: Deb Bundy
  - Lion Pride: Broc Galbreath
  - Shirley Pantini: Amy Stevens
- **Volunteer Award Recipients**
  - Above & Beyond: Tabitha Lightfoot
  - Making a Difference: Margean Gardner
  - Unsung Hero: Diane Bean

**402: School Board Recognition Month – Exhibit 402.1**

Superintendent Kortemeyer read a proclamation recognizing the month of May as School Board Recognition Month and awarded each board member a certificate from the Iowa Association of School Boards (IASB).

## **500: AUDIENCE COMMUNICATIONS**

*(Strategic Plan Priorities 1.0)*

No comments were received.

## **600: INFORMATIONAL REPORTS/UPDATES/DISCUSSIONS**

### **601: Finance/Audit Committee**

*(Strategic Plan Priority 1.0; Board Goal 1.c)*

Buchholz, Morey, and Foss reported that during the April 9<sup>th</sup> F/AC meeting the proposed FY25 budget and ongoing facilities projects were reviewed.

### **602: Board Visit**

The board reported they enjoyed the seeing the students and staff excited about learning, receiving all the data presented, and seeing science in action with the construction of various roller coasters during their visit to Excelsior Middle School on April 11<sup>th</sup>.

### **603: Venture Academics Advisory**

*(Strategic Plan Priority 2.0; Board Goal 2.c)*

Morey and Walker reported that during the April 18<sup>th</sup> Venture Academics Advisory meeting a report was given on the process of the students naming Coopers Creek, the creation of new learning strands, and enrollment trends for the program.

### **604: Marion City Council**

*(Strategic Plan Priority 1.0; Board Goal 3.d)*

No report was given on the April 18<sup>th</sup> Marion City Council meeting.

### **605: Legislative Update**

*(Board Goal 3.c)*

Morey and Walker provided a handout to the board and reviewed the bills that had passed or were added to unfinished business during the recently closed legislative session.

### **606: Superintendent's Update – Exhibit 606.1**

Superintendent Kortemeyer shared several student highlights and honors, highlighted several personnel items and calendar events, and reported on the ongoing construction projects.

## **700: UNFINISHED BUSINESS**

### **701: Approval of FY25 Budget – Exhibits 701.1-2**

*(Strategic Plan Priority 1.0; Board Goal 1.c)*

Jon Galbraith, Chief Financial/Operating Officer, reported on the proposed budget for fiscal year 2024-25 including information on the proposed tax notice, purposes of the certified budget, the proposed FY25 tax rate, certified enrollment trends, TQSA, and a review of the various funds.

**MOTION** by Foss to approve the proposed budget for fiscal year 2024-25 as presented. Second by Thomas. Voice vote, all ayes. Motion carried. – **Motion 174-04-22**

**702: Budget Guarantee Resolution – Exhibit 702.1 – Motion 175-04-22**

**MOTION** by Morey to approve the budget guarantee resolution to levy property taxes for fiscal year 2024-2025, for the regular program budget adjustment as allowed under Iowa Code, Section 257.14. Second by Lowe Lancaster. Roll call vote, all ayes. Motion carried.

**703: Approval of Bond Resolution – Exhibit 703.1 – Motion 176-04-22**

**MOTION** by Thomas to approve the resolution fixing the date of sale of approximately \$20,200,000 School Infrastructure Sales, Services, and Use Tax Revenue bonds, Series 2024; approving electronic bidding procedures; and approving the official statement. Second by Walker. Roll call vote, all ayes. Motion carried.

**800: NEW BUSINESS**

**801: Open Enrollment Requests – Motion 177-04-22**

**MOTION** by Morey to approve the open enrollment requests as presented. Second by Walker. Voice vote, all ayes. Motion carried.

Approved IN	Student Name	Grade	Resident District
	Graham, Matthew	3	Marion Independent
	Graham, Summer	1	Marion Independent

Denied IN	Student Name	Grade	Resident District
	Bowman, KynLee	PK	Cedar Rapids CSD

**900: CONSENT AGENDA – Motion 178-04-22**

**MOTION** by Walker to approve the consent agenda as presented. Second by Lowe Lancaster. The board thanked the retirees for their service and celebrated the re-hiring of several staff members that were part of the RIF process. Voice vote, all ayes. Motion carried.

**901: Personnel**

**Certified Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Barker, Caleb	HP: PE Teacher	8/13/24	BA, Step 2
Dupree, Whitney	HS: Science Teacher	8/13/24	MA, Step 1
Parker, Abbie	HS: Associate Principal	7/1/24	\$100,000/year

**Certified Staff: Resignations**

Name	Assignment	Dept Action	Reason
Edinger, Haley	EH: Student Support Services Teacher	5/31/24	Other employment
March, Tina	BW: Principal	6/30/24	Early Separation
Miner, Brittany	WE: Student Support Services Teacher	5/31/24	Other employment
Read, Bob	LRC: Associate Superintendent	6/30/24	Early Separation
Smith, Sean	IC: Instructional Coach	5/31/24	Other employment

**Classified Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Boddicker, Grant	NE: TPRA Student Support Associate	4/8/24	\$12.00/hour

Name	Assignment	Dept Action	Salary Placement
Birely, Julie	HS: From Media Asst to Student Support Assoc	8/19/24	LMSEAA II, Step 5
Forbes-Wilson, Caitlin	NS: HP Cashier/General Help	4/4/24	PTNS, Step 1
Gericke, Joyce	BP: From Custodian to NS Lead Cook	5/1/24	SEIU A, Step 1
Goerdts, Nicole	HS: 11/12 Building Secretary	4/8/24	LMSEAA IV, Step 1
Hasan, Rania	AC: Aquatic Instructor	4/15/24	\$12.00/hour
Leonardson, Tracy	NS: HP Cashier/General Help	4/15/24	PTNS, Step 1+.25
Schinke, Deana	From IC Gen Ed Asst to BW EC Paraprofessional	4/15/24	LMSEAA V, Step 15
Spencer, Catherine	WE: From Gen Ed Asst to Paraprofessional	8/19/24	LMSEAA V, Step 11

### **Classified Staff: Resignations**

Name	Assignment	Dept Action	Reason
Banowitz, Cindy	NS: HS General Help	5/30/24	Retirement
Eiler, Lisa	NS: EX General Help/Lead Cook	5/30/24	Retirement
Forbes-Wilson, Caitlin	NS: HP Cashier/General Help	4/4/24	Termination
Fry, Kevin	LRC: Communications Coordinator	5/31/24	Retirement
Loecke, Samantha	WE: Student Support Associate	5/30/24	Other employment
Navarro, Gleidi	NS: HS General Help	4/5/24	Personal
Schuur, Dayna	EH: Student Support Associate	4/26/24	Other employment
Williams, Lisa	NS: WE General Help	4/11/24	Other employment

### **Co/Extracurricular Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Callahan, Megan	HS: Show Choir Prep	4/11/24	\$1,349
Goslar, Christine	EH: STEM Club Sponsor	4/8/24	\$150
Gotto, Ryan	HS: .5 JV/.5 Head Varsity Boys Wrestling Coach	8/1/24	\$7,321.50
Hamilton, Kandice	EH: STEM Club Sponsor	4/8/24	\$150
Kash, Katy	EH: STEM Club Sponsor	4/8/24	\$150
Masters, Janet	EH: STEM Club Sponsor	4/8/24	\$150
Merulla, Katie	EH: STEM Club Sponsor	4/8/24	\$150
Symmonds, Mary	EH: STEM Club Sponsor	4/8/24	\$150
Westpfahl, Beau	HS: .5 JV/.5 Head Varsity Boys Wrestling Coach	8/1/24	\$7,321.50

### **Co/Extra-Curricular Staff: Resignations**

Name	Assignment	Dept Action	Reason
Geers, Mike	HS: Head Varsity Girls Wrestling Coach	4/9/24	Personal
Holub, Kevin	BP: Student Support Associate	4/5/24	Termination
Kelley, Tyler	HS: Asst 10 <sup>th</sup> Gr Boys Basketball Coach	4/4/24	Personal
Poellet, Luke	HS: Assistant Musical Director	4/11/24	Personal

### **902: Approval of April 8th Board Minutes – Exhibit 902.1**

### **903: Approval of Bills/Warrants – Exhibit 903.1**

### **904: Approval of Contracts/Agreements – Exhibits 904.1-3**

1. Northwestern College student teaching agreement for 2024-25
2. Midwest Alarm Services for LMHS extension renovation project
3. Peak Construction change order #9 regarding new administration building

### **905: Overnight Trip Requests – Exhibits 905.1-3**

1. Varsity Volleyball to attend training camp in Lexington, KY (July 12-14)
2. LMHS Show Choir to attend invitational in Chesterton, IN (Feb 14-16)
3. Varsity Boys Basketball to attend Midwest Classic in La Crosse, WI (Jan 17-19)

## **906: Fundraising Request – Exhibit 906.1**

1. LM Volleyball to host youth camps to raise funds for equipment, uniforms, etc.

## **907: Informational Financial Reports – Exhibits 907.1-2**

1. School Finance and Cash Balance Reports as of March 31, 2023
2. School Finance and Cash Balance Reports as of March 31, 2024

## **908: Disposition of Obsolete Equipment**

Per Iowa Code (§§ 297.22-25) and Policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: Bridgeport milling machine model 7347 (Qty 1), Powermatic 15" drill press model 1150 (Qty 1), and a Rockwell delta vertical milling machine model 21-100 (Qty 1).*

## **1000: BOARD CALENDAR & COMMUNICATIONS**

### **1001: Board Calendar & Communications**

Buchholz highlighted the earlier ribbon cutting ceremony for the new performance arts center and clarified that there is plenty of room on the site for the new facility. Morey congratulated three Linn-Mar graduates for performing lead roles during their freshman year in the recent opera at Drake University.

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
Apr 25	9:00 AM	Board Visit	Bowman Woods Elem
Apr 25	4:00 PM	School Improvement Advisory Committee (SIAC)	Boardroom
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
May 6	5:00 PM	Board Meeting	Boardroom
<i>May 6</i>	<i>7:00 PM</i>	<i>Senior Recognition Night</i>	<i>LMHS Auditorium</i>
<i>May 8</i>	<i>5:15 PM</i>	<i>LIONS/Volunteer Awards</i>	<i>Boardroom</i>
May 9	9:00 AM	Board Visit	Novak Elementary
May 9	5:30 PM	Marion City Council ( <i>Buchholz</i> )	City Hall
May 13	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
May 16	8:30 AM	Finance/Audit Committee (F/AC)	LRC Room 5
May 20	5:00 PM	Board Meeting/Closed Session	Boardroom
<i>May 21</i>	<i>Noon</i>	<i>100-Hour Volunteer Luncheon</i>	<i>Hills Bank, Marion</i>
<i>May 21</i>	<i>3:00 PM</i>	<i>Compass Graduation Celebration</i>	<i>LRC Gym</i>
May 23	5:30 PM	Marion City Council ( <i>Thomas</i> )	City Hall
May 26	1:00 PM	LMHS Commencement	Alliant Energy Powerhouse
<i>May 30</i>	--	<i>Last Day of School with 2-Hour Early Dismissal</i>	<i>Districtwide</i>
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
June 6	5:30 PM	Marion City Council	City Hall
June 10	5:00 PM	Board Meeting	TBD
<i>June 19</i>	--	<i>District Closed – Juneteenth Holiday</i>	<i>Districtwide</i>
June 20	5:30 PM	Marion City Council	City Hall
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
<i>July 4</i>	--	<i>District Closed – 4<sup>th</sup> of July Holiday</i>	<i>Districtwide</i>
July 8	5:00 PM	Board Meeting	TBD
<i>July 11</i>	<i>9:30 AM</i>	<i>LIONS Open Golf Outing</i>	<i>Hunters Ridge</i>
July 18	5:30 PM	Marion City Council	City Hall

## **1002: Board Committees/Advisories**

### **Required Board Committees/Advisories**

<b>Committee/Advisory</b>	<b>Board Representatives</b>
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Buchholz, Walker, Wall
Career & Technical Education Advisory (CTE)	Foss, Thomas
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Morey, Wall

### **Additional District Committees/Advisories**

<b>Committee/Advisory</b>	<b>Board Representatives</b>
Diversity/Equity/Inclusion Committee (DEI)	Lowe Lancaster, Thomas
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Lowe Lancaster
MEDCO Community Promise Advisory	Wall
Linn County Conference Board	Buchholz
Legislative Liaisons	Morey, Walker

## **1100: ADJOURNMENT – Motion 179-04-22**

**MOTION** by Walker to adjourn the meeting at 6:21 PM. Second by Thomas. Voice vote, all ayes. Motion carried.

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Barry Buchholz, Board President

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Jon Galbraith, Board Secretary/Treasurer