

**BOARD OF DIRECTORS MINUTES
JULY 8, 2024**

[Click here for YouTube recording](#)

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM at Marion City Hall (1225 6th Avenue, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Lowe Lancaster, Morey, Thomas, Walker, and Wall. Administration present: Kortemeyer, Galbraith, Frick, Ramos, and Nelson. Absent: Wear and Christian.

200: ADOPTION OF AGENDA – Motion 001-07-08

MOTION by Morey to approve the agenda as presented. Second by Thomas. Voice vote, all ayes. Motion carried.

300: AUDIENCE COMMUNICATIONS

No communications were received.

400: INFORMATIONAL REPORTS/UPDATES/DISCUSSIONS

401: Marion City Council

Director Wall reported that during the June 6th Marion City Council meeting the City approved the School Resource Officer agreement for Officer Tom Daubs. Director Morey reported that during the June 20th meeting the City approved the final plat of Echo Hill Ridge Estates located north of Echo Hill Road and west of Alburnett Road. Director Thomas reported that during the July 2nd meeting the City discussed options (underpass or bridge) to connect the neighborhoods on the east side of Highway 13 to the west side of Highway 13 and a possible traffic signal or roundabout. Thomas also reported the City approved a revised preliminary plat for Sycamore Heights, which is located north of 35th Avenue and east of 44th Street.

402: Superintendent's Update – Exhibit 402.1

Superintendent Kortemeyer reported on various district honors, current efforts for recruitment of staff and marketing of open positions, reviewed her recent meeting opportunities, welcomed three new administrators (Abbie Parker, Chris Fechner, and Jay Lehman), and reviewed current facility construction projects.

500: UNFINISHED BUSINESS

600: NEW BUSINESS

601: Transfer of Funds – Exhibit 601.1 – Motion 002-07-08

MOTION by Wall to transfer \$23,370.47 from the General Fund to the Student Activity Fund to cover purchases which occurred between July 1, 2023, and June 30, 2024; for protective and safety equipment for extra-curricular/interscholastic contests or competitions. Second by Walker. Voice vote, all ayes. Motion carried.

602: Open Enrollment Requests – Motion 003-07-08

MOTION by Thomas to approve the open enrollment requests as presented. Second by Morey. Voice vote, all ayes. Motion carried.

	Student Name	Grade	Resident District
Approved IN	Garlapati, Charumathi	K	Cedar Rapids
	Johnson, Kohen	2 nd	Cedar Rapids
	Koppen, Hannah	2 nd	Cedar Rapids
	McDonnell, Clairra	K	Cedar Rapids
	Moore, Allison	11 th	Cedar Rapids
	Samuelson, Elias	JrK	Cedar Rapids
	Sloan, Ja'Mari	JrK	Cedar Rapids

Denied IN	Student Name	Grade	Resident District	Reason
	Lammers, Levi	7 th	Cedar Rapids	Insufficient Space

603: Legislative Priorities Discussion – Exhibits 603.1-2 – Motion 004-07-08

President Buchholz facilitated a discussion on the board’s legislative priorities for 2024-25. Board members shared their initial thoughts on carrying over the 2023-24 legislative priorities or selecting different priorities to focus on for 2024-25. Board members will share their selections with President Buchholz and a final determination will be made during the August 12th board meeting for submission to IASB by August 19th.

604: Strategic Plan Discussion – Exhibit 604.1 – Motion 005-07-08

Superintendent Kortemeyer facilitated a discussion on the district’s Strategic Plan regarding the short-term goals for 2024-25. Board members requested an update on meeting the 2023-24 short-term goals and shared initial comments on the proposed changes. An update on the 2023-24 short-term goals and additional conversation on the 2024-25 short-term goals will occur at the August 12th board meeting.

605: First Reading of Title IX Policy Recommendations – Exhibit 605.1

MOTION by Wall to approve the first reading of board policies 104.4 [and corresponding regulations and exhibits], 504.15 [with the change in wording from guidance counselor to school counselor], and 805.2 in accordance with the regulations implementing Title IX, which is a federal law, with an effective date of August 12, 2024, to align with the next regular board meeting and the second reading by the board. These policies shall replace board policies 104.3 and 805.2, which shall be automatically rescinded following approval of these board policies. Should the new Title IX rule become enjoined in Iowa by court order at any time after approval of these policies [and any corresponding regulations and exhibits], the polices and the

accompanying regulations and exhibits shall be automatically suspended and the prior Title IX policies and regulations currently in effect as of June 2024 shall be immediately reinstated until further board action. Second by Walker. Voice vote, all ayes. Motion carried. – **Motion 006-07-08**

700: CONSENT AGENDA – Motion 007-07-08

MOTION by Morey to approve the consent agenda as presented. Second by Thomas. Director Buchholz congratulated the retirees. Director Foss thanked the summer band instructors. Voice vote, all ayes. Motion carried.

701: Personnel

Certified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Brown, Amanda	BP: Student Support Services Teacher	8/16/24	BA, Step 5
Callahan, Megan	Recall from RIF: BP 5 th Gr Teacher	8/16/24	Same
Dobney, Faith	Recall from RIF: LG 4 th Gr Teacher	8/16/24	Same
Fairley, Carrie	From LG 4 th Gr to IC Reading Teacher	8/16/24	Same
Neighbor, Jenna	OR: From FCS to 8 th Gr Math Teacher	8/16/24	Same
Stanner, Laura	EX: 7 th /8 th Gr Literacy Teacher	8/13/24	MA+15, Step 17
Toppert, Fynnley	LMHS: Compass Teacher	8/13/24	BA, Step 1
Visek, Kara	EH: Student Support Services Teacher	8/13/24	MA, Step 8

Certified Staff: Resignations

Name	Assignment	Dept Action	Reason
Becker, Kristin	OR: 8 th Gr Math Teacher	6/26/24	Other employment
Bushlack, Betsy	BP: 5 th Gr Teacher	6/7/24	Other employment

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Alger, Donna	BP: Building Secretary	8/1/24	LMSEAA C, Step 1
Caton, Megan	NS: NE from General Help to Lead Cook	8/14/24	SEIU A+.25, Step 1
Chayer, Megan	NE: From Gen Ed Asst to Paraprofessional	8/19/24	LMSEAA B, Step 2
Crosser, Tammy	NS: EX from Cashier to Lead Cook	8/14/24	SEIU A+.25, Step 1
Hatcher, Angela	NS: OR General Help/Cashier from 4 to 7 hours/day	8/14/24	SEIU A+.25, Step 1
Herdlicka, Peggy	NS: NE General Help	8/14/24	PTNS, Step 2
Katragadda, Veena	EX: Student Support Associate	8/19/24	LMSEAA A, Step 1
Kern, Danielle	EH: From SSA to Early Childhood Para	8/19/24	LMSEAA B, Step 2
Knoke, Rebecca	LMHS: Student Support Associate	8/19/24	LMSEAA A, Step 1
Kularni, Usha	From OR Media Asst to LMHS ELL Assoc	8/19/24	LMSEAA A, Step 3
Mikkelson, Robert	LMHS: Student Support Associate	8/19/24	LMSEAA A, Step 1
Navarro, Gleidi	NS: LMHS General Help	8/14/24	PTNS, Step 2
Nebel, Lynda	NS: OR General Help/Cashier from 7.5 to 4 hours/day	8/14/24	Same
Patton, John	LMHS: Student Support Associate	8/19/24	LMSEAA A, Step 1
Pienkos, Katrina	EX: Student Support Associate	8/19/24	LMSEAA A, Step 1
Strong, Kari	WE: From Gen Ed Asst to SSA	8/19/24	LMSEAA A, Step 5
Ziolkowski, Robert	TR: From Bus Driver to Equip Prep Tech	6/10/24	SEIU D, Step 10

Classified Staff: Resignations

Name	Assignment	Dept Action	Reason
Brewer, Marcie	OR: Student Support Associate	6/5/24	Personal
Green, Nicole	IC: Paraprofessional	6/12/24	Other employment
Hoover-Grinde, Ian	AC: Aquatic Instructor	6/3/24	Relocation
Huffman, Cammy	IC: Student Support Associate	6/11/24	Other employment
Jones, Terrianna	LMHS: Student Supervisor	5/30/24	Other employment
Klimes, Cherie	BP: Student Support Associate	6/12/24	Retirement
Manternach, Nicole	WE: Student Support Associate	6/7/24	Other employment
Morgan, Theresa	BP: Building Secretary	8/16/24	Retirement
Schilling, Myah	OR: Student Support Associate	6/3/24	Other employment
Wahler, Chris	LG: Custodian	6/6/24	Relocation

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Anderson, David	BP: Summer Band Lessons	6/3/24	\$5,008.68
Bolinder, Kiley	OR: Asst 8 th Gr Volleyball Coach	8/1/24	\$3,123
Bradley, Rylie	LMHS: From Asst to Head JV Poms Coach	8/12/24	\$3,514
Brown, Katie	Student Services: At-Risk Sponsor	6/1/24	\$212.50
Bryant, Judy	Student Services: At-Risk Sponsor	6/1/24	\$175
Burton, Elizabeth	Student Services: At-Risk Sponsor	6/1/24	\$212.50
Callahan, Megan	LMHS: Show Choir/Musical Choreographer	6/5/24	\$1,781
Davies, Mike	LMHS: Percussion Instructor	8/1/24	\$1,952
Davies, Mike	EX: Summer Band Lessons & Band Camp	6/3/24	\$3,625.80
Dalton, Michelle	Student Services: At-Risk Sponsor	6/1/24	\$225
DeVries, Tamara	Student Services: At-Risk Sponsor	6/1/24	\$750
Dupree, Brett	OR: Summer Band Lessons	7/1/24	\$1,082.52
Finchum, Grady	LMHS: Career & Tech Service Org Sponsor	8/20/24	\$5,856
Green, Justin	BW: Running Club Sponsor	5/30/24	\$500
Hackett, Jacqueline	OR: Head 8 th Gr Volleyball Coach	8/1/24	\$3,514
Hayes, Beth	ESY: Facilitator	6/3/24	\$5,000
Kelly, Sam	HP: Summer Band Lessons	6/3/24	\$5,000.30
Kraeplin, Amy	BP: Summer Band Lessons	6/3/24	\$1,858.56
Kratzer, Jon	LMHS: Auditorium Manager	8/1/24	\$2,319
Krause, Sara	BW: Art Club Sponsor	5/30/24	\$500
Kuennen, Nicole	LMHS: From .5 to 1.0 Prom Sponsor	8/1/24	\$4,685
Lynch, Greg	LMHS: Spring Musical Director	8/1/24	\$2,811
Marston, Kathleen	OR: Summer Orchestra Lessons	6/3/24	\$2,719.44
McCauley, Kevin	Student Services: SAT Leader	6/1/24	\$1,000
McConahay, Gina	BP: Choir Accompanist	6/17/24	\$600
McGlynn, Betsy	BW: Choir Accompanist	6/14/24	\$500
Micheel, Courtney	Student Services: CPI Leader	6/1/24	\$1,000
Miller, Tiffany	Student Services: At-Risk Sponsor	6/1/24	\$750
Mohwinkle, Nick	Student Services: At-Risk Sponsor	6/1/24	\$75
Molinari, RYanne	LMHS: Vocal Accompanist	6/11/24	\$400
Nuehring, Michelle	Student Services: CPI Trainer	6/1/24	\$1,000
Nuss, Stephanie	HP: Summer Band Lessons	6/1/24	\$3,576.32
Nuss, Stephanie	HP: Jazz Band Camp	6/3/24	\$563.20
Petersen, Matthew	Student Services: CPI Trainer	6/1/24	\$1,000
Platten, Amanda	LMHS: Career & Tech Service Org Sponsor	8/20/24	\$1,952
Recker, Dixie	Student Services: At-Risk Sponsor	6/1/24	\$150
Renner, Ann	Student Services: At-Risk Sponsor	6/1/24	\$212.50
Reznicow, Josh	LMHS: Summer Orchestra Lessons	6/3/24	\$1,158.60
Schamberger, Kristine	HP: Summer Orchestra Lessons	6/3/24	\$3,379.20

Name	Assignment	Dept Action	Salary Placement
Sentman, Thad	LMHS: Summer Orchestra Lessons	6/3/24	\$1,183.40
Shiple, Mike	Student Services: ALICE Leader	6/1/24	\$1,000
Silver, Lisa	Student Services: At-Risk Sponsor	6/1/24	\$425
Smith, Marcia	LMHS: Spring Musical Director	8/1/24	\$703
Spencer, Catherine	Student Services: At-Risk Sponsor	6/1/24	\$500
Starmer, Matt	LMHS: Asst Varsity Football Coach	8/12/24	\$4,685
Stone, Sherry	LMHS: Color Guard Instructor	8/1/24	\$1,367
Terell, Vanessa	LMHS: Color Guard Instructor	8/1/24	\$585
Vail, Katie	EX: Summer Orchestra Lessons	6/3/24	\$3,007.49
Vaske, Laura	LMHS: Career & Tech Service Org Sponsor	8/20/24	\$1,952
Vieth, Kelly	BP: Summer Orchestra Lessons	6/3/24	\$3,717.12
Witt, Kierstyn	LMHS: Student Council Supervisor	8/23/24	\$5,856
Wetzel, Lora	LMHS: Career & Tech Service Org Sponsor	8/20/24	\$1,952
Young, Jacob	Student Services: CPI Trainer	6/1/24	\$1,000

Co/Extra-Curricular Staff: Resignations

Name	Assignment	Dept Action	Reason
Becker, Kristin	OR: Asst 7 th Gr Volleyball Coach	6/26/24	Other employment
Burlingham, Bailey	LMHS: Asst Varsity/JV1 Girls Soccer Coach	6/28/24	Personal
Frazier, Kaitlyn	LMHS: Head JV Poms Coach	6/13/24	Other employment
Heater, Honey Sue	LMHS: Student Council Sponsor	6/4/24	Personal
Kilburg, Mary	LMHS: 9 th Gr Play Director	5/30/24	Other employment
Kilburg, Mary	LMHS: Speech Coach	5/30/24	Other employment
McGuire, Amaya	OR: Asst 8 th Gr Volleyball Coach	6/6/24	Personal
Sturtz, McKayla	LMHS: Auditorium Manager	5/30/24	Personal

702: Approval of June 10th Board Minutes – Exhibit 702.1

703: Approval of Bills/Warrants – Exhibits 703.1-2

704: Approval of Contracts/Agreements – Exhibits 704.1-13

1. Brecke Mechanical Contractors proposal for 2 rooftop air conditioners for LMHS
2. Peak Construction change order #13 for new administration building
3. Noelle Buck independent contractor work with LMHS Marching Band
4. Grace Kisch independent contractor work with Dance Team
5. Morgan Peterson independent contractor work with Dance Team
6. Grant Wood Area Education Agency VAST science kits renewal
7. Grant Wood Area Education Agency VAST Open Sci Ed renewal
8. Texthelp subscription renewals for Read & Write and Equat10
9. PowerSchool for Schoology, Ecollect Forms, and Enrollment Express renewals
10. Luther College student teaching agreement for 2024-2027
11. Character Strong subscription renewal for Tiers 1 & 2
12. Character Strong subscription estimate for Tier 3
13. Jonah Prall independent contractor work with summer band lessons
14. Interagency agreement for special education instructional services with College CSD (1) and Marion Independent (2) *For student confidentiality, exhibits are not provided.*

705: Fundraising Requests – Exhibits 705.1-3

1. Linn-Mar High School Hy-Vee Cash 4 Students for sensory equipment/supplies
2. Indian Creek Elementary t-shirt sales for art supplies
3. Indian Creek Elementary Artsonia sales for art supplies

706: Informational Financial Reports – Exhibits 706.1-2

1. School Finance and Cash Balance Reports as of May 31, 2023
2. School Finance and Cash Balance Reports as of May 31, 2024

707: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and Policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. *Items for sale: Computer charging cart (Qty: 6) and Hot Point four burner electric oven/stove combo (Qty: 1).*

800: BOARD CALENDAR & COMMUNICATIONS

801: Board Calendar & Communications

Director Buchholz reviewed the board calendar and made the change from 9:00 AM to 8:00 AM for the August 1st Policy Committee meeting per a request from Director Wall. An update on the open enrollment in/out survey was requested and Superintendent Kortemeyer shared that the data is being compiled and will be provided to the board upon completion.

Date	Time	Event	Location
<i>July 11</i>	<i>9:30 AM</i>	<i>LIONS Open Golf Outing</i>	<i>Hunters Ridge</i>
July 18	5:30 PM	Marion City Council (<i>Wall</i>)	Marion City Hall
Date	Time	Event	Location
August 1	9:00 / 8:00 AM	Policy Committee Meeting	Boulder Peak
August 8	5:30 PM	Marion City Council (<i>Thomas</i>)	Marion City Hall
August 12	5:00 PM	LMCSD Board of Directors Meeting	Marion City Hall
<i>August 19</i>	<i>8:00 AM</i>	<i>District Welcome Back – PreK-6th Grade Staff</i>	<i>St Mark's Lutheran Church</i>
<i>August 19</i>	<i>12:30 PM</i>	<i>District Welcome Back – 7th-12th Grade Staff</i>	<i>St Mark's Lutheran Church</i>
August 22	5:30 PM	Marion City Council (<i>Thomas</i>)	Marion City Hall
<i>August 23</i>	--	<i>First Day of School for K-9th Grades</i>	--
<i>August 26</i>	--	<i>First Day of School for 10th-12th Grades</i>	--
August 26	5:00 PM	LMCSD Board of Directors Meeting	Marion City Hall
Date	Time	Event	Location
<i>September 2</i>	--	<i>No School-District Closed (Labor Day Holiday)</i>	--
September 5	5:30 PM	Marion City Council (<i>Morey</i>)	Marion City Hall
September 9	5:00 PM	LMCSD Board of Directors Meeting	Marion City Hall
September 12	8:30 AM	Board Visit	Hazel Point
September 16	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boulder Peak
September 19	8:30 AM	Finance/Audit Committee	TBD
<i>September 19</i>	--	<i>LMSF Dine Out for Our Schools Day</i>	--
September 19	5:30 PM	Marion City Council	Marion City Hall
September 23	5:00 PM	LMCSD Board of Directors Meeting	Marion City Hall
<i>September 25</i>	<i>5:00 PM</i>	<i>Homecoming Parade</i>	<i>LM High School</i>
September 26	8:30 AM	Board Visit	Excelsior
September 26	4:00 PM	School Improvement Advisory Committee (SIAC)	Boulder Peak
<i>September 30</i>	--	<i>No School (Professional Day)</i>	--

802: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Buchholz, Walker, Wall
Career & Technical Education Advisory (CTE)	Foss, Thomas
School Improvement Advisory Committee (SIAC)	Low Lancaster, Morey, Wall

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Diversity/Equity/Inclusion Committee (DEI)	Low Lancaster, Thomas
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Low Lancaster
MEDCO Community Promise Advisory	Wall
Linn County Conference Board	Buchholz
Legislative Liaisons	Morey, Walker

900: ADJOURNMENT – Motion 008-07-08

MOTION by Wall to adjourn the meeting at 6:04 PM. Second by Walker. Voice vote, all ayes. Motion carried.

Barry Buchholz, Board President

Jonathan Galbraith, Board Secretary/Treasurer