

BOARD OF DIRECTORS MINUTES
AUGUST 12, 2024
[YouTube livestream Link](#)

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM at Marion City Hall (1225 6th Avenue, Marion). Roll was taken to determine a quorum. Present: Foss, Lowe Lancaster, Morey, Thomas, Walker, and Buchholz. Absent: Wall. Administration Present: Kortemeyer, Galbraith, Christian, Ramos, Frick, Nelson, and Wear.

200: ADOPTION OF AGENDA – Motion 09-08-12

MOTION by Morey to approve the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

300: AUDIENCE COMMUNICATIONS

Jennifer Draper, LM Parent, spoke against SF496

400: INFORMATIONAL REPORTS/UPDATES/DISCUSSIONS

401: Policy Committee

Directors Buchholz and Walker reported that during the August 1st Policy Committee meeting several recommendations pertaining to the last legislative session were reviewed. President Buchholz clarified that Policy 205.5 [Board Member Social Media Engagement] would be pulled from the recommendations being presented in agenda item #601 for further discussion and review by the district's attorney.

402: Marion City Council

Director Thomas reported that during the August 8th meeting there were no items that pertained directly to the district.

403: Superintendent's Update – Exhibit 403.1

Superintendent Kortemeyer shared information on the staff welcome back event, the Westfield playground installation project, onboarding of new administrators, her attendance at several meetings including the SAI Annual Conference in Des Moines, and current construction projects. Thanks and congrats were also shared with the Excelsior administrators for their presentation during the SAI Annual Conference.

500: UNFINISHED BUSINESS

501: Discussion of 2024-25 Legislative Priorities – Exhibits 501.1a-b

President Buchholz facilitated a discussion on the legislative priorities for 2024-25. The board reviewed several of the legislative priorities proposed by IASB and agreed on mental health (including an additional bullet item stating, "*Opposing policies with detrimental effects to marginalized populations mental health*"), student achievement, preschool, school funding, local accountability/decision-making, and dropout/at risk.

MOTION by Foss to approve the 2024-25 legislative priorities as discussed. Second by Thomas. Voice vote, all ayes. Motion carried. – ***Motion 10-08-12***

MOTION by Walker to approve adding the additional bullet item to "Mental Health" as discussed. Second by Thomas. Voice vote, all ayes. Motion carried. – ***Motion 11-08-12***

502: Strategic Plan Report & Discussion – Exhibits 502.1a-b

Superintendent Kortemeyer and the Cabinet reported on the progress made toward the 2023-24 Strategic Plan short-term goals and then facilitated a discussion on revisions for the 2024-25 school year.

MOTION by Morey to approve the changes to the updated Strategic Plan as discussed. Second by Walker. Voice vote, all ayes. Motion carried. – ***Motion 12-08-13***

600: NEW BUSINESS

601: First Reading of Policy Recommendations – Exhibit 601.1

MOTION by Walker to approve the first reading of the policy recommendations as presented in Exhibit 601.1, with the removal of Policy 205.5. Second by Foss. Voice vote, all ayes. Motion carried. – ***Motion 13-08-12***

602: Approval of Fundraising Requests – Exhibit 602.1 – Motion 14-08-12

MOTION by Thomas to approve the fundraising requests as presented in Exhibit 602.1. Second by Morey. Voice vote, all ayes. Motion carried

603: Open Enrollment Requests – Motion 15-08-12

MOTION by Morey to approve the open enrollment requests as presented. Second by Walker. Lowe Lancaster requested additional information on the "denied out" category. Wear clarified procedures required due to legislative changes in open enrollment procedures and the return of the March 1st submission deadline. Voice vote, all ayes. Motion carried.

	Student Name	Grade	Resident District
Approved IN	Anaya, Aralyn	11	Cedar Rapids
	Moroney, Emmett	K	Marion Independent
	Price, Leah	5	College Community

Denied IN	Student Name	Grade	Resident District	Reason
	Boeding, Aiden	1	College Community	Insufficient space
	LaMasters, Brayden	3	Belle Plaine	Insufficient space
	Petties, Kamarion	7	Marion Independent	Insufficient space

Denied OUT	Student Name	Grade	District Requested	Reason
	Bella, Ancesiedo	9	Cedar Rapids	No good cause
	Stark, Violet	8	Marion Independent	No good cause
	Todd, Alexandra	10	Marion Independent	No good cause

604: Approval of Metro Interagency Insurance Program Representatives

MOTION by Walker to approve Karla Christian as the 2024-25 MIIP representative and Laura Pearson as the alternate. Second by Thomas. Voice vote, all ayes. Motion carried.
 – **Motion 16-08-12**

605: Approval of Transfer of Funds – Motion 17-08-12

MOTION by Morey to transfer \$700,000.00 from the General Fund to the Management Fund to cover insurance premium payments and early separation payments. Second by Walker. Galbraith clarified the need for the transfer was due to cashflow issues and the budgetary timeline and that the monies would be transferred back to the General Fund in October as it is just a “loan from fund-to-fund”. Voice vote, all ayes. Motion carried.

700: CONSENT AGENDA – Motion 18-08-12

MOTION by Lowe Lancaster to approve the consent agenda as presented. Second by Thomas. Buchholz congratulated the retiree. Walker asked how many RIF’d employees were rehired and Christian clarified 4-5. Morey requested information on the open positions and Christian clarified there was still a strong need for student support associates. Voice vote, all ayes. Motion carried.

701: Personnel

Certified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Fridono, Sarah	From RIF to OR Family Consumer Science Teacher	8/16/24	Same

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Petersen, Matthew	NE: Student Support Services Teacher	7/1/24	Other employment

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Anderson, Katherine	NS: HP Cashier/General Help	8/14/24	PTNS, Step 1
Axeen, Annie	OR: Student Support Associate	8/19/24	LMSEAA A, Step 1
Brandt, Lauren	EH: Student Support Associate	8/19/24	LMSEAA A, Step 1
Budde, Amanda	NE: From SSA to NS General Help/Lead Baker	8/14/24	LMSA A+.25, Step 1
Bussell, Paula	NS: From WF to LMHS Production Mngr	8/1/24	\$23.00/hour
Chapman, Kim	EH: From Gen Ed Asst to Student Support Assoc	8/19/24	LMSEAA A, Step 3
Clary, Emily	OR: Student Support Associate	8/19/24	LMSEAA A, Step 1
Daniels, Kelsey	AC: Aquatic Instructor	8/1/24	\$12.00/hour
Garrett, Jason	LG: Student Support Associate	8/19/24	LMSEAA A, Step 1

Name	Assignment	Dept Action	Salary Placement
Gee, AnnaMarie	WF: Student Support Associate	8/19/24	LMSEAA A, Step 3
Gerber, Emily	NS: HP Cashier/General Help	8/14/24	PTNS, Step 1
Governatori, Anthony	AC: Aquatic Instructor	8/1/24	\$12.00/hour
Graves, Heather	NS: WE General Help	8/14/24	PTNS, Step 1
Harger, Annika	NE: Custodian	8/6/24	LMSA C, Step 1
Himmel, Cindy	NS: From BP Baker to OR Lead Cook	8/14/24	LMSA A+.25, Step 1
Holmes, Jenna	BW: Student Support Associate	8/19/24	LMSEAA A, Step 1
Hoyer, Sharon	NS: From HP to OR General Help/Cashier	8/14/24	Same
Huberg, Greta	AC: Aquatic Instructor	8/1/24	\$12.00/hour
Jensen, Elizabeth	AC: Aquatic Instructor	8/1/24	\$12.00/hour
Kahler, Susan	NS: HP Lead Cook	8/14/24	LMSA A+.25, Step 1
Konarske, Jennifer	IC: From SSA to Paraprofessional	8/19/24	Same
Knepper, Brianna	NS: IC General Help	8/14/24	PTNS, Step 1
Larimore, Nattalle	LMHS: Student Support Associate	8/19/24	LMSEAA A, Step 1
Liddiard, Paige	LG: Student Support Associate	8/19/24	LMSEAA A, Step 1
Lovell, Lynette	NS: IC General Help	8/14/24	PTNS, Step 1
Lukan, Kallie	BW: Early Childhood Paraprofessional	8/26/24	LMSEAA B, Step 1
Lyons, Archer	AC: Aquatic Instructor	8/1/24	\$12.00/hour
Mettlin, Shannon	NS: WF Production Manager	8/5/24	\$19.00/hour
Mims, Brandi	NS: From HP Lead Cook to BP Production Mngr	8/1/24	\$19.75/hour
Nebel, Lynda	NS: From OR General Help to BP Cashier	8/14/24	PTNS, Step 1+.25
Oliver, Joseph	LMHS: From Custodian to Lead Custodian	7/23/24	LMSA C+1.00, Step 16
Peiffer, Gavin	AC: Aquatic Instructor	8/1/24	\$12.00/hour
Putz Gillespie, Donna	LMHS: Student Support Associate	8/19/24	LMSEAA A, Step 1
Rigby, Jane	NS: EH General Help	8/14/24	PTNS, Step 1
Rutledge, Sadie	LG: Part-Time Custodian	8/6/24	LMSA C, Step 1
Seymour, Ryley	District: Communications Assistant	8/1/24	\$21.55/hour
Shah, Trupti	IC: Student Support Associate	8/19/24	LMSEAA A, Step 1
Tooson, Briana	EH: Student Support Associate	8/19/24	LMSEAA A, Step 1
Vidal, Megan	EH: Student Support Associate	8/19/24	LMSEAA A, Step 1
Weaver, Amanda	WF: Student Support Associate	8/19/24	LMSEAA A, Step 1
Werning, Molly	BW: From Gen Ed Asst to Student Support Assoc	8/19/24	Same
Westphal, Anna	NS: LMHS General Help/Cashier	8/14/24	LMSA A+.25, Step 1
Whitson, Laura	NE: From SSA to School Facilitator	8/1/24	\$55,000/year
Williams, Sherry	NS: HP Lead Baker	8/14/24	LMSA A, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Betterton, Sydney	BP: Student Support Associate	7/2/24	Other employment
Caryl, Rachael	EH: Student Support Associate	7/13/24	Other employment
Comried, Madison	EH: Student Support Associate	7/30/24	Other employment
David Rajan, Shalini	WF: Student Support Associate	7/24/24	Other employment
Estrada Lopez, Monica	EH: Student Support Associate	7/19/24	Other employment
Fenske, Jenna	District: Student Assistance Specialist	7/24/24	Personal
Gutierrez, David	TR: Bus Driver	7/22/24	Other employment
Hagmeier-Wilson, Heather	WE: Student Support Associate	8/5/24	Personal
Heefner, Mark	WE: Part-Time Custodian	7/3/24	Personal
Johnson, Heather	NS: EH General Help	7/1/24	Personal
Karthik, Eswari	BW: Student Support Associate	7/11/24	Other employment
Kratzer, Jon	EX: Student Support Associate	7/30/24	Other employment
Kurth, Ron	LMHS: Lead Custodian	8/30/24	Retirement
Loeffler, Tara	NS: BW General Help	8/5/24	Other employment
McCloe, Cari	NS: LMHS Lead Cook	8/7/24	Personal

Name	Assignment	Dept Action	Reason
Metla, Teena	EH: Student Support Associate	7/23/24	Relocation
Morgan, Stephanie	BW: Paraprofessional	7/29/24	Other employment
Mukundan, Jayashree	EH: Student Support Associate	7/30/24	Personal
Roberts, Sarah	BW: Health Assistant	7/26/24	Personal
Schmieder, Elizabeth	WE: Student Support Associate	8/7/24	Relocation
Smith, Amelia	WE: Student Support Associate	8/5/24	Other employment
Wanatee-Diego, Enriqueta	LMHS: Student Support Associate	7/8/24	Personal

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Behmer, Kelly	HP: TQSA Curriculum Work	8/1/24	\$330.61
Belin, Tom	LMHS: Head Girls Swim Coach	8/12/24	\$5,856
Bosenberg, Kiley	LMHS: 9 th Gr Asst Volleyball Coach	8/12/24	\$2,500
Ginty, Natalie	OR: Asst 7 th Gr Volleyball Coach	8/12/24	\$3,123
Gostonczik, Sarah	HP: TQSA Curriculum Work	8/1/24	\$330.61
Gotto, Jacob	LMHS: Asst Boys Wrestling Coach	11/18/24	\$4,685
Hill, Mackenzie	LMHS: Asst JV POMs Coach	8/12/24	\$2,733
Hofer, Sara	HP: TQSA Curriculum Work	8/1/24	\$330.61
Hurkett, Janelle	HP: TQSA Curriculum Work	8/1/24	\$330.61
Starmer, Matt	LMHS: Asst Varsity Football Coach	8/12/24	\$4,685
Tschantz, Steven	LMHS: From Head Girls to Head Boys Bowling Coach	11/11/24	\$4,685

Co/Extra-Curricular Staff: Resignations

Name	Assignment	Dept Action	Reason
Becker, Kristin	OR: Assistant Girls Tennis Coach	7/17/24	Personal
Becker, Kyle	LMHS: Assistant Boys Tennis Coach	7/22/24	Personal
McCune, Michael	OR: Assistant Swim Coach	8/1/24	Personal
Torres Duran, Malory	LMHS: Asst Varsity/JV2 Girls Soccer Coach	7/17/24	Personal

702: Approval of July 8th Board Minutes – Exhibit 702.1

703: Approval of Bills/Warrants – Exhibits 703.1a-b

704: Approval of Contracts/Agreements – Exhibits 704.1-24

1. McComas-Lacina Construction change order #1-new performance arts center
2. Peak Construction change order #14-new administration building
3. Unzeitag Construction change order #1-high school extension project
4. ForSure Roofing & Sheet Metal notice of award for Westfield roof project
5. Culver's Corridor Storage lease agreement
6. Acutrans for language translation services
7. Hands Up Communications for sign language support services
8. Cengage Learning quote for ELL curriculum materials
9. Carey Bostian independent contractor work with LMHS Orchestra
10. Madison Bradley independent contractor work with JV POMs
11. Brenda Cerwick independent contractor work with LMHS Orchestra
12. Andrew Gentsch independent contractor work with LMHS Orchestra
13. John Hall independent contractor work with LMHS Orchestra
14. Tyler Hendrickson independent contractor work with LMHS Orchestra
15. Miera Kim independent contractor work with LMHS Orchestra
16. John Schultz independent contractor work with LMHS Orchestra

17. Larry Widman independent contractor work with LM Volleyball
18. Commercial licensing agreement with Pel Industries
19. Grant Wood AEA PowerSchool software and support
20. Kirkwood Workplace Learning Connection
21. Kirkwood Community College shared College & Career Transition Counselor
22. Kirkwood Concurrent Enrollment Partnership with Linn County Regional Center and Onsite/Alternative Concurrent Enrollment Program
23. Kirkwood Community College K-12 Partnership
24. Flashlight Learning data sharing agreement for Flashlight360 ELL program
25. Kirkwood Community College 4+ Transitional Services for individualized work with six students. *For student confidentiality, exhibits are not provided.*
26. Inter-agency agreements for Special Education instructional services with Marion Independent (5). *For student confidentiality, exhibits are not provided.*

705: Overnight Trip Request – Exhibit 705.1

1. LMHS Chamber Singers to travel to Dallas on March 22-25 for Nat'l Conference

800: BOARD CALENDAR & COMMUNICATIONS

801: Board Calendar & Communications

President Buchholz reviewed the board calendar and announced he was fully retiring from his privately-owned business. Morey shared concerns about reducing the visits to the schools to every other year and other board members shared their thoughts.

Date	Time	Event	Location
<i>August 13</i>	<i>Noon</i>	<i>New Teacher Luncheon</i>	<i>Boulder Peak Cafeteria</i>
<i>August 19</i>	<i>8:00 AM</i>	<i>District Welcome Back – PreK-6th Grade Staff</i>	<i>St Mark's Lutheran Church</i>
<i>August 19</i>	<i>12:30 PM</i>	<i>District Welcome Back – 7th-12th Grade Staff</i>	<i>St Mark's Lutheran Church</i>
August 22	5:30 PM	Marion City Council (<i>Thomas</i>)	Marion City Hall
<i>August 23</i>	--	<i>First Day of School for K-9th Grades</i>	--
<i>August 26</i>	--	<i>First Day of School for 10th-12th Grades</i>	--
August 26	5:00 PM	LMCSD Board of Directors Mtg & Closed Session	Marion City Hall
Date	Time	Event	Location
<i>September 2</i>	--	<i>No School-District Closed (Labor Day Holiday)</i>	--
September 5	5:30 PM	Marion City Council (<i>Morey</i>)	Marion City Hall
September 9	5:00 PM	LMCSD Board of Directors Meeting	Marion City Hall
September 12	8:30 AM	Board Visit	Hazel Point
September 16	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boulder Peak
September 19	8:30 AM	Finance/Audit Committee	TBD
<i>September 19</i>	--	<i>LMSF Dine Out for Our Schools Day</i>	--
September 19	5:30 PM	Marion City Council (<i>Thomas</i>)	Marion City Hall
September 23	5:00 PM	LMCSD Board of Directors Meeting	Marion City Hall
<i>September 25</i>	<i>5:00 PM</i>	<i>Homecoming Parade</i>	<i>LM High School</i>
September 26	8:30 AM	Board Visit	Excelsior
September 26	4:00 PM	School Improvement Advisory Committee (SIAC)	Boulder Peak
<i>September 30</i>	--	<i>No School (Professional Day)</i>	--

802: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Buchholz, Walker, Wall
Career & Technical Education Advisory (CTE)	Foss, Thomas
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Morey, Wall

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Diversity/Equity/Inclusion Committee (DEI)	Lowe Lancaster, Thomas
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Lowe Lancaster, Walker
MEDCO Community Promise Advisory	Wall
Linn County Conference Board	Buchholz
Legislative Liaisons	Morey, Walker

900: ADJOURNMENT – *Motion 19-08-12*

MOTION by Walker to adjourn the meeting at 7:03 PM. Second by Thomas. Voice vote, all ayes. Motion carried.

Barry Buchholz, Board President

Jonathan Galbraith, Board Secretary