

**BOARD OF DIRECTORS MINUTES
AUGUST 26, 2024**
[YouTube livestream link](#)

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM at Marion City Hall (1225 6th Avenue, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Lowe Lancaster, Morey, and Walker. Absent: Thomas and Wall. Administration present: Kortemeyer, Galbraith, Christian, Ramos, Frick, Nelson, and Wear.

200: ADOPTION OF AGENDA – *Motion 20-08-26*

MOTION by Lowe Lancaster to approve the agenda as presented. Second by Morey. Voice vote, all ayes. Motion carried.

300: AUDIENCE COMMUNICATIONS

No comments were received.

400: MISSION MOMENT

The board congratulated the staff on a successful start of the 2024-25 school year; thanked the staff, students, families, and community for their support and excitement in kicking off the new school year; thanked the Communications Department for their behind the scenes work; and shared a positive story about the Cross Country team.

500: INFORMATIONAL REPORTS/DISCUSSIONS

501: Marion City Council Report

No report was received on the August 22nd Marion City Council meeting.

502: Open Enrollment In/Out Survey Report – Exhibits 502.1-3

Superintendent Kortemeyer and Renee Nelson, Executive Director of Communications, reviewed the open enrollment in/out survey data that included information on the distribution of the survey, stats on how many surveys were distributed and returned, key findings, and next steps.

503: Superintendent's Report – Exhibit 503.1

Superintendent Kortemeyer shared her excitement on kicking off the 2024-25 school year, reflected on the early dismissal today due to the heat and thanked the families for their patience and understanding, reported that enrollment was up 43 students compared to this time last year, commented on current class sizes due to budget cuts, outlined a new partnership with the City of Marion and Marion Independent for space in

the *Marion Messenger*, reviewed the new attendance guidelines required due to recent legislation, and shared an update on current construction projects.

600: UNFINISHED BUSINESS

601: Second Reading of Policy Recommendations – Motion 21-08-26

MOTION by Walker to approve the second reading of the policy recommendations as presented in Exhibit 601.1. Second by Lowe Lancaster. Voice vote, all ayes. Motion carried. **Exhibit 601.1**

700: NEW BUSINESS

701: Approval of Truck Purchase – Exhibit 701.1 – Motion 22-08-26

MOTION by Morey to approve the purchase of a 2024 super duty F250 pickup truck from Lynch Ford (Mt. Vernon, Iowa) for a total of \$46,743.00. Second by Lowe Lancaster. Voice vote, all ayes. Motion carried.

702: Approval of Open Enrollment Requests – Motion 23-08-26

MOTION by Lowe Lancaster to approve the open enrollment requests as presented. Second by Morey. Buchholz requested clarification on the reason for the denied out approvals. Kortemeyer clarified they were based on new State requirements and reflected requests that were received after the state-required deadline. Voice vote, all ayes. Motion carried.

	Student Name	Grade	Resident District
Approved IN	Bolsinger, Nora	K	Cedar Rapids CSD
	Finney, Aslyn	K	Cedar Rapids CSD
	Jones, Parker	1 st	Cedar Rapids CSD
	Middleton, Owen	K	Marion Independent
	Monlux, Parker	6 th	Cedar Rapids CSD

	Student Name	Grade	District Requested	Reason
Denied OUT	Harris, Aubrie	11 th	Cedar Rapids CSD	Late, no good cause
	Loftsgard, Brooklyn	8 th	Marion Independent	Late, no good cause
	Strong, Ka'Lea	9 th	Marion Independent	Late, no good cause
	Ungs, Mia	10 th	Iowa City CSD	Late, no good cause

	Student Name	Grade	District Requested	Reason
Approved OUT	Masingale, Araya	9 th	Marion Independent	Meets good cause

800: CONSENT AGENDA – Motion 24-08-26

MOTION by Walker to approve the consent agenda as presented. Second by Lowe Lancaster. Clarification was requested on potential solutions for the loss of student support associates. Kortemeyer clarified several avenues that are being pursued including advertising, hiring/referral bonuses, job fairs, etc. Morey requested additional information on the plan to cover the duties of the needed student support associates. Voice vote, all ayes. Motion carried.

801: Personnel

Certified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Clinkinbeard, Kristin	EH: Student Support Services Teacher	8/19/24	MA+15, Step 17
Wingert, Courtney	WF: Student Services Teacher	8/13/24	BA, Step 3

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Achenbach, Troy	From IC to LRC Custodian	9/26/24	Same
Andersen, Jacob	LMHS: Student Supervisor	8/19/24	\$15.80/hour
Beckett, Brenton	WF: Student Support Associate	8/19/24	LMSEAA A, Step 1
Brandt, Lauren	EH: Student Support Associate	8/19/24	LMSEAA A, Step 1
Bryant, Judy	WE: Student Support Associate	8/19/24	LMSEAA A, Step 1
Day, Nicole	WE: Student Support Associate	8/26/24	LMSEAA A, Step 1
DeBrower, Kelsi	LMHS: Student Supervisor	8/20/24	\$15.80/hour
Ferencak, Fae	EH: Student Support Associate	8/19/24	LMSEAA A, Step 1
Garcia, Joanna	From LG SSA to TR Van Driver	8/12/24	\$18.09
Graves, Heather	NS: WE Part-Time General Help	8/14/24	PTNS, Step 1
Holmes, Jenna	BW: Student Support Associate	8/19/24	LMSEAA A, Step 1
Ketels, Gretchen	LMHS: Student Support Associate	8/19/24	LMSEAA A, Step 1
Kramer, Alison	IC: Student Support Associate	8/19/24	LMSEAA A, Step 1
Lange, Megan	BW: Health Assistant	8/21/24	LMSEAA A, Step 1
Lukan, Kallie	BW: Early Childhood Paraprofessional	8/26/24	LMSEAA B, Step 1
Mandal, Shiuli	WF: Student Support Associate	8/19/24	LMSEAA A, Step 1
Marotz, Zach	NS: LMHS General Help	8/23/24	PTNS, Step 4
Nanke, Jennifer	From BP Gen Ed Asst to BW Paraprofessional	8/19/24	LMSEAA B, Step 12
Prasanna, Suvarna	EH: Student Support Associate	8/19/24	LMSEAA A, Step 1
Ryan, Robin	WE: Part-Time Custodian	8/21/24	LMSA C, Step 1
Shah, Trupti	IC: Student Support Associate	8/19/24	LMSEAA A, Step 1
Taylor, Chris	WE: Student Support Associate	8/26/24	LMSEAA A, Step 1
Tooson, Briana	EH: Student Support Associate	8/21/24	LMSEAA A, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Bures, Jessica	LMHS: Student Support Associate	8/14/24	Other employment
Dancey, Carolyn	OR: Student Support Associate	8/14/24	Other employment
DeBow, Tiffany	LG: Student Support Associate	8/20/24	Personal
Gudenkauf, Cayce	LG: Student Support Associate	8/19/24	Personal
Hasan, Afraa	WE: Student Support Associate	8/9/24	Other employment
Huff, Carol	WE: Student Support Associate	8/1/24	Personal
Inabathuni, Nagashanti	OR: Student Support Associate	8/19/24	Personal
Johnson, Aimee	EX: School Counselor's Secretary	9/6/24	Other employment
McCloe, Cari	NS: LMHS Lead Cook	8/1/24	Personal
Navarro, Gleidi	NS: LMHS General Help	8/15/24	Personal
Oberbroeckling, Andrea	OR: Student Support Associate	8/19/24	Personal
Richards, Tamara	WE: Student Support Associate	8/14/24	Other employment
Schmieder, Elizabeth	WE: Student Support Associate	8/7/24	Relocation
Schwartzhoff, Kristi	LG: Paraprofessional	8/12/24	Other employment
Stoneman, Julie	BP: Student Support Associate	8/19/24	Personal
Wheeler, Hannah	NE: Student Support Associate	7/25/24	Personal

Co/Extracurricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Barry, Debra	Summer TQSA Instructor	7/30/24	\$1,805.63

Bowman, Amy	Summer TQSA Instructor	7/30/24	\$1,625.06
Davies, Michael	LMHS: Camp Drumline Instructor	8/5/24	\$548
Foster, Madison	LMHS: Assistant Winter Cheer Coach	11/11/24	\$3,514
Kelley, Tyler	EX: Assistant 7 th Gr Football Coach	8/20/24	\$3,123
Lenton, Becky	LMHS: Asst Varsity Girls Soccer Coach	8/9/24	\$3,514
Polniak, Alan	OR: Assistant 8 th Gr Football Coach	8/19/24	\$3,123
Rickels, Jennie	OR: Assistant Boys Swim Coach	8/9/24	\$3,123
Stone, Sherry	LMHS: Camp Color Guard Instructor	8/5/24	\$1,113
Terell, Vanessa	LMHS: Camp Color Guard Instructor	8/5/24	\$1,915

Co/Extracurricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Patterson, Danielle	LMHS: 9 th Gr Speech Coach	8/15/24	Personal
Patterson, Danielle	LMHS: Spring Musical Director	8/15/24	Personal

802: Approval of August 12th Board Minutes – Exhibit 802.1

803: Approval of Bills/Warrants – Exhibits 803.1-2

804: Approval of Contracts/Agreements – Exhibits 804.1-9

1. Challenge to Change-Mindful Education in Schools service agreement
2. Non-commercial licensing agreement with LM Black 5th/7th Gr Girls Basketball
3. Non-commercial licensing agreement with LM Heat Basketball
4. Non-commercial licensing agreement with LM 7th Gr Basketball
5. Non-commercial licensing agreement with LM Sparks 6th Gr Girls Basketball
6. Katie Kenny independent contractor agreement for cheerleading choreography
7. OPN Architects amendment #1 for the LMHS extension renovation project
8. University of Iowa professional services agreement for Iowa Blueprint for Change
9. McComas-Lacina Construction change order #2 for the new performance venue

805: Approval of Fundraising Requests – Exhibits 805.1-6

1. Girls Swimming/Diving swim-a-thon to raise funds for equipment and consultants' fees
2. Girls Swimming/Diving to host the Iowa State Masters Meet to raise funds for equipment and consultants' fees
3. Bowling Team poster advertising for training tools and annual banquet expenses
4. LMHS Student Council Socktoberfest/Octoberfest to raise donations for the local food pantry and homeless shelter
5. 5th-8th Gr Band apparel sales for instruments, music, and fees
6. 5th-12th Gr Band LMSF fundraising website for instruments, music, and fees

900: BOARD CALENDAR & COMMUNICATIONS

901: Board Calendar & Communications

Date	Time	Event	Location
<i>September 2</i>	--	<i>No School-District Closed (Labor Day Holiday)</i>	--
September 5	5:30 PM	Marion City Council (<i>Morey</i>)	Marion City Hall
September 9	3:45 PM	Policy Committee Meeting	Marion City Hall
September 9	5:00 PM	LMCSD Board of Directors Meeting	Marion City Hall

September 12	8:30 AM	Board Visit	Hazel Point
September 16	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boulder Peak
September 19	8:30 AM	Finance/Audit Committee (F/AC)	TBD
<i>September 19</i>	--	<i>LMSF Dine Out for Our Schools Day</i>	--
<i>September 19</i>	--	<i>High School Conferences</i>	--
September 19	5:30 PM	Marion City Council (<i>Thomas</i>)	Marion City Hall
September 23	5:00 PM	LMCSD Board of Directors Meeting	Marion City Hall
<i>September 25</i>	<i>5:00 PM</i>	<i>Homecoming Parade</i>	<i>LM High School</i>
September 26	8:30 AM	Board Visit	Excelsior
September 26	4:00 PM	School Improvement Advisory Committee (SIAC)	Boulder Peak
<i>September 30</i>	--	<i>No School (Professional Day)</i>	--
Date	Time	Event	Location
October 3	5:30 PM	Marion City Council	City Hall
October 10	8:30 AM	Finance/Audit Committee (F/AC)	TBD
October 14	5:00 PM	LMCSD Board of Directors Meeting	TBD
October 17	8:30 AM	Board Visit	Linn Grove Elementary
October 17	5:30 PM	Marion City Council	City Hall
<i>October 18</i>	--	<i>America Reads Day</i>	--
October 21	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	TBD
<i>October 22</i>	--	<i>Elem/Int/MS Conferences</i>	<i>2-Hr Early Dismissal PK-12</i>
<i>October 24</i>	--	<i>Elem/Int/MS Conferences (End of 1st Quarter)</i>	<i>2-Hr Early Dismissal PK-12</i>
<i>October 25</i>	--	<i>No School (Professional/Workday)</i>	--
October 28	5:00 PM	LMCSD Board of Directors Meeting	TBD
October 31	11:30 AM	Board Visit	Echo Hill Elementary

902: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Buchholz, Walker, Wall
Career & Technical Education Advisory (CTE)	Foss, Thomas
School Improvement Advisory Committee (SIAC)	Lowé Lancaster, Morey, Wall

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Diversity/Equity/Inclusion Committee (DEI)	Lowé Lancaster, Thomas
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Lowé Lancaster, Walker
MEDCO Community Promise Advisory	Wall
Linn County Conference Board	Buchholz
Legislative Liaisons	Morey, Walker

1000: ADJOURNMENT – Motion 25-08-26

MOTION by Foss to adjourn the meeting at 5:49 PM. Second by Lowé Lancaster. Voice vote, all eyes. Motion carried.

Barry Buchholz, Board President

Jonathan Galbraith, Board Secretary/Treasurer

**BOARD OF DIRECTORS
CLOSED SESSION
AUGUST 26, 2024**

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The closed session of the Linn-Mar Board of Directors was called to order at 6:01 PM at Marion City Hall (1225 6th Avenue, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Morey, Lowe Lancaster, and Walker. Absent: Thomas and Wall. Administration present: Kortemeyer and Galbraith.

200: ADOPTION OF AGENDA – *Motion 26-08-26*

MOTION by Morey to approve the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

300: CLOSED SESSION

301: Move into Closed Session – *Motion 27-08-26*

MOTION by Morey to move into closed session at 6:02 PM per Iowa Code 21.5(1)(i), *"to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when a closed session is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."* Second by Walker. Roll call vote, all ayes. Motion carried.

302: Return to Open Session – *Motion 28-08-26*

MOTION by Morey to return to open session at 7:11 PM. Second by Walker. Roll call vote, all ayes. Motion carried.

400: ADJOURNMENT – *Motion 29-08-26*

MOTION by Morey to adjourn the session at 7:12 PM. Second by Walker. Voice vote, all ayes. Motion carried.

Barry Buchholz, Board President

Jonathan Galbraith, Board Secretary/Treasurer