

**BOARD OF DIRECTORS MINUTES
SEPTEMBER 9, 2024**

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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM at Marion City Hall (1225 6th Avenue, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Lowe Lancaster, Morey, Thomas, and Walker. Absent: Wall. Administration present: Kortemeyer, Galbraith, Wear, Frick, Ramos, and Nelson. Absent: Christian.

200: ADOPTION OF AGENDA – Motion 30-09-09

MOTION by Morey to approve the agenda with the removal of Item #501-Staffing Report. Second by Walker. Voice vote, all ayes. Motion carried.

300: AUDIENCE COMMUNICATIONS (SPG #1-Community Engagement)

1. Jennifer Filter, resident, comments on district spending and property taxes

400: MISSION MOMENT (SPG #1-Community Engagement / BG #2.e-Student Learning)

The Board of Directors highlighted the welcoming hospitality during the volunteer orientations led by Angela Burke, Community Services Coordinator; the appreciation of the sports fans and support of the community to enable the district to offer beautiful facilities for the athletes and community members to utilize; and congratulated the students who recently received Academic Letters, as well as the 1,050 honor students enrolled in the district.

500: INFORMATIONAL REPORTS/DISCUSSIONS

501: Staffing Report – Exhibit 501.1 (SPG #4-Community Engagement / BG #3.a-District Culture)

Item was removed from the agenda.

502: Marion City Council Report (SPG #1-Community Engagement / BG #3.d-District Culture)

Director Morey reported that during the September 5th Marion City Council meeting a hold harmless agreement was approved for the LM homecoming parade, an area off of East Post Road near the Dollar General was rezoned to single family homes, and land north of Lowe Park was annexed for housing.

503: Policy Committee Report (BG #1.c-Visionary Team)

Director Walker reported that during the September 9th Policy Committee meeting *Policy 205.5-Board Members Social Media Engagement* was reviewed, noting there was an inadvertent typo that had been corrected and that a clarifying statement was to be added regarding posting a disclaimer on individual board members social media sites

stating that their individual views do not reflect the full board. The updated version of Policy 205.5 will be presented for first reading during the September 23rd board meeting. *Policy 501.11-R Chronic Absenteeism and Truancy Regulation* was also reviewed with the clarification that additional guidance from the State is forthcoming and that the policy would remain as is until the additional guidance is received. Policies 1005.5 and 1005.5-R regarding facility naming rights were reviewed and it was determined that updates would be needed to ensure district procedure and policy are in agreement. The committee also discussed student cell phone use and recommend that administration compose a statement reflecting consistent expectations and consequences that can be included in student handbooks. Board members shared their thoughts on Policy 501.11-R and the hardship and stress it is putting on families.

504: Superintendent’s Report – Exhibit 504.1 *(SPG #1-Community Engagement)*

Superintendent Kortemeyer shared a reminder of the September 19th *Dine Out for Our Schools Day* sponsored by the Linn-Mar School Foundation, congratulated the six high school students and two administrators chosen as members of the Naming Committee for the former LRC and new administration building, reviewed her recent meeting participation, shared a facilities construction update, and highlighted some upcoming events. Superintendent Kortemeyer also announced that Director Rachel Wall submitted her resignation from the Board of Directors.

600: UNFINISHED BUSINESS

700: NEW BUSINESS *(SPG #5-Resource Management / BG #1.b-c Visionary Team & 3.c-District Culture)*

701: First Reading of Policy Recommendations – Exhibit 701.1 – Motion 31-09-09

MOTION by Walker to approve the first reading of the policy recommendations as presented in Exhibit 701.1. Second by Foss. Morey requested that the LRC name be removed from Policy 204.1 as part of the edits. Voice vote, all ayes. Motion carried.

702: Approval of Fundraising Requests – Exhibit 702.1 – Motion 32-09-09

MOTION by Thomas to approve the fundraising requests as presented in Exhibit 702.1. Second by Morey. Voice vote, all ayes. Motion carried.

703: Approval of Open Enrollment Requests – Motion 33-09-09

MOTION by Morey to approve the open enrollment requests as presented. Second by Thomas. Voice vote, all ayes. Motion carried.

	Student Name	Grade	Resident District
Approved IN	Mittan, Corban	9	Marion Independent
	Muzo, Mitaj	12	Cedar Rapids CSD
	Muzo, Naima	11	Cedar Rapids CSD

Denied IN	Student Name	Grade	Resident District	Reason
	Vokes, Piper	3	Cedar Rapids CSD	Insufficient Space

704: IASB Annual Convention Attendance – Motion 34-09-09

President Buchholz facilitated a discussion on attending the Iowa Association of School Boards Annual Convention in Des Moines (Nov 20-21) and the selection of this year’s delegate for the General Assembly. The full board stated they were planning to attend and President Buchholz volunteered to be the delegate.

MOTION by Morey to appoint Barry Buchholz as delegate for the IASB General Assembly. Second by Lowe Lancaster. Voice vote, all ayes. Motion carried.

800: CONSENT AGENDA – Motion 35-09-09

MOTION by Walker to approve the consent agenda as presented. Second by Thomas. Morey requested clarification that the repairs to the new tennis courts had been completed. Galbraith reported they were fully completed and were under a two-year maintenance agreement if any additional issues occurred. Voice vote, all ayes. Motion carried. (SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)

801: Personnel

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Aggarwal, Neha	From BP to EX Student Support Associate	8/19/24	Same
Behera, Sasmita	NS: General Help from 5 to 6 hours/day	8/26/24	Same
Black, Lea	EX: Counselor’s Secretary	8/30/24	Same
Bochicchio, Heidi	NE: Student Support Associate	8/21/24	LMSEAA A, Step 1
Brown, Andrea	EH: From SSA to Early Childhood Paraprofessional	9/9/24	LMSEAA B, Step 5
Buck, Katie	OR: Student Support Associate	8/27/24	LMSEAA A, Step 1
Costello, Abby	LMHS: Student Support Associate	9/12/24	LMSEAA A, Step 1
Davenport, Aaron	BW: Student Support Associate	8/30/24	LMSEAA A, Step 1
Dede, Skylar	TR: From Bus Driver to Sub Bus Driver	8/29/24	Same
Dobos, Mike	TR: Regular Sub Bus Driver	8/1/24	Step 1
Gajjala, Sujatha	NS: LMHS General Help	8/23/24	PTNS, Step 1
Harrt, Ruby	OR: Student Support Associate	8/26/24	LMSEAA A, Step 1
Hess, Andrea	NS: WE General Help/Cashier from 3.5 to 6/hrs day	8/14/24	Same
Kern, Danielle	From EH SSA to IC Health Assistant	9/11/24	Same
Knudsen, Marsha	LG: Student Support Associate	8/30/24	LMSEAA A, Step 1
Leiva, Keyner	LMHS: Student Support Associate	9/9/24	LMSEAA A, Step 1
Little, Katie	Student Services-Student Assistance Specialist	9/5/24	\$53,000/year
Marotz, Zach	LMHS: Lead Cook	8/26/24	SEIU A+.25, Step 1
Newhouse, Jill	IC: Student Support Associate	8/30/24	LMSEAA A, Step 1
Owens, Jennie	NS: LMHS General Help	9/4/24	PTNS, Step 1
Steffen, Jayden	OR: Student Support Associate	9/3/24	LMSEAA A, Step 1
Voss, Luke	NS: EX General Help/Cashier	8/23/24	PTNS, Step 1
Wells, Andria	TR: From Bus Driver to Regular Sub Driver	8/1/24	Same
Wilfred, Beni	OR: Student Support Associate	9/4/24	LMSEAA A, Step 1

Classified Staff: Resignations

Name	Assignment	Dept Action	Reason
Beckett, Brenton	WF: Student Support Associate	8/22/24	Personal
Gee, AnnaMarie	WF: Student Support Associate	8/22/24	Personal
Kramer, Alison	IC: Student Support Associate	8/21/24	Personal
Rodriguez, Germania	NS: EH General Help	9/13/24	Other employment
Williams, Sherry	NS: HP Lead Baker	8/23/24	Personal

Co/Extracurricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Brinkmeyer, Corey	LMHS: Football Social Media Coordinator	8/12/24	\$2,000
Brinkmeyer, Corey	LMHS: Basketball Social Media Coordinator	8/12/24	\$1,600
Callahan, Megan	LMHS: Non-Competitive Show Choir Director (.5)	11/1/24	\$1,366.50
Chaloupka, Logan	LMHS: Speech Coach (.33)	10/2/24	\$911
Gasper, Matt	EX: Assistant 8 th Grade Football Coach	8/28/24	\$3,123
Hofmeister, Lakeysha	LMHS: Speech Coach	10/2/24	\$4,685
Smith, Marcia	LMHS: 9 th Grade Play Director	10/7/24	\$1,952
Thompson, Elizabeth	LMHS: Speech Coach (.33)	10/2/24	\$911
Warren, Brenda	LMHS: Speech Coach (.33)	10/2/24	\$911

Co/Extracurricular Staff: Resignations

Name	Assignment	Dept Action	Reason
Tichy, Trevor	LMHS: Assistant Varsity Girls Soccer Coach	8/26/24	Personal

802: Approval of August 26th Board Minutes – Exhibit 802.1**803: Approval of Bills/Warrants – Exhibit 803.1****804: Approval of Contracts/Agreements – Exhibits 804.1-3**

1. Compass Alternative Program agreement with Marion Independent
2. Lynn Block independent contractor agreement work with Girls Swimming
3. B&M Construction application and certificate for payment for tennis courts project

805: Overnight Trip Request – Exhibit 805.1

1. LM Robotics to attend Clash in the Corn Offseason Competition, in Des Moines on September 27th-28th

900: BOARD CALENDAR & COMMUNICATIONS

(BG #2-Student Learning & #3-District Culture)

President Buchholz and the board thanked Director Wall for her seven years of service and outlined the process for filing the vacancy by appointment. The board calendar was reviewed highlighting the change in date for the October F/AC meeting to October 3rd and moving the October 14th board meeting to October 7th. The board also proposed that Director Thomas fill in as the temporary representative for the Policy Committee and SIAC until the vacant board seat is filled and that a vote be taken during the September 23rd board meeting to approve Director Thomas as the temporary representative. A temporary representative for the MEDCO Community Promise Advisory was not proposed.

901: Board Calendar & Communications

Date	Time	Event	Location
September 12	8:30 AM	Board Visit	Hazel Point
September 16	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Former LRC Boardroom
September 19	8:30 AM	Finance/Audit Committee (F/AC)	Boulder Peak – Rm 2365
September 19	--	LMSF Dine Out for Our Schools Day	--
September 19	--	High School Conferences	--

September 19	5:30 PM	Marion City Council (<i>Thomas</i>)	Marion City Hall
September 23	5:00 PM	LMCSD Board of Directors Meeting	Marion City Hall
<i>September 25</i>	<i>5:00 PM</i>	<i>Homecoming Parade</i>	<i>LM High School</i>
September 26	8:30 AM	Board Visit	Excelsior
September 26	4:00 PM	School Improvement Advisory Committee (SIAC)	Boulder Peak-Rm 2423
<i>September 30</i>	--	<i>No School (Professional Day)</i>	--
Date	Time	Event	Location
October 3	8:30 AM	Finance/Audit Committee (F/AC) (<i>New date</i>)	Boulder Peak – Rm 2365
October 3	5:30 PM	Marion City Council (<i>Buchholz</i>)	City Hall
October 7	5:00 PM	LMCSD Board of Directors Meeting (<i>New date</i>)	City Hall
October 17	8:30 AM	Board Visit	Linn Grove Elementary
October 17	5:30 PM	Marion City Council (<i>Thomas</i>)	City Hall
<i>October 18</i>	--	<i>America Reads Day</i>	--
October 21	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	TBD
<i>October 22</i>	--	<i>Elem/Int/MS Conferences</i>	<i>2-Hr Early Dismissal PK-12</i>
<i>October 24</i>	--	<i>Elem/Int/MS Conferences</i>	<i>2-Hr Early Dismissal PK-12</i>
<i>October 25</i>	--	<i>No School (Professional/Workday)</i>	--
October 28	5:00 PM	LMCSD Board of Directors Meeting	TBD
October 30	4:15 PM	LMHS School Counselors Advisory	LMHS College/Career Cntr
October 31	11:30 AM	Board Visit	Echo Hill Elementary

902: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Buchholz, Walker, Wall
Career & Technical Education Advisory (CTE)	Foss, Thomas
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Morey, Wall

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Diversity/Equity/Inclusion Committee (DEI)	Lowe Lancaster, Thomas
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Lowe Lancaster, Walker
MEDCO Community Promise Advisory	Wall
Linn County Conference Board	Buchholz
Legislative Liaisons	Morey, Walker

1000: ADJOURNMENT – Motion 36-09-09

MOTION by Morey to adjourn the meeting at 6:01 PM. Second by Lowe Lancaster. Voice vote, all ayes. Motion carried.

Barry Buchholz, Board President

Jonathan Galbraith, Board Secretary/Treasurer