

**BOARD OF DIRECTORS MINUTES
SEPTEMBER 23, 2024**

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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM at Marion City Hall (1225 6th Avenue, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Lowe Lancaster, Morey, Thomas, and Walker. Administration present: Kortemeyer, Galbraith, Christian, Wear, Ramos, Nelson, and Frick.

200: ADOPTION OF AGENDA - Motion 37-09-23

MOTION by Thomas to approve the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

300: AUDIENCE COMMUNICATIONS (SPG #1-Community Engagement)

No communications were received.

400: MISSION MOMENT (SPG #1-Community Engagement / BG #2.e-Student Learning)

The Board of Directors shared some of the district's recent successes including offering congratulations to Kristine Stineman, Wilkins Elementary Kindergarten Teacher, for being the recipient of the KCRG A+ for Education Award. Appreciation was also offered to the students, families, and staff for "seeing something, saying something" regarding last week's response to a reported threat of violence.

500: INFORMATIONAL REPORTS/DISCUSSIONS

501: Facility Naming Request – Exhibit 501.1 (SPG #4-People & Culture)

Kerry Smith, Linn-Mar Booster Club Treasurer, Jeff Gustason, Linn-Mar High School Principal, and Tonya Moe, Athletic Director, presented a request from the Linn-Mar Booster Club to name the concession stand at the LM baseball/softball field after Pete King, former Linn-Mar Booster Club President/Volunteer, as "The Pete King Concession Stand."

502: Staffing Report – Exhibit 502.1 (SPG #4-People & Culture / BG #3.a-District Culture)

Karla Christian, Chief Human Resources Officer, reported on staffing for the 2024-25 school year including a review of hiring statistics for 2023-24; a review of the Upbeat staff survey results and areas of focus; hiring statistics for 2024-25; and hiring goals, recruiting efforts, and retention focus areas.

503: Board Visit Report *(BG #2.b-c-Student Learning)*

The Board of Directors reported they enjoyed their September 12th visit to Hazel Point Intermediate and were impressed with the facility, the diversity of viewpoints in the classrooms, the utilization of resources across buildings, and the Character Strong curriculum.

504: Diversity/Equity/Inclusion Committee Report

Directors Lowe Lancaster and Thomas reported that during the September 16th DEI Committee meeting the discussion included a review of the purpose of the committee as advisory, discussion on the new attendance requirements, and a brainstorming activity regarding communication strategies. Lowe Lancaster shared that the committee is also seeking new members. *(SPG #1-Community Engagement & 3-Learner Experience / BG #3.c-District Culture)*

505: Finance/Audit Committee Report

Directors Buchholz, Foss, and Morey reported that during the September 19th F/AC meeting topics reviewed included district finances, facility maintenance needs, the stadium scoreboard, Medicaid and Special Education costs/funding, and enrollment. *(SPG #5-Resource Management / BG #2.d-Student Learning & 3.c-District Culture)*

506: Marion City Council Report *(SPG #1-Community Engagement / BG #3.d-District Culture)*

Director Thomas reported that during the September 19th Marion City Council meeting there was a discussion on the City's reforestation plan and the development of partnerships within the community.

507: Superintendent's Report – Exhibit 507.1 *(SPG #1-Community Engagement)*

Superintendent Kortemeyer shared updates from around the district including various honors and highlights, meeting participation, construction updates, and upcoming events.

600: UNFINISHED BUSINESS

(SPG #5-Resource Management / BG #1.b-c Visionary Team & 3.c-District Culture)

601: Second Reading of Policy Recommendations - Motion 38-09-23

MOTION by Morey to approve the second reading of the policy recommendations as presented in Exhibit 601.1. Second by Lowe Lancaster. Voice vote, all ayes. Motion carried.

602: Approval of IASB General Assembly Alternate Delegate

President Buchholz facilitated a discussion on appointing an alternate delegate for the Iowa Association of School Boards Annual Convention General Assembly.

MOTION by Foss to appoint Melissa Walker as the alternate delegate for the IASB Annual Convention General Assembly. Second by Lowe Lancaster. Voice vote, all ayes. Motion carried. - **Motion 39-09-23**

603: Approval of Temporary Reps for Board Committees/Advisories

Director Buchholz facilitated a discussion on the temporary representatives for the Policy Committee, School Improvement Advisory Committee, and MEDCO Community Promise Advisory.

MOTION by Morey to appoint Director Thomas as the temporary representative for the Policy Committee, Director Thomas as the temporary representative for the SIAC Committee, and Director Buchholz as the temporary representative for the MEDCO Community Promise Advisory through the annual board meeting on November 11, 2024. Second by Foss. Voice vote, all ayes. Motion carried. - **Motion 40-09-23**

700: NEW BUSINESS (SPG #5-Resource Management / BG #1.b-c Visionary Team & 3.c-District Culture)

701: Approval of Facility Naming Request

MOTION by Lowe Lancaster to approve the naming of the concession stand at the Linn-Mar baseball/ softball field as "The Pete King Concession Stand" in honor of Pete King, former Linn-Mar Booster Club President/Volunteer. Second by Thomas. The board acknowledged Pete King's dedication and devotion to the district, but discussed the need to update Policy 1005.5 to align with district practices prior to considering the naming request.

AMENDED MOTION by Lowe Lancaster to table the approval of the naming request until Policy 1005.5 can be reviewed and updated. Second by Thomas. Voice vote, all ayes. Motion carried. - **Motion 41-09-23**

702: Approval of FY24 SBRC SpEd Allowable Growth Request – Exhibit 702.1

MOTION by Walker to approve 2023-24 fiscal year School Budget Review Committee allowable growth request for the Special Education deficit in the amount of \$6,040,491.61. Second by Foss. Galbraith clarified that this is asking for "spending authority" for the deficit and not for funding. Voice vote, all ayes. Motion carried. - **Motion 42-09-23**

703: Approval of FY24 Depository Banks' Affidavit Reports – Exhibit 703.1

MOTION by Morey to approve the depository banks' affidavit reports for fiscal year 2023-24 as presented in Exhibit 703.1. Second by Thomas. Voice vote, all ayes. Motion carried. - **Motion 43-09-23**

704: First Reading of Policy Recommendation – Exhibit 704.1

MOTION by Walker to approve the first reading of *Policy 205.5-Board Members Social Media Engagement* as presented in Exhibit 704.1. Second by Lowe Lancaster. Morey requested the stricken language be retained and moved to the end of the following paragraph noted in red. Suggestion was also made to remove the purple language, regarding social media, out of policy and into the *Board Operations Manual* as "best practice." Walker clarified the language noted in purple had been reviewed by legal.

AMENDED MOTION by Walker to approve the first reading of Policy 205.5 with the requested changes of retaining the stricken language, noted in green, and moving it to the end of the following paragraph, noted in red. Second by Foss. Voice vote. Ayes: Buchholz, Foss, and Walker. Nays: Morey, Lowe Lancaster, and Thomas. Motion failed.

705: Approval of Open Enrollment Requests - Motion 44-09-23

MOTION by Morey to approve the open enrollment requests as presented. Second by Thomas. Voice vote, all ayes. Motion carried.

Approved IN	Student Name	Grade	Resident District
	Cooper, Brooklyn	11	Cedar Rapids CSD
	Tewis, Colbie	2	Vinton-Shellsburg
	Tewis, Josslyn	3	Vinton-Shellsburg

Approved OUT	Student Name	Grade	Requested District	Reason
	Ungs, Mia	10	Iowa City CSD	Good cause

800: CONSENT AGENDA (SPG #4-People & Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)

MOTION by Lowe Lancaster to approve the consent agenda as presented. Second by Thomas. Morey requested additional information on Item 804.10. Voice vote, all ayes. Motion carried. - **Motion 45-09-23**

801: Personnel

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Adams, Mara	LMHS: Student Support Associate	9/11/24	LMSEAA A, Step 1
Aswathanarayana Sastry, Parimala	EH: Student Support Associate	9/12/24	LMSEAA A, Step 1
Balegar, Padmashri	NS: LMHS from Part-Time to Full-Time Cashier	8/23/24	LMSA A+.25, Step 1
Brewer, James	OR: Student Support Associate	8/30/24	LMSEAA A, Step 1
Daniels, Kelsey	AC: Academic Aquatic Instructor	9/11/24	\$15.00/hour
Gerber, Emily	NS: HP Cashier/General Help from 5 to 5.5 hours/day	9/9/24	Same
Gienapp, Diane	TR: Bus Rider	9/9/24	Step 1
Gull, Timothy	TR: From Sub to Bus Driver	8/23/24	Step 2
Herring, Ayaka	NS: EH General Help	9/16/24	PTNS, Step 1
Hosakoppadavaramane, Roja	NS: BW General Help	9/5/24	PTNS, Step 1
Liddiard, Paige	LG: From SSA to EC Paraprofessional	9/27/24	LMSEAA B, Step 1
McCurren, Charlotte	LMHS: Student Support Associate	9/12/24	LMSEAA A, Step 1
Muramreddy, Silpa	NS: LMHS General Help	9/16/24	PTNS, Step 1
Reed, Stacey	LMHS: Student Support Associate	9/12/24	LMSEAA A, Step 1
Schiek, Lily	WF: High School Student Associate (Part-Time)	9/17/24	\$12.00/hour
Winn, Ava	IC: High School Student Associate (Part-Time)	9/18/14	\$12.00/hour

Woitas, Camden	NS: HP Lead Baker	9/11/24	LMSA A+.25, Step 1
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Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Anderson, Katey	NS: HP Cashier/General Help	9/11/24	Personal
Bochicchio, Heidi	NE: Student Support Associate	9/11/24	Termination
Chamarthi, Dhivya	WF: Student Support Associate	8/13/24	Personal
Gienapp, Diane	TR: Bus Rider	9/17/24	Personal
Owens, Jennie	NS: LMHS General Help	9/16/24	Personal
Rodriguez, Kiara	NS: BP General Help	9/11/24	Other employment
Simpson, Breona	NS: LMHS General Help	9/10/24	Relocation
Stark, Thomas	BW: Custodian/HS Student Support Assoc	9/20/24	Relocation
Todd, Andrea	LG: Early Childhood Paraprofessional	9/27/24	Personal
Vidal, Megan	EH: Student Support Associate	9/13/24	Personal
Vratney, Makenna	LG: Student Support Associate	9/23/24	Personal
Williams, Robin	TR: Bus Rider	9/17/24	Personal

Co/Extracurricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Callahan, Megan	OR: Show Choir Choreographer	9/13/24	\$1,000
Kostiv, Emily	LMHS: Spring Play Director	11/1/24	\$1,757 (.25 A)
Lynch, Greg	LMHS: Winter Play Director	11/1/24	\$1,757 (.25 A)
Treharne, Tom	LMHS: Asst Boys Varsity Swim Coach	11/1/24	\$3,514
Vorhies, Kathy	LMHS: Head Boys Varsity Swim Coach	11/1/24	\$5,856

802: Approval of September 9th Board Minutes – Exhibit 802.1

803: Approval of Bills/Warrants – Exhibit 803.1

804: Approval of Contracts/Agreements – Exhibits 804.1-13

1. Valerie Earnest independent contractor work with Novak Notes Choir
2. Emma Erner independent contractor work with OR Show Choir
3. Katie Ernst independent contractor work with LMHS Jazz Bands
4. Diana Knight independent contractor work with Indian Creek music programs
5. Terri Radig independent contractor work with Indian Creek Encore Choir
6. James Silvas/Silvas Speak LLC independent contractor work with LM Dance Team
7. LM Prowl basketball team non-commercial licensing agreement
8. Peak Construction change order #15 for new administration building
9. McComas-Lacina Construction change order #3 for new performance venue
10. De Lage Landen Public Finance/SHI lease-purchase agreement for ScreenBeam wireless display receivers
11. Beth Davies independent contractor work with LMHS Band
12. Shawn Sandersfeld independent contractor work with LMHS Band
13. Steve Stickney independent contractor work with LMHS Band

805: Overnight Trip Requests – Exhibits 805.1-2

1. FFA to attend National Convention October 22-26 in Indianapolis, IN
2. LM Marching Band to participate in metro-area marching band trip to Ireland over spring break 2026

806: Fundraising Request – Exhibit 806.1

1. Boulder Peak Intermediate Artsonia sales to purchase supplemental supplies

807: Informational Financial Reports – Exhibits 807.1-2

1. School Finance and Cash Balance reports through June 30, 2023
2. School Finance and Cash Balance reports through June 30, 2024

900: BOARD CALENDAR & COMMUNICATIONS

901: Board Calendar & Communications

Buchholz reviewed the board calendar. A request was shared to compile information on other district events (sports, fine arts, Robotics, eSports, etc.) to share with the board.

Date	Time	Event	Location
<i>September 25</i>	<i>5:00 PM</i>	<i>Homecoming Parade</i>	<i>LM High School</i>
September 26	8:30 AM	Board Visit	Excelsior
<i>September 30</i>	--	<i>No School (Professional Day)</i>	--
Date	Time	Event	Location
October 3	8:30 AM	Finance/Audit Committee (F/AC)	Boulder Peak-Rm 2365
October 3	5:30 PM	Marion City Council (<i>Buchholz</i>)	City Hall
October 7	5:00 PM	LMCSD Board of Directors Meeting	City Hall
October 10	4:00 PM	School Improvement Advisory Committee (SIAC)	Former LRC Boardroom
October 17	8:30 AM	Board Visit	Linn Grove Elementary
October 17	5:30 PM	Marion City Council (<i>Thomas</i>)	City Hall
<i>October 18</i>	--	<i>America Reads Day</i>	--
October 21	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boulder Peak-Orange Pod
<i>October 22</i>	--	<i>Elem/Int/MS Conferences</i>	<i>2-Hr Early Dismissal PK-12</i>
<i>October 24</i>	--	<i>Elem/Int/MS Conferences</i>	<i>2-Hr Early Dismissal PK-12</i>
<i>October 25</i>	--	<i>No School (Professional/Workday)</i>	--
October 28	5:00 PM	LMCSD Board of Directors Meeting	City Hall
October 30	4:15 M	LMHS School Counselors Advisory	LMHS College/Career Cntr
October 31	11:30 AM	Board Visit	Echo Hill Elementary

902: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Buchholz, Walker, Thomas
Career & Technical Education Advisory (CTE)	Foss, Thomas
School Improvement Advisory Committee (SIAC)	Lowé Lancaster, Morey, Thomas

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Diversity/Equity/Inclusion Committee (DEI)	Lowe Lancaster, Thomas
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Lowe Lancaster, Walker
MEDCO Community Promise Advisory	Buchholz
Linn County Conference Board	Buchholz
Legislative Liaisons	Morey, Walker

1000: ADJOURNMENT - Motion 46-09-23

MOTION by Lowe Lancaster to adjourn the meeting at 6:36 PM. Second by Foss. Voice vote, all ayes. Motion carried.

Barry Buchholz, Board President

Jonathan Galbraith, Board Secretary/Treasurer