

**BOARD OF DIRECTORS MINUTES  
OCTOBER 7, 2024**

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**100: CALL TO ORDER & DETERMINATION OF A QUORUM**

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM at Marion City Hall (1225 6<sup>th</sup> Avenue, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Lowe Lancaster, Morey, Thomas, and Walker. Administration present: Kortemeyer, Galbraith, Frick, Ramos, Nelson, and Wear. Absent: Christian.

**200: ADOPTION OF AGENDA - Motion 47-10-07**

**MOTION** by Thomas to approve the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

**300 SPECIAL RECOGNITION – Exhibit 300.1**

President Buchholz thanked the principals and read a proclamation in recognition of National Principals' Month.

**400: AUDIENCE COMMUNICATIONS** (SPG #1-Community Engagement)

1. Jesse Zerr, LM Student, Linn-Mar Fine Arts Needs
2. Iris Strong, LM Resident, Student equity and protection

**500: MISSION MOMENT** (SPG #1-Community Engagement / BG #2.e-Student Learning)

The Board of Directors shared kudos with the LMHS Thespian Troupe for a successful production of *The Crimson House Murder*, congratulated LMHS Senior Dylan Muszynski for being named KCRG Athlete of the Week, and shared a couple stories that showed the kindness and character of Linn-Mar students and staff.

**600: INFORMATIONAL REPORTS/DISCUSSIONS**

**601: Assessment Data & Conditions for Learning Survey – Exhibits 601.1-2**

Nathan Wear, Associate Superintendent & Chief Academic Officer, and Melissa Frick, Executive Director of Student Services, reported on the 2023-24 assessment data and Conditions for Learning survey. Key points were shared on the Formative Assessment System for Teachers (FAST), Iowa Statewide Assessment of Student Progress (ISASP), Conditions for Learning Survey, Advanced Placement and ACT exams, graduation rates, and college/career readiness. (SPG #2-Learning Excellence / BG #2.b-c-Student Learning)

**602: Board Visit Report** (BG #2.b-c-Student Learning)

The Board of Directors reported they enjoyed their September 26<sup>th</sup> visit to Excelsior Middle School and were impressed by the student-led presentation and the student’s enthusiasm in learning, their sense of pride, and the information the students shared on the various clubs offered.

**603: Finance/Audit Committee Report**

Directors Buchholz, Foss, and Morey reported that during the October 3<sup>rd</sup> F/AC meeting topics discussed included district financials, construction project updates, and the need for a new scoreboard at the football stadium. (SPG #5-Resource Mngmt / BG #2.d-Student Learning & 3.c-District Culture)

**604: Marion City Council Report** (SPG #1-Community Engagement / BG #3.d-District Culture)

President Buchholz reported that during the October 3<sup>rd</sup> Marion City Council meeting there were no items that pertained to the district. Buchholz also shared some information on a presentation he attended regarding student cellphone use that was presented by Dr. Padget Skogman.

**605: Superintendent’s Report – Exhibit 605.1** (SPG #1-Community Engagement)

Superintendent Kortemeyer shared updates from around the district including several district honors and highlights, an update on current construction projects, updated information on the new attendance requirements, a review of her recent meeting participation, and information on upcoming events.

**700: UNFINISHED BUSINESS**

**800: NEW BUSINESS** (SPG #5-Resource Management / BG #1.b-c Visionary Team & 3.c-District Culture)

**801: Appointment of Board Member - Motion 48-10-07**

President Buchholz facilitated a discussion and appointment of the new board member. Board members shared the need to appoint someone that is engaged with the district. Thanks were shared with the eight candidates that applied.

**MOTION** by Morey to appoint Midhat Mansoor to fill the vacant board seat through the completion of the term in November 2025. Second by Lowe Lancaster. Voice vote, all ayes. Motion carried. Jonathan Galbraith, Board Secretary/Treasurer, administered the oath of office.

**802: Approval of Open Enrollment Requests - Motion 49-10-07**

**MOTION** by Morey to approve the open enrollment requests as presented. Second by Walker. Voice vote, all ayes. Motion carried.

Approved IN	Student Name	Grade	Resident District
	Compton, Jordan	7	Cedar Rapids CSD
	Krause, Sereniti	4	Cedar Rapids CSD

Approved OUT	Student Name	Grade	Requested District	Reason
	Elsawy, Heba	11	Cedar Rapids CSD	Good cause

Denied OUT	Student Name	Grade	Requested District	Reason
	Dahl, Preslee	8	College CSD	Late-no good cause

**900: CONSENT AGENDA** (SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)

**MOTION** by Lowe Lancaster to approve the consent agenda as presented. Second by Walker. Foss asked for clarification on the 12/13 resignation. It was clarified that the person was not relocating until December. Buchholz thanked Stephanie Rosendale for her service and congratulated her on her retirement. Thomas drew attention to the need to host fundraiser to fulfill classroom supply needs. Foss shared that the Linn-Mar School Foundation supports a lot of classroom needs with grants. Voice vote, all ayes. Motion carried. - **Motion 50-10-07**

**901: Personnel**

**Classified Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Ancheta, Anthony	LMHS: Custodian	10/2/24	LMSA C, Step 1
Ayoub, Hebatallah	WF: Student Support Associate	10/1/24	LMSEAA A, Step 1
Covey, Breanna	NS: HP Cashier/General Help	9/23/24	PTNS, Step 1
Kozloski, Aiden	BP: Student Support Associate	9/26/24	LMSEAA A, Step 1
Leete, Barbara	WE: Student Support Associate	10/1/24	LMSEAA A, Step 3
Mays, Arianna	EH: Student Support Associate	10/7/24	LMSEAA A, Step 1
McCurren, Jean	LMHS: SSA From 7 to 2.5 Hours/Day	10/1/24	Same
Murray, Natalie	AC: Aquatic Instructor	9/23/24	\$12.00/hour
Wild, Brianna	LG: Student Support Associate	10/1/24	LMSEAA A, Step 1
Wullner, Amber	NS: LMHS General Help	9/23/24	PTNS, Step 2

**Classified Staff: Resignation**

Name	Assignment	Dept Action	Reason
Leiva, Keyner	LMHS: Student Support Associate	9/13/24	Relocation
Patton, John	LMHS: Student Support Associate	12/13/24	Relocation
Rosendale, Stephanie	IC: Health Assistant	9/20/24	Retirement
Stark, Thomas	LMHS: Student Support Assoc (.5 FTE)	9/20/24	Relocation
Woitak, Camden	NS: HP Lead Baker	9/27/24	Personal

**Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Young, Jacob	OR: From Asst to Head 7 <sup>th</sup> Gr Boys Basketball Coach	9/30/24	\$3,514

**Co/Extra-Curricular Staff: Resignation**

Name	Assignment	Dept Action	Reason
Morgan, John	OR: Head 7 <sup>th</sup> Gr Boys Basketball Coach	9/20/24	Termination
Morgan, John	OR: Head 8 <sup>th</sup> Gr Football Coach	9/20/24	Termination

**902: Approval of September 23<sup>rd</sup> Board Minutes – Exhibit 902.1**

**903: Approval of Bills/Warrants – Exhibit 903.1**

**904: Approval of Contracts/Agreements – Exhibits 904.1-5**

1. Brecke Mechanical Contractors agreement for boiler heat exchanger for Excelsior
2. Iowa Vocational Rehabilitation Services agreement for IBC Youth Pilot Transition Program including Iowa Blueprint for Change Transition Program memorandum of understanding
3. Lynn Block independent contractor agreement work with Boys Swimming
4. Mark Baumann independent contractor agreement work with Wilkins Choir
5. Laura Olson independent contractor agreement work with Indian Creek Music

**905: Fundraising Requests – Exhibits 905.1-4**

1. Bowman Woods Artsonia sales to raise funds for art supplies
2. Oak Ridge t-shirt sales to raise funds for classroom instructional supplies and professional development materials
3. Linn-Mar High School TAG snack sales to raise funds for the Cedar Valley Humane Society
4. Boys Basketball youth camp to raise funds for uniforms, coaches, supplies, and transportation

**906: Overnight Trip Request – Exhibit 906.1**

1. FBLA to attend State Fall Leadership Conference in Des Moines October 20-21

**907: Informational Financial Reports – Exhibits 907.1-2**

1. School Finances and Cash Balance Reports as of 7/31/23
2. School Finances and Cash Balance Reports as of 7/31/24

**908: Disposition of Obsolete Equipment**

Per Iowa Code (§§ 297.22-25) and Policy 902.6, the district will list for sale obsolete equipment/furnishings on GovDeals.com. Item for sale: 2006 Chevy K2500 HD truck.

**1000: BOARD CALENDAR & COMMUNICATIONS**

**1001: Board Calendar & Communications**

Date	Time	Event	Location
October 8	8:30 AM	Policy Committee	Boulder Peak – Rm 2365
October 10	4:00 PM	School Improvement Advisory Committee (SIAC)	Former LRC Boardroom
October 17	8:30 AM	Board Visit	Linn Grove Elementary
October 17	5:30 PM	Marion City Council ( <i>Thomas</i> )	City Hall
<i>October 18</i>	--	<i>America Reads Day</i>	--
October 21	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boulder Peak-Orange Pod
<i>October 22</i>	--	<i>Elem/Int/MS Conferences</i>	<i>2-Hr Early Dismissal PK-12</i>
<i>October 24</i>	--	<i>Elem/Int/MS Conferences</i>	<i>2-Hr Early Dismissal PK-12</i>
<i>October 25</i>	--	<i>No School (Professional/Workday)</i>	--
October 28	5:00 PM	LMCSD Board of Directors Meeting	City Hall

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
<i>October 30</i>	<i>3:00 PM</i>	<i>Marion Chamber of Commerce Annual Meeting</i>	<i>Epic Event Center</i>
October 30	4:15 PM	LMHS School Counselors Advisory	LMHS College/Career Cntr
October 31	11:30 AM	Board Visit	Echo Hill Elementary
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
<i>November 4</i>	--	<i>No School (Professional Day)</i>	--
<i>November 5</i>	--	<i>No School (Professional Day)</i>	--
November 7	8:30 AM	Finance/Audit Committee (F/AC)	Superintendent's Conf Rm
November 7	4:05 PM	Venture Academics Advisory (VAA)	Venture Room 304/305
November 7	5:30 PM	Marion City Council ( <i>Thomas</i> )	City Hall
November 11	5:00 PM	LMCSD Board of Directors Annual Meeting	Boardroom
November 18	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
November 20-21	--	IASB Annual Convention	Des Moines
November 20	6:00 PM	UEN Annual Meeting	Des Moines
<i>November 21</i>	--	<i>High School Conferences</i>	--
November 21	5:30 PM	Marion City Council ( <i>Morey</i> )	City Hall
<i>November 27</i>	--	<i>No School (Teacher Comp Day)</i>	--
<i>November 28-29</i>	--	<i>No School (Thanksgiving Break)</i>	--

## **1002: Board Committees/Advisories**

### **Required Board Committees/Advisories**

<b>Committee/Advisory</b>	<b>Board Representatives</b>
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Buchholz, Thomas, Walker
Career & Technical Education Advisory (CTE)	Foss, Thomas
School Improvement Advisory Committee (SIAC)	Lowé Lancaster, Morey, Thomas

### **Additional District Committees/Advisories**

<b>Committee/Advisory</b>	<b>Board Representatives</b>
Diversity/Equity/Inclusion Committee (DEI)	Lowé Lancaster, Thomas
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Lowé Lancaster, Walker
MEDCO Community Promise Advisory	Buchholz
Linn County Conference Board	Buchholz
Legislative Liaisons	Morey, Walker

## **1100: ADJOURNMENT - Motion 51-10-07**

**MOTION** by Morey to adjourn the meeting at 6:40 PM. Second by Lowé Lancaster. Voice vote, all ayes. Motion carried.

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Barry Buchholz, Board President

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Jonathan Galbraith, Board Secretary/Treasurer