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**BOARD OF DIRECTORS ANNUAL MEETING
NOVEMBER 11, 2024**

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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The annual meeting of the Linn-Mar Board of Directors will be called to order at 5:00 PM at Marion City Hall (1225 6th Avenue, Marion). Roll will be taken to determine a quorum.

_____ Foss _____ Lowe Lancaster _____ Mansoor _____ Morey _____ Thomas _____ Walker _____ Buchholz

200: ADOPTION OF AGENDA

MOTION to approve the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: AUDIENCE COMMUNICATIONS *(SPG #1-Community Engagement)*

At this time, the presiding officer will call those who signed up to speak to the microphone in the order of sign up. The board will receive and acknowledge comments but will not engage in a dialog with the speaker because of the set agenda for the meeting. Remarks are limited to three minutes per speaker and should be shared in a respectful manner.

400: MISSION MOMENT *(SPG #1-Community Engagement / BG #2.e-Student Learning)*

The Board of Directors will share some of the district’s recent successes.

500: INFORMATIONAL REPORTS/DISCUSSIONS

501: Marion Chamber of Commerce Annual Meeting Report

The Board of Directors will report on the Marion Chamber of Commerce annual meeting held on October 30th. *(SPG #1-Community Engagement / BG #3.d-District Culture)*

502: LMHS School Counselors Advisory Report

Directors Lowe Lancaster and Walker will report on the October 30th LMHS School Counselors Advisory meeting. *(SPG #e-Learner Experience / BG #2.b-c-Student Learning)*

503: Board Visit Report *(BG #2.b-c-Student Learning)*

The Board of Directors will report on their visit to Echo Hill Elementary on October 31st.

*SPG = Strategic Plan Goal/ BG = Board Goal

504: Finance/Audit Committee Report (SPG #5-Resource Management / BG #3.c-District Culture)

Directors Buchholz, Foss, and Morey will report on the November 7th F/AC meeting.

505: Venture Academics Advisory Report (SPG #2-Learning Excellence / BG #2.b-c-Student Learning)

Directors Morey and Walker will report on the November 7th VAA meeting.

506: Marion City Council Report (SPG #1-Community Engagement / BG #3.d-District Culture)

Director Thomas will report on the November 7th Marion City Council meeting.

507: Superintendent’s Report – Exhibit 507.1 (SPG #1-Community Engagement)

Superintendent Kortemeyer will share updates from around the district.

600: UNFINISHED BUSINESS

700: NEW BUSINESS (SPG #5-Resource Management / BG #1.c-Visionary Team & #3.c-District Culture)

701: Election of Board President & Administration of Oath (Roll Call Vote)

Jonathan Galbraith, Board Secretary/Treasurer, will facilitate the election of the board president and administer the oath of office.

MOTION to elect _____ to serve a one-year term as board president.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**
____ Foss ____ Lowe Lancaster ____ Mansoor ____ Morey ____ Thomas ____ Walker ____ Buchholz

702: Election of Board Vice President & Administration of Oath (Roll Call Vote)

The board president will facilitate the election of the vice president and administer the oath of office.

MOTION to elect _____ to serve a one-year term as board vice president.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**
____ Lowe Lancaster ____ Mansoor ____ Morey ____ Thomas ____ Walker ____ Buchholz ____ Foss

703: Appointment of Board Legal Counsel for FY25

MOTION to appoint the law firm of Pickens, Barnes, and Abernathy for general counsel and Terry Abernathy as attorney; Simons, Perrine, Moyer, and Bergman for real estate and copyright matters; and Ahlers and Cooney for general counsel, special education, personnel, negotiations, construction, real estate, and bonding matters for the 2024-25 fiscal year.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

704: Designation of Depository Banks for FY25

MOTION to designate Farmer’s State Bank with an authorized limit of \$30,000,000; Hills Bank with an authorized limit of \$30,000,000; Central State Bank with an authorized limit of \$5,000,000; and Iowa School Joint Investment Trust (ISJIT) with an authorized limit of \$20,000,000; as depositories of the district for the 2024-25 fiscal year.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

705: Designation of General Circulation Newspaper

MOTION to approve *The Cedar Rapids Gazette* as the district’s designated newspaper of general circulation for the 2024-25 fiscal year.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

706: Approval of 2024-25 Board Meeting Dates

MOTION to approve the 2024-25 board meeting dates as presented.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

December 9, 2024	June 9, 2025
January 13 & 27, 2025	July 14, 2025
February 10 & 24, 2025	August 4 & 18, 2025
March 24, 2025	September 8 & 22, 2025
April 14 & 28, 2025	October 27, 2025
May 12, 2025	November 17, 2025

707: Election of Reps for District/Board Committees and Advisories

The board president will facilitate the election of representatives to serve on the various district/board committees and advisories for the 2024-25 fiscal year.

Required Board Committees/Advisories

Committee/Advisory	Current Representative(s)	New Representative(s)
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey	
Policy Committee	Buchholz, Thomas, Walker	
Career & Technical Education Advisory (CTE)	Foss, Thomas	
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Morey, Thomas	

Additional District Committees/Advisories

Committee/Advisory	Current Representative(s)	New Representative(s)
Diversity/Equity/Inclusion Committee (DEI)	Lowe Lancaster, Thomas	
Facilities Advisory Committee	--	
Venture Academics Advisory (VAA)	Morey, Walker	
LMHS School Counselors Advisory	Lowe Lancaster, Walker	
MEDCO Community Promise Advisory	Buchholz	
Linn County Conference Board	Buchholz	
Legislative Liaisons	Morey, Walker	

MOTION to elect the representatives for the board committees and advisories for the 2024-25 fiscal year as discussed.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

*SPG = Strategic Plan Goal/ BG = Board Goal

708: Letting of Vehicle Bids

MOTION to approve the letting of vehicle bids for the purchase of two SUVs for a total cost not to exceed \$125,000.00, with the expense to be funded by PPEL dollars.

Action Motion: _____ Second: _____ Carried: Yes / No

709: Approval of Open Enrollment Requests

MOTION to approve the open enrollment requests as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

Approved OUT	Student Name	Grade	Requested District	Reason
	Phipps, Annabella	K	Springville CSD	Good cause

Denied OUT	Student Name	Grade	Requested District	Reason
	Bruckner, Noah	8 th	Marion Independent	Late, no good cause

800: CONSENT AGENDA *(SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)*

MOTION to approve the consent agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

801: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Clinkinbeard, Kristin	EH: Student Support Services Teacher	10/30/24	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Begley, John	TR: Regular Sub Bus Driver from 4.5 to 2 hours/day	11/5/24	Same
Johnson-O'Mara, Harriet	WF: Student Support Associate	11/11/24	LMSEAA A, Step 1
Kratzer, Jon	EX: Student Support Associate	10/28/24	LMSEAA A, Step 3
Lynch, Karla	LG: Student Support Associate	11/5/24	LMSEAA A, Step 1
Wyant, Donna	NE: Custodian from 8 to 6 hours/day	11/4/24	Same

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Helton, Ryan	LMHS: Custodian	11/8/24	Personal
Sturenfeldt, Amy	BW: Student Support Associate	10/15/24	Personal
Taylor, Susan	IC: Student Support Associate	11/22/24	Personal

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Berger, Alex	LMHS: Assistant Girls Varsity Soccer Coach	10/26/24	\$3,514
Hachey, Carly	HP: Student Experience Club Coordinator	10/22/24	\$375
Hajek, Lisa	LMHS: Assistant Winter Cheer Coach	11/11/24	\$2,014
Jeffery, Morgan	EX: Math Counts Sponsor	10/1/24	\$500
Novak, Jenny	LMHS: Assistant JV2 Girls Tennis Coach	10/29/24	\$3,514
Weidner, Darryl	LMHS: Head JV2/Asst Varsity Girls Soccer Coach	10/31/24	\$3,514

802: Approval of October 28th Board Minutes – Exhibit 802.1

803: Approval of Bills/Warrants – Exhibit 803.1

804: Approval of Contracts/Agreements – Exhibit 804.1

1. City of Cedar Rapids adult crossing guard program
2. Inter-agency agreements for Special Education instructional services with Dubuque CSD (2). *For student confidentiality, exhibits are not provided.*

805: Informational Financial Reports – Exhibits 805.1-2

1. School Finance and Cash Balance Reports as of 8/31/2023 and 8/31/2024
2. School Finance and Cash Balance Reports as of 9/30/2023 and 9/30/2024

900: BOARD CALENDAR & COMMUNICATIONS

901: Board Calendar & Communications

Date	Time	Event	Location
November 18	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
November 20-21	--	IASB Annual Convention	Des Moines
November 20	6:00 PM	UEN Annual Meeting	Des Moines
<i>November 21</i>	<i>--</i>	<i>High School Conferences</i>	<i>--</i>
November 21	5:30 PM	Marion City Council (<i>Morey</i>)	City Hall
<i>November 27</i>	<i>--</i>	<i>No School (Teacher Comp Day)</i>	<i>--</i>
<i>November 28-29</i>	<i>--</i>	<i>No School (Thanksgiving Break)</i>	<i>--</i>
Date	Time	Event	Location
December 4	4:15 PM	Career & Technical Education Advisory (CTE)	LMHS E-130
December 5	8:30 AM	Finance/Audit Committee (F/AC)	Boardroom
December 5	5:30 PM	Marion City Council	City Hall
December 9	5:00 PM	LMCSD Board of Directors Meeting & Work Session	Boardroom
December 12	9:00 AM	Policy Committee Meeting	Boardroom
December 16	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
December 19	5:30 PM	Marion City Council	City Hall
<i>December 20</i>	<i>--</i>	<i>Two-Hour Early Dismissal (All Grades)</i>	<i>--</i>
<i>December 23 thru January 3</i>	<i>--</i>	<i>No School – Winter Break</i>	<i>--</i>

1000: ADJOURNMENT

MOTION to adjourn the meeting at _____ PM.

Action

Motion: _____ **Second:** _____

Carried: Yes / No