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**BOARD OF DIRECTORS MEETING
JANUARY 13, 2025**

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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors will be called to order at 5:00 PM in the boardroom of the district administration building (3556 Winslow Rd, Marion). Roll will be taken to determine a quorum.

_____ Buchholz _____ Foss _____ Mansoor _____ Morey _____ Thomas _____ Walker _____ Lowe Lancaster

200: ADOPTION OF AGENDA

MOTION to approve the agenda as presented with the removal of Danielle Patterson from *Item 901-Personnel* on the Consent Agenda.

Action _____ **Motion:** _____ **Second:** _____ **Carried: Yes / No**

300: PUBLIC HEARING – Refer to Exhibits 801.1-2 (SPG #1-Community Engagement)

A public hearing will be held on the proposed 2026-2027 school year calendar and updates to the 2025-2026 school year calendar that was previously approved by the Board of Directors on December 11, 2023.

400: AUDIENCE COMMUNICATIONS (SPG #1-Community Engagement)

At this time, the presiding officer will call those who signed up to speak to the microphone in the order of sign up. The board will receive and acknowledge comments but will not engage in a dialog with the speaker because of the set agenda for the meeting. Remarks are limited to three minutes per speaker and should be shared in a respectful manner.

500: MISSION MOMENT (SPG #1-Community Engagement / BG #2.e-Student Learning)

The Board of Directors will share some of the district’s recent successes.

600: INFORMATIONAL REPORTS

601: Policy Committee Report– Refer to Exhibit 808.1 (BG #1.c-Visionary Team)

A report will be given on the December 12th Policy Committee meeting.

*SPG = Strategic Plan Goal/ BG = Board Goal

602: Marion City Council Report (SPG #1-Community Engagement / BG #3.d-District Culture)

Director Morey will report on the December 19th Marion City Council meeting and Director Buchholz will report on the January 9th meeting.

603: Superintendent's Report – Exhibit 603.1 (SPG #1-Community Engagement)

Superintendent Kortemeyer will share updates from around the district.

700: UNFINISHED BUSINESS

800: NEW BUSINESS (SPG #5-Resource Management / BG #1.c-Visionary Team & #3.c-District Culture)

801: Approval of Calendars – Exhibits 801.1-2

MOTION to approve the recommended changes to the 2025-26 school year calendar and the proposed calendar for 2026-27 as presented in Exhibits 801.1-2.

Action Motion: _____ Second: _____ Carried: Yes / No

802: Approval of At-Risk/Dropout Prevention MSA Application – Exhibit 802.1

MOTION to approve the 2025-26 At-Risk/Dropout Prevention Modified Supplemental Amount application in the amount of \$1,466,142.00, and for this amount to be submitted to the School Budget Review Committee for consideration of increased spending authority.

Action Motion: _____ Second: _____ Carried: Yes / No

803: Approval of Bus Purchases – Exhibit 803.1

MOTION to approve the purchase of three Bluebird gasoline, 60-passenger buses and one Bluebird gasoline LIFT bus from School Bus Sales for a total of \$578,011.00.

Action Motion: _____ Second: _____ Carried: Yes / No

804: Approval of SUV Purchases – Exhibit 804.1

MOTION to approve the purchase of two Chevy Suburban LS SUVs from Lynch Chevrolet for a total of \$124,449.00.

Action Motion: _____ Second: _____ Carried: Yes / No

805: Acceptance of Completion & Final Payment – Exhibit 805.1

MOTION to approve the acceptance of completion and issue final payment of \$6,237.60, to For Sure Roofing for the Westfield Elementary roof replacement project.

Action Motion: _____ Second: _____ Carried: Yes / No

806: Approval to Set Public Hearing

MOTION to set a public hearing for 5:00 PM on Monday, January 27, 2025, in the boardroom of the Linn-Mar administration building regarding the plans and specifications for the Excelsior Middle School roof replacement project.

Action Motion: _____ Second: _____ Carried: Yes / No

807: Approval of Open Enrollment Requests

MOTION to approve the open enrollment requests as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

Approved IN	Student Name	Grade	Resident District
	Owens, Felicity	4 th	Marion Independent
	Owens, Gracyn	1 st	Marion Independent
	Solano Valerio, Wanda	6 th	Cedar Rapids CSD
	Valerio, Wendy	3 rd	Cedar Rapids CSD

Approved OUT	Student Name	Grade	Requested District	Reason
	Gasper, Cooper	10 th	Cedar Rapids CSD	Good cause

Denied OUT	Student Name	Grade	Requested District	Reason
	Roberts, Kayel	10 th	College CSD	Late-no good cause

808: First Reading of Policy Recommendations – Exhibit 808.1

MOTION to approve the first reading of the policy recommendations as presented in Exhibit 808.1.

Action Motion: _____ Second: _____ Carried: Yes / No

809: Approval of Board Operations Manual – Exhibit 809.1

President Lowe Lancaster will facilitate a review of the Board Operations Manual.

MOTION to approve the Board Operations Manual as discussed.

Action Motion: _____ Second: _____ Carried: Yes / No

900: CONSENT AGENDA (SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)

MOTION to approve the consent agenda ~~as presented~~ with the removal of Danielle Patterson from *Item 901-Personnel-Co/Extra-Curricular Resignations*.

Action Motion: _____ Second: _____ Carried: Yes / No

901: Personnel

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Burton, Wilson	AC: Aquatic Instructor	12/16/24	\$12.00/hour
Copeland, Nicole	LMHS: SSA From 7 to 6.5/hours/day	12/13/24	Same
Dobos, Michael	TR: From Sub to Regular Bus Driver	12/19/24	Same
Eciba, Angela	BW: Student Support Associate	1/6/25	LMSEAA A, Step 1
Fann, Rachael	LG: Health Assistant	12/16/24	LMSEAA A, Step 1
Gengler, Piyakit	BW: School Counselor's Secretary	1/9/25	LMSEAA B, Step 1
Hosakoppadavaramane, Roja	NS: BW General Help from 4 to 6.5 hours/day	12/9/24	Same
Kinley, Brianna	EX: Student Support Associate	1/6/25	LMSEAA A, Step 1
Kirchner, Danean	NS: BW General Help	12/16/24	PTNS, Step 1
Leipold, Rebekah	LMHS: Student Support Associate	12/9/24	LMSEAA A, Step 1
Madlon, George	TR: Bus Rider	12/10/24	Step 1
Miller, Laura	TR: Bus Rider	12/16/24	Step 1
Rudd, Alisha	LMHS: Student Support Associate	12/18/24	LMSEAA A, Step 1
Schaldecker, Ashley	LMHS: Student Support Associate	1/14/25	LMSEAA A, Step 1
Wullner, Amber	From NS General Help to LG SSA	12/16/24	LMSEAA A, Step 1

Classified Staff: Resignations

Name	Assignment	Dept Action	Reason
Cortez, Jessica	District: Student Services Admin Asst	1/10/25	Other employment
Dighton, Lisa	BP: Student Support Associate	1/6/25	Personal
Groth, Cindy	TR: Bus Rider	12/13/24	Personal
Kirchner, Danean	NS: BW General Help	12/20/24	Personal
Miller, Sara	EH: Custodian	1/6/25	Other employment
Whitham, Ella	NE: Student Support Associate	12/18/24	Termination

Certified Staff: Resignations

Name	Assignment	Dept Action	Reason
Blocker, Rebecca	LMHS: Social Studies Teacher	6/5/25	Retirement

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Frangella, Nate	LMHS: Freshman Basketball Coach	12/6/24	\$2,733
Kratzer, Jon	LMHS: Auditorium Tech Director	12/27/24	\$3,513

Co/Extra-Curricular Staff: Resignations

Name	Assignment	Dept Action	Reason
Bugenhagen, Mark	LMHS: Auditorium Tech Director	12/13/24	Personal
Patterson, Danielle	LMHS: Honor Society Sponsor	12/2/24	Personal
Shiple Jr., Michael	LMHS: Head 9 th Gr/Asst Varsity Baseball Coach	12/5/24	Personal

902: Approval of December 9th Board Minutes – Exhibit 902.1

903: Approval of Bills/Warrants – Exhibit 903.1

904: Approval of Contracts/Agreements – Exhibits 904.1-8

1. RJ Carson & Picket Fence Family Farms farm cash lease for 15 acres
2. RJ Carson & Picket Fence Family Farms farm cash lease for 19.57 acres
3. For Sure Roofing & Sheet Metal change order #1 for Westfield roof replacement
4. Unzeitag Construction change order #2 for the LMHS extension renovation
5. EideBailly CPA & Business Advisors tax consulting services agreement
6. Des Moines Metro Opera/Opera Iowa for performances in elementary buildings
7. Troy Cummings independent contractor agreement for Stories Alive event
8. Lily Jausel independent contractor agreement for work with LMHS JV Color Guard
9. Inter-agency agreements for Special Education instructional services with Alburnett CSD (7), Anamosa CSD (3), Ankeny CSD (1), Cedar Rapids CSD (45), Central City CSD (1), Davenport CSD (1), Dubuque CSD (2), Iowa City CSD (1), Lisbon CSD (1), Marion Independent (76), Mt Vernon CSD (1), Waterloo CSD (1), Waukee CSD (2), and West Delaware CSD (1). *For student confidentiality, exhibits are not provided.*

905: Approval of Overnight Trip Requests – Exhibits 905.1-2

1. Model United Nations to attend Future Leaders Summit in Muscatine, Iowa January 29-30, 2025.
2. Varsity Baseball to attend game against North Polk HS and the College World Series in Omaha, NE June 17-18, 2025.

906: Fundraising Request – Exhibit 906.1

1. Boys Tennis: summer camp to raise funds for warmups and equipment.

907: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and Board Policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. Item for sale: MSR90 USB swipe magnetic credit card readers 3-tracks mini smart card reader MSR605 and MSR606 Deftun (Qty: 12) and Epson receipt printers type TM-T88V, Model CA850840430 (Qty: 5).

1000: BOARD CALENDAR & COMMUNICATIONS

1001: Board Calendar & Communications

Date	Time	Event	Location
<i>January 20</i>	--	<i>No School – Professional Day</i>	--
January 20	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
January 22	8:30 AM	Finance/Audit Committee (F/AC)	Boardroom
January 23	5:30 PM	Marion City Council (Thomas)	City Hall
January 27	5:00 PM	LMCSD Board of Directors Meeting & Closed Session	Boardroom
<i>January 28</i>	<i>9:00 AM</i>	<i>IASB Day on the Hill</i>	<i>Des Moines</i>
Date	Time	Event	Location
February 3	1:00 PM	Policy Committee	Boardroom
February 5	4:15 PM	Career & Technical Education Advisory (CTE)	LMHS Room E-130

Date	Time	Event	Location
February 6	8:30 AM	Finance/Audit Committee (F/AC)	Boardroom
February 6	12:00 PM	Linn County Conference Board	City of CR Admin Bldg
February 6	5:30 PM	Marion City Council	City Hall
February 10	5:00 PM	LMCSD Board of Directors Meeting	Boardroom
February 13	8:30 AM	Board Visit	Westfield Elementary
February 17	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
February 20	5:30 PM	Marion City Council	City Hall
February 24	5:00 PM	LMCSD Board of Directors Meeting	Boardroom
<i>February 25</i>	--	<i>2-Hour Early Dismissal (Grades JrK-12)</i>	<i>Elem/Int/MS Conferences</i>
February 27	8:30 AM	Finance/Audit Committee	Boardroom
<i>February 27</i>	--	<i>2-Hour Early Dismissal (Grades JrK-12)</i>	<i>Elem/Int/MS Conferences</i>
<i>February 28</i>	--	<i>No School - Professional Day</i>	--

1002: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Lowe Lancaster, Thomas, Walker
Career & Technical Education Advisory (CTE)	Mansoor, Morey, Thomas
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Mansoor, Morey

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Diversity/Equity/Inclusion Committee (DEI)	Lowe Lancaster, Thomas
Facilities Advisory Committee	Foss, Mansoor, Morey
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Mansoor, Walker
MEDCO Community Promise Advisory	Buchholz
Linn County Conference Board	Buchholz
Legislative Liaisons	Foss, Thomas

1100: ADJOURNMENT

MOTION to adjourn the meeting at _____ PM.

Action **Motion:** _____ **Second:** _____

Carried: Yes / No

EXEMPT MEETING OF THE BOARD OF DIRECTORS JANUARY 13, 2025

The LMCS D Board of Directors will enter into exempt session as provided for in Chapter 20.17(3) of the Code of Iowa and Policy 204.5, “for negotiating sessions, strategy meetings of public employers or employee organizations, mediations and the deliberative process of arbitrators” and shall be exempt from the provisions of Chapter 21. The meeting will be closed to the public.