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**BOARD OF DIRECTORS MEETING
JANUARY 27, 2025**

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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors will be called to order at 5:00 PM in the boardroom of the district administration building (3556 Winslow Rd, Marion). Roll will be taken to determine a quorum.

_____ Buchholz _____ Foss _____ Mansoor _____ Morey _____ Thomas _____ Walker _____ Lowe Lancaster

200: ADOPTION OF AGENDA

MOTION to approve the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: PUBLIC HEARING – Refer to Exhibit 801.1 (SPG #1-Community Engagement)

A public hearing will be held on the plans and specifications of the Excelsior Middle School roof replacement project. *The plans/specifications will be on hand for viewing in the boardroom prior to the meeting or in advance by contacting Jon Galbraith, Board Secretary, at 319-447-3008.*

400: AUDIENCE COMMUNICATIONS (SPG #1-Community Engagement)

At this time, the presiding officer will call those who signed up to speak to the microphone in the order of sign up. The board will receive and acknowledge comments but will not engage in a dialog with the speaker because of the set agenda for the meeting. Remarks are limited to three minutes per speaker and should be shared in a respectful manner.

500: MISSION MOMENT (SPG #1-Community Engagement / BG #2.e-Student Learning)

The Board of Directors will share some of the district’s recent successes.

600: INFORMATIONAL REPORTS

601: Volunteer Program Report – Exhibit 601.1 (SPG #1-Community Engagement)

Angela Burke, Community Relations Coordinator, will report on the district’s volunteer program.

*SPG = Strategic Plan Goal/ BG = Board Goal

602: Finance/Audit Committee Report (SPG #5-Resource Management / BG #3.c-District Culture)

A report will be given on the January 22nd F/AC meeting.

603: Marion City Council Report (SPG #1-Community Engagement / BG #3.d-District Culture)

Director Thomas will report on the January 23rd Marion City Council meeting.

604: Legislative Report (BG #3.d-District Culture)

Directors Foss and Thomas will report on the current legislative session.

605: Superintendent’s Report – Exhibit 605.1 (SPG #1-Community Engagement)

Superintendent Kortemeyer will share updates from around the district.

700: UNFINISHED BUSINESS

701: Second Reading of Policy Recommendations – Exhibit 701.1

(BG #1.c-Visionary Team)

MOTION to approve the second reading of the policy recommendations as presented in Exhibit 701.1

Action Motion: _____ Second: _____ Carried: Yes / No

800: NEW BUSINESS

801: Approval of Plans & Specifications – Exhibit 801.1 (SPG #5 Resource Management)

MOTION to approve the plans and specifications for the Excelsior Middle School roof replacement project as presented in Exhibit 801.1.

Action Motion: _____ Second: _____ Carried: Yes / No

802: Approval of Acceptance of Gift – Exhibit 802.1

MOTION to approve the acceptance of a Rifton R130 trike for the Hazel Point Intermediate Special Education Program with the value of \$3,265.00, gifted by Becky Lutgen Gardner per *Linn-Mar Policy 802.7-Gifts, Grants, and Bequests*.

Action Motion: _____ Second: _____ Carried: Yes / No

803: Approval of Student Support Associates Retention Bonus

(SPG #4 People & Culture / BG #3.a-District Culture)

MOTION to approve the distribution of a one-time retention bonus of \$500.00 to current and new Student Support Associates who are employed by the district from March 3, 2025, through June 4, 2025, with payment reflected on their July 3, 2025, paychecks.

Action Motion: _____ Second: _____ Carried: Yes / No

900: CONSENT AGENDA (SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)**MOTION** to approve the consent agenda as presented.

Action Motion: _____ Second: _____

Carried: Yes / No

901: Personnel**Certified Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Bowman, Amy	District: From Instructional Coach to IC Principal	3/1/25	\$100,000/year
Espinosa, Carrie	District: Nurse	2/5/25	LMEA Nurse, Step 7

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Nicol, Tony	LMHS: Academic Assistance Counselor	5/30/25	Retirement

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Begley, John	TR: From Regular Sub to Bus Driver	1/14/25	Same
Curtis, Elizabeth	O&M: HP Custodian	1/13/25	LMSA C, Step 1
Dirks, Jennifer	Business Office: From Accts Receivable to Accts Payable Specialist	1/13/25	\$24.00/hour
Garrison, Billy	O&M: NE Custodian	1/13/25	LMSA C, Step 1
Haars, Lucy	AC: Aquatic Instructor	12/20/24	\$12.00/hour
Johnson, Marga	O&M: From HP 1.0 Custodian to EH .75 Custodian	1/13/25	Same
Kruger, Tiffany	LMHS: Student Support Associate	1/14/25	LMSEAA A, Step 1
Murphy, Tamara	BP: Student Support Associate	1/21/25	LMSEAA A, Step 1
Nash, Meredith	AC: Aquatic Instructor	1/20/25	\$12.00/hour
Paulson, Leah	NE: High School Student Associate	1/14/25	\$12.00/hour
Vijay Kumar, Dhipmala	NS: BW General Help	1/21/25	PTNS, Step 1
Wild, Brianna	From LG to BP Student Support Assoc	2/3/25	Same
Zieser, Abigail	LG: High School Student Associate	1/14/25	\$12.00/hour

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Anderson, Diane	NS: WF General Help	1/31/25	Personal
Eciba, Angela	BW: Student Support Associate	1/31/25	Personal

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Geers, Mike	LMHS: Assistant Girls Wrestling Coach	11/4/24	\$800
Ginty, Natalie	OR: Math Counts Sponsor	1/6/25	\$1,000
Naaktgeboren, Erik	LMHS: Assistant Girls Wrestling Coach	11/4/24	\$1,000
Orr, Duane	LMHS: Head Varsity Football Coach	1/27/25	\$8,980

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Bolinder, Kiley	OR: Assistant 8 th Gr Volleyball Coach	1/17/25	Personal
Ginty, Natalie	OR: Assistant 7 th Gr Volleyball Coach	1/17/25	Personal

902: Approval of January 13th Board Minutes – Exhibit 902.1

903: Approval of Bills/Warrants – Exhibit 903.1

904: Approval of Contracts/Agreements – Exhibits 904.1-8

1. Day #2 of AccuTrain Responsibility-Centered Discipline training for the high school staff
2. Newsela agreement for Excelsior and Oak Ridge for the 2025-26 school year
3. Iowa Blueprint for Change reapproval due to two updates to the agreement
4. Orchestra Iowa agreement for Ensembles and Visiting Artists in Schools program
5. Elkay Manufacturing release and settlement agreement
6. Foodservice Cedar Rapids property damage release
7. Hy-Vee commercial licensing agreement
8. Elizabeth McGlynn independent contractor agreement for work with Bowman Woods music

905: Fundraising Requests – Exhibits 905.1 thru 905.4

1. Boys Soccer to host apparel sales to raise funds for training bibs/jerseys
2. LMHS URenew to host t-shirt sales for future wildlife restoration projects
3. LMHS Baseball to host youth camp to raise funds for a new pitching machine
4. LMHS Baseball to host sale of Leading Edge discount cards to pay volunteer coaches

906: Overnight Trip Request – Exhibit 906.1

1. Varsity Volleyball to attend elite training camp in Lincoln, Nebraska on July 17-19

907: Informational Financial Reports – Exhibits 907.1a-b and 907.2a-b

1. School Finance and Cash Balance Reports as of 11/30/23 and 11/30/24
2. School Finance and Cash Balance Reports as of 12/31/23 and 12/31/24

1000: BOARD CALENDAR & COMMUNICATIONS

1001: Board Calendar & Communications

Date	Time	Event	Location
<i>January 28</i>	<i>9:00 AM</i>	<i>IASB Day on the Hill</i>	<i>Des Moines</i>
Date	Time	Event	Location
February 3	1:00 PM	Policy Committee	Boardroom
February 5	4:15 PM	Career & Technical Education Advisory (CTE)	LMHS Room E-130
February 6	8:30 AM	Finance/Audit Committee (F/AC)	Boardroom
February 6	12:00 PM	Linn County Conference Board (<i>Buchholz</i>)	City of CR Admin Bldg
February 6	5:30 PM	Marion City Council (<i>Mansoor</i>)	City Hall
February 10	5:00 PM	LMCSD Board of Directors Meeting & Work Session	Boardroom
February 13	8:30 AM	Board Visit	Westfield Elementary
February 17	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
February 20	8:30 AM	Finance/Audit Committee	Boardroom
February 20	5:30 PM	Marion City Council (<i>Thomas</i>)	City Hall

Date	Time	Event	Location
February 24	5:00 PM	LMCSD Board of Directors Meeting	Boardroom
<i>February 25</i>	--	<i>2-Hour Early Dismissal (Grades JrK-12)</i>	<i>Elem/Int/MS Conferences</i>
<i>February 27</i>	--	<i>2-Hour Early Dismissal (Grades JrK-12)</i>	<i>Elem/Int/MS Conferences</i>
<i>February 28</i>	--	<i>No School - Professional Day</i>	--

1002: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Lowé Lancaster, Thomas, Walker
Career & Technical Education Advisory (CTE)	Mansoor, Morey, Thomas
School Improvement Advisory Committee (SIAC)	Lowé Lancaster, Mansoor, Morey

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Diversity/Equity/Inclusion Committee (DEI)	Lowé Lancaster, Thomas
Facilities Advisory Committee	Foss, Mansoor, Morey
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Mansoor, Walker
MEDCO Community Promise Advisory	Buchholz
Linn County Conference Board	Buchholz
Legislative Liaisons	Foss, Thomas

1100: ADJOURNMENT

MOTION to adjourn the meeting at _____ PM.

Action **Motion:** _____ **Second:** _____

Carried: Yes / No