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**BOARD OF DIRECTORS MEETING
FEBRUARY 10, 2025**

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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors will be called to order at 5:00 PM in the boardroom of the district administration building (3556 Winslow Rd, Marion). Roll will be taken to determine a quorum.

_____ Buchholz _____ Foss _____ Mansoor _____ Morey _____ Thomas _____ Walker _____ Lowe Lancaster

200: ADOPTION OF AGENDA

MOTION to approve the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: AUDIENCE COMMUNICATIONS *(SPG #1-Community Engagement)*

The presiding officer will call those who signed up to speak to the microphone in the order of sign up. The board will receive and acknowledge comments, but will not engage in dialog with the speaker because of the set agenda for the meeting. Remarks are limited to three minutes per speaker and should be shared in a respectful manner.

400: MISSION MOMENT *(SPG #1-Community Engagement / BG #2.e-Student Learning)*

The Board of Directors will share some of the district's recent successes.

500: INFORMATIONAL REPORTS

501: LM Building Naming Committee Report – Exhibit 501.1

(SPG #1-Community Engagement)

The LM Building Naming Committee will present information on the process and suggested names for the former LRC building and the new administration building.

502: FY24 Auditor's Report – Exhibit 502.1

(SPG #5 Resource Management / BG #3.c-District Culture)

Mia Frommelt, from Bohnsack & Frommelt, will report on the fiscal year 2024 audit.

503: Upbeat Survey Report (SPG #4-People & Culture / BG #3.a-District Culture)

Karla Christian, Chief Officer of Human Resources, will report on the recent Upbeat staff survey.

504: Policy Committee Report (BG #1.c-Visionary Team)

A report will be given on the February 3rd Policy Committee meeting.

505: Linn County Conference Board Report

(SPG #1-Community Engagement / BG #3.d-District Culture)

Director Buchholz will report on the February 6th Linn County Conference Board meeting.

506: Marion City Council Report (SPG #1-Community Engagement / BG #3.d-District Culture)

Director Mansoor will report on the February 6th Marion City Council meeting.

507: Legislative Report & IASB Day on the Hill Event

(BG # 1.b-c-Visionary Team & 3.d-District Culture)

Directors Foss and Thomas will report on the current legislative session and a report will be given on the Iowa Association of School Boards’ Day on the Hill event.

508: Superintendent’s Report – Exhibit 508.1 (SPG #1-Community Engagement)

Superintendent Kortemeyer will share updates from around the district.

600: UNFINISHED BUSINESS

601: Facility Naming Request – Exhibit 601.1 (SPG #1-Community Engagement)

MOTION to approve the request submitted by the Linn-Mar Booster Club to rename the concession stand at the Ball Complex as the *Pete King Concession Stand* after the late Pete King.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

700: NEW BUSINESS (SPG #5-Resource Management / BG #1.c-Visionary Team & #3.c-District Culture)

701: Approval of LM Building Names – Refer to Exhibit 501.1

President Lowe Lancaster will facilitate a discussion on the proposed names submitted by the LM Building Naming Committee, as presented in Exhibit 501.1.

MOTION to approve the name change of _____ for the former LRC building and the name of _____ for the new administration building.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

702: Approval of Open Enrollment Requests

MOTION to approve the open enrollment requests as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

Approved IN	Student Name	Grade	Resident District
	Backout, B'Licknu	3	Cedar Rapids CSD

Approved OUT	Student Name	Grade	Requested District
	Roberts, Kayel	10	College CSD

800: CONSENT AGENDA (SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)

MOTION to approve the consent agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

801: Personnel

Certified Staff: Resignations

Name	Assignment	Dept Action	Reason
Hanson, Kristin	LMHS: Student Support Services Teacher	6/5/25	Relocation
Peterson, Lisa	LMHS: Compass/Atlas Teacher	5/30/25	Retirement
Sullivan, Lauren	WF: 4 th Grade Teacher	2/28/25	Relocation

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Cleppe, Kathie	NS: BW General Help from 3.25 to 4/hrs day	1/6/25	Same
Contreras, Brittany	District: Student Services Admin Assistant	2/17/25	\$20.50/hour
Gehrls, Lenora	LMHS: Student Support Associate	2/6/25	LMSEAA A, Step 1
Gorman, Christopher	BW: Student Support Associate	2/3/25	LMSEAA A, Step 1
Kauffman, Sheila	NS: From HP General Help/Cashier to WF General Help	2/3/25	PTNS, Step 1
Leason, Julie	NS: BW General Help from 3.5 to 4/hrs day	1/6/25	Same
Limkemann, Maggie	NS: LMHS General Help	1/27/25	PTNS, Step 1
Vickery, Karen	BW: Student Support Associate	2/5/25	LMSEAA A, Step 1
West, Anna	LMHS: Student Support Associate	1/28/25	LMSEAA A, Step 1

Classified Staff: Resignations

Name	Assignment	Dept Action	Reason
Berry, John	BW: Student Support Associate	1/22/25	Termination
Brandt, Lauren	EH: Student Support Associate	2/12/25	Other Employment
Cassady, Brecken	LMHS: Student Support Associate	2/4/25	Personal
Ferencak, Fae	EH: Student Support Associate	2/11/25	Other Employment
Lentner, Candy	NE: Health Assistant	2/20/25	Other Employment
Wittenburg, Megan	LMHS: Student Support Associate	1/31/25	Personal

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Chapa, Martin	LMHS: Assistant Boys Soccer Coach	3/17/25	\$2,000
Hill, Austin	LMHS: Assistant Boys Track Coach	2/24/25	\$500
Thomson, Jaxon	LMHS: Assistant Boys Track Coach	2/24/25	\$500
Tovey, Reed	LMHS: Assistant Boys Soccer Coach	3/17/25	\$2,000

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Green, Justin	OR: Assistant 7 th Gr Football Coach	2/4/25	Personal

802: Approval of January 27th Board Minutes – Exhibit 802.1**803: Approval of Bills/Warrants – Exhibit 803.1****804: Approval of Contracts/Agreements – Exhibits 804.1-4**

1. Epic Event Center rental agreement for LMHS Java & Jazz event
2. McComas-Lacina Construction change order #5 for new performance arts center
3. Jennifer Loeb independent contractor agreement for presentation to Venture Academics students
4. Iowa Public Information Board informal resolution
5. Inter-agency agreement for Special Education instructional services with Lisbon CSD (1). *For student confidentiality, exhibits are not provided.*

805: Fundraising Request – Exhibits 805.1-2

1. LMHS Softball to host a summer youth camp to raise funds for new equipment and additional coaches.
2. LMHS Key Club to sell Valentine candygrams to raise funds to support further initiatives and support other positive events.

900: BOARD CALENDAR/COMMUNICATIONS/COMMITTEES**901: Board Calendar**

Date	Time	Event	Location
February 13	8:30 AM	Board Visit	Westfield Elementary
February 20	8:30 AM	Finance/Audit Committee (F/AC)	Boardroom
February 20	5:30 PM	Marion City Council (<i>Thomas</i>)	City Hall
February 24	5:00 PM	LMCSD Board of Directors Meeting & Work Session	Boardroom
<i>February 25</i>	--	<i>2-Hour Early Dismissal (Grades JrK-12)</i>	<i>Elem/Int/MS Conferences</i>
February 26	4:15 PM	Career & Technical Education Advisory (CTE)	LMHS Room E-130
<i>February 27</i>	--	<i>2-Hour Early Dismissal (Grades JrK-12)</i>	<i>Elem/Int/MS Conferences</i>
<i>February 28</i>	--	<i>No School - Professional Day</i>	--
Date	Time	Event	Location
March 6	8:30 AM	Board Visit	Novak Elementary
March 6	Noon	Linn County Conference Board (<i>Buchholz</i>)	City of CR Admin Bldg
March 6	5:30 PM	Marion City Council	City Hall
<i>March 8</i>	<i>6:00 PM</i>	<i>LM School Foundation MANE Event</i>	<i>DoubleTree by Hilton</i>
<i>March 11</i>	<i>11:30 AM</i>	<i>Marion State of the City</i>	<i>DoubleTree by Hilton</i>
March 12	4:00 PM	LMHS School Counselors Advisory	LMHS College/Career Cntr
March 13	8:30 AM	Finance/Audit Committee (F/AC)	Boardroom
<i>March 17-21</i>	--	<i>Spring Break</i>	--
March 20	5:30 PM	Marion City Council	City Hall
<i>March 26</i>	<i>6:00 PM</i>	<i>Lion Learning Session</i>	<i>Boardroom</i>
<i>March 28</i>	--	<i>End of Third Quarter</i>	--

Date	Time	Event	Location
<i>March 31</i>	--	<i>No School – Professional Day</i>	--
March 31	5:00 PM	LMCSD Board of Directors Meeting & Special Session	Boardroom

902: Board Communications

President Lowe Lancaster will re-announce the results of the written tally conducted during the board president election on November 11, 2024, including the votes of each individual director.

903: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee (PC)	Lowe Lancaster, Thomas, Walker
Career & Technical Education Advisory (CTE)	Mansoor, Morey, Thomas
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Mansoor, Morey

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Diversity/Equity/Inclusion Committee (DEI)	Lowe Lancaster, Thomas
Facilities Advisory Committee	Foss, Mansoor, Morey
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Mansoor, Walker
MEDCO Community Promise Advisory	Buchholz
Linn County Conference Board	Buchholz
Legislative Liaisons	Foss, Thomas

1000: ADJOURNMENT

MOTION to adjourn the meeting at _____ PM.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

**BOARD OF DIRECTORS WORK SESSION
FEBRUARY 10, 2025**

*The work session will not be available via livestream,
but is open to audience in-person attendance.*

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The work session of the Linn-Mar Board of Directors will be called to order immediately following the regular meeting in the boardroom of the district administration building (3556 Winslow Road, Marion). Roll will be taken to determine a quorum.

____ Buchholz ____ Foss ____ Mansoor ____ Morey ____ Thomas ____ Walker ____ Lowe Lancaster

200: ADOPTION OF AGENDA

MOTION to adopt the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: WORK SESSION

301: Discussion on the Proposed Indoor Activities Center

Superintendent Kortemeyer, Jon Galbraith, LMCSO Chief Financial/Operating Officer, Vicki Hyland and Susan Bowersox, OPN Architects, and Matt Gillaspie, Managing Director with Piper Sandler, will facilitate a review and discussion of the proposed LMHS indoor activities center project.

400: ADJOURNMENT

MOTION to adjourn the meeting at _____ PM.

Action Motion: _____ Second: _____ Carried: Yes / No