

**BOARD OF DIRECTORS MEETING  
FEBRUARY 24, 2025**

[Click here for YouTube livestream](#)

**100: CALL TO ORDER & DETERMINATION OF A QUORUM**

The meeting of the Linn-Mar Board of Directors will be called to order at 5:00 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll will be taken to determine a quorum.

\_\_\_\_\_ Buchholz \_\_\_\_\_ Foss \_\_\_\_\_ Mansoor \_\_\_\_\_ Morey \_\_\_\_\_ Thomas \_\_\_\_\_ Walker \_\_\_\_\_ Lowe Lancaster

**200: ADOPTION OF AGENDA**

**MOTION** to approve the agenda as presented.

Action                      Motion: \_\_\_\_\_ Second: \_\_\_\_\_                      Carried: Yes / No

**300: AUDIENCE COMMUNICATIONS** (SPG #1-Community Engagement)

Those who signed up to speak will be called to the microphone in order of sign up. The board will receive and acknowledge comments, but will not engage in a dialog with the speaker because of the set agenda. Remarks are limited to three minutes per speaker and should be shared in a respectful manner.

**400: MISSION MOMENT** (SPG #1-Community Engagement / BG #2.e-Student Learning)

The Board of Directors will highlight some of the district's recent successes.

**500: INFORMATIONAL REPORTS**

**501: Preliminary FY26 Certified Budget Report – Exhibit 501.1**

(SPG #5-Resource Management / BG #3.c-District Culture)

Jon Galbraith, Chief Financial/Operating Officer, will report on the preliminary certified budget for fiscal year 2026.

**502: Linn County Conference Board Report** (BG #3.d-District Culture)

Director Buchholz will report on the February 14<sup>th</sup> Linn County Conference Board meeting.

**503: Finance/Audit Committee Report** (SPG #5-Resource Management / BG #3.c-District Culture)

A report will be given on the February 20<sup>th</sup> Finance/Audit Committee meeting.

**504: Marion City Council Report** (SPG #1-Community Engagement / BG #3.d-District Culture)

Director Thomas will report on the February 20<sup>th</sup> Marion City Council meeting.

**505: Legislative Report** (BG #3.d-District Culture)

Directors Foss and Thomas will report on the current legislative session.

**506: Superintendent’s Report – Exhibit 506.1** (SPG #1-Community Engagement)

Superintendent Kortemeyer will report on various items from around the district.

**600: UNFINISHED BUSINESS**

**700: NEW BUSINESS**

**701: Approval to Set Public Hearing** (SPG #1-Community Engagement / BG #3.d-District Culture)

**MOTION** to set a public hearing for 6:30 PM on Monday, March 31<sup>st</sup> in the boardroom of the Educational Leadership Center regarding the proposed tax notices.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**702: First Reading of Policy Recommendations – Exhibit 702.1**

(BG #1.c-Visionary Team)

**MOTION** to approve the first reading of the policy recommendations for the proposed new Policy 201.6-R, Board President and Vice President Elections Regulation, and the second half of the 800 Series as presented in Exhibit 702.1.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**703: Approval of Open Enrollment Requests** (SPG #2-Learning Excellence & 3-Learner Experience)

**MOTION** to approve the open enrollment requests as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

Approved	Student Name	Grade	Requested District
OUT	Moss, Elija	7	Marion Independent

**704: Approval of Bid – Exhibit 704.1**

(SPG #5-Resource Management / BG #3.c-District Culture)

**MOTION** to approve Dryspace, Inc., as the lowest responsible bidder for the Excelsior Middle School Roof Improvement Project for a total of \$367,727.00.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

## **800: CONSENT AGENDA** (SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)

**MOTION** to approve the consent agenda as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

### **801: Personnel**

#### **Classified Staff: Assignments/Reassignments/Transfers**

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Case, Taylor	LMHS: Student Support Associate	2/24/25	LMSEAA A, Step 1
Henry, Justine	ELC: Accounts Receivable Specialist	2/10/25	\$22.00/hour
Nebel, Lynda	NS: From BP Cashier to NS Sub	3/3/25	Same
Ulmer, Meghan	NE: Student Support Associate	2/14/25	LMSEAA A, Step 1
Van Den Heuvel, Kathryn	EH: Student Support Associate	2/17/25	LMSEAA A, Step 1
Vennie, Nicole	EH: Student Support Associate	2/10/25	LMSEAA A, Step 1
Winekauf, Christine	NS: From Sub to BP Cashier/General Help	2/17/25	PTNS, Step 1 +.25

#### **Classified Staff: Resignation**

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Garcia, Joanna	TR: Bus Driver	2/10/25	Personal
Mandal, Shiuli	WF: Student Support Associate	2/20/25	Other employment
Ryan, Robin	WE: Custodian	2/7/25	Personal
Yirkovsky, Toni	LMHS: Student Support Associate	2/27/25	Other employment

#### **Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers**

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Salary Placement</b>
Cosgrove, David	LMHS: JV2 Boys Tennis Coach	3/17/25	\$3,514
McConahay, Gina	BP: Choir Accompanist	2/14/25	\$300

#### **Co/Extra-Curricular Staff: Resignation**

<b>Name</b>	<b>Assignment</b>	<b>Dept Action</b>	<b>Reason</b>
Boesenberg, Kiley	LMHS: Assistant Volleyball Coach	2/13/25	Personal
May, Andrew	LMHS: Head 10 <sup>th</sup> Gr Football Coach	2/10/25	Personal

### **802: Approval of February 10<sup>th</sup> Board Minutes – Exhibit 802.1**

### **803: Approval of Bills/Warrants – Exhibit 803.1**

### **804: Approval of Contracts/Agreements – Exhibits 804.1-4**

1. Douglas Cloven, Throwback, LLC., commercial licensing agreement
2. University of Northern Iowa cooperative agreement for student teaching program
3. BSN Sports order summary for Daktronics video scoreboard and sound cabinet for Stadium
4. Hand in Hand Early Care & Education Center agreement to provide preschool wrap daycare services at Linn Grove Elementary

### **805: Informational Financial Reports – Exhibits 805.1-2**

1. School Finance and Cash Balance Reports as of January 31, 2024
2. School Finance and Cash Balance Reports as of January 31, 2025

**806: Fundraising Requests – Exhibits 806.1-8**

1. LMHS Athletic Dept to host Pete King Memorial Golf Outing
2. LMHS Girls Tennis to host girls summer camp
3. LMHS Football to host BSN apparel store
4. LMHS Football to host youth football camp for 5<sup>th</sup>/6<sup>th</sup> grades
5. LMHS Football to host Ace or Leading Edge discount card sale
6. LMHS Girls & Boys Soccer to host co-ed youth clinic
7. LMHS Girls Soccer to host team poster with logo sale
8. LMHS Girls Soccer to host an online store for parents and players

**807: Overnight Trip Requests – Exhibits 807.1-3**

1. LMHS Robotics to attend FRC Regional Competition in St Louis March 12-15
2. LMHS Robotics to attend FRC Regional Competition in Cedar Falls March 27-29
3. LMHS HOSA to attend State Leadership Conference in Des Moines April 6-7

**900: BOARD CALENDAR & COMMUNICATIONS**

**901: Board Calendar & Communications**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
<i>February 25</i>	--	<i>2-Hour Early Dismissal (Grades JrK-12)</i>	<i>Elem/Int/MS Conferences</i>
February 26	4:15 PM	Career & Technical Education Advisory (CTE)	LMHS Room E-130
<i>February 27</i>	--	<i>2-Hour Early Dismissal (Grades JrK-12)</i>	<i>Elem/Int/MS Conferences</i>
<i>February 28</i>	--	<i>No School - Professional Day</i>	--
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
March 6	8:30 AM	Board Visit	Novak Elementary
March 6	Noon	Linn County Conference Board ( <i>Buchholz</i> )	City of CR Admin Bldg
March 6	5:30 PM	Marion City Council ( <i>Mansoor</i> )	City Hall
<i>March 8</i>	<i>6:00 PM</i>	<i>LM School Foundation MANE Event</i>	<i>DoubleTree by Hilton</i>
<i>March 11</i>	<i>11:30 AM</i>	<i>Marion State of the City</i>	<i>DoubleTree by Hilton</i>
March 12	4:00 PM	LMHS School Counselors Advisory	LMHS College/Career Cntr
March 13	8:30 AM	Finance/Audit Committee (F/AC)	Boardroom
<i>March 17-21</i>	--	<i>Spring Break</i>	--
March 20	5:30 PM	Marion City Council ( <i>Lowe Lancaster</i> )	City Hall
<i>March 26</i>	<i>6:00 PM</i>	<i>Lion Learning Session</i>	<i>Boardroom</i>
<i>March 28</i>	--	<i>End of Third Quarter</i>	--
<i>March 31</i>	--	<i>No School – Professional Day</i>	--
March 31	5:00 PM	LMCSD Board of Directors Regular Meeting	Boardroom
March 31	6:30 PM	LMCSD Board of Directors Special Session	Boardroom

**902: Board Committees/Advisories**

**902.1 Discussion and Action on Diversity/Equity/Inclusion Committee in light of recent federal guidance**

**MOTION** to recommend disbanding the DEI Committee until further notice.

**Action**                      **Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_                      **Carried: Yes / No**

**Required Board Committees/Advisories**

<b>Committee/Advisory</b>	<b>Board Representatives</b>
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Lowe Lancaster, Thomas, Walker
Career & Technical Education Advisory (CTE)	Mansoor, Morey, Thomas
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Mansoor, Morey

**Additional District Committees/Advisories**

<b>Committee/Advisory</b>	<b>Board Representatives</b>
Diversity/Equity/Inclusion Committee (DEI)	Lowe Lancaster, Thomas
Facilities Advisory Committee	Foss, Mansoor, Morey
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Mansoor, Walker
MEDCO Community Promise Advisory	Buchholz
Linn County Conference Board	Buchholz
Legislative Liaisons	Foss, Thomas

**1000: ADJOURNMENT**

**MOTION** to adjourn the meeting at \_\_\_\_\_ PM.

**Action**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Carried: Yes / No**



**INSPIRE LEARNING.  
UNLOCK POTENTIAL.  
EMPOWER ACHIEVEMENT.**

**BOARD OF DIRECTORS WORK SESSION  
FEBRUARY 24, 2025**

*The work session will not be livestreamed,  
but is open to in-person audience attendance.*

**100: CALL TO ORDER & DETERMINATION OF A QUORUM**

A Linn-Mar Board of Directors work session will be called to order immediately following the regular meeting in the boardroom of the Educational Leadership Center (3556 Winslow Road, Marion). Roll will be taken to determine a quorum.

\_\_\_\_ Buchholz \_\_\_\_ Foss \_\_\_\_ Mansoor \_\_\_\_ Morey \_\_\_\_ Thomas \_\_\_\_ Walker \_\_\_\_ Lowe Lancaster

**200: ADOPTION OF AGENDA**

**MOTION** to adopt the agenda as presented.

Action                      Motion: \_\_\_\_\_ Second: \_\_\_\_\_                      Carried: Yes / No

**300: WORK SESSION**

**301: Learning Session** (BG #1.b-Visionary Team)

A learning session on open meetings will be facilitated by Siobhan Schneider, Iowa Association of School Boards Associate Executive Director, and Anna Harmon, Legal Services Director with the Iowa Association of School Boards.

**400: ADJOURNMENT**

**MOTION** to adjourn the work session at \_\_\_\_\_ PM.

Action                      Motion: \_\_\_\_\_ Second: \_\_\_\_\_                      Carried: Yes / No