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**BOARD OF DIRECTORS MEETING
MARCH 31, 2025**

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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors will be called to order at 5:00 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll will be taken to determine a quorum.

_____ Buchholz _____ Foss _____ Mansoor _____ Morey _____ Thomas _____ Walker _____ Lowe Lancaster

200: ADOPTION OF AGENDA

MOTION to approve the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: AUDIENCE COMMUNICATIONS (SPG #1-Community Engagement)

Those who signed up to speak will be called to the microphone in order of sign up. The board will receive and acknowledge comments, but will not engage in a dialog with the speaker because of the set agenda. *Remarks are limited to three minutes per speaker and should be shared in a respectful manner.*

400: MISSION MOMENT (SPG #1-Community Engagement / BG #2.e-Student Learning)

The Board of Directors will highlight some of the district’s recent successes.

500: INFORMATIONAL REPORTS

501: Wilkins Elementary Playground Report –Exhibits 501.1 & 704.1

Amanda Potter, Wilkins Elementary Principal, along with Wilkins students Addison, Liam, and Hudson, will report on the proposed playground project.

502: District Career & Academic Plan Report – Exhibit 502.1

(SPG #2-Learning Excellence / BG #2.b-Student Learning)

Nathan Wear, Associate Superintendent, and Elizabeth Kreher, LM High School Counselor, will report on the District Career & Academic Plan (DCAP).

503: Career & Technical Education Advisory Report (SPG #1-Community Engagement)

A report will be given on the February 26th CTE meeting.

504: Board Visit Report (BG #2.b-Student Learning)

A report will be given on the Board’s visit to Novak Elementary on March 6th.

505: Linn County Conference Board Report

(SPG #1-Community Engagement / BG# 3.d-District Culture)

Director Buchholz will report on the March 6th Linn County Conference Board meeting.

506: Marion City Council & State of the City Report

(SPG #1-Community Engagement / BG #3.d-District Culture)

Directors Mansoor and Lowe Lancaster will report on the March 6th and March 20th Marion City Council meetings and share information on the State of the City event.

507: Policy Committee Report (BG #1.c-Visionary Team)

A report will be given on the March 7th and March 26th Policy Committee meetings.

508: Finance/Audit Committee Report & Recap of FY26 Proposed Tax Notice

(SPG #5-Resource Management / BG #3.c-District Culture)

A report will be given on the March 27th Finance/Audit Committee meeting and Jon Galbraith, Chief Financial/Operating Officer, will share a recap of the fiscal year 2026 proposed tax notice presentation that was shared during the February 24th board meeting.

509: Legislative Report (BG #3.d-District Culture)

Directors Foss and Thomas will report on the current legislative session.

510: Superintendent’s Report – Exhibit 510.1 (SPG #1-Community Engagement)

Superintendent Kortemeyer will report on various items from around the district and share information on the March 11th, 25th, and 26th Lion Learning Sessions.

600: UNFINISHED BUSINESS

601: Second Reading of Policy 201.6-R – Exhibit 601.1 (BG #1.c-Visionary Team)

MOTION to approve the second reading of Policy 201.6-R, Board President and Vice President Elections Regulation, as presented in Exhibit 601.1.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

602: Second Reading of 800 Series Policy Recommendations – Exhibit 602.1

(BG #1.c-Visionary Team)

MOTION to approve the second reading of the 800 Policy Series as presented in Exhibit 602.1.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

700: NEW BUSINESS

701: Approval of Fundraising Requests – Exhibit 701.1 *(SPG #5-Resource Management)*

MOTION to approve the fundraising requests as presented in Exhibit 701.1.

Action Motion: _____ Second: _____ Carried: Yes / No

702: Approval of Early Graduation Requests – Exhibit 702.1

(SPG #2-Learning Excellence / BG #2.b&c-Student Learning)

MOTION to approve the early graduation requests for Spencer Dancy, Justin Rasmussen, and Zander Valandingham as presented in Exhibit 702.1.

Action Motion: _____ Second: _____ Carried: Yes / No

703: Approval of Open Enrollment Requests – Exhibit 703.1

(SPG #2-Learning Excellence & 3-Learner Experience)

MOTION to approve the open enrollment requests as presented in Exhibit 703.1.

Action Motion: _____ Second: _____ Carried: Yes / No

704: Approval of Playground Project – Exhibit 704.1

MOTION to approve the plans/specifications for the Wilkins Elementary playground project as presented in Exhibit 704.1.

Action Motion: _____ Second: _____ Carried: Yes / No

705: First Reading of Policy 504.13 – Exhibit 705.1 *(BG #1.c-Visionary Team)*

MOTION to approve the first reading of the recommendation to rescind Policy 504.13- Transgender and Students Nonconforming to Gender Role Stereotypes, as presented in Exhibit 705.1.

Action Motion: _____ Second: _____ Carried: Yes / No

800: CONSENT AGENDA *(SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)*

MOTION to approve the consent agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

801: Personnel

Certified Staff: Assignments/Reassignments/Transfers

| Name | Assignment | Dept Action | Salary Placement |
|--------------------|--------------------------------------|--------------------|-------------------------|
| Baxendale, Heather | LMHS: ATLAS Teacher | 8/13/25 | MA+30, Step 14 |
| Davis, Crystal | EX: Student Support Services Teacher | 8/13/25 | MA+30, Step 19 |
| Kehoe, Emily | LMHS: Social Studies Teacher | 8/13/25 | BA, Step 1 |
| Miller, Jesse | LMHS: Social Studies Teacher | 8/13/25 | BA, Step 1 |
| Mohanna, Elizabeth | LMHS: Academic Assistance Counselor | 8/4/25 | MA, Step 17 |

Certified Staff: Resignations

| Name | Assignment | Dept Action | Reason |
|---------------------|---|-------------|------------------|
| Frick, Melissa | ELC: Exec Director of Student Services | 6/30/25 | Retirement |
| Kozloski, Jessica | WE: Student Support Services Teacher | 6/5/25 | Personal |
| Moe, Tonya | LMHS: Athletic Director | 6/30/25 | Other employment |
| Neff, Alex | LMHS: Math Teacher | 6/5/25 | Retirement |
| Patterson, Chris | LMHS: PLTW Teacher | 6/5/25 | Relocation |
| Ries, Karla | ELC: Director of Elementary Teaching & Learning | 6/30/25 | Retirement |
| Thompson, Elizabeth | LMHS: English Teacher | 6/5/25 | Relocation |

Classified Staff: Assignments/Reassignments/Transfers

| Name | Assignment | Dept Action | Salary Placement |
|----------------------|--|-------------|--------------------|
| Adair, Peyton | AC: Aquatic Instructor | 3/25/25 | \$12.00/hour |
| Fiedler, Andy | EH: Student Support Associate | 3/10/25 | LMSEAA A, Step 1 |
| Garretson, Ashley | LMHS: Student Support Associate | 3/5/25 | LMSEAA A, Step 1 |
| Governatori, Anthony | AC: Aquatic Instructor | 3/10/25 | \$12.00/hour |
| Hemphill, Landon | AC: Aquatic Instructor | 3/24/25 | \$12.00/hour |
| Issa, Deana | LG: Student Support Associate | 3/3/25 | LMSEAA A, Step 1 |
| Knepper, Brianna | O&M: IC Part-Time Custodian | 2/28/25 | LMSA C, Step 1 |
| Kvidahl, Eric | O&M: AC Part-Time Custodian | 3/6/25 | LMSA C, Step 1 |
| Ludwig, Maya | WE: Student Support Associate | 3/3/25 | LMSEAA A, Step 1 |
| Meis, Olivia | WF: Student Support Associate | 2/27/25 | LMSEAA A, Step 1 |
| Montgomery, Betty | LMHS: Student Support Associate | 3/24/25 | LMSEAA A, Step 1 |
| Nebel, Lynda | NS: From BP to HP Cashier/Gen Help | 3/3/25 | Same |
| O'Leary, Declan | AC: Aquatic Instructor | 3/25/25 | \$12.00/hour |
| Peiffer, Gavin | AC: Aquatic Instructor | 3/25/25 | \$12.00/hour |
| Ramalingam, Kruthika | NE: Student Support Associate | 3/5/25 | LMSEAA A, Step 1 |
| Roberts, Sarah | NE: Health Assistant | 3/6/25 | LMSEAA A, Step 1 |
| Saputra, Nathan | AC: Aquatic Instructor | 3/25/25 | \$12.00/hour |
| Schaldecker, Amber | O&M: WE Part-Time Custodian | 3/7/25 | LMSA C, Step 1 |
| Schmidt, Neil | LMHS: Student Support Associate | 3/3/25 | LMSEAA A, Step 1 |
| Westphal, Anna | NS: From LMHS Gen Help/Cashier to HP Lead Cook | 3/24/25 | LMSA A+.25, Step 1 |
| Yetter, Elizabeth | AC: Aquatic Instructor | 3/24/25 | \$12.00/hour |
| Yirkovsky, Toni | LMHS: Student Support Associate | 4/2/25 | LMSEAA A, Step 4 |

Classified Staff: Resignations

| Name | Assignment | Dept Action | Reason |
|-----------------|---------------------------------|-------------|------------|
| Brown, Craig | OR: Custodian | 3/18/25 | Retirement |
| Kahler, Susan | NS: HP Lead Cook | 2/27/25 | Relocation |
| Knoke, Rebecca | LMHS: Student Support Associate | 4/4/25 | Personal |
| Skvor, Kathleen | TR: Bus Rider | 2/27/25 | Personal |
| Tooson, Briana | EH: Student Support Associate | 2/20/25 | Personal |
| Ulmer, Meghan | NE: Student Support Associate | 2/23/25 | Personal |
| West, Anna | LMHS: Student Support Associate | 3/12/25 | Personal |

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

| Name | Assignment | Dept Action | Salary Placement |
|--------------------|--------------------------------------|-------------|------------------|
| Becker, Kyle | LMHS: Asst Varsity Boys Tennis Coach | 3/17/25 | \$1,750 |
| Bootsmiller, Kyli | EX: Assistant Girls Track Coach | 3/14/25 | \$3,123 |
| Brennecke, Audra | OR: Assistant Boys Track Coach | 2/20/25 | \$3,123 |
| Hagmeier, Brittney | OR: Assistant Girls Tennis Coach | 3/24/25 | \$3,123 |

| Name | Assignment | Dept Action | Salary Placement |
|----------------|--|-------------|------------------|
| Hill, Austin | EX: Assistant 7 th Gr Football Coach | 8/1/25 | \$3,123 |
| Jensen, Derek | LMHS: Tech Director, Spring Musical | 3/3/25 | \$1,756.88 |
| Spoelstra, Amy | HP: MathCounts Club | 3/10/25 | \$1,100 |
| Thorp, Nic | LMHS: Asst Varsity/Head 9 th Gr Boys Golf Coach | 8/11/25 | \$3,514 |
| Waddell, Micah | LMHS: Assistant Boys Track Coach | 3/24/25 | \$500 |

Co/Extra-Curricular Staff: Resignations

| Name | Assignment | Dept Action | Reason |
|-------------------|---|-------------|----------|
| Baker, Tasia | LMHS: Head Varsity Girls Bowling Coach | 2/21/25 | Personal |
| Belin, Tom | LMHS: Head Varsity Girls Swim Coach | 3/24/25 | Personal |
| Gasper, Matt | EX: Assistant 8 th Gr Football Coach | 3/11/25 | Personal |
| Rastetter, Kelsey | LMHS: Asst Varsity/JV Girls Basketball Coach | 3/24/25 | Personal |
| Rowland, Nikki | LMHS: Head JV1 Girls Basketball Coach | 3/24/25 | Personal |
| Vorhies, Kathy | LMHS: Head Boys Swimming Coach | 3/24/25 | Personal |
| Westpfahl, Beau | EX: Assistant 7 th Gr Football Coach | 2/25/25 | Personal |

802: Approval of February 24th Board Minutes – Exhibit 802.1

803: Approval of Bills/Warrants – Exhibit 803.1

804: Approval of Contracts/Agreements – Exhibits 804.1-18

1. Coe College student teaching agreement
2. Hawkeye Community College student field experience agreement
3. Morningside University student teaching agreement
4. Ahlers & Cooney bond counsel and disclosure counsel engagement letter
5. Unzeitag Construction change order #3 for LMHS extension renovation project
6. Peak Construction change order #18 for the Educational Leadership Center
7. Dryspace, Inc., agreement for the Excelsior roof project
8. Raptor Technologies Visitor Safe software subscription services
9. Edmentum EdOptions Academy program agreement
10. Goodwill of the Heartland pre-employment and job placement agreement
11. Goodwill of the Heartland work experience agreement
12. Securly agreement for Filter Premium and Pass Core subscriptions
13. Securly agreement for Classroom Premium subscription
14. Ohiopyle Prints commercial licensing agreement
15. KLK Holdings (dba Level10) commercial licensing agreement
16. Rebecca Nederhiser independent contractor agreement for work with LMHS Orchestra
17. Rachel Peters independent contractor agreement for work with LMHS Orchestra
18. Julia Sakarova independent contractor agreement for work with LMHS Orchestra
19. Interagency agreements for Special Education instructional services with Benton CSD (1), Cedar Rapids CSD (9), Clayton Ridge CSD (1), College CSD (1), Dubuque CSD (2), Iowa City CSD (1), Marion Independent (8), Mt Vernon CSD (1), PCM (1), SE Polk CSD (1), and Springville CSD (4). *For student confidentiality, exhibits are not provided.*

805: Overnight Trip Request – Exhibits 805.1-2

1. FBLA to attend State Leadership Conference in Cedar Rapids on March 31-April 1
2. Model United Nations to attend spring conference in Cedar Falls on April 3-4

806: Financial Reports – Exhibits 806.1-2

1. School Finance & Cash Balance Reports as of February 29, 2024
2. School Finance & Cash Balance Reports as of February 28, 2025

807: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and Board Policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. Items for sale: 2006 Bluebird All American LIFT bus, 2008 Bluebird All American [Engine issue], 2009 Bluebird All American bus, and 2010 Thomas EZ Liners.

900: BOARD CALENDAR & COMMUNICATIONS

901: Board Calendar & Communications

| Date | Time | Event | Location |
|-----------------|----------------|---|--------------------------|
| <i>April 1</i> | -- | <i>No School – Professional Day/Workday</i> | -- |
| April 3 | 9:00 AM | Policy Committee | Boardroom |
| April 3 | 5:30 PM | Marion City Council | City Hall |
| <i>April 8</i> | <i>5:30 PM</i> | <i>Lion Learning On the Road Session</i> | <i>LMHS Cafeteria</i> |
| April 10 | 8:30 AM | Finance/Audit Committee (F/AC) | Boardroom |
| April 14 | 5:00 PM | LMCSD Board of Directors Meeting & Exempt Session | Boardroom |
| April 17 | 5:30 PM | Marion City Council | City Hall |
| <i>April 18</i> | -- | <i>No School – Teacher Comp Day</i> | -- |
| April 23 | 4:30 PM | Educational Leadership Center Ribbon Cutting/Open House | ELC |
| April 24 | 4:00 PM | School Improvement Advisory Committee (SIAC) | Boardroom |
| April 24 | 4:00 PM | Venture Academics Advisory (VAA) | Venture Room 104/105 |
| April 28 | 5:00 PM | LMCSD Board of Directors Meeting | Boardroom |
| Date | Time | Event | Location |
| May 1 | 8:30 AM | Board Visit | Westfield Elementary |
| May 1 | 10:00 AM | Policy Committee | Boardroom |
| <i>May 5</i> | <i>7:00 PM</i> | <i>LMHS Senior Recognition Night</i> | <i>LMHS Auditorium</i> |
| May 8 | 8:30 AM | Finance/Audit Committee (F/AC) | Boardroom |
| May 8 | 5:30 PM | Marion City Council | City Hall |
| May 12 | 5:30 PM | LMCSD Board of Directors Meeting | Boardroom |
| May 14 | 4:00 PM | LMHS School Counselors Advisory | LMHS College/Career Cntr |
| <i>May 14</i> | <i>5:30 PM</i> | <i>Lions/Volunteer Awards</i> | <i>Boardroom</i> |
| <i>May 21</i> | -- | <i>LMHS Seniors Last Day</i> | -- |
| May 22 | 5:30 PM | Marion City Council | City Hall |
| May 25 | 1:00 PM | LMHS Graduation Ceremony | Alliant Powerhouse |
| <i>May 26</i> | -- | <i>No School – Memorial Day</i> | -- |

902: Board Committees/Advisories

Required Board Committees/Advisories

| Committee/Advisory | Board Representatives |
|--|--------------------------------|
| Finance/Audit Committee (F/AC) | Buchholz, Foss, Morey |
| Policy Committee | Lowé Lancaster, Thomas, Walker |
| Career & Technical Education Advisory (CTE) | Mansoor, Morey, Thomas |
| School Improvement Advisory Committee (SIAC) | Lowé Lancaster, Mansoor, Morey |

Additional District Committees/Advisories

| Committee/Advisory | Board Representatives |
|----------------------------------|------------------------------|
| Facilities Advisory Committee | Foss, Mansoor, Morey |
| Venture Academics Advisory (VAA) | Morey, Walker |
| LMHS School Counselors Advisory | Mansoor, Walker |
| MEDCO Community Promise Advisory | Buchholz |
| Linn County Conference Board | Buchholz |
| Legislative Liaisons | Foss, Thomas |

1000: ADJOURNMENT

MOTION to adjourn the meeting at _____ PM.

Action

Motion: _____ **Second:** _____

Carried: Yes / No



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BOARD OF DIRECTORS SPECIAL SESSION
MARCH 31, 2025 @ 6:30 PM
The special session will not be livestreamed.

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The special session of the Linn-Mar Board of Directors will be called to order at 6:30 PM in the boardroom of the Educational Leadership Center (3556 Winslow Road, Marion). Roll will be taken to determine a quorum.

____ Buchholz ____ Foss ____ Mansoor ____ Morey ____ Thomas ____ Walker ____ Lowe Lancaster

200: ADOPTION OF AGENDA

MOTION to adopt the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: PUBLIC HEARING

A public hearing will be held, as required, as part of the district’s Certified Budget Proposed Tax Notice.

301: Opening Statement

President Katie Lowe Lancaster will read an opening statement regarding the public hearing.

302: Receive Written Comments

Jon Galbraith, Board Secretary/Treasurer, will receive any written comments and enter them into the record.

303: Receive Oral Comments

President Lowe Lancaster will open the floor to oral comments.

- Each speaker will have a maximum of three minutes. Public comments will be considered as part of the district’s final budget decisions.
- As a reminder, board members are present to listen to and receive these comments. Board members will not engage in dialogue or respond to questions during this meeting, but may address issues that arise at a future board meeting.

400: ADJOURNMENT

MOTION to adjourn the special session at _____ PM.

Action Motion: _____ Second: _____ Carried: Yes / No