

**BOARD OF DIRECTORS MEETING  
MAY 12, 2025**

[Click here for YouTube livestream](#)

**100: CALL TO ORDER & DETERMINATION OF A QUORUM**

The meeting of the Linn-Mar Board of Directors will be called to order at 5:00 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll will be taken to determine a quorum.

\_\_\_\_\_ Buchholz \_\_\_\_\_ Foss \_\_\_\_\_ Mansoor \_\_\_\_\_ Morey \_\_\_\_\_ Thomas \_\_\_\_\_ Walker \_\_\_\_\_ Lowe Lancaster

**200: ADOPTION OF AGENDA**

**MOTION** to approve the agenda as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**300: PUBLIC HEARINGS** (SPG #1-Community Engagement & #5-Resource Management)**301: Public Hearing on Proposed Issuance of Bonds – Refer to Exhibit 702.1**

A public hearing will be held regarding the proposed issuance of approximately \$31,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, for use in the construction and furnishing of the proposed Indoor Activities Center & Renovation Projects.

**302: Public Hearing on Amended Certified Budget for FY25 - Refer to Exhibit 703.1**

A public hearing will be held regarding the amended certified budget for fiscal year 2025.

**400: AUDIENCE COMMUNICATIONS** (SPG #1-Community Engagement)

Those who signed up to speak will be called to the microphone in order of sign up. The board will receive and acknowledge comments, but will not engage in a dialog with the speaker because of the set agenda. Remarks are limited to three minutes per speaker and should be shared in a respectful manner.

**500: MISSION MOMENT** (SPG #1-Community Engagement / BG #2.e-Student Learning)

The Board of Directors will highlight some of the district's recent successes.

## **600: INFORMATIONAL REPORTS**

### **601: Board Visit Report** *(BG #2.b-Student Learning)*

A report will be given on the board's visit to Westfield Elementary on May 1<sup>st</sup>.

### **602: Policy Committee Report** *(BG #1.c-Visionary Team)*

A report will be given on the May 1<sup>st</sup> Policy Committee meeting.

### **603: Finance/Audit Committee** *(SPG #5-Resource Management / BG #3.c-District Culture)*

A report will be given on the May 8<sup>th</sup> Finance/Audit Committee meeting.

### **604: Marion City Council Report** *(SPG #1-Community Engagement / BG #3.d-District Culture)*

Director Thomas will report on the May 8<sup>th</sup> Marion City Council meeting.

### **605: Legislative Report** *(BG #3.d-District Culture)*

Directors Foss and Thomas will report on the current legislative session.

### **606: Superintendent's Report – Exhibit 606.1** *(SPG #1-Community Engagement)*

Superintendent Kortemeyer will report on various items from around the district.

## **700: UNFINISHED BUSINESS**

### **701: Approval of Resolution Directing Sale of Bonds (For the Performance Venue) – Exhibit 701.1** *(SPG #5-Resource Management / BG #3.c-District Culture)* – **Roll Call Vote**

**MOTION** to approve the resolution directing the sale of \$\_\_\_\_\_ School Infrastructure Sales, Services, and Use tax revenue bonds, series 2025, to \_\_\_\_\_ for \$\_\_\_\_\_.

<b>Action</b>	<b>Motion:</b> _____	<b>Second:</b> _____	<b>Carried: Yes / No</b>
_____ Buchholz	_____ Foss	_____ Mansoor	_____ Morey
	_____ Thomas	_____ Walker	_____ Lowe Lancaster

### **702: Approval of Resolution Directing Issuance of Bonds (For the Indoor Activities Center & Renovation Projects) – Exhibit 702.1** – **Roll Call Vote** *(SPG #5-Resource Management / BG #3.c-District Culture)*

**MOTION** to approve the resolution regarding the proposed issuance of approximately \$31,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, for the purpose of providing funds to expand, remodel, repair, improve, furnish, and equip the indoor activity center, including costs of issuance and a debt service reserve fund if required by the purchaser; with any bond proceeds remaining after completion of this project used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement.

<b>Action</b>	<b>Motion:</b> _____	<b>Second:</b> _____	<b>Carried: Yes / No</b>
_____ Foss	_____ Mansoor	_____ Morey	_____ Thomas
	_____ Walker	_____ Buchholz	_____ Lowe Lancaster

### **703: Approval of FY25 Amended Certified Budget – Exhibit 703.1**

(SPG #5-Resource Management)

#### ***Roll Call Vote***

**MOTION** to approve the amended certified budget for fiscal year 2024-25 as presented in Exhibit 703.1.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No  
\_\_\_\_\_ Mansoor \_\_\_\_\_ Morey \_\_\_\_\_ Thomas \_\_\_\_\_ Walker \_\_\_\_\_ Buchholz \_\_\_\_\_ Foss \_\_\_\_\_ Lowe Lancaster

### **800: NEW BUSINESS**

#### **801: Approval of Resolution – Exhibit 801.1**

(SPG #5-Resource Management / BG #3.d-District Culture)

**MOTION** to approve the resolution adopting the Linn County Multi-Jurisdictional Hazard Mitigation Plan for years 2025 thru 2030 as presented in Exhibit 801.1.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

#### **802: Approval of Student Fees for 2025-26 – Exhibit 802.1**

(SPG #5-Resource Management)

**MOTION** to approve the student fee schedule for the 2025-26 school year as presented in Exhibit 802.1.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

#### **803: Approval of Fundraising Requests – Exhibit 803.1** (SPG #5-Resource Management)

**MOTION** to approve the fundraising requests as presented in Exhibit 803.1.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

#### **804: Approval of Open Enrollment Requests** (SPG #2-Learning Excellence & 3-Learner Experience)

**MOTION** to approve the open enrollment requests as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

Approved IN	Student Name	Grade	Resident District	School Year
	Tompkins, Jersei	K	Cedar Rapids CSD	2025-26
	Tran, Everett	K	Marion Independent	2025-26

Approved OUT	Student Name	Grade	Requested District	Reason	School Year
	Loftsgard, Brooklyn	9 <sup>th</sup>	Marion Independent	Good cause	2025-26

Denied OUT	Student Name	Grade	Requested District	Reason	School Year
	Foster, Mackenzie	8 <sup>th</sup>	Alburnett CSD	Late, no good cause	2025-26

**805: Approval of FY26 PTNS Agreement** (SPG #4-People & Culture / BG #3.a-District Culture)

**MOTION** to approve a 2.58% total package increase for the Part-Time Nutrition Services Staff for fiscal year 2025-26.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**806: Approval of FY26 Transportation Department Agreement**

**MOTION** to approve a 2.57% total package increase for the Transportation Department Staff for fiscal year 2025-26. (SPG #4-People & Culture / BG #3.a-District Culture)

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**807: Approval of FY26 LMSA Agreement** (SPG #4-People & Culture / BG #3.a-District Culture)

**MOTION** to approve a 2.59% total package increase for the Linn-Mar Service Association for fiscal year 2025-26.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**808: Approval of FY26 LMSEAA Agreement** (SPG #4-People & Culture / BG #3.a-District Culture)

**MOTION** to approve an 8.55% total package increase for the Linn-Mar Secretarial and Education Assistant Association for fiscal year 2025-26.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**809: Approval of FY26 Administrators/Managers/Exempt/Non-Exempt Staff Agreement** (SPG #4-People & Culture / BG #3.a-District Culture)

**MOTION** to approve a 2.57% total package increase for the administrators, managers, exempt, and non-exempt staff for fiscal year 2025-26.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**900: CONSENT AGENDA** (SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)

**MOTION** to approve the consent agenda as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**901: Personnel**

**Certified Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Faber, Anne	ELC: Exec Dir of Student Services	7/1/25	\$136,000
Galbreath, Shannon	ELC: Student Services Coordinator	8/1/25	\$88,000
Giannakouros, Eldon	LMHS: Student Support Services Teacher	8/13/25	BA, Step 1
Hammes, Dan	LMHS: Associate Athletic Director	7/1/25	\$105,000
Snead, Chelsi	LMHS: From .67 to 1.0 PE/Health Teacher	8/18/25	Same
Steffensmeier, Ryan	LMHS: Science Teacher	8/13/25	MA, Step 1

**Certified Staff: Resignations**

Name	Assignment	Dept Action	Reason
Hutcheson, Mark	ELC: Director of HS Teaching & Learning	6/30/25	Retirement
Jourdan-McSperrin, Kerry	HP: 6 <sup>th</sup> Gr Teacher	6/5/25	Retirement
McNeil, Carol	LG: Reading Teacher	6/5/25	Retirement
Nelson, Cindy	NE: Reading Teacher	6/5/25	Retirement

**Classified Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Coburn, Dave	NS: LMHS General Help/Cashier	4/28/25	LMSA A+.25, Step 1
Hess, Andrea	NS: BW General Help/Cashier-From 6 to 2.5 hours/day	5/1/25	Same
Locker, Hadlee	AC: Aquatic Instructor	5/5/25	\$12.00/hour
Palermo, Renee	NS: General Help	5/7/25	LMSA A, Step 1
Platten, Michelle	EH: From SSA to Paraprofessional	8/20/25	LMSEAA B, Step 7

**Classified Staff: Resignations**

Name	Assignment	Dept Action	Reason
Costello, Abby	LMHS: Student Support Associate	4/24/25	Personal
Fassellius, Casey	ELC: HR Generalist	5/16/25	Other employment
Hess, Andrea	NS: WE General Help	5/2/25	Personal
Parikh, Ruchiben	BW: Student Support Associate	5/9/25	Relocation
Suchan, Judy	NS: BW Satellite Manager/General Help	6/4/25	Retirement
Warren, Brenda	LMHS: Student Support Associate	6/4/25	Other employment

**Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Booth-Baisten, Joyce	LMHS: ALO Coordinator	4/24/25	\$1,800
Cosgrove, Catie	LMHS: Asst 10 <sup>th</sup> Gr Volleyball Coach	8/11/25	\$3,514
Davies, Mike	LMHS: Drumline Mini Camp Instructor	4/16/25	\$500
Gorman, Erin	EX: Jr ALO Coordinator	4/24/25	\$1,000
Hammes, Jen	LMHS: Asst Varsity Poms Coach	8/11/25	\$2,733
Koch, Ella	LMHS: Asst Volleyball Coach	8/11/25	\$3,000
Mullin, Brooke	Jr SODA Coordinator	4/24/25	\$1,000
Robson, Lexi	LMHS: Show Choir Audition Choreographer/Judge	5/20/25	\$2,400
Stone, Sherry	LMHS: Color Guard Camp Instructor	4/16/25	\$500
Streff, Anna	LMHS: Asst JV Softball Coach	5/12/25	\$3,000
Terrell, Vanessa	LMHS: JV Color Guard Mini Camp Instructor	4/16/25	\$500
Young, Jacob	OR: Jr ALO Coordinator	4/24/25	\$1,000

**Co/Extra-Curricular Staff: Resignations**

Name	Assignment	Dept Action	Reason
Mahmens, Mitch	LMHS: Asst Varsity Football Coach	5/5/25	Personal

**902: Approval of April 28<sup>th</sup> Board Minutes – Exhibit 902.1****903: Approval of Bills/Warrants – Exhibit 903.1**

## **904: Approval of Contracts/Agreements – Exhibits 904.1-11**

1. Piper Sandler amendment to April 8, 2025, financial services agreement
2. Bohnsack & Frommelt agreement for audit services
3. McComas-Lacina Construction change order #7 for the new performance venue
4. K-12 Technology Group agreement for new phone system
5. Republic Services renewal for trash and recycling services
6. Junior Achievement of Eastern Iowa agreement for 2025-2026
7. Rock Valley Physical Therapy athletic trainer agreement
8. Scenario Learning (dba Vector Solutions) K-12 Vector training subscription
9. Buena Vista University student teaching agreement for 2025-2028
10. Jonah Prall independent contractor agreement for 5-8 gr summer band lessons
11. Amendment to City of Marion 28E agreement for the Wilkins/Taube Park Playground Project
12. Interagency agreements for Special Education instructional services with Cedar Rapids CSD (7), Goodwill of the Heartland Career Connections (1), and Marion Independent (3).

## **905: Overnight Trip Request – Exhibit 905.1**

1. LMHS Show Choir to attend Gretna East Invitational in Gretna, NE (Jan 23-24, 2026)

## **1000: BOARD CALENDAR & COMMUNICATIONS**

### **1001: Board Calendar & Communications**

Date	Time	Event	Location
May 14	4:00 PM	LMHS School Counselors Advisory	LMHS College/Career Ctr
<i>May 14</i>	<i>5:30 PM</i>	<i>Lions/Volunteer Awards (Reception @ 5:00 PM)</i>	<i>Boardroom</i>
<i>May 21</i>	--	<i>LMHS Seniors Last Day</i>	--
May 22	11:00 AM	Policy Committee	Boardroom
May 22	5:30 PM	Marion City Council ( <i>Morey</i> )	City Hall
May 25	1:00 PM	LMHS Graduation Ceremony	Alliant Powerhouse
<i>May 26</i>	--	<i>No School – Memorial Day</i>	--
Date	Time	Event	Location
<i>June 4</i>	--	<i>Last Day of School – 2-Hour Early Dismissal</i>	--
<i>June 5</i>	--	<i>Teacher Workday</i>	--
June 5	5:30 PM	Marion City Council ( <i>Buchholz</i> )	City Hall
June 9	5:00 PM	LMCSD Board of Directors Meeting	Boardroom
<i>June 19</i>	--	<i>District Closed – Juneteenth</i>	--
June 19	5:30 PM	Marion City Council	City Hall
Date	Time	Event	Location
July 3	5:30 PM	Marion City Council	City Hall
<i>July 4</i>	--	<i>District Closed – Fourth of July</i>	--
July 14	5:00 PM	LMCSD Board of Directors Meeting	Boardroom
July 17	5:30 PM	Marion City Council	City Hall

## **1002: Board Committees/Advisories**

### **Required Board Committees/Advisories**

<b>Committee/Advisory</b>	<b>Board Representatives</b>
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Lowe Lancaster, Thomas, Walker
Career & Technical Education Advisory (CTE)	Mansoor, Morey, Thomas
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Mansoor, Morey

### **Additional District Committees/Advisories**

<b>Committee/Advisory</b>	<b>Board Representatives</b>
Facilities Advisory Committee	Foss, Mansoor, Morey
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Mansoor, Walker
MEDCO Community Promise Advisory	Buchholz
Linn County Conference Board	Buchholz
Legislative Liaisons	Foss, Thomas

## **1100: ADJOURNMENT**

**MOTION** to adjourn the meeting at \_\_\_\_\_ PM.

**Action**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Carried: Yes / No**

**BOARD OF DIRECTORS  
CLOSED SESSION  
MAY 12, 2025**

**100: CALL TO ORDER & DETERMINATION OF A QUORUM**

The closed session of the Linn-Mar Board of Directors will be called to order immediately following the regular meeting in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll will be taken to determine a quorum.

\_\_\_\_\_ Buchholz \_\_\_\_\_ Foss \_\_\_\_\_ Mansoor \_\_\_\_\_ Morey \_\_\_\_\_ Thomas \_\_\_\_\_ Walker \_\_\_\_\_ Lowe Lancaster

**200: ADOPTION OF AGENDA**

**MOTION** to approve the agenda as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**300: CLOSED SESSION**

**301: Move into Closed Session – Roll Call Vote**

**MOTION** to move into closed session at \_\_\_\_\_ PM per Iowa Code 21.5(1)(i), "*to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when a closed session is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.*"

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No  
\_\_\_\_\_ Foss \_\_\_\_\_ Mansoor \_\_\_\_\_ Morey \_\_\_\_\_ Thomas \_\_\_\_\_ Walker \_\_\_\_\_ Buchholz \_\_\_\_\_ Lowe Lancaster

*\*\*The board returned to open session at \_\_\_\_\_ PM.*

**400: ADJOURNMENT**

**MOTION** to adjourn the meeting at \_\_\_\_\_ PM.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No