

**BOARD OF DIRECTORS MEETING
AUGUST 4, 2025**

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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors will be called to order at 5:00 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll will be taken to determine a quorum.

_____ Buchholz _____ Foss _____ Mansoor _____ Morey _____ Thomas _____ Walker _____ Lowe Lancaster

200: ADOPTION OF AGENDA

MOTION to approve the agenda as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

300: PUBLIC HEARING – Refer to Exhibit 601.1 (SPG #1-Community Engagement)

A public hearing will be held on the proposed extension of the Instructional Support Levy (ISL).

400: AUDIENCE COMMUNICATIONS (SPG #1-Community Engagement)

Those who signed up to speak will be called to the microphone in order of sign up. The board will receive and acknowledge comments, but will not engage in a dialog with the speaker because of the set agenda. Remarks are limited to three minutes per speaker and should be shared in a respectful manner.

500: INFORMATIONAL REPORTS**501: Marion City Council Report** (SPG #1-Community Engagement / BG #3.d-District Culture)

Director Mansoor will report on the July 17th Marion City Council meeting.

502: Superintendent's Report – Exhibit 502.1 (SPG #1-Community Engagement)

Superintendent Kortemeyer will report on various items from around the district.

600: UNFINISHED BUSINESS

601: Approval of Resolution for Continued Participation in ISL – Exhibit 601.1

MOTION to approve the resolution authorizing continued participation in the Instructional Support Levy Program. *(SPG #5-Resource Management / BG #3.a-District Culture)*

Action Motion: _____ Second: _____ Carried: Yes / No

602: Second Reading of Policy Recommendations – Exhibit 602.1

MOTION to approve the second reading of the policy recommendations as presented in Exhibit 602.1. *(BG #1.a-Visionary Team)*

Action Motion: _____ Second: _____ Carried: Yes / No

603: Approval of Legislative Priorities – Exhibits 603.1-2 *(BG #1.a-Visionary Team)*

President Lowe Lancaster will facilitate a discussion of the board's legislative priorities for 2025-26.

MOTION to approve the board's legislative priorities for 2025-26 as discussed.

Action Motion: _____ Second: _____ Carried: Yes / No

700: NEW BUSINESS

701: Approval of Metro Interagency Insurance Program Representatives

MOTION to approve Jon Galbraith as the 2025-26 MIIP representative and Karla Christian as the alternate.

Action Motion: _____ Second: _____ Carried: Yes / No

702: Approval of Open Enrollment Requests *(SPG #2-Learning Excellence & 3-Learner Experience)*

MOTION to approve the open enrollment requests as presented.

Action Motion: _____ Second: _____ Carried: Yes / No

| Approved IN | Student Name | Grade | Resident District |
|----------------|------------------|------------------|-------------------------|
| | Chin, Emily | 11 th | Cedar Rapids CSD |
| | Cook, Scarlet | 5 th | College CSD |
| | Houchin, Ann | K | Cedar Rapids CSD |
| | Loftsgard, Avery | 1 st | Cedar Rapids CSD |
| | McNeil, Karter | K | Marion Independent |
| | Taylor, Alexis | 5 th | Center Point-Urbana CSD |

| Denied OUT | Student Name | Grade | District Requested | Reason |
|---------------|------------------|------------------|--------------------|---------------------|
| | Martin, Lexi | 1 st | Cedar Rapids CSD | Late, no good cause |
| | Ruprecht, Olivia | 12 th | Marion Independent | Late, no good cause |

703: Approval of Indoor Activities Center Owner/Architect Agreement

Exhibits 703.1a-b

MOTION to approve the indoor activities center owner/architect agreement as presented in Exhibit 703.1.

(SPG #5-Resource Management / BG #3.c-District Culture)

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

704: Approval of Franklin Covey Leader in Me Renewal – Exhibit 704.1

MOTION to approve the Franklin Covey Leader in Me renewal agreement as presented in Exhibit 704.1.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

705: Approval of 2025-26 Strategic Plan Short-Term Goals (BG #1.a-Visionary Team)

MOTION to approve the 2025-26 Strategic Plan short-term goals as presented.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

800: CONSENT AGENDA

(SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)

MOTION to approve the consent agenda as presented.

Action **Motion:** _____ **Second:** _____ **Carried: Yes / No**

801: Personnel

Certified Staff: Assignments/Reassignments/Transfers

| Name | Assignment | Dept Action | Salary Placement |
|-----------------|---|--------------------|-------------------------|
| Deahl, Jessica | LMHS: From Student Assistance Specialist to Academic Assistance Counselor | 8/4/25 | MA, Step 15 |
| Keeney, McKenna | BW: Kindergarten Teacher (Recall from RIF) | 8/18/25 | BA, Step 2 |
| Kuper, Colin | LMHS: Social Studies Teacher | 8/13/25 | BA, Step 1 |
| Warren, Brenda | EX: Literacy Teacher | 8/13/25 | BA, Step 7 |

Certified Staff: Extended Leave of Absence

| Name | Assignment | Dept Action | Reason |
|-----------------|--------------------------|---------------------|------------------------------|
| Krueger, Angela | BW: Kindergarten Teacher | 2025-26 School Year | Personal, LMEA good cause |

Classified Staff: Assignments/Reassignments/Transfers

| Name | Assignment | Dept Action | Salary Placement |
|-----------------------|--|--------------------|-------------------------|
| Bhawna, Fnu | LMHS: Student Support Associate | 8/19/25 | LMSEAA A, Step 1 |
| Bures, Jessica | LMHS: Student Support Associate | 8/19/25 | LMSEAA A, Step 1 |
| Crosser, Tammy | NS: EX From Lead Cook to Production Mngr | 8/5/25 | \$18.75/hour |
| Erbes, Dorian | NS: IC General Help | 8/18/25 | PTNS, Step 1 |
| Fisher, Danielle | NS: BW General Help | 8/18/25 | PTNS, Step 1 |
| Gurumurthy, Jayashree | LMHS: Student Support Associate | 8/19/25 | LMSEAA A, Step 1 |
| Herring, Ayaka | NS: EH From General Help to Baker | 8/18/25 | LMSA A+.25, Step 1 |
| Karthik Raja, Eswari | LMHS: Student Support Associate | 8/19/25 | LMSEAA A, Step 1 |
| Koehler, Luke | LMHS: Student Supervisor | 8/18/25 | \$15.00/hour |
| McCalley, Carissa | HP: Student Support Associate | 8/19/25 | LMSEAA A, Step 1 |

| Name | Assignment | Dept Action | Salary Placement |
|------------------|---|-------------|---------------------|
| McLaughlin, Gail | NS: BW Satellite Mngr/General Help | 8/4/25 | PTNS, Step 5 |
| Noble, Christina | NS: LMHS General Help | 8/18/25 | PTNS, Step 1 |
| Pollard, Dustin | O&M: WE From Custodian to Lead Custodian | 7/1/25 | LMSA C+.50, Step 11 |
| Robbins, Casey | LMHS: From SSA to Employment Specialist | 8/18/25 | \$20.00/hour |
| Sheckler, Stacey | IC: Student Support Associate | 8/19/25 | LMSEAA A, Step 1 |
| Steffen, Jayden | OR: Student Support Associate | 8/19/25 | LMSEAA A, Step 1 |
| Stivers, Jon | AC: Aquatic Instructor | 7/14/25 | \$15.00/hour |
| Talcott, Chris | O&M: From Custodian to Mail Delivery Driver | 7/14/25 | Same |
| Wei, Sammi | WF: Student Support Associate | 8/19/25 | LMSEAA A, Step 1 |
| Williams, Shay | AC: Aquatic Instructor | 7/7/25 | \$12.00/hour |
| Wilson, Sara | LMHS: Student Support Associate | 8/19/25 | LMSEAA A, Step 1 |

Classified Staff: Resignations

| Name | Assignment | Dept Action | Reason |
|-------------------|-------------------------------------|-------------|-------------------|
| Anderson, Jillian | LG: Student Support Associate | 7/8/25 | Personal |
| Brewer, James | OR: Student Support Associate | 7/7/25 | Relocation |
| Gongwer, Jams | TR: Bus Rider | 7/8/25 | Retirement |
| Henry, Justine | ELC: Accounts Receivable Specialist | 7/1/25 | Personal |
| Krecioch, Mandi | O&M: LG Lead Custodian | 6/27/25 | Other employment |
| McCallum, James | TR: Bus Driver | 7/21/25 | Other employment |
| Mikkelson, Robert | LMHS: Student Support Associate | 7/17/25 | Other employment |
| Palermo, Renee | NS: LMHS General Help | 7/28/25 | Personal |
| Rigby, Jane | NS: EH Baker/General Help | 7/14/25 | Retirement |
| Sam, Danika | BP: Student Support Associate | 7/7/25 | Other employment |
| Wells, Andria | TR: Regular Sub Bus Driver | 7/24/25 | Other employment |

Co/Extra-Curricular: Assignments/Reassignments/Transfers

| Name | Assignment | Dept Action | Salary Placement |
|---------------------|--|-------------|------------------|
| Armbrust, Samantha | LMHS: Head Girls Swim Coach | 8/11/25 | \$5,856.00 |
| Baker, Troy | LMHS: Asst Varsity Football Coach | 8/1/25 | \$2,500.00 |
| Battern, Josh | LMHS: Volleyball Camp Coach | 7/11/25 | \$500.00 |
| Behning, Brian | OR: 7 th Gr Asst Football Coach | 8/1/25 | \$3,132.00 |
| Bootsmiller, Ian | LMHS: Asst Varsity Football Coach | 8/1/25 | \$2,500.00 |
| Chaloupka, Logan | LMHS: Speech Coach | 8/25/25 | \$2,349.00 |
| Cosgrove, Catie | LMHS: Volleyball Camp Coach | 7/11/25 | \$500.00 |
| Davies, Michael | LMHS: Marching Band Instructor | 8/4/25 | \$1,048.00 |
| Eivins, Jared | LMHS: Asst JV1 Girls Basketball Coach | 11/10/25 | \$3,523.00 |
| Fontenot, Elizabeth | OR: Summer Vocal Lessons | 6/9/25 | \$5,253.74 |
| Harris, Madison | LMHS: Volleyball Camp Coach | 7/11/25 | \$200.00 |
| Hofmeister, Lakeysa | LMHS: Speech Coach | 8/25/25 | \$2,349.00 |
| Kraepelin, Amy | BP: Summer Band Camp | 7/15/25 | \$388.25 |
| Lippert, Jordan | LMHS: Volleyball Camp Coach | 7/11/25 | \$500.00 |
| Merulla, Katie | LMHS: Robotics Summer Camp | 7/7/25 | \$1,200.00 |
| Orr, Marcus | LMHS: Asst Varsity Football Coach | 8/1/25 | \$1,000.00 |
| Rowland, Nikki | LMHS: Volleyball Camp Coach | 7/11/25 | \$1,000.00 |
| Schirmers, Noah | LMHS: Asst Varsity Football Coach | 8/1/25 | \$2,500.00 |
| Shipley, Mike | EX: Head 8 th Gr Football Coach | 8/18/25 | \$3,523.00 |
| Stone, Sherry | LMHS: Color Guard Instructor | 8/4/25 | \$1,633.00 |
| Terell, Vanessa | LMHS: Color Guard Instructor | 8/4/25 | \$1,915.00 |
| Vieth, Kelly | BP: Summer Orchestra Lessons (July) | 7/7/25 | \$3,589.08 |
| Von Lehmden, Ellie | LMHS: Volleyball Camp Coach | 7/11/25 | \$500.00 |
| Wiese, Drew | LMHS: Asst Varsity Football Coach | 8/1/25 | \$2,500.00 |

*SPG = Strategic Plan Goal/ BG = Board Goal

802: Approval of July 7th Board Minutes – Exhibit 802.1

803: Approval of July 30th Board Work Session Minutes – Exhibit 803.1

804: Approval of Bills/Warrants – Exhibit 804.1a-b

805: Approval of Contracts/Agreements – Exhibits 805.1-9

1. Solution Tree professional development purchase agreement
2. GWAEA Shared Math Consultant agreement
3. GWAEA Shared Social-Emotional-Behavior Health (SEBH) Consultant agreement
4. GWAEA Shared Literacy Consultant agreement
5. Culver's Corridor Storage lease agreement
6. Matthew Greco independent contractor agreement-work with LMHS Dance Team
7. Raptor Technologies visitor/volunteer management software implementation
8. Pel Industries commercial licensing agreement
9. Marion Cares non-commercial licensing agreement
10. Special Education instructional services agreements from Alburnett CSD (1), West Liberty CSD (1), and Woodward-Granger CSD (1). *For student confidentiality, exhibits are not provided.*

806: Fundraising Requests – Exhibits 806.1-3

1. LMHS Student Council to host Homecoming dance in September
2. LMHS Student Council to host fall fundraiser in October
3. LMHS Student Council to host Spring Fling dance in March

807: Overnight Trip Request – Exhibit 807.1

1. Venture Science to attend Student Ocean Conference in Dubuque, IA Sept 24-25

808: Informational Financial Reports – Exhibits 808.1-2

1. School Finance and Cash Balance Reports as of May 31, 2024
2. School Finance and Cash Balance Reports as of May 31, 2025

900: BOARD CALENDAR & COMMUNICATIONS

901: Board Calendar & Communications

| Date | Time | Event | Location |
|------------------|---------|---|-----------|
| August 7 | 5:30 PM | Marion City Council Meeting (<i>Thomas</i>) | City Hall |
| August 8 | 1:00 PM | Facilities Advisory Committee Meeting | Boardroom |
| August 12 | 2:00 PM | Policy Committee Meeting | Boardroom |
| <i>August 13</i> | -- | <i>New Teacher Orientation</i> | -- |
| <i>August 14</i> | -- | <i>New Teacher Orientation</i> | -- |
| <i>August 18</i> | -- | <i>Teacher Workday</i> | -- |
| August 18 | 5:00 PM | LMCSD Board of Directors Meeting | Boardroom |
| <i>August 19</i> | -- | <i>Professional Day</i> | -- |
| <i>August 20</i> | -- | <i>Professional Day</i> | -- |
| <i>August 21</i> | -- | <i>Teacher Workday</i> | -- |

| August 21 | 5:30 PM | Marion City Council Meeting (<i>Morey</i>) | City Hall |
|---------------------|-------------|---|-----------------|
| <i>August 22</i> | -- | <i>Professional Day</i> | -- |
| <i>August 25</i> | -- | <i>First Day of School K-9th Grades</i> | -- |
| <i>August 26</i> | -- | <i>First Day of School 10th-12th Grades</i> | -- |
| Date | Time | Event | Location |
| <i>September 1</i> | -- | <i>No School (Labor Day)</i> | -- |
| <i>September 2</i> | -- | <i>First Day of School Pre-K</i> | -- |
| September 4 | 5:30 PM | Marion City Council Meeting | City Hall |
| September 8 | 5:00 PM | LMCSD Board of Directors Meeting | Boardroom |
| September 11 | 8:30 AM | Board Visit | Oak Ridge |
| September 18 | 8:30 AM | Finance/Audit Committee Meeting | Boardroom |
| <i>September 18</i> | -- | <i>High School Conferences</i> | -- |
| September 18 | 5:30 PM | Marion City Council Meeting | City Hall |
| September 22 | 5:00 PM | LMCSD Board of Directors Meeting | Boardroom |
| September 25 | 11:30 AM | Board Visit | Boulder Peak |
| <i>September 29</i> | -- | <i>No School (Professional Day)</i> | -- |

902: Board Committees/Advisories

Required Board Committees/Advisories

| Committee/Advisory | Board Representatives |
|--|--------------------------------|
| Finance/Audit Committee (F/AC) | Buchholz, Foss, Morey |
| Policy Committee | Lowe Lancaster, Thomas, Walker |
| Career & Technical Education Advisory (CTE) | Mansoor, Morey, Thomas |
| School Improvement Advisory Committee (SIAC) | Lowe Lancaster, Mansoor, Morey |

Additional District Committees/Advisories

| Committee/Advisory | Board Representatives |
|----------------------------------|------------------------------|
| Facilities Advisory Committee | Foss, Mansoor, Morey |
| Venture Academics Advisory (VAA) | Morey, Walker |
| LMHS School Counselors Advisory | Mansoor, Walker |
| MEDCO Community Promise Advisory | Buchholz |
| Linn County Conference Board | Buchholz |
| Legislative Liaisons | Foss, Thomas |

1000: ADJOURNMENT

MOTION to adjourn the meeting at _____ PM.

Action

Motion: _____ **Second:** _____

Carried: Yes / No