

**BOARD OF DIRECTORS MEETING
SEPTEMBER 8, 2025**

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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Mansoor, Morey, Thomas, and Lowe Lancaster. Absent: Walker. Administration present: Kortemeyer, Galbraith, Ramos, Wear, Christian, Faber, and Nelson. *Walker arrived at 5:01 PM.*

200: ADOPTION OF AGENDA**– Motion 33.09.08**

MOTION by Buchholz to approve the agenda as presented. Second by Morey. Voice vote, all ayes. Motion carried.

300: AUDIENCE COMMUNICATIONS*(SPG #1-Community Engagement)*

No audience communications were received.

400: INFORMATIONAL REPORTS**401: Staffing Report – Exhibit 401.1***(SPG #4-People & Culture / BG #3.a-District Culture)*

Karla Christian, Chief Human Resources Officer, reported on staffing for the 2025-26 school year including a review of the 2024-25 staffing statistics, current staffing demographics, new hire statistics, and areas of focus moving forward.

402: Marion City Council Report*(SPG #1-Community Engagement / BG #3.d-District Culture)*

Director Morey reported that during the August 21st Marion City Council meeting annexation of land for the City's new aquatic center was approved, a public hearing was set for rezoning of land near the District's O&M building, land near Lucore Road and County Home road was rezoned residential, and the moratorium on the construction of gas stations along Tower Terrace was lifted. Director Mansoor reported that during the September 4th meeting the new Marion Policy Chief was sworn in and September was declared library sign up month and labor union appreciation month.

403: Facilities Advisory Committee Report

Director Foss reported that during the August 26th Facilities Advisory Committee meeting discussion included issuing RFPs for a demographic study of the makeup of the district and community regarding future growth potential and for an architect or contractor to review facility needs for the district's current buildings.

(SPG #1-Community Engagement & #5-Resource Management / BG #3.c-District Culture)

404: Superintendent's Report – Exhibit 404.1

(SPG #1-Community Engagement)

Superintendent Kortemeyer shared several district honors and highlights, thanked the LMHS administrators for their success in handling the recent gas leak and evacuation of students, reviewed current facility projects, shared reminders of several upcoming events, and reported on her current meeting/event attendance.

500: UNFINISHED BUSINESS

501: Second Reading of Policy Recommendations – Exhibit 501.1

MOTION by Mansoor to approve the second reading of the policy recommendations as presented in Exhibit 501.1. Second by Thomas. Director Morey requested that the stricken language in the first paragraph of policy 603.11 be retained. President Lowe Lancaster said the Policy Committee would review this request during their September 10th meeting. Voice vote, all ayes. Motion carried.

– Motion 34.09.08

502: Second Reading of Policy Recommendations – Exhibit 502.1

MOTION by Thomas to approve the second reading of the policies 104.1, 104.1-R, 104.2-E, 302.1, 303.1, and 400.1, as presented in Exhibit 502.1. Second by Buchholz. Voice vote, all ayes. Motion carried.

– Motion 35.09.08

600: NEW BUSINESS

601: Fundraising Requests – Exhibit 601.1

– Motion 36.09.08

MOTION by Morey to approve the fundraising requests as presented in Exhibit 601.1. Second by Mansoor. Voice vote, all ayes. Motion carried.

602: Open Enrollment Requests *(SPG #2-Learning Excellence & 3-Learner Experience)*

MOTION by Thomas to approve the open enrollment requests as presented. Second by Walker. Voice vote, all ayes. Motion carried.

– Motion 37.09.08

Approved IN	Student Name	Grade	Resident District
	Burhite, Brookelynn	9 th	Marion Independent
	Miller, Olivia	8 th	Center Point-Urbana
	Peters, Dhaimand	9 th	Cedar Rapids CSD
	Vasser, Joshua	7 th	Cedar Rapids CSD
	Vasser, Kai	5 th	Cedar Rapids CSD

Denied IN	Student Name	Grade	Resident District	Reason
	Peters, Javhari	11 th	Cedar Rapids CSD	Insufficient Space

700: CONSENT AGENDA

(SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)

MOTION by Morey to approve the consent agenda as presented. Second by Buchholz.

Voice vote, all ayes. Motion carried.

– Motion 38.09.08

701: Personnel

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Barlow, Wakeisia	BP: Student Support Associate	8/22/25	LMSEAA A, Step 1
Benson, Kayla	EH: SSA-From 3.5 to 7 hours/day	8/19/25	Same
Blevins, Nicole	EH: Student Support Associate	8/20/25	LMSEAA A, Step 1
Blum, David	BP: From SSA to Paraprofessional	8/19/25	LMSEAA B, Step 7
Felker, Jennifer	TR: Bus Rider	8/25/25	Step 1
Ferguson, Lori	NS: EH General Help	8/25/25	PTNS, Step 1
Graubard, Madison	BW: Student Support Associate	8/19/25	LMSEAA A, Step 1
Hemmes, Jenny	LMHS: Student Support Associate	8/25/25	LMSEAA A, Step 1
Hiner, Emily	BW: Student Support Associate	9/2/25	LMSEAA A, Step 1
Hopkins, Johnathon	TR: Regular Sub Bus Driver	9/2/25	TR, Step 1
Huffman, Emma	EX: Student Support Associate	8/25/25	LMSEAA A, Step 1
Kacena, Makayla	BP: Student Support Associate	8/27/25	LMSEAA A, Step 1
Kirby, Autumn	OR: Student Support Associate	8/25/25	LMSEAA A, Step 1
Kramer, Alison	BP: Student Support Associate	9/2/25	LMSEAA A, Step 1
Lentner, Molly	NE: Student Support Associate	8/29/25	LMSEAA A, Step 1
Lovejoy, Laura	LMHS: Student Support Associate	9/22/25	LMSEAA A, Step 1
Mackey, Emma	LG: Student Support Associate	9/15/25	LMSEAA A, Step 1
McCloy, Jenny	EH: SSA-From 4.5 to 5 hours/day	8/19/25	Same
McCurren, Kloey	NE: Student Support Associate	9/2/25	LMSEAA A, Step 1
Meis, Olivia	WF: SSA-From 7 to 2.25 hours/day	8/18/25	Same
Mims, Tammy	NS: HP Cashier/General Help	8/19/25	PTNS, Step 1
Murphy, Tamara	BP: SSA-From 4.2 to 5.6 hours/day	8/18/25	Same
Mutnuru, Suvarna	BW: Student Support Associate	9/3/25	LMSEAA A, Step 1
Noye, Rhiana	TR: Bus Rider	8/28/25	Step 1
Pearson, Shannon	BW: Student Support Associate	8/29/25	LMSEAA A, Step 1
Rapier, Valery	OR: Student Support Associate	8/25/25	LMSEAA A, Step 1
Taggart, Paula	TR: Bus Rider	8/25/25	Step 1
Wade, Natalie	LG: Student Support Associate	9/15/25	LMSEAA A, Step 1
Weldon, Mary Ann	NS: LMHS General Help	8/19/25	LMSA A, Step 1
West, Sheppard	AC: Academic Aquatic Instructor	9/2/25	\$16.00/hour
White, Timothy	BP: SSA-From 5 to 7 hours/day	8/25/25	Same
Wilson, Heather	WE: Student Support Associate	8/25/25	LMSEAA A, Step 1
Winkler, Chelsie	WF: Student Support Associate	8/22/25	LMSEAA A, Step 1

Classified Staff: Resignations

Name	Assignment	Dept Action	Reason
Chapman, Kimberly	EH: Student Support Associate	8/15/25	Personal
Delaney, Roisin	BW: Student Support Associate	9/12/25	Personal
Everson, Donald	TR: Bus Driver	8/11/25	Terminated
Ferguson, Lori	NS: EH General Help	8/27/25	Personal
Gajjala, Sujatha	NS: LMHS General Help	8/18/25	Personal
Kinley, Brianna	EX: Student Support Associate	8/13/25	Other Employment
Kirsteatter, Wade	TR: Regular Sub Bus Driver	8/18/25	Personal
McLaughlin, Gail	NS: BW Satellite Manager/General Help	9/26/25	Other Employment

Name	Assignment	Dept Action	Reason
Nuehring, Michelle	District: Autism Consultant	9/5/25	Personal
Ramalingam, Kruthika	LG: Student Support Associate	8/28/25	Relocation
Schmidt, Neil	LMHS: Student Support Associate	8/28/25	Personal
Taggart, Paula	TR: Bus Rider	8/28/25	Personal
Wagner, Danielle	NE: Student Support Associate	8/12/25	Other Employment
Wetrich, Joseph	O&M: Certified Maintenance	9/5/25	Other Employment
Wright, Alicia	NE: Student Support Associate	8/12/25	Personal

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Becker, Kyle	LMHS: Boys Tennis Camp Coach	8/15/25	\$2,000
Cosgrove, David	LMHS: Boys Tennis Camp Coach	8/15/25	\$300
Das, Mini	OR: Lego League Sponsor	9/2/25	\$800
Eivins, Jared	LMHS: Co-Head 10 th Gr Football Coach	8/11/25	\$2,936
Frangella, Nate	LMHS: From Asst 10 th to Head 9 th Gr Baseball Coach	9/2/25	\$4,698
Jeffery, Morgan	EX: Math Counts Club Sponsor	8/20/25	\$1,000
Lippert, Jordan	LMHS: Boys Tennis Camp Coach	8/15/25	\$300
Martens, Nick	LMHS: Co-Head 10 th Gr Football Coach	8/11/25	\$2,936
Read, Henry	LMHS: From Head 9 th to Asst 10 th Gr Baseball Coach	9/2/25	\$3,523
Strelow, Raelynn	LMHS: Asst Varsity Girls Wrestling Coach	8/21/25	\$4,698
Tschantz, Steve	LMHS: Head Girls Bowling Coach	8/18/25	\$4,698
Wundram, Chris	LMHS: Boys Tennis Camp Coach	8/15/25	\$2,500

Co/Extra-Curricular Staff: Resignations

Name	Assignment	Dept Action	Reason
Battern, Josh	EX: Asst 8 th Gr Boys Basketball Coach	8/8/25	Personal
Handke, Josh	LMHS: Asst Varsity Girls Track Coach	9/2/25	Personal

702: Approval of August 18th Board Minutes – Exhibit 702.1

703: Approval of Bills/Warrants – Exhibit 703.1

704: Approval of Contracts/Agreements – Exhibits 704.1-16

1. Brenda Cerwick independent contractor agreement-work with HP Orchestra
2. Amanda Denny independent contractor agreement-work with OR Orchestra
3. Valerie Earnest independent contractor agreement-work with NE Music Dept
4. Valerie Earnest independent contractor agreement-work with WE Choir
5. Sophie Good independent contractor agreement-work with LMHS Show Choir
6. Jennifer Petsche independent contractor agreement-work with LMHS Show Choir
7. Lexi Robson independent contractor agreement-work with LMHS Show Choir
8. Hand in Hand Early Care & Education Center-preschool program renewal
9. Varsity Group Marketing & Signs-electronic scoreboard advertising renewal
10. Geo-Comm agreement-computer design of school safety maps for AEC and ELC
11. Alliant Energy Powerhouse-LMHS graduation ceremony three-year renewal
12. McComas-Lacina Construction CO#11-performance venue project
13. Stacy Feldman non-commercial licensing agreement-LM Prowl 7th Gr BB Team
14. Brian Klaren non-commercial licensing agreement-LM Lions 1st/2nd Gr BB Team
15. Beau Laughridge non-commercial licensing agreement-LM Heat BB Team
16. Rachel McCrate non-commercial licensing agreement-LM EH 2nd Gr BB Team

705: Overnight Trip Requests – Exhibits 705.1-2

1. Varsity Girls Swim Team to compete in Varsity Invite in Ames-Oct 3-4, 2025
2. FFA to attend the Nat'l Convention & Expo in Indianapolis Oct 29-Nov 1, 2025

706: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and Board Policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. Items for sale: One Yamaha Clavinova CLP-340 piano and bench (55-7/16"W x 36-1/8" H x 20-1/4" D) and an electronic scoreboard (All American model# MP-4209).

800: BOARD CALENDAR & COMMUNICATIONS

President Lowe Lancaster reviewed the board calendar, requested volunteers to attend the October Marion City Council meetings, and shared a reminder of the upcoming board elections.

801: Board Calendar & Communications

Date	Time	Event	Location
September 10	8:00 AM	Policy Committee	Boardroom
September 11	8:30 AM	Board Visit	Oak Ridge
<i>September 17</i>	<i>5:15 PM</i>	<i>Homecoming Parade</i>	<i>LM High School</i>
September 18	8:30 AM	Finance/Audit Committee Meeting	Boardroom
<i>September 18</i>	--	<i>High School Conferences</i>	--
<i>September 18</i>	--	<i>LM School Foundation Dine Out for Schools Day</i>	--
September 18	5:30 PM	Marion City Council Meeting (<i>Mansoor</i>)	City Hall
September 22	5:00 PM	LMCSD Board of Directors Meeting	Boardroom
September 25	11:30 AM	Board Visit	Boulder Peak
<i>September 29</i>	--	<i>No School (Professional Day)</i>	--
Date	Time	Event	Location
October 9	4:00 PM	School Improvement Advisory Committee (SIAC)	Boardroom
October 9	5:30 PM	Marion City Council Meeting (<i>Mansoor</i>)	City Hall
<i>October 10</i>	--	<i>America Reads Day</i>	--
<i>October 21</i>	--	<i>2-Hour Early Dismissal (Elem/Int/MS Conferences)</i>	<i>District-Wide</i>
<i>October 22</i>	<i>4:00 PM</i>	<i>88th Marion Chamber Annual Meeting</i>	<i>Epic Event Center</i>
October 23	8:30 AM	Finance/Audit Committee Meeting	Boardroom
<i>October 23</i>	--	<i>2-Hour Early Dismissal (Elem/Int/MS Conferences)</i>	<i>District-Wide</i>
<i>October 23</i>	--	<i>End of First Quarter</i>	--
October 23	5:30 PM	Marion City Council Meeting (<i>Buchholz</i>)	City Hall
<i>October 24</i>	--	<i>No School (Professional Day/Workday)</i>	
October 27	5:00 PM	LMCSD Board of Directors Meeting	Boardroom
October 29	4:00 PM	LMHS School Counselors Advisory	LMHS College/Career Cntr
October 30	8:30 AM	Board Visit	LM High School

802: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Lowe Lancaster, Thomas, Walker
Career & Technical Education Advisory (CTE)	Mansoor, Morey, Thomas
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Mansoor, Morey

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Facilities Advisory Committee	Foss, Mansoor, Morey
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Mansoor, Walker
MEDCO Community Promise Advisory	Buchholz
Linn County Conference Board	Buchholz
Legislative Liaisons	Foss, Thomas

900: ADJOURNMENT

– Motion 39.09.08

MOTION by Buchholz to adjourn the meeting at 5:39 PM. Second by Mansoor. Voice vote, all ayes. Motion carried.

Katie Lowe Lancaster, Board President

Jonathan Galbraith, Board Secretary/Treasurer

BOARD OF DIRECTORS
CLOSED SESSION
SEPTEMBER 8, 2025

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:52 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Mansoor, Morey, Thomas, Walker, and Lowe Lancaster. Administration present: Kortemeyer and Galbraith.
Galbraith left at 5:53 PM.

200: ADOPTION OF AGENDA

– Motion 40.09.08

MOTION by Buchholz to approve the agenda as presented. Second by Mansoor. Voice vote, all ayes. Motion carried.

300: CLOSED SESSION

301: Move into Closed Session

– Motion 41.09.08

MOTION by Mansoor to move into closed session at 5:53 PM per Iowa Code 21.5(1)(i), “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when a closed session is necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Second by Buchholz. Roll call vote, all ayes. Motion carried.

***The board returned to open session at 6:32PM.*

400: ADJOURNMENT

– Motion 42.09.08

MOTION by Walker to adjourn the meeting at 6:32 PM. Second by Mansoor. Voice vote, all ayes. Motion carried.

Katie Lowe Lancaster, Board President

Jonathan Galbraith, Board Secretary/Treasurer