

**BOARD OF DIRECTORS ANNUAL MEETING  
NOVEMBER 17, 2025**

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**100: CALL TO ORDER & DETERMINATION OF A QUORUM**

The annual meeting of the Linn-Mar Board of Directors will be called to order at 5:00 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll will be taken to determine a quorum.

\_\_\_\_\_ Buchholz \_\_\_\_\_ Foss \_\_\_\_\_ Mansoor \_\_\_\_\_ Morey \_\_\_\_\_ Thomas \_\_\_\_\_ Walker \_\_\_\_\_ Lowe Lancaster

**200: ADOPTION OF AGENDA**

**MOTION** to approve the agenda as presented.

Action

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

**300: AUDIENCE COMMUNICATIONS**

*(SPG #1-Community Engagement)*

Those who signed up to speak will be called to the microphone in order of sign up. The board will receive and acknowledge comments, but will not engage in a dialog with the speaker because of the set agenda. Remarks are limited to three minutes per speaker and should be shared in a respectful manner.

**400: INFORMATIONAL REPORTS****401: Board Visit Report**

*(BG #2.b-Student Learning)*

A report will be given on the board's visit to LM High School on October 30<sup>th</sup>.

**402: Marion City Council Report**

*(SPG #1-Community Engagement / BG #3.d-District Culture)*

Vice President Buchholz will report on the November 6<sup>th</sup> Marion City Council meeting.

**403: Finance/Audit Committee Report**

*(SPG #5-Resource Management / BG #3.c-District Culture)*

A report will be given on the November 13<sup>th</sup> Finance/Audit Committee meeting.

**404: Venture Academics Advisory Report**

*(SPG #2-Learning Excellence / BG #2.b-Student Learning)*

A report will be given on the November 13<sup>th</sup> Venture Academics Advisory meeting.

**405: Canvass of Votes - Exhibit 405.1***(SPG #1-Community Engagement)*

Jon Galbraith, Board Secretary/Treasurer, will report on the canvass of votes regarding the November 4<sup>th</sup> school board election.

**406: Superintendent's Report – Exhibit 406.1***(SPG #1-Community Engagement)*

Superintendent Kortemeyer will report on various items from around the district.

**500: UNFINISHED BUSINESS****501: Second Reading of Policy Recommendations – Exhibit 501.1**

**MOTION** to approve the second reading of policies 104.1, 104.2, 104.3, and 202.1, as presented in Exhibit 501.1.

*(BG #1.c-Visionary Team)*

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

**600: NEW BUSINESS****601: Approval of Open Enrollment Requests***(SPG #2-Learning Excellence & 3-Learner Experience)*

**MOTION** to approve the open enrollment requests as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

Approved IN	Student Name	Grade	Resident District
	Wallace, Zhanice	2 <sup>nd</sup>	Cedar Rapids CSD

Approved OUT	Student Name	Grade	Requested District	Reason
	Fairley, Cael	11 <sup>th</sup>	Cedar Rapids CSD	Good cause

Denied OUT	Student Name	Grade	Requested District	Reason
	Quinby, Cayden	11 <sup>th</sup>	Marion Independent	Late, no good cause

**602: Letting of Bus Bids***(SPG #5-Resource Management)*

**MOTION** to approve the letting of bus bids for the purchase of three replacement buses for a total cost not to exceed \$500,000.00, with the expense to be funded by PPEL dollars.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

**603: Early Separation Discussion***(SPG #4-People & Culture / BG #3.a-District Culture)*

President Lowe Lancaster will facilitate a discussion regarding early separation.

**MOTION** to \_\_\_\_ approve / \_\_\_\_ deny offering early separation as discussed.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Carried: Yes / No

**700: CONSENT AGENDA** (SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)  
**MOTION** to approve the consent agenda as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**701: Personnel**

**Certified Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Brady, Jennifer	LG: Student Support Services Teacher	11/24/25	BA, Step 1

**Certified Staff: Extended Leave of Absence**

Name	Assignment	Dept Action	Reason
Thompson, Haley	WF: 1 <sup>st</sup> Gr Teacher	12/19/25 thru end of 2025-26 school year	Childcare

**Classified Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Burnell, Brandi	LMHS: Student Support Assoc (.5 FTE)	11/5/25	LMSEAA A, Step 1
Peterson, Jennifer	BP: ELL Associate	11/5/25	LMSEAA A, Step 1
Tucker, Gidget	NS: Cashier/General Help	10/26/25	PTNS, Step 1 +.25
Wade, Coletta	LG: Student Support Associate	11/5/25	LMSEAA A, Step 1
Wagner, Alyssa	WF: Student Support Associate	11/10/25	LMSEAA A, Step 1
Waste, Kimberly	NS: OR Cashier/General Help	10/26/25	PTNS, Step 1 +.25

**Classified Staff: Resignations**

Name	Assignment	Dept Action	Reason
Johnson-O'Mara, Harriet	WF: Student Support Associate	11/5/25	Personal
Thompson, Tera	LG: Health Assistant	11/6/25	Personal

**Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Brinkmeyer, Corey	LMHS: Media Promoter/Announcer Boys Basketball	11/30/25	\$2,000
Brinkmeyer, Corey	LMHS: Media Promoter/Announcer Girls Basketball	11/24/25	\$800
Lovell, Tim	EX: 8 <sup>th</sup> Gr Assistant Boys Basketball Coach	10/13/25	\$3,132
Nuss, Aaron	LMHS: Show Choir Band Assistant	11/5/25	\$400
Parke, Bryce	OR/EX: Assistant Boys Wrestling Coach	1/12/26	\$3,132

**Co/Extra-Curricular Staff: Resignations**

Name	Assignment	Dept Action	Reason
Kobliska, Shelby	OR: Assistant Boys Track Coach	10/27/25	Personal
Kostiv, Emily	LMHS: Spring Musical Director	10/23/25	Personal
Sabus, Megan	LMHS: Assistant Cheerleading Coach	10/29/25	Personal

**702: Approval of October 27<sup>th</sup> Board Minutes – Exhibit 702.1**

**703: Approval of Bills/Warrants – Exhibit 703.1**

**704: Approval of Contracts/Agreements – Exhibits 704.1-11**

1. IXL Learning: Renewal of online math and ELA curriculum platforms
2. City of Marion: Facilities use agreement to use ELC for Dec-Feb Council meetings
3. Dryspace: Change order #1 for Excelsior roof project
4. Dryspace: Excelsior roof maintenance warranty

5. Dryspace: Excelsior roof project certificate of substantial completion
6. Shive-Hattery: Annual roof and building envelope management agreement
7. Shive-Hattery: Oak Ridge roof replacement agreement
8. RSP & Associates: Demographer professional services agreement
9. Lindale Mall: Intermediate/middle school orchestra performances agreement
10. Northwestern College: Student teaching agreement
11. Wenger Corporation: Performance venue orchestra shell agreement

### **705: Informational Financial Reports – Exhibits 705.1a-b and 705.2a-b**

1. School Finance and Cash Balance Reports for August 2024 & 2025
2. School Finance and Cash Balance Reports for September 2024 & 2025

### **706: Fundraising Requests – Exhibits 706.1-3**

1. Excelsior Double Time Show Choir: Egg roll sales for fees, sets, and music
2. Bowman Woods Art: Artsonia artwork sale for classroom supplies
3. 5<sup>th</sup>-8<sup>th</sup> Grade Band: Apparel sale for mouthpieces/reeds, instruments, and music

## **800: BOARD CALENDAR & COMMUNICATIONS**

### **801: Board Calendar & Communications**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
<i>November 19-21</i>	--	<i>IASB BoardCon Annual Convention</i>	<i>Des Moines</i>
<i>November 19</i>	<i>6:00 PM</i>	<i>UEN Annual Dinner</i>	<i>Des Moines</i>
November 20	5:30 PM	Marion City Council ( <i>Lowe Lancaster</i> )	City Hall
<i>November 26</i>	--	<i>No School (Teacher Comp Day)</i>	--
<i>November 27-28</i>	--	<i>No School (Thanksgiving Break)</i>	--
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
December 3	4:15 PM	Career & Technical Education Advisory (CTE)	LMHS Room E-130
December 4	8:30 AM	Finance/Audit Committee (F/AC)	ELC Boardroom
December 4	5:30 PM	Marion City Council	ELC Boardroom
December 8	5:00 PM	LMCSD Board of Directors Meeting & Work Session	ELC Boardroom
December 10	4:00 PM	LMHS School Counselors Advisory	LMHS College/Career Ctr
December 11	11:30 AM	Board Visit	Indian Creek
<i>December 12</i>	<i>9:00 AM</i>	<i>Legislators Visit</i>	<i>Hazel Point Intermediate</i>
December 18	5:30 PM	Marion City Council	ELC Boardroom
<i>December 19</i>	--	<i>2-Hour Early Dismissal</i>	--
<i>December 22-31</i>	--	<i>No School – Winter Break</i>	--
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
<i>January 1-2</i>	--	<i>No School – Winter Break</i>	--
January 8	5:30 PM	Marion City Council	ELC Boardroom
<i>January 12</i>	--	<i>No School – Professional Day/Workday</i>	--
January 12	5:00 PM	LMCSD Board of Directors Meeting	ELC Boardroom
January 15	8:00 AM	Policy Committee	ELC Boardroom
<i>January 19</i>	--	<i>No School – Professional Day</i>	--
<i>January 19</i>	<i>8:00 AM</i>	<i>All Staff Gathering</i>	<i>New Performance Venue</i>
January 22	8:30 AM	Finance/Audit Committee	ELC Boardroom
January 22	5:30 PM	Marion City Council	ELC Boardroom
January 26	5:00 PM	LMCSD Board of Directors Meeting	ELC Boardroom

## **802: Board Committees/Advisories**

### **Required Board Committees/Advisories**

<b>Committee/Advisory</b>	<b>Board Representatives</b>
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Lowe Lancaster, Thomas, Walker
Career & Technical Education Advisory (CTE)	Mansoor, Morey, Thomas
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Mansoor, Morey

### **Additional District Committees/Advisories**

<b>Committee/Advisory</b>	<b>Board Representatives</b>
Facilities Advisory Committee	Foss, Mansoor, Morey
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Mansoor, Walker
MEDCO Community Promise Advisory	Buchholz
Linn County Conference Board	Buchholz
Cedar Rapids Conference Board	Buchholz
Legislative Liaisons	Foss, Thomas

## **900: SPECIAL RECOGNITION**

Superintendent Kortemeyer will recognize Director Walker for her service on the board.

## **1000: ADJOURNMENT**

**MOTION** to adjourn the annual meeting at \_\_\_\_\_ PM.

**Action**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Carried: Yes / No**

**BOARD OF DIRECTORS  
ORGANIZATIONAL MEETING  
NOVEMBER 17, 2025**  
[Click here for YouTube livestream](#)

**100: CALL TO ORDER & DETERMINATION OF A QUORUM**

The Linn-Mar Board of Directors organizational meeting will be called to order immediately following the annual meeting in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll will be taken to determine a quorum.

\_\_\_\_\_ Buchholz \_\_\_\_\_ Foss \_\_\_\_\_ Langston \_\_\_\_\_ Mansoor \_\_\_\_\_ Morey \_\_\_\_\_ Thomas \_\_\_\_\_ Lowe Lancaster

**200: ADOPTION OF AGENDA**

**MOTION** to approve the agenda as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

**300: NEW BUSINESS**

**301: Administration of Oath to the Newly Elected Board Members**

Jon Galbraith, President Pro Tem, will administer the oath of office to newly elected board member, Evan Langston.

**302: Election of Board President & Administration of Oath**

Jon Galbraith, President Pro-Tem, will facilitate the election of Board President per Policy 201.6-R, and administer the oath of office.

***Roll Call Vote***

**MOTION** to approve \_\_\_\_\_ as President for the 2025-26 school year.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

\_\_\_\_\_ Buchholz \_\_\_\_\_ Foss \_\_\_\_\_ Langston \_\_\_\_\_ Lowe Lancaster \_\_\_\_\_ Mansoor \_\_\_\_\_ Morey \_\_\_\_\_ Thomas

**303: Election of Board Vice President & Administration of Oath**

The Board President will facilitate the election of Vice President and administer the oath of office.

***Roll Call Vote***

**MOTION** to approve \_\_\_\_\_ as Vice President for the 2025-26 school year.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

\_\_\_\_\_ Foss \_\_\_\_\_ Langston \_\_\_\_\_ Lowe Lancaster \_\_\_\_\_ Mansoor \_\_\_\_\_ Morey \_\_\_\_\_ Thomas \_\_\_\_\_ Buchholz

### **304: Appointment of Board Legal Counsel**

**MOTION** to appoint the law firm of Pickens, Barnes, and Abernathy for general counsel and Terry Abernathy as attorney; Simons, Perrine, Moyer, and Bergman for real estate and copyright matters; and Ahlers and Cooney for general counsel, special education, personnel, negotiations, construction, real estate, and bonding matters for the 2025-26 fiscal year.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

### **305: Designation of Depository Banks**

**MOTION** to designate Farmer's State Bank with an authorized limit of \$30,000,000; Hills Bank with an authorized limit of \$30,000,000; Central State Bank with an authorized limit of \$5,000,000; and Iowa School Joint Investment Trust with an authorized limit of \$20,000,000; as depositories of the district for the 2025-26 fiscal year.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

### **306: Designation of General Circulation Newspaper**

**MOTION** to approve *The Cedar Rapids Gazette* as the district's designated newspaper of general circulation for the 2025-26 fiscal year.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

### **307: Approval of 2025-26 Board Meeting Dates**

**MOTION** to approve the 2025-26 board meeting dates as presented.

Action Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes / No

December 8, 2025	June 8, 2026
January 12 & 26, 2026	July 13, 2026
February 9 & 23, 2026	August 3 & 17, 2026
March 30, 2026	September 14 & 28, 2026
April 13 & 17, 2026	October 12 & 26, 2026
May 11, 2026	November 9, 2026

### **308: Designation of Reps for District/Board Committees and Advisories**

The Board President will facilitate the designation of representatives to serve on the various district/board committees and advisories for the 2025-26 fiscal year.

#### **Required Board Committees/Advisories**

Committee/Advisory	2024-25 Representatives	2025-26 Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey	
Policy Committee	Lowe Lancaster, Thomas, Walker	
Career & Technical Education Advisory (CTE)	Mansoor, Morey, Thomas	
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Mansoor, Morey	

**Additional District Committees/Advisories**

Committee/Advisory	2024-25 Representatives	2025-26 Representatives
Facilities Advisory Committee	Foss, Mansoor, Morey	
Venture Academics Advisory (VAA)	Morey, Walker	
LMHS School Counselors Advisory	Mansoor, Walker	
MEDCO Community Promise Advisory	Buchholz	
Linn County Conference Board	Buchholz	
Cedar Rapids Conference Board	Buchholz	
Legislative Liaisons	Foss, Thomas	

**MOTION** to approve the representatives to serve on the various district/board committees and advisories as discussed.

**Action**                      **Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_                      **Carried: Yes / No**

**309: Approval of GWAEA District 5 Director – Exhibit 309.1                      *Roll Call Vote***

**MOTION** to support Deborah Stewart Bowman to serve as Director of District 5 for the Grant Wood Area Education Agency Board of Directors for a two-year term.

**Action**                      **Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_                      **Carried: Yes / No**

\_\_\_\_\_ Langston \_\_\_\_\_ Lowe Lancaster \_\_\_\_\_ Mansoor \_\_\_\_\_ Morey \_\_\_\_\_ Thomas \_\_\_\_\_ Buchholz \_\_\_\_\_ Foss

**400: ADJOURNMENT**

**MOTION** to adjourn the organizational meeting at \_\_\_\_\_ PM.

**Action**                      **Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_                      **Carried: Yes / No**