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Board of Directors Annual Meeting Minutes NOVEMBER 17, 2025

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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The annual meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Mansoor, Morey, Thomas, Walker, and Lowe Lancaster. Administration present: Kortemeyer, Galbraith, Ramos, Wear, Christian, Faber, and Nelson.

200: ADOPTION OF AGENDA

– **Motion 69-11-17**

MOTION by Buchholz to approve the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

300: AUDIENCE COMMUNICATIONS

(SPG #1-Community Engagement)

1. Paige Rector, student, Review of FFA National Convention trip

400: INFORMATIONAL REPORTS

401: Board Visit Report

(BG #2.b-Student Learning)

Board members reported that their visit to LM High School on October 30th was very informational and it was great to see the students engaged in independent learning.

402: Marion City Council Report

(SPG #1-Community Engagement / BG #3.d-District Culture)

Vice President Buchholz reported that during the November 6th Marion City Council no items were discussed pertaining to the district.

403: Finance/Audit Committee Report

(SPG #5-Resource Management / BG #3.c-District Culture)

Vice President Buchholz reported that during the November 13th Finance/Audit Committee agenda items included a review of current bills, early separation, budget projections, roofing and facilities needs assessments, and consideration of bus bids.

404: Venture Academics Advisory Report

(SPG #2-Learning Excellence / BG #2.b-Student Learning)

Director Morey reported that during the November 13th Venture Academics Advisory meeting student projects were reviewed including the Creative Writing strand ghost stories that were part of the Uptown Marion Halloween festivities and the Marketing strand development of a Marion holiday coffee blend. Future projects were also

discussed including a potential partnership with the City on presenting property tax information from a student's perspective.

405: Canvass of Votes - Exhibit 405.1

(SPG #1-Community Engagement)

Jon Galbraith, Board Secretary/Treasurer, reported that the canvass of votes from the November 4th school board election resulted in 3,185 votes for Midhat Mansoor, 3,389 votes for Evan Langston, 3,427 votes for Laura Thomas, 2,120 votes for Michael Bowling, and a scattering of 239 votes; for a total of 12,360 votes cast. Midhat Mansoor, Evan Langston, and Laura Thomas were declared duly elected by the Linn County Auditor and Clerk of the Board of Supervisors.

406: Superintendent's Report – Exhibit 406.1

(SPG #1-Community Engagement)

Superintendent Kortemeyer reported on various items from around the district including several district honors and highlights, updates on facilities projects, a review of her recent meeting/event attendance, and reminders of several upcoming events.

500: UNFINISHED BUSINESS

501: Second Reading of Policy Recommendations – Exhibit 501.1

MOTION by Walker to approve the second reading of policies 104.1, 104.2, 104.3, and 202.1, as presented in Exhibit 501.1. Second by Thomas. Voice vote, all ayes. Motion carried.

– Motion 70-11-17

600: NEW BUSINESS

601: Approval of Open Enrollment Requests

(SPG #2-Learning Excellence & 3-Learner Experience)

MOTION by Walker to approve the open enrollment requests as presented. Second by Mansoor. Voice vote, all ayes. Motion carried.

– Motion 71-11-17

Approved IN	Student Name	Grade	Resident District
	Wallace, Zhanice	2 nd	Cedar Rapids CSD

Approved OUT	Student Name	Grade	Requested District	Reason
	Fairley, Cael	11 th	Cedar Rapids CSD	Good cause

Denied OUT	Student Name	Grade	Requested District	Reason
	Quinby, Cayden	11 th	Marion Independent	Late, no good cause

602: Letting of Bus Bids

– Motion 72-11-17

MOTION by Buchholz to approve the letting of bus bids for the purchase of three replacement buses for a total cost not to exceed \$500,000.00, with the expense to be funded by PPEL dollars. Second by Walker. Galbraith shared an overview of the process. Thomas acknowledged the Transportation maintenance staff for their service. Voice vote, all ayes. Motion carried.

603: Early Separation Discussion**– Motion 73-11-17**

President Lowe Lancaster facilitated a discussion based on the recommendation from administration to not offer early separation as a budget control device this year.

MOTION by Buchholz to deny offering early separation during the 2025-26 fiscal year, as discussed. Second by Morey. Voice vote, all ayes. Motion carried.

700: CONSENT AGENDA*(SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)*

MOTION by Mansoor to approve the consent agenda as presented. Second by Thomas. Clarification was asked for regarding the co/extra-curricular positions listed for Corey Brinkmeyer. Wear clarified the difference in positions. Voice vote, all ayes. Motion carried.

– Motion 74-11-17**701: Personnel****Certified Staff: Assignments/Reassignments/Transfers**

Name	Assignment	Dept Action	Salary Placement
Brady, Jennifer	LG: Student Support Services Teacher	11/24/25	BA, Step 1

Certified Staff: Extended Leave of Absence

Name	Assignment	Dept Action	Reason
Thompson, Haley	WF: 1 st Gr Teacher	12/19/25 thru end of 2025-26 school year	Childcare

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Burnell, Brandi	LMHS: Student Support Assoc (.5 FTE)	11/5/25	LMSEAA A, Step 1
Peterson, Jennifer	BP: ELL Associate	11/5/25	LMSEAA A, Step 1
Tucker, Gidget	NS: Cashier/General Help	10/26/25	PTNS, Step 1 +.25
Wade, Coletta	LG: Student Support Associate	11/5/25	LMSEAA A, Step 1
Wagner, Alyssa	WF: Student Support Associate	11/10/25	LMSEAA A, Step 1
Waste, Kimberly	NS: OR Cashier/General Help	10/26/25	PTNS, Step 1 +.25

Classified Staff: Resignations

Name	Assignment	Dept Action	Reason
Johnson-O'Mara, Harriet	WF: Student Support Associate	11/5/25	Personal
Thompson, Tera	LG: Health Assistant	11/6/25	Personal

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Brinkmeyer, Corey	LMHS: Media Promoter/Announcer Boys Basketball	11/30/25	\$2,000
Brinkmeyer, Corey	LMHS: Media Promoter/Announcer Girls Basketball	11/24/25	\$800
Lovell, Tim	EX: 8 th Gr Assistant Boys Basketball Coach	10/13/25	\$3,132
Nuss, Aaron	LMHS: Show Choir Band Assistant	11/5/25	\$400
Parke, Bryce	OR/EX: Assistant Boys Wrestling Coach	1/12/26	\$3,132

Co/Extra-Curricular Staff: Resignations

Name	Assignment	Dept Action	Reason
Kobliska, Shelby	OR: Assistant Boys Track Coach	10/27/25	Personal
Kostiv, Emily	LMHS: Spring Musical Director	10/23/25	Personal
Sabus, Megan	LMHS: Assistant Cheerleading Coach	10/29/25	Personal

702: Approval of October 27th Board Minutes – Exhibit 702.1

703: Approval of Bills/Warrants – Exhibit 703.1

704: Approval of Contracts/Agreements – Exhibits 704.1-11

1. IXL Learning: Renewal of online math and ELA curriculum platforms
2. City of Marion: Facilities use agreement to use ELC for Dec-Feb Council meetings
3. Dryspace: Change order #1 for Excelsior roof project
4. Dryspace: Excelsior roof maintenance warranty
5. Dryspace: Excelsior roof project certificate of substantial completion
6. Shive-Hattery: Annual roof and building envelope management agreement
7. Shive-Hattery: Oak Ridge roof replacement agreement
8. RSP & Associates: Demographer professional services agreement
9. Lindale Mall: Intermediate/middle school orchestra performances agreement
10. Northwestern College: Student teaching agreement
11. Wenger Corporation: Performance venue orchestra shell agreement

705: Informational Financial Reports – Exhibits 705.1a-b and 705.2a-b

1. School Finance and Cash Balance Reports for August 2024 & 2025
2. School Finance and Cash Balance Reports for September 2024 & 2025

706: Fundraising Requests – Exhibits 706.1-3

1. Excelsior Double Time Show Choir: Egg roll sales for fees, sets, and music
2. Bowman Woods Art: Artsonia artwork sale for classroom supplies
3. 5th-8th Grade Band: Apparel sale for mouthpieces/reeds, instruments, and music

800: BOARD CALENDAR & COMMUNICATIONS

President Lowe Lancaster reviewed the calendar and requested volunteers for the December Marion City Council meetings.

801: Board Calendar & Communications

Date	Time	Event	Location
<i>November 19-21</i>	--	<i>IASB BoardCon Annual Convention</i>	<i>Des Moines</i>
<i>November 19</i>	<i>6:00 PM</i>	<i>UEN Annual Dinner</i>	<i>Des Moines</i>
November 20	5:30 PM	Marion City Council (<i>Lowe Lancaster</i>)	City Hall
<i>November 26</i>	--	<i>No School (Teacher Comp Day)</i>	--
<i>November 27-28</i>	--	<i>No School (Thanksgiving Break)</i>	--
Date	Time	Event	Location
December 3	4:15 PM	Career & Technical Education Advisory (CTE)	LMHS Room E-130
December 4	8:30 AM	Finance/Audit Committee (F/AC)	ELC Boardroom
December 4	5:30 PM	Marion City Council (<i>Morey</i>)	ELC Boardroom
December 8	5:00 PM	LMCSD Board of Directors Meeting & Work Session	ELC Boardroom
December 10	4:00 PM	LMHS School Counselors Advisory	LMHS College/Career Ctr
December 11	11:30 AM	Board Visit	Indian Creek
<i>December 12</i>	<i>9:00 AM</i>	<i>Legislators Visit</i>	<i>Hazel Point Intermediate</i>
December 18	5:30 PM	Marion City Council (<i>Thomas</i>)	ELC Boardroom
<i>December 19</i>	--	<i>2-Hour Early Dismissal</i>	--
<i>December 22-31</i>	--	<i>No School – Winter Break</i>	--

Date	Time	Event	Location
<i>January 1-2</i>	--	<i>No School – Winter Break</i>	--
January 8	5:30 PM	Marion City Council	ELC Boardroom
<i>January 12</i>	--	<i>No School – Professional Day/Workday</i>	--
January 12	5:00 PM	LMCSD Board of Directors Meeting	ELC Boardroom
January 15	8:00 AM	Policy Committee	ELC Boardroom
<i>January 19</i>	--	<i>No School – Professional Day</i>	--
<i>January 19</i>	<i>8:00 AM</i>	<i>All Staff Gathering</i>	<i>New Performance Venue</i>
January 22	8:30 AM	Finance/Audit Committee	ELC Boardroom
January 22	5:30 PM	Marion City Council	ELC Boardroom
January 26	5:00 PM	LMCSD Board of Directors Meeting	ELC Boardroom

802: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Lowe Lancaster, Thomas, Walker
Career & Technical Education Advisory (CTE)	Mansoor, Morey, Thomas
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Mansoor, Morey

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Facilities Advisory Committee	Foss, Mansoor, Morey
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Mansoor, Walker
MEDCO Community Promise Advisory	Buchholz
Linn County Conference Board	Buchholz
Cedar Rapids Conference Board	Buchholz
Legislative Liaisons	Foss, Thomas

900: SPECIAL RECOGNITION

Superintendent Kortemeyer recognized Director Walker for her service on the board. Director Walker thanked the Board and the District for their support of her service.

1000: ADJOURNMENT

– Motion 75-11-17

MOTION by Walker to adjourn the annual meeting at 5:37 PM. Second by Thomas. Voice vote, all ayes. Motion carried.

Katie Lowe Lancaster, Board President

Jonathan Galbraith, Board Secretary/Treasurer

Board of Directors Organizational Meeting Minutes NOVEMBER 17, 2025

[Click here for YouTube recording](#)

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The Linn-Mar Board of Directors organizational meeting was called to order at 5:50 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Langston, Mansoor, Morey, Thomas, and Lowe Lancaster. Administration present: Kortemeyer, Galbraith, Ramos, Wear, Christian, Faber, and Nelson.

200: ADOPTION OF AGENDA

– **Motion 76-11-17**

MOTION by Mansoor to approve the agenda as presented. Second by Thomas. Voice vote, all ayes. Motion carried.

300: NEW BUSINESS

301: Administration of Oath to the Newly Elected Board Members

Jon Galbraith, President Pro Tem, assumed the chair and administered the Oath of Office to newly elected board member, Evan Langston.

302: Election of Board President & Administration of Oath

Jon Galbraith, President Pro-Tem, facilitated the election of Board President per Policy 201.6-R. Director Morey nominated Director Lowe Lancaster. No other nominations received.

– **Motion 77-11-17**

MOTION by Morey to approve Katie Lowe Lancaster as President for the 2025-26 school year. Second by Foss. Roll call vote, all ayes. Motion carried.

Board Secretary Galbraith administered the Oath of Office to Board President Lowe Lancaster.

303: Election of Board Vice President & Administration of Oath

President Lowe Lancaster assumed the chair and facilitated the election of Vice President per Policy 201.6-R. Director Buchholz nominated himself, Director Thomas nominated Director Morey, and Director Foss nominated himself. The nominees and Directors shared words of support for the nominations. The vote was taken by ballot. Board Secretary Galbraith collected the ballots and read the votes. Buchholz voted for himself, Foss voted for himself, Mansoor voted for Foss, Morey voted for herself, Lowe

Lancaster voted for Morey, Langston voted for Foss, and Thomas voted for Morey. Vote tally: Buchholz received 1 vote, Foss received 3 votes, and Morey received 3 votes. President Lowe Lancaster declared a tied vote.

President Lowe Lancaster clarified that a second vote would be needed due to the tied vote. The nominees and Directors shared words of support for the nominations. The vote was then taken by ballot. Board Secretary Galbraith collected the ballots and read the votes. Buchholz voted for Foss, Foss voted for himself, Mansoor voted for Foss, Morey voted for herself, Lowe Lancaster voted for Morey, Langston voted for Foss, and Thomas voted for Morey. Vote tally: Foss received 4 votes and Morey received 3 votes.

MOTION by Buchholz to approve Director Justin Foss as Vice President for the 2025-26 school year. Second by Mansoor. Roll call vote, all ayes. Motion carried.

– **Motion 78-11-17**

President Lowe Lancaster administered the Oath of Office to Director Foss.

304: Appointment of Board Legal Counsel

– **Motion 79-11-17**

MOTION by Morey to appoint the law firm of Pickens, Barnes, and Abernathy for general counsel and Terry Abernathy as attorney; Simons, Perrine, Moyer, and Bergman for real estate and copyright matters; and Ahlers and Cooney for general counsel, special education, personnel, negotiations, construction, real estate, and bonding matters for the 2025-26 fiscal year. Second by Buchholz. Voice vote, all ayes. Motion carried.

305: Designation of Depository Banks

– **Motion 80-11-17**

MOTION by Buchholz to designate Farmer's State Bank with an authorized limit of \$30,000,000; Hills Bank with an authorized limit of \$30,000,000; Central State Bank with an authorized limit of \$5,000,000; and Iowa School Joint Investment Trust with an authorized limit of \$20,000,000; as depositories of the district for the 2025-26 fiscal year. Second by Langston. Voice vote, all ayes. Motion carried.

306: Designation of General Circulation Newspaper

– **Motion 81-11-17**

MOTION by Mansoor to approve *The Cedar Rapids Gazette* as the district's designated newspaper of general circulation for the 2025-26 fiscal year. Second by Thomas. Voice vote, all ayes. Motion carried.

307: Approval of 2025-26 Board Meeting Dates

– **Motion 82-11-17**

MOTION by Thomas to approve the 2025-26 board meeting dates as presented. Second by Morey Voice vote, all ayes. Motion carried.

December 8, 2025	June 8, 2026
January 12 & 26, 2026	July 13, 2026
February 9 & 23, 2026	August 3 & 17, 2026
March 30, 2026	September 14 & 28, 2026
April 13 & 17, 2026	October 12 & 26, 2026
May 11, 2026	November 9, 2026

308: Designation of Reps for District/Board Committees and Advisories

President Lowe Lancaster facilitated the designation of representatives to serve on the various district/board committees and advisories for the 2025-26 fiscal year.

Required Board Committees/Advisories

Committee/Advisory	2024-25 Representatives	2025-26 Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey	Buchholz, Mansoor, Morey
Policy Committee	Lowe Lancaster, Thomas, Walker	Langston, Lowe Lancaster, Thomas
Career & Technical Education Advisory (CTE)	Mansoor, Morey, Thomas	Foss, Langston, Mansoor
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Mansoor, Morey	Foss, Langston, Mansoor

Additional District Committees/Advisories

Committee/Advisory	2024-25 Representatives	2025-26 Representatives
Facilities Advisory Committee	Foss, Mansoor, Morey	Foss, Lowe Lancaster, Thomas
Venture Academics Advisory (VAA)	Morey, Walker	Langston, Mansoor, Morey
LMHS School Counselors Advisory	Mansoor, Walker	Lowe Lancaster, Mansoor
MEDCO Community Promise Advisory	Buchholz	Buchholz, Mansoor
Linn County Conference Board	Buchholz	Langston
Cedar Rapids Conference Board	Buchholz	Langston
Legislative Liaisons	Foss, Thomas	Morey, Thomas

MOTION by Bucholz to approve the representatives to serve on the various district/board committees and advisories, as discussed. Second by Morey. Voice vote, all ayes. Motion carried. **– Motion 83-11-17**

309: Approval of GWAEA District 5 Director – Exhibit 309.1

MOTION by Morey to support Deborah Stewart Bowman to serve as Director of District 5 for the Grant Wood Area Education Agency Board of Directors for a two-year term. Second by Buchholz. Roll call vote, all ayes. Motion carried. **– Motion 84-11-17**

400: ADJOURNMENT

MOTION by Mansoor to adjourn the organizational meeting at 6:41 PM. Second by Thomas. Voice vote, all ayes. Motion carried. **– Motion 85-11-17**

Katie Lowe Lancaster, Board President

Jonathan Galbraith, Board Secretary/Treasurer