

LMCSD BOARD OF DIRECTORS MINUTES

MONDAY, AUGUST 3, 2026



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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll was taken to determine a quorum. Present: Foss, Langston, Mansoor, Morey, Thomas, and Lowe Lancaster. Absent: Buchholz. Administration present: Wear, Galbraith, Ramos, Lang, Christian, Faber, and Milke.

200: ADOPTION OF AGENDA

– **Motion 07.08.03**

MOTION by Morey to adopt the agenda as presented. Second by Langston. Voice vote, all ayes. Motion carried.

300: DISTRICT HIGHLIGHT MOMENT

Superintendent Wear congratulated Charlie Sarsfield for being named Gatorade Player of the Year for baseball and presented him with a certificate of recognition.

400: AUDIENCE COMMUNICATIONS

(SPG #1-Community Engagement)

No communications were received.

500: INFORMATIONAL REPORTS

501: Marion City Council Report

(SPG #1-Community Engagement / BG #3.d-District Culture)

Director Thomas reported that during the July 23rd Marion City Council meeting there were no items of business that pertained to the district.

502: Policy Committee Report

(BG #1.d-Visionary Team)

Director Thomas reported that during the August 3rd Policy Committee meeting several recommendations from IASB were reviewed that were a result of recent legislative changes and that the recommended edits would be presented for first reading during the August 17th board meeting.

503: Superintendent's Report – Exhibit 503.1

(SPG #1-Community Engagement)

Superintendent Wear shared several district honors and highlights and reviewed several upcoming events including an open house to meet new administrators on August 17th at 4:00 PM in the boardroom.

600: UNFINISHED BUSINESS

601: Discussion & Approval of 2026-27 Legislative Priorities – Exhibit 601.1

President Lowe Lancaster facilitated a discussion regarding the board's 2026-27 legislative priorities. (BG #1.b&c-Visionary Team)

– **Motion 08.08.03**

MOTION by Morey to approve the 2026-27 legislative priorities as discussed including the selection of 1) Dropout/At Risk, 2) Preschool, 3) School Funding, and 4) Student Achievement. Second by Mansoor. Voice vote, all ayes. Motion carried.

700: NEW BUSINESS

701: Approval of Open Enrollment Requests

(SPG #2-Learning Excellence & 3-Learner Experience)

MOTION by Langston to approve the open enrollment requests as presented. Second by Mansoor. Voice vote, all ayes. Motion carried.

– **Motion 09.08.03**

Approved IN	Student Name	Grade	Resident District
	Frautschy, Penelope	K	Cedar Rapids CSD
	Denton, Riot	11	Cedar Rapids CSD

Approved OUT	Student Name	Grade	Requested District	Reason
	Mielke, Theodore	6	Cedar Rapids CSD	Good Cause

Denied OUT	Student Name	Grade	Requested District	Reason
	Krumrei, Theodore	6	Cedar Rapids CSD	Late, no good cause

702: Approval of Update to Student Fee Schedule – Exhibit 702.1

MOTION by Thomas to approve updating the 2026-27 Student Fee Schedule to include the UpRoar Show Choir fees as presented in Exhibit 702.1. Second by Morey. Voice vote, all ayes. Motion carried.

– **Motion 10.08.03**

703: Designation of Official Posting Locations of Board Meeting Agendas

MOTION by Morey to approve the official posting locations of board meeting agendas as the front door of the Educational Leadership Center (located at 3556 Winslow Road, Marion) and the district's board/policy website (<https://policy.linnmar.k12.ia.us/>) per HF 2490. Second by Thomas. Voice vote, all ayes. Motion carried.

– **Motion 11.08.03**

800: CONSENT AGENDA

(SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)

MOTION by Mansoor to approve the consent agenda as presented. Second by Morey. Congratulations were shared with the retirees, as well as words of welcome to the new hires.

– Motion 12.08.03

801: Personnel

Certified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Bucklin, Cathy	EX: From Math to Student Support Services Teacher	7/8/26	Same
Felber, Quinn	BP: 6 th Gr Teacher	8/12/26	BA, Step 1
Ficken, Zach	OR: Student Dean/Athletic-Activities Director	8/3/26	\$80,500/year
Heudepohl, Andrea	EH: 3 rd Gr Teacher	8/12/26	BA, Step 1
Holland, Kendra	WE: Physical Education Teacher	8/12/26	MA+15, Step 17
Jackson, Mia	LG: 1 st Gr Teacher	8/12/26	BA, Step 1
Niles, Abby	From BP 6 th Gr to EX Math Teacher	8/17/26	Same
Sunseri, Danielle	EX: 7 th Gr Reading Teacher (.5)	8/12/26	BA, Step 1
Taylor, Paris	LMHS: English Teacher	8/12/26	BA, Step 2
Tyson, Anna	BP: Student Support Services Teacher	8/12/26	BA, Step 1
Zinkgraf, Christina	LMHS: Science Teacher	8/12/26	MA, Step 5

Certified Staff: Resignations

Name	Assignment	Dept Action	Reason
Ickes, Kelly	NE: 3 rd Gr Teacher	7/17/26	Retirement
Sinnott, Matt	WE: Physical Education Teacher	7/9/26	Other employment

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Anderson, Jami	NS: From OR to HP Production Manager	8/3/26	Same
Anderson, Lou Ann	SC: Student Support Associate	8/18/26	LMSEAA A, Step 1
Biedermann, Kristin	LMHS: Student Support Associate (Part-Time)	8/18/26	LMSEAA A, Step 3
Conrad, Angela	LG: Early Childhood Paraprofessional	8/18/26	LMSEAA B, Step 1
Erbes, Dorian	NS: From IC General Help to Satellite Manager	8/3/26	PTNS, Step 2 +\$1.00
Gerber, Emily	From HP General Help to NE Student Support Associate	8/18/26	LMSEAA A, Step 1
Grace, Marissa	IC: Student Support Associate	8/18/26	LMSEAA A, Step 1
Lavigne, Ema	AC: Aquatic Instructor	7/22/26	\$14.00/hour
Neef, Kylie	LG: Student Support Associate	8/18/26	LMSEAA A, Step 1
Stivers, Josh	AC: Aquatic Instructor	7/17/26	\$14.00/hour

Tyler, Kerry	LG: Student Support Associate	8/4/26	LMSEAA C, Step 1
Viktora, Randi	BP: Student Support Associate	8/18/26	LMSEAA A, Step 1
Weber, Janissa	BW: Student Support Associate	8/18/26	LMSEAA A, Step 1
Williams, Breanna	BW: Student Support Associate	8/18/26	LMSEAA A, Step 1
Witting, Madison	NS: From EX Lead Cook to WF Production Mgr	8/3/26	\$18.50/hour
Witting, Marriah	LG: Student Support Associate	8/18/26	LMSEAA A, Step 1

Classified Staff: Resignations

Name	Assignment	Dept Action	Reason
Covey, Breanna	NS: HP Lead Baker	7/28/26	Personal
Kane, Allison	LMHS/Compass: Student Supervisor	7/27/26	Other employment
King, Kelly	NS: EX General Help/Cashier	7/13/26	Other employment
Miller, James	EX: Student Support Associate	7/14/26	Personal
Rodriguez, Suzanne	OR: Student Support Associate	7/16/26	Other employment
Sourwine, Rhonda	LG: Student Support Associate	7/24/26	Retirement
Troyna, Krista	IC: Student Support Associate	7/20/26	Personal
Wagner, Kim	BP: Student Support Associate	6/30/26	Retirement
Wiley, Stacie	ELC: Payroll/Benefits Technician	7/22/26	Retirement
Zimmerman, Josephine	EX: Custodian	7/13/26	Other employment

Co/Extra-Curricular Staff (Schedule H): Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Albright, Kourtney	LMHS: Dinner Theatre Sponsor	8/17/26	\$1,980
Kuennen, Nicole	LMHS: Student Council Sponsor	8/24/26	\$5,939
Thompson, Jaxon	LMHS: Assistant Varsity Boys Track Coach	8/3/26	\$4,752
Viggiano, Raphael	LMHS: Head 9 th Gr Volleyball Coach	8/10/26	\$4,752

802: Approval of July 13th Board Minutes – Exhibit 802.1

803: Approval of Bills/Warrants – Exhibit 803.1

804: Approval of Contracts/Agreements – Exhibits 804.1-10

1. City Laundering: renewal of rental service agreement
2. Constellation NewEnergy: renewal of natural gas purchasing agreement
3. Pel Industries: commercial licensing agreement
4. Touchdown Club: commercial licensing agreement
5. City of Marion: equipment sharing memorandum of understanding
6. Boland Recreation: change order for Indian Creek playground project (\$4,380)
7. Carey Bostain: Independent contractor work with LM Orchestra (\$500)
8. John Hall: Independent contractor work with LM Orchestra (\$2,000)
9. Tyler Hendrickson: Independent contractor work with LM Orchestra (\$900)
10. Miera Kim: Independent contractor work with LM Orchestra (\$500)

11. Interagency agreements for Special Education services with Alburnett CSD (2) and Cedar Rapids CSD (2). *For student confidentiality, exhibits are not provided.*

805: Overnight Trip Request – Exhibit 805.1

1. Girls Swim & Dive Team to attend Waukee Invitational (September 18-19, 2026)

806: Fundraising Requests – Exhibit 806.1-3

1. Girls Basketball to host apparel sales (October-November 2026)
2. Girls Basketball to host poster donations (October-November 2026)
3. Girls Basketball to host youth camps (June 2027)

900: BOARD CALENDAR & COMMUNICATIONS

901: Board Calendar & Communications

President Lowe Lancaster reviewed the board calendar and requested a volunteer for the September Marion City Council meetings. Morey reported that the Venture Academics government students will be meeting with the City soon to discuss opportunities to promote property tax awareness.

Date	Time	Event	Location
August 6	8:30 AM	Finance/Audit Committee	ELC Boardroom C
August 6	5:30 PM	Marion City Council (<i>Buchholz</i>)	City Hall
<i>August 12</i>	<i>12:00 PM</i>	<i>Luncheon for New Teachers</i>	<i>ELC Boardroom</i>
<i>August 17</i>	<i>4:00 PM</i>	<i>Open House for New Administrators</i>	<i>ELC Boardroom C</i>
August 17	5:00 PM	LMCSD Board of Directors Meeting	ELC Boardroom A
<i>August 18</i>	<i>7:30 AM</i>	<i>Staff Kickoff/Welcome Back</i>	<i>Performance Hall</i>
August 20	5:30 PM	Marion City Council (<i>Thomas</i>)	City Hall
<i>August 24</i>	--	<i>First Day of School K-9th Grades</i>	--
<i>August 25</i>	--	<i>First Day of School 10th-12th Grades</i>	--
Date	Time	Event	Location
<i>September 1</i>	--	<i>First Day of School for PreK</i>	--
September 3	5:30 PM	Marion City Council (<i>Mansoor</i>)	City Hall
<i>September 7</i>	--	<i>No School – Labor Day Holiday</i>	--
September 10	8:30 AM	Finance/Audit Committee	ELC Boardroom C
September 14	5:00 PM	LMCSD Board of Directors Meeting	ELC Boardroom A
September 17	5:30 PM	Marion City Council (<i>Mansoor</i>)	City Hall
<i>September 28</i>	--	<i>No School – Professional Day</i>	--
September 28	5:00 PM	LMCSD Board of Directors Meeting	ELC Boardroom A

902: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Mansoor, Morey
Policy Committee	Langston, Lowe Lancaster, Thomas
Career & Technical Education Advisory (CTE)	Foss, Langston, Mansoor
School Improvement Advisory Committee (SIAC)	Foss, Langston, Mansoor

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Facilities Advisory Committee	Foss, Lowe Lancaster, Thomas
Venture Academics Advisory (VAA)	Langston, Mansoor, Morey
LMHS School Counselors Advisory	Lowe Lancaster, Mansoor
MEDCO Community Promise Advisory	Buchholz, Mansoor
Linn County Conference Board	Langston
Cedar Rapids Examining Board	Buchholz
Legislative Liaisons	Morey, Thomas

1000: ADJOURNMENT**– *Motion 13.08.03***

MOTION by Morey to adjourn the meeting at 5:27 PM. Second by Thomas. Voice vote, all ayes. Motion carried.

Katie Lowe Lancaster, Board President

Jonathan Galbraith, Board Secretary/Treasurer